

JEFFERSON TOWNSHIP BOARD OF EDUCATION**Regular Meeting Minutes****Monday, May 20, 2019 6:30 PM (Closed Session) – 7:30 PM (Regular Session)****Jefferson Township High School Media Center**

- A.** Mrs. Poulas, called the meeting to order at 7:34 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B.** **Pledge of Allegiance** led by the Ellen T. Briggs Student Council

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mrs. Gould	<u>X</u>	<u> </u>
Mr. Martorelli	<u> </u>	<u>X</u>
Mr. Natale	<u>X</u>	<u> </u>
Mrs. Small	<u>X</u>	<u> </u>
Mr. Stewart	<u>X</u>	<u> </u>
Mr. Wasserman	<u>X</u>	<u> </u>
Mrs. Wildermuth	<u>X</u>	<u> </u>
Mrs. Poulas, <i>Vice President</i>	<u>X</u>	<u> </u>
Mr. Millar, <i>President</i>	<u> </u>	<u>X</u>
Meghan Craig, <i>Student Representative</i>	<u> </u>	<u>X</u>
Peyton Reigel, <i>Student Representative</i>	<u> </u>	<u>X</u>

D. CLOSED SESSION

Motion by Mrs. Small, seconded by Mr. Stewart, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 20th day of May, 2019 at 6:30 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, to conduct a Donaldson Hearing.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:32 PM.

E. SUPERINTENDENT'S REPORT

- Mrs. Howe reported on the Good News and Progress in Our Schools.

F. PRESENTATIONS

- Mrs. Howe, Superintendent recognized Mrs. Margaret Widgren, Director of Student Personnel Services and the Middle School Guidance Counselors for achieving RAMP Certification.
- Mr. Nicholas, JTHS Teacher, along with JTHS students, offered a Minecraft & CAD presentation.
- Mrs. Howe, Superintendent and Mrs. Sanchez, Supervisor of Transportation presented the Bus Drivers of the Year award.

G. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

- An audience member commented on staffing positions and encouraged the Board to garner savings on retirement breakage.

H. STUDENT REPRESENTATIVES

- None

I. COMMITTEE REPORTS

- **Personnel and Policy Committee** – Mrs. Small reported the Committee met on May 20 and discussed open positions in district, HIB Threshold Assessment, Comprehensive Equity Plan, varsity letters for co-curricular activities, JTMS EDP Job Descriptions, and Policy & Regulations.
- **Building Needs and Finance Committee** – Mrs. Wildermuth reviewed the minutes of the May 6 meeting. She highlighted food services trends, student meal rates, referendum progress report, exploring revenue share HS football field Scoreboard, mail/courier replacement vehicle, planning for 2020-2021 budget, Grants, and uniform cleaning.
- **Education Committee** – Mrs. Poulas highlighted the meeting of May 6 and reported the Committee discussed approval of completed and revised curricula, middle school schedule, senior project, Project Graduation, May 21 screening of The Ripple Effect at JTHS, questions for RealTime Parent Portal to assist with 1:1 and BYOD discussion, updates for the 2019-2020 student calendar, and approval of day and overnight field trips.

J. MINUTES OF MEETINGS

Motion by Mr. Stewart, seconded by Mr. Natale, that the minutes of the following meetings be accepted as submitted:

April 29, 2019 Regular Meeting Minutes

April 29, 2019 Executive Session

MOTION: Mr. Stewart	SECOND: Mr. Natale			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli				X
Mr. Millar				X
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth	X			

Motion by Mr. Stewart, seconded by Mrs. Small, that the minutes of the following meetings be accepted as submitted:

May 6, 2019 Special Executive Session Minutes

MOTION: Mr. Stewart	SECOND: Mrs. Small			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli				X
Mr. Millar				X
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth	X			

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mrs. Wildermuth, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.20, as described below:

K.1 Motion to approve the **purchase order** list dated April 2019 in the amount of **\$124,685.79**, which is inclusive of Referendum related purchase orders totaling \$20,514.70.

K.2 Motion to approve the **check journal** as of April 2019 in the amount of **\$5,721,168.32**.

Fund	Amount
General (10/11/12)	\$ 5,623,732.05
Special Revenue Funds (20)	\$ 72,989.41
Fund 30	\$ 24,446.86
Total	\$ 5,721,168.32

K.3 Motion to approve the **vendors' bills list** for release on May 21, 2019, in the amount of **\$569,616.72**.

K.4 Motion to approve the funds **transfers** in the 2018-2019 Fiscal Year, dated April 2019 in the amount of **\$210,273.26**.

K.5 Motion that the Board of Education approve the certification by the Board Secretary the **Account Balance Report**, pursuant to N.J.S.A. 18A:17-9, that as of April 30, 2019, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

K.6 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of March 31, 2019, after review of the **Board Secretary's and Treasurer's Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

K.7 Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

School/Department
Middle School

Bar Code/Serial No.
1525

Equipment Description
Spotlight

K.8 Motion to approve **Resolution Authorizing Disposal of Surplus Property** through GovDeals, as described below:

WHEREAS, the Jefferson Township Board of Education (“Board”) is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Jefferson Township Board of Education in Lake Hopatcong, NJ, County of Morris, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:
 - 2006 Honda Element, VIN# SJ6YH28646L028286
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Board reserves the right to accept or reject any bid submitted.

K.9 The Food Service Management Company (FSMC) shall receive, in addition to the costs of operation, an administrative/management fee of \$0.1673 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The School Food Authority (SFA) guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$2.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$0.1673 will be multiplied by total meals.

The FSMC guarantees the SFA a no cost of operation for the SFA for school year 2019-2020.

