

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Agenda**

**Monday, June 12, 2017 6:30 PM (Closed Session) – 7:30 PM (Regular Session)**

**Jefferson Township High School Media Center**

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- A. \_\_\_\_\_, called the meeting to order at \_\_\_\_\_ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD* and posted on the  
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B. Pledge of Allegiance.

<b>C. ROLL CALL:</b>	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	_____	_____
Mrs. Gould	_____	_____
Mr. Millar	_____	_____
Mrs. Senatore	_____	_____
Mr. Stewart	_____	_____
Mrs. Wildermuth	_____	_____
Mrs. Poulas, Vice President	_____	_____
Mrs. Van Ness, President	_____	_____
Miss Alyssa Feldmann, <i>Student Representative</i>	_____	_____
Miss Samantha Novak, <i>Student Representative</i>	_____	_____

**D. CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 12<sup>th</sup> day of June, 2017 at \_\_\_\_\_ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at \_\_\_\_\_ PM.

**E. SUPERINTENDENT'S REPORT**

- Good News and Progress in Our Schools

**F. PRESENTATIONS**

- Board of Education Student Representatives – Dr. Timothy Plotts, High School Principal and Mrs. Jill Van Ness, Board President
- Retirees – Dr. Patrick Tierney, Superintendent and Mrs. Jill Van Ness, Board President
- Summa and Excelsior Award Recipients – Dr. Timothy Plotts, High School Principal and Dr. Kelly Cooke, Middle School Principal
- Valedictorian & Salutatorian – Dr. Timothy Plotts, High School Principal

**G. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)***

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
  - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**H. STUDENT REPRESENTATIVES****I. COMMITTEE REPORTS****J. MINUTES OF MEETINGS**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the following meetings be approved as submitted:

May 8, 2017 Regular Meeting Minutes

May 8, 2017 Executive Session Minutes

**K. ANNUAL APPOINTMENTS**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.21, as described below

**K.1** Motion to approve the appointment of **Bridge Medical Center, P.A.** as School Medical Inspector of Record, per agreement, for the 2017-2018 school year, at a fee of \$25,500.

**K.2** Motion to approve the appointment of **Bollinger Insurance**, Student Accident Insurance Agent of Record for the 2017-2018 school year, at a fee of \$44,080.

**K.3** Motion to approve the appointment of **Cleary, Giacobbe, Alfieri, Jacobs, LLC** to serve as special counsel to serve in any and all matters specifically assigned by the Superintendent, Board Secretary or Board President, through December 31, 2017, in accordance with their proposal to provide legal services.

- K.4** Motion to appoint Dora E. Zeno to serve as **Board Secretary** for the 2017-2018 school year, pursuant to 18A:17-5.
- K.5** Motion that Dora E. Zeno, Board Secretary/Business Administrator be appointed **Purchasing Agent** and **Public Agency Compliance Officer** and is authorized to prepare advertisements, advertise for and receive bids and award contracts pursuant to N.J.S.A. 18A:18A-3a, 7a and 37a for the 2017-2018 school year.
- K.6** Motion to appoint Dora E. Zeno as **Custodian of Records** for the 2017-2018 school year.
- K.7** Motion to appoint Christopher Hiben as **Chemical Hygiene Officer** for the 2017-2018 school year.
- K.8** Motion to appoint Blake Vichengrad as **PEOSHA Officer** for the 2017-2018 school year.
- K.9** Motion to appoint Louis Chuddley as **Asbestos Management Coordinator** for the 2017-2018 school year.
- K.10** Motion to appoint Patrick Tierney, Ed. D. as **Indoor Air Quality Coordinator** for the 2017-2018 school year.
- K.11** Motion to appoint Patrick Tierney, Ed. D. or designee as **Integrated Pest Management Coordinator** for the 2017-2018 school year.
- K.12** Motion to appoint William K. Eagen to serve as **Treasurer of School Moneys** for the 2017-2018 school year.
- K.13** Motion to appoint Blake Vichengrad as **Right to Know Officer** for the 2017-2018 school year.
- K.14** Motion to appoint Margaret Widgren as **Affirmative Action Officer** for the 2017-2018 school year.
- K.15** Motion to appoint Margaret Widgren as **504 Compliance Officer** for the 2017-2018 school year.
- K.16** Motion to approve the New Jersey Department of Education designated **Chart of Accounts** as the minimum Chart of Accounts for use in the district, and

**BE IT FURTHER RESOLVED**, that the business office is authorized to add additional sub account designation (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator may deem necessary; and

**BE IT FURTHER RESOLVED**, that the Superintendent to is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

- K.17** Motion to approve purchasing for the 2017-2018 school year from the following vendor sources:

State/NASPO Contract  
Morris County Cooperative Pricing Council  
Hunterdon County Educational Services Commission  
Educational Services Commission of NJ

- K.18** Motion to approve the following companies to be designated as official **Tax Shelters** for the 2017-2018 school year:

AIG/Valic  
AXA Equitable  
ABMM Financial

The Legend Group  
Lincoln Investment Planning  
Vanguard

- K.19** Motion to approve School Student Activity Account lists for Jefferson Township Schools, as described below:

Jefferson Township High School	Jefferson Township Middle School
White Rock School	Arthur Stanlick School
Cozy Lake School	Ellen T. Briggs School
Milton School	

- K.20** Motion to adopt, based on the recommendation of the Superintendent of Schools, the existing **Pre-K - 12 curriculum, assigned text books, co-curricular clubs and programs** aligned to the 2017 NJ Student Learning Standards for the Jefferson Township School District until such time that this Board amends same.

- K.21** Motion to approve resolution, as described below:

Pursuant to PL 2015, Chapter 47, the Jefferson Township Board of Education intends to renew, award, or permit to expire the attached list of contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. (*Appendix A*)

**L. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.18, as described below:

- L.1** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of March 31, 2017, after review of the Board Secretary and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- L.2** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of April 30, 2017, after review of the Board Secretary and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- L.3** Motion to approve the **purchase order** list dated May 31, 2017 in the amount of **\$99,254.94**.
- L.4** Motion to approve the **check journal** as of May 31, 2017 in the amount of **\$4,678,182.66**. This includes items totaling **\$505,567.10** that were previously approved on the Vendor Bill List dated May 9, 2017.

Fund	Amount
General Fund (10)	\$ 7,461.00
General Current Expense (11)	\$ 4,615,406.38
Special Revenue Funds (20)	\$ 55,315.28
<b>Total</b>	<b>\$ 4,678,182.66</b>

- L.5** Motion to approve the **vendors' bills list** for release on June 13, 2017, in the amount of **\$577,033.75**.
- L.6** Motion to approve the funds **transfers** in the 2016-2017 Fiscal Year, dated May 31, 2017 in the amount of **\$269,250.08**.

- L.7** Motion that the Board of Education approve the **certification(s)** by the Board Secretary, pursuant to N.J.S.A. 18A:17-9, that as of May 31, 2017, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- L.8** Motion to approve, in accordance with N.J.S.A. 18A:11-3, the following resolution to participate in **New Jersey State Interscholastic Athletic Association** during 2017-2018 at a cost of \$2,150:

The Board of Education of School District No. 2380, County of Morris, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Jefferson Township High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.

- L.9** Motion to approve the following schedule to accept **Tax Payments** from the Township of Jefferson Municipal Office for the 2017-2018 School Year:

<u>Month</u>	<u>Year</u>	<u>Current Expense</u>	<u>Debt Service</u>
July	2017	\$3,457,286	
August	2017	\$3,457,286	
September	2017	\$3,457,286	\$1,559,166
October	2017	\$3,457,286	
November	2017	\$3,457,286	
December	2017	\$3,457,286	
January	2018	\$3,457,286	
February	2018	\$3,457,286	
March	2018	\$3,457,286	\$303,541
April	2018	\$3,457,286	
May	2018	\$3,457,286	
June	2018	\$3,457,284	
<b>Totals</b>		<b>\$41,487,430</b>	<b>\$1,862,707</b>

- L.10** Motion to terminate contract with KBD Construction LLC due to numerous contract breaches and defaults, including, without limitation, KBD's 1) failure to complete the Project timely, 2) failure to staff the Project adequately, 3) defective and/or substandard work, and 4) failure to comply with the HCESC's specifications and terms and conditions of the Contract.
- L.11** Motion to approve the fiscal impact of the district Mentoring Plan, SY 2017-2018 at an anticipated cost of \$200.00.
- L.12** Motion to approve the fiscal impact of the district Professional Development Plan, SY 2017-2018 at an anticipated cost of \$25,000.
- L.13** Motion to award a **Four Year Lease bid** in the amount of \$ 867,110.00, to acquire various technology equipment, facilities and transportation equipment to Signature Public Funding at an interest rate of 1.81%. *(Bid breakdown sheet and full resolution attached – Appendix B)*

- L.14** Motion to approve the Interlocal Vehicle Sale Agreement to auction two school buses by and between Hunterdon County Educational Services Commission and the Jefferson Township Board of Education. (*Appendix C*)
- L.15** Motion to adopt a Resolution to participate in the **Educational Data Services, Inc.** Cooperative Pricing System (Ed-Data) to purchase supplies and goods and services for the 2017-2018 school year from its authorized vendors. (Hosted via the Educational Services Commission of Morris County)
- L.16** Motion to approve a Trip Transportation Agreement with the **Jefferson Township Recreation Department**, from June 26, 2017 through August 18, 2017, at a fee of \$50.00 per hour.
- L.17** Motion to approve resolution authorizing waiver which states that New Road Schools is not required to charge students for paid and reduced meals in accordance with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Agriculture for the 2017-2018 school year.
- L.18** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS**, Employees listed in Attachment D, are attending the named professional development seminar at such identified venues, and

**WHEREAS**, Attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, Attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

**RESOLVED**, That the expense is justified and therefore reimbursable (*Appendix D*).

## **M. PERSONNEL COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.8, as described below:

- M.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

<b>PERSONNEL</b>								
<b>A. ADMINISTRATIVE</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Eileen Daggett	Retirement	Director of Special Services 15-90-92/abn				10/31/17	11/1/17	Retiring after 11 years of service

<b>B. INSTRUCTIONAL</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary**</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Laureen Golden 11-130-100-101-280	Appoint	Language Arts Teacher/LTS 10-70-70/aop		\$200/diem	JTMS	4/17/17	6/22/17	Replacing GW
Megan Madison 11-130-100-101-000	Appoint	Science Teacher 10-70-70/bwm	BA+15 Step 3	\$51,175	JTMS	9/1/17	6/30/18	Replacing Sarah Magnuson
Christine Sell 11-120-100-101-000	Appoint	Elementary Spanish Teacher 10-10/10/anx	BA+15 Step 14	\$59,960	Briggs/Stannick	9/1/17	6/30/18	Replacing N. Kennedy
Carolyn Del Mastro 11-140-100-101-00	Appoint	Job Coach 90-80-80/byv		\$42.45/hr.	JTHS	9/7/17	6/30/18	As needed; not to exceed 19.5 hrs. per week
Joan Dolan 11-140-100-101-000	Appoint	Job Coach 90-80-80/bza		\$42.45/hr.	JTHS	9/7/17	6/30/18	As needed; not to exceed 19.5 hrs. per week
Shannon Jacobs 11-140-100-101-000	Appoint	Job Coach 90-80-80/byx		\$42.45/hr.	JTHS	9/7/17	6/30/18	As needed; not to exceed 19.5 hrs. per week
Christine M. Malloy 11-140-100-101-000	Appoint	Job Coach 90-80-80/byw		\$42.45/hr.	JTHS	9/7/17	6/30/18	As needed; not to exceed 19.5 hrs. per week
Kayhla Noyes 11-140-100-101-000	Appoint	Job Coach 90-80-80/byy		\$42.45/hr.	JTHS	9/7/17	6/30/18	As needed; not to exceed 19.5 hrs. per week
Janet Tanis 11-140-100-101-000	Appoint	Job Coach 90-80-80/byz		\$42.45/hr.	JTHS	9/7/17	6/30/18	As needed; not to exceed 19.5 hrs. per week
Marianne DiRupo	Resignation	Physical Education/Health Teacher 10-80-80/atl			JTHS	8/31/17	9/1/17	
Lisa Hopper	Retirement	Science Teacher 10-80-80/asa			JTHS	6/30/17	7/1/17	Retiring after 33 years of service
Nicole Kennedy	Resignation	Spanish Teacher 10-10-10/anx			Briggs/Stannick	6/30/17	7/1/17	
Shawn Kielty	Retirement	Physical Education/Health Teacher 10-70-70/aph			JTMS	6/30/17	7/1/17	Retiring after 30 years of service
Gail Walker	Resignation	Language Arts Teacher 10-70-70/aop			JTMS	6/30/17	7/1/17	
Marissa Chirico 11-140-100-101-000	Transfer/Account Code Change	Spanish Teacher 10-80-80/cal			JTHS	9/1/17	6/30/18	.80 FTE
Marissa Chirico 11-240-100-101-000	Transfer/Assignment Change	ESL Teacher 10-80-80/cak			JTHS	9/1/17	6/30/18	.20 FTE
Francis K. Kelly 11-120-100-101-000	Transfer/Account Code Change	Spanish Teacher 10-60-60/any			Milton/Cozy Lake/White Rock	9/1/17	6/30/18	
Jenna Kelly 11-213-100-101-000	Transfer/Account Code Change	Special Education Teacher 10-70-70/bie			JTMS	9/1/17	6/30/18	Replacing J. Rienzi
Sarah Magnuson 11-140-100-101-000	Transfer/Account Code Change	Science Teacher 10-80-80/asa			JTHS	9/1/17	6/30/18	Replacing L. Hopper
Julie Rienzi 11-213-100-101-000	Transfer	Special Education Teacher 10-30-30/bvk			Briggs	9/1/17	6/30/18	Replacing S. Carlsen
Kathryn Bednarz 11-213-100-101-000	Rescind Transfer/Account Code Change	Special Education Teacher 10-7070/ajh			JTMS	7/1/17	6/30/18	
SC	Adjusted Medical Leave	10-70-70/ach				5/12/17	5/31/17	Utilizing 12 personal illness days
BD	Leave of Absence	10-80-80/aqv				5/11/17	6/22/17	LOA
MD	Adjusted Medical Leave	10-80-80/atl				1/30/17	6/22/17	Utilizing 95 personal illness days
AG	Adjusted Medical Leave	10-70-70/axp			JTMS	9/1/17	12/16/17	Utilizing 16 personal illness days and 54 unpaid days
RK	Medical Leave	10-30-30/ajt				9/1/17	10/7/17	Utilizing 24 personal illness days
RK	Family Leave	10-30-30/ajt				10/9/17	6/16/18	Utilizing 4 family illness days and balance unpaid
MP	Medical Leave	10-80-80/ass				6/12/17	6/22/17	Utilizing 8 personal illness days
PS	Intermittent Medical Leave	10-30-30/and				4/21/17	6/22/17	Utilizing undetermined number of personal illness days
GW	Leave of Absence	10-70-70/aop				3/2/17	6/22/17	LOA

