

JEFFERSON TOWNSHIP BOARD OF EDUCATION**Regular Meeting Minutes****Monday, December 17, 2012 7:30 PM (Closed Session) – 8:00 PM (Regular Session)****Jefferson Township High School Media Center**

- A.** Mr. Smith, called the meeting to order at 8:04 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, *AIM* Newspaper, and the *JEFFERSON PATCH*;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B.** Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	<u>X</u>	<u> </u>
Mrs. Poulas	<u>X</u>	<u> </u>
Mr. Quigley	<u>X</u>	<u> </u>
Mrs. Scott	<u>X</u>	<u> </u>
Mrs. Senatore	<u>X</u>	<u> </u>
Mr. Stewart (arrived at 7:35pm)	<u>X</u>	<u> </u>
Mrs. Van Ness	<u>X</u>	<u> </u>
Mr. Millar, Vice President	<u>X</u>	<u> </u>
Mr. Smith, President	<u>X</u>	<u> </u>
Ivan Cruz, Student Representative	<u>X</u>	<u> </u>
Veronica Kot, Student Representative	<u>X</u>	<u> </u>

D. CLOSED SESSION

Motion by Mr. Cuccio, seconded by Mrs. Scott, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 17th day of December, 2012 at 7:31 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, school security, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 8:04 PM.

E. SUPERINTENDENT'S REPORT

Mr. Kraemer requested a moment of silence in honor of the Students, Staff and Families of the Newtown, CT tragedy.

- Mr. Kraemer reported on the Good News and Progress in Our Schools, which included informing the public as to the districts' emergency preparedness. He advised that such details of the plan are confidential, but assured plans are in place and are continually updated. He also noted that each school is mandated to hold various security drills throughout the school year and we work closely with the Jefferson Township Police Department.

F. PRESENTATIONS

- None

G. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

- None

H. STUDENT REPRESENTATIVES

- Student Representative Veronica Kot advised of various activities at the high school including the Madrigal, Choir concert, Café Ole, and the winter semi-formal. She also noted the students are happy that the portal has been opened in Realtime; and preliminary paperwork has begun for the yearbook.
- Student Representative Ivan Cruz highlighted the winter pep rally, Goodbye Friday concert, the middle and high school concerts, PSAT's, PDP elections and the upcoming Spanish Honor Society.

I. COMMITTEE REPORTS

- **Education Committee** – Mrs. Poulas reported the Committee reviewed the elementary teacher conference dates, district action plans regarding security measures, new courses and various field trips.
- **Community Relations Committee** – Mrs. Scott reported the Committee discussed website accuracy and its efforts to keep all information up to date. A FAQ regarding parking spots for students was suggested for the web as well as a counter on website "hits". The Committee also discussed the revision of the school calendar, drug awareness web page, and the dumpsters at the schools which are to be relocated and repainted during hibernation.
- **Policy and Personnel Committee** – Mr. Millar reported the Committee reviewed the Committee has been reviewing a sick day donation policy. This topic remains under consideration.

J. MINUTES OF MEETINGS

Motion by Mr. Stewart, seconded by Mrs. Scott, that the minutes of the following meetings be approved as submitted:

November 19, 2012 Regular Meeting Minutes

November 19, 2012 Executive Session Minutes

MOTION: Mr. Stewart	SECOND: Mrs. Scott			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas			X	
Mr. Quigley	X			
Mrs. Scott	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Cuccio, seconded by Mrs. Van Ness, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.16, as described below:

K.1 Motion to approve the **purchase order** list dated November 2012 in the amount of **\$99,620.25**.

K.2 Motion to approve the **check journal** as of November 2012 in the amount of **\$4,016,440.46**.

Fund	Amount
General (10)	\$ 3,849,193.98
Capital Outlay (12)	\$ 0.00
Special Revenue (20)	\$ 167,246.48
Total	\$ 4,016,440.46

K.3 Motion to approve the funds **transfers** in the 2012-2013 Fiscal Year, dated November 2012 in the amount of **\$ 22,718.20**.

