

JEFFERSON TOWNSHIP BOARD OF EDUCATION**Regular Meeting Agenda****Monday, March 18, 2019 6:30 PM (Closed Session) – 7:30 PM (Regular Session)****Jefferson Township High School Media Center**

- A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B. Pledge of Allegiance.

C. ROLL CALL:	<u>Present</u>	<u>Absent</u>
Mrs. Gould	_____	_____
Mr. Martorelli	_____	_____
Mr. Natale	_____	_____
Mrs. Small	_____	_____
Mr. Stewart	_____	_____
Mr. Wasserman	_____	_____
Mrs. Wildermuth	_____	_____
Mrs. Poulas, <i>Vice President</i>	_____	_____
Mr. Millar, <i>President</i>	_____	_____
Meghan Craig, <i>Student Representative</i>	_____	_____
Peyton Reigel, <i>Student Representative</i>	_____	_____

D. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 18th day of March, 2019 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

E. SUPERINTENDENT'S REPORT

- Good News and Progress in Our Schools

F. PRESENTATIONS

- Student Safety Data System Report, 1st Period SY19 – Mrs. Jeanne Howe, Superintendent
- 2019-2020 Preliminary Budget Synopsis – Jeanne Howe, Superintendent, Dora Zeno, Business Administrator

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for **thirty minutes** or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be **limited to three minutes' duration**;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

H. STUDENT REPRESENTATIVES**I. COMMITTEE REPORTS****J. MINUTES OF MEETINGS**

Motion by _____, seconded by _____, that the minutes of the following meetings be accepted as submitted:

February 19, 2019 Regular Meeting Minutes
February 19, 2019 Executive Session (2)

February 19, 2019 Executive Session (1)

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.13, as described below:

- K.1 WHEREAS**, the Jefferson Board of Education, in the County of Morris, New Jersey approves the *preliminary* 2019-2020 school district budget for submission to the Executive County Superintendent of Schools for review as follows:

General Fund	\$59,637,374
Special Revenue Fund	\$ 869,185
Debt Service Fund	\$ 2,633,707
Total	\$63,140,266

NOW THEREFORE BE IT RESOLVED, that there should be raised a total General Fund Tax Levy of \$ 43,163,523 and Debt Service \$ 2,379,325 for the ensuing School Year (2019-2020).

K.2 WHEREAS, the district has a taxing authority which is comprised of:

Banked Cap Expiring in 2020-2021	\$ 260,512
Banked Cap Expiring in 2021-2022	n/a
Banked Cap Expiring in 2022-2023	n/a
2% Allowable Tax Levy Adjustment	\$ 846,344
Base 2018-2019	\$ 42,317,179
Total Available Tax Levy	\$ 43,424,035

And

WHEREAS, The Board has approved that there should be raised for the General Fund a tax levy of \$43,163,523,

NOW THEREFORE BE IT RESOLVED that the Jefferson Board of Education, in the County of Morris, New Jersey approves that the unused, unexpired taxing authority of \$260,512 be banked for potential use in the subsequent allowable fiscal years.

K.3 RESOLVED, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Jefferson Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2019-2020 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2018-2019 was \$130,235; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$47,196.03 as of March 1, 2019,

NOW THEREFORE BE IT RESOLVED, that the Jefferson Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2019-2020 at the sum of \$109,615, and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

K.4 WHEREAS, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service, a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations:

Account Code	Description	\$
11-000-213-300	Health - School Physician	\$ 31,300
11-000-216-320	Purchased Student Related Support Services	\$ 24,000
11-000-217-320	Purchased Professional Extraordinary Services	\$ 115,460
11-000-218-320-390	Student Guidance Services - Medical Screenings	\$ 25,516
11-000-219-320	Purchased Prof-Ed Services – Educational/Medical Services Provided to Students	\$ 217,452
11-000-219-390	Other Purchased Prof & Tech Services - Student Evaluations	\$ 30,000
11-000-223-320	Purchased Professional Development Services - Speakers	\$ 4,850
11-000-230-331	Legal Services	\$ 135,000
11-000-230-332	Auditor Fees	\$ 30,500
11-000-230-334	Architect/Engineer Services	\$ 10,000
11-000-230-339	Other Professional Services	\$ 7,900
11-150-100-320	Hospital Based Homebound Instruction	\$ 30,000
	Total	\$ 661,978

And

WHEREAS, the Administration needs to notify the Board if there arises a need to exceed said maximums, upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW THEREFORE BE IT RESOLVED, that the Jefferson Board of Education, in the County of Morris, New Jersey establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2019-2020 school year.

