

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Minutes**

**Monday, June 11, 2018 6:30 PM (Closed Session) – 7:30 PM (Regular Session)**

**Jefferson Township High School Media Center**

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- A. Mrs. Van Ness, called the meeting to order at 7:40 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD* and posted on the  
Jefferson Township Board of Education website ([www.Jefftwp.org](http://www.Jefftwp.org));

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B. Pledge of Allegiance.

**C. ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mrs. Gould	<u>X</u>	<u>      </u>
Mr. Martorelli	<u>X</u>	<u>      </u>
Mrs. Poulas	<u>X</u>	<u>      </u>
Mrs. Senatore	<u>      </u>	<u>X</u>
Mrs. Small	<u>X</u>	<u>      </u>
Mr. Stewart	<u>X</u>	<u>      </u>
Mrs. Wildermuth	<u>      </u>	<u>X</u>
Mr. Millar, <i>Vice President (Departed @ 9:25pm)</i>	<u>X</u>	<u>      </u>
Mrs. VanNess, <i>President</i>	<u>X</u>	<u>      </u>
Delia Leka, <i>Student Representative</i>	<u>      </u>	<u>      </u>
Cassie Tice, <i>Student Representative</i>	<u>      </u>	<u>      </u>

**D. CLOSED SESSION**

Motion by Mrs. Small, seconded by Mrs. Gould, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 11<sup>th</sup> day of June, 2018 at 6:36 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve Personnel, student residency and HIB, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:40 PM.

**E. SUPERINTENDENT'S REPORT**

- Mr. Howe reported on the Good News and Progress in Our Schools

**F. PRESENTATIONS****To be presented in Auditorium**

- Dr. Timothy Plotts, High School Principal and Mrs. Jill Van Ness, Board President presented certificates to the Board of Education Student Representatives.
- Mrs. Jeanne Howe, Acting Superintendent and Mrs. Jill Van Ness, Board President honored the district's retirees.
- Dr. Timothy Plotts, High School Principal and Dr. Kelly Cooke, Middle School Principal presented awards to the Summa and Excelsior recipients.
- Dr. Timothy Plotts, High School Principal honored the Class of 2018 Valedictorian & Salutatorian

*The Board took a short recess and reconvened at 8:34PM in the Media Center to resume the evening's agenda.*

MOTION: Mrs. Gould	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mrs. Senatore				X
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth				X

**To be presented in Media Center**

- Miss Nicole Lee, JTHS Student presented Plastic Straw Research.
- Ms. Jennifer Wnuk, Supervisor of English Language Arts presented the K-12 ELA Curriculum.
- Mrs. Jeanne Howe, Acting Superintendent presented the HIB Score Report.

**G. COMMENTS FROM THE AUDIENCE** *(on agenda action items only, if applicable)*

- None

**H. STUDENT REPRESENTATIVES**

- The Student Representatives reported on the end of year activities at the high school including finals, lap top returns, prom and spirit day. They also voiced concerns regarding the block schedule and the change in graduation requirements. They recommended the Guidance Department become more involved in student well being (concern regarding a recent suicide in a neighboring district.)

**I. COMMITTEE REPORTS**

- **Policy and Personnel Committee** - Mr. Millar highlighted the minutes of the June 4 meeting. discussion items included open positions in district, weight room certification, substitute custodians, engineering position, increment withholding, fast pass database, American School Counselor Association conference, transportation secretary and policies and regulations. It was noted that the next Committee meeting date will need to be rescheduled.
- **Education Committee** – Mrs. Small reported the Committee met on June 4 and discussed the new ELA curriculum for grades 6-12, approval of completed curricula, approval of new course and approval of revised curricula. A contract with Positive Coaching Alliance was reviewed to provide professional development to coaches, students and parents. The Committee also reviewed the high school exam schedule, day and overnight field trips, Kean University agreement and an issue with DLM.

- **Building Needs and Finance Committee** – Mrs. Gould reviewed the minutes of the June 5 meeting and highlighted the following Pole Barn Tentative Timeline, security at buildings, Referendum procedures and timelines, athletics, RFP for Educational Related Services and bid for lease purchase. Also discussed were summer projects and online fundraising.
- **Negotiations Committee** – Mr. Stewart noted the Committee met on June 5 and are currently awaiting confirmation of a future date from the JTEA to meet again.

## J. MINUTES OF MEETINGS

Motion by Mrs. Gould, seconded by Mr. Stewart, that the minutes of the following meetings be approved as submitted:

May 7, 2018 Regular Meeting Minutes

May 7, 2018 Executive Session Minutes

MOTION: Mrs. Gould	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar			X	
Mrs. Poulas	X			
Mrs. Small	X			
Mrs. Senatore				X
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth				X

## K. ANNUAL APPOINTMENTS

Motion by Mr. Millar, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.18, as described below

- K.1** Motion to approve the appointment of **Bridge Medical Center, P.A.** as School Medical Inspector of Record, per agreement, for the 2018-2019 school year, at a fee of \$25,500.
- K.2** Motion to approve the appointment of **Bollinger Insurance**, Student Accident Insurance Agent of Record for the 2018-2019 school year, at a fee of ~~\$39,243~~ \$45,182.00.
- K.3** Motion to appoint Dora E. Zeno to serve as **Board Secretary** for the 2018-2019 school year, pursuant to 18A:17-5.
- K.4** Motion that Dora E. Zeno, Board Secretary/Business Administrator be appointed **Qualified Purchasing Agent** and **Public Agency Compliance Officer** and is authorized to prepare advertisements, advertise for and receive bids and award contracts pursuant to N.J.S.A. 18A:18A-3a, 7a and 37a for the 2018-2019 school year.
- K.5** Motion to appoint Dora E. Zeno as **Custodian of Records** for the 2018-2019 school year.
- K.6** Motion to appoint Christopher Hiben as **Chemical Hygiene Officer** for the 2018-2019 school year.
- K.7** Motion to appoint Blake Vichengrad as **PEOSHA Officer** for the 2018-2019 school year.
- K.8** Motion to appoint Louis Chuddley as **Asbestos Management Coordinator** for the 2018-2019 school year.
- K.9** Motion to appoint Blake Vichengrad as **Indoor Air Quality Coordinator** for the 2018-2019 school year.

- K.10** Motion to appoint Blake Vichengrad or designee as **Integrated Pest Management Coordinator** for the 2018-2019 school year.
- K.11** Motion to appoint William K. Eagen to serve as **Treasurer of School Monies** for the 2018-2019 school year.
- K.12** Motion to appoint Blake Vichengrad as **Right to Know Officer** for the 2018-2019 school year.
- K.13** Motion to appoint Margaret Widgren as **Affirmative Action Officer** for the 2018-2019 school year.
- K.14** Motion to appoint Margaret Widgren as **504 Compliance Officer** for the 2018-2019 school year.
- K.15** Motion to approve the New Jersey Department of Education designated **Chart of Accounts** as the minimum Chart of Accounts for use in the district, and

**BE IT FURTHER RESOLVED**, that the business office is authorized to add additional sub account designation (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator may deem necessary; and

**BE IT FURTHER RESOLVED**, that the Superintendent to is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

- K.16** Motion to approve the following companies to be designated as official **Tax Shelters** for the 2018-2019 school year:

AIG/Valic  
 AXA Equitable  
 ABMM Financial  
 The Legend Group  
 Lincoln Investment Planning  
 Security Benefit Group  
 Vanguard

- K.17** Motion to approve School Student Activity Account lists for Jefferson Township Schools, as described below:

Jefferson Township High School	Jefferson Township Middle School
White Rock School	Arthur Stanlick School
Cozy Lake School	Ellen T. Briggs School
Milton School	

- K.18** Motion to adopt, based on the recommendation of the Acting Superintendent of Schools, the existing **Pre-K - 12 curriculum, assigned text books, co-curricular clubs and programs** aligned to the 2017 NJ Student Learning Standards for the Jefferson Township School District until such time that this Board amends same.

MOTION: Mr. Millar	SECOND: Mrs. Poulas			
<b>Name</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mrs. Senatore				X
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth				X

**L. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by Mrs. Gould, seconded by Mr. Martorelli, to accept the recommendation of the Acting Superintendent to approve and adopt motions L.1 through L.14, as described below:

**L.1** Motion to approve the **purchase order** list dated May 2018 in the amount of **\$333,781.35**.

**L.2** Motion to approve the **check journal** as of May 2018 in the amount of **\$5,005,272.88**.

<b>Fund</b>	<b>Amount</b>
General Fund (10)	\$ 9,358.00
General Current Expense (11)	\$ 4,954,510.62
Capital Outlay (12)	\$ 4,405.00
Special Revenue Funds (20)	\$ 36,999.26
<b>Total</b>	<b>\$ 5,005,272.88</b>

**L.3** Motion to approve the **vendors' bills list** for release on June 12, 2018, in the amount of **\$719,091.35**.

**L.4** Motion to approve the funds **transfers** in the 2017-2018 Fiscal Year, dated May 31, 2018 in the amount of **\$1,537,172.28**.

**L.5** Motion that the Board of Education approve the **certification(s)** by the Board Secretary, pursuant to N.J.S.A. 18A:17-9, that as of April 30, 2018, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

**L.6** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of April 30, 2018, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**L.7** Motion to award a **Four Year Lease bid** in the amount of **\$1,333,554.00**, to acquire various technology equipment, facilities and transportation equipment to TD Equipment Finance, Inc. at an interest rate of 2.889%. (*Bid breakdown sheet and full resolution attached – Appendix B*)

**L.8** Motion to approve resolution appointing an Insurance Broker of Record to represent the Jefferson Township Board of Education in matters related to all health insurance benefits.

**WHEREAS**, the Jefferson Township Board of Education (Board) desires to appoint a broker of record to represent the Board in matters relating to employee health, prescription, vision and dental benefits, and

**WHEREAS**, Brown and Brown Benefit Advisors ("Consultant") has offered to provide broker of record services relating to employee health, prescription and dental plans, and

**WHEREAS**, the Consultant has requested proposals from various insurance companies for our district's medical and prescription plans, and

**WHEREAS**, the Consultant has negotiated a competitive renewal with the existing carrier ("Aetna") on behalf of the District and,

**THEREFORE BE IT RESOLVED**, that the Board appoint Brown & Brown Benefit Advisors, as the Board's broker of record for the period of July 1, 2018 through June 30, 2019 for matters relating to employee medical, prescription, vision and dental benefits.

**L.9** Pursuant to an Educational Services Request for Proposal (RFP) and a review of the results based on ability to provide Applied Behavior services, motion to approve Progressive Therapy of NJ, LLC, at a rate of \$120/hour for SY 2018-2019.

**L.10** **WHEREAS**, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Jefferson Board of Education wishes to transfer unexpended appropriations from the general fund into a **Capital Reserve** account at year end, and

**WHEREAS**, the Jefferson Board of Education has determined that an amount not to exceed \$500,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Jefferson Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**L.11** Motion to approve the Title transfer of ownership of one 54-passenger school bus, VIN# 4DRBUAAP2AB227822, to Jefferson Township, for the consideration of \$1.00, upon availability of replacement vehicle.