\*\*14/15 salary guide until such time as negotiations have been completed

<b>C. NON-INSTRUCTIONAL</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary**</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Dina Azar 11-222-000-105-000	Appoint	Media Aide 09-10-10/bic	Step 5	\$20.58/hr.	Stannick/White Rock	9/1/17	6/30/18	19.75 hrs./week w/o benefits
Tracy Batelli 11-190-100-106-000	Appoint	Kindergarten Aide 09-40-40/bev	Step 2	\$19.61/hr.	Milton	9/1/17	6/30/18	3.5hrs./day w/o benefits

Janet Bolka 11-190-100-106-000	Appoint	Kindergarten Aide 09-40-40/bvy	Step 1	\$19.29/hr.	Milton	9/1/17	6/30/18	3.5 hrs./day w/o benefits
Janet Eltringham 11-190-100-106-000	Appoint	Kindergarten Aide 09-40-40/bew	Step 5	\$20.58/hr.	Cozy Lake	9/1/17	6/30/18	3.5 hrs./day w/o benefits
Denise Lagamarsino 11-222-000-105-000	Appoint	Media Aide 09-30-30/bib	Step 5	\$20.58/hr.	Briggs/Cozy Lake/Milton	9/1/17	6/30/18	19.75 hrs./week w/o benefits
Jill Small 11-190-100-106-000	Appoint	Kindergarten Aide 09-40-40/bwe	Step 1	\$19.29/hr.	Milton	9/1/17	6/30/18	3.5 hrs./day w/o benefits
Bryan Puterbaugh 11-000-270-160-000 (.80) 11-000-261-100-000 (.20)	Appoint	Mechanic II 12-90-92/alp 12-90-92/bsv	Step 1	\$29.82/hr.	Transportation	7/5/17	6/30/18	Replacing R. Arcuri
Linda Albertson 11-000-217-106-000	Account Code Change	Special Education Aide 09-40-40/bot			Milton	5/31/17	6/30/17	Replacing JH
Cathryn Caruso 11-204-100-106-000	Additional Hours	Special Education Aide 09-10-10/bdc			Stanlick	6/16/17	6/17/17	Not to exceed 2.5 hours for field trip
Nicole Cluett 11-204-100-106-000	Account Code Change	Special Education Aide 09-40-40/bvx			Milton	5/31/17	6/30/17	
Tricia Strasser 11-000-217-106-000	Extra Hours	Special Education Aide 09-70-70/bck			JTMS	5/23/17	5/24/17	Not to exceed 1.5 hours for chorus concert
Tricia Strasser 11-000-217-106-000	Extra Hours	Special Education Aide 09-70-70/bck			JTMS	5/31/17	6/1/17	Not to exceed 1.5 hours for open gym
Laura Ryan 11-000-217-106-000	Rescind Additional Hours	Special Education Aide 09-70-70/bov			JTMS	5/31/17	6/1/17	For 1.5 hours for open gym
Samantha Lapszynski	Resignation	Special Education Aide 09-50-50/bzd			Cozy Lake	8/2/17	8/3/17	
MG	Family Leave	09-80-80/bvd				6/12/17	6/22/17	Utilizing 1 personal day and 7 unpaid days
DK	Medical Leave	09-70-70/bhu				4/28/17	5/27/17	Utilizing 11 personal illness days and 9 unpaid days
FM	Medical Leave	09-10-10/bdc				5/22/17	6/7/17	Utilizing 11 personal illness days
DS	Intermittent Medical Leave	1090-90/bfk				3/28/17	6/22/17	Utilizing undetermined number of personal illness days

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<b>D. SUBSTITUTES/OTHER</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Level</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Lindsay Nichols	Appoint	Substitute Teacher		\$90/diem	District	6/13/17	6/30/17	
Suzanne Wilde	Appoint	Substitute Teacher		\$90/diem	District	5/16/17	6/30/17	
Lisa Carroll	Appoint	Substitute Aide		\$15/hour	District	5/24/17	6/30/17	
Janet Eltringham	Appoint	Substitute Aide		\$15/hour	District	5/12/17	6/30/17	
Michelle Wana	Appoint	Substitute Aide		\$15/hour	District	5/16/17	6/30/17	
Thomas Rinehart	Appoint	Substitute Mechanic		\$20/hour	District	6/13/17	8/31/17	

E. STUDENT INTERN/TEACHER							
Name	School	Program	Subject	Loc.	Date Effective	Date Termin.	Discussion
Benjamin Olex	Ramapo College	Practicum	Social Studies	JTMS	9/5/17	12/1/17	

<b>F. EXTRA DUTY PAY</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Level</b>	<b>Salary**</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Marianne DiRupo	Rescind	American Red Cross	1	\$646.00	JTHS	9/1/16	6/30/17	
Marianne DiRupo	Rescind	REBEL	1	\$646.00	JTHS	9/1/16	6/30/17	
Gail Walker	Rescind	Yearbook Advisor	3	\$2169.00	JTMS	9/1/16	6/30/17	
Marianne DiRupo	Appoint	American Red Cross	1	\$323.00	JTHS	9/1/16	1/20/17	
Marianne DiRupo	Appoint	REBEL	1	\$323.00	JTHS	9/1/16	1/20/17	
Deborah Georgens	Appoint	Trip Nurse		\$462.08	JTHS	6/22/17	6/25/17	Stokes Environmental Academy: 2 overnights at \$125 each; 2 afternoons of 1.5 hours @ \$20.69/hour; one full day at \$150
Maedean Kramer	Appoint	Professional Musician		\$500.00	JTHS	3/28/17	4/3/17	Spring Musical – rehearsal dates 3/28, 3/29, 3/30; performance dates are 3/31, 4/1 and 4/2/17
Robin Montegari	Appoint	School Counselor		\$260.95/diem	JTHS	6/22/17	6/30/17	Completion of ASCA Model Program requirements Not to exceed 1 day
Patricia Szuszkowski	Appoint	Yearbook Advisor	3	\$1084.50	JTMS	3/2/17	6/30/17	



Tara Torkos	Appoint	School Counselor		\$271.10/diem	JTHS	6/22/17	6/30/17	Completion of ASCA Model Program requirements Not to exceed 1 day
Gail Walker	Appoint	Yearbook Advisor	3	\$1084.50	JTMS	9/1/16	3/1/17	
James Wynne, Jr.	Appoint	Professional Musician		\$500.00	JTHS	3/28/17	4/3/17	Spring Musical – rehearsal dates 3/28, 3/29, 3/30; performance dates are 3/31, 4/1 and 4/2/17

**\*\*14/15 salary guide until such time as negotiations have been completed**

<b>G. 8th GRADE PHILADELPHIA TRIP 11-401-100-101-000</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary**</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>	
Sharon Clayton	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/8/17	6/9/17	1 night	
Elizabeth Conley	Appoint	Gr. 8 Philadelphia Trip – Nurse	\$125.00	JTMS	6/8/17	6/9/17	1 night	
Jennifer Vicente-Mora	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/8/17	6/9/17	1 night	
Siobhan Carroll	Rescind	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/8/17	6/9/17	1 night	
Jaycee Cahill	Rescind	Gr. 8 Philadelphia Trip – Nurse	\$425.00	JTMS	6/8/17	6/9/17	1 night	
Louis Migliacci	Rescind	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/8/17	6/9/17	1 night	

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<b>H. SUMMER STAFF APPOINTMENTS</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary**</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Spencer Cerny	Appoint	Summer Technology	\$13.00/hr.	District	6/26/17	8/31/17	
Peter DiGennaro	Appoint	Summer Technology	\$13.00/hr.	District	6/26/17	8/31/17	
Anthony Schwartz	Appoint	Summer Technology	\$13.00/hr.	District	6/26/17	8/31/17	
Sandra Ackerson	Appoint	Summer Bus Driver	\$26.78/hr.	District	6/22/17	8/31/17	
Patricia Randazzo	Appoint	Summer Bus Driver	\$24.73/hr.	District	6/22/17	8/31/17	
Janet Tanis	Appoint	Summer Bus Driver	\$26.78/hr.	District	6/22/17	8/31/17	
Sueann Ackerson	Appoint	Summer Bus Driver – Substitute	\$26.78/hr.	District	6/22/17	8/31/17	
Pamela Agnes	Appoint	Summer Bus Driver – Substitute	\$22.26/hr.	District	6/22/17	8/31/17	
Robert Donza	Appoint	Summer Bus Driver – Substitute	\$21.70/hr.	District	6/22/17	8/31/17	
Ronald Duenskie	Appoint	Summer Bus Driver – Substitute	\$20.00/hr.	District	6/22/17	8/31/17	
Lisa Ferguson	Appoint	Summer Bus Driver – Substitute	\$23.14/hr.	District	6/22/17	8/31/17	
Weslea Laakso	Appoint	Summer Bus Driver – Substitute	\$20.00/hr.	District	6/22/17	8/31/17	
David Penicaro	Appoint	Summer Bus Driver – Substitute	\$21.70/hr.	District	6/22/17	8/31/17	
Wendy Smith-Rhinehart	Appoint	Summer Bus Driver – Substitute	\$21.70/hr.	District	6/22/17	8/31/17	
Susan Talmadge	Appoint	Summer Bus Driver – Substitute	\$28.31/hr.	District	6/22/17	8/31/17	

<b>I. SUMMER EVALUATION PERSONNEL</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary**</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Kristen Argondizzo	Additional Days	PT Evaluations and Summer CST Meetings	\$431.18/diem	District	7/1/17	8/31/17	Not to exceed 3 additional days

