

JEFFERSON TOWNSHIP BOARD OF EDUCATION**Regular Meeting Agenda****Tuesday, February 16, 2016 7:00 PM (Closed Session) – 7:30 PM (Regular Session)****Jefferson Township High School Media Center**

- A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, AIM Newspaper, and the *JEFFERSON PATCH*;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B. Pledge of Allegiance.

ROLL CALL:	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	_____	_____
Mrs. Gould	_____	_____
Mrs. Poulas	_____	_____
Mr. Quigley	_____	_____
Mrs. Senatore	_____	_____
Mr. Stewart	_____	_____
Mrs. Van Ness	_____	_____
Mr. Millar, Vice President	_____	_____
Mr. Smith, President	_____	_____
Mr. Kyle DeCotiis (<i>Student Representative</i>)	_____	_____
Mr. Anthony Cruz (<i>Student Representative</i>)	_____	_____

D. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 16th day of February, 2016 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

E. SUPERINTENDENT'S REPORT

- Good News and Progress in Our Schools

F. PRESENTATIONS**G. COMMENTS FROM THE AUDIENCE** *(on agenda action items only, if applicable)*

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

H. STUDENT REPRESENTATIVES**I. COMMITTEE REPORTS****J. MINUTES OF MEETINGS**

Motion by _____, seconded by _____, that the minutes of the following meetings be approved as submitted:

January 18, 2016 Regular Meeting Minutes

K. PROFESSIONAL SERVICES

Motion by _____, seconded by _____, to approve motion K.1 as described below:

Pursuant to a Request for Proposal for Legal Services, Motion to approve the appointment of **Schwartz, Simon, Edelstein, et al**, Board Attorney of Record from January 1, 2016 through December 31, 2016.

L. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.19, as described below:

L.1 Motion to approve the **purchase order** list dated January 2016 in the amount of \$ **270,248.56**.

L.2 Motion to approve the **check journal** as of January 2016 in the amount of \$ **4,971,301.80**.

Fund	Amount
General (10/11)	\$ 4,892,994.98
Capital Outlay (12)	\$ 9,831.00
Special Revenue Funds (20)	\$ 68,475.82
Total	\$ 4,971,301.80

L.3 Motion to approve the funds **transfers** in the 2015-2016 Fiscal Year, dated January 2016 in the amount of \$ **1,140,195.03**.

- L.4** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to N.J.S.A. 18A:17-9, that as of December 31, 2015, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- L.5** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of December 31, 2015, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- L.6** Motion to enter into an agreement with the Morris County Vocational School of Technology for the Jefferson Township Board of Education to host a satellite Environmental Sciences Academy at the High School effective with the 2016-2017 school year. *(Copy available for review)*
- L.7** Motion to approve agreement with Strauss Esmay Associates, LLP to provide policy and/or regulation manuals be available electronically at a cost not to exceed \$4,085.00, per quote. *(Copy available for review)*
- L.8** Motion to approve the addition to the **School Student Activity Account** lists for Jefferson Township High School, as described below:

Activity Account Sub-category
Class of 2019

- L.9** Motion to accept the following **donations** awarded to the Jefferson Township High School Robotics Club for the First Robotics Competition, in accordance with Policy # 7230, Gifts, Grants and Donations.

Donated By	Amount
National Defense Education Program	\$ 2,500.00
Picatinny Arsenal	\$ 3,000.00
BAE Systems	\$ 1,000.00

- L.10** Motion to accept the following **donations** awarded to the Jefferson Township High School Student Activities accounts to use towards the purchase of an electronic marquee in accordance with Policy # 7230, Gifts, Grants and Donations.