K.5 Motion to approve the **purchase order** list dated February 2019 in the amount of **\$4,243,829.39** which is inclusive of Referendum related purchase orders totaling **\$4,059,644.39**.

K.6 Motion to approve the **check journal** as of February 2019 in the amount of **\$5,595,629.55**.

Fund	Amount
General (10/11)	\$ 5,464,188.03
Special Revenue Funds (20)	\$ 98,803.34
Fund 30	\$ 32,638.18
Total	\$ 5,595,629.55

K.7 Motion to approve the **vendors' bills list** for release on March 19, 2019, in the amount of **\$605,371.10**.

K.8 Motion to approve the funds **transfers** in the 2018-2019 Fiscal Year, dated February 2019 in the amount of **\$330,598.07**.

K.9 Motion that the Board of Education approve the certification by the Board Secretary the **Account Balance Report**, pursuant to N.J.S.A. 18A:17-9, that as of February 28, 2019, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

K.10 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of January 31, 2019, after review of the **Board Secretary's and Treasurer's Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

K.11 Motion to approve general education preschool tuition for students enrolled in the Pre-K part time program, at a rate of \$2,500.00 effective September 1, 2019 through June 30, 2020.

K.12 Motion to authorize the Board Secretary/Business Administrator to submit an application to New Jersey Natural Gas to connect service to the High School/Middle School complex in time for the 2019-2020 heating season (Phase I); and to the Milton, Stanlick and White Rock Schools in time for the 2020-2021 heating season (Phase II).

K.13 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

L. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion L.1, as described below:

- L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Anthony Vasile 11-130-100-101-290	Appoint	Social Studies Teacher (LTS) 10-70-70/apa		\$200/diem	JTMS	3/29/19	5/11/19	Over 20 days Replacing #2506
JoAnna Longo* 11-120-100-101-290	Extended Appointment	Elementary Teacher/LTS 10-30-30/agu		\$265.98/diem	Briggs	9/6/18	6/30/19	Replacing #1440 Over 60 days
Carly Neuschatz 11-000-218-104-290	Extended Appointment	School Counselor/LTS 10-70-70/ach		\$200/diem	JTMS	2/11/19	3/23/19	Over 20 days Replacing #1201
Marilyn Sawicki 11-140-100-101-290	Extended Appointment	Math Teacher 10-80-80/arj		\$200/diem	JTHS	2/12/19	3/28/19	Over 20 days Replacing #2081
Jan Courtney	Retirement	Music Teacher 10-60-60/btm			White Rock	6/30/19	7/1/19	Retiring after 18 years of service in district
Wendy Towers	Retirement	School Media Specialist 10-80-80/acu			JTHS	6/30/19	7/1/19	Retiring after 14 years of service in district
Rolf Warncke	Retirement	Technology Education Teacher 10-80-80/atj			JTHS	6/30/19	7/1/19	Retiring after 27 years of service in district
Cheryl Miskimon	Appoint	Bedside Instruction		\$43.62/hr.	District	3/8/19	6/30/19	
#0523	Medical Leave	10-80-80/asw			JTHS	4/26/19	5/28/19	Utilizing 21 personal illness days
#0555	Adjusted Family Leave	10-60-60/aic			White Rock	4/1/19	4/27/19	Unpaid
#1440	Extended Family Leave	10-30-30/agu			Briggs	9/1/18	6/30/19	Unpaid
#1201	Extended Medical Leave	10-70-70/ach			JTMS	2/6/19	3/23/19	Utilizing 30 personal illness days
#1236	Intermittent Family Leave	10-50-50-bto			Cozy Lake	2/18/19	6/30/19	Using undetermined number of family illness and personal days
#2506	Adjusted Family Leave	10-70-70/apa			JTMS	3/29/19	5/11/19	Change in end date Unpaid