K.10 Motion to establish student meal rates for the 2019-2020 school year, as described below (*see attached*):

	<u>Lunch</u>	<u>Breakfast</u>
Elementary	\$3.25	\$1.75
Middle School	\$3.25	\$1.75
High School	\$3.25	\$1.85

K.11 Motion to approve the Resolution to participate in the **Joint Transportation Agreement** for the 2019-2020 school year with the Sussex County Regional Transportation Cooperative. (*copy available for review*)

K.12 Motion to approve the Resolution to participate in the **Joint Transportation Agreement** for the 2019-2020 school year with the Educational Services Commission of Morris County. (*copy available for review*)

K.13 Motion to approve Transportation Agreement with **Warren County Special Services School District** for the 2019-2020 school year. (*copy available for review*)

- K.14** Motion to approve Bus Stop Agreements between the Jefferson Township Board of Education and the following day care facilities for the 2019-2020 school year. *(copies available for review)*

Alpine Montessori	Jefferson Child Care Center
Country Day School	Loving & Learning
Elements of Learning	My School
First Impressions	Quality Time

- K.15** Motion to approve resolution, as described below:

Pursuant to PL 2015, Chapter 47, the Jefferson Township Board of Education intends to renew, award, or permit to expire the attached list of contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. *(Appendix B)*

- K.16** Motion to approve purchasing for the 2019-2020 school year from the following vendor sources:

State/NASPO Contract/NJSTART
 Morris County Cooperative Pricing Council
 Hunterdon County Educational Services Commission
 Educational Services Commission of NJ

- K.17** Motion to approve the addition to the **School Student Activity Account** lists for Jefferson Township Middle School, as described below:

Activity Account Sub-category
Class of 2021

- K.18** Motion to authorize the School Business Administrator to seek Department of Education approval for a transfer in the amount of \$20,000, which exceeds more than 10% of the original budgeted amount, from the Charter Schools account to the Other Retirement Contributions account, due to a reduction in Charter School enrollment.

- K.19** Motion to approve, in accordance with N.J.S.A. 18A:11-3, the following resolution to participate in **New Jersey State Interscholastic Athletic Association** during 2019-2020 at a cost of \$2,150:

The Board of Education of School District No. 2380, County of Morris, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Jefferson Township High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.

- K.20** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

MOTION: Mrs. Wildermuth	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli				X
Mr. Millar				X
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth	X			

L. PERSONNEL COMMITTEE

Motion by Mrs. Small, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.3, as described below:

- L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Roger Jinks, Jr.	Salary Adjustment	Assistant Superintendent 08-90-92/bws		\$161,595	District	9/1/19	6/30/20	As approved by Interim County Superintendent
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Dora Zeno	Salary Adjustment	Business Administrator 15-90-92/abe		\$199,090	District	9/1/19	6/30/20	As approved by Interim County Superintendent

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Lori Caruso 11-140-100-101-008	Appoint	Spanish Teacher 10-80-80/aop	MA Step 9	\$59,256	JTHS	9/1/19	6/30/20	Replacing M. Chirico
Meg Gray-Revoredo 11-140-100-101-008	Appint	Spanish Techcr 10-80-80/ass	MA Step 3	\$56,955	JTHS	9/1/19	6/30/20	Replacing E. Velez
Natalia Rudneva 11-130-100-101-007	Appoint	French Teacher 10-70-70/aok	MA Step 14	\$68,936	JTMS	9/1/19	6/30/20	Replacing M. Neuschatz
Marilyn Sawicki 11-140-100-101-290	Extended Appointment	Technology Education Teacher 10-80-80/ate		\$200/diem	JTHS	4/8/19	6/10/19	Over 20 days Replacing #1665
Bertha Todd	Appoint	Bedside Instruction		\$43.62/hr.	District	5/2/19	6/30/19	
Kristen Afflerbach 11-204-100-101-005	Transfer	Special Education Teacher 10-50-50-/auc			Cozy Lake	9/1/19	6/30/20	
Michelle Aluotto 11-000-222-104-008	Transfer	School Media Specialist 10-80-80/acu			JTHS	9/1/19	6/30/20	

Tracey Autrey 11-213-100-101-003	Transfer	Special Education Teacher 10-30-30-/bvk			Briggs	9/1/19	6/30/20	
Sherry Cella 11-213-100-101-008	Transfer	Special Education Teacher 10-80-80/bxn			JTHS	9/1/19	6/30/20	
Melissa Ciolino 11-120-100-101-003	Transfer	Elementary Teacher 10-30-30/agr			Briggs	9/1/19	6/30/20	
Lindsay Corter 11-209-100-101-008	Transfer	Special Education Teacher 10-80-80/ain			JTHS	9/1/19	6/30/20	
Kelsey Crowe 11-240-100-101-000	Assignment Change	Teacher of ESL 10-70-70/apm			JTMS	9/1/19	6/30/20	.40 FTE
Kelsey Crowe 11-130-100-101-007	Assignment Change	Teacher of French 10-70-70/apo			JTMS	9/1/19	6/30/20	.60 FTE
Maria Dunbar 11-120-100-101-003	Transfer	Elementary Teacher 10-30-30/bvt			Briggs	9/1/19	6/30/20	
Katrina Fairclough 11-130-100-101-007	Transfer	Reading Teacher 10-70-70/ajk			JTMS	9/1/19	6/30/20	
Priscilla Gelinias 11-213-100-101-007	Transfer	Special Education Teacher 10-70-70/ajj			JTMS	9/1/19	6/30/20	
Daniel Gugger 11-140-100-101-008	Transfer	Music Teacher 10-80-80/att			JTHS	9/1/19	6/30/20	
Elizabeth Jermyn 11-213-100-101-008	Transfer	Special Education Teacher 10-80-80/bma			JTHS	9/1/19	6/30/20	
Aleyna Mannerberg 11-140-100-101-008	Transfer/Assignment Change	Mathematics Teacher 10-80-80/arg			JTHS	9/1/19	6/30/20	.60 FTE
Aleyna Mannerberg 11-130-100-101-007	Assignment Change	Mathematics Teacher 11-70-70/apq			JTMS	9/1/19	6/30/20	.40 FTE
Susan Mathiason 11-000-222-104-001	Assignment Change	School Media Specialist 10-30-30/acr			Briggs/Stannick	9/1/19	6/30/20	.50 FTE
Susan Mathiason 11-000-222-104-006	Transfer/Assignment Change	School Media Specialist 10-60-60/acs			Milton/Cozy Lake/White Rock	9/1/19	6/30/20	.50 FTE
Kimberly Moss 11-240-100-101-000	Assignment Change	ESL Teacher 10-10-10/aod			Stannick	9/1/19	6/30/20	.25 FTE
Kimberly Moss 11-240-100-101-000	Assignment Change	ESL Teacher 10-30-30/ajm			Briggs	9/1/19	6/30/20	.25 FTE
Kimberly Moss 11-240-100-101-000	Assignment Change	ESL Teacher 10-80-80/aop			JTHS	9/1/19	6/30/20	.50 FTE
Amy Musibay 11-140-100-101-008	Transfer	English Teacher 10-80-80/ard			JTHS	9/1/19	6/30/20	
Marybeth Neuschatz 11-130-100-101-007	Assignment Change	French Teacher 10-70-70/apf			JTMS	9/1/19	6/30/20	.40 FTE
Marybeth Neuschatz 11-140-100-101-008	Transfer/Assignment Change	French Teacher 10-80-80/arb			JTHS	9/1/19	6/30/20	.60 FTE
Christine Sell 11-240-100-101-000	Transfer/Assignment Change	ESL Teacher 10-30-30-/aju			Briggs	9/1/19	6/30/20	New position; budgeted
Serina Signorello 11-140-100-101-008	Transfer	Mathematics Teacher 10-80-80/ajs			JTHS	9/1/19	6/30/20	
James Smith 11-140-100-101-008	Transfer	Social Studies Teacher 10-80-80/ask			JTHS	9/1/19	6/30/20	
Katherine Brinton	Resignation	Kindergarten Teacher 10-40-40/bwd			Milton	6/30/19	7/1/19	
#897	Medical Leave	10-80-80/asl			JTHS	9/1/19	9/25/19	Utilizing 17 personal illness days
#897	Family Leave	10-80-80/asl			JTHS	9/26/19	6/30/20	Utilizing 3 personal days, 4 family illness days and the balance unpaid
#941	Family Leave	10-60-60/aax			White Rock	5/13/19	6/30/19	Utilizing 1.5 personal days, .5 family illness days and 29 unpaid days
#1191	Extended Family Leave	10-70-70/axm			JTMS	4/23/19	5/16/19	Utilizing 1 personal day and 16 unpaid days
#1236	Medial Leave	10-50-50/bto			Cozy Lake	5/6/19	5/11/19	Utilizing 5 personal illness days
#1311	Medical Leave	10-60-60/aho			White Rock	9/1/19	10/16/19	Utilizing 30 personal illness days
#1311	Family Leave	10-60-60/aho			White Rock	10/17/19	1/28/20	Unpaid