Donated By	Amount
Class of 2013	\$ 3,823.07
Class of 2014	\$ 5,675.43
Class of 2015	\$ 8,998.50

- L.11** Motion to approve services of RSM US, LLP, to provide information technology security services to the district, based on proposal dated January 15, 2016. *(Copy available for review)*
- L.12** Motion to reject **bid #2016-00** Apple Bid opened on February 2, as not meeting statutory requirements. *(Bid breakdown sheet attached)*
- L.13** Motion to approve purchase of Apple Technology products through the Hunterdon County Education Services Commission, as described below:

WHEREAS, the Hunterdon County Educational Services Commission (HCESC), as Lead Agency for the HCESC cooperative pricing system (system identifier 34HUNCCP), has awarded a contract for proprietary Apple Technology products following the public solicitation of sealed bids pursuant to N.J.S.A. 18A:18A-15, N.J.S.A. 40A:11-13 and N.J.A.C. 5:39-9.1; and

WHEREAS, the Jefferson Township Board of Education is a member of the HCESC cooperative pricing system and is authorized to make purchases from contracts awarded by the HCESC pursuant to N.J.A.C. 5:34-7.1 et. seq.; and

WHEREAS, the Apple Technology products covered by the HCESC contract sought by the Jefferson Township Board of Education are of such a specialized nature that only such products will meet the needs of the Jefferson Township Board of Education; and

WHEREAS, the Jefferson Township Board of Education has heavily invested time and funds into the acquisition and integration of Apple products in local operations that will be wasted if non-Apple products are used to supplement the existing technology; and

WHEREAS, the use of non-Apple products would require the wholesale replacement of the technology currently used by the Jefferson Township Board of Education or an unsupportable level of training, support and maintenance services that would utterly defeat the purpose of public contracting laws;

NOW THEREFORE, BE IT RESOLVED, that the Jefferson Township Board of Education hereby authorized the purchase of proprietary Apple Technology products from the HCESC contact as follows, pending final verification from the Hunterdon County Educational Services Commission (HCESC):

- | | | |
|---------------------|--------------------------|------------------------|
| • iPads | • Wireless Access Points | • iPad Accessories |
| • iPods | • Apple TV | • Misc Accessories and |
| • Desktop Computers | • Software / Apps | Adapters |
| • Laptops | • Services | • Apple Care |
| • Displays | • Computer Accessories | |

L.14 Motion to authorize the Superintendent of Schools to submit an application on behalf of Jefferson Township Public Schools to the “Student & Exchange Information System” and pay the filing fee of \$2,355 to commence the process to be approved as a receiving district for Chinese foreign exchange students.

L.15 Motion to reject **bid #2016-007C**, for TV Studio/Control Room Equipment & Installation to Tele-Measurements Inc. Installation, as not meeting specification requirements. *(Bid breakdown sheet attached)*

L.16 Motion to award **bid #2016-007C**, for TV Studio/Control Room Equipment & Installation to All Mobile Video in the amount of \$82,455.00. *(Bid breakdown sheet attached)*

L.17 Motion to adopt a Resolution to participate in the **Educational Data Services, Inc.** cooperative Pricing System (Ed-Data) to purchase supplies and goods and services for the 2015-2016 and 2016-2017 school year from its authorized vendors. (Hosted via the Educational Services Commission of Morris County)

L.18 Motion to accept and approve resolution as described below:

Resolved that the Jefferson Township Public Schools submits the following project to the NJDOE Office of School Facilities for review:

- Partial Roof Replacement at Middle School State Project #: 2380-045-16-1000

L.19 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

M. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions M.1 and M.2, as described below:

M.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Amelie Alizon 11-130-100-101-00	Appoint	Teacher of French 10-70-70/aol	MA/01	\$51,175	Middle School	1/27/16	4/15/16	Change from PT to FT No benefits Leave replacement. Replacing MN
Thomas Bailey 11-140-100-101-29	Appoint	Long-Term Sub Teacher of Social Studies 10-80-80/asg		\$200/day	High School	2/1/16	3/11/16	Replacing M. Austin Less than 60 days No benefits
Kaitlin Goetchius 11-130-100-101-29	Appoint	Long-Term Sub Media Specialist 10-70-70/act		\$200/day	Middle School	1/12/16	2/29/16	Replacing RM Less than 60 days No benefits
Susan Headley 11-120-100-101-29	Appoint	Long-Term Sub Elementary Teacher 10-60-60/ahm		\$200/day	White Rock	4/4/16	6/30/16	Replacing CM Less than 60 days No benefits
Gabrielle Meade* 11-120-100-101-29	Appoint	Long-Term Sub Elementary Teacher 10-60-60-ahu		\$245.73	White Rock	3/14/16	6/30/16	Replacing MC Over 60 days No benefits
Emily Nimmo* 11-120-100-101-29	Appoint	Long-Term Sub Teacher of Health & PE 10-10-10/aoa		\$245.73	Briggs/Stamlick	3/14/16	6/30/16	Replacing AA Over 60 days No Benefits
Nicole Wildermuth* 11-213-100-101-00	Appoint	Teacher of Special Education 10-80-80/aja	BA/01	\$49,145	High School	3/1/16	6/30/16	Replacing S. Gonzalez
Mariel Waters	Extended Appointment	Social Studies Teacher Long Term Substitute		\$200/day	Middle School	1/19/16	3/25/16	Replacing KM Less than 60 days
Stephen Barbato	Appoint	Bedside Instruction		\$42.43/hr.	District	1/22/16	6/30/16	
Sherry Cella	Appoint	Bedside Instruction		\$42.43/hr.	District	1/22/16	6/30/16	
Devon Davis	Appoint	Bedside Instruction		\$42.43/hr.	District	1/22/16	6/30/16	
Michele Gall	Appoint	Bedside Instruction		\$42.43/hr.	District	1/29/16	6/30/16	
Leighann Hageman	Appoint	Bedside Instruction		\$42.43/hr.	District	1/22/16	6/30/16	
Brooke Lapszynski	Appoint	Bedside Instruction		\$42.43/hr.	District	1/22/16	6/30/16	
Marybeth Lapszynski	Appoint	Bedside Instruction		\$42.43/hr.	District	1/22/16	6/30/16	
Patricia Szuzkowski	Appoint	Bedside Instruction		\$42.43/hr.	District	1/22/16	6/30/16	
Patricia Vandigriff	Appoint	Bedside Instruction		\$42.43/hr.	District	1/27/16	6/30/16	
Kathleen Von Essen	Appoint	Bedside Instruction		\$42.43/hr.	District	1/22/16	6/30/16	
Anthony Benvenuto	Resignation	Teacher of Special Education 10-30-30/bmv			Briggs	4/1/16	4/2/16	
Linda Bonora	Retirement	BSIP/Reading 10-30-30/ajn			Briggs	6/30/16	7/1/16	Retiring after 18 years in district
Cecilia Hansen	Retirement	Teacher of Special Education 10-30-30/btp			Briggs	6/30/16	7/1/16	Retiring after 24 years in district
Jennifer Markowick	Retirement	School Counselor 10-50-50/acf			Cozy Lake	6/30/16	7/1/16	Retiring after 25 years in district

Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Linda Pierson	Retirement	Elementary Teacher 10-30-30/ago			Briggs	6/30/16	7/1/16	Retiring after 30 years in district
PC	Adjusted Medical Leave	10-10-10/agc			Stanlick	1/11/16	2/10/16	Utilizing 22 sick days
KM	Adjusted Medical Leave	10-70-70/apf			Middle School	1/11/16	4/4/16	Utilizing 7 sick days, 3 personal days and 43 unpaid
RM	Adjusted Medical Leave	10-70-70/act			Middle School	1/12/16	3/1/16	Utilizing 34 sick days
BF	Paternity Leave	10-80-80/arq			High School	4/4/16	4/9/16	Utilizing 2 personal days and 3 family illness days
CH	Maternity Leave	10-70-70/aqk			Middle School	5/18/16	11/1/16	Utilizing 25 sick days; 4 family illness days; and approximately 35 unpaid days
JW	Maternity Leave	10-40-40/adp			Milton	5/9/16	9/1/17	Utilizing 21.5 sick days, 4 family illness days, and approximately 6.5 unpaid days
MN	Family Leave	10-70-70/aok			Middle School	1/27/16	4/16/15	Utilizing 51 unpaid days
LS	Adjusted Maternity Leave	10-10-10/aio			Stanlick	5/2/16	10/2/16	Using 37 sick day, and approximately 21 unpaid days
Susan Headley	Extended Appointment	Elementary Teacher Long-Term Sub 10-50-50/ahk		\$200/day	Cozy Lake	10/26/15	2/3/16	Replacing AS Less than 60 days