**L.12** Motion to participate in Joint Transportation Agreement with Roxbury Township Board of Education whereby the Roxbury Township Board of Education shall serve as the Host District providing services to the Jefferson Township Board of Education (Joiner District) for the transportation of students to Roxbury High School, Succasunna, NJ, at a total cost of \$3,630.00 for the period of July 1 through August 30, 2018. (2 Jefferson students).

**L.13** Motion to approve the following Resolution providing for a special school district election to be held on October 2, 2018 for consideration of a Bond Proposal by the legally qualified voters of the school district.

**BE IT RESOLVED**, by the Board of Education of the Township of Jefferson in the County of Morris, New Jersey (with not less than a majority of the full membership of the board concurring) as follows:

1. It is hereby determined that a proposal shall be submitted for voter approval at a special school district election to be held on October 2, 2018 between the hours of 2:00 p.m. and 8:00 p.m. as permitted and required by law. The form of the proposal shall read substantially as follows with such adjustments as may be provided by bond counsel:

### **PROPOSAL**

The Board of Education of the Township of Jefferson in the County of Morris, New Jersey is authorized: (a) to undertake renovations, alterations and improvements at Jefferson Township High School, Jefferson Township Middle School, Ellen T. Briggs School, Cozy Lake School, Milton School, Arthur Stanlick School and White Rock School, including fixtures, furnishings, equipment, site work and related work; (b) to appropriate \$9,935,000 for such purposes; and (c) to issue bonds of the school district in the principal amount of \$9,935,000.

The final eligible costs of the projects approved by the Commissioner of Education are \$9,935,000 (with \$4,707,625 allocated to Jefferson High School, \$2,471,720 allocated to Jefferson Middle School, \$695,160 allocated to Briggs School, \$396,800 allocated to Cozy Lake School, \$126,800

allocated to Milton School, \$577,840 allocated to Arthur Stanlick School and \$959,055 allocated to White Rock School). The proposed improvements include \$0 for school construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 40% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this special election.

2. This Board of Education hereby approves and adopts the proposal set forth above, and, subject to the approval of the legal voters of the school district, hereby determines to carry out the improvements described therein (the “Projects”).
3. This Board of Education hereby acknowledges and confirms that in accordance with N.J.S.A. 18A:24-16 and 18A:24-17 a supplemental debt statement has been prepared by the chief financial officer of the Township of Jefferson (the “Township”), giving effect to the proposed authorization of bonds of the school district in the maximum amount of bonds authorized in the proposal. The supplemental debt statement has been filed in the office of the Township Clerk and in the office of the Business Administrator/Board Secretary of this Board of Education prior to the adoption of the proposal and will be filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs prior to the date of the special election.
4. The Business Administrator/Board Secretary is hereby authorized and directed to send a certified copy of the proposal to the County Clerk as required by N.J.S.A. 19:60-2, to request the County Clerk to submit the proposal to the voters at the special school district election and to seek the assistance of the county officials and the municipal clerk in conducting the special school district election.
5. The Board of Education hereby acknowledges receipt of the Final Eligible Costs (FEC) letters for the Projects from the Department of Education. The Board hereby elects to receive debt service aid pursuant to Section 9 of the Educational Facilities Construction and Financing Act, N.J.S.A. 18A:7G-1 *et seq.* (the “Act”). The Board further agrees to accept the determination of the preliminary eligible costs as final eligible costs as set forth in the PEC letters by the Department of Education and not to appeal. The Business Administrator/Board Secretary is authorized, if necessary, to notify the Department of Education of the Board’s election with respect to the eligible costs and its election to receive debt service aid.
6. Gianforcaro Architects, Engineers & Planners, the School District’s appointed architect for the Projects (the “Project Architect”), has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Projects in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore been delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board of Education, in accordance with the requirements of N.J.S.A. 18A:18A-16, and such authorizations and delegations are hereof reconfirmed.
7. The educational plans, where required, and the schematic plans for the construction of the Projects have heretofore been approved by this Board of Education, and such approval is hereby reconfirmed.
8. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board of Education (the “Board Representatives”) have heretofore been authorized, and such authorization is hereby reconfirmed, to submit the educational plans, where required, and the schematic plans for the Projects, together with such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of the educational plans, where required, the schematic plans and the Projects and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of the Act and N.J.A.C. 6A:26-2.1(f), 6A:26-2.3, 6A:26-3.1 and 6A:26-3.2.
9. The Board Representatives have heretofore been and are hereby further authorized and directed to submit the plans and any other required information to the Planning Board and the Department of Environmental Protection for review and comment, if necessary, and such authorization and direction are hereby reconfirmed.
10. This Board of Education hereby makes the following covenants and declarations with respect to

obligations determined to be issued by the Business Administrator/Board Secretary through a public offering or private placement or through a conduit borrower on a tax-exempt basis. The Board of Education hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the “Code”), in order to preserve the exemption from taxation of interest on its bonds or notes if issued as tax exempt, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on its bonds or notes. The Business Administrator/Board Secretary is hereby authorized to act on behalf of the Board of Education to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Board of Education hereby declares the intent of the Board of Education to issue bonds or temporary notes in the amount not to exceed the amount set forth in the bond proposal approved by the voters as set forth in Section 1 and to use the proceeds to pay or to reimburse expenditures for the costs of the school capital projects authorized therein. This resolution is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

11. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution. Any actions authorized herein and taken prior hereto are hereby ratified. The Business Administrator/Board Secretary is further authorized to act on behalf of the Board of Education to make such determinations required of the Board of Education for the conduct of the election as may become necessary.
12. The reference to officers of this school district herein includes any interim, acting or successor officer holding that position.
13. This resolution shall take effect immediately.

**L.14** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

**WHEREAS**, The attendance at stated function was previously approved by the Acting Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

**RESOLVED**, That the expense is justified and therefore reimbursable (*Appendix A*).

MOTION: Mrs. Gould	SECOND: Mr. Martorelli			
<b>Name</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mrs. Senatore				X
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth				X



**M. PERSONNEL COMMITTEE**

Motion by Mr. Millar, seconded by Mrs. Poulas, to accept the recommendation of the Acting Superintendent to approve and adopt motions M.1 through M.7, as described below:

- M.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

<b>PERSONNEL</b>								
<b>A. ADMINISTRATIVE</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Jeanne Howe 11-000-230-100-000	Salary Adjustment	Assistant Superintendent 08-90-92/bws		\$177,801	District	7/1/18	6/30/19	
Rita Oroho-Giacchi 11-000-251-104-000	Salary Adjustment	Assistant Business Administrator 08-90-90/btk		\$101,765	District	7/1/18	6/30/19	
Dora Zeno 11-000-251-104-000	Salary Adjustment	Business Administrator/Board Secretary 15-90-92/abe		\$194,045	District	7/1/18	6/30/19	
#0783	Adjusted Family Leave	15-80-82/abi			JTHS	5/7/18	7/28/18	Utilizing 26 vacation, and 32 unpaid days
<b>B. INSTRUCTIONAL</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary**</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Mark DiDonato 11-130-100-101-007	Appoint	Science Teacher/STEM 10-70-70/bjc	BA Step 3	\$53,384	JTMS	9/1/18	6/30/19	Replacing J. Toth
Paul Gonzalez 11-130-100-10-007	Appoint	Spanish Teacher 10-70-70/cad	BA+15 Step 14	\$63,020	JTMS	9/1/18	6/30/19	Replacing J. Ochoa
Aleyna Mannerberg 11-130-100-101-007	Appoint	Computer Science Teacher 10-70-70/box	BA+15 Step 8	\$57,040	JTMS	9/1/18	6/30/19	Replacing L. Migliacci
Lanea Odenbrett 11-000-219-104-004	Appoint	School Psychologist 10-40-40/ad	MA+30 Step 3	\$57,444	Milton	9/1/18	6/30/19	Replacing R. Zacharia Pending certification
Amanda Quinn* 11-120-100-101-001	Appoint	Elementary Teacher 10-10-10/ahr	BA Step 1	\$52,784	Stanlick	9/1/18	6/30/19	Replacing K. Ohland
Samantha Shane 11-130-100-101-007	Appoint	ELA Teacher 10-70-70/bnj	BA+15 Step 3	\$54,399	JTMS	9/1/18	6/30/19	Replacing C. Vance
Lauren Sylvester 11-120-100-101-290	Appoint	Elementary Teacher/LTS 10-60-60/ahu	BA+15 Step 2	\$54,399	White Rock	9/1/18	6/30/19	Replacing #0058
Nicole Tomo 11-120-100-101-290	Appoint	Elementary Teacher/LTS 10-30-30/agr	BA Step 1	\$52,784	Briggs	9/1/18	6/30/19	Replacing #0352
Tyler Wood 11-120-100-101-290	Appoint	Elementary Teacher/LTS 10-10-10/agg		\$263.92/diem	Stanlick	9/1/18	<del>3/3/19</del> 3/30/19	Replacing #0168
Michael Fernandes 11-140-100-101-000	Extra Hours	Athletic Trainer 10-80-80/ats		\$36.82/hr.	JTHS	5/29/18	6/30/18	Not to exceed 45 hours
Tracy Gorny	Resignation	School Nurse 10-50-50/aby			Cozy Lake	6/30/18	7/1/18	
Julie Rienzi	Resignation	LDT-C 10-60-60/adi			White Rock	6/30/18	7/1/18	
Michelle Bacchetta	Rescind	Elementary Teacher				9/1/18	6/30/19	LTS
Kelsey Crowe 11-130-100-101-007	Transfer	French Teacher 10-70-70/bid			JTMS	9/1/18	6/30/19	Replacing J. Rice
Ashley Dispenziere 11-212-100-101-008	Transfer	Special Education Teacher 10-80-80/atv			JTHS	9/1/18	6/30/19	Replacing K. Vanderbok
Nancy FitzGerald 11-140-100-101-008	Assignment Change	Science Teacher 10-80-80/ccj			JTHS	9/1/18	6/30/19	
Barbara Francavilla 11-000-218-104-008	Transfer	Student Assistance Counselor 10-80-80/bhi			JTHS	9/1/18	6/30/19	Replacing J. Martino
Daniel Gugger 11-130-100-101-007	Assignment Change	Music Teacher 10-70-70/ccg			JTMS	9/1/18	6/30/19	.60 FTE
Daniel Gugger 11-140-100-101-008	Assignment Change	Music Teacher 10-80-80/cch			JTHS	9/1/18	6/30/19	.40 FTE
Kristen Kandel 11-000-219-104-007	Transfer	School Psychologist			JTMS	9/1/18	6/30/19	Replacing V. Petersen