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<b>J. EXTENDED SCHOOL YEAR</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary**</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Jamie Baker*	Appoint	Special Education Teacher	\$34.59/hr.	White Rock	7/5/17	8/1/17	3.5 hrs./day for 20 days
Joanne Bruggeman*	Appoint	Special Education Teacher	\$40.68/hr.	White Rock	7/5/17	8/1/17	3.5 hrs./day for 20 days
Dustin Cardoza*	Appoint	Special Education Teacher	\$50.20/hr.	White Rock	7/5/17	8/1/17	4.5 hrs./day for 20 days
Patricia Calandrillo*	Appoint	Special Education Teacher	\$37.59/hr.	White Rock	7/5/17	8/1/17	3.5 hrs./day for 20 days
Joshua Cacella*	Appoint	Special Education Teacher	\$34.59/hr.	White Rock	7/5/17	8/1/17	3.5 hrs./day for 20 days
Sherry Cella*	Appoint	Special Education Teacher	\$43.01/hr.	White Rock	7/5/17	8/1/17	3.5 hrs./day for 20 days
Megan Grisi*	Appoint	Special Education Teacher	\$36.69/hr.	White Rock	7/5/17	8/1/17	3.5 hrs./day for 20 days
Meghan Hallock*	Appoint	Special Education Teacher	\$38.86/hr.	White Rock	7/5/17	8/1/17	3.5 hrs./day for 20 days
Leighan Hagemann	Appoint	Special Education Teacher	\$34.59/hr.	White Rock	7/5/17	8/1/17	3.5 hrs./day for 20 days
Breanna McMillan*	Appoint	Special Education Teacher	\$34.59/hr.	White Rock	7/5/17	8/1/17	3.5 hrs./day for 20 days
Kristin Oyen*	Appoint	Special Education Teacher	\$34.59/hr.	White Rock	7/5/17	8/1/17	3.5 hrs./day for 20 days
Kathryn Pietrowski*	Appoint	Special Education Teacher	\$36.69/hr.	White Rock	7/5/17	8/1/17	3.5 hrs./day for 20 days
Christine Stewart*	Appoint	Special Education Teacher	\$60.12/hr.	White Rock	7/5/17	8/1/17	3.5 hrs./day for 20 days
Brittany Thomas*	Appoint	Special Education Teacher	\$35.25/hr.	White Rock	7/5/17	8/1/17	3.5 hrs./day for 20 days
Karen VanderBok*	Appoint	Special Education Teacher	\$51.36/hr.	White Rock	7/5/17	8/1/17	3.5 hrs./day for 20 days
Halei Van Dyke*	Appoint	Special Education Teacher	\$33.89/hr.	White Rock	7/5/17	8/1/17	3.5 hrs./day for 20 days
Nicole Wildermuth*	Appoint	Special Education Teacher	\$33.89/hr.	White Rock	7/5/17	8/1/17	3.5 hrs./day for 20 days
Kristen Argondizzo*	Appoint	Physical Therapist	\$59.47/hr.	White Rock	7/5/17	8/1/17	3 days per week for 3.5 hrs./day Not to exceed 12 days
Stephanie Ciopa*	Appoint	Psychologist	\$271.10/diem	White Rock	7/5/17	8/1/17	Not to exceed 10 days
Bethany Dixon*	Appoint	Speech Specialist	\$37.39/hr.	White Rock	7/5/17	8/1/17	3 days per week for 3.5 hrs./day Not to exceed 12 days

Bethany Dixon	Appoint	Speech Specialist	\$37.39/hr.	White Rock	7/5/17	8/1/17	Extra ESY hours not to exceed 3 hours
Edward Lee*	Appoint	Psychologist	\$271.10/diem	White Rock	7/5/17	8/1/17	Not to exceed 10 days
Patricia Smith*	Appoint	Speech Specialist	\$58.64/hr.	White Rock	7/5/17	8/1/17	3 days per week for 3.5 hrs./day Not to exceed 12 days
Patricia Smith	Appoint	Speech Specialist	\$58.64/hr.	White Rock	7/5/17	8/1/16	Extra ESY hours not to exceed 3 hours
Cheryl Spencer*	Appoint	Speech Specialist	\$53.27/hr.	White Rock	7/5/17	8/1/17	3 days per week for 3.5 hrs./day Not to exceed 12 days
Cheryl Spencer	Appoint	Speech Specialist	\$53.27/hr.	White Rock	7/5/17	8/1/17	Extra ESY hours not to exceed 3 hours
Katherine Van Ness*	Appoint	Occupational Therapist	\$38.09/hr.	White Rock	7/5/17	8/1/17	3 days per week for 3.5 hrs./day Not to exceed 12 days
Jennifer Walsh*	Appoint	Nurse	\$38.45/hr.	White Rock	7/5/17	8/1/17	3.5 hrs./day for 20 days
Victoria Wermert*	Appoint	Speech Specialist	\$36.69/hr.	White Rock	7/5/17	8/1/17	3 days per week for 3.5 hrs./day Not to exceed 12 days
Victoria Wermert	Appoint	Speech Specialist	\$36.69/hr.	White Rock	7/5/17	8/1/17	Extra ESY hours not to exceed 3 hours
Manuela Barbosa	Appoint	Bus Aide	\$20.26/hr.	White Rock	7/5/17	8/1/17	3 hrs. 5 minutes/day for 20 days
Bibi Lakicharran	Appoint	Bus Aide	\$20.89/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Donna Marie Spaan	Appoint	Bus Aide	\$20.89/hr.	White Rock	7/5/17	8/1/17	2 hrs./day for 20 days
Elizabeth Ackerman	Appoint	Special Education Aide	\$20.89/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Manuela Barbosa	Appoint	Special Education Aide	\$20.26/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Tracy Bendish	Appoint	Special Education Aide	\$20.89/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Mary Cantwell	Appoint	Special Education Aide	\$20.89/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Frances Capraun	Appoint	Special Education Aide	\$20.89/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Lisa Carroll	Appoint	Special Education Aide	\$19.65/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Catherine Caruso	Appoint	Special Education Aide	\$20.89/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Audrey Dworak	Appoint	Special Education Aide	\$19.65/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Susan Headley	Appoint	Special Education Aide	\$20.26/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Lorrie Kern	Appoint	Special Education Aide	\$20.89/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Betsy Kuntz	Appoint	Special Education Aide	\$19.65/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Bibi Lakicharran	Appoint	Special Education Aide	\$20.89/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Samantha Lapszynski	Appoint	Special Education Aide	\$19.65/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Marcia Leibowitz	Appoint	Special Education Aide	\$19.65/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Elizabeth Marks	Appoint	Special Education Aide	\$20.89/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Kristeen McConnon	Appoint	Special Education Aide	\$20.89/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Maria Melnyczuk	Appoint	Special Education Aide	\$20.89/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Shannon Morgan	Appoint	Special Education Aide	\$19.65/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Judy Nagy-Kiss	Appoint	Special Education Aide	\$20.26/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Judy Nagy-Kiss	Appoint	Special Education Aide	\$20.26/hr.	White Rock	7/5/17	8/1/17	Extra ESY hours for student not to exceed 94 hours
Regina Oelkers	Appoint	Special Education Aide	\$20.26/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Linda Ortega	Appoint	Special Education Aide	\$20.26/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Virginia Paccioretti	Appoint	Special Education Aide	\$20.89/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Mary Reid	Appoint	Special Education Aide	\$20.89/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Laura Ryan	Appoint	Special Education Aide	\$20.89/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Barbara Schmitt	Appoint	Special Education Aide	\$20.26/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Stacy Segond	Appoint	Special Education Aide	\$19.65/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Arian Sommers	Appoint	Special Education Aide	\$19.65/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Donna Marie Spaan	Appoint	Special Education Aide	\$20.89/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Kelly Tarsitano	Appoint	Special Education Aide	\$19.65/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Tamrin Tirico	Appoint	Special Education Aide	\$19.65/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Stacy Trautman	Appoint	Special Education Aide	\$20.89/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Melissa Zabriskie	Appoint	Special Education Aide	\$19.65/hr.	White Rock	7/5/17	8/1/17	3 hrs./day for 20 days
Susan Headley	Appoint	Teacher – Substitute	\$34.59/hr.	White Rock	7/5/17	8/1/17	As needed
Kelly Tarsitano	Appoint	Teacher – Substitute	\$34.59/hr.	White Rock	7/5/17	8/1/17	As needed
Christine Cocco	Appoint	Nurse – Substitute	\$100/diem	White Rock	7/5/17	8/1/17	As needed
Deborah Georgens	Appoint	Nurse – Substitute	\$100/diem	White Rock	7/5/17	8/1/17	As needed
Tracy Gorny	Appoint	Nurse – Substitute	\$35.29/hr.	White Rock	7/5/17	8/1/17	As needed
Amy Johnson	Appoint	Aide – Substitute	\$19.65/hr.	White Rock	7/5/17	8/1/17	As needed

\*Additional Prep Time – not to exceed 3 hours

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K. MENTORING - 2016-2017 School Year			
Novice Teacher	Mentoring Teacher	School Assignment	Mentoring Fee
Amelie Alizon	Tammy Gunderson	JTMS	\$200.00 - CE - completed 8 weeks
Jonathan Boyle	Cheryl Miskimon	JTMS	\$550.00
Patricia Calandrillo	Kristen Oyen	Milton	\$1000.00 – CE
Jessica Cappuccino	Michelle Ziobro	Stanlick	\$343.75 – completed 25 weeks
Jessica Cappuccino	Andrea DeGraaf	Stanlick	\$206.50 – completed 15 weeks
Amy Garcia	Stephanie Shamy	JTHS	\$350.00 – CE – completed 14 weeks
Coriann Grunstra	Melissa Ciolino	White Rock	\$366.88 – completed 20 weeks

Marissa Imperato	Heather Rowens	White Rock	\$476.84 – completed 26 weeks
Sarah Magnuson	Cheryl Bellew	JTMS	\$550.00
Christine Malloy	Nanette Fandino-Diaz	JTHS	\$550.00
Gabrielle Meade	Ann Weaver	Briggs	\$371.25 – completed 27 weeks
Blasia Dunham	Alice Daken-Stefanski	JTHS	\$550.00
Jessica Moore	Rachel Decker	Stanlick	\$302.50 – completed 22 weeks
Jessica Moore	Denise Tomaiko	Stanlick	\$247.50 – completed 18 weeks
Emily Nimmo	Karen Olsen	Briggs	\$330.00 – completed 24 weeks
M. Kathrina Pacheco	Jennifer Escolano	JTMS	\$220.08 – completed 12 weeks
Brianna Perna	Rachel Brown	JTHS	\$453.75 – completed 33 weeks
Nicole Wildermuth	Kristen Afflerbach	JTHS	\$343.75 – completed 25 weeks

L. WORKSHOP PRESENTATION					
Presenter	Nature of Action	Workshop	Salary**	Date	# of Hours
Sherry Bavosa	Appoint	Training for Mentor Teachers	\$55/hr.	8/31/17	1 hour
Kristie Rowe	Appoint	Training for Mentor Teachers	\$55/hr.	8/31/17	1 hour

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M. CURRICULUM WRITING 11-000-221-104-200							
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Maximum Hours
Stephen Barbato	Appoint	English 11	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours
Stephen Barbato	Appoint	Film Studies	\$37.14/hr.	JTHS	7/1/17	6/30/18	40 hours
Sherry Bavosa	Appoint	ELA, Grade 1	\$37.14/hr.	Cozy Lake	7/1/17	6/30/18	20 hours
Jonathan Boyle	Appoint	Holocaust, Genocide & Human Rights	\$37.14/hr.	JTHS	7/1/17	6/30/18	40 hours
Michele Carline	Appoint	ELA, Grade 1	\$37.14/hr.	Cozy Lake	7/1/17	6/30/18	20 hours
Maria Clarizio	Appoint	Sports & Entertainment Journalism	\$37.14/hr.	JTHS	7/1/17	6/30/18	40 hours
Sharon Clayton	Appoint	ELA, Grade 8	\$37.14/hr.	JTMS	7/1/17	6/30/18	20 hours
Alice Daken-Stefanski	Appoint	English 12	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours
Nicole Fastnacht	Appoint	ELA, Grade 2	\$37.14/hr.	Cozy Lake	7/1/17	6/30/18	20 hours
Mark Feinsinger	Appoint	Forensic Science CP	\$37.14/hr.	JTHS	7/1/17	6/30/18	40 hours
Nancy FitzGerald	Appoint	Academy for Environmental Studies: Introduction to Ecological Design	\$37.14/hr.	JTHS	7/1/17	6/30/18	25 hours
Nancy FitzGerald	Appoint	Academy for Environmental Studies: Introduction to Environmental Research	\$37.14/hr.	JTHS	7/1/17	6/30/18	25 hours
Tammy Gundersen	Appoint	ELA, Grade 6	\$37.14/hr.	JTMS	7/1/17	6/30/18	20 hours
Sonja Gutwerk	Appoint	English 11	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours
Linda Hack	Appoint	ELA, Grade 3	\$37.14/hr.	Stanlick	7/1/17	6/30/18	40 hours
Jessica Hoertel	Appoint	ELA, Grade 6	\$37.14/hr.	JTMS	7/1/17	6/30/18	20 hours
Rebecca Keyser	Appoint	ELA, Grade 4	\$37.14/hr.	Briggs	7/1/17	6/30/18	20 hours
Tricia Lindstedt	Appoint	ELA, Grade 7	\$37.14/hr.	JTMS	7/1/17	6/30/18	20 hours
Colleen Maxwell	Appoint	English 12	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours
Meghan McGurrin	Appoint	ELA, Grade 4	\$37.14/hr.	White Rock	7/1/17	6/30/18	20 hours
Beth Nash	Appoint	English 9	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours
Karen Olsen	Appoint	ELA, Grade K	\$37.14/hr.	Briggs	7/1/17	6/30/18	20 hours
Brianna Perna	Appoint	Academy for Environmental Studies: US History I Honors	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours
Christina Ruiz	Appoint	English 10	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours
Kristie Rowe	Appoint	ELA, Grade 5	\$37.14/hr.	White Rock	7/1/17	6/30/18	20 hours
Cara Schwimmer	Appoint	Principal of Dramatic Study	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours
Cara Schwimmer	Appoint	Advanced Communications	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours
Linda Segal	Appoint	ELA, Grade K	\$37.14/hr.	Milton	7/1/17	6/30/18	20 hours
Amy Stettler	Appoint	Principals of Dramatic Study	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours
Amy Stettler	Appoint	Advanced Communications	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours
Amy Stettler	Appoint	English 10	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours
Amy Stettler	Appoint	Academy for Environmental Studies: English 10 Honors	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours
Kelly Tarsitano	Appoint	ELA, Grade 7	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours
Sharon Thomas	Appoint	ELA, Grade 8	\$37.14/hr.	JTMS	7/1/17	6/30/18	20 hours
Marcus Thompson	Appoint	Criminal Justice & the Law	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours
Katherine Uvino	Appoint	ELA, Grade 2	\$37.14/hr.	Briggs	7/1/17	6/30/18	20 hours
Patricia Vandigriff	Appoint	English 9	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours
Lisa Young	Appoint	ELA, Grade 5	\$37.14/hr.	Stanlick	7/1/17	6/30/18	20 hours