K.4 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJSA 18A:17-9, that as of October 31, 2012, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

K.5 Motion to certify, in accordance with NJAC 6A:23-2.11(c), that as of October 31, 2012, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

K.6 Motion to approve the addition of following to the School Student Activity Account lists for Jefferson Township High School, as described below:

Activity Account Sub-category
Habitat for Humanity

K.7 Motion to accept the following **donation** from the Jefferson Basketball Association and Consolidated PTA to the Arthur Stanlick School for use in the All Purpose Room, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
Basketball backboards and rims – 2 (includes installation)	\$ 2,000

K.8 Motion to approve proposal from EI Associates to provide professional Architectural Services for the Window Replacement at the ET Briggs Elementary School and 21 additional windows at the High School, as described below:

Phase	Cost
Phase I – Schematic Design Phase	\$ 6,000
Phase II – Construction Document Phase	\$ 11,500
Phase III – Construction Administration Phase	\$ 10,000
Total	\$ 27,500

K.9 Motion to award the sale of obsolete equipment as detailed below, for a total of **\$ 730.00**.

Item # / Item Description	Purchaser	Award Amount
# 2224 / Delta Drill Press	Jim Plungis	\$ 69.00
# 000645 / Rockwell Drill Press	Jim Plungis	\$ 59.00
# 000678 / Delta Drill Press	Jim Plungis	\$ 79.00
# 1894 / Delta Table Saw	Jim Plungis	\$ 129.00
# 2955 / Delta 10" Unisaw Saw	Rolf Warncke	\$ 325.00
# 2956 / Rockwell/Delta 12" Table Saw	Jim Plungis	\$ 69.00

K.10 Motion to designate the source of funding for the following individual as funded from the **FY2013** Title IA grant effective January 1, 2013 (*replacing BS*):

Name	Location	Position	Salary	Grant Share	FICA/TPAF/Benefits
Amy Bush	Stanlick	Resource Prog/In Class	\$ 57,232	\$ 25,000	\$ 6,988
Title IA Total			\$ 31,988		

K.11 Motion to designate the source of funding for the following individuals as funded from the **FY2013** **IDEA** grant:

Name	Location	Position	Salary	Grant Share	FICA/TPAF/Benefits
Patricia Szuskowski	Middle School	Special Education Teacher	\$ 53,976	\$ 30,000	\$ 6,000
IDEA Total			\$ 36,000		

K.12 Motion to approve **Change Order #001** in the amount of \$ 15,579.58 to Imperium Construction, Inc. for modifications to the original scope of work on the high school roof project, as described below:

Original Contract Amount	\$ 496,000.00
Replace six (6) deficient roof drains (\$750/unit)	\$ 4,500.00
Replace six (6) undersized roof drainpipes	\$ 3,429.58
Additional 1,350 linear feet of wood blocking and nailers (\$5/LF)	\$ 7,650.00
Contract Sum to be increased by this Change Order	\$ 15,579.58
Final Contract Amount	\$ 511,579.58

K.13 Motion to declare the following checks stale and thus void them:

Check #	Date	Payable to:	Amount	Account	Reason
31785	11/11/10	Jefferson Twp. BOE/Café Acct.	\$25.00	Tri-M	Induction Ceremony

K.14 Motion to approve contract with **Drug Free Sport** to perform random, volunteer drug testing, per contract effective through June 30, 2013 (*copy available for review*).

K.15 Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

<u>School/Department</u>	<u>Bar Code/Serial No.</u>	<u>Equipment Description</u>
Middle School	1868/8087430	Sony Television/Mod. KV-32S66
Middle School	2007/8087399	Sony Television/Mod. KV-32S66
Middle School	2735/8087415	Sony Television/Mod. KV-32S66
Middle School	1559/8087545	Sony Television/Mod. KV-32S66
Middle School	1660/8087435	Sony Television/Mod. KV-32S66
Middle School	1813/8087445	Sony Television/Mod. KV-32S66
Middle School	1845/8087503	Sony Television/Mod. KV-32S66

K.16 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*copy attached*).