Joanne Martino 11-000-218-104-007	Transfer	Student Assistant Counselor 10-70-70/bhi			JTMS	9/1/18	6/30/19	Replacing B. Francavilla
Susan Mathiasen 11-000-222-104-001	Transfer	School Media Specialist 10-10-10/bnl			Briggs/Stannick	9/1/18	6/30/19	
Louis Migliacci 11-130-100-101-007	Assignment Change	G&T Teacher 10-70-70/apb			JTMS	9/1/18	6/30/19	Replacing N. FitzGerald
Vanessa Petersen 11-000-219-104-006	Transfer	School Psychologist 10-70-70/bxi			White Rock	9/1/18	6/30/19	Replacing K. Kandel
Leighann Pilot 11-204-100-101-006	Assignment Change	Special Education Teacher 10-60-60/cci			White Rock	9/1/18	6/30/19	
Sean Quinn 11-130-100-101-007	Assignment Change	Spanish Teacher 10-70-70/cce			JTMS	9/1/18	6/30/19	.40 FTE
Sean Quinn 11-140-100-101-008	Assignment Change	Spanish Teacher 10-80-80/ccf			JTHS	9/1/18	6/30/19	.60 FTE
Jean Rice 11-140-100-101-008	Transfer	French Teacher 10-80-80/as			JTHS	9/1/18	6/30/19	Replacing K. Crowe
Renee Rogan 11-213-100-101-007	Transfer	Special Education Teacher 10-70-70/aix			White Rock	9/1/18	6/30/19	
Karen Vanderbok 11-213-100-101-007	Transfer	Special Education Teacher 10-70-70/bhd			JTMS	9/1/18	6/30/19	Replacing A. Dispenziere
#0168	Medical Leave	10-10-10/agg			Stanlick	9/11/18	11/16/18	Utilizing 45 personal illness days
#0168	Family Leave	10-10-10/agg			Stanlick	11/16/18	3/30/19	Utilizing 4 family illness days; 80 unpaid days
#1636	Adjusted Medical Leave	10-80-80/asz			JTHS	6/4/18	6/21/18	Utilizing 8 personal illness days, 2 personal days and 4 unpaid days
#1284	Medical Leave	10-70-70/ajf			JTMS	10/15/18	12/8/18	Utilizing 36 personal illness days
#1284	Family Leave	10-70-70/ajf			JTMS	12/10/18	2/2/19	Unpaid
#2420	Medical Leave	10-10-10/afz			Stanlick	9/1/18	11/10/18	Utilizing 45 personal illness days
#2420	Family Leave	10-10-10/afz			Stanlick	11/12/18	2/9/19	Utilizing 4 family illness days; 51 unpaid days
#2498	Family Leave	10-10-10/aga			Stanlick	9/1/18	10/13/18	Unpaid

\*Requires mentoring

\*\*17/18 salary guide until such time as negotiations have been completed

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Amanda Quinn 11-000-217-106-001	Appoint	Special Education Aide 09-10-10/bsi	Step 1	\$21.04/hr.**	Stanlick	5/23/18	6/30/18	New position; not budgeted 3.5 hrs./day, no benefits
Joseph Baldwin 11-000-266-100-130	Salary Adjustment	Security Technician 12-90-92/bxp		\$65,893	District	7/1/18	6/30/19	
Louis Chuddley 11-000-261-100-000 11-000-262-100-000	Salary Adjustment	Building Services Coordinator 12-90-92/bzn		\$90,795	District	7/1/18	6/30/19	
William Eagen 11-000-230-110-000	Salary Adjustment	Treasurer of School Monies 12-00-92/bly		\$7,045	District	7/1/18	6/30/19	
Kimberly Fleming 11-000-230-105-000	Salary Adjustment	Confidential Secretary 08-90-92/aeb		\$66,788	District	7/1/18	6/30/19	
Robert Fleming 11-000-252-100-000	Salary Adjustment	Technology Coordinator 08-80-82/bta		\$118,585	District	7/1/18	6/30/19	
Manal Fouad 11-000-251-105-000	Salary Adjustment	Benefits Coordinator 12-90-92/aem		\$64,422	District	7/1/18	6/30/19	
Richard Gherardi 11-000-252-100-000	Salary Adjustment	Network Administrator 12-80-82/btb		\$104,633	District	7/1/18	6/30/19	
Donna Guarino 11-000-251-105-000	Salary Adjustment	Human Resources Coordinator 058-90-92/bey		\$76,014	District	7/1/18	6/30/19	
Mary Judge 11-000-230-105-000	Salary Adjustment	Administrative Assistant 08-90-92/aej		\$77,061	District	7/1/18	6/30/19	
David Koteck 11-000-270-160-000	Salary Adjustment	Head Mechanic 08-90-92/aln		\$88,365	District	7/1/18	6/30/19	
Patricia McGill 11-000-251-105-000	Salary Adjustment	Purchasing Specialist 08-90-92/aeq		\$72,041	District	7/1/18	6/30/19	
Alan Meacham 11-000-252-100-000	Salary Adjustment	Technology Support Assistant 08-80-82/btc		\$82,508	District	7/1/18	6/30/19	
Joni Millier 11-000251-105-000	Salary Adjustment	Payroll Coordinator 12-90-92/ca0		\$75,008	District	7/1/18	6/30/19	

Jennifer Renninger 11-000-251-105-000	Salary Adjustment	Confidential Secretary 08-90-92/aeo		\$58,520	District	7/1/18	6/30/19	
Vanessa Sanchez 11-000-270-160-000	Salary Adjustment	Transportation Supervisor 08-90-92/bfz		\$89,906	District	7/1/18	6/30/19	
Tracy Shatzel 11-000-251-105-000	Salary Adjustment	Confidential Secretary 08-90-92/ael		\$67,815	District	7/1/18	6/30/19	
Karen Slusark 11-000-240-105-000	Salary Adjustment	Educational Technology Analyst 12-90-92/bxz		\$58,067	District	7/1/18	6/30/19	
Blake Vichengrad 11-000-261-100-000 11-000-262-100-000	Salary Adjustment	Supervisor of Facilities and Custodial Staff 12-90-92/gzh		\$118,163	District	7/1/18	6/30/19	
Phyllis Haines 11-000-260-105-000	Salary Adjustment	Secretary/Group IV 12-90-92/cap	Step 16	\$64,626	Transportation	6/4/18	6/30/18	Assignment Adjustment
Lisa Kasica 11-213-100-106-003	Additional Hours	Special Education Aide 09-30-30/bzo			Briggs	5/1/18	5/2/18	Not to exceed 1.5 hrs. total for class trip
Marissa Chizmadia 11-000-217-106-004	Additional Hours	Special Education Aide 09-40-40/bnn			Milton	5/22/18	6/13/18	Not to exceed 3.5 hrs. total for ABA training on 5/22 and 6/12/18
Tara D'Antoni-Smelius 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bdb			JTMS	5/8/18	5/9/18	Not to exceed 1 hr./day for Open Gym on 5/8/18
Monica Maher 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bhu			JTMS	5/22/18	5/23/18	Not to exceed 2 hrs. total for MS chorus concert on 5/22/18
Virginia Paccioretti 11-204-100-106-008	Additional Hours	Special Education Aide 09-80-80/bzu			JTHS	6/8/18	6/9/18	Not to exceed 3.5 hrs. total for Senior Field Day on 6/8/18
Nicole Rowe 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bzt			JTMS	5/8/18	5/9/18	Not to exceed 2 hrs. total for MS band concert on 5/8/18
Tricia Strasser 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bck			JTMS	4/16/18	4/18/18	Not to exceed additional 2 hrs. total for MS play on 4/16 and 4/17/18
Tricia Strasser 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bck			JTMS	6/20/18	6/21/18	Not to exceed 2 hrs. total for MS Promotion on 6/20/18
April Tarabocchia 11-213-100-106-003	Additional Hours	Special Education Aide 09-30-30/bzq			Briggs	6/8/18	6/9/18	Not to exceed 2 hours total for class trip
William Wilson 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bjr			JTMS	6/5/18	6/6/18	Not to exceed 1 hour total for band
#0497	Extended Medical Leave	09-30-30/bng			Briggs	1/8/18	6/21/18	Utilizing 8 personal illness days and 97 unpaid days
#0603	Medical Leave	10-90-90/bfj			Transportation	5/14/18	6/2/18	Utilizing 14 personal illness days
#1955	Family Leave	09-50-50/bzc			Cozy Lake	5/29/18	6/21/18	Unpaid
#2645	Adjusted Medical Leave	09-70-70/bcu			JTMS	5/21/18	6/21/18	Utilizing 18 personal illness days and 5 unpaid days

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<b>D. SUBSTITUTES/OTHER</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Level</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Rachel Brunetti	Appoint	Substitute Teacher		\$90/diem	District	6/12/18	6/30/18	
Justus Deleshaw	Appoint	Substitute Teacher		\$90/diem	District	6/12/18	6/30/18	
Joshua Donovick	Appoint	Substitute Teacher		\$90/diem	District	6/12/18	6/30/18	
Caitlin Vogel	Appoint	Substitute Teacher		\$90/diem	District	5/14/18	6/30/18	
Dina Shalaby	Appoint	Substitute Aide		\$15/hr.	District	6/12/18	6/30/18	
Julie Sullivan	Appoint	Substitute Aide		\$15/hr.	District	5/11/18	6/30/18	
Archibald Clark III	Appoint	Substitute Custodian		\$18/hr.	District	5/21/18	6/30/18	
Zachary Shaw	Appoint	Substitute Custodian		\$18/hr.	District	6/4/18	6/30/18	
Helena Verineri	Appoint	Substitute Custodian		\$18/hr.	District	5/17/18	6/30/18	

<b>E. EXTRA DUTY PAY</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Barbara Francavilla	Appoint	HIB School Counselor	\$61.98/hr.	JTMS	6/22/18	6/30/18	NJ State reporting requirements Not to exceed 7.25 hours
Lyndsay Laconti	Appoint	HIB School Counselor	\$38.63/hr.	Stanlick	6/22/18	6/30/18	NJ State reporting requirements Not to exceed 7.25 hours
Joanne Martino	Appoint	HIB School Counselor	\$69.87/hr.	JTHS	6/22/18	6/30/18	NJ State reporting requirements Not to exceed 7.25 hours
Lauren Provost	Appoint	HIB School Counselor	\$44.12/hr.	White Rock	6/22/18	6/30/18	NJ State reporting requirements Not to exceed 7.25 hours
Elizabeth West	Appoint	HIB School Counselor	\$52.51/hr.	Briggs	6/22/18	6/30/18	NJ State reporting requirements Not to exceed 7.25 hours
Dana Williams	Appoint	HIB School Counselor	\$46.19/hr.	Cozy Lake	6/22/18	6/30/18	NJ State reporting requirements Not to exceed 7.25 hours

F. 2017-18 SCHOOL YEAR COACHING STAFF								
SPRING								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Brendan Donegan	Appoint	Assistant Track Coach	3	\$5,249.63	JTHS	3/2/18	6/30/18	
Brendan Donegan	Rescind	Assistant Track Coach	N/A	N/A	JTHS	3/2/18	6/30/18	Volunteer