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## M.2 Motion to appoint **Extra Duty Pay Positions** for the 2017-2018 School year at present salaries and step on Guide indicated until such time as negotiations have been completed:

Name	Nature of Action	Position	Level	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Kristen Afflerbach	Appoint	Class Advisor: Sophomore	2	\$639.50	JTHS	9/1/17	6/30/18	
Kyla Alkon	Appoint	(2020) Co-Advisor	1	\$646.00	JTHS	9/1/17	6/30/18	
Richard Barrieres	Appoint	SADD						
		Area/Region/All-State/All Eastern Band	1	\$646.00	JTHS	9/1/17	6/30/18	

Richard Barrieres	Appoint	Showcase/Coffee House (1 of 3): Ensemble Night	1	\$646.00	JTHS	9/1/17	6/30/18	
Richard Barrieres	Appoint	Talent Expo	1	\$646.00	JTHS	9/1/17	6/30/18	
Richard Barrieres	Appoint	Jazz Band	2	\$1279.00	JTHS	9/1/17	6/30/18	
Richard Barrieres	Appoint	Spring Musical: Instrumental	2	\$1279.00	JTHS	9/1/17	6/30/18	
Richard Barrieres	Appoint	Wind Ensemble	2	\$1279.00	JTHS	9/1/17	6/30/18	
Richard Barrieres	Appoint	Marching Band: Drill Designer	3	\$2295.00	JTHS	9/1/17	6/30/18	
Richard Barrieres	Appoint	Marching Band: Music Arranger	3	\$2295.00	JTHS	9/1/17	6/30/18	
Richard Barrieres	Appoint	Marching Band: Director	5	\$6187.00	JTHS	9/1/17	6/30/18	
Cheryl Bellew	Appoint	Detention Monitor Co-Advisor: 1 of 3	4	\$1188.00	JTMS	9/1/17	6/30/18	
Cheryl Bellew	Appoint	Grade 8 Team co-Advisor: 2 of 3 (1 of 2)	3	\$361.50	JTMS	9/1/17	6/30/18	
Amanda Beshlian	Appoint	Educators Rising	1	\$646.00	JTHS	9/1/17	6/30/18	
Amanda Beshlian	Appoint	Class Advisor: Sophomore (2020) Co-Advisor	2	\$639.50	JTHS	9/1/17	6/30/18	
Edward Bopp	Appoint	Marching Band: Drill Instructor	3	\$2295.00	JTHS	9/1/17	6/30/18	
Rachel Brown	Appoint	Tutoring Supervisor (1 of 4)	1	\$646.00	JTHS	9/1/17	6/30/18	
Rachel Brown	Appoint	Class Advisor: Junior (2019) Co-Advisor	3	\$1147.50	JTHS	9/1/17	6/30/18	
Rachel Brown	Appoint	Yearbook Co-Advisor	4	\$1844.50	JTHS	9/1/17	6/30/18	
Kaitlyn Brueno	Appoint	Literary Magazine	3	\$2295.00	JTHS	9/1/17	6/30/18	
Mary Ann Cantwell	Appoint	Spring Musical: Scenery, Lighting and Sound	2	\$1279.00	JTHS	9/1/17	6/30/18	
Mary Ann Cantwell	Appoint	Fall Drama: Director	3	\$2295.00	JTHS	9/1/17	6/30/18	
Mary Ann Cantwell	Appoint	Fall Drama: Scenery, Lighting & Sound	3	\$2295.00	JTHS	9/1/17	6/30/18	
Dustin Cardoza	Appoint	Academic Team Coordinator: 7 Blue	4	\$2930.00	JTMS	9/1/17	6/30/18	
Sherry Cella	Appoint	Homework Club Monitor Co- Advisor (1 of 2)	4	\$1782.00	JTMS	9/1/17	6/30/18	
Sharon Clayton	Appoint	Academic Team Coordinator: 8 Blue	4	\$2930.00	JTMS	9/1/17	6/30/18	
Sharon Clayton	Appoint	Grade 8 Team Co-Advisor: 1 of 3	3	\$723.00	JTMS	9/1/17	6/30/18	
Alice Daken-Stefanski	Appoint	Art Club	2	\$1279.00	JTHS	9/1/17	6/30/18	
Alice Daken-Stefanski	Appoint	Book Club Co-Advisor	2	\$639.50	JTHS	9/1/17	6/30/18	
Kathleen D'Ambrosio	Appoint	Academic Team Coordinator: 7 White	4	\$2930.00	JTMS	9/1/17	6/30/18	
Kathleen D'Ambrosio	Appoint	Detention Monitor Co-Advisor: 2 of 3	4	\$1188.00	JTMS	9/1/17	6/30/18	
Jennifer Escolano	Appoint	Drama (per production)	3	\$2169.00	JTMS	9/1/17	6/30/18	
Jennifer Escolano	Appoint	Spring Musical: Publications/Tickets	1	\$520.00	JTMS	9/1/17	6/30/18	
Kasey Farris	Appoint	UNICEF	1	\$646.00	JTHS	9/1/17	6/30/18	
Mark Feinsinger	Appoint	Science League (1 of 4)	1	\$990.00	JTHS	9/1/17	6/30/18	
Mark Feinsinger	Appoint	Science National Honor Society Co-Advisor	1	\$323.00	JTHS	9/1/17	6/30/18	
Kevin Flotard	Appoint	PDP Steering Committee (1 of 2)	3	\$2295.00	JTHS	9/1/17	6/30/18	
Travis Gage	Appoint	Open Gym: Spring, 1 of 2	1	\$520.00	JTMS	9/1/17	6/30/18	
Amy Garcia	Appoint	Foreign Language Honor Society (1 of 3): ASL	1	\$646.00	JTHS	9/1/17	6/30/18	
Carol Gargone	Appoint	Homework Club Monitor Co- Advisor (2 of 2)	4	\$1782.00	JTMS	9/1/17	6/30/18	
Pamela Graham	Appoint	Academic Team Coordinator: 6 Gold	4	\$2930.00	JTMS	9/1/17	6/30/18	
Joseph Guziewicz	Appoint	Science League (2 of 4)	1	\$990.00	JTHS	9/1/17	6/30/18	
Joseph Guziewicz	Appoint	Science National Honor Society Co-Advisor	1	\$323.00	JTHS	9/1/17	6/30/18	
Joseph Guziewicz	Appoint	Tutoring Supervisor (2 of 4)	1	\$646.00	JTHS	9/1/17	6/30/18	
Christina Hardin	Appoint	Math Counts	1	\$520.00	JTMS	9/1/17	6/30/18	
Jessica Hoertel	Appoint	Academic Team Coordinator: 6 Blue	4	\$2930.00	JTMS	9/1/17	6/30/18	
Jessica Hoertel	Appoint	Project Stay Gold: 1 of 2	1	\$520.00	JTMS	9/1/17	6/30/18	
Brian Hough	Appoint	Academic Bowl Advisor	2	\$1605.00	JTHS	9/1/17	6/30/18	
Joyce Hulbert	Appoint	FBLA Co-Advisor	3	\$1147.50	JTHS	9/1/17	6/30/18	
Joyce Hulbert	Appoint	Detention Monitor	4	\$3689.00	JTHS	9/1/17	6/30/18	
Thomas Januszkeski	Appoint	Robotics	3	\$2295.00	JTHS	9/1/17	6/30/18	
Jane Kirshenbaum	Appoint	Science League (3 of 4)	1	\$990.00	JTHS	9/1/17	6/30/18	
Rachel Koenig	Appoint	Grade 8 Team Co-Advisor: 2 of 3 (2 of 2)	3	\$361.50	JTMS	9/1/17	6/30/18	
Rachel Koenig	Appoint	Spring Musical: Lighting	1	\$520.00	JTMS	9/1/17	6/30/18	
Karen Kozlowski	Appoint	Foreign Language Honor Society (2 of 3): French	1	\$646.00	JTHS	9/1/17	6/30/18	

Kathryn Kula	Appoint	Science League (4 of 4)	1	\$990.00	JTHS	9/1/17	6/30/18	
Kathryn Kula	Appoint	Habitat for Humanity	2	\$1279.00	JTHS	9/1/17	6/30/18	
Kathryn Kula	Appoint	National Honor Society	2	\$1279.00	JTHS	9/1/17	6/30/18	
Kathryn Kula	Appoint	Class Advisor: Senior (2018) Co-Advisor	4	\$1844.50	JTHS	9/1/17	6/30/18	
Justin Kulick	Appoint	Marching Band: Percussion Instructor/Arranger	4	\$2460.00	JTHS	9/1/17	6/30/18	
Lauren Kulick	Appoint	Marching Band: Assistant Director	5	\$4049.00	JTHS	9/1/17	6/30/18	
Lauren Kulick	Appoint	Select Band	3	\$2169.00	JTMS	9/1/17	6/30/18	
Lauren Kulick	Appoint	Ensemble Night	1	\$520.00	JTMS	9/1/17	6/30/18	
Lauren Kulick	Appoint	Jazz Band	1	\$520.00	JTMS	9/1/17	6/30/18	
Lauren Kulick	Appoint	Tri-M Music Honor Society	1	\$520.00	JTMS	9/1/17	6/30/18	
Melissa Kwiecinski	Appoint	FBLA Co-Advisor	3	\$1147.50	JTHS	9/1/17	6/30/18	
Teresa Liuzzi	Appoint	Culinary Club	1	\$646.00	JTHS	9/1/17	6/30/18	
Teresa Liuzzi	Appoint	Yearbook Co-Advisor	4	\$1844.50	JTHS	9/1/17	6/30/18	
Colleen Maxwell	Appoint	National English Honor Society	1	\$646.00	JTHS	9/1/17	6/30/18	
James McDermid	Appoint	Open Gym: Spring, 2 of 2	1	\$520.00	JTMS	9/1/17	6/30/18	
James McDermid	Appoint	Open Gym: Fall, 1 of 2	1	\$520.00	JTMS	9/1/17	6/30/18	
Colleen Meade	Appoint	Showcase: Lighting	1	\$520.00	JTMS	9/1/17	6/30/18	
Louis Migliacci	Appoint	Elective Team Coordinator	4	\$3564.00	JTMS	9/1/17	6/30/18	
Cheryl Miskimon	Appoint	Spring Musical: Drama Director	3	\$2179.00	JTMS	9/1/17	6/30/18	
Cheryl Miskimon	Appoint	Spring Musical: Choreographer	1	\$520.00	JTMS	9/1/17	6/30/18	
Matthew Moscatello	Appoint	Varsity Letterman's Club	2	\$1600.00	JTHS	9/1/17	6/30/18	
Beth Nash	Appoint	Fall Drama: Costumes, Props and Publications	1	\$646.00	JTHS	9/1/17	6/30/18	
Beth Nash	Appoint	Dance Club	2	\$1279.00	JTHS	9/1/17	6/30/18	
Beth Nash	Appoint	SAT Preparation (1 of 2)	2	\$1279.00	JTHS	9/1/17	6/30/18	
Beth Nash	Appoint	Spring Musical: Choreographer	2	\$1279.00	JTHS	9/1/17	6/30/18	
Joann Patalive	Appoint	Crafter's Club	1	\$520.00	JTMS	9/1/17	6/30/18	
Joann Patalive	Appoint	Art Club	1	\$520.00	JTMS	9/1/17	6/30/18	
Joann Patalive	Appoint	Spring Musical: Costumes	1	\$520.00	JTMS	9/1/17	6/30/18	
Kirsten Parra	Appoint	Foreign Language Honor Society (3 of 3): Spanish	1	\$646.00	JTHS	9/1/17	6/30/18	
Christina Ruiz	Appoint	Tutoring Supervisor (3 of 4)	1	\$646.00	JTHS	9/1/17	6/30/18	
Christina Ruiz	Appoint	Class Advisor: Freshman (2021) Co-Advisor	2	\$639.50	JTHS	9/1/17	6/30/18	
Molly Sauer	Appoint	REBEL	1	\$646.00	JTHS	9/1/17	6/30/18	
Danielle Schreck	Appoint	Select Chorus	3	\$2169.00	JTMS	9/1/17	6/30/18	
Danielle Schreck	Appoint	Spring Musical: Vocal/Instrumental Director	3	\$2169.00	JTMS	9/1/17	6/30/18	
Cara Schwimer	Appoint	Drama Club	1	\$646.00	JTHS	9/1/17	6/30/18	
Kimberly Serzan	Appoint	Math League	1	\$990.00	JTHS	9/1/17	6/30/18	
Kimberly Serzan	Appoint	Mu Alpha Theta Math Honor Society	1	\$646.00	JTHS	9/1/17	6/30/18	
Kimberly Serzan	Appoint	Tutoring Supervisor (4 of 4)	1	\$646.00	JTHS	9/1/17	6/30/18	
Kimberly Serzan	Appoint	Class Advisor: Junior (2019) Co- Advisor	3	\$1147.50	JTHS	9/1/17	6/30/18	
Heather Smith	Appoint	Winter Guard	1	\$646.00	JTHS	9/1/17	6/30/18	
Heather Smith	Appoint	Marching Band: Band Front Choreographer	3	\$2295.00	JTHS	9/1/17	6/30/18	
James Smith	Appoint	Debate Club	1	\$520.00	JTMS	9/1/17	6/30/18	
James Smith	Appoint	Garden Club	1	\$520.00	JTMS	9/1/17	6/30/18	
Amy Stettler	Appoint	Class Advisor: Freshman (2021) Co-Advisor	2	\$639.50	JTHS	9/1/17	6/30/18	
Patricia Szuszkowski	Appoint	Yearbook Co-Advisor (1 of 2)	3	\$1084.50	JTMS	9/1/17	6/30/18	
Christine Stewart	Appoint	Detention Monitor Co-Advisor: 3 of 3	4	\$1188.00	JTMS	9/1/17	6/30/18	
Anthony Szwartz	Appoint	Class Advisor: Senior (2018) Co-Advisor	4	\$1844.50	JTHS	9/1/17	6/30/18	
Kelly Tarsitano	Appoint	Drama Club	1	\$520.00	JTMS	9/1/17	6/30/18	
John Terry	Appoint	Rho Kappa Social Studies Honor Society	1	\$646.00	JTHS	9/1/17	6/30/18	
Sharon Thomas	Appoint	Academic Team Coordinator: 8 Gold	4	\$2930.00	JTMS	9/1/17	6/30/18	
Sharon Thomas	Appoint	Grade 8 Team Co-Advisor: 3 of 3	3	\$723.00	JTMS	9/1/17	6/30/18	
Sharon Thomas	Appoint	Project Stay Gold: 2 of 2	1	\$520.00	JTMS	9/1/17	6/30/18	
Marcus Thompson	Appoint	Project Stay Gold	2	\$1279.00	JTHS	9/1/17	6/30/18	
Bertha Todd	Appoint	SAT Preparation (2 of 2)	2	\$1279.00	JTHS	9/1/17	6/30/18	
Bertha Todd	Appoint	Yearbook Financial Advisor	3	\$2295.00	JTHS	9/1/17	6/30/18	
Karen Vanderbok	Appoint	Environmental Club (SEER)	1	\$646.00	JTHS	9/1/17	6/30/18	
Patricia Vandigriff	Appoint	Stand Up to Cancer	1	\$646.00	JTHS	9/1/17	6/30/18	
Patricia Vandigriff	Appoint	Book Club Co-Advisor	2	\$639.50	JTHS	9/1/17	6/30/18	
Patricia Vandigriff	Appoint	Debate	3	\$2295.00	JTHS	9/1/17	6/30/18	