*Requires Mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Krystyna Capizzi 11-212-100-106-008	Extra Hours	Special Education Aide 09-80-80/brx			JTHS	5/7/19	5/8/19	Not to exceed 1.5 hours for Unified Track
Tara D'Antonio Smeilus 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/bbq			JTMS	5/17/19	5/18/19	Additional 5 hours, not to exceed 8.5 hrs. total for field trip
Milissa Formica 11-000-217-106-006	Extra Hours	Special Education Aide 09-60-60/bbm			White Rock	5/7/19	5/8/19	Not to exceed 1.5 hrs. for concert

Leslie Heller 11-204-100-106-005	Extra Hours	Special Education Aide 09-70-70/bwa			Cozy Lake	5/31/19	6/1/19	Not to exceed 4 hrs. for field trip
Bibi Lakhicharran 11-213-100-106-007	Extra Hours	Special Education Aide 09-70-70/bnp			JTMS	4/22/19	4/23/19	Not to exceed 3.5 hrs. for field trip
Monica Maher 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/bhu			JTMS	5/21/19	5/22/19	Not to exceed 2 hrs. for chorus concert
Diane McClellan 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/blx			JTMS	5/7/19	5/10/19	Not to exceed .75 hours for Homework Club
Karen Pini 11-214-100-106-007	Extra Hours	Special Education Aide 09-70-70/bds			JTMS	4/22/19	4/23/19	Not to exceed 3.5 hrs. for field trip
Karen Pini 11-214-100-106-007	Extra Hours	Special Education Aide 09-70-70/bds			JTMS	5/9/19	5/10/19	Not to exceed 3.5 hrs. for field trip
Theresa Rossiter 11-209-100-106-001	Extra Hours	Special Education Aide 09-10-10/bsi			Stanlick	6/5/19	6/6/19	Not to exceed 3.75 hrs. for field trip
Laura Ryan 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/bov			JTMS	4/30/19	5/29/19	Not to exceed 1 hr./day to assist student for additional dates with Garden Club on 4/30, 5/9, 5/16, 5/23, and 5/28/19
Arian Sommers 11-000-217-106-001	Extra Hours	Special Education Aide 09-10-10/bdc			Stanlick	6/5/19	6/6/19	Not to exceed 3.75 hrs. for field trip
Marissa Chizmadia	Resignation	Special Education Aide 09-40-40/bnn			Milton	6/24/19	6/25/19	
Mary Anne Cuervo	Resignation	Special Education Aide 09-40-40/bce			Milton	6/30/19	7/1/19	
Vincent Danza	Resignation	Bus Driver 10-90-90/bfe			Transportation	6/30/19	7/1/19	
Monica Johnson	Termination	Special Education Aide 09-10-10/bde			Stanlick	5/9/19	5/23/19	
Susan Latronica	Resignation	Special Education Aide 09-50-50/bwq			Cozy Lake	6/30/19	7/1/19	
#152	Medical Leave	10-90-90/bfg			Transportation	5/9/19	5/25/19	Utilizing 12 personal illness days
#345	Medical Leave	09-40-40/bce			Milton	5/6/19	5/25/19	Utilizing 2 personal illness days and 13 unpaid days
#457	Medical Leave	09-70-70/bbq			JTMS	6/7/19	6/26/19	Utilizing 13 personal illness days
#2018	Medical Leave	10-90-90/bfd			Transportation	4/29/19	6/26/19	Utilizing 41 personal illness days
#2336	Medical Leave	12-80-82/alg			Facilities	6/10/19	6/22/19	Utilizing 10 personal illness days

D. SUBSTITUTES/OTHER

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Justus Deleshaw	Appoint	Substitute Teacher		\$90/diem	District	5/21/19	6/30/19	
Nicole Tarsitano	Appoint	Substitute Teacher		\$90/diem	District	5/21/19	6/30/19	
Megan Smith	Appoint	Substitute Aide		\$15/hr.	District	5/21/19	6/30/19	
Amy Johnson	Appoint	Substitute Secretary		\$14/hr.	District	5/16/19	6/30/19	