MOTION: Mr. Cuccio	SECOND: Mrs. Van Ness			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Scott	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

L. PERSONNEL COMMITTEE

Motion by Mr. Millar, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions L.1 and L.2, as described below:

- L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
CR	Adjusted Medical Leave	Supervisor of Special Ed. 25.80.80.ABO			District	11/20/12	11/29/12	Utilizing 2 personal and 3 sick days
B. Instructional								
Elaine Carratello-Healy	Resignation	Family and Consumer Science 10.80.80.ATG			High School	12/4/12	2/2/13	
Breanna McMillan* 11-209-100-101 11-213-100-101 20-231-100-101	Appoint	Special Education Teacher 10.50.50.AJL	BA Step 1	\$47,875	Cozy Lake/ High School	1/2/13	6/30/13	Replacing BS Partially funded by Title I
Breanna McMillan* 11-120-100-101-29 11-140-100-101-29	Appoint	Special Education Teacher - LTS 10.50.50.AJL	BA Step 1	\$239.38/day	Cozy Lake/ High School	12/20/12	12/20/12	Transition day
April Sparling* 11-120-100-101-29	Appoint	Physical Ed. Teacher Long-Term Sub 10.10.10.AOA	BA Step 1	\$239.38/day	Stanlick/Briggs	2/15/13	6/14/13	Replacing AA Includes one transition day
Taylor Kennedy* 11-120-100-101-29	Extended Appointment	Elementary Teacher Long-Term Sub 10.50.50.AUC	BA Step 1	\$239.38/day	Cozy Lake	9/1/12	5/1/13	Replacing ML
Melissa Freitas* 11-120-100-101-29	Appoint	Elementary Teacher Long-Term Sub 10.10.20.AGB	BA Step 1	\$239.38/day	Stanlick	12/20/12	5/24/13	Replacing KC Includes one transition day
Alisha Paris* 11-140-100-101-29	Appoint	English Teacher Long-Term Sub 10.80.80.BMB	BA Step 1	\$239.38/day	High School	1/18/13	3/28/13	Replacing JC Includes one transition day

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Mary Beth Lapszynski 11-140-100-101	Appoint	Family and Consumer Science 10.80.80.ATG	BA Step 8	\$52,959	High School	2/1/13	6/30/13	Replacing EC Includes one transition day
Julie Corbett	Appoint	Bedside Instruction		\$40.80/hr	District	11/26/12	6/30/13	
Howard Pollison	Appoint	Bedside Instruction		\$40.80/hr	District	12/3/12	6/30/13	
AS	Maternity Leave	Kindergarten Teacher 10.10.10.AOA			Milton	5/6/13	6/21/13	Utilizing 34 sick days
AA	Maternity Leave	Physical Ed. Teacher 10.10.10.AOA			Stanlick/Briggs	2/18/13	6/14/13	Utilizing 30 sick days and 49 unpaid days
KC	Adjusted Maternity Leave	Elementary Teacher 10.10.10.AGB			Stanlick	1/2/13	5/25/13	Utilizing 28 sick days and 68 unpaid days

(*) Requires mentoring

C. Non-Instructional								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Lisa Carroll 11-204-100-106	Extended Appointment	Special Ed. Aide Long-Term Sub 09.40.40.AIL	Step 1	\$19.03/hr	Cozy Lake	9/4/12	5/1/13	Replacing TK 3.5 hrs/day
Taylor Kennedy 11-204-100-106	Appointment Date Change	Special Ed. Aide 09.40.40.AIL	Step 1	\$19.03/hr	Cozy Lake	5/1/13	6/30/13	Replacing DM 3.5 hrs/day w/o benefits
Joanne Bley 11-214-100-106	Appoint	Special Ed. Aide Long-Term Sub 09.70.70.BHU	Step 1	\$19.03/hr	Middle School	12/10/12	2/28/13	Replacing MC 3.5 hrs/day
LM	Medical Leave	Special Ed. Aide 09.70.70.BLA			Middle School	11/29/12	12/15/12	Utilizing 11 sick days and 1 personal day
MC	Medical Leave	Special Ed. Aide 09.70.70.BHU			Middle School	11/14/12	2/28/13	Utilizing 68 unpaid days