Kathleen vonEssen	Appoint	American Red Cross	1	\$646.00	JTHS	9/1/17	6/30/18	
Kathleen vonEssen	Appoint	French Club	1	\$646.00	JTHS	9/1/17	6/30/18	
Victoria Wermert	Appoint	Spring Field Hockey Club	1	\$520.00	JTMS	9/1/17	6/30/18	
Victoria Wermert	Appoint	Open Gym: Winter	1	\$520.00	JTMS	9/1/17	6/30/18	
Kenneth Westberg	Appoint	Open Gym: Fall, 2 of 2	1	\$520.00	JTMS	9/1/17	6/30/18	
Nicole Wildermuth	Appoint	PDP Steering Committee (2 of 2)	3	\$2295.00	JTHS	9/1/17	6/30/18	
James Wynne	Appoint	Auditorium Stage Manager	1	\$646.00	JTHS	9/1/17	6/30/18	
James Wynne	Appoint	Region/All-State/All Eastern Chorus	1	\$646.00	JTHS	9/1/17	6/30/18	
James Wynne	Appoint	Showcase/Coffee House (2 of 3): Jefferson Idol	1	\$646.00	JTHS	9/1/17	6/30/18	
James Wynne	Appoint	Showcase/Coffee House (3 of 3): Broadway Cabaret	1	\$646.00	JTHS	9/1/17	6/30/18	
James Wynne	Appoint	Tri-M Music Honor Society	1	\$646.00	JTHS	9/1/17	6/30/18	
James Wynne	Appoint	Madrigal Vocal Director	2	\$1279.00	JTHS	9/1/17	6/30/18	
James Wynne	Appoint	Select Choir	2	\$1279.00	JTHS	9/1/17	6/30/18	
James Wynne	Appoint	Spring Musical: Costumes, Props & Publications	2	\$1279.00	JTHS	9/1/17	6/30/18	
James Wynne	Appoint	Vocal Ensemble	2	\$1279.00	JTHS	9/1/17	6/30/18	
James Wynne	Appoint	Madrigal	3	\$2295.00	JTHS	9/1/17	6/30/18	
James Wynne	Appoint	Spring Musical: Vocal Director	3	\$2295.00	JTHS	9/1/17	6/30/18	
James Wynne	Appoint	Spring Musical: Director	4	\$3689.00	JTHS	9/1/17	6/30/18	

**\*\*14/15 salary guide until such time as negotiations have been completed**

### **M.3 Motion to appoint Coaching Staff for the 2016-2017 School Year at present salaries and step on Guide indicated until such time as negotiations have been completed:**

<b>SUMMER/FALL</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Step</b>	<b>Salary**</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Eric Adams*	Appoint	Assistant Football	N/A	N/A	JTHS	7/1/17	6/30/18	Volunteer
Darren Bruseo	Appoint	Assistant Football	3	\$6004.34	JTHS	7/1/17	6/30/18	3 years of service
Shannon Chapman	Appoint	Head XC Boys/Girls	3	\$5249.88	JTHS	7/1/17	6/30/18	4 years of service
Christopher Eastman	Appoint	Assistant XC Boys/Girls	3	\$3088.07	JTHS	7/1/17	6/30/18	1 year of service
Kasey Farris	Appoint	Head Field Hockey	2	\$7374.28	JTHS	7/1/17	6/30/18	12 years of service
Michael Fernandes	Appoint	Athletic Trainer		\$1811.48	JTHS	7/1/17	6/30/18	
Brian Franks*	Appoint	Assistant Soccer Boys	1	\$3755.05	JTHS	7/1/17	6/30/18	
Travis Gage	Appoint	Head Soccer Boys	3	\$7274.28	JTHS	7/1/17	6/30/18	7 years of service
Sonja Gutwerk	Appoint	Assistant Fall Cheer	2	\$1276.16	JTHS	7/1/17	6/30/18	1 year of service
Melissa Hall	Appoint	Head Soccer Girls	3	\$7224.28	JTHS	7/1/17	6/30/18	6 years of service
Sarah Magnuson	Appoint	Assistant Soccer Girls	1	\$3755.05	JTHS	7/1/17	6/30/18	1 year of service
Vincent Marinoni*	Appoint	Assistant Football	N/A	N/A	JTHS	7/1/17	6/30/18	Volunteer
Matthew Moscatello	Appoint	Assistant Football	3	\$6354.34	JTHS	7/1/17	6/30/18	11 years of service
Sean Quinn	Appoint	Assistant Soccer Girls	1	\$3755.05	JTHS	7/1/17	6/30/18	1 year of service
James Scott Reid	Appoint	Assistant Soccer Boys	3	\$4876.57	JTHS	7/1/17	6/30/18	4 years of service
Gino Rose	Appoint	Assistant Volleyball Girls	3	\$4976.57	JTHS	7/1/17	6/30/18	6 years of service
Andrew Scalone	Appoint	Assistant Football	1	\$4500.13	JTHS	7/1/17	6/30/18	1 year of service
Kimberly Serzan	Appoint	Head Fall Cheer	1	\$3437.96	JTHS	7/1/17	6/30/18	1 year of service
Brian Silipena	Appoint	Assistant Football	3	\$6154.34	JTHS	7/1/17	6/30/18	7 years of service
William Stager	Appoint	Assistant Football	3	\$6554.34	JTHS	7/1/17	6/30/18	15 years of service
Gerald Venturino	Appoint	Head Football	3	\$9740.64	JTHS	7/1/17	6/30/18	1 year of service
Gerald Venturino	Appoint	Summer Weight Room		\$1656.50	JTHS	7/1/17	6/30/18	
Jed Warsager*	Appoint	Assistant Football	N/A	N/A	JTHS	7/1/17	6/30/18	Volunteer
Irene Wojcik	Appoint	Assistant Volleyball Girls	2	\$4315.81	JTHS	7/1/17	6/30/18	2 years of service

<b>WINTER</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Step</b>	<b>Salary**</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Britney Allison	Appoint	Assistant Basketball Girls	1	\$4129.94	JTHS	7/1/17	6/30/18	1 year of service
Christina Breznak	Appoint	Assistant Swim	2	\$4315.81	JTHS	7/1/17	6/30/18	1 year of service
Darren Bruseo	Appoint	Assistant Wrestling	3	\$5399.88	JTHS	7/1/17	6/30/18	7 years of service
Joshua Cacella	Appoint	Assistant Wrestling	3	\$5249.88	JTHS	7/1/17	6/30/18	1 year of service
Peter DiGennaro	Appoint	Head Basketball Boys	3	\$9041.12	JTHS	7/1/17	6/30/18	20 years of service
Christopher Eastman	Appoint	Head Indoor Track	3	\$7274.28	JTHS	7/1/17	6/30/18	7 years of service
Michael Fernandes	Appoint	Athletic Trainer		\$1811.48	JTHS	7/1/17	6/30/18	
Brian Franks*	Appoint	Assistant Indoor Track	1	\$3755.05	JTHS	7/1/17	6/30/18	1 year of service
Travis Gage	Appoint	Assistant Basketball Girls	2	\$4873.44	JTHS	7/1/17	6/30/18	2 years of service
Sonja Gutwerk	Appoint	Head Cheerleading	2	\$3869.08	JTHS	7/1/17	6/30/18	1 year of service
Jason Kalish	Appoint	Assistant Basketball Boys	3	\$5627.89	JTHS	7/1/17	6/30/18	4 years of service
Rachel Koenig	Appoint	Head Swimming	1	\$5627.89	JTHS	7/1/17	6/30/18	2 years of service
Robert Kreisinger*	Appoint	Co-Head Ice Hockey	3	\$7875.61	JTHS	7/1/17	6/30/18	3 years of service
James MacDermid	Appoint	Head Basketball Girls	2	\$7492.91	JTHS	7/1/17	6/38/18	2 years of service
Patrick McCarney*	Appoint	Assistant Basketball Boys	2	\$4873.44	JTHS	7/1/17	6/30/18	2 years of service
Matthew Moascatello	Appoint	Head Wrestling	3	\$8225.61	JTHS	7/1/17	6/30/18	11 years of service

Christopher Pszonek*	Appoint	Assistant Ice Hockey	N/A	N/A	JTHS	7/1/17	6/30/18	Paid by Sparta BOE
Kimberly Serzan	Appoint	Assistant Cheerleading	1	\$1911.89	JTHS	7/1/17	6/30/18	1 year of service
Brian Silipena	Appoint	Head Bowling	2	\$4315.81	JTHS	7/1/17	6/30/18	1 year of service
Susan Tordoff	Appoint	Head Ski	3	\$5476.57	JTHS	7/1/17	6/30/18	16 years of service
Gerald Venturino	Appoint	Winter Weight Room		\$1908.92	JTHS	7/1/17	6/30/18	
Nicole Wildermuth	Appoint	Assistant Indoor Track	1	\$3755.05	JTHS	7/1/17	6/30/18	1 year of service
Michael Young*	Appoint	Co-Head Ice Hockey	N/A	N/A	JTHS	7/1/17	6/30/18	Paid by Sparta BOE

