

JEFFERSON TOWNSHIP BOARD OF EDUCATION**Regular Meeting Minutes****Monday – January 21, 2008 -7:00 PM (Closed Session) 8:00 PM (Regular Session)****Jefferson Township Middle School Media Center**

A. Mrs. Servedio called the meeting to order at 8:05 PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Anzano	<u>X</u>	<u> </u>
Mrs. Castiglione	<u>X</u>	<u> </u>
Mr. Cerny (<i>arrived @ 7:10</i>)	<u>X</u>	<u> </u>
Mr. Chamberlain	<u>X</u>	<u> </u>
Mr. Feldmann	<u>X</u>	<u> </u>
Mrs. Hardy	<u>X</u>	<u> </u>
Mrs. Mastricola (<i>arrived @ 7:55</i>)	<u>X</u>	<u> </u>
Mrs. Scott	<u>X</u>	<u> </u>
Mrs. Servedio	<u>X</u>	<u> </u>
Carol Ann Sudia, <i>Student Representative</i>	<u>X</u>	<u> </u>
Craig Coelho, <i>Student Representative</i>	<u>X</u>	<u> </u>

D. CLOSED SESSION

Motion by Mrs. Servedio, seconded by Mrs. Castiglione, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 21st day of January, 2008 at 7:09 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 8:05 PM.

E. SUPERINTENDENT'S REPORT

Dr. Fuchs reported on the *Good News and Progress in Our Schools*.

F. PRESENTATIONS

- Stadium Project, John DiColo and Josh Kalish

The Township, in conjunction with the Board of Education, is entertaining the idea of installing artificial turf at Lakeside Field. The Board applauded the efforts and wished good luck to the Council. They asked to be kept apprised of the progress. The Board would be responsible for upgrades to the press box, bleachers and lighting installation. It was suggested that this cost be defrayed by fundraising and that all funding sources be identified prior to moving forward.

- National Middle School Association – Toolkit Survey Responses Analysis, Mrs. Linda Robinson

Motion by Mrs. Servedio, seconded by Mrs. Castiglione, that the Board take a short recess at 9:52pm, which was unanimously approved.

The Board reconvened to open session at 10:00 pm.

G. COMMENTS FROM THE AUDIENCE *(on Agenda action items only)*

- A question was raised requesting the criteria to evaluate the success regarding a security camera on buses. One district and one contracted bus route will have a camera.
- A comment was made regarding the recommended architect/engineer and their past history with the district.
- It was noted that a 35% participation of parents, teachers and students was received for the National Middle School Association Toolkit Survey.

H. COMMITTEE REPORTS

- **Building Needs and Finance Committee** – Mr. Cerny referred to the agenda items, such as the architect/engineer appointment and security issues. He also noted that budget season is upon us.
- **Policy Committee** – Mrs. Hardy referred to the job descriptions and policies/regulations agenda items.
- **Education Committee** – Mrs. Servedio commented on the middle school data, curriculum review, new courses and the Instructional Framework agenda items.
- **Community Relations Committee** – Mrs. Masticola remarked on the NJSBA seminars, salary guides. She also noted that the Board Candidate Packets are available.

I. MINUTES OF MEETINGS

- I.1 Motion by Mr. Chamberlain, seconded by Mr. Anzano, that the minutes of the following meeting be approved as submitted:

December 17, 2007 Regular Meeting Minutes

MOTION: Mr. Chamberlain	SECOND: Mr. Anzano			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Hardy	X			
Mrs. Mastricola	X			
Mrs. Scott	X			
Mrs. Servedio	X			

J. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Cerny, seconded by Mr. Anzano, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.14, as described below:

- J.1** Motion to approve the list of **purchase orders** dated December 30, 2007 in the amount of **\$ 446,255.57.**
- J.2** Motion to approve the **check journal** as of December 30, 2007 in the amount of **\$4,365,676.05.**
- J.3** Motion to approve the **transfer** of funds in the 2007-2008 Fiscal Year, dated November 2007 in the amount of **\$22,171.25.**
- J.4** Motion to accept the **Treasurer and Secretary's Report** dated November 2007 as being in balance.
- J.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of November 30, 2007 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- J.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of November 30, 2007, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- J.7** Motion to approve **Food Service Check Journal** for December 2007 in the amount of **\$ 120,392.97.**
- J.8** Motion to accept the **donation** of \$7,350 from the Milton Tri-School PTA to use towards the purchase of 4 - Interactive White Boards, in accordance with Policy # 1323, Gifts, Grants and Bequests. *(Additional funds of \$635.00 will be allocated to this purchase from the individual school's supply budget.)*

- J.9** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property.

