

Jefferson Township Public Schools
School Health-Related Closure Preparedness Plan

Demographic Profile

- Total student count, PK-12: 2,812
- State funded pre-school: 0
- Educationally homeless: 5
- Migrant LSE:0
- Students with disabilities: 561
- English language learners: 31

Instruction for grades PK-2

- Teachers will collaborate on lessons across grade-levels.
- Teachers will use Google Classroom to distribute assignments to students.
- Copies of the assignments will be available in the building for students who do not have a printer at home.
- If a parent cannot get to the school, workbooks will be delivered to the home.
- For the specials, the teachers will give their assignments to the grade-level teachers to be distributed through emails.
- Our staff will be available during the hours of 8:30 am to 3:30 pm (with the exception of a lunch period) through email to answer any questions the parents and/or students may have.
- BSI teachers will assist identified students with their regular classroom assignments.
- ESL teachers will provide assignments through Google Classroom.

Instruction for grades 3-12

- All assignments will be distributed through Google Classroom.
- Staff were trained in technology resources (Google Meet, Zoom, Screencastify, Flipgrid, etc.) for use during the closure.
- Assignments will be modified by the special education co-teacher.
- Elementary staff will be available during the hours of 8:30 am and 3:30 pm (with the exception of lunch periods) and Middle and High School staffs will be available during the hours of 7:30 am to 2:30 pm (with the exception of lunch periods) through email to answer any questions the parents and/or students may have.
- For staff members who become ill, there will be a content teacher co-assigned to the classroom who will take over that classroom for discussion, feedback, assignments, questions, and grading purposes.
- BSI teachers will have their own Google Classroom and will assign supplemental assignments for their students.
- ESL teachers will provide assignments through Google Classroom.

PK-12 Special Education

- Related services (Speech, OT, PT): Providers will utilize Google Meet to host the sessions. The students will use their parents' cell phone or parents' laptops.
- Co-teachers will use Google Classroom in grades 6-12 to modify assignments per the students' IEPs.
- Students' with assistive technology will use Google Premium to use Google Read and Write. This will automatically sync with their username and password.
- Students' case managers will check in with students and parents as well as monitor student grades and work completion during the closure.
- All required IEP meetings will be held through a virtual platform (Google Meet, Zoom, etc.)

PK-12 Miscellaneous

- Teachers, counselors, and administrators will contact parents whose child does not participate in virtual learning. They will help troubleshoot any difficulties with technology and stress the importance of class participation toward their child's development and final grade.
- Parents were informed to contact their child's attendance line if their child was unable to participate in remote learning for the day.
- Students and parents will be reminded that students will be held to AUP and Student Code of Conduct.
- All athletics and co-curricular activities were cancelled.

School Nutrition

- SFA Name: Jefferson Township Public Schools, Agreement # 02702380
- Meal distribution will begin the first day of a school closure and cease upon the reopening of school.
- One site will be used for distribution: Stanlick School. Distribution will be a "grab and go" format.
- All students, regardless of financial status, are eligible for breakfast and lunch, Monday through Friday.
- Parents (or designee) may pick up multiple meals in one day.
- The meals being served meet normal requirements for reimbursable meals.
- The food service management company will ensure that all-food safety regulations will be met in collaboration with the local health department.

School Counseling Program

- School counselors will be available via email.

Technology

- A survey was distributed to ensure all students have access to a laptop. Those families that did not have a device were contacted and pick up was arranged.
- Most of our students live within range of Optimum who is providing free internet access during the closure. Information was provided to parents who struggled accessing this service. Students who do not have access to Optimum were given a district-owned hotspot to ensure access to the internet.

Parental Communication

- Blackboard Connect will be the primary method of communication with parents.
- The district's Supervisor of ESL will translate communication to families.

Summer Programming

- The district is awaiting guidance from the NJDOE on ESY. Currently, we are planning for both virtual and in-person formats.
- Any student who does not meet the requirements to move to the next grade level will be required to attend summer school. There are a number of on-line options that will be provided to parents as needed.

Essential Personnel

- Custodians, Buildings & Grounds, Administration
- Custodians will check buildings daily--boilers, refrigerators, leaks, run water, etc.