

JEFFERSON TOWNSHIP PUBLIC SCHOOLS
31 Route 181
Lake Hopatcong, NJ 07849

APPLICATION – ADVANCED SALARY PLACEMENT

(Submission Dates: July 1st - November 1st – ONLY)

NAME: _____ **DATE:** _____

SCHOOL: _____ **GRADE/SUBJECT:** _____

Salary Level Requested (check one): _____ **BA+15** _____ **MA** _____ **MA+15** _____ **MA+30** _____ **MA+45**

LIST ALL COURSES TAKEN FOR ‘Current’ ADVANCEMENT AS REQUESTED ABOVE
You must use correct course #'s and titles as shown on the official college transcripts or this application will not be processed. DO NOT list courses previously used for advancement.

COURSE #	TITLE	COLLEGE	Date Comp.	# of Credits	For Office Use Only

****AN OFFICIAL ‘un-opened’ COLLEGE TRANSCRIPT LISTING ALL ABOVE COURSES IS REQUIRED TO BE ELIGIBLE FOR ADVANCEMENT. No Exceptions.**

Please list previous degree information.

Name of College	Degree Awarded	Month	Year

COMMENTS AND EXPLANATION

(Explain the purpose of any course(s) and title(s) of which may not indicate clearly a connection with your subject area, supervisory, or administrative field).

Your signature indicates that all information stated on this application is correct and true.

Signature _____

District

Evaluation: _____

DISPOSITION

Approved for _____ Level effective _____

_____ Disapproved for reasons outlined in evaluation above.

Superintendent's Signature

Date

White: Employee

Yellow: Personnel File