<u>School/Department</u>	<u>Bar Code/Tag No.</u>	<u>Equipment Description</u>
H/S E-Wing Lab	2959	HP 4550N Printer

- J.10** Motion to **amend** the purchase and installation of a surveillance system for use on one district owned vehicle, as a pilot security program at a cost of approximately \$2,200.
(Originally approved at November 19, 2007 meeting at a cost of \$1,000.)

- J.11** Motion to authorize the purchase of equipment to install exterior lighting at the elementary buildings at a cost of \$41,395, from Graybar, State Contract #41902 from the US Communities Government Purchasing Alliance, to be funded from lease/purchase proceeds.

- J.12** Motion to award bid #2008-003, for three (3) Interactive Whiteboards, at a cost of \$10,938 to Keyboarding Consultants, as the lowest responsible bidder, pending Board Attorney review.
(Funding source lease/purchase proceeds.) (Bid breakdown sheet attached)

- J.13** Motion to reject bid #2008-004, desktop as bid is deemed to be unresponsive. (No bid bond submitted.) (Bid breakdown sheet attached)

- J.14** Motion to reject bid #2008-005, Modular Security Cart/Laptop, as bid is deemed to be unresponsive. (No bid bond submitted.) (Bid breakdown sheet attached)

MOTION: Mr. Cerny	SECOND: Mr. Anzano			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Hardy	X			
Mrs. Mastricola	X			
Mrs. Scott	X			
Mrs. Servedio	X			

Item J.15 was not acted upon

- J.15** Motion to appoint **EI Associates** as Architect to design specifications, submit a facilities application to the Department of Education for its review, oversee the bid process and installation of a roof at the Briggs Elementary School at a professional services fee, per proposal, of \$37,800.

Motion by Mr. Cerny, seconded by Mr. Anzano, to accept the recommendation of the Superintendent to approve and adopt motions J.16 through J.21, as described below:

- J.16** Motion to make application to the Department of Education for a Commissioner approval requesting authorization to transfer from surplus funds to the General Operating Fund an amount not to exceed \$360,000 to make emergency repairs. (The total amount of this transfer will be offset by approximately \$100,000, once the Capital Projects Fund is replenished. Reimbursement of Stanlick STP Funds).

J.17 Motion to appoint Associated Technology, Inc, (ATI) to provide engineering services to develop specifications, oversee bid process, design and construction/installation phases, in accordance with its proposal, for a fee of \$39,900. This appointment is contingent upon DOE authorization to use surplus funds.

J.18 Motion to approve the Resolution to Renew Membership and the Indemnity and Trust Agreement in the **Workers Compensation Pooled Insurance Program** of New Jersey:

WHEREAS, a number of Boards of Education in Morris County have joined together to form a Joint Insurance Pool as permitted by N.J. Title 18A-18B and;

WHEREAS, said Pool was approved effective July 1, 1984 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Pool contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Pool , and;

WHEREAS, the Board of Education of Jefferson Township has determined that membership in the Pooled Insurance Program of New Jersey is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Jefferson Township does hereby agree to renew membership in the Pooled Insurance Program of New Jersey and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2008 to June 30, 2011.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as are required by the Group's Bylaws and to deliver the same to the Executive Director.

J.19 Motion to designate Jefferson Township High School as a Red Cross Shelter facility in the event of an emergency, and designate the Stanlick and White Rock schools as “reception” facilities.

