

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, June 14, 2021 6:00 PM (Closed Session) – 7:00 PM (Regular Session)

Jefferson Township High School Auditorium

A. Mr. Millar, called the meeting to order at 7:12 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL:**

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mrs. Perez	_____ Vacancy	<u>Aye</u> Mr. Millar, <i>President</i>

D. **CLOSED SESSION**

Motion by Mr. Stewart, seconded by Mr. Natale, that the Board of Education adopt the following resolution:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Absent*</u> Mrs. Wildermuth (<i>*Arrived @ 6:30</i>)
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mrs. Perez	_____ Vacancy	<u>Aye</u> Mr. Millar, <i>President</i>

BE IT RESOLVED, by the Jefferson Township Board of Education on this 14th day of June, 2021 at 6:03 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:02 PM.

E. **STUDENT END OF YEAR AWARDS**

- Ms. Margaret Widgren, Middle School Principal and Mr. Kevin Lipton, High School Principal presented the Excelsior and Summa Awards.
- Mr. Kevin Lipton, High School Principal presented the Valedictorian & Salutatorian awards.

- Mrs. Jeanne Howe, Superintendent and Mr. Matthew Millar, Board President presented awards to the 2020-2021 District Retirees.

F. APPOINTMENT TO FILL BOARD VACANCY

Motion by Mr. Natale, seconded by Mr. Stewart, to appoint Mr. Dylan Terpstra to the unexpired term through the next Reorganization meeting of the Jefferson Township Board of Education.

Aye Mrs. Gould

Aye Mrs. Small

Aye Mrs. Wildermuth

Aye Mr. Natale

Aye Mr. Stewart

Aye Mrs. Poulas, *Vice President*

Aye Mrs. Perez

 Vacancy

Aye Mr. Millar, *President*

The Oath of Office will be administered at the July 19, 2021 Board of Education meeting, following completion of the required fingerprinting and background checks.

G. SUPERINTENDENT'S REPORT

- Mrs. Howe presented the Good News and Progress in Our Schools.

H. PRESENTATIONS AND PUBLIC HEARING FOR ARP ESSER FUNDING

- Mr. Matthew Giacobbe, Esq., Cleary, Giacobbe, Alfieri Jacobs, LLC presented the Board Member Refresher Training.
- Mrs. Jeanne Howe, Superintendent presented the District Vision and Mission Statements.
- Mrs. Jeanne Howe, Superintendent presented the Safe Return Plan & ARP ESSER Funding.

I. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

- An audience member requested the opportunity to review the return to school plan.
- An audience member noted they would like to see more funding applied to learning acceleration.
- Several audience members noted their opinion that the Safe Return Plan should be reviewed more frequently than every 6 months.
- Several people requested information about the members of the Return to School committee.
- An audience member noted their appreciation for the Board and Administration.
- An audience member inquired about the HVAC in the schools.

J. COMMITTEE REPORTS

- **Building Needs and Finance Committee** - Mrs. Wildermuth reported the Committee met on June 1, 2021 and discussed a follow up on classroom cleanliness, capital projects, HS Fire Alarm proposal update, Preschool Playgrounds, Preschool tuition, possible dedication of MS Media Center, budget update, June 30 Reserve Account Deposits, ARP ESSER (aka ESSER III) Funding, Food Service Renewal, Part-Time Secretaries, cost to implement the Mentoring Program, Benefits Open Enrollment, use of Milton School, bathroom occupancy restrictions at high school, travel quarantine requirements, and HS/MS Graduation. Mrs. Gould inquired if the costs of the secretary and playground were considered when discussion of closing Milton school were taking place.
- **Personnel and Policy Committee** - Mrs. Small noted the Committee met on June 9, 2021 and discussed open positions in district, a proposed rate increase for summer custodial & technology help, part-time secretaries, 2021-2022 District PDP & Mentoring Plan, Elementary Principal responsibilities, SY 2021-2022 staff transfers on May agenda, hiring requirements for

Supervisor of Social Studies, Related Arts, & Technology Education, and policy and regulation schedules.