E. EXTRA DUTY PAY

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jaycee Cahill	Appoint	Trip Nurse		\$1175	JTHS	4/27/19	5/1/19	4 days @ \$200/day; 3 nights at \$125/night
Jaycee Cahill	Appoint	Trip Nurse		\$1175	JTHS	5/2/19	5/6/19	4 days @ \$200/day; 3 nights at \$125/night
Christine Cocca	Appoint	EDP Nurse		\$200/diem	JTMS	5/9/19	5/10/19	Not to exceed 1 hours for Open Gym; prorated
Nanette Fandino-Diaz	Appoint	Detention Monitor	4	\$368.90	JTHS	4/29/19	5/24/19	Prorated at 10% of salary
Deborah Georgens	Appoint	Nurse		\$200/diem	JTHS	4/5/19	4/13/19	Not to exceed 4.5 hours for Frisbee team
Melissa Kwiecinski	Appoint	DECA		\$375	JTHS	4/27/19	4/29/19	3 nights @ \$125/night for national competition
Jason Nicholas	Appoint	Robotics	4	\$459	JTHS	3/1/19	3/30/19	Prorated and split
Jason Nicholas	Appoint	Robotics		\$250	JTHS	3/22/19	3/24/19	2 nights @ \$125/night for competition
Rolf Warncke	Appoint	Robotics	4	\$459	JTHS	3/1/19	3/30/19	Prorated and split
Rolf Warncke	Appoint	Robotics		\$250	JTHS	3/22/19	3/24/19	2 nights @ \$125/night for competition
Rolf Warncke	Appoint	Drone Racing Club	1	\$646	JTHS	9/1/19	6/30/19	
Joyce Hulbert	Rate Adjustment	Detention Monitor	4	\$3320.10	JTHS	9/1/18	6/30/19	Prorated at 90% of salary

Thomas Januszkeski	Rate Adjustment	Robotics	3	\$1377	JTHS	9/1/18	2/28/19	Prorated at 60% of salary
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F. 2018-19 SCHOOL YEAR COACHING STAFF**SPRING**

Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Philip Ruffo	Appoint	Assistant Softball	N/A	N/A	JTHS	1/25/2019	6/30/19	Volunteer

G. 8th GRADE PHILADELPHIA TRIP 11-401-100-101-000

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Megan Madison	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/6/19	6/7/19	1 night
Elizabeth Ward	Rescind	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/6/19	6/7/19	1 night

H. SUMMER EVALUATION PERSONNEL

Name	Nature of Action	Position	Salary*	Loc.	Date Effective	Date Termin.	Discussion
Kristen Argondizzo	Appoint	PT Evaluations & CST Summer Meetings	\$70.39/hr. \$69.78/hr.*	District	7/1/19	8/31/19	Not to exceed 5 days**
Jamie Baker	Appoint	Special Education Teacher: Summer CST Meetings	\$40.14/hr. \$39.38/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Jamie Baker	Appoint	General Education Teacher: Summer CST Meetings	\$40.14/hr. \$39.38/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Sherry Bavosa	Appoint	Special Education Teacher: Summer CST Meetings	\$47.54/hr. \$46.20/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Sherry Bavosa	Appoint	General Education Teacher: Summer CST Meetings	\$47.54/hr. \$46.20/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Dolores Bennett	Appoint	General Education Teacher: Summer CST Meetings	\$66.54/hr. \$63.04/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Aimee Boardman	Appoint	General Education Teacher: Summer CST Meetings	\$44.55/hr. \$43.28/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Susan Brusberg	Appoint	Special Education Teacher: Summer CST Meetings	\$38.97/hr. \$38.24/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Patricia Calandrillo	Appoint	Special Education Teacher: Summer CST Meetings	\$42.07/hr. \$41.15/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Patricia Calandrillo	Appoint	General Education Teacher: Summer CST Meetings	\$42.07/hr. \$41.15/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Christine Cinnamon	Appoint	Special Education Teacher: Summer CST Meetings	\$63.58/hr. \$59.80/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Christine Cinnamon	Appoint	General Education Teacher: Summer CST Meetings	\$63.58/hr. \$59.80/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Stephanie Cioppa	Appoint	Psychological Evaluations & CST Summer Meetings	\$41.70/hr. \$40.83/hr.*	District	7/1/19	8/31/19	Not to exceed 10 days**
Meredith Cruz	Appoint	Social History Evaluations & CST Summer Meetings	\$40.09/hr. \$39.35/hr.*	District	7/1/19	8/31/19	Not to exceed 25 days**
Rachel Decker	Appoint	General Education Teacher: Summer CST Meetings	\$41.94/hr. \$40.86/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Bethany Dixon	Appoint	Speech Evaluations & CST Summer Meetings	\$42.70/hr. \$41.72/hr.*	District	7/1/19	8/31/19	Not to exceed 15 days**
Brianna Donlon	Appoint	Special Education Teacher: Summer CST Meetings	\$39.36/hr. \$38.64/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Brianna Donlon	Appoint	General Education Teacher: Summer CST Meetings	\$39.36/hr. \$38.64/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Antoinette Downes	Appoint	Educational Evaluations & CST Summer Meetings	\$67.45/hr. \$66.85/hr.*	District	7/1/19	8/31/19	Not to exceed 10 days**
Denyse Edge	Appoint	Social History Evaluations & CST Summer Meetings	\$71.08/hr. \$70.48/hr.*	District	7/1/19	8/31/19	Not to exceed 10 days**
Lanea Granizki	Appoint	Psychological Evaluations & CST Summer Meetings	\$41.49/hr. \$40.41/hr.*	District	7/1/19	8/31/19	Not to exceed 25 days**
Meghan Grisi	Appoint	Special Education Teacher: Summer CST Meetings	\$46.50/hr. \$46.49/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Meghan Grisi	Appoint	General Education Teacher: Summer CST Meetings	\$46.50/hr. \$46.49/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Alyssa Guaugenti	Appoint	Special Education Teacher: Summer CST Meetings	\$46.50/hr. \$44.25/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Phillip Guarraia	Appoint	Psychological Evaluations & CST Summer Meetings	\$70.39/hr. \$69.79/hr.*	District	7/1/19	8/31/19	Not to exceed 10 days**
Tanya Hartig	Appoint	General Education Teacher: Summer CST Meetings	\$54.68/hr. \$52.84/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Danielle Honstetter	Appoint	Psychological Evaluations & CST Summer Meeting	\$70.39/hr. \$69.79/hr.*	District	7/1/19	8/31/19	Not to exceed 10 days**
Carrie Hutchinson	Appoint	Special Education Teacher: Summer CST Meetings	\$41.67/hr. \$40.85/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Jenna Kelly	Appoint	Special Education Teacher: Summer CST Meetings	\$39.36/hr. \$38.64/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Jenna Kelly	Appoint	General Education Teacher: Summer CST Meetings	\$39.36/hr. \$38.64/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours

Stephanie Kilpatrick	Appoint	Special Education Teacher: Summer CST Meetings	\$47.24/hr. \$45.12/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Stephanie Kilpatrick	Appoint	General Education Teacher: Summer CST Meetings	\$47.24/hr. \$45.12/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Christina LaMonica	Appoint	General Education Teacher: Summer CST Meetings	\$40.87/hr. \$40.09/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Paula Langner	Appoint	General Education Teacher: Summer CST Meetings	\$50.59/hr. \$48.69/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Darlene McBride	Appoint	Special Education Teacher: Summer CST Meetings	\$40.10/hr. \$39.36/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Darlene McBride	Appoint	General Education Teacher: Summer CST Meetings	\$40.10/hr. \$39.36/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Lorraine McLoughlin	Appoint	General Education Teacher: Summer CST Meetings	\$68.81/hr. \$68.01/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Stacy Milan	Appoint	Special Education Teacher: Summer CST Meetings	\$47.03/hr. \$44.75/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Stacy Milan	Appoint	General Education Teacher: Summer CST Meetings	\$47.03/hr. \$44.75/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Dana Millar	Appoint	Special Education Teacher; Summer CST Meetings	\$42.60/hr. \$41.66/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Dana Millar	Appoint	General Education Teacher: Summer CST Meetings	\$42.60/hr. \$41.66/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Eileen Murnane	Appoint	Special Education Teacher: Summer CST Meetings	\$56.34/hr. \$55.74/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Eileen Murnane	Appoint	General Education Teacher: Summer CST Meetings	\$56.34/hr. \$55.74/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Kristin Oyen	Appoint	Special Education Teacher: Summer CST Meetings	\$40.87/hr. \$40.09/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Kristin Oyen	Appoint	General Education Teacher: Summer CST Meetings	\$40.87/hr. \$40.09/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Vanessa Petersen	Appoint	Psychological Evaluations & CST Summer Meetings	\$70.39/hr. \$69.79/hr.*	District	7/1/19	8/31/19	Not to exceed 10 days**
Kathryn Pietrowski	Appoint	Special Education Teacher: Summer CST Meetings	\$42.70/hr. \$41.72/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Kathryn Pietrowski	Appoint	General Education Teacher: Summer CST Meetings	\$42.70/hr. \$41.72/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Joanna Reiss	Appoint	Special Education Teachers: Summer CST Meetings	\$39.39/hr. \$38.66/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Joanna Reiss	Appoint	General Education Teacher: Summer CST Meetings	\$39.39/hr. \$38.66/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Suzanne Rodgers	Appoint	Educational Evaluations & CST Summer Meetings	\$77.29/hr. \$76.68/hr.*	District	7/1/19	8/31/19	Not to exceed 25 days**
Heather Rowens	Appoint	Special Education Teacher: Summer CST Meetings	\$57.15/hr. \$55.24/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Yolanda Sanchez	Appoint	Social History Evaluations & CST Summer Meetings	\$70.39/hr. \$65.98/hr.*	District	7/1/19	8/31/19	Not to exceed 10 days**
Niemah Schelacher	Appoint	Educational Evaluations & CST Summer Meetings	\$71.08/hr. \$70.48/hr.*	District	7/1/19	8/31/19	Not to exceed 10 days**
Patricia Silverstein	Appoint	General Education Teacher: Summer CST Meetings	\$70.39/hr. \$69.79/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Kristen Smith	Appoint	Special Education Teacher: Summer CST Meetings	\$38.65/hr. \$37.93/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Cheryl Spencer	Appoint	Speech Evaluations & CST Summer Meetings	\$57.78/hr. \$57.18/hr.*	District	7/1/19	8/31/19	Not to exceed 7 days**
Kelly Tarsitano	Appoint	General Education Teacher: Summer CST Meetings	\$39.36/hr. \$38.64/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Susan Tordoff	Appoint	Educational Evaluations & CST Summer Meetings	\$70.39/hr. \$68.79/hr.*	District	7/1/19	8/31/19	Not to exceed 10 days**
Halei Van Dyke	Appoint	Special Education Teacher: Summer CST Meetings	\$39.71/hr. \$38.96/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Halei Van Dyke	Appoint	General Education Teacher: Summer CST Meetings	\$39.71/hr. \$38.96/hr.*	District	7/1/19	8/31/19	Not to exceed 10 hours
Katherine Van Ness	Appoint	OT Evaluations & CST Summer Meetings	\$44.55/hr. \$43.28/hr.*	District	7/1/19	8/31/19	Not to exceed 5 hours
Victoria Wermert	Appoint	Speech Evaluations & CST Summer Meetings	\$40.87/hr. \$40.09/hr.*	District	7/1/19	8/31/19	Not to exceed 7 days**
Joleen Wiggins	Appoint	Speech Evaluations & CST Summer Meetings	\$40.14/hr. \$39.38/hr.*	District	7/1/19	8/31/19	Not to exceed 7 days**

* 2018-2019 Current Salary

**7.25 hrs. equals 1 day

I. CURRICULUM WRITING 11-000-221-104-201

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Maximum Hours
Maria Clarizio	Appoint	Advanced Sports & Entertainment Journalism	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	40 hours
Kelsey Crowe	Appoint	French, Grades 6/7	\$38.16/hr. \$39.21	JTMS	7/1/19	6/30/20	10 hours
Rachel Decker	Appoint	Technology, Grades 3-5	\$38.16/hr. \$39.21	Stanlick	7/1/19	6/30/20	20 hours
Nanette Fandino-Diaz	Appoint	Spanish 4 CP/Honors	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	20 hours