J.20 Motion to approve a 60-month lease with **Preferred Business** for postage meter equipment, at a monthly cost of \$190, effective April 1, 2008. *(Lease payment includes the equipment, installation, training, meter rental, onsite maintenance and rate change protection.)*

J.21 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it

RESOLVED, That the expense is justified and therefore reimbursable. *(Copy attached)*

MOTION: Mr. Cerny	SECOND: Mr. Anzano			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Hardy	X			
Mrs. Mastricola	X			
Mrs. Scott	X			
Mrs. Servadio	X			

K. PERSONNEL COMMITTEE

Motion by Mrs. Castiglione, seconded by Mrs. Hardy, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.4 and motion K.6, as described below:

K.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
B. Instructional								
Erin Cook	Resignation	Elementary Music Teacher			Stanlick/Briggs	12/18/07	1/5/08	
Emily Rimassa* 11-130-100-101-28-00	Appoint	Long-Term Health/Physical Education Teacher Sub	BA Step 1	\$217.71/day	Middle School	1/22/08	6/30/08	Long-Term Replacement for maternity leave—AT
Erin Ballard 11-140-100-101-28-00	Appoint	Long-Term English Teacher Sub	BA Step 1	\$217.71/day	High School	2/04/08	6/30/08	Long-Term Replacement for maternity leave—JC Substitute pay until completion of certification.
TK	Adjusted Medical Leave	Social Studies Teacher			Middle School	12/3/07	2/29/08	Utilizing 49 sick days and 7 unpaid days
AT	Adjusted Maternity Leave	Physical Education Teacher			Middle School	1/14/08	6/13/08	Utilizing 29 sick days and 73 unpaid days
Valerie DeLaura 11-140-100-101-28-00	Appoint	Long-Term French Teacher Sub	BA Step 1	\$217.71/day	High School	1/22/08	3/7/08	Long-Term replacement for maternity leave - AP
(*) Requires mentoring								
C. Non-Instructional								
Lori Kuzma	Appoint	ABA Aide	Step 3	\$17.98/hrs	Home based	12/17/07	6/30/08	Not to exceed 4 hours per week.
Tricia DeBonte 11-130-100101-00	Appoint	General Aide	Step 1	\$17.06/hr	Middle School	1/22/08	6/30/08	Replacing D. Lasser at 3 hrs/day
Dawn Lasser	Resignation	General Aide			Middle School	2/2/08	1/16/08	
Rachel DeCarlo	Resignation	Secretary			Central Office	1/15/08	2/16/08	
Susan Ryder	Resignation	Resource Room Aide			Cozy Lake School	1/15/08	1/19/08	
Mary Anzano 11-213-100-106-00-00	Appoint	Resource Room Aide	Step 1	\$17.37/hr	Cozy Lake School	1/22/08	6/30/08	Replacement Not to exceed 2 ½ hrs/week.

D. Substitutes/Other

Regina Vitale	Appoint	Sub Teacher		\$80 per diem	District	1/22/08	6/30/08	
Emily Rimassa	Appoint	Sub Teacher		\$80 per diem	District	1/9/08	6/30/08	
Erin Ballard	Appoint	Sub Teacher		\$80 per diem	District	1/9/08	6/30/08	
Matthew Bailey	Appoint	Sub Teacher		\$80 per diem	District	1/22/08	6/30/08	
Holly Corsaro	Appoint	Sub Teacher		\$80 per diem	District	1/22/08	6/30/08	
Jayne Pardee	Appoint	Sub Nurse		\$150 per diem	District	1/22/08	6/30/08	Pending receipt of sub cert.
Sherry Brzostowski	Appoint	Homebound Teacher		\$40.00/hr	District	1/9/08	6/30/08	

K.2 Motion to approve Administrator's Course Reimbursements as indicated below:

Name	College/University	Course Title	Approval #	Amount
Timothy Plotts	Seton Hall University	Organizational Structures	5	\$2,361.00
Michael Valenti	Seton Hall University	Personnel Administration	6	\$2,478.00
Michael Valenti	Seton Hall University	School Finance	7	\$2,478.00
Marius Petric	Montclair University	Organizational Change Policy and Leadership	1	\$1,402.35
Marius Petric	Montclair University	Research Literature in Math Education	2	\$1,097.65
Marius Petric	Montclair University	Independent Study for Algebra for Middle and High School Grades	3	\$1,250.00
Vicki Nadler	William Paterson University	Seminar in Ecology	4	\$1,250.00