D. Substitutes/Other								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Monica Maher	Appoint	Substitute Teacher		\$80/diem	District	12/18/12	6/30/13	
Nicole DiLizia	Appoint	Substitute Teacher		\$80/diem	District	12/18/12	6/30/13	
Brian DeYoung	Appoint	Substitute Teacher		\$80/diem	District	12/18/12	6/30/13	
Jayne Pardee	Appoint	Substitute Nurse		\$150/diem	District	11/30/12	6/30/13	
Judy Kiss	Appoint	Substitute Aide		\$10/hr.	District	11/30/12	6/30/13	
Jennifer Ostolaza	Appoint	Substitute Aide		\$10/hr.	District	11/20/12	6/30/13	
Leighann Hagemann	Appoint	Substitute Aide		\$10/hr	District	12/5/12	6/30/13	

E. Student Teacher								
Name	College		Subject		Location	Date Effective	Date Term.	Discussion
Christine Couser	Ramapo College		Mathematics		Middle School	1/22/13	5/3/13	

F. Extra Duty Pay								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jennifer O'Malley-Dorr	Appoint	CPR/AED Instruction Certification		\$75/hr	District	1/15/13	4/30/13	Four sessions not to exceed 18 hours
James Wynne	Rescind	Spring Musical: Scenery/Stage	Level 1	\$614	High School	9/1/12	6/30/13	
Mary Ann Cantwell	Appoint	Spring Musical: Scenery/Stage	Level 1	\$614	High School	12/12/12	6/30/13	
Mary Ann Cantwell	Appoint	Spring Musical: Art/Set Design	Level 1	\$614	High School	12/12/12	6/30/13	
Barbara Donnelly 20-231-100-101	Appoint	Homework Club		\$1,224	Stanlick	1/7/13	5/29/13	Title I funded Two 1 hour sessions/week Not to exceed 20 sessions
Lisa Young 20-231-100-101	Appoint	Homework Club		\$1,224	Stanlick	1/7/13	5/29/13	Title I funded Two 1 hour sessions/week Not to exceed 20 sessions
Stephen Barbato 20-231-100-101	Appoint	Students Against Destructive Decisions	Level 1	\$614	High School	1/2/13	6/30/13	Fund provided by JTPBA

G. 2012-13 School Year Coaching Staff								
WINTER								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Tomas Villa	Appoint	Assistant Indoor Track	N/A	N/A	High School	9/1/12	6/30/13	Volunteer

L.2 Motion to approve the following new Co-curricular EDP Job Descriptions:

High School – S.A.D.D. Students Against Destructive Decisions – Level I
 Elementary – Homework Club – Level II

MOTION: Mr. Millar	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Scott	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Poulas, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.6, as described below:

M.1 Motion to **rescind student placement for the 2012-2013 school year, as shown below, plus related services as needed:**

Student	School	Tuition	Effective Date
M/16-11	Morris Union Jointure/DLC – Warren School	\$57,379.70	11/16/2012

M.2 Motion to **approve student placement for the 2012-2013 school year, as shown below, plus related services as needed:**

Student	School	Tuition	Effective Date
M/16-11	The Children's Home (Mary Dobbins School)	\$37,819.00	11/19/2012 – 6/30/2013

M.3 Motion to approve the following **new courses:**

- JTMS - Songwriter's Workshop: An Introduction to Music Technology, Theory, and Composition
- JTMS - Magic of the Quill: Creative Writing for Grades 7 and 8