<b>G. SUMMER STAFF APPOINTMENTS</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Kayla Alkon	Appoint	School Counselor (Summer)	\$277.07/diem***	JTHS	6/22/18	8/31/18	Not to exceed 4 days
Siobhan Carroll	Appoint	School Counselor (Summer)	\$453.98/diem***	JTMS	6/22/18	8/31/18	Not to exceed 2 days
Kari Ellingsen	Appoint	School Counselor (Summer)	\$277.07/diem***	JTMS	6/22/18	8/31/18	Not to exceed 2 days
Kevin Flatterre	Appoint	School Counselor (Summer)	\$277.07/diem***	JTHS	6/22/18	8/31/18	Not to exceed 4 days
Robin Montegari	Appoint	School Counselor (Summer)	\$296.19/diem***	JTHS	6/22/18	8/31/18	Not to exceed 4 days
Oksana Rusynko	Appoint	School Counselor (Summer)	\$285.15/diem***	JTMS	6/22/18	8/31/18	Not to exceed 2 days
Karen Staples	Appoint	School Counselor (Summer)	\$551.55/diem***	JTHS	6/22/18	8/31/18	Not to exceed 4 days
Tara Torkos	Appoint	School Counselor (Summer)	\$285.15/diem***	JTHS	6/22/18	8/31/18	Not to exceed 4 days
Tracy Orlandoni	Appoint	Guidance Secretary (Summer)	\$23.09/hr.	JTHS	7/1/18	8/31/18	Not to exceed 7 hrs. for Homebound Instruction
Jennifer Kraljevich	Appoint	Summer Physicals Nurse	\$37.93/hr.	JTHS	7/1/18	8/31/18	Not to exceed 1 day
Jennifer Kraljevich	Appoint	Summer Physicals Nurse	\$37.93/hr.	JTHS	7/1/18	8/31/18	Not to exceed 4 days Review physicals to comply with HIPPA Laws
Alice Cassara	Appoint	Summer Physicals Secretary	\$23.28/hr.	JTHS	7/1/17	8/31/16	Not to exceed 1 day at 4.5 hrs./day
Spencer Cerny	Appoint	Summer Technology	\$13/hr.	District	6/22/18	8/31/18	
Peter Joseph DiGennaro, II	Appoint	Summer Technology	\$13/hr.	District	6/22/18	8/31/18	
Anthony Szwartz	Appoint	Summer Technology	\$13/hr.	District	6/22/18	8/31/18	
Sandra Ackerson	Appoint	Summer Bus Driver	\$27.47/hr.	District	6/22/18	8/31/18	
Joseph Nouri	Appoint	Summer Bus Driver	\$27.47/hr.	District	6/22/18	8/31/18	
Patricia Randazzo	Appoint	Summer Bus Driver	\$27.47/hr.	District	6/22/18	8/31/18	
Janet Tanis	Appoint	Summer Bus Driver	\$27.47/hr.	District	6/22/18	8/31/18	
SueAnn Ackerson	Appoint	Summer Bus Driver – Substitute	\$26.51/hr.	District	6/22/18	8/31/18	
Robert Donza	Appoint	Summer Bus Driver – Substitute	\$22.97/hr.	District	6/22/18	8/31/18	
Rebecca Larssen	Appoint	Summer Bus Driver – Substitute	\$27.47/hr.	District	6/22/18	8/31/18	
David Penicaro	Appoint	Summer Bus Driver – Substitute	\$22.97/hr.	District	6/22/18	8/31/18	
Bridget Sekula	Appoint	Summer Bus Driver – Substitute	\$27.47/hr.	District	6/22/18	8/31/18	
Wendy Smith-Rinehart	Appoint	Summer Bus Driver – Substitute	\$22.97/hr.	District	6/22/18	8/31/18	
Diane St. Clair	Appoint	Summer Bus Driver – Substitute	\$22.41/hr.	District	6/22/18	8/31/18	
Susan Talmadge	Appoint	Summer Bus Driver – Substitute	\$27.47/hr.	District	6/22/18	8/31/18	
Helen Vindici	Appoint	Summer Bus Driver – Substitute	\$27.47/hr.	District	6/22/18	8/31/18	
James MacDermid	Appoint	Summer Custodian	\$13.00/hr.	District	6/22/18	8/31/18	
James Smith	Appoint	Summer Custodian	\$13.00/hr.	District	6/22/18	8/31/18	
Robert Szuskowski	Appoint	Summer Custodian	\$13.00/hr.	District	6/22/18	8/31/18	
Anthony Tantillo	Appoint	Summer Custodian	\$13.00/hr.	District	6/22/18	8/31/18	
Helena Vernieri	Appoint	Summer Custodian	\$13.00/hr.	District	6/22/18	8/31/18	

\*\*\*Per diem equals 7.25 hrs./day

<b>H. ENVIRONMENTAL SCIENCE ACADEMY TRIP</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Nancy FitzGerald	Appoint	Environmental Academy Field Trip	\$1048.05	JTHS	7/1/18	7/3/18	Not to exceed 15 hours total for 2 days
Nancy FitzGerald	Appoint	Environmental Academy Field Trip	\$150.00/night	JTHS	7/1/18	7/2/18	1 night
Kevin Flatterre	Appoint	Environmental Academy Field Trip	\$573.30	JTHS	7/1/18	7/3/18	Not to exceed 15 hours total for 2 days
Kevin Flatterre	Appoint	Environmental Academy Field Trip	\$150.00/night	JTHS	7/1/18	7/2/18	1 night

<b>I. STUDENT INTERN/TEACHER</b>							
<b>Name</b>	<b>School</b>	<b>Program</b>	<b>Subject</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Salvatore Alessio	William Paterson University	Student Teacher	Social Studies	JTMS	9/4/18	5/2/19	Full year
Michael Ehrhardt	Fairleigh Dickinson University	Student Teacher	Elementary	White Rock	9/4/18	5/3/19	Full year

<b>J. SUMMER EVALUATION PERSONNEL</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Laura Ajaj	Appoint	General Education Teacher: Summer CST Meetings	\$69.18/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Kristen Argondizzo	Appoint	Physical Therapist: Summer CST Meetings	\$501.55/diem***	District	7/1/18	8/31/18	Not to exceed 5 days
Jamie Baker	Appoint	General Education Teacher: Summer CST Meetings	\$38.63/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours

Jamie Baker	Appoint	Special Education Teacher: Summer CST Meetings	\$38.63/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Dolores Bennett	Appoint	General Education Teacher: Summer CST Meetings	\$59.47/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Aimee Boardman	Appoint	General Education Teacher: Summer CST Meetings	\$41.92/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Kathleen Brinton	Appoint	General Education Teacher: Summer CST Meetings	\$37.93/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Susan Brusberg	Appoint	General Education Teacher: Summer CST Meetings	\$27.59/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Susan Brusberg	Appoint	Special Education Teacher: Summer CST Meetings	\$27.59/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Patricia Calandrillo	Appoint	General Education Teacher: Summer CST Meetings	\$40.46/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Patricia Calandrillo	Appoint	Special Education Teacher: Summer CST Meetings	\$40.46/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Michele Carline	Appoint	General Education Teacher: Summer CST Meetings	\$43.28/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Michele Carline	Appoint	Special Education Teacher: Summer CST Meetings	\$43.28/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Sherry Cella	Appoint	General Education Teacher: Summer CST Meetings	\$50.96/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Sherry Cella	Appoint	Special Education Teacher: Summer CST Meetings	\$50.96/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Christine Cinnamon	Appoint	General Education Teacher: Summer CST Meetings	\$56.81/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Christine Cinnamon	Appoint	Special Education Teacher: Summer CST Meetings	\$56.81/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Stephanie Cioppa	Appoint	School Psychologist: Summer CST Meetings	\$290.22/ diem***	District	7/1/18	8/31/18	Not to exceed 10 days
Maria Clarizio	Appoint	General Education Teacher: Summer CST Meetings	\$43.04/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Meredith Cruz	Appoint	Social Worker: Summer CST Meetings	\$280.12/ diem***	District	7/1/18	8/31/18	Not to exceed 25 days
Bethany Dixon	Appoint	Speech Language Specialist: Summer CST Meetings	\$295.35/ diem***	District	7/1/18	8/31/18	Not to exceed 15 days
Breanna Donlon	Appoint	General Education Teacher: Summer CST Meetings	\$37.93/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Breanna Donlon	Appoint	Special Education Teacher: Summer CST Meetings	\$37.93/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Antoinette Downes	Appoint	LDT-C: Summer CST Meetings	\$480.24/ diem***	District	7/1/18	8/31/18	Not to exceed 10 days
Denise Edge	Appoint	Social Worker: Summer CST Meetings	\$506.55/ diem***	District	7/1/18	8/31/18	Not to exceed 10 days
Jennifer Escolano	Appoint	General Education Teacher: Summer CST Meetings	\$52.69/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Priscilla Gelinas	Appoint	General Education Teacher: Summer CST Meetings	\$44.54/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Priscilla Gelinas	Appoint	Special Education Teacher: Summer CST Meetings	\$44.54/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Jenna Gloede	Appoint	General Education Teacher: Summer CST Meetings	\$37.93/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Jenna Gloede	Appoint	Special Education Teacher: Summer CST Meetings	\$37.93/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Megan Grisi	Appoint	General Education Teacher: Summer CST Meetings	\$43.16/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Megan Grisi	Appoint	Special Education Teacher: Summer CST Meetings	\$43.16/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Alyssa Guagenti	Appoint	Special Education Teacher: Summer CST Meetings	\$42.97/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Philip Guarraia	Appoint	School Psychologist: Summer CST Meetings	\$501.55/ diem***	District	7/1/18	8/31/18	Not to exceed 10 days
Tanya Hartig	Appoint	General Education Teacher: Summer CST Meetings	\$51.43/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Jenna Kelly	Appoint	General Education Teacher: Summer CST Meetings	\$37.93/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Jenna Kelly	Appoint	Special Education Teacher: Summer CST Meetings	\$37.93/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Christina LaMonica	Appoint	General Education Teacher: Summer CST Meetings	\$38.63/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Paula Langner	Appoint	General Education Teacher: Summer CST Meetings	\$46.49/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Lorraine McLoughlin	Appoint	General Education Teacher: Summer CST Meetings	\$67.40/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Stacy Milan	Appoint	General Education Teacher: Summer CST Meetings	\$43.04/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Stacy Milan	Appoint	Special Education Teacher: Summer CST Meetings	\$43.04/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours

Dana Millar	Appoint	General Education Teacher: Summer CST Meetings	\$40.84/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Dana Millar	Appoint	Special Education Teacher: Summer CST Meetings	\$40.84/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Eileen Murnane	Appoint	General Education Teacher: Summer CST Meetings	\$55.13/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Eileen Murnane	Appoint	Special Education Teacher: Summer CST Meetings	\$55.13/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Kristin Oyen	Appoint	General Education Teacher: Summer CST Meetings	\$39.33/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Kristin Oyen	Appoint	Special Education Teacher: Summer CST Meetings	\$39.33/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Rosemarie Papasavas	Appoint	General Education Teacher: Summer CST Meetings	\$50.19/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Rosemarie Papasavas	Appoint	Special Education Teacher: Summer CST Meetings	\$50.19/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Vanessa Peterson	Appoint	School Psychologist: Summer CST Meetings	\$501.55/ diem***	District	7/1/18	8/31/18	Not to exceed 10 days
Joanna Reiss	Appoint	General Education Teacher: Summer CST Meetings	\$37.93/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Joanna Reiss	Appoint	Special Education Teacher: Summer CST Meetings	\$37.93/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Suzanne Rodgers	Appoint	LDT-C: Summer CST Meetings	\$551.55/ diem***	District	7/1/18	8/31/18	Not to exceed 25 days
Kristie Rowe	Appoint	General Education Teacher: Summer CST Meetings	\$38.64/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Yolanda Sanchez	Appoint	Social Worker: Summer CST Meetings	\$453.98/ diem***	District	7/1/18	8/31/18	Not to exceed 10 days
Niemah Schlerlacher	Appoint	LDT-C Summer CST Meetings	\$506.55/ diem***	District	7/1/18	8/31/18	Not to exceed 10 days
Kimberly Serzan	Appoint	General Education Teacher: Summer CST Meetings	\$38.63/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Patricia Silverstein	Appoint	General Education Teacher: Summer CST Meetings	\$69.18/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Cheryl Spencer	Appoint	Speech Language Specialist: Summer CST Meetings	\$410.13/ diem***	District	7/1/18	8/31/18	Not to exceed 7 days
Kelly Tarsitano	Appoint	General Education Teacher: Summer CST Meetings	\$37.93/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Susan Tordoff	Appoint	LDT-C: Summer CST Meetings	\$501.55/ diem***	District	7/1/18	8/31/18	Not to exceed 10 days
Halei Van Dyke	Appoint	General Education Teacher: Summer CST Meetings	\$37.52/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Halei Van Dyke	Appoint	Special Education Teacher: Summer CST Meetings	\$37.52/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Katherine Van Ness	Appoint	Occupational Therapist: Summer CST Meetings	\$303.89/ diem***	District	7/1/18	8/31/18	Not to exceed 10 days
Victoria Wermert	Appoint	Speech Language Specialist: Summer CST Meetings	\$285.14/ diem***	District	7/1/18	8/31/18	Not to exceed 7 days
Joleen Wiggins	Appoint	Speech Language Specialist: Summer CST Meetings	\$186.51/ diem***	District	7/1/18	8/31/18	Not to exceed 7 days
Lisa Young	Appoint	General Education Teacher: Summer CST Meetings	\$67.40/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours
Lisa Young	Appoint	Special Education Teacher: Summer CST Meetings	\$67.40/hr.	District	7/1/18	8/31/18	Not to exceed 10 hours

\*\*\*Per diem equals 7.25 hrs./day

**K. EXTENDED SCHOOL YEAR**

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jamie Baker*	Appoint	Special Education Teacher	\$38.63/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days
Susan Brusberg*	Appoint	Special Education Teacher	\$36.40/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days
Joshua Cacella*	Appoint	Special Education Teacher	\$37.52/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days
Patricia Calandrillo*	Appoint	Special Education Teacher	\$40.46/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days
Dustin Cardoza*	Appoint	Special Education Teacher	\$56.94/hr.	White Rock	7/2/18	7/31/18	Up to <del>3.5</del> 4.5 hrs./day for 20 days
Sherry Cella*	Appoint	Special Education Teacher	\$50.96/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days
Breanna Donlon*	Appoint	Special Education Teacher	\$37.93/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days
Megan Grisi*	Appoint	Special Education Teacher	\$43.16/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days
Kristen Oyen*	Appoint	Special Education Teacher	\$39.33/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days
Emily Perkalis*	Appoint	Special Education Teacher	\$36.40/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days
Leighan Pilot*	Appoint	Special Education Teacher	\$37.93/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days
Heather Rowens*	Appoint	Special Education Teacher	\$53.34/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days
Christine Stewart*	Appoint	Special Education Teacher	\$61.98/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days
Karen VanderBok*	Appoint	Special Education Teacher	\$60.50/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days
Halei Van Dyke*	Appoint	Special Education Teacher	\$37.52/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days
Nicole Wildermuth*	Appoint	Special Education Teacher	\$37.52/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days

Kristen Argondizzo*	Appoint	Physical Therapist	\$69.18/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day, 3 days/week Not to exceed 12 days
Danielle Bikofsky	Appoint	Speech Language Specialist	\$38.63/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day, not to exceed 3 days per week
Stephanie Cioppa*	Appoint	Psychologist	\$40.03/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day, not to exceed 10 days
Carolyn DelMasto	Appoint	Job Coach	\$42.45/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days
Bethany Dixon*	Appoint	Speech Language Specialist	\$40.74/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day, not to exceed 3 days per week
Shannon Jacobs	Appoint	Job Coach	\$42.45/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days
Patricia Smith*	Appoint	Speech Language Specialist	\$60.50/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day, not to exceed 3 days per week
Cheryl Spencer*	Appoint	Speech Language Specialist	\$56.60/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day, not to exceed 3 days per week
Katherine VanNess*	Appoint	Occupational Therapist	\$41.92/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day, 4 days/week Not to exceed 16 days
Jennifer Walsh*	Appoint	School Nurse	\$42.45/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day for 20 days
Victoria Wermert*	Appoint	Speech Language Specialist	\$39.33/hr.	White Rock	7/2/18	7/31/18	Up to 3.5 hrs./day, not to exceed 3 days per week
Manuela Barbosa	Appoint	Bus Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 2.5 hrs./day for 20 days
Bibi Lakicharran	Appoint	Bus Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 2.5 hrs./day for 20 days
Donna Marie Spaan	Appoint	Bus Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 2.5 hrs./day for 20 days
Elizabeth Ackerman	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Manuela Barbosa	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Tracy Bendish	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
JoAnne Bley	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Alexandra Borden	Appoint	Special Education Aide	\$21.65/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Mary Cantwell	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Frances Capraun	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Lisa Carroll	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Catherine Caruso	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Lorrie Kern	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Grazyna Knappe	Appoint	Special Education Aide	\$21.34/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Bibi Lakicharran	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Samantha Lapszynski	Appoint	Special Education Aide	\$21.04/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Marcia Leibowitz	Appoint	Special Education Aide	\$21.65/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Elizabeth Marks	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Susan McCarthy	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Kristeen McConnon	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Maria Rita Melnyczuk	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Linda Mladinich	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Shannon Morgan	Appoint	Special Education Aide	\$21.65/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Virginia Paccioletti	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Laura Ryan	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Barbara Schmitt	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Stacy Segond	Appoint	Special Education Aide	\$21.34/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Arian Sommers	Appoint	Special Education Aide	\$21.34/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Donna Marie Spaan	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Stacy Trautman	Appoint	Special Education Aide	\$22.25/hr.	White Rock	7/2/18	7/31/18	Up to 3 hrs./day for 20 days
Brittney Allison	Appoint	Teacher/Substitute	\$36.82/hr.	White Rock	7/2/18	7/31/18	As needed
Katlin Cadavid-Orozco	Appoint	Teacher/Substitute	\$36.40/hr.	White Rock	7/2/18	7/31/18	As needed
Christine Cocca	Appoint	Nurse/Substitute	\$100/diem	White Rock	7/2/18	7/31/18	As needed
Deborah Georgens	Appoint	Nurse/Substitute	\$100/diem	White Rock	7/2/18	7/31/18	As needed
Kimberly Burghoffer	Appoint	Aide/Substitute	\$21.65/hr.	White Rock	7/2/18	7/31/18	As needed

\*Additional Prep Time – not to exceed 3 hours

L. MENTORING - 2017-2018 School Year			
Novice Teacher	Mentoring Teacher	School Assignment	Mentoring Fee
Michelle Bacchetta	Andrea DeGraaf	Stanlick	\$550.00
Katelyn Cannarozzi	Melissa Hall	JTHS	\$165.06 – completed 9 weeks
Katelyn Cannarozzi	Shannon Chapman	JTHS	\$384.94 – completed 21 weeks
Marissa Chirico	Karen Kozlowski	JTMS/JTHS	\$550.00
Ashley Dispenziere	Lindsay Corter	JTMS	\$275.10 – completed 15 weeks
Marissa Imperato	Heather Rowens	White Rock	\$73.36 – completed 4 weeks
Kimberly Kolodny	Karen Mason	JTHS	\$550.00
Christine Lyons	Jennifer Vicente	JTMS	\$550.00
Emily Perkalis	Karen Olsen	Briggs	\$550.00
Brianna Reggiani	Katherine Vivino	Briggs	\$550.00
Jonathan Sands	Marcus Thompson	JTHS	\$550.00
Kevin Silverstein	Danielle Ryan	JTMS	\$550.00
Lauren Sylvester	Lisa Heckenberger	White Rock	\$550.00
Nicole Tomo	Dolores Bennett	Briggs	\$550.00
Kelly Turnbull	Wendy Towers	JTHS	\$183.40 – completed 10 weeks
Caitlin Vogel	Maria Clarizio	JTMS	\$366.80 – completed 20 weeks
Sara Voorhees	Stephen Barbato	JTHS	\$566.78 (CE) – completed 17 weeks
Tyler Wood	Dustin Cardoza	JTMS	\$550.00

<b>M. WORKSHOP PRESENTATION</b>					
<b>Presenter</b>	<b>Nature of Action</b>	<b>Workshop</b>	<b>Salary</b>	<b>Date</b>	<b># of Hours</b>
Sherry Bavosa	Appoint	Training for Mentor Teachers	\$55/hr.	8/31/18	Not to exceed 2 hours
Lori Johansson	Appoint	Training for Mentor Teachers	\$55/hr.	8/31/18	Not to exceed 2 hours
Kristie Rowe	Appoint	Training for Mentor Teachers	\$55/hr.	8/31/18	Not to exceed 2 hours

<b>N. 8th GRADE PHILADELPHIA TRIP 11-401-100-101-00</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Jessican Hoertel	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Colleen Meade	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Kevin Silverstein	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Kenneth Westberg	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Louis Migliacci	Rescind	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Marybeth Neuschatz	Rescind	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Sean Quinn	Rescind	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Patricia Silverstien	Rescind	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night