SPRING								
Name	Nature of Action	Position	Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Britney Allison	Appoint	Assistant Softball	1	\$3755.05	JTHS	7/1/17	6/30/18	1 year of service
Darren Bruseo	Appoint	Head Track Boys	3	\$7274.28	JTHS	7/1/17	6/30/18	7 years of service
Joshua Cacella	Appoint	Head Golf	1	\$3755.05	JTHS	7/1/17	6/30/18	1 year of service
Shannon Chapman	Appoint	Assistant B/G Track	3	\$4876.57	JTHS	7/1/17	6/30/18	3 years of service
Christine Couser	Appoint	Assistant Softball	2	\$4315.81	JTHS	7/1/17	6/30/18	2 years of service
Peter DiGennaro	Appoint	Assistant Baseball	3	\$4876.57	JTHS	7/1/17	6/30/18	1 year of service
Christopher Eastman	Appoint	Assistant B/G Track	3	\$5576.57	JTHS	7/1/17	6/30/18	18 years of service
Michael Fernandes	Appoint	Athletic Trainer		\$1811.48	JTHS	7/1/17	6/30/18	
Travis Gage	Appoint	Assistant Lacrosse Boys	1	\$3755.05	JTHS	7/1/17	6/30/17	1 year of service
Marc Gaydos	Appoint	Head Volleyball Boys	3	\$7124.28	JTHS	7/1/17	6/30/17	3 years of service
Melissa Hall	Appoint	Head Lacrosse Girls	3	\$7124.28	JTHS	7/1/17	6/30/18	4 years of service
Jason Kalish	Appoint	Head Baseball	3	\$7224.28	JTHS	7/1/17	6/30/18	6 years of service
Kyla Kelly	Appoint	Assistant Lacrosse Girls	3	\$4876.57	JTHS	7/1/17	6/30/18	1 year of service
James MacDermid	Appoint	Assistant Lacrosse Boys	1	\$3755.05	JTHS	7/1/17	6/30/18	1 year of service
Sean Quinn	Appoint	Assistant B/G Track	1	\$3755.05	JTHS	7/1/17	6/30/18	1 year of service
James Scott Reid	Appoint	Head Lacrosse Boys	3	\$7274.28	JTHS	7/1/17	6/30/18	7 years of service
Gino Rose	Appoint	Assistant Volleyball Boys	3	\$4976.57	JTHS	7/1/17	6/30/18	6 years of service
Brian Silipena	Appoint	Head Track Girls	3	\$7274.28	JTHS	7/1/17	6/30/18	7 years of service
Gerald Venturino	Appoint	Spring Weight Room		\$2429.54	JTHS	7/1/17	6/30/18	

\*Represents out-of-district Coaches

\*\*14/15 salary guide until such time as negotiations have been completed

**M.4** Motion to approve District Special Education Aides for the 2017/2018 school year as indicated below at present salaries and step on guide indicated until such time as negotiations have been completed. The location, assignment and hours will be approved once the needs of the district are confirmed.

Name	Nature of Action	Position	Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Elizabeth Ackerman	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Linda Albertson	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Mary Anzano	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Manuela Barbosa	Appoint	Special Education Aide	3	\$20.26/hr.	District	9/1/17	6/30/18	
Tracy Bendish	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Yvette Berta	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Marilyn Beyel	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Joanne Bley	Appoint	Special Education Aide	2	\$19.95/hr.	District	9/1/17	6/30/18	
Alexandra Borden	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Kendall Brown	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Kimberly Burghoffer	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Mary Cantwell	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Frances Capraun	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Lisa Carroll	Appoint	Special Education Aide	2	\$19.95/hr.	District	9/1/17	6/30/18	
Cathryn Caruso	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Alice Cassara	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Danielle Castiglione	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Laura Castles	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Meg Castro	Appoint	Special Education Aide	2	\$19.95/hr.	District	9/1/17	6/30/18	
Jodi Ciampa	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Nicole Cluett	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
MaryAnn Cuervo	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Tara D'Antoni-Smeilus	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Lynette DiStefano	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Nicole Duda	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Audrey Dworak	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Nicole Fabiano	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Frances Ferucci	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Nicole Frank	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Anna Gould	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Jennifer Grlica	Appoint	Special Education Aide	2	\$19.95/hr.	District	9/1/17	6/30/18	
Maria Gross	Appoint	Special Education Aide	3	\$20.26/hr.	District	9/1/17	6/30/18	
Martha Guiffo-Gamba	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Jeanne Hantson	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	

Jeanne Hanston	Longevity	Special Education Aide		\$525.00	District	9/1/17	6/30/18	
Dianna Hartman	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Leslie Heller	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Lindsey Hoekstra	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Cathy Jauch	Appoint	Special Education Aide	4	\$20.57/hr.	District	9/1/17	6/30/18	
Amy Johnson	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Judith Johnson	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Monica Johnson	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Brielle Kaschak	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Lisa Kasica	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Tammy Kehoe	Appoint	Special Education Aide	4	\$20.57/hr.	District	9/1/17	6/30/18	
Lorrie Kern	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Grazyna Knape	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Dirouhi Nnapik	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Pamela Kulick	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Betsy Kuntz	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Bibi Lakhicharran	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Susan Latronica	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Marcia Leibowitz	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Linda Lipton	Appoint	Special Education Aide	2	\$19.95/hr.	District	9/1/17	6/30/18	
Joanne Madalena	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Monica Maher	Appoint	Special Education Aide	2	\$19.95/hr.	District	9/1/17	6/30/18	
Laura Mahoney	Appoint	Special Education Aide	4	\$20.57/hr.	District	9/1/17	6/30/18	
Michelle Mahoney	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Christine Mallimo-Orna	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Elizabeth Marks	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Gina Maron	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Donna Matthews	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Frances McBride	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Susan McCarthy	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Diane McClellan	Appoint	Special Education Aide	3	\$20.26/hr.	District	9/1/17	6/30/18	
Kristeen McConnon	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Barbara McSorley	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Maria Rita Melnyczuk	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Patricia Milford	Appoint	Special Education Aide	4	\$20.57/hr.	District	9/1/17	6/30/18	
Shannon Morgan	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Dawn Morris	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Robin Mutsavage	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Margaret Nadler	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Judy Nagy-Kiss	Appoint	Special Education Aide	3	\$20.26/hr.	District	9/1/17	6/30/18	
Donna Nimmo	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Regina Oelkers	Appoint	Special Education Aide	3	\$20.26/hr.	District	9/1/17	6/30/18	
Linda Ortega	Appoint	Special Education Aide	3	\$20.26/hr.	District	9/1/17	6/30/18	
Virginia Paccioretti	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Geraldine Pellitteri	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Karen Pini	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Susanne Porter	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Nancy Prescott	Appoint	Special Education Aide	2	\$19.95/hr.	District	9/1/17	6/30/18	
Dana Procida	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Thomas Randolph	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Mary Reid	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Heidi Roberts	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Theresa Rossiter	Appoint	Special Education Aide	3	\$20.26/hr.	District	9/1/17	6/30/18	
Laura Ryan	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Susan Ryder	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Barbara Schmitt	Appoint	Special Education Aide	3	\$20.26/hr.	District	9/1/17	6/30/18	
Stacy Segond	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Andrea Senatore	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Tami Shellhamer	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Nicole Skrek	Appoint	Special Education Aide	2	\$19.95/hr.	District	9/1/17	6/30/18	
Arian Sommers	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Donna Marie Spaan	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Hannah Storbeck	Appoint	Special Education Aide	2	\$19.95/hr.	District	9/1/17	6/30/18	
Tricia Strasser	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Donna Struck	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Susan Tack	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
April Tarabocchia	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Noreen Teklits	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Tamrin Tirico	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Christy Tonneson	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Kimberly Torsiello	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Jodi Trautman	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Stacy Trautman	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Sheila Turner	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	



Robin Vance	Appoint	Special Education Aide	2	\$19.95/hr.	District	9/1/17	6/30/18	
Katherine VanWolput	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Barbara Verdes	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Mary Pat Vogel	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Shirley Wallace	Appoint	Special Education Aide	4	\$20.57/hr.	District	9/1/17	6/30/18	
Michelle Wanna	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Arlene Warncke	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Lori Weber	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Leslie Wisniewski	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Irene Wojcik	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	
Karen Wurster	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Patricia Young	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Melissa Zabriskie	Appoint	Special Education Aide	1	\$19.65/hr.	District	9/1/17	6/30/18	
Mindy Zappile	Appoint	Special Education Aide	5	\$20.89/hr.	District	9/1/17	6/30/18	

**\*\*14/15 salary guide until such time as negotiations have been completed**

**M.5 Motion to approve the Spring 2017 Course Reimbursements for Administrators as indicated below:**

Name	College	Class	Approval	Credits	Amount
Vickki Nadler	St. Peters University	Research Design and Methods	SP1	3	\$1947.00
Vickki Nadler	St. Peters University	Statistics I	SP2	3	\$1947.00

**M.6 Motion to approve the Spring 2017 Course Reimbursements for Supervisors as indicated below:**

Name	College	Class	Approval	Credits	Amount
Jennifer Wnuk	Montclair State University	Analytic Review of Empirical Literature	SP1	3	\$944.44
Jennifer Wnuk	Montclair State University	Advanced Qualitative Methods of Research in Education	SP2	3	\$944.44
Daniel Papa	Drew University	Graduate Liberal Studies	SP3	3	\$944.45

**M.7 Motion to approve the following evaluation tools for certificated personnel for the 2017-2018 School year:**

Position	Evaluation Tool
Superintendent	New Jersey School Boards Association
Assistant Superintendent	Multidimensional Leadership Performance Rubric (2013)
Principals and Assistant Principals	LoTi, New Jersey
Directors of Guidance & Athletics/Health/PE	LoTi, New Jersey
Director of Special Services	Special Services, Johnson Cty. & Surrounding Schools
Supervisors	JTPS (2015)
Teachers	Danielson (2011)
Library/Media Specialist	Danielson (2 <sup>nd</sup> Edition)
School Counselor	National School Counselors Association
School Nurse	Danielson (2 <sup>nd</sup> Edition)
School Psychologist	Danielson (2 <sup>nd</sup> Edition)
School Transition Coordinator	CMSD Teacher Development & Evaluation System
Social Worker	Danielson (2 <sup>nd</sup> Edition)
Therapeutic Specialists <ul style="list-style-type: none"> <li>Athletic Trainer</li> <li>Learning Disabilities Teacher Consultant</li> <li>Occupational Therapist</li> <li>Physical Therapist</li> <li>Speech/Language Pathologist</li> </ul>	Danielson (2 <sup>nd</sup> Edition)

**M.8 Motion to approve and authorize payment of merit bonus to the Superintendent, Dr. Patrick R. Tierney, for completion of Quantitative and Qualitative Merit Goals as follows:**

**WHEREAS**, on August 15, 2016, pursuant to N.J.A.C. 6A:23A-3.1 and its contract with the Superintendent of Schools, the Jefferson Township Board of Education reviewed the quantitative and qualitative criteria and associated merit bonuses for the Superintendent for the 2016-2017 school year and,

**WHEREAS**, the Board of Education has now reviewed indicators of the achievement of those goals;

**NOW, THEREFORE BE IT RESOLVED**, that the Jefferson Township Board of Education hereby awards compensation for Merit Goal #1, #2 and #3 as outlined in the Superintendent's contract and detailed below, payable in the 2016-2017 school year and be submitted to the Executive County Superintendent of School for approval before payment.