*Requires Mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Brent Cannon 11-000-217-106-008	Appoint	Special Education Aide 09-80-80/bug	1	\$21.52/hr.	JTHS	3/22/19	6/30/19	5.75 hrs./day; no benefits budgeted
Yuri Missenheim 11-000-217-106-007	Appoint	Special Education Aide 09-70-70/bsp	1	\$21.52/hr.	JTMS	3/11/19	6/30/19	3.75 hrs./day; no benefits Replacing B. Rodriguez
Daniel Berek 11-213-100-106-001	Assignment Change	Special Education Aide 09-10-10/bde			Stanlick	3/1/19	6/30/19	Replacing C. Mallimo-Orna
Marcia Leibowitz 11-000-217-106-004	Extra Hours	Special Education Aide 09-30-30-/bun			Milton	3/14/19	3/15/19	Not to exceed 7 hours for training
Laura Ryan 11-00-217-106-007	Extra Hours	Special Education Aide 09-70-70/bov			JTMS	2/1/19	3/15/19	Not to exceed 9 hours for Craft Club
Susan Tack 11-000-217-106-007	Increase Hours	Special Education Aide 09-70-70/bzs			JTMS	3/11/19	6/30/19	Increase from 3.5 to 3.75 hrs./day
Lori Weber 11-000-217-106-004	Extra Hours	Special Education Aide 09-40-40-/bvn			Milton	3/13/19	3/14/19	Not to exceed 7 hours for training
Kimberly Fleming	Retirement	Confidential Secretary 08-90-92/aeb			Board Office	6/30/19	7/1/19	Retiring after 11 years of service in district
#1461	Medical Leave	10-90-90/bez			Transportation	4/22/19	6/4/19	Utilizing 30 personal illness days
#2590	Medical Leave	12-40-40/aku			Facilities	3/8/19	3/27/19	Utilizing 14 personal illness days
#1178	Medical Leave	12-30-302/aks			Facilities	3/27/19	4/18/19	Utilizing 16 personal illness days

D. SUBSTITUTES/OTHER								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Christine DeRosa	Appoint	Substitute Teacher		\$90/diem	District	3/19/19	6/30/19	
Kelly Fleming	Appoint	Substitute Teacher		\$90/diem	District	3/19/19	6/30/19	
Carmen Geise	Appoint	Substitute Teacher		\$90/diem	District	3/8/19	6/30/19	
Samantha Lapszynski	Appoint	Substitute Teacher		\$90/diem	District	3/19/19	6/30/19	
Laura Mahoney	Appoint	Substitute Teacher		\$90/diem	District	2/28/19	6/30/19	
Jennifer Ross	Appoint	Substitute Teacher		\$90/diem	District	3/19/19	6/30/19	
Carmen Geise	Appoint	Substitute Aide		\$15/hr.	District	3/8/19	6/30/19	
Samantha Lapszynski	Appoint	Substitute Aide		\$15/hr.	District	3/19/19	6/30/19	
Laura Mahoney	Appoint	Substitute Secretary		\$14/hr.	District	2/28/19	6/30/19	
Anthony D'Alauro	Appoint	Substitute Custodian		\$18/hr.	District	3/11/19	6/30/19	

E. EXTRA DUTY PAY								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jaycee Cahill	Appoint	Trip Nurse		\$975	JTMS	4/3/19	4/6/19	3 days @ \$200/day plus 3 night @\$125/night after 6:00PM.