Nanette Fandino-Diaz	Appoint	Spanish 5 CP	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	20 hours
Nanette Fandino-Diaz	Appoint	AP Spanish	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	20 hours
Chad Flynn	Appoint	Piano/Keyboard Lab CP	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	20 hours
Amy Garcia	Appoint	American Sign Language 1 CP	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	20 hours
Amy Garcia	Appoint	American Sign Language 2 CP	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	20 hours
Amy Garcia	Appoint	American Sign Language 3 CP	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	20 hours
Daniel Gugger	Appoint	Introduction to Studio Recording CP	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	10 hours
Francis Kelly	Appoint	Spanish, Grades 3-5	\$38.16/hr. \$39.21	White Rock	7/1/19	6/30/20	20 hours
Christine Lyons	Appoint	Spanish, Grades 6/7	\$38.16/hr. \$39.21	JTMS	7/1/19	6/30/20	6.66 hours
Aleyna Mannerberg	Appoint	AP Computer Science A	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	40 hours
Kimberly Moss	Appoint	ESL, Grades K-2	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	20 hours
Kimberly Moss	Appoint	ESL, Grades 3-5	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	20 hours
Kimberly Moss	Appoint	ESL, Grades 6-8	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	20 hours
Kimberly Moss	Appoint	ESL, Grades 9-12	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	20 hours
Amy Musibay	Appoint	Fundamentals of Communication	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	10 hours
Marybeth Neuschatz	Appoint	French, Grades 6/7	\$38.16/hr. \$39.21	JTMS	7/1/19	6/30/20	10 hours
Marybeth Neuschatz	Appoint	French 1 CP/Grade 8	\$38.16/hr. \$39.21	JTMS	7/1/19	6/30/20	20 hours
Marybeth Neuschatz	Appoint	French 2 CP/Honors	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	10 hours
Marybeth Neuschatz	Appoint	French 3 CP/Honors	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	10 hours
Kirsten Parra	Appoint	Spanish 2 CP/Honors	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	20 hours
Kirsten Parra	Appoint	Spanish 3 CP/Honors	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	20 hours
Cara Schwimer	Appoint	Fundamentals of Communication	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	10 hours
Christine Sell	Appoint	Spanish, Grades K-2	\$38.16/hr. \$39.21	Stanlick	7/1/19	6/30/20	20 hours
Katherine Vera-Mena	Appoint	Spanish, Grades 6/7	\$38.16/hr. \$39.21	JTMS	7/1/19	6/30/20	6.66 hours
Katherine Vera-Mena	Appoint	Spanish 1 CP/Grade 8	\$38.16/hr. \$39.21	JTMS	7/1/19	6/30/20	10 hours
Jennifer Vicente-Mora	Appoint	Spanish, Grades 6/7	\$38.16/hr. \$39.21	JTMS	7/1/19	6/30/20	6.66 hours
Jennifer Vicente-Mora	Appoint	Spanish1 CP/Grade 8	\$38.16/hr. \$39.21	JTMS	7/1/19	6/30/20	10 hours
Kathleen von Essen	Appoint	French 2 CP/Honors	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	10 hours
Kathleen von Essen	Appoint	French 3 CP/Honors	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	10 hours
Kathleen von Essen	Appoint	French 4 CP/Honors	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	20 hours
Kathleen von Essen	Appoint	AP French	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	20 hours
Nicole Wildermuth	Appoint	Life Skills Lab	\$38.16/hr. \$39.21	JTHS	7/1/19	6/30/20	20 hours

J. SUMMER STAFF APPOINTMENTS

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Anthony Szwartz	Appoint	Summer Technology	\$13/hr.	JTHS	6/26/19	8/30/19	

MOTION: Mrs. Small	SECOND: Mr. Natale			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli				X
Mr. Millar				X
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth	X		*I.36	

**Mrs. Wildermuth abstained from agenda item L.1, Section I, Line 36*

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Poulas, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.12, as described below:

- M.1** Motion to **rescind student placement** for the 2018-2019 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
5209290257	DayTop Academy	\$9,796.40	5/3/19

- M.2** Motion to **approve student placement** for the **2018-2019** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
4455977992	Calais School	\$18,956.70	4/1/19-6/30/19
2155349853	PG Chambers School	\$9,272.64	5/20/19-6/30/19

7785757611	Lake Drive Itinerant Services	\$1,470.00	5/20/19-6/30/19
6098022474	Legacy Treatment	\$9,773.20	4/1/19-6/30/19
1910590123	Cornerstone Day School	\$7,696.60	6/3/19-6/30/19

- M.3** Motion to approve **tuition students received** for the **2018-2019** school year, as indicated below plus related services as needed:

Student	School	Annual Tuition	Effective
6707717685	Plainfield School District	\$20,120.00	9/1/18-11/9/18
9668905021	Plainfield School District	\$17,601.00	9/1/18-11/9/18
2812457817	Plainfield School District	\$14,152.00	9/1/18-11/9/18
8083379001	Plainfield School District	\$18,570.00	9/1/18-11/9/18
2729192010	Plainfield School District	\$16,599.00	9/1/18-11/9/18

- M.4** Motion to Approve the following Completed Curricula, aligned to 2017 NJSLs:

- Environmental Academy: Honors Climate Change Biology
- Environmental Academy: Honors Field Ecology & Global Issues in Sustainability

- M.5** Motion to Approve Curriculum Revision:

- AP Biology
- AP Physics 1
- Library Media, Grades K-12
- Science, Grade K

- M.6** Motion to approve the following **Day Field Trips**:

School/Group/Activity	Location
JTHS, Engineering Class Field Trip	Wharton, NJ
JTMS, Tri-M Students, Instrument Demo for Grade 3	Wharton, NJ
Milton School, Grade K Orientation for Grade 1 Field Trip	Oak Ridge, NJ
Briggs School, Grade 2 Orientation for Grade 3 Field Trip	Wharton, NJ
Stanlick School, Grade 5 Orientation for Grade 6 Field Trip	Oak Ridge, NJ
JTMS, Tri-M Students, Instrument Demo for Grade 3	Oak Ridge, NJ
White Rock School, Grade 5 Orientation for Grade 6 Field Trip	Oak Ridge, NJ

- M.7** Motion to approve the following **Overnight Field Trips**:

School/Group/Activity	Location
JTHS, FBLA National Leadership Conference	San Antonio, TX

- M.8** Motion to approve agreement with Essex Regional Education Services Commission to collaborate in the McKinney-Vento Education of Homeless Children and Youth Program for the 2019-2020 school year.

- M.9** Motion to approve the Annual Statement of Assurance for the **District Comprehensive Equity Plan** for years 2019-2022.

- M.10** Motion to amend the 2019-2020 Student Calendar (*Appendix C*).

- M.11** Motion to approve the following evaluation tools for certificated personnel for the 2019-2020 School year:

Position	Evaluation Tool
Superintendent	New Jersey School Boards Association
Assistant Superintendent	Multidimensional Leadership Performance Rubric (2013)
Principals and Assistant Principals	LoTi, New Jersey
Directors of Guidance & Athletics/Health/PE	LoTi, New Jersey
Director of Special Services	Special Services, Johnson Cty. & Surrounding Schools
Supervisors	JTPS (2015)
Teachers	Danielson (2011)
Library/Media Specialist	Danielson (2 nd Edition)
School Counselor	National School Counselors Association
School Nurse	Danielson (2 nd Edition)
School Psychologist	Danielson (2 nd Edition)
School Transition Coordinator	CMSD Teacher Development & Evaluation System
Social Worker	Danielson (2 nd Edition)
Therapeutic Specialists	
• Athletic Trainer	
• Learning Disabilities Teacher Consultant	Danielson (2 nd Edition)

- Occupational Therapist
- Physical Therapist
- Speech/Language Pathologist

M.12 Motion to affirm Superintendent's recommendation on Harassment, Intimidation and Bullying findings reported for March 18, 2019 through April 29, 2019

BE IT RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

MOTION: Mrs. Poulas	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli				X
Mr. Millar				X
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth	X			

N. POLICY COMMITTEE

Motion by Mrs. Small, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve motions N.1 and N.2, as described below:

N.1 Motion to approve the **First Reading** of the following (*copy available for review*)

File Code	Title	Action
P 3282	Use of Social Networking Sites	New
P 4282	Use of Social Networking Sites	New
P 5240	Tardiness	Revised
R 5240	Tardiness	New
R 8600	Student Transportation	Revised

N.2 Motion to approve the **Second Reading** of the following (*copy available for review*)

File Code	Title	Action
R 5530	Substance Abuse	(R)
R 5600	Student Discipline/Code of Conduct	(R)
P 8454	Management of Pediculosis	(N)
P 8600	Transportation	(R)

MOTION: Mrs. Small	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli				X
Mr. Millar				X
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth	X			

O. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidences (HIB) for the period of April 29, 2019 through May 20, 2019.