K. MINUTES OF MEETINGS

Motion by Mrs. Poulas, seconded by Mr. Stewart, that the minutes of the following meetings be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mrs. Perez	<u> </u> Vacancy	<u>Aye</u> Mr. Millar, <i>President</i>

May 17, 2021 Regular Meeting Minutes
May 26, 2021 Special Minutes

May 17, 2021 Executive Meeting Minutes
May 26, 2021 Special Closed Session Minutes

L. ANNUAL APPOINTMENTS

Motion by Mrs. Poulas, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.24, as described below

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mrs. Perez	<u> </u> Vacancy	<u>Aye</u> Mr. Millar, <i>President</i>

- L.1** Motion to approve the appointment of Bridge Medical Center, P.A. as School Medical Inspector of Record, per agreement, for the 2021-2022 school year, at a fee of \$25,500.
- L.2** Motion to approve the appointment of Bollinger Insurance, Student Accident Insurance Agent of Record for the 2021-2022 school year, at a fee of \$50,763.
- L.3** Motion to approve the appointment of TSA Consulting Group, Inc., third party administrator for the eligible annuity plans for the 2021-2022 school year.
- L.4** Motion to appoint Rita Oroho Giacchi to serve as Board Secretary for the 2021-2022 school year, pursuant to 18A:17-5.
- L.5** Motion to appoint Rita Oroho Giacchi, Board Secretary/Business Administrator as the Qualified Purchasing Agent and Public Agency Compliance Officer and authorizing her to prepare advertisements, advertise for and receive bids and award contracts pursuant to N.J.S.A. 18A:18A-3a, 7a and 37a for the 2021-2022 school year.
- L.6** Motion to appoint Rita Oroho Giacchi as Custodian of Records for the 2021-2022 school year.
- L.7** Motion to appoint Christopher Hiben as Chemical Hygiene Officer for the 2021-2022 school year.
- L.8** Motion to appoint Nicholas Serignese as PEOSHA Officer for the 2021-2022 school year.
- L.9** Motion to appoint Nicholas Serignese as Asbestos Management Coordinator for the 2021-2022 school year.

- L.10** Motion to appoint Nicholas Serignese as Indoor Air Quality Coordinator for the 2021-2022 school year.
- L.11** Motion to appoint Nicholas Serignese or designee as Integrated Pest Management Coordinator for the 2021-2022 school year.
- L.12** Motion to appoint William K. Eagen to serve as Treasurer of School Monies for the 2021-2022 school year.
- L.13** Motion to appoint Nicholas Serignese as Right to Know Officer for the 2021-2022 school year.
- L.14** Motion to appoint Josephine Ramirez as 2021-2022 District Educational Stability Liaison - Child Welfare Liaison.
- L.15** Motion to appoint Josephine Ramirez as district Homeless Liaison and NJ Department of Children and Families Coordinator for the 2021-2022 school year.
- L.16** Motion to appoint Josephine Ramirez as Affirmative Action Officer for the 2021-2022 school year.
- L.17** Motion to appoint Josephine Ramirez as 504 Compliance Officer for the 2021-2022 school year.
- L.18** Motion to appoint Roger Jinks, Jr. as designated School Safety Specialist for the 2021-2022 school year.
- L.19** Motion to approve and submit the Lead Testing Statement of Assurance for the 2021-2022 school year.
- L.20** Motion to approve the New Jersey Department of Education designated Chart of Accounts as the minimum Chart of Accounts for use in the district, and

BE IT FURTHER RESOLVED, that the business office is authorized to add additional sub account designation (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED, that the Superintendent is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

- L.21** Motion to approve the following companies to be designated as official Tax Shelters for the 2021-2022 school year:

AIG/Valic	AXA Equitable	ABMM Financial	
Lincoln Investment Planning	Security Benefit Group	The Legend Group	Vanguard

- L.22** Motion to adopt, based on the recommendation of the Superintendent of Schools, the existing Pre-K - 12 curricula, assigned textbooks, co-curricular clubs and programs aligned to the 2017 NJ Student Learning Standards for the Jefferson Township School District until such time that this Board amends the same.