*Requires Mentoring

**14/15 salary guide until such time as negotiations have been completed

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Kelly Curran	Appoint	Transportation Aide	Step 2	\$19.61/hr.	Middle School	2/4/16	6/30/16	Not to exceed 6 hours per week on an as needed basis
Kathleen DeFrancesco 11-209-100-106-00	Appoint	Special Ed Aide 09-70-70/bjt	Step 1	\$19.65/hr.	Middle School	2/11/16	6/30/16	Replacing M. Leibowitz
Amy Johnson	Appoint	Special Ed Aide	Step 1	\$19.65/hr.	Middle School	2/24/16	2/25/16	Not to exceed 1 hour for Red Cross Club on 2/24/16
Amy Johnson	Appoint	Special Ed Aide	Step 1	\$19.65/hr.	Middle School	2/22/16	3/15/16	Not to exceed 2 hours for Talent Showcase on 2/22 and 3/14/16
Matthew Paladino	Appoint	Special Ed Aide	Step 1	\$19.65/hr.	High School	2/13/16	3/13/16	Not to exceed 20 hours for Spring Musical Stage Crew after school on 2/13, 2/20, 2/27, 3/5 and 3/12/16
Laura Ryan	Appoint	Special Ed Aide	Step 1	\$19.65/hr.	High School	1/30/16	1/31/16	Not to exceed 4 hours for Spring Musical State Crew
Daniel Malloy	Additional Hours	Job Coach 10-80-80/bpm		\$42.45/hr.	JTHS	1/14/16	6/30/16	Not to exceed 5 days per week, 3.5 hours per day
Wendy Smith Rhinehart	Extended Appointment	Cafeteria/Security/LTS 09-70-70/beo		\$15.00/hr.	Middle School	1/5/16	2/29/16	Replacing GF
Daniel Malloy	Rescind	Special Ed Aide 09-80-80/be	Step 1	\$19.65/hr.	JTHS	1/14/16	6/30/16	
Michele Leibowitz	Resignation	Special Ed Aide 09-70-70/bjt			Middle School	2/10/16	2/11/16	
Gabrielle Meade	Resignation	Special Ed Aide 09-40-40/bos			Milton	3/9/16	3/10/16	Accepted another position in district
Stephanie Nadler	Resignation	Special Ed Aide 09-10-10/buc			White Rock	2/26/16	2/27/16	
AC	Medical Leave	11-70-72/akz			Middle School	2/1/16	3/31/16	Utilizing 36 sick days; 6 vacation days
GF	Medical Leave	09-70-70/beo			Middle School	12/18/15	2/29/16	Utilizing 9 sick days; 1 personal day; 36 unpaid days
CM	Medical Leave	09-70-70/buq			Middle School	1/18/16	1/29/16	Utilizing 8 sick days
GM	Medical Leave	12-80-82/axx			High School	1/19/16	2/2/16	Worker's Comp
LS	Medical Leave	09-10-10/bsi			Middle School	4/6/16	6/22/16	Utilizing 7 sick and 48 unpaid days

**14/15 salary guide until such time as negotiations have been completed

D. SUBSTITUTES/OTHER								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Donna Combos	Appoint	Sub Teacher		\$90/diem	District	2/2/16	6/30/16	
Lindsey Hoekstra	Appoint	Sub Teacher		\$90/diem	District	1/26/16	6/30/16	
Kristina Kurdyla	Appoint	Sub Teacher		\$90/diem	District	1/20/16	6/30/16	
April Maragelis	Appoint	Sub Teacher		\$90/diem	District	2/11/16	6/30/16	
April Stearns	Appoint	Sub Teacher		\$90/diem	District	1/26/16	6/30/16	