Quantitative and Qualitative Merit Goal(s)	Status	Percentage	Dollar Value
<b>Quantitative Goal #1:</b> Given the critical attribute of leadership visibility for the Superintendent, the Superintendent will schedule a greater number of regular building visits. The Superintendent will conduct a minimum of ten (10) classroom walkthroughs per month (September/March) and; Meet with the building Principals on a monthly basis (September/March).	Achieved	3.33%	\$5,575.75
<b>Qualitative Goal #2:</b> Implement the process for a district Strategic Plan – The Superintendent will coordinate several meetings with district stakeholders and collect information and community input. Three meetings will be held on conjunction with members from the New Jersey School Boards Association. At the conclusion of the meetings, information will be collected where action plans will be developed and presented to the Board of Education.	Achieved	2.5%	\$4,187.50
<b>Quantitative Goal #3:</b> To improve the climate and culture of the Jefferson Township High School by five (5%) percent based upon a survey of instructional staff in January 2017.	Achieved	3.33%	\$5,575.75

## N. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.7, as described below:

### N.1 Motion to **approve student placement** for the **2016-2017** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
M/6-11	Montgomery Academy	\$7,848.00	5/22/17-6/30/17

### N.2 Motion to approve the following **day field trips**:

School/Group/Activity	Location	Dates
Briggs School, Grade 2, Orientation Field Trip	Arthur Stanlick School	June 13, 2017
White Rock School, Grade 5 Band Trip, Stonybrook Band Festival	Stonybrook School, Kinnelon, NJ	June 14, 2017
Arthur Stanlick School, Grade 5 Team Building Trip	White Rock School	June 16, 2017
JTHS, Habitat for Humanity Club, Habitat House Build	Morris County, specific location TBD	September 21, 2017
JTHS, Habitat for Humanity Club, Habitat House Build	Morris County, specific location TBD	September 28, 2017
JTHS, Habitat for Humanity Club, Habitat House Build	Morris County, specific location TBD	October 21, 2017
JTHS, Habitat for Humanity Club, Habitat House Build	Morris County, specific location TBD	November 1, 2017
JTHS, Habitat for Humanity Club, Habitat House Build	Morris County, specific location TBD	April 14, 2018
JTHS, Habitat for Humanity Club, Habitat House Build	Morris County, specific location TBD	May 5, 2018
JTHS, Habitat for Humanity Club, Habitat House Build	Morris County, specific location TBD	May 24, 2018

### N.3 Motion to approve the following **contracted** services for 2017-2018:

Name	Rate	Loc.	Date Effective	Date Terminated	Discussion
Progressive Therapy of NJ, LLC	\$3,000.00 (not to exceed)	District	7/1/2017	8/31/2017	ESY Behaviorist/ABA Services

### N.4 Motion to approve **student placements** and professional services for the 2017-2018 school year, as indicated below:

G/Age	Out Of District School	# Of Days	Contract Start Date	2017-18 Total
F/16-3	Academy-360 Spectrum	213	Jul-17	\$ 106,623.54
M/8-7	Academy-360 Spectrum	213	Jul-17	\$ 106,623.54
M/9-10	Academy-360 Spectrum	213	Jul-17	\$ 106,623.54
M/20-2	Allegro	210	Jul-17	\$ 102,270.00
M/12-9	Calais	210	Jul-17	\$ 72,286.00
M/15-2	Calais	210	Jul-17	\$ 72,286.00
F/11-4	PG Chambers	210	Jul-17	\$ 78,360.00
M/15-2	Chancellor Academy	200	Jul-17	\$ 76,168.00
M/11-2	Chapel Hill Academy	210	Jul-17	\$ 68,460.00
F/15-4	ECLC Of Chatham	180	Sep-16	\$ 55,548.00
M/17-11	Gramon School	212	Jul-17	\$ 113,435.00
M/16-4	Horizon Lower	210	Jul-17	\$ 127,426.00

M/15-4	Horizon Lower	210	Jul-17	\$ 127,426.00
M-14-8	Hunterdon Preparatory School	180	Sep-17	\$ 44,658.00
M/17-4	Lakeland Andover School	180	Sep-17	\$ 55,800.00
M/6-11	Montgomery Academy	200	Jul-17	\$ 68,414.00
M/18-8	New Beginnings	212	Jul-17	\$ 71,667.00
M/11-9	Northern Hills/Sussex Ed Services	210	Jul-17	\$ 71,813.00
M/15-8	Northern Hills/Sussex Ed Services	210	Jul-17	\$ 104,610.90
M/16-7	Northern Hills/Sussex Ed Services	210	Jul-17	\$ 99,155.30
M/18-1	Regional Day Of Morristown ESC	201	Jul-17	\$ 78,914.00
F/13-9	Regional Day Of Morristown ESC	210	Jul-17	\$ 106,574.10
F/14-4	Sage Day School	180	Sep-17	\$ 58,230.00
M/12-5	Shepard School	183	Sep-17	\$ 92,120.73
F/16-11	Sussex County Vo Tech	180	Sep-16	\$ 10,685.52
M/6-10	Windsor Learning Center	210	Jul-17	\$ 64,050.00
M/6/8	Windsor Learning Center	210	Jul-17	\$ 64,050.00
<b>G/Age</b>	<b>Out Of District School</b>	<b># Of Days</b>	<b>Contract Start Date</b>	<b>2017-18 Total</b>
F/15-4	Windsor School	210	Jul-17	\$ 78,319.00
M/14-4	Windsor School	210	Jul-17	\$ 67,131.00
	Ed Services Yearly Membership (Morris)			\$ 1,160.00
			<b>Totals</b>	<b>\$ 2,350,888.17</b>

**N.5** Motion to approve the following 2017-2018 Curricula, aligned to the 2017 New Jersey Student Learning Standards:

- Family & Consumer Science, 6-12
- Mathematics, K-12
- Business, 9-12
- Industrial Arts, 9-12
- Music, K-12
- Life Skills, K-12

**N.6** Motion to approve resolution of the Jefferson Township Board of Education Resolution approving settlement, as described below:

**BE IT RESOLVED** that the Jefferson Township Board of Education hereby accepts and approves the negotiated Settlement Agreement and Release of Claims (“Agreement”) between the Jefferson Township Board of Education and A.S. and T.S., individually and on behalf of A.S., subject to the terms and conditions set forth therein; and

**BE IT FURTHER RESOLVED** that the Jefferson Township Board of Education authorizes the Board President and Business Administrator to execute the Agreement on behalf of the Board; and to take such further steps as may be necessary to effectuate the within settlement and carry out this action of the Board.

**N.7** Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) May 8, 2017 through June 12, 2017.

**RESOLVED**, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported May 8, 2017 through June 12, 2017, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	1	0	0
Stanlick	1	1	0
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	0	0	0
JTMS	0	0	0
JTHS	2	1	0

**BE IT FURTHER RESOLVED**, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

**Enrollment as of 5/31/17:**

	<b>May 2016</b>	<b>May 2017</b>
Milton	159	173
Cozy Lake	206	188
Arthur Stanlick	344	324
E.T. Briggs	288	298
White Rock	387	359
<b>Total Elementary</b>	<b>1,384</b>	<b>1,342</b>
JTMS	765	778
JTHS	1,007	1,000
<b>GRAND TOTAL</b>	<b>3,156</b>	<b>3,120</b>
Tuition students received	5	7
Out-of-district placement	42	34

**O. POLICY COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve motion O.1, as described below:

**O.1 Motion to approve the First Reading of the following *(copy available for review)***

<b>File Code</b>	<b>Title</b>	<b>Action</b>
5230P	Late Arrival and Early Dismissal	Revised
5420P	Reporting Student Progress	Revised
5420R	Reporting Student Progress	Revised
5530R	Substance Abuse	Revised
5600R	Student Discipline/Code of Conduct	Revised
1240P	Evaluation of the Superintendent	Revised
1240R	Evaluation of the Superintendent	Revised
1511P	Board of Education Website Accessibility	New
3126P	District Mentoring Plan	Revised
3126R	District Mentoring Plan	Revised
3221P	Evaluation of Teachers	Revised
3221R	Evaluation of Teachers	Revised
3222P	Evaluation of Teaching Staff Member, Excluding Teachers and Administrators	Revised
3222R	Evaluation of Teaching Staff Member, Excluding Teachers and Administrators	Revised
3223P	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals	Revised
3223R	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals	Revised
3224P	Evaluation of Principals, Vice Principals and Assistant Principals	Revised
3224R	Evaluation of Principals, Vice Principals and Assistant Principals	Revised
3240P	Professional Development for Teachers and School Leaders	Revised
3240R	Professional Development for Teachers and School Leaders	Revised
5610P	Suspension	Revised
5610R	Suspension	Revised
5620P	Expulsion	Revised
7424P	Bed Bugs	New
7424R	Bed Bugs	New
7461P	District Sustainability Policy	New
8505 P	Local Wellness Policy/Nutrient Standards for Meals and Other Foods	Revised
8550 P	Unpaid Meal Charges/Outstanding Food Service Charges	Revised

**P. COMMUNICATIONS**

- Letter of resignation H. Ronald Smith

**Q. PUBLIC COMMENTS**

- Please refer to Section G “Public participation shall be governed by the following rules (Per District Policy #0167)”

**R. OLD BUSINESS**

**S. NEW BUSINESS**

**T. BOARD MEMBER COMMENTS**

**U. CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 12<sup>th</sup> day of June, 2017 at \_\_\_\_\_ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at \_\_\_\_\_ PM.

**V. ADJOURN**

**STATE CONTRACT VENDOR REPORT**

<b>VENDOR NAME</b>	<b>CONTRACT #</b>	<b>EXP. DATE</b>
ABSOLUTE AUTO AND FLAT GLASS	T-0084	10/31/2018
ACCU SCAN	MRESC 12/13-22	6/30/2017
ACCURATE WASTE SYSTEMS INC	MORRIS #45	6/30/2017
ACKERSON DRAPERY & DECORATOR INC	MRESC 15/16-47	3/17/2018
ACT TECHNOLOGIES INC.	T-2546	10/31/2017
ADVANCED EDUCATIONAL PRODUCTS INC.	G-3000	2/28/2018
AMERICAN MOBILE GLASS	T-0084	10/31/2018
ALLIED OIL CO	T077/81399	6/30/2017
APPLE COMPUTER INC - <b>Certain Items</b>	HUNT(HCESC-TEC-16-01)	3/25/2018
ATLANTIC COMMUNICATION ELECTRO INC	T-0109	4/30/2018
AVAYA, INC.	T-1316/80802	1/31/2018
BI-LO INDUSTRIES INC.	MORRIS #11	12/31/2017
BROADHEAD GARRETT*	T-0114	5/31/2017
BUS PARTS WAREHOUSE	T-2085	8/9/2019
CAROLINA BIOLOGICAL SUPPLY CO	HUNTERDON - CAT-16-01	2/10/2018
CAROUSEL INDUSTRIES OF NORTH AMERICA INC.	M-0483/89968	3/31/2020
CDW GOVERNMENT INC.	MRESC 15/16-11	6/30/2017
CITY FIRE EQUIPMENT CO. INC.	MORRIS #13A	6/30/2017
CMF BUSINESS SUPPLY INC.*	T-0114	5/31/2017
COMMERCIAL INTERIORS DIRECT INC	G-2005/81748//MRES14/15-64	6/30/2017 - 6/4/18
CONSOLIDATED MOTOR OILS INC	T-0097/81517	11/29/2017
CORE MECHANICAL INC.	T-1372/HUNTERDON SER-09A	2/28/2018 - 11/1/17
CUSTOM BANDAG, INC.	M-8000/82527	3/31/2019
DAVID WEBER OIL COMPANY	T-0963/80762	1/24/2018
DELL MARKETING LLP	M-0483/89967	3/31/2020
DEMCO, INC.*	T-0144	5/31/2017
DFFLM LLC	MCCPC 15C	10/31/2017
DOVER BRAKE & CLUTCH	T-2085	8/9/2019
EPLUS TECHNOLOGY INC	HUNTERDON #162	3/15/2018
FALCON AUTO PARTS	T-2085/42093	2/28/2019
FIBAR SYSTEMS	T-0103/MORRIS #42	8/14/2016 - 6/30/17
FINCH FUEL OIL COMPANY, INC.	T-0077	6/30/2017
FISHER SCIENTIFIC COMPANY LLC*	T-0114	5/31/2017
FRED BEAN PARTS INC.	T-2760	6/25/2017
FYR-FYTER	T-0576	11/30/2017
GEORGE S. HALL INC.	T-1372	2/28/2018
GOVCONNECTION INC.	M-0483/89974	3/31/2020
GRAINGER INC.	M-0002/79875	6/30/2017
H A DE HART & SON INC.	T-2085	8/9/2019
HAYDEN'S TOWING & REPAIRS	T-2171/82495	8/29/2017
HERTZ FURNITURE SYSTEMS LLC	MRESC 15/16-09	7/1/2017
HEWLETT PACKARD COMPANY	M-0483	3/31/2020
HOME DEPOT CREDIT SERVICES	M-8001/83930	7/31/2017
HOOVER TRUCK CENTERS INC.	T-2085	8/9/2019