F. 2018-19 SCHOOL YEAR COACHING STAFF								
SPRING								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Brandon Horetsky	Appoint	Assistant Baseball	N/A	N/A	JTHS	3/19/19	6/30/19	Volunteer
Jon Kristoffersen	Appoint	Assistant Baseball	N/A	N/A	JTHS	3/19/19	6/30/19	Volunteer
Thomas Letizia	Appoint	Assistant Lacrosse/Boys	N/A	N/A	JTHS	3/19/19	6/30/19	Volunteer
Danielle Pini	Appoint	Assistant Lacrosse/Girls	1	\$3858.31	JTHS	3/19/19	6/30/19	
Jeremy Thide	Appoint	Assistant Volleyball/Boys			JTHS	3/19/19	6/30/19	Volunteer
Anthony Vasile	Appoint	Assistant Lacrosse/Boys	1	\$3858.31	JTHS	3/19/19	6/30/19	
Anthony Vasile	Rescind	Assistant Golf	N/A	N/A	JTHS	2/20/19	6/30/19	Volunteer

F. STUDENT INTERN/TEACHER								
Name	School	Program	Subject	Loc.	Date Effective	Date Termin.	Discussion	
Meghan Delanoy	Montclair State University	Practicum	School Counseling	JTHS	9/5/19	12/13/19		
Meghan Delanoy	Montclair State University	Internship	School Counseling	JTHS	1/27/20	5/15/20		
Jessica Mey	Grand Canyon University	Student Teacher	Elementary Education	White Rock	9/5/19	12/18/19		

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.6, as described below:

M.1 Motion to rescind Nursing services for 2018-2019:

Student	Agency	Contracted Amount	Effective
4683619501	Pro Care	\$31,150	1/22/19

M.2 Motion to approve Nursing services for 2018-2019:

Student	Agency	Contracted Amount	Effective
4683619501	Horizon Healthcare	\$29,680	3/1/19

M.3 Motion to approve the following Day Field Trips:

School/Group/Activity	Location
JTMS, Grade 7/8 Field Trip	AMC Theatre, Rockaway, NJ
JTHS, Environmental Academy Field Trip, College Visit	Centenary University, Hackettstown, NJ
JTHS, HS Guidance Field Trip, College Visit	Kean University, Union, NJ
JTHS, REBEL Wellness Week Field Trip	White Rock School, Oak Ridge, NJ
JTHS, Tri-M Broadway Field Trip	Lyceum Theatre, New York, NY
JTMS, 6 Blue Team Field Trip	Sterling Hill Mining Museum, Ogdensburg, NJ
JTHS, HS Band, Area Band Concert Festival	Dover High School, Dover, NJ
JTMS, 6 Gold Team Field Trip	Sterling Hill Mining Museum, Ogdensburg, NJ
JTHS, AP English Classes Field Trip	The Cloisters, New York, NY
JTHS, REBEL Outreach Field Trip	Cozy Lake School, Oak Ridge, NJ
White Rock School, Grade 3 Field Trip	Bronx Zoo, Bronx, NY
JTHS, REBEL Outreach Field Trip	Milton School, Oak Ridge, NJ
Briggs School, Grades K-2 Field Trip	Shop Rite Store, Wharton, NJ
Milton School, Preschool Field Trip	Land of Make Believe, Hope, NJ

M.4 Motion to approve the following Overnight Field Trips:

School/Group/Activity	Location
JTHS, DECA Nationals Competition & Leadership Conference	Orlando, FL

M.5 Motion to Approve 2019-2020 School Year 10-month & 12-month Employee Calendars.**M.6 Motion to affirm Superintendent's recommendation on Harassment, Intimidation and Bullying findings reported for January 21, 2018 through February 19, 2019.**

BE IT RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

N. POLICY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve motions N.1 and N.2, as described below:

N.1 Motion to approve the First Reading of the following (copy available for review)

File Code	Title	Action
P 1110	Organizational Chart	(R)
R 7510	Use of School Facilities	(R)

N.2 Motion to approve the Second Reading of the following (copy available for review)