K.3 Motion to approve Fall Course Reimbursements as indicated below:

Name	College/University	Course Title	Approval #	# of Credits	Amount
Alex Montanez	Marygrove College	Designing Assessments for All Learners	98	3	\$298.99
Alex Montanez	Marygrove College	Meeting Curriculum Standards	99	3	\$298.99
Brian McHale	Ramapo College of NJ	Tools and Concepts for Data Analysis	115	4	\$398.65
Brian McHale	Ramapo College of NJ	Tools for Visualizing Information	116	4	\$398.65
Brian Spatola	New Jersey City University	Educational Administration Leadership II	60	3	\$298.99
Brian Spatola	New Jersey City University	Home School and Community Relations	61	3	\$298.99
Cheryl Kanazik	Walden University	Designing Curriculum & Instruction (Part 2)	67	3	\$298.99
Cheryl Kanazik	Walden University	Collaborative Action Research	134	3	\$298.99
Claude Larson	TCNJ-RTC	Teaching Writing and Thinking	106	3	\$298.99
Denise Morando	The University of the Arts	Gustav Klimt/Fine Art Meets Decorative	123	1	\$ 99.66
Denise Vandenberghe	Walden University	Elementary Math-Data Analysis & Probability	64	3	\$298.99
Denise Vandenberghe	Walden University	Elementary Math – Algebra	65	3	\$298.99
Ernest Fisher	Marygrove College	Designing Assessments for All Learners	94	3	\$298.99
Ernest Fisher	Marygrove College	Meeting Curriculum Standards	95	3	\$298.99
Gail DeGraw	Ramapo College of NJ	Remote Sensing Technology	101	4	\$398.65
Jane Kirshenbaum	Mississippi State University	Planetary Science	90	3	\$298.99
Jason Klebez	Walden University	Facilitating Productive School Leadership	69	3	\$298.99
Jason Klebez	Walden University	Collaborative w/ Families & Communities	122	3	\$298.99
Kasey Farris	William Paterson University	Thesis Seminar	59	3	\$298.99
Kelly Daly	Montclair State University	Administration & Supervision of Reading Programs	102	3	\$298.99
Laura Ajaj	Marygrove College	Designing Assessments for All Learners	96	3	\$298.99
Laura Ajaj	Marygrove College	Meeting Curriculum Standards	97	3	\$298.99
Matthew Kester	University of Texas	History & Philosophy of Sports	77	3	\$298.99
Melissa Cattafi	Walden University	Strategies for Literacy Instruction	75	3	\$298.99
Melissa Cattafi	Walden University	Effective Teaching Using Learning Style	76	3	\$298.99
Nancy Harris	Walden University	Quantitative Research	117	6	\$97.96
Patricia Klebez	Walden University	Facilitating Productive School Leadership	70	3	\$298.99
Patricia Klebez	Walden University	Collaborative w/ Families & Communities	121	3	\$298.99
Peter Glusiec	Marygrove College	Meeting Curriculum Standards	86	3	\$298.99
Peter Glusiec	Marygrove College	Designing Assessments for All Learners	87	3	\$298.99
Renee Simler	Kean University	Painting	118	3	\$298.99
Serina Alfano	Walden University	Teacher as Professional	113	3	\$298.99
Serina Alfano	Walden University	Design Curriculum & Instruction Assessment	114	3	\$298.99
Tanya Senney	Marygrove College	Motivating Today's Learner	107	3	\$298.99
Tanya Senney	Marygrove College	Integrating The Internet	108	3	\$298.99

K.4 Motion to approve **additional compensation** of \$800.00 per year to Custodians and Maintenance Staff who hold an HVAC Universal License.

K.6 Motion to approve the appointment of Mr. Donald Rutsch as a **volunteer debate coach** for the Jefferson Township High School Debate Team.