L.23 Motion to approve the following School Student Activity Account lists for Jefferson Township Schools for the 2021-2022 School Year:

Jefferson Township High School	Jefferson Township Middle School
White Rock School	Arthur Stanlick School
Cozy Lake School	Ellen T. Briggs School

L.24 Motion to approve resolution, as described below:

Pursuant to PL 2015, Chapter 47, the Jefferson Township Board of Education intends to renew, award, or permit to expire the attached list of professional contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. (*Appendix B*)

M. FINANCE AND BUILDING NEEDS

Motion by Mrs. Wildermuth, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.19, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mrs. Perez	_____ Vacancy	<u>Aye</u> Mr. Millar, <i>President</i>

M.1 Motion to approve the submission of the Certification of Implementation to the Department of Education for the Corrective Action Plan developed as a result of the 2019-2020 Audit.

M.2 Motion to approve the **purchase order** list dated May 2021 in the amount of \$ **1,017,134.97** (including Referendum related purchase orders totalling \$**6,720.00**).

M.3 Motion to approve the **check register** as of May 2021 in the amount of \$**4,482,223.02**.

Fund	Amount
General Fund (10)	4,319,227.83
Special Revenue Funds (20)	156,495.19
Referendum Fund (30)	6,500.00
Total	4,482,223.02

M.4 Motion to approve the **vendors' bills** list for release on or after June 14, 2021, in the amount of **\$617,721.50**.

M.5 Motion to approve the funds **transfers** in the 2020-2021 Fiscal Year, dated May 2021 in the amount of **\$407,351.05**.

M.6 Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, that as of May 31, 2021, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

M.7 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of April 30, 2021, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the

appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- M.8** Motion to approve resolution authorizing renewal of agreement with Pomptonian, Inc., as described below:

Be it resolved that the Jefferson Township Board of Education "SFA" accepts the Food Service Management proposal from The Pomptonian, Inc. "FSMC" for the food service operation for 2021-2022.

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$65,775.00 to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of \$6,577.50 per month as a cost of operation. The SFA guarantees the payment of such costs and fees to the FSMC.

As a result of the uncertainties during the pandemic, there is no guaranteed operating result for the 2021-2022 school year.

- M.9** Motion that the Jefferson Township Board of Education approve a contract with Zebra Pay and the deposit of funds into an Zebra Pay trust account to Athletic Officials from July 1, 2021 through June 30, 2022.
- M.10** Motion to approve the expanded use of rSchools to collect participation fees for athletics & extracurricular activities from July 1, 2021 through June 30, 2022.
- M.11** Motion to approve Interlocal Vehicle Sale Agreement to auction two school buses between the Hunterdon County Educational Services Commission and the Jefferson Township Board of Education.
(Appendix C)
- M.12** Motion to approve refund in the amount of 25% of the tuition amount paid for students participating in the Preschool Inclusion program for the 2020-2021 school year.
- M.13** Motion to approve Bus Stop Agreements between the Jefferson Township Board of Education and the following day care facilities for the 2021-2022 school year. *(copies available for review)*

Alpine Montessori
Country Day School
Elements of Learning
First Impressions

Jefferson Child Care & Education Center
Loving & Learning
My School
Quality Time

- M.14** Motion to approve the addition to the School Student Activity Account lists for Jefferson Township High School, as described below:

Activity Account Sub-category
Class of 2025

- M.15** Motion to approve the revised proposal from Parette Somjen Architects, LLC to provide professional services for the Jefferson Township High School Fire Alarm System Upgrade project for a flat fee \$88,000, not inclusive of reimbursable fees that will be billed separately, not to exceed

\$4,500, pursuant to a significant increase in the scope of the project to include a full system replacement. This project will be funded with proceeds from the 2018 Referendum.

M.16 Motion to authorize a withdrawal from the Capital Reserve Account in the amount of \$75,000 to purchase and install preschool playgrounds at the Cozy Lake and Ellen T. Briggs Schools.

M.17 **WHEREAS**, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Jefferson Board of Education wishes to transfer unexpended appropriations from the general fund into a **Capital Reserve** account at year end, and

WHEREAS, the Jefferson Board of Education has determined that an amount not to exceed \$2,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Jefferson Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

M.18 **WHEREAS**, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Jefferson Board of Education wishes to transfer unexpended appropriations from the general fund into a **Maintenance Reserve** account at year end, and

WHEREAS, the Jefferson Board of Education has determined that an amount not to exceed \$1,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Jefferson Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

M.19 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Appendix A, are attending the named professional development seminar at such identified venues; and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

BE IT FURTHER RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

N. PERSONNEL

Motion by Mrs. Small, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions N.1. through N.4., as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mrs. Perez	_____ Vacancy	<u>*Aye</u> Mr. Millar, <i>President</i>

****Mr. Millar Abstained from voting on Agenda Item N.1.***

- N.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL							
A. ADMINISTRATIVE							
Name	Nature of Action	Position/Control Number	Salary	Loc.	Date Effective	Date Termin.	Discussion
Conor Devine 11-000-221-104-200	Appoint	K-12 Supervisor of Social Studies, Fine Arts and Technology Education 25-90-92/bxe	\$101,000	District	7/1/21	6/30/22	Replacing D. Papa
Conor Devien 11-000-221-104-200	Appoint	STEM Academy	\$2,000	District	7/1/21	6/30/22	Academy stipend
Derek Sica	Appoint	Multimedia, Broadcasting, Journalism Academy	\$2,000	District	7/1/21	6/30/22	Academy stipend
Daniel Papa 11-000-221-104-200	Cancel Rescind	K-12 Supervisor of Social Studies, Fine Arts and Technology Education 25-90-92/bxe		District	7/1/21	6/30/22	
Daniel Papa	Rescind	Multimedia, Broadcasting Journalism Academy STEM Academy	\$2,000 \$2,000		7/1/21	6/30/22	Rescind academy stipends

***Requires mentoring**

B. INSTRUCTIONAL

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Luis Cedeno 11-000-219-104-005 11-000-219-104-008	Appoint	School Psychologist (LTS) 10-50-50/aag (.40) School Psychologist (LTS) 10-80-80/add (.60)	MA Step 1	\$57,215	Cozy Lake JTHS	9/1/21	6/30/22	Replacing #2970 Pending Certification
Christine Cocca 11-000-213-101-008	Appoint	School Nurse (.49) 10-80-80/bxo	BSN Step 7	\$28,383.25	JTHS	9/1/21	6/30/22	Replacing M. Sauer
Kevin Cuddy 11-130-100-101-007	Appoint	Social Studies Teacher 10-70-70/ape	BA Step 1	\$55,015	JTMS	9/1/21	6/30/22	Replacing M. Dunbar Pending Certification
Kathryn Pietrowski 11-000-219-104-000	Appoint	Behaviorist 10-90-92/add	MA+15 Step 12	\$66,856	District	9/1/21	6/30/22	New Position Budgeted
Karen Staples 11-000-218-214-290	Appoint	School Counselor (LTS) 10-80-80/acj		\$275.08/ diem	JTHS	9/1/21	12/24/21	Replacing #2352 Over 60 days
Tracey Autrey 11-120-100-101-003	Assignment Change	Elementary Teacher 10-30-30/agp			Briggs	9/1/21	6/30/22	Grade 1
Jamie Baker 11-110-100-101-005	Transfer/Account Code Change	Kindergarten Teacher 10-50-50/aga			Cozy Lake	9/1/21	6/30/22	
Halei Basket 11-214-100-101-006	Transfer/Account Code Change	ASD Teacher 10-60-60/aid			White Rock	9/1/21	6/30/22	
Stacey Bello 11-110-100-101-005	Transfer/Account Code Change	Kindergarten Teacher 10-50-50/agb			Cozy Lake	9/1/21	6/30/22	
Danielle Bikofsky 11-000-219-104-001	Transfer/Account Code Change	Speech Language Specialist 10-10-10/adm			Stanlick	9/1/21	6/30/22	
Susan Brusberg 11-214-100-101-003	Transfer/Account Code Change	Elementary Teacher 10-30-30/afa			Briggs	9/1/21	6/30/22	
Patricia Calandrillo 11-215-100-101-003	Transfer/Account Code Change	Preschool Teacher 10-30-30/afb			Briggs	9/1/21	6/30/22	
Nicole Caraturo 11-120-100-101-006	Transfer/Account Code Change	Elementary Teacher 10-60-60/aha			White Rock	9/1/21	6/30/22	
Kelsey Crowe 11-130-100-101-007 11-240-100-101-000	Account Code Change	Teacher of French (.80) 10-70-70/apo Teacher of ESL (.20) 10-70-70/apm			JTMS	9/1/21	6/30/22	Change to FTE
Meredith Cruz 11-000-219-104-005 11-000-219-104-003	Account Code Change	School Social Worker 10-50-50-aad(.80) 10-30-30/abc (.20)			Cozy Lake Briggs	9/1/21	6/30/22	Change to FTE/ Location
Jessica Dietz 11-204-100-101-003	Transfer/Account Code Change	Special Education Teacher 10-30-30/afc			Briggs	9/1/21	6/30/22	
Bethany Dixon 11-000-219-104-005	Transfer/Account Code Change	Speech Language Specialist 10-50-50/ads			Cozy Lake	9/1/21	6/30/22	
Breanna Donlon 11-213-100-101-006	Transfer/Account Code Change	Special Education Teacher 10-60-60/aiv			White Rock	9/1/21	6/30/22	
Katrina Fairclough 11-213-100-101-003 11-230-100-101-001	Transfer/Account Code Change	Special Education Teacher (.89) 10-30-30/bvk Reading Teacher (.11) 10-10-10/ajm			Briggs Stanlick	9/1/21	6/30/22	Change to FTE and Assignment
Nicole Fastnacht 11-120-100-101-006	Transfer/Account Code Change	Elementary Teacher 10-60-60/ahb			White Rock	9/1/21	6/30/22	
Jenna Gloede 11-110-100-101-005	Transfer/Account Code Change	Kindergarten Teacher 10-50-50/agc			Cozy Lake	9/1/21	6/30/22	
Danielle Gorman 11-000-216-104-006	Transfer/Account Code Change	Speech Language Specialist 10-60-60/adq			White Rock	9/1/21	6/30/22	
Meg Gray-Revoredo 11-140-100-101-008 11-240-100-101-000	Account Code Change	Teacher of Spanish (.40) Teacher of ESL (.40) Teacher of Psychology (.20) 10-80-80/ass 10-80-80/aop 10-80-80/asl			JTHS	9/1/21	6/30/22	Change to FTE
Lorraine Herman 11-230-100-101-005 11-230-100-101-006	Transfer/Account Code Change	BSI Math Teacher 10-50-50/cby (.80) 10-60-60/ait (.20)			Cozy Lake White Rock	9/1/21	6/30/22	Change to FTE/ Location
Beth Hoffman 11-230-100-101-005 11-230-100-101-006	Transfer/Account Code Change	BSI Reading Teacher 10-50-50/cbz (.80) 10-60-60/aiu (.20)			Cozy Lake White Rock	9/1/21	6/30/22	Change to FTE/ Location
Danielle Honstetter 11-000-219-104-001 11-000-219-104-003	Account Code Change	School Psychologist 10-10-10/ada (.60) 10-30-30/abe (.40)			Stanlick Briggs	9/1/21	6/30/22	Change to FTE/ Location
Jodie Hunter 11-215-100-101-005	Transfer/Account Code Change	PSD Teacher 10-50-50/agd			Cozy Lake	9/1/21	6/30/22	
Lori Johansson 11-120-100-101-006	Transfer/Account Code Change	Elementary Teacher 10-60-60/ahc			White Rock	9/1/21	6/30/22	

Francis Kelly 11-120-100-101-006 11-120-100-101-005	Transfer/Account Code Change	Spanish Teacher 10-60-60/any (.60) 10-50-50/ana (.40)			White Rock Cozy Lake	9/1/21	6/30/22	Change to FTE/Location
Rebecca Keyser 11-230-100-101-001	Transfer/ Assignment Change	Reading Teacher 10-10-10/ajl			Stanlick	9/1/21	6/30/22	
Jessica Kirschner 11-120-100-101-001 11-120-100-101-006	Account Code Change	Teacher of Music (.50) 10-10-10/aoc Teacher of Music (.50) 10-60-60/afa			Stanlick White Rock	9/1/21	6/30/22	Change to FTE/ Location
Darlene McBride 11-215-100-101-005	Transfer/Account Code Change	Preschool Teacher 10-50-50/age			Cozy Lake	9/1/21	6/30/22	
Gabrielle Meade 