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0
Stanlick	2	0	1
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	0	0	0
JTMS	2	0	0
JTHS	2	0	0

Enrollment as of 4/30/19:

	April 2018	April 2019
Grades Pre-K-2	635	617
Grades 3-5	629	612
Total Elementary	1,264	1,229
Grades 6-8	759	733
Grades 9-12	986	977
GRAND TOTAL	3,009	2,939
Tuition students received	6	1
Out-of-district placement	30	34

P. COMMUNICATIONS

- None

Q. OLD BUSINESS

- None

R. NEW BUSINESS

- Mr. Stewart proposed the Board adopt a funding resolution to present at the next Delegate's Assembly in October.

S. PUBLIC COMMENTS

- None

T. BOARD MEMBER COMMENTS

- Mrs. Gould congratulated the students for the Minecraft/CAD presentation this evening, noting it was very impressive.
- Mr. Natale remarked that volunteers are still needed for the HS/MS PTA carnival.
- Mrs. Small noted she is impressed with the student initiative and gave kudos to the Middle School Guidance Counselors on their RAMP Certification.
- Mr. Stewart noted it was a mutually beneficial to the student/teacher and gave kudos to the Middle School Guidance Counselors as well.
- Mr. Wasserman welcomed Mr. Nicholas and acknowledged the Bus Drivers deserve a lot of applause.
- Mrs. Wildermuth commented that these types of presentations make her proud to be from Jefferson. She also stated the thrift shop is seeking donations and congratulated all that participated in the Unified Track meet.

U. CLOSED SESSION

Motion by Mrs. Small, seconded by Mr. Natale, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 20th day of May, 2019 at 8:34 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve Personnel and student disciplinary matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 8:57 PM.

V. ADJOURN

Motion by Mrs. Gould, seconded by Mr. Stewart that the meeting adjourn at 8:57 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	# of Miles	Mileage Rate	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses (not including parking/tolls/misc. fees)
Carroll, Siobhan	June 30-July 2	Boston, MA	ASCA Annual Conference	\$329.00	Own	474	\$0.31	\$169.45	2	\$71.00	2.5	\$ 653.44
Ellingsen, Kari	June 30-July 2	Boston, MA	ASCA Annual Conference	\$329.00	Own	474	\$0.31	\$169.45	2	\$71.00	2.5	\$ 653.44
Fernandes, Michael	June 24-27	Las Vegas, NV	National Athletic Trainers' Association 70 th Clinical Symposium and Expo	\$325.00	\$360.00	20	\$0.31	\$60.00	3	\$61.00	3.5	\$ 1,078.50
Mafeo-Spitzer, Meredith	May 22	Monroe Twp., NJ	Preparing for Special Education Mediation and Due Process, Section 504 Explained, Special Education Law	\$150.00	Own	142	\$0.31	-	-	-	-	\$ 194.02
Russo, Christina	Aug. 5-8	Madison, NJ	AP Summer Institute 2019	\$895.00	Own	188	\$0.31	-	-	-	-	\$ 953.28
Rusynko, Oksana	June 30-July 2	Boston, MA	ASCA Annual Conference	\$329.00	Own	474	\$0.31	\$169.45	2	\$71.00	2.5	\$ 653.44

All Meals are prorated 75% on travel days

Appendix B

STATE CONTRACT VENDOR REPORT

VENDOR NAME	CONTRACT #	EXP. DATE
ACCU SCAN	MRESC 16/17-48	6/30/2020
AMERICAN MOBILE GLASS	T-0084/40175	10/31/2019
APPLE COMPUTER INC - Certain Items	ESCNJ 18/19-67	5/12/2021
ATLANTIC COMMUNICATION ELECTRO INC	T-0109/83917	4/30/2020
B & H FOTO & ELECTRONIC CORP.	HCESC-CAT 18-02	4/15/2020
BUS PARTS WAREHOUSE	T-2085	8/9/2019
CAROLINA BIOLOGICAL SUPPLY CO	HUNTERDON - CAT-16-01	2/10/2020
CAROUSEL INDUSTRIES OF NO. AMERICA INC.	M-0483/89968	3/31/2020
CDW GOVERNMENT INC.	ESCNJ 18/19-03	6/30/2020
CITY FIRE EQUIPMENT CO. INC.	MORRIS #13A	6/30/2019
COMMERCIAL INTERIORS DIRECT INC	MRES14/15-64	6/4/2019
CONSOLIDATED MOTOR OILS INC	T-0097/81517	5/29/2019
CORE MECHANICAL INC.	T-1372	2/28/2020
CRAFTMASTER HARWARE LLC	T-2981/87238	7/31/2019
DAVID WEBER OIL COMPANY	T-0963/80762	1/24/2020
DAVID WEBER OIL COMPANY	T-0097/81519	5/29/2019
DELL MARKETING LLP	M-0483/89967	3/31/2020
DFFLM LLC	MCCPC 15C	10/31/2019
DOVER BRAKE & CLUTCH	T-2085	8/9/2019
EPLUS TECHNOLOGY INC	HUNTERDON #18-02	4/15/2020
FALCON AUTO PARTS	T-2085/42093	8/9/2019
FASTENAL	M-0002/79873	6/30/2019
FIBAR SYSTEMS	MORRIS #42	6/30/2019
FISHER & SON COMPANY INC OF PA	MCCPC #42	6/30/2019
GENERATIONS ELECTRICAL	HCESC CAT 19-07	4/19/2021
GILLESPIE GROUP INC	MRESC 14/15-79	6/30/2019
GOVCONNECTION INC.	M-0483/89974	3/31/2020
GRAINGER INC.	M-0002/79875	6/30/2019
GRIFFITH-ALLIED TRUCKING LLC	G-0077/44806	6/30/2023
HAYDEN'S TOWING & REPAIRS	T-2171/82495	6/30/2019
HERTZ FURNITURE SYSTEMS LLC	MRESC 17/18-16	7/1/2019
HOME DEPOT INC.	M-8001	12/31/2021
HOOVER TRUCK CENTERS INC.	T-2085	8/9/2019
IN-LINE AIR CONDITIONING CO. INC.	MRESC 15/16-58	3/17/2020
INSIGHT PUBLIC SECTOR INC.	M0003/89853	6/30/2020
JOHNSTON G.P. INC.	T-1316/80802	1/31/2020
JOHNSTONE SUPPLY - WHIPPANY	T-0537/41605	5/31/2019
K & S MUSIC	ESCNJ 17/18-52	6/4/2020
KENVIL POWER EQUIPMENT INC.	ESCNJ 18/19-25	2/21/2021
FRED BEAN PARTS INC.	T-2085	8/9/2019
LEISURE SPORTING GOODS	T-0118/40743	4/30/2019
LENOVO (UNITED STATES) INC	M-0483	3/31/2020
MAGIC TOUCH CONSTRUCTION CO., INC.	MRESC 16/17-19	6/30/2019
MANHATTAN WELDING COMPANY INC.	HUNTERDON - SER11D	11/1/2019
Boiler Maintenance & Repair	MRESC 15/16-52	1/17/2020
Boiler Maintenance & Repair	HUNT #SER 12B2	11/1/2019
MC GUIRE CHEVROLET/CADILLAC	T-2760/79155	7/25/2019
MUSIC DEN/GT MUSIC INC.	HUNT-CAT/SER-18-03	1/13/2020
NATIONAL TERMINAL INC	T-1845/82768	5/31/2019
NEOPOST	T-0200/41267	4/14/2020
NICKERSON CORPORATION	MRESC - Various	
NORTHEAST JANITORIAL SUPPLY INC.	MRESC 17/18-47	1/21/2020
NORTHEAST JANITORIAL SUPPLY- maint. equip	ESCNJ 18/19-35	1/22/2021
ONE SOURCE OF NEW JERSEY LLC	T-2085/42119	8/19/2019
OPDYKE'S SALES & SERVICE	T-2085	8/9/2019