M.4 Motion to approve the following **day field trips:**

School/Group/Activity	Location	Date(s)
JTHS DECA - DECA Regional Competition	Ramapo College Mahwah, NJ	January 3, 2013
JTHS REBEL - REBEL Presentation	Stanlick School, Wharton, NJ	January 11, 2013
JTHS Academic Decathlon Team - Academic Decathlon of NJ	Ramapo High School, Franklin Lake, NJ	February 3, 2013
JTMS Grade 6 Gold - Sterling Mining Museum	Ogdensburg, NJ	May 23, 2013
White Rock School, Grade 4 - Sandy Hook Station	Fort Hancock, NJ	May 31, 2013

M.5 Motion to approve the following **overnight field trips:**

School/Group/Activity	Location	Date(s)
JTHS Ski Team - Giant Slalom and Slalom Ski Racing Competition	White Face Mountain, Wilmington, NY	January 25 to 27, 2013
JTHS Cheerleading Team - National Cheerleading Competition	Orlando, FL	March 1 to 4, 2013
JTHS Wrestling Team - NJSIAA Wrestling State Championships	Atlantic City, NJ	March 7 to 10, 2013

M.6 Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) October 17, 2012 through November 19, 2012.

RESOLVED, THAT UPON THE RECOMMENDATION OF THE Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from October 17, 2012 through November 19, 2012, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Milton			
Briggs			
Cozy Lake			
Stanlick			
White Rock			
Middle School	12	4	1
High School	3	1	

BE IT FURTHER RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

MOTION: Mrs. Poulas		SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent	
Mr. Cuccio	X				
Mr. Millar	X				
Mrs. Poulas	X				
Mr. Quigley	X				
Mrs. Scott	X				
Mrs. Senatore	X				
Mr. Smith	X				
Mr. Stewart	X				
Mrs. Van Ness	X				

Emergency school bus evacuation drills of November 19 & 20, 2012

High School/Middle School November 19, 2012			Milton/Cozy Lake/White Rock Schools November 20, 2012			E.T. Briggs/Stamlick Schools November 20, 2012		
Route #	Time	Observed By	Route #	Time	Observed By	Route #	Time	Observed By
#HM01	7:33 am	Risko	#M1	8:20 am	Plotts	#H1	8:17 am	Arias
#HM02	7:15 am	Cutrona	#M2	8:10 am	Plotts	#H2	8:20 am	Arias
#HM03	7:20 am	Cutrona	#M3	8:15 am	Carney	#H3	8:25 am	Arias
#HM04	7:24 am	Cutrona	#M4	8:12 am	Shafer	#H4	8:24 am	Arias
#HM05	7:24 am	Towers	#M5	8:12 am	Shafer	#H5	8:38 am	Arias
#HM06	7:14 am	Cutrona	#M7	8:19 am	Plotts	#H6	8:33 am	Arias
#HM07	7:21 am	Risko	#M8	8:15 am	Markowitz	#H7	8:35 am	Arias
#HM08	7:20 am	Cutrona	#M9	8:15 am	Plotts	#H8	8:26 am	Fisher
#HM09	7:25 am	Cutrona	#M9	8:30 am	Plotts	#H8	8:26 am	Fisher
#HM10	7:28 am	Howe	#M10	8:12 am	Markowick	#H9	8:25 am	Arias
#HM11	7:30 am	Cutrona	#M11	8:20 am	Lundsten	#H10	8:30 am	Fisher
#HM12	7:35 am	Risko	#M12	8:15 am	Shafer	#H11	8:21 am	Fisher
#HM13	7:16 am	Howe	#M13	8:10 am	Shafer	#H12	8:25 am	Fisher
#HM14	7:25 am	Cutrona	#M14	8:10 am	Plotts	#H13	8:23 am	Arias
#HM15	7:25 am	Risko	#M15	8:20 am	Lundsten	#H14	8:25 am	Arias
#HM16	7:20 am	Hayzler	#M16	8:19 am	Plotts	#H15	8:23 am	Arias
#HM17	7:15 am	Cutrona	#V1AM	8:16 am	Lundsten	#BKP1	12:15 pm	Arias
#HM18	7:35 am	Risko	#V1MD	12:06 pm	Plotts	#BKP2	12:19 pm	Arias
#HM19	7:17 am	Risko	#V2AM	8:20 am	Plotts			
#HM20	7:29 am	Risko	#V3MD	12:08 pm	Hunter			
#HM21	7:26 am	Risko	#MKA1	12:10 pm	Jahn			
#HM22	7:20 am	Mason	#MKP1	12:10 pm	Plotts			
#HM23	7:20 am	Risko	#MKP2	12:10 pm	Markowick			
#HM24	7:20 am	Risko						
#HM25	7:20 am	Risko						
#HM26	7:25 am	Risko						
#HM27	7:20 am	Mason						
#HM28	7:20 am	Risko						
#HM29	7:20 am	Degenaro						
#HM30	7:20 am	Risko						
#HM31	7:16 am	Mason						
#HM32	7:20 am	Risko						
#HM33	7:30 am	Risko						