JOHNSTON G.P. INC.	T-1316/80802		1/31/2018
JOHNSTONE SUPPLY - WHIPPANY	T-0537/41605		5/31/2019
KBG CONSTRUCTION	HUNTERDON - SER 10E		11/1/2017
KEYBOARD CONSULTANTS	ESCNJ 16/17-15		8/31/2017
KRUEGER INTERNATIONAL INC.	G2004Furnitu		7/31/2017
LAWSON PRODUCTS INC.	T-2085		8/9/2019
LENOVO (UNITED STATES) INC	M-0483		3/31/2020
LIFESAVERS INC.	T-2478		8/14/2017
MAGIC TOUCH CONSTRUCTION CO., INC.	MRESC 15/16-15		6/4/2017
MANHATTAN WELDING COMPANY INC.	HUNTERDON - SER10D		11/1/2017
MANHATTAN WELDING COMPANY INC.	MRESC 15/16-52		1/17/2018
MC GUIRE CHEVROLET/CADILLAC	T-2760/79155		6/25/2017
MUSIC DEN/GT MUSIC INC.	GS03F0076V		5/18/2019
NATIONAL TERMINAL INC	T-1845/82768		10/31/2017
NEOPOST	T-0200/41267		4/14/2019
NICKERSON CORPORATION	MRESC - Various		
OAK SECURITY GROUP LLC	MRESC 14/15-28		10/23/2017
OPDYKE'S SALES & SERVICE	T-2085		8/9/2019
POWER PLACE INC.	ESC 16/17-15		2/19/2018
PROMEDIA TECHNOLOGY SERV INC	M-0483/89968		3/31/2020
REED & PERRINE SALES INC. - Farm, Lawn Garden	T-0170		7/31/2017
RICCARDI BROTHERS INC.	ESCNJ 16/17-56		2/23/2018
RIDDELL SPORTS GROUP INC/Reconditioning	MRESC 15/16-27		11/18/2017
ROBERT H. HOOVER & SON INC.	ESC 16/17-35		12/1/2017
ROUTE 23 AUTO MALL	T-2760/T-2085		6/25/2017-8/9/19
ROYAL COMMUNICATIONS, INC.	T-0109		4/30/2018
S & S WORLDWIDE INC*	T-0114		5/31/2017
SARGENT-WELCH SCIENTIFIC - VWR INT'L*	T-0114		5/31/2017
SCHOOL SPECIALTY. INC.*	T-0114		5/31/2017
SERVICE TIRE TRUCK CENTERS INC	M-8000/82527		3/31/2019
SHI INTERNATIONAL	M-003/89851		6/30/2020
SHI INTERNATIONAL	M-0003		6/30/2020
SPECIALTY GRAPHICS	MORRIS #22		12/31/2017
STAPLES ADVANTAGE - <b>Certain items</b>	HUNT CO #34		3/12/2018
STEPS TO LITERACY, LLC*	T-0114		5/31/2017
STORE TRACTOR COMPANY	T-2187		2/16/2020
SUBURBAN PROPANE LLP	T-0108		10/31/2017
TELE-MEASUREMENTS INC.	HUNTERDON /Bid CAT 17-02		4/9/2018
TILCON NEW YORK INC	T-0142		10/31/2017
TILCON NEW YORK INC.	T-0142		10/31/2017
TOM CAINE AND ASSOCIATES, LLC*	T-0114		5/31/2017
TREE KING INC	MORRIS #18		12/31/2017
TRI-STATE LED	MRESC 15/16-45		1/21/2018
VERIZON WIRELESS	T-216A		8/31/2017
W. B. MASON	T-0052/MRESC 14/15-51		5/6/2018 - 7/31/17
W. B. MASON*	T-0114		5/31/2017
WARD NATURAL SCIENCE*	T-0114		5/31/2017

WATER DYNAMICS INC.	T-0154		9/30/2019
WEATHERPROOFING TECHNOLOGIES INC.	ESCNJ/AEPA IFB #017-F		2/28/2018
WHIBCO OF NEW JERSEY INC.	MORRIS #33		12/31/2017
WOLFINGTON BODY CO INC	T-2085		8/9/2019

*\*Pending contract approval*



*Lease Purchase Bid Results – Appendix B*

<b>Respondent</b>	<b>Index like term ICE Swap Rates, ICE Benchmark Administration USD Rates 1100</b>	<b>Purchase Option Penalty (% of outstanding principal balance )</b>	<b>Rate Bid</b>	<b>Additional Fee / True Yield</b>	<b>Recommend</b>
Signature Public Funding, NY	Per specification. Hold rate till June 16, 2017	103%	1.81%	\$750 fee Yield <b>1.860%</b>	
JP Morgan Chase	2 yr. Swap rate Bloomberg as at 4/28/17	No call first year. Make whole-break or 4 basis point premium	1.921%	None	
TD Bank Equipment Finance NJ	Rate hold for 60 days.	Yield maintenance	1.6488%	\$4,335.50 origination fee Yield 1.974%	
Key Government Finance, NY	Rate hold to 6/7/17 then indexed to 2yr T's	1.0% fist 12 months 0.50% months 13-24 No fee months 25-48	2.06%	Escrow fee for 6 months \$500/1/2 yr.	

## FORM OF RESOLUTION

**RESOLUTION OF THE GOVERNING BODY OF THE JEFFERSON TOWNSHIP BOARD OF EDUCATION, AUTHORIZING THE INCURRING OF LEASE OBLIGATIONS IN ANY AMOUNT NOT TO EXCEED \$867,110 TO BE EVIDENCED BY THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT, AN ESCROW AGREEMENT AND AN EQUIPMENT SCHEDULE WITH RESPECT TO THE ACQUISITION, PURCHASE, FINANCING, AND LEASING OF CERTAIN EQUIPMENT FOR THE PUBLIC BENEFIT; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION.**

WHEREAS, the Jefferson Township Board of Education (the "*Lessee*"), a body politic and corporate duly organized and existing pursuant to the laws of the State of New Jersey, is authorized by the laws of the State of New Jersey to purchase, acquire, and lease personal property, including equipment, for the benefit of the Lessee and those it provides services to and to enter into contracts with respect thereto;

WHEREAS, the Lessee desires to purchase, acquire and lease certain equipment constituting personal property necessary for the Lessee to perform essential governmental functions; including without limitation various technology, facilities and transportation equipment and all other equipment Lessee or its Designated Officers may deem necessary and/or desirable (the "*Equipment*") in an amount not more than \$867,110; and

WHEREAS, in order to acquire such Equipment, the Lessee proposes to enter into a Master Equipment Lease Purchase Agreement dated as of June 13, 2017 (together with the Equipment Schedule dated as of June 13, 2017 and all related exhibits, schedules, and certificates attached thereto, the "*Lease Agreement*") with Signature Public Funding Corp. (the "*Lessor*") and one Escrow Agreement (together the Disbursement Request Form and Acceptance Certificate, the "*Escrow Agreement*", and together with the Lease Agreement, the "*Transaction Documents*") with the Lessor and First Hope Bank, as escrow agent, the forms of which have been presented to the Governing Body of the Lessee at this meeting;

WHEREAS, the Governing Body of the Lessee deems it for the benefit of the Lessee and for the efficient and effective administration thereof to enter into the Transaction Documents for the purchase, acquisition, and leasing of the Equipment to be therein described on the terms and conditions therein provided;

NOW, THEREFORE, BE IT RESOLVED AND ENACTED by the Governing Body of the Jefferson Township Board of Education as follows:

*Section 1. Approval of Documents.* The Governing Body of the Lessee hereby approves the form, terms and provisions of the Transaction Documents in substantially the forms presented at this meeting and authorizes and directs Dora E. Zeno, Business Administrator, and Rita Giacchi, Assistant Business Administrator, and such other persons as they may delegate (the "*Designated Officers*"), and each of them individually, for and in the name of and on behalf of the Lessee, to execute, attest, seal, and deliver the Transaction Documents, and any related Certificate, Exhibits, or other documents attached thereto substantially in such forms as presented herewith, together with such changes, modification, negotiations, insertions, revisions, corrections, or amendments as shall be approved by the officer executing them.

*Section 2. Other Actions Authorized.* The officers and employees of the Lessee shall take all action necessary or reasonably required by the parties to the Transaction Documents to carry out, give effect to, and consummate the transactions contemplated thereby (including the execution and delivery of Certificates of Acceptance and Disbursement/Payment Requests, Notice and Acknowledgements of Assignments, and any tax certificate and agreement, each with respect to and as contemplated in the Agreement and/or Escrow Agreement) and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Transaction Documents. The Designated Officers and all other officers and employees of the Lessee are hereby directed and authorized to take and shall take all action necessary or reasonably required in order to select, purchase, and take delivery of the Equipment. All actions heretofore taken by officers, employees, and agents of the Lessee that are in conformity with the purposes and intent of this resolution are hereby approved, confirmed, and ratified.

*Section 3. Appointment of Authorized Lessee Representatives.* The Designated Officers are each hereby designated to act as authorized representatives of the Lessee for purposes of the Transaction Documents until such time as the Governing Body of the Lessee shall designate any other or different authorized representative for purposes of the Transaction Documents.

*Section 4. Severability.* If any section, paragraph, clause, or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Resolution.

*Section 5. Repealer.* All bylaws, orders, and resolutions or parts thereof, inconsistent herewith, are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed as reviving any bylaw, order, resolution, or ordinance or part thereof.

*Section 6. Effective Date.* This Resolution shall be effective immediately upon its approval and adoption.

The foregoing Resolution was duly passed and adopted at a meeting of the Jefferson Township Board of Education held on June 12, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Presiding Officer/Board President

ATTEST:

By: \_\_\_\_\_  
Dora E. Zeno, Business Administrator

**Interlocal Vehicle Sale Agreement**

This Agreement is made this 22<sup>nd</sup> day of May 2017, between the **HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION (HCESC)**, which has administrative offices at 37 Hoffmans Crossing Road, Califon, NJ 07830 and vehicle sales located at HCESC West Orange Terminal, 47 Standish Avenue, West Orange, NJ 07052 and:

The **JEFFERSON TOWNSHIP BOARD OF EDUCATION (BOE)**, which has offices at 31 State Route 181, Lake Hopatcong, NJ 07849. In consideration of the mutual promises and covenants contained herein, in accordance N.J.S.A. 40A:65-1, *et. seq.* and N.J.S.A. 18A:6-51, *et seq.*, the parties hereto agree as follows:

THESE BUSES AS DESCRIBED BELOW WILL BE RETAINED BY JEFFERSON TOWNSHIP BOE at their option until their new buses arrive, expected by start of 2017-2018 school year. Upon resolutions and official signatures by Jefferson Twp. BOE and HCESC, marketing efforts to potential buyers will begin by HCESC Sales, with the caveat that these buses won't be available to buyers until Jefferson Twp. BOE has their new buses in their possession.

**CONSIGNMENT & PROMOTION BY HCESC:**

- A mutually agreed upon extension of this agreement can be made if there is a delay in the delivery of Jefferson Twp. BOE's new buses from their awarded vendor.
- Vehicle(s) will be available upon appointment for viewing Monday through Friday, 9am to 5pm at the Jefferson Township Municipal Garage located at 4 Sparta Mountain Road, Oak Ridge, NJ 07438. Telephone number to make an appointment is: 973-697-4300
- BOE-owner of vehicle(s) will maintain current registration and insurance coverage and provide HCESC with COI listing HCESC West Orange Transportation 47 Standish Ave. West Orange, NJ as additional insured (only in the event the bus is put on HCESC property for sale).
- HCESC will promote the sale of above listed vehicle(s) to other BOE's, private contractors, brokers, or any other qualified buyer.
- HCESC will include the above listed vehicle(s) in our next HCESC BOE Sale of Transportation Vehicles Bid, advertising the sale of vehicle(s), and collect sealed bids from private bids to be opened at our Administration Office, as advertised.
- HCESC will actively promote above listed vehicle(s) to other BOE's prior to and during the official public sale period. In the event the above listed vehicle(s) sell to another BOE prior to the sale, we will remove the affected buses from the public sale.
- HCESC will collect a 10% commission of the overall agreed sales price at the time the sale closes, and the sale is funded.
- BOE will be presented all offers received by HCESC and BOE will authorize acceptance, counter, or decline of each offer.
- In an effort to protect the promotional costs and efforts of HCESC, if all offers presented to BOE-owner of vehicle(s) are rejected, HCESC reserves the right to collect a 10% sales commission on subsequent sale of this/these vehicle(s) if the sale is the result of promotion efforts of HCESC (i.e. an HCESC-generated lead) for up to three months from the ending date of this agreement.

**DESCRIPTION OF VEHICLE(S)**

BUS#	VIN#	DESCRIPTION
23	4DRBUAFP36B261204	2007 54 PASS IC CORP BUS*
3	4DRBUAAP65A983603	2005 54 PASS IC CORP BUS*
<b>Exclusions:</b>	Cameras, 2-way radios, tire chains, NOT INCLUDED	<b>*Child-Minder Systems Disabled</b>

This is to certify by signature that both parties agree to the terms set forth, as noted above:

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

SIGNATURE \_\_\_\_\_  
Ms. Dora Zeno, School Business Administrator

DATE \_\_\_\_\_  
PHONE # 973-663-5782 x 5010

**HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION**

SIGNATURE \_\_\_\_\_  
Corinne Steinmetz, School Business Administrator  
Program contact: Robert Nusbaum C-201-213-2031

DATE \_\_\_\_\_  
PHONE # 908-439-4280 x4501

## Appendix D

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	Travel/ Miles	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expense (not including parking/ tolls/miscellaneous fees)
Baker, Jamie	N/A	N/A	Online ASD Kindergarten Program	\$ 174.00	N/A	-	-	-	-	-	\$ 174.00
Beshlian, Amanda	7/31-8/3	Edison, NJ	AP Summer Institute – Environmental Science	\$ 900.00	Own	384	-	-	-	-	\$ 900.00
Kwiecinski, Melissa	7/27 & 8/3	N/A	Adobe Dreamweaver CS6 Part 1 & 2 (Webinar)	\$ 1,580.00	N/A	-	-	-	-	-	\$ 1,580.00
Pisciotta, Dominick	6/26-6/29	New Brunswick, NJ	Rutgers University AP Economics Summer Institute	\$ 1,025.00	Own	280	-	-	-	-	\$ 1,025.00
Sanchez, Yolanda	8/16	Parsippany, NJ	High-Functioning Autism Interventions for Challenging Behaviors in Childre, Adolescents & Young Adults	\$ 199.99	Own	19	-	-	-	-	\$ 199.99

*All Meals are prorated 75% on travel days*