Appendix B

OPEN SYSTEMS INTEGRATORS INC.	MRESC 15/16-70	4/28/2020
POWER PLACE INC.	ESCNJ 18/19-25.	2/21/2021
PROMEDIA TECHNOLOGY SERV INC	M-0483/89968	3/31/2020
PUBLIC SEWER SERVICE	Ed-data 8528	12/1/2019
REED & PERRINE SALES INC. - Farm, Lawn Garden	T-0170/89408	7/31/2019
Calcium Chloride in Bags	MCCPC #31	12/31/2019
RICCARDI BROTHERS INC.	ESCNJ 16/17-56	2/23/2020
RIDDELL SPORTS GROUP INC/Reconditioning	ESCNJ 18/19-24	9/3/2020
ROBERT H. HOOVER & SON INC.	ESC 18/19-31	12/1/2019
ROUTE 23 AUTO MALL - Light Duty Parts	T-2760/T-2085	7/25/2019-8/9/19
ROUTE 23 AUTOMALL - Utility Vehicles	MCCPC 15C	10/31/2019
SHI INTERNATIONAL	M-0003/89851	6/30/2020
SHINDLER ELEVATOR COMPANY	T2946/85649	9/30/2019
STORE TRACTOR COMPANY	T-2187	2/16/2020
SUBURBAN PROPANE LLP	T-0108/79926	6/30/2019
TELE-MEASUREMENTS INC.	HUNT CAT-19-06	4/9/2021
TEXTRON INC./EZ-GO	ESCNJ 18/19-25	2/21/2021
TILCON NEW YORK INC	T-0142/87740	10/31/2019
TONY SANCHEZ LTD	T-2108/89306	7/20/2019
TRI-STATE LED	ESCNJ 18/19-39	1/21/2021
TREE KING INC.	MORRIS #18	12/31/2019
VERIZON WIRELESS	T-216A	8/31/2019
WASAK INC.	T-0154/42247	9/30/2019
WATER DYNAMICS INC.	T-0154	9/30/2019
WEATHERPROOFING TECHNOLOGIES INC.	ESCNJ/AEPA IFB #017-F	2/29/2020
WHIBCO OF NEW JERSEY INC.	MORRIS #33	12/31/2019
WOLFINGTON BODY CO INC	T-2085	8/9/2019
WURTH USA INC.	T-2085/42210	8/9/2019

Jefferson Township Public Schools

Student Calendar 2019–2020

JULY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER

S	M	T	W	T	F	S
				5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

NOVEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JANUARY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

MARCH

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MAY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER

2	Labor Day
5	First Day of School
30	Rosh Hashanah-Schools Closed

OCTOBER

9	Yom Kippur-Schools Closed
14	Columbus Day-Schools Closed
22	Early Dismissal-Staff P.D.

NOVEMBER

7 & 8	NJEA Convention-Schools Closed
27	Early Dismissal
28 & 29	Thanksgiving Recess-Schools Closed

DECEMBER

20	Early Dismissal
23 - 31	Holiday Recess-Schools Closed

JANUARY

1	Holiday Recess-Schools Closed
20	MLK, Jr. Day-Schools Closed

FEBRUARY

4	Early Dismissal-Staff P.D.
17	Presidents' Day-Schools Closed

MARCH

10	Early Dismissal-Staff P.D.
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APRIL

6-10	Spring Break-Schools Closed
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MAY

5	Early Dismissal-Staff P.D.
25	Memorial Day-Schools Closed

JUNE

17-19 & 22	Early Dismissal-MS & HS only
22	Middle School Promotion
23	High School Graduation
23	Last Day of School-Early Dismissal All Grades

AUGUST

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

OCTOBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

DECEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

APRIL

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JUNE

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

This school calendar provides for 186 days, which satisfies the State minimum of 180 days and allows for up to six emergency closing days. If the number of emergency closing days used is either more or less than six, the calendar will be adjusted accordingly. If additional school days must be scheduled, they will be made up as follows: November Teachers' Convention (when canceled), April 6-10, beginning with the 6th, and June, beginning with the 24th. If all emergency closing days are not used prior to April 1st, schools will be closed, starting with May 22, 21, 20, 19, and 18. Please note that one emergency closing day will remain in the calendar through the end of the school year.

BOE Approved: May 20, 2019