MOTION: Mrs. Castiglione		SECOND: Mrs. Hardy		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano			X	
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Hardy	X			
Mrs. Mastricola			X	
Mrs. Scott	X			
Mrs. Servedio	X			

Motion by Mrs. Castiglione, seconded by Mrs. Hardy, to accept the recommendation of the Superintendent to approve and adopt motion K.5, as described below:

K.5 Motion to approve the following job descriptions. *(Copies available for review)*

Hall Monitor

HS EDP Wind Ensemble

Director of Student Personnel Services-Guidance K-12

MOTION: Mrs. Castiglione		SECOND: Mrs. Hardy		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Hardy	X			
Mrs. Mastricola			X	
Mrs. Scott	X			
Mrs. Servedio			X	

L. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Mastricola, seconded by Mr. Chamberlain, to accept the recommendation of the Superintendent to approve and adopt motion L.1 through L.6, as described below:

L.1 Motion to **terminate student placement** and professional services, as indicated below:

Student	School	Tuition	Effective Date
F/13-8	Windsor School		11/6/07

MOTION: Mrs. Mastricola		SECOND: Mr. Chamberlain		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Hardy	X			
Mrs. Mastricola	X			
Mrs. Scott			X	
Mrs. Servedio	X			

Motion by Mrs. Mastricola, seconded by Mrs. Castiglione, to accept the recommendation of the Superintendent to approve and adopt motions L.2 through L.6, as described below:

L.2 Motion to approve **student placement** and professional services, as indicated below:

Student	School	Tuition	Effective Date
F/13-8	Hunterdon Learning Center	\$21,928.50	1/2/08

L.3 Motion to approve the following **field trips**:

National Cheerleading Competition, Orlando, FL February 20, 2008 through February 24, 2008, *(at no cost to the Board)*.

NJSIAA Wrestling State Championship trip to Atlantic City, NJ from March 6, 2008 through March 9, 2008.

JTHS Chamber Choir Performance trip to Springfield, St. Louis and Branson, MO and Chicago, IL from April 4th, 2008 through April 9th, 2008, *(at no cost to the Board)*.

JTMS 7th Grade G&T Marine Biology, Mystic, CT and Cape Cod, MA from May 12 -14, 2008.

JTMS 8th Grade G&T New England Walkabout, Plymouth, Salem and Boston, MA, April 24 - 26, 2008.

JTHS Marching Band Performance, Chicago, IL, May 22 - 26, 2008.

L.4 Motion to adopt the **Instructional Framework**.

L.5 Motion to approve the following **new courses**:

Introduction to Digital Photography
 High Tech Music III (Honors)
 Geometry Honors
 Introduction to Engineering
 Printmaking
 Art History (Advanced Placement)

L.6 Motion to adopt a resolution proclaiming January 2008 as School Board Recognition Month:

WHEREAS, The New Jersey School Boards Association and the National School Boards Association have declared January 2008 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Jefferson Township Board of Education is one of more than 600 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Jefferson Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores.

NOW, THEREFORE, BE IT RESOLVED, That the Jefferson Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2008 as **SCHOOL BOARD RECOGNITION MONTH**; and be it further

RESOLVED, That the Jefferson Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

MOTION: Mrs. Mastricola	SECOND: Mrs. Castiglione			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Hardy	X			
Mrs. Mastricola	X			
Mrs. Scott	X			
Mrs. Servedio	X			

L.7 Enrollment as of 12/31/07:

	December 06	December 07
R. F. Drummond	106	125
Milton	165	184
Cozy Lake	294	284
Stanlick	383	367
E.T. Briggs	262	263
White Rock	431	413
Total Elementary	1,641	1,636
JTMS	881	868
JTHS	1,118	1,127
GRAND TOTAL	3,640	3,631
Tuition students received	3	4
Out-of-district placement	57	47
Students - Home Instruction	4	5

M. POLICY COMMITTEE

Motion by Mrs. Hardy, seconded by Mrs. Castiglione, to accept the recommendation of the Superintendent to approve and adopt motions M.1 and M. 2, as described below:

M.1 Motion to approve the **First Reading** of the following *(copy available for review)*

File Code	Document	Title	Description of Action
0155	Bylaw	Board Committees	Replaces 0155 Board Committees
2435	Policy	NJSIAA Random Testing for Interscholastic Athletics	New Policy
2460	Policy	Special Education / Sending District	Replaces 2460 Special Education
2461	Policy	Special Education / Receiving Schools	New Policy
5611	Regulation	Removal of Pupils from the General Education Program for Weapons/Firearms Offenses	New Regulation
5751	Regulation	Sexual Harassment of Pupils	New Regulation