Enrollment as of 10/31/12:

	Nov. 11	Nov. 12
Milton	162	155
Cozy Lake	254	260
Arthur Stanlick	377	391
E.T. Briggs	372	350
White Rock	413	385
Total Elementary	1,578	1,541
JTMS	835	830
JTHS	1,053	1,032
GRAND TOTAL	3,446	3,403
Tuition students received	1	1
Out-of-district placement	41	36

N. POLICY COMMITTEE

Motion by Mr. Millar, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve Motions N.1 and N.2, as described below:

N.1 Motion to approve the **First Reading** of the following (*copy available for review*)

File Code	Document	Title	Description of Action
2200p	Policy	Curriculum Content	Replace 2200p Curriculum Content 03/19/01
2624p	Policy	Grading System	Replace 2624p Grading Systems 12/15/08
5420r	Regulation	Report Pupil Progress	Replace Report Pupil Progress 02/17/09

N.2 Motion to award the **Request for Proposal** to acquire a Research-Based Teacher Practice Evaluation Framework Provider to Teachscape, Inc. at a cost of \$35,005.90 (copy available for review and subject to attorney review).

MOTION: Mr. Millar	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Scott	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

O. COMMUNICATIONS

- None

P. OLD BUSINESS

- None

Q. NEW BUSINESS

- None

R. PUBLIC COMMENTS

- None

S. BOARD MEMBER COMMENTS

- Mr. Cuccio thanked everyone for their donations and commented on an article on NJ.com stating the money saved by moving the elections to November was around \$600K statewide.
- Mrs. Scott requested that in light of the recent information regarding the tragedy in Newtown, CT, not to judge those diagnosed with Asperger's Syndrome.
- Mr. Quigley attended the Madrigal at the high school and commented that he felt it was the best one yet.
- Mrs. Senatore thanked the teachers who took the initiative to call parents in lieu of conferences. She also thanked the PTA parents for their efforts in planning the holiday parties
- The Board wished everyone a very happy holiday.

T. ADJOURN

Motion by Mr. Cuccio, seconded by Mrs. Scott, that the meeting adjourn at 8:39 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Trans- portation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Cinnamon, Christine	Apr. 12	Somerset, NJ	Rutgers Graduate School of Education Center for Literacy Development 45 th Annual Reading and Writing Conference	Own	\$ 150.00	0	-	0	-	0	\$ 150.00
Golas, Elizabeth	Jan. 15	Parsippany, NJ	15 Techniques for Children with Emotional & Behavioral Problems	Own	\$ 189.99	29	-	0	-	0	\$ 189.99
McLoughlin, Lori	Feb. 7	Fairfield, NJ	Practical Ideas to Maximize the Effectiveness of Guided Reading	Own	\$ 225.00	30	-	0	-	0	\$ 225.00
Ryan, Bethany	Jan. 25	Saddle Brook, NJ	Suspected Apravia and Early Intervention and Designing an Effective Therapy Program for our Youngest Clients	Own	\$ 189.00	32	-	0	-	0	\$ 189.00
Villa, Kelly	Mar. 12	Fairfield, NJ	Best Ipad Apps for School Site Administrators	Own	\$ 295.00	9	-	0	-	0	\$ 295.00