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Nicole Von Kuehlman	Appoint	Sub Teacher		\$90/diem	District	2/11/16	6/30/16	
Lindsey Hoekstra	Appoint	Sub Aide		\$10/hr.	District	1/26/16	6/30/16	
April Maragelis	Appoint	Sub Aide		\$10/hr.	District	2/11/16	6/30/16	
Nicole Skrek	Appoint	Sub Aide		\$10/hr.	District	1/22/16	6/30/16	
April Stearns	Appoint	Sub Aide		\$10/hr.	District	1/26/16	6/30/16	
Nicole Von Kuehlman	Appoint	Sub Aide		\$10/hr.	District	2/11/16	6/30/16	
Leslie Wisniewski	Appoint	Sub Aide		\$10/hr.	District	1/11/16	6/30/16	
Nicole Von Kuehlman	Appoint	Sub Secretary		\$11.50/hr.	District	2/11/16	6/30/16	

E. EXTRA DUTY PAY - Appointments are at the 14/15 salary guide until such time as negotiations have been completed

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Danielle Ryan	Appoint	Spring Field Hockey Club	3.1	\$520.00	Middle School	2/16/16	6/30/16	
Daniel Gugger	Appoint	Professional Musician		\$300.00	High School	2/5/16	2/6/16	Jefferson Idol performance
James Wynne, Jr.	Appoint	Professional Musician		\$300.00	High School	2/5/16	2/6/16	Jefferson Idol performance

F. 2015-16 SCHOOL YEAR COACHING STAFF

SPRING								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Britney Allison	Appoint	Assistant Softball Coach	1	\$3755.05	High School	2/17/16	6/30/16	
John Kanose	Appoint	Assistant Softball Coach	N/A	N/A	High School	2/17/16	6/30/16	Volunteer
Max Becker	Appoint	Assistant Boys Lacrosse Coach	N/A	N/A	High School	2/17/16	6/30/16	Volunteer
Joshua Cacella	Appoint	Head Golf Coach	1	\$3755.05	High School	2/17/16	6/30/16	
Brandon Horetsky	Appoint	Assistant Baseball Coach	N/A	N/A	High School	2/17/16	6/30/16	Volunteer
Connor Labita	Appoint	Assistant Baseball Coach	N/A	N/A	High School	2/17/16	6/30/16	Volunteer
Daniel Papa	Appoint	Assistant Baseball Coach	N/A	N/A	High School	2/17/16	6/30/16	Volunteer
Timothy Rain	Appoint	Assistant Baseball Coach	N/A	N/A	High School	2/17/16	6/30/16	Volunteer
Eric Vartanian	Appoint	Assistant Baseball Coach	N/A	N/A	High School	2/17/16	6/30/16	Volunteer
Renee Lopez	Appoint	Assistant Boys Volleyball Coach	N/A	N/A	High School	2/17/16	6/30/16	Volunteer

** Salary based on 2014/2015 salary guide; will be adjusted when negotiations have been completed and new guides have been adopted.

G. STUDENT INTERN/TEACHER

Name	School	Subject	Locations	Date Effective	Date Termin.	Discussion
Kristina Shimansky	William Paterson University	Social Studies	High School	1/25/16	5/5/16	
Alessandra Testino	Rutgers University	Social Work	Briggs	2/2/16	5/27/16	

M.2 Motion to approve the following job descriptions:

- Human Resources Coordinator
- Human Resources Confidential Secretary

N. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.7, as described below:

N.1 Motion to approve student placement for the 2015-2016 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
M/11-1	Shepard School	\$25,606.24	2/1/16-6/30/16
M/13-8	Chancellor Academy	\$27,708.30	2/1/16-6/30/16

N.2 Motion to approve the following day trips:

School/Group/Activity	Location	Dates
JTHS, Project Stay Gold	Scotch Plains-Fanwood High School, Scotch Plains, NJ	February 23, 2016
JTHS Wind Ensemble – Region I Concert Band Festival	West Essex High School, West Essex, NJ	April 6, 2016
JTHS Band, West Milford Jazz Festival	West Milford High School, West Milford, NJ	April 29, 2016
JTHS, Teen Arts Festival	County College of Morris, Randolph, NJ	May 20, 2016
Cozy Lake School, Grade 1	Fosterfields Farm, Morristown, NJ	June 8, 2016
White Rock School, Grade 5	6 th Grade Orientation at JTMS	June 9, 2016

N.3 Motion to approve the following overnight trips:

School/Group/Activity	Location	Dates
JTHS DECA Conference	Cherry Hill, NJ	March 21-23, 2016

N.4 Motion to approve the following new curricula; aligned to the 2009 NJCCCS:

- a. World History
- b. United States History 2
- c. Mass Media
- d. Communications
- e. Woods 1
- f. Woods 2

N.5 Motion to approve the 2016-2017 school calendar (Attached).**N.6 Motion to approve the ESEA Accountability Action Plan-2015 Participation Rate and Assurances for White Rock School and Jefferson Township High School.****N.7 Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) from January 18, 2016 through February 16, 2016.**

RESOLVED, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from January 18, 2016 through February 16, 2016, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0
Stanlick	4	0	0
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	0	0	0
JTMS	2	1	0
JTHS	4	0	1

BE IT FURTHER RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

Enrollment as of 1/31/16:

	Jan. 15	Jan. 16
Milton	149	146
Cozy Lake	233	206
Arthur Stanlick	367	346
E.T. Briggs	315	282
White Rock	380	387
Total Elementary	1,444	1,367
JTMS	787	771
JTHS	1,004	1,018
GRAND TOTAL	3,235	3,156
Tuition students received	2	4
Out-of-district placement	34	38

O. POLICY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve motion O.1, as described below:

O.1 Motion to approve the First Reading of the following *(copy available for review)*

File Code	Title	Adopted
3212p	Attendance (Certificated Staff)	Replaces 3212p Attendance (05/18/15)
3212r	Attendance (Certificated Staff)	Replaces 3212r Attendance (09/16/13)
4212p	Attendance (Non-Certificated Staff)	Replaces 4212p Attendance (05/18/15)
4211r	Attendance (Non-Certificated Staff)	Replaces 4211r Attendance (09/16/13)

P. COMMUNICATIONS**Q. OLD BUSINESS****R. NEW BUSINESS****S. PUBLIC COMMENTS**

- Please refer to Section G “Public participation shall be governed by the following rules (Per District Policy #0167)”

T. BOARD MEMBER COMMENTS**U. ADJOURN**

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	Travel/ Miles	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expense (not including parking/ tolls/miscellaneous fees)
Barrieres, Richard	Feb. 18-19	New Brunswick, NJ	NJMEA Convention	\$ 150.00	Own	80	-	-	-	-	\$ 150.00
DiColo, John	Mar. 21-25	Atlantic City, NJ	DAANJ Directors' State Conference	\$ 350.00	Own	300	-	-	\$ 64.00	4.5	\$ 638.00
Giacchi, Rita	June 8-10	Atlantic City, NJ	NJASBO 54 th Annual Conference	\$ 150.00	Own	300	\$ 100.00	2	\$ 64.00	2.75	\$ 526.00
Guarino, Donna	May 3-4	Tarrytown, NY	Aesop Certification Course	\$ 695.00	Own	100	\$ 199.00	1	\$ 48.00	1	\$ 942.00
Ortense, Stacey	Apr. 15	Bridgewater, NJ	NJAGC 25 th Annual Conference	\$ 159.00	Own	70	-	-	-	-	\$ 159.00
Reid, James Scott	Jan. 21-22	Baltimore, MD	US Lacrosse Convention	\$ 120.00	Own	440	-	-	\$ 69.00	1.5	\$ 223.50
Yuhas, Joseph	Feb. 26	Ocean, NJ	EPA/AHERA/NY/NJ State 1-Day Asbestos Supervisor Refresher	\$ 160.00	Own	154	-	-	\$ 7.00	1	\$ 167.00
Zeno, Dora	June 8-10	Atlantic City, NJ	NJASBO 54 th Annual Conference	\$ 150.00	Own	300	\$ 100.00	2	\$ 64.00	2.75	\$ 526.00