M.2 Motion to approve the **Second Reading** and adoption of the following *(copy available for review)*

File Code	Document	Title	Description of Action
3160	Regulation	Physical Examination	New Regulation
3211.3	Regulation	Consulting Outside the District	New Regulation
4160	Regulation	Physical Examination	New Regulation
4211.3	Regulation	Consulting Outside the District	New Regulation
4220	Regulation	Evaluation of Support Staff	New Regulation
8601	Policy	Pupil Supervision After School Dismissal	Replaces 8601 Pupil Supervision After School Dismissal
9130	Regulation	Public Complaints and Grievances	New Regulation

MOTION: Mrs. Hardy	SECOND: Mrs. Castiglione			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Hardy	X			
Mrs. Mastricola			X	
Mrs. Scott	X			
Mrs. Servedio			X	

N. COMMUNICATIONS

- NJSBA is conducting a seminar on constructing salary guides.
- Board Candidate Packets are available.

O. OLD BUSINESS

- **Briggs Roof** – It was mentioned that the roof is 55 years old and replacement is pending. Discussion of the impact of property tax rebates and the fact that this project needs to be tied into the budget process took place. Available payment options for the Briggs roof were also discussed and that perhaps an increase in the tax levy to cover the cost would be warranted.
- **Falcon Logo**- Discussion took place as to whether or not a separate election could be held during the annual school elections to determine which falcon logo to use. Administration will examine the election process and its legalities.

P. NEW BUSINESS

- **Proposed 2008-2009 Budget** and State Aid and Tax Levy Impact – details are evolving.
- **JTEA Ad Hoc Committee** – there is a need to revisit establishing this committee. Mrs. Castiglione, Mr. Cerny and Mr. Chamberlain offered to participate to develop a list of issues upon which to focus.
- It was noted that agenda items J.17 was a result of deficiencies encountered with the HVAC installation, which warranted an independent opinion to pinpoint the issues and develop remedies. ATI will oversee these corrections.

Q. BOARD MEMBER COMMENTS

- Mrs. Servedio commented on the environmental concerns regarding recycling. She suggested we eliminate Styrofoam from our food program and use only bio-degradable products.
- Mrs. Masticola mentioned the Municipal Alliance is reviewing its needs. She noted a survey is being circulated for public and staff comments. The statistics needed are SAC counselors, nursing and ALC tobacco use. She also commented that, historically the Municipal Alliance has budgeted for the homework club. She requested that EDP's (at the elementary level) be reviewed through the district budget, due to increasing difficulties in accommodating it within the Municipal Alliance budget.

R. STUDENT REPRESENTATIVES

- **Student Representative Carol Ann Sudia** remarked that it is important to educate parents regarding the budget. She also commented on the success of the Jefferson Idol fund raiser. She also cited recent high school activities.
- **Student Representative Craig Coehlo** commented that is equally important to educate the students on the budget process.

S. COMMENTS FROM THE AUDIENCE

- An issue was raised regarding an odor and rumors of mold at the Briggs school. Mrs. Servedio noted that they are aware of the rumors and commented that the issue is being monitored. If warranted, the administration will conduct air quality tests.

- Several questions were raised regarding the budget process and the relationship between the Township and the Board of Education. It was suggested that if the budget is defeated, that all discussions take place in public. Another resident suggested that greater voter participation by parents could change the outcome election. It was also suggested that perhaps widely used services, such as non-remote transportation and sports activities, should be vulnerable.
- It was asked if the buzzer entry system was completely installed at all schools and if they are on a schedule. The answer is yes.
- A question regarding policies was asked. It was noted that they are available on the district website after the second reading.
- It was suggested that a Behaviorist be added to the budget and placed on staff for the 08-09 school year.
- It was suggested that the autism class be expanded by adding another section for older students.
- There was good parent interaction at the Special Ed JTSNAP meetings.
- A question was raised regarding the Middle School assessment. It was suggested that the district develop an estimate of the cost to separate the HS/MS bell schedule.

T. ADJOURN

Motion by Mrs. Castiglione, seconded by Mrs. Mastricola, that the meeting adjourn at 11:29 PM.