<b>O. CURRICULUM WRITING 11-000-221-104-200</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary**</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Maximum Hours</b>
Michelle Aluotto	Appoint	Library Media, Grades K-2	\$37.14/hr.	White Rock	7/1/18	6/30/19	50 hours
Michelle Aluotto	Appoint	Library Media, Grades, 3-5	\$37.14/hr.	White Rock	7/1/18	6/30/19	50 hours
Amanda Beshlian	Appoint	Tomorrow's Teachers	\$37.14/hr.	JTHS	7/1/18	6/30/19	50 hours
Jonathan Boyle	Appoint	Sports in American Culture	\$37.14/hr.	JTHS	7/1/18	6/30/19	25 hours
Rachel Brown	Appoint	Psychology	\$37.14/hr.	JTHS	7/1/18	6/30/19	25 hours
Alice Daken-Stefanski	Appoint	AP English: Language & Composition	\$37.14/hr.	JTHS	7/1/18	6/30/19	25 hours
Alice Daken-Stefanski	Appoint	Media Studies	\$37.14/hr.	JTHS	7/1/18	6/30/19	25 hours
Maria Dunbar	Appoint	Social Studies, Grade 1	\$37.14/hr.	Cozy Lake	7/1/18	6/30/19	25 hours
Nancy FitzGerald	Appoint	Academy Honors Climate Change Biology	\$37.14/hr.	JTHS	7/1/18	6/30/19	25 hours
Nancy FitzGerald	Appoint	Academy Honors Human Ecology	\$37.14/hr.	JTHS	7/1/18	6/30/19	25 hours
Nancy FitzGerald	Appoint	Academy Honors Environmental Engineering	\$37.14/hr.	JTHS	7/1/18	6/30/19	25 hours
Marc Gaydos	Appoint	AP Biology	\$37.14/hr.	JTHS	7/1/18	6/30/19	50 hours
Laureen Golden	Appoint	Communications and Research, Grade 6	\$37.14/hr.	JTMS	7/1/18	6/30/19	20 hours
Laureen Golden	Appoint	Communications and Research, Grades 7/8	\$37.14/hr.	JTMS	7/1/18	6/30/19	25 hours
Joseph Guziewicz	Appoint	AP Physics 1	\$37.14/hr.	JTHS	7/1/18	6/30/19	50 hours
Tanya Hartig	Appoint	Algebra 1 A&B	\$37.14/hr.	JTHS	7/1/18	6/30/19	25 hours
Joyce Hulbert	Appoint	Pathways to Business	\$37.14/hr.	JTHS	7/1/18	6/30/19	25 hours
Thomas Januszski	Appoint	General Home Repair	\$37.14/hr.	JTHS	7/1/18	6/30/19	25 hours
Kathryn Kula	Appoint	AP Chemistry	\$37.14/hr.	JTHS	7/1/18	6/30/19	50 hours
Melissa Kwiecinski	Appoint	Advertising & Promotion	\$37.14/hr.	JTHS	7/1/18	6/30/19	50 hours
James MacDermid	Appoint	Social Studies, Grade 7 – Civics	\$37.14/hr.	JTMS	7/1/18	6/30/19	25 hours
Aleyna Mannerberg	Appoint	Computer Science Discovery, Grades 7/8	\$37.14/hr.	JTMS	7/1/18	6/30/19	25 hours
Colleen Maxwell	Appoint	AP English: Literature & Composition	\$37.14/hr.	JTHS	7/1/18	6/30/19	25 hours
Gabrielle Meade	Appoint	Social Studies, Grade 2	\$37.14/hr.	Briggs	7/1/18	6/30/19	25 hours
Cheryl Miskimon	Appoint	Social Studies, Grade 8 – World History	\$37.14/hr.	JTMS	7/1/18	6/30/19	25 hours
Christina Modula	Appoint	Social Studies, Grade 3	\$37.14/hr.	White Rock	7/1/18	6/30/19	25 hours
Marguerite Moya	Appoint	AP US Government & Politics	\$37.14/hr.	JTHS	7/1/18	6/30/19	25 hours
Marguerite Moya	Appoint	Social Studies, Grade 9	\$37.14/hr.	JTHS	7/1/18	6/30/19	25 hours
Eileen Murnane	Appoint	Social Studies, Grade K	\$37.14/hr.	Milton	7/1/18	6/30/19	25 hours
Brianna Perna	Appoint	Academy Honors US History 2	\$37.14/hr.	JTHS	7/1/18	6/30/19	25 hours
Dominick Pisciotto	Appoint	Economics CP	\$37.14/hr.	JTHS	7/1/18	6/30/19	50 hours
Kristie Rowe	Appoint	Social Studies, Grade 5	\$37.14/hr.	White Rock	7/1/18	6/30/19	25 hours
Cara Schwimer	Appoint	Principles of Dramatic Study	\$37.14/hr.	JTHS	7/1/18	6/30/19	20 hours
Kimberly Serzan	Appoint	Mathematical Investigations	\$37.14/hr.	JTHS	7/1/18	6/30/19	50 hours
James Smith	Appoint	Social Studies, Grade 6 – U.S. History	\$37.14/hr.	JTMS	7/1/18	6/30/19	25 hours
Cara Schwimer	Appoint	Principles of Dramatic Study	\$37.14/hr.	JTHS	7/1/18	6/30/19	20 hours
Amy Stettler	Appoint	Principles of Dramatic Study	\$37.14/hr.	JTHS	7/1/18	6/30/19	20 hours
Cara Schwimer	Rescind	Principles of Dramatic Study	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours
Amy Stettler	Rescind	Principles of Dramatic Study	\$37.14/hr.	JTHS	7/1/17	6/30/18	20 hours

\*\*17/18 salary guide until such time as negotiations have been completed

## M.2 Motion to reappoint Tenured Administrators and Supervisors for the 2018-2019 School Year:

<b>Name</b>	<b>Position</b>	<b>Base Salary</b>	<b>Doctorate Stipend</b>	<b>18-19 Total Salary</b>
Kelly Villa	Supervisor of Instructional Technology, Business and Media	\$110,374		\$110,374



**M.3 Motion to reappoint Non-Tenured Certificated Staff for the 2018-2019 School Year at present salaries and step on Guide indicated until such time as negotiations have been completed:**

Last Name	First Name	Position	Degree	Step	17-18 Base Salary	Longevity	Extra	17-18 Total Salary
Artress	Catherine	Teacher	BA	5	\$ 53,984			\$ 53,984

**M.4 Motion to appoint Coaching Staff for the 2018-2019 School Year at present salaries and step on Guide indicated until such time as negotiations have been completed:**

SUMMER/FALL								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Eric Adams*	Appoint	Assistant Football	N/A	N/A	JTHS	9/1/18	6/30/19	Volunteer
Britney Allison	Appoint	Assistant Field Hockey	1	\$4315.81	JTHS	9/1/18	6/30/19	2 years of service
Connor Brown*	Appoint	Assistant Football	N/A	N/A	JTHS	9/1/18	6/30/19	Volunteer
Shannon Chapman	Appoint	Head XC Boys/Girls	3	\$6102.71	JTHS	9/1/18	6/30/19	7 years of service
Christopher Eastman	Appoint	Assistant XC Boys/Girls	3	\$4497.05	JTHS	9/1/18	6/30/19	4 years of service
Kasey Farris	Appoint	Assistant Field Hockey	3	\$5426.57	JTHS	9/1/18	6/30/19	16 years of service
Michael Fernandes	Appoint	Athletic Trainer		\$1811.48	JTHS	9/1/18	6/30/19	
Travis Gage	Appoint	Head Soccer Boys	3	\$7424.28	JTHS	9/1/18	6/30/19	11 years of service
Sonja Gutwerk	Appoint	Assistant Fall Cheerleading	2	\$1432.35	JTHS	9/1/18	6/30/19	2 years of service
Melissa Hall	Appoint	Head Soccer Girls	3	\$7374.28	JTHS	9/1/18	6/30/19	10 years of service
Jason Kalish	Appoint	Fall Weight Room		\$1908.92	JTHS	9/1/18	6/30/19	
Sarah Magnuson	Appoint	Assistant Soccer Girls	2	\$4315.81	JTHS	9/1/18	6/30/19	3 years of service
Matthew Moscatello	Appoint	Assistant Football	3	\$6504.34	JTHS	9/1/18	6/30/19	15 years of service
Sean Quinn	Appoint	Assistant Soccer Girls	3	\$4876.57	JTHS	9/1/18	6/30/19	4 years of service
James Scott Reid	Appoint	Assistant Soccer Boys	3	\$5026.57	JTHS	9/1/18	6/30/19	8 years of service
Gino Rose	Appoint	Assistant Volleyball Girls	3	\$5126.57	JTHS	9/1/18	6/30/19	10 years of service
Andrew Scalone	Appoint	Assistant Football	1	\$4500.13	JTHS	9/1/18	6/30/19	2 years of service
Kimberly Serzan	Appoint	Head Fall Cheerleading	2	\$3869.08	JTHS	9/1/18	6/30/19	3 years of service
Brian Silipena	Appoint	Assistant Football	3	\$6304.34	JTHS	9/1/18	6/30/19	11 years of service
Kevin Silverstein	Appoint	Assistant Football	N/A	N/A	JTHS	9/1/18	6/30/19	Volunteer
William Stager	Appoint	Assistant Football	3	\$6704.34	JTHS	9/1/18	6/30/19	19 years of service
Anthony Vasile	Appoint	Assistant Football	1	\$4500.13	JTHS	9/1/18	6/30/19	
Gerald Venturino	Appoint	Head Football	3	\$9740.64	JTHS	9/1/18	6/30/19	3 years of service
Gerald Venturino	Appoint	Summer Weight Room		\$1656.50	JTHS	9/1/18	6/30/19	
Sara Voorhees	Appoint	Head Volleyball Girls	2	\$5627.89	JTHS	9/1/18	6/30/19	2 years of service
Irene Wojcik	Appoint	Assistant Volleyball Girls	3	\$4926.57	JTHS	9/1/18	6/30/19	6 years of service
WINTER								
Britney Allison	Appoint	Assistant Basketball Girls	3	\$4873.44	JTHS	9/1/18	6/30/19	4 years of service
Christina Breznak	Appoint	Assistant Swimming	3	\$4876.57	JTHS	9/1/18	6/30/19	3 years of service
Darren Bruseo	Appoint	Assistant Wrestling	3	\$5549.88	JTHS	9/1/18	6/30/19	11 years of service
Joshua Caella	Appoint	Assistant Wrestling	3	\$5249.88	JTHS	9/1/18	6/30/19	3 years of service
Peter Joseph DiGennaro	Appoint	Head Basketball Boys	3	\$9191.12	JTHS	9/1/18	6/30/19	24 years of service
Peter Joseph DiGennaro, II*	Appoint	Assistant Basketball Boys	N/A	N/A	JTHS	9/1/18	6/30/19	Volunteer
Ashley Dispenziere	Appoint	Assistant Swimming	N/A	N/A	JTHS	9/1/18	6/30/19	Volunteer
Brendan Donegan*	Appoint	Assistant Indoor Track	3	\$4876.57	JTHS	9/1/18	6/30/19	2 years of service
Christopher Eastman	Appoint	Head Indoor Track	3	\$7424.28	JTHS	9/1/18	6/30/19	11 years of service
Daniel Faber	Appoint	Assistant Wrestling	N/A	N/A	JTHS	9/1/18	6/30/19	Volunteer
Michael Fernandes	Appoint	Athletic Trainer		\$1811.48	JTHS	9/1/18	6/30/19	
Travis Gage	Appoint	Assistant Basketball Girls	3	\$5677.89	JTHS	9/1/18	6/30/19	6 years of service
Sonja Gutwerk	Appoint	Head Cheerleading	2	\$3869.08	JTHS	9/1/18	6/30/19	2 years of service
Jason Kalish	Appoint	Assistant Basketball Boys	3	\$5777.89	JTHS	9/1/18	6/30/19	8 years of service
Rachel Koenig	Appoint	Head Swimming	3	\$7174.28	JTHS	9/1/18	6/30/19	6 years of service
Robert Kreisinger*	Appoint	Co-Head Ice Hockey	3	\$7975.61	JTHS	9/1/18	6/30/19	7 years of service
James MacDermid	Appoint	Head Basketball Girls	3	\$8291.12	JTHS	9/1/18	6/30/19	6 years of service
Matthew Moscatello	Appoint	Head Wrestling	3	\$8375.61	JTHS	9/1/18	6/30/19	15 years of service
James Rowe	Appoint	Assistant Basketball Boys	N/A	N/A	JTHS	9/1/18	6/30/19	Volunteer
Kimberly Serzan	Appoint	Assistant Cheerleading	1	\$1911.89	JTHS	9/1/18	6/30/19	3 years of service
Brian Silipena	Appoint	Head Bowling	3	\$4876.57	JTHS	9/1/18	6/30/19	3 years of service
Susan Tordoff	Appoint	Head Ski	3	\$5626.57	JTHS	9/1/18	6/30/19	20 years of service
Rob Toth*	Appoint	Assistant Basketball Boys	N/A	N/A	JTHS	9/1/18	6/30/19	Volunteer
Anthony Vasile	Appoint	Assistant Wrestling	N/A	N/A	JTHS	9/1/18	6/30/19	Volunteer
Gerald Venturino	Appoint	Winter Weight Room		\$1908.92	JTHS	9/1/18	6/30/19	
Nicole Wildermuth	Appoint	Assistant Indoor Track	2	\$4315.81	JTHS	9/1/18	6/30/19	3 years of service
SPRING								
Britney Allison	Appoint	Assistant Softball	3	\$4926.57	JTHS	9/1/18	6/30/19	4 years of service
Darren Bruseo	Appoint	Head Track Boys	3	\$7474.28	JTHS	9/1/18	6/30/19	11 years of service
Joshua Caella	Appoint	Head Golf	3	\$4876.57	JTHS	9/1/18	6/30/19	4 years of service
Shannon Chapman	Appoint	Assistant Boys/Girls Track	3	\$5026.57	JTHS	9/1/18	6/30/19	7 years of service
Christine Couser	Appoint	Assistant Softball	3	\$4976.57	JTHS	9/1/18	6/30/19	6 years of service
Peter Joseph DiGennaro	Appoint	Assistant Baseball	3	\$4876.57	JTHS	9/1/18	6/30/19	4 years of service
Christopher Eastman	Appoint	Assistant Boys/Girls Track	3	\$5776.57	JTHS	9/1/18	6/30/19	22 years of service
Michael Fernandes	Appoint	Athletic Trainer		\$1811.48	JTHS	9/1/18	6/30/19	