All Meals are prorated 75% on travel days

JEFFERSON TOWNSHIP BOARD OF EDUCATION - BID TABULATION SHEET

Bid Title: TV Studio/Control Room Equip. & Installation Re-Bid

Bid No: 2016-007C

Bid Date: February 2, 2016

	AT WALK-	AT BID	BID BOND	AFFIRM.			NON-COLLUSION	STOCK. OWNER	CONTRACT VENDOR	IRAN DISC.	EQUIP. LIST	BASE BID AMOUNT	ALT BID #1	ALT BID #2	GRAND TOTAL
VENDOR & ADDRESS	THRU	OPENING	GUARANTEE	ACTION	BRC	PCD	AFFIDAVIT	DEC.	?ASK	FORM					
All Mobile Video	Yes	No	✓	✓	✓	✓	✓	✓	✓	✓	✓	\$ 71,755.00	\$ 5,501.00	\$ 5,199.00	\$ 82,455.00
515 West 57th Street New York, NY 10019 Attn: Eric Thielking ethielking@allmobilevideo.com 212-586-8616			\$8,981.10	AA 302											
George Segale Production	No	Yes	✓	✓	✓	✓	✓	✓	✓	✓	✓	\$ 75,313.09	\$ 5,321.98	\$ 9,995.00	\$ 90,630.07
3 Theater Center Sparta, N 07871 Attn: George Segale info@georgesegale.com 973-707-8483				Need Cert.											
Tele-Measurements Inc.	Yes	Yes	✓	✓	✓	✓	✓	✓	✓	✓	✓	\$ 70,133.00	\$ 5,678.00	\$ 5,885.00	\$ 81,696.00
145 Main Avenue Clifton, NJ 07014 Attn: Gene Batiloro gbattiloro@tele-measurements.com 800-223-0052 x 209															did not meet specifications

Bid Date: January 28, 2016

[illegible]

2016

July 2016				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

August 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

September 2016				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

October 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

November 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

December 2016				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

10 – Month School Calendar

August	25 th & 26 th	New Staff Orientation
September	1 st	All Staff Orientation
	2 nd	Staff Training
	5 th	Labor Day
	6 th	First Day of School
October	3 rd	Rosh Hashanah
	10 th	Columbus Day
	12 th	Yom Kippur
November	10 th & 11 th	NJEA Convention
	23 rd	Early Dismissal
	24 th & 25 th	Thanksgiving Recess
December	23 rd	Early Dismissal
	26 th – 30 th	Winter Recess
January	16 th	Martin Luther King Day
February	20 th	Presidents' Day
April	10 th – 13 th	Spring Break
	14 th	Good Friday
May	29 th	Memorial Day
June	20 th	Last Day of School

*Tentative last day pending emergency closings.

Emergency closing days made be made up as follows:	
1 st	Nov. – Teachers' Convention (when cancelled)
2 nd	April 17 th – 21 st , beginning with 21 st , 20 th , etc.
3 rd	June 22 nd – 30 th , beginning with 22 nd , 23 rd , etc.

Employees making vacation arrangements during the above dates do so at their own risk.



Student Days				
September	19	Total =	February	19
October	18		March	23
November	18	186	April	14
December	17		May	22
January	21	Days	June	15
Sub-total =	93		Sub-total =	93

*Last day of School is a Tentative Date

Key	
	Indicates when schools are closed for the following:
	All staff and students
	Students only
	Early Dismissal

2017

January 2017				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

February 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

March 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

April 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

June 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30