File Code	Title	Action
P 2415.06	Unsafe School Choice Option	(R)
P 2422	Health & Physical Education	(R)
P 2431.3	Practice & Preseason Heat-Acclimation for School-Sponsored Athletics & Extra-Curricular Activities	(R)
R 2460.8	Special Education - Free & Appropriate Public Education	(R)
P 2610	Educational Program Evaluation	(R)
P 4219	Commercial Driver's License Controlled Substance & Alcohol Use Testing	(R)
P&R 5111	Eligibility of Resident/Nonresident Students	(R)
P 5330.04	Administering an Opioid Antidote	(R)
R 5330.04	Administering an Opioid Antidote	(N)
P 5337	Service Animals	(R)
P&R 5611	Removal of Students for Firearms Offenses	(R)
P&R 5612	Assaults on District Board of Education Members or Employees	(R)
P&R 5613	Removal of Students for Assaults with Weapons Offenses	(R)
P 5756	Transgender Students	(R)
P&R 7440	School District Security	(R)
P&R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, & Other Drug Offenses	(R)
P 8561	Procurement Procedures for School Nutrition Programs	(R)
P 8860	Memorials	(R)

O. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidences (HIB) for the period of February 19, 2019 through March 18, 2019.

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0
Stanlick	0	0	0
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	0	0	0
JTMS	3	0	2
JTHS	2	0	1

Enrollment as of 2/28/19:

	Feb. 2018	Feb 2019
Grades K-2	636	610
Grades 3-5	635	610
Total Elementary	1,271	1,220
Grades 6-8	761	731
Grades 9-12	989	977
GRAND TOTAL	3,021	2,928
Tuition students received	6	6
Out-of-district placement	30	32

P. COMMUNICATIONS**Q. OLD BUSINESS****R. NEW BUSINESS****S. PUBLIC COMMENTS**

- Please refer to Section G “Public participation shall be governed by the following rules (Per District Policy #0167)”

T. BOARD MEMBER COMMENTS**U. ADJOURN**

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	# of Miles	Mileage Rate	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses (not including parking/tolls/misc. fees)
Bikofsky, Danielle	May 2-3	Long Branch, NJ	2019 NJSHA Convention	\$375.00	Own	264	\$0.31	-	-	-	-	\$ 456.84
Crowe, Kelsey	May 30	New Brunswick, NJ	NJTESOL/NJBE Spring Conference	\$234.00	Own	115	\$0.31	-	-	-	-	\$ 269.65
Curry, Megan	May 13-15	New York , NY	The Teacher's College Reading and Writing Project	\$650.00	Own	285	\$0.31	-	-	-	-	\$ 738.35
Flatierre, Kevin	May 19-21	Atlantic City, NJ	NJACAC Conference	\$225.00	Own	312	\$0.31	-	-	-	-	\$ 321.72
Giacchi, Rita	June 4-7	Atlantic City, NJ	NJASBO Annual Conference	\$275.00	Own	300	\$0.31	\$130.25	2	\$66.00	3.5	\$ 859.50
Hiben, Christopher	Apr. 11-14	St. Louis, MO	NTSA National Convention 2019	\$440.00	\$800.00	82	\$0.31	\$219.00	3	\$66.00	3.5	\$ 2,153.42
Kotek, David	Mar. 28-29	Atlantic City, NJ	NJ Pupil Transportation Conference & Equipment Show	\$350.00	Own	300	\$0.31	-	-	-	-	\$ 443.00
Mathiasen, Susan	May 17	Whippany, NJ	Judy Freeman's Winners Workshops	\$209.00	Own	35	\$0.31	-	-	-	-	\$ 219.85
Montegari, Robin	May 20-21	Atlantic City, NJ	NJACAC Conference	\$225.00	Own	302	\$0.31	-	-	-	-	\$ 318.62
Pietrowski, Katie	Apr. 5	Somerset, NJ	14 th Annual NJABA Conference	\$150.00	Own	138	\$0.31	-	-	-	-	\$ 192.78
Sanchez, Vanessa	Mar. 28-29	Atlantic City, NJ	NJ Pupil Transportation Conference & Equipment Show	\$350.00	Own	300	\$0.31	-	-	-	-	\$ 443.00
Wermert, Victoria	May 2-3	Long Branch, NJ	2019 NJSHA Convention	\$375.00	Own	327	\$0.31	-	-	-	-	\$ 476.37
Zeno, Dora	June 4-7	Atlantic City, NJ	NJASBO Annual Conference	\$275.00	Own	300	\$0.31	\$130.25	2	\$66.00	3.5	\$ 859.50

All Meals are prorated 75% on travel days