Respectfully submitted,

Dora E. Mylchreest
Board Secretary

January 2008 Board of Education Approved Travel

Date: January 21, 2008

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee	Travel/ Miles	Lodging Cost per day (not to exceed)	*Meal Cost per day (not to exceed)	Total Expenses (does not include mileage and tolls)
Anzano, Nicholas	1/30/2008	Fairfield, NJ	Legal Issues Workshop for Board Members	own	\$38.00	54.88			\$38.00
Brennan, Claire	1/18/2008	Levittown, NY	Introduction to Applied Behavior Analysis	own	\$0.00	87			\$0.00
Creswick, Thomas	3/12 & 3/25	Parsippany, NJ	Dreamweaver Level 1 & 2	own	\$798.00	40			\$798.00
Currie, Greg	3/10/08	Atlantic City, NJ	Mean Girls II - Strategies for Helping Relationally Aggressive Girls	own	\$129.00	300	\$96.00	\$54.00	\$225.00
Daggett, Eileen	4/24-4/25/2008	Princeton, NJ	Authentic Education: Good Feedback: We All Need It....	own	\$179.00	129	\$137.00	\$47.00	\$363.00
DeFeo, Gail	2/1/2008	Parsippany, NJ	Helping Children w/Auditory Processing Disorders	own	\$207.00	0			\$207.00
Eastman, Christopher	1/22/2008	Newark, NJ	Accelerating Student Learning & Motivation in your SS Class	own	\$195.00	0			\$195.00
Fernandez, George	2/14/08	Ocean Twp., NJ	EPA/AHERA NY/NJ Asbestos Supervisor Refresher	own	\$155.00	149.96			\$155.00
Harris, Nancy	1/25/08	Morristown, NJ	MCCEA Sharing Meeting	own	\$0.00	0			\$0.00
Knutelsky, Robin	4/24-4/25/2008	Princeton, NJ	Authentic Education: Good Feedback: We All Need It....	own	\$179.00	129	\$137.00	\$47.00	\$363.00
Lipton, Kevin	1/31/2008	New Brunswick, NJ	NJ State Bar Foundation on Teasing & Bullying	own	\$0.00	0			\$0.00
Losey, Jennifer	2/1/2008	Parsippany, NJ	Helping Children w/Auditory Processing Disorders	own	\$207.00	0			\$207.00
Montanez, Alex	2/8/08	Rutgers University	Girls Lacrosse Coaches Clinic	own	\$70.00	50			\$70.00
Nadler, Vicki	4/24-4/25/2008	Princeton, NJ	Authentic Education: Good Feedback: We All Need It....	own	\$179.00	129	\$137.00	\$47.00	\$363.00
Nadler, Vicki	2/11/2008	Monroe Twp., NJ	NJPAA: Biology Performance Assessment Training	own	\$0.00	144			\$0.00
Nadler, Vicki	6/2-4/2008	Monroe Twp., NJ	NJPAA: Biology Performance Assessment Scoring	own	\$0.00	432			\$0.00
Ortense, Stacey	1/25/2008	Morristown, NJ	NJ Consortium for G&T Sharing Meeting	own	\$0.00	20			\$0.00
Petric, Marius	4/24-4/25/2008	Princeton, NJ	Authentic Education: Good Feedback: We All Need It....	own	\$179.00	129	\$137.00	\$47.00	\$363.00
Platz, Barbara	1/25/2008	Morristown, NJ	NJ Consortium for G&T Sharing Meeting	own	\$0.00	20			\$0.00
Schmidt, Linda	1/30/2008	Summit, NJ	Pediatric Advanced Life Support - Renewal Class	own	\$0.00	0			\$0.00
Schwartz, Mark	1/25/08	Monroe Twp., NJ	Aspiring School Leaders Seminar	own	\$0.00	0			\$0.00
Thornton, Mary	1/16/08	Parsippany, NJ	MACN - Serving the needs of ESL Learners	own	\$0.00	48			\$0.00
Wynne, James	2/22-2/23/08	East Brunswick, NJ	NJ Music Educators Annual Conference	own	\$125.00	0	\$112.00	\$44.00	\$312.00