Marc Gaydos	Appoint	Head Volleyball/Boys	3	\$7224.28	JTHS	9/1/18	6/30/19	6 years of service
Jason Kalish	Appoint	Head Baseball	3	\$7424.28	JTHS	9/1/18	6/30/19	10 years of service
Kimberly Kolodny	Appoint	Head Lacrosse/Girls	3	\$7124.28	JTHS	9/1/18	6/30/19	2 years of service
James MacDermid	Appoint	Assistant Lacrosse/Boys	3	\$4876.57	JTHS	9/1/18	6/30/19	4 years of service
Amy Pearce	Appoint	Head Softball	2	\$7124.28	JTHS	9/1/18	6/30/19	2 years of service
James Scott Reid	Appoint	Head Lacrosse/Boys	3	\$7474.28	JTHS	9/1/18	6/30/19	11 years of service
Gino Rose	Appoint	Assistant Volleyball/Boys	3	\$5176.57	JTHS	9/1/18	6/30/19	10 years of service
Sean Quinn	Appoint	Assistant Boys/Girls Track	3	\$4876.57	JTHS	9/1/18	6/30/19	4 years of service
Brian Silipena	Appoint	Head Track Girls	3	\$7474.28	JTHS	9/1/18	6/30/19	11 years of service
Kevin Silverstein	Appoint	Assistant Baseball	1	\$4315.81	JTHS	9/1/18	6/30/19	2 years of service
Gerald Venturino	Appoint	Spring Weight Room		\$2429.54	JTHS	9/1/18	6/30/19	

**M.5** Motion to approve the Spring 2018 Course Reimbursements for **Administrators** as indicated below:

Name	College	Class	Approval	Credits	Amount
Vickki Nadler	St. Peters University	Qualitative Research Design Analysis	SP1	3	\$1947.00
Vickki Nadler	St. Peters University	Statistics II	SP2	3	\$1947.00

**M.6** Motion to approve the Spring 2018 Course Reimbursements for **Supervisors** as indicated below:

Name	College	Class	Approval	Credits	Amount
Daniel Papa	Drew University	The Construction of Irish-American Identity	SP4	3	\$708.33
Derek Sica	Fairleigh Dickinson University	Behavioral Science for Teachers: Language and Culture	SP1	3	\$708.33
Derek Sica	Fairleigh Dickinson University	Second Language Acquisition: Methods and Curriculum	SP2	3	\$708.33
Derek Sica	Fairleigh Dickinson University	The Multicultural Classroom	SP3	3	\$708.33

**M.7** Motion to approve Resolution of the Jefferson Township Board of Education to Withhold Employee's Increment, as described below:

Employee I.D. #1297

**BE IT RESOLVED**, that the Jefferson Board of Education, based upon the recommendation of its Acting Superintendent of Schools, withholds the adjustment and employment increment of Employee I.D. #1297 for the 2018-2019 school year, for the reasons provided by the Acting Superintendent of Schools and on record with the Board members and in the office of the Acting Superintendent, and directs its Business Administrator/Board Secretary to provide the affected staff member with written notice of this action and the reasons therefore within ten (10) days; and

**BE IT FURTHER RESOLVED**, that the Jefferson Board of Education agrees that for the 2019-2020 school year, Employee I.D. #1297 shall be placed on that step the employee would have been on (i.e., Step 21) but for having said increment withheld for the 2018-2019 school year, assuming said Employee does not engage in any behavior, etc. that would warrant future discipline; and

**BE IT FURTHER RESOLVED**, that Employee #1297 will neither receive the increment the employee lost (i.e. Step 20) nor any moneys associated with it.

MOTION: Mr. Millar	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar*	X		*L.1.J 43&44	
Mrs. Poulas	X			
Mrs. Small	X			
Mrs. Senatore				X
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth				X

*\*Mr. Millar abstained from voting on Item L.1.J, lines 43 and 44.*

Motion by Mrs. Poulas, seconded by Mrs. Small, to accept the recommendation of the Acting Superintendent to approve and adopt motion M.8, as described below:

**M.8 Resolved**, that the Board of Education hereby approves the terms set forth in the Separation Agreement between employee 2538 and the Board of Education.

**Be it Further Resolved** that, subject to the Board's receipt of an executed separation agreement from employee ID 2538, the Board hereby authorizes the Board President to execute the Separation Agreement on their behalf.

MOTION: Mrs. Poulas	SECOND: Mrs. Small			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar			X	
Mrs. Poulas	X			
Mrs. Small	X			
Mrs. Senatore				X
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth				X

#### **N. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE**

Motion by Mrs. Small, seconded by Mrs. Poulas, to accept the recommendation of the Acting Superintendent to approve and adopt motions N.1 through N.12, as described below:

**N.1** Motion to approve Wednesday August 8, 2018 as the official start date for Jefferson Twp. High School fall sports as stipulated and provided by the **NJSIAA Pre-Season Heat Acclimatization Guidelines**.

*(Copy available for preview)*

**N.2** Motion to approve third-party participation in summer football activities for Jefferson Twp. High School students and that protective equipment, including shoulder pads and helmets, may be issued for attendance at camp(s) in accordance with **NJSIAA Guidelines**.

**N.3** Motion to Approve Completed Curricula, aligned to the 2017 NJSLS:

- ELA, Grades 6-8
- English, Grades 9-12
- Film Studies

**N.4** Motion to Approve New Course for 2018-2019:

- Environmental Academy Honors English 11

**N.5** Motion to Approve the Revised Curriculum as aligned to 2017 NJSLS:

- AP Computer Science Principles

**N.6** Motion to approve the **contracted** services for **2018-2019**:

Name	Rate	Loc.	Date Effective	Date Termin.	Discussion
EDU Healthcare Services	\$70.00/hour	ESY	7/2/18	7/31/18	Not to exceed 3.5 hrs./day

**N.7** Motion to approve **student placements** and professional services for the 2018-2019 school year, as indicated below:

Id	Out Of District School	# Of Days	Contract Start Date	2018-19 Total
8400112900	Academy-360 Spectrum HS	206	Jul-18	\$ 111,913.60
3344821957	Academy-360 Spectrum	206	Jul-18	\$ 105,193.15
4683619501	Academy-360 Spectrum	206	Jul-18	\$ 105,193.15
6192165216	Deron School	210	Jul-18	\$ 71,143.80

7409690315	PG Chambers	210	Jul-18	\$ 81,135.00
5819833786	Chancellor Academy	203	Jul-18	\$ 76,218.38
8318079799	Chapel Hill Academy	210	Jul-18	\$ 71,200.50
7851214325	Gramon School	212	Jul-18	\$ 51,700.00
6094794351	Horizon High School	210	Jul-18	\$ 117,091.80
3916885064	Horizon High School	210	Jul-18	\$ 117,091.80
4219524626	Montgomery Academy	200	Jul-18	\$ 47,125.80
2721567759	New Beginnings	212	Jul-18	\$ 87,832.50
5179150379	Northern Hills/Sussex Ed Serv	210	Jul-18	\$ 73,249.00
2891698341	Northern Hills/Sussex Ed Serv	210	Jul-18	\$ 103,913.00
1592034201	Regional Day Of Morristown ESC	210	Jul-18	\$ 99,310.00
1497073205	Roxbury High School	200	Jul-18	\$ 42,030.68
5291415363	Windsor LC	210	Jul-18	\$ 42,030.68
6098022474	Windsor School	210	Jul-18	\$ 68,639.40
7422448724	Windsor School	210	Jul-18	\$ 68,639.40
3994474615	Craig School	200	Jul-18	\$ 55,200.00
2639287556	New Alliance Academy	210	Jul-18	\$ 58,266.00
1705603827	Roxbury High School	200	Jul-18	\$ 76,071.96
3038641082	Windsor LC	210	Jul-18	\$ 61,382.34
4051195446	Windsor LC	210	Jul-18	\$ 66,584.70
8455611401	ECLC Of Chatham	180	Sep-18	\$ 66,584.70
3104228728	Hunterdon Preparatory School	180	Sep-18	\$ 120,829.40
4998384978	Shepard Prep High School	180	Sep-18	\$ 98,714.00
ED SERVICES YEARLY MEMBERSHIP (Morris)				\$ 1,160.00
TOTALS				\$ 2,156,829.44

**N.8 Motion to approve the following day field trips:**

School/Group/Activity	Location
JTHS, Football Team, Reach Your Potential Training	Tinton Falls, NJ and Long Branch Pier, Long Branch, NJ

**N.9 Motion to approve the following overnight field trips:**

School/Group/Activity	Location
JTHS, Environmental Academy, Grade 9, Orientation Trip	New Jersey School of Conservation at Stokes State Forest, Branchville, NJ
JTHS, Environmental Academy, Grades 9 & 10, Marine Science Trip	Chesapeake Bay Field Station & Wallops Island, VA

**N.10 Motion to approve the partnership with the Kean University Future Teacher Academy Program in which college credits may be earned for specific curriculum by Jefferson students who successfully complete the one-year Tomorrow's Teachers curriculum. (Agreement available for review)**

**N.11 Motion to affirm Acting Superintendent's recommendation on Harassment, Intimidation and Bullying findings reported for April 10, 2018 through May 7, 2018.**

**BE IT RESOLVED**, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

**N.12 Motion to approve the following evaluation tools for certificated personnel for the 2018-2019 School year:**

Position	Evaluation Tool
Principals and Assistant Principals	New Jersey Principal Evaluation for Professional Learning
Directors of Guidance & Athletics/Health/PE	New Jersey Principal Evaluation for Professional Learning
Director of Special Services	New Jersey Principal Evaluation for Professional Learning

MOTION: Mrs. Small	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mrs. Senatore				X
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth				X

**O. POLICY COMMITTEE**

Motion by Mr. Millar, seconded by Mrs. Small, to accept the recommendation of the Acting Superintendent to approve motions O.1 and O.2, as described below:

**O.1 Motion to approve the First Reading of the following (copy available for review)**

File Code	Title	Action
1550p	Equal Employment/Anti-Discrimination Practices	Revised
1550r	Equal Employment/Anti-Discrimination Practices	Revised
5530r	Substance Abuse	Revised
2340p	Field Trips	Revised
2415.30p	Title I-Educational Stability for Children in Foster Care (M)	New
2418p	Section 504 of the Rehabilitation Act of 1973 (M)	New
2418p	Section 504 of the Rehabilitation Act of 1973 (M)	New
2418r	Section 504 of the Rehabilitation Act of 1973 (M)	New
2431.0p	Athletic Competition (M)	Revised
2431.2r	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M)	Revised
2431.8p	Varsity Letters for Interscholastic Extracurricular Activities (M)	New
2461p	Special Education/Receiving Schools (M)	Revised
2461r	Special Education/Receiving Schools (M)	Revised
2461.01r	Special Education/Receiving Schools-IEP Implementation (M)	Revised
2461.02r	Special Education/Receiving Schools-Suspension/Expulsion (M)	Revised
2461.03r	Special Education/Receiving Schools-Student Records (M)	Revised
2461.04r	Special Education/Receiving Schools-Education & Related Services (M)	Revised
2461.06r	Special Education/Receiving Schools-Appropriately Certified & Licensed Staff (M)	Revised
2461.07r	Special Education/Receiving Schools-Termination of Placement (M)	Revised
2461.08r	Special Education/Receiving Schools-In-service Training (M)	Revised
2461.09r	Special Education/Receiving Schools-Statewide & District-Wide Assessment Program (M)	Revised
2461.10r	Special Education/Receiving Schools-Full Educational Opportunity (M)	Revised
2461.11r	Special Education/Receiving Schools-Staff Consultation (M)	Revised
2461.12r	Special Education/Receiving Schools-Length of School Day & Academic Year (M)	Revised
2461.13r	Special Education/Receiving Schools-Observation of Educational Programs (M)	New
2461.14r	Special Education/Receiving Schools-Amending Policies, Procedures, The Services Provided, or the Location of Facilities (M)	New
2461.15r	Special Education/Receiving Schools-Operation of an Extended Academic Year Program (M)	New
2461.16r	Special Education/Receiving Schools-Employment of a Full-Time Non-Teaching Principal (M)	New
2461.19r	Special Education/Receiving Schools-Behavior Modification Program (M)	New
5350p	Student Suicide Prevention (M)	Revised
5350r	Student Suicide Prevention (M)	Revised
5533p	Student Smoking (M)	Revised
5561p	Use of Physical Restraints & Seclusion Techniques for Students with Disabilities (M)	Revised
5561r	Use of Physical Restraints & Seclusion Techniques for Students with Disabilities (M)	Revised
8462p	Reporting Potentially Missing or Abused Children (M)	Revised
8561p	Procurement Procedures for School Nutrition Programs (M)	Revised

**O.2 Motion to approve the Second Reading of the following (copy available for review)**

File Code	Title	Action
5410p	Promotion & Retention	Revised
5410r	Promotion & Retention	Revised

MOTION: Mr. Millar	SECOND: Mrs. Small			
<b>Name</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mrs. Senatore				X
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth				X

**P. RECOGNITION OF MONTHLY REPORTS**

Upon the recommendation of the Acting Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidences (HIB) for the period of May 8, 2018 through June 11, 2018.

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0
Stanlick	0	0	0
Milton	0	0	0
Cozy Lake	1	1	0
White Rock	1	0	0
JTMS	3	3	0
JTHS	2	0	0

**Enrollment as of 5/31/18:**

	May 2017	May 2018
Milton	173	166
Cozy Lake	188	188
Arthur Stanlick	324	298
E.T. Briggs	298	283
White Rock	359	330
<b>Total Elementary</b>	<b>1,342</b>	<b>1,265</b>
JTMS	778	759
JTHS	1,000	985
<b>GRAND TOTAL</b>	<b>3,120</b>	<b>3,009</b>
Tuition students received	7	6
Out-of-district placement	34	29

**Q. COMMUNICATIONS**

- None

**R. PUBLIC COMMENTS**

- Audience members noted their concerns about class sizes in the elementary schools. Administration advised it will be monitored.
- An audience member questioned the policy and procedure for students suspected of possession of illegal substances, when the suspicion is determined to be unfounded.
- An audience member expressed their disappointment in the handling of a HIB investigation.

**S. OLD BUSINESS**

- None

**T. NEW BUSINESS**

- Mrs. Gould suggested the Policy and Personnel Committee review and enforce the dress code.
- Ms. Zeno reminded the Board and public that the July and August Board of Education meetings will take place in the Robert F. Drummond Building, 31 State Route 181.

**U. BOARD MEMBER COMMENTS**

- The Board wished everyone a happy summer.
- Mr. Stewart attended several sporting events as well as Mr. Wynne's final concert and noted it was excellent.
- Mrs. Small commented on the Plastic Straw presentation and stated how excellent the presentation was.
- Mrs. Van Ness congratulated the retirees and thanked everyone for another wonderful school year.

**V. CLOSED SESSION**

Motion by Mr. Stewart, seconded by Mrs. Small, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 11<sup>th</sup> day of June, 2018 at 9:48 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 10:25 PM.

Motion by Mr. Stewart, seconded by Mrs. Small, to accept the recommendation of the Acting Superintendent to approve and adopt motion M.8, as described below:

**M.8 Resolved**, that the Board hereby affirm the district's determination regarding HIB investigation # MS22.

MOTION: Mr. Stewart	SECOND: Mrs. Small			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould		X		
Mr. Martorelli	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Small	X			
Mrs. Senatore				X
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth				X

**W. ADJOURN**

Motion by Mr. Stewart, seconded by Mrs. Poulas that the meeting adjourn at 10:29 PM.

Respectfully submitted,

Dora E. Zeno  
Board Secretary

## Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	# of Miles	Mileage Rate	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expense (not including parking/tolls/miscellaneous fees)
Argondizzo, Kristen	8/15	Parsippany, NJ	(Re) Defining the CORE – the Key to Functional & Corrective Exercise	\$ 209.99	Own	41	\$ 0.31	-	-	-	-	\$ 222.70
Brennan, Jessica	7/26	Saddle Brook, NJ	Foundations Level 1	\$ 289.00	Own	90	\$ 0.31	-	-	-	-	\$ 316.90
Decker, Rachel	8/6-8/10	Branchburg, NJ	NGSS Summer Institutes Grades K-5	\$ 300.00	Own	84	\$ 0.31	-	-	-	-	\$ 326.04
Flatierre, Kevin	7/14-7/17	Los Angeles, CA	American School Counselors Association & RAMP Recognition	\$ 504.00	Airfare NTE \$600.00	39	\$ 0.31	\$ 173.00	3	\$ 64.00	3.5	\$ 1,859.09
Gloede, Jenna	8/6-8/10	Branchburg, NJ	NGSS Summer Institute 2018	\$ 300.00	Own	96	\$ 0.31	-	-	-	-	\$ 329.76
Hiben, Christopher	7/10-7/11	North Bergen, NJ	LinkIt! Summer Institute	\$ 200.00	Own	168	\$ 0.31	-	-	-	-	\$ 252.08
LaConti, Lyndsay	7/14-7/17	Los Angeles, CA	American School Counselors Association & RAMP Recognition	\$ 504.00	Airfare NTE \$600.00	85	\$ 0.31	\$ 173.00	3	\$ 64.00	3.5	\$ 1,873.35
Lindstedt, Tricia	8/6-8/9	Madison, NJ	Advanced Placement Summer Institute in English Language and Composition	\$ 895.00	Own	66	\$ 0.31	-	-	-	-	\$ 915.46
Maxwell, Colleen	8/6-8/9	Madison, NJ	Advanced Placement Summer Institute in English Literature and Composition	\$ 895.00	Own	300	\$ 0.31	-	-	-	-	\$ 988.00
Moya, Marguerite	7/23-7/26	Somerset, NJ	Advanced Placement Summer Institute US Government and Politics	\$ 1,025.00	Own	440	\$ 0.31	-	-	-	-	\$ 1,161.40
Nadler, Vicki	7/10-7/11	North Bergen, NJ	LinkIt! Summer Institute	\$ 200.00	Own	80	\$ 0.31	-	-	-	-	\$ 224.80
Papa, Daniel	7/10-7/11	North Bergen, NJ	LinkIt! Summer Institute	\$ 200.00	Own	168	\$ 0.31	-	-	-	-	\$ 252.08
Provost, Lauren	7/14-7/17	Los Angeles, CA	American School Counselors Association & RAMP Recognition	\$ 504.00	Airfare NTE \$600.00	79	\$ 0.31	\$ 173.00	3	\$ 64.00	3.5	\$ 1,871.49
Rice, Jean	7/2-7/6	Watertown, CT	Advanced Placement Summer Institute in French Language and Culture	\$ 1,150.00	Own	190	\$ 0.31	\$200.00 (included in registration)	4	\$ 51.00	4.5	\$ 1,438.40
Sica, Derek	7/10-7/11	North Bergen, NJ	LinkIt! Summer Institute	\$ 200.00	Own	168	\$ 0.31	-	-	-	-	\$ 252.08
Staples, Karen	7/14-7/17	Los Angeles, CA	American School Counselors Association & RAMP Recognition	\$ 504.00	Airfare NTE \$600.00	64	\$ 0.31	\$ 173.00	3	\$ 64.00	3.5	\$ 1,866.84
Torkos, Tara	7/14-7/17	Los Angeles, CA	American School Counselors Association & RAMP Recognition	\$ 504.00	Airfare NTE \$600.00	58	\$ 0.31	\$ 173.00	3	\$ 64.00	3.5	\$ 1,864.98
Williams, Dana	7/14-7/17	Los Angeles, CA	American School Counselors Association & RAMP Recognition	\$ 504.00	Airfare NTE \$600.00	54	\$ 0.31	\$ 173.00	3	\$ 64.00	3.5	\$ 1,863.74

*All Meals are prorated 75% on travel days*



*Lease Purchase Bid Results – Appendix B*

<b>Respondent</b>	<b>Index like term ICE Swap Rates, ICE Benchmark Administration USD Rates 1100</b>	<b>Purchase Option Penalty (% of outstanding principal balance )</b>	<b>Rate Bid</b>	<b>Additional Fee</b>	<b>Recommend</b>
TD Equipment Finance, Inc. NJ	Rate Hold for 60 days then adjusted in accordance with the Bid Spec's	A) Yield Maintenance  B) No Prepayment Fee	Opt. A 2.8890%  Opt. B 2.9051%	None	Recommend Option A for Award
First Hope Bank, a National Banking Association	2.982/ per spec.	None	2.933%	None	
US Bancorp Government Leasing and Finance, Inc. NJ	Rate lock until July 21, 2018 2.952%	103% or break funding	2.9611%	None	
Signature Public Finance Corp.		101%	2.97%	\$750/6 mo. Escrow fee	
Key Government Finance	Rate Lock until 6/28/18 then 1yr. T's +1.46*.79	Months 1-12 0.75% 12-24 0.5% 24-48 0%	3.01%	\$750/6 mo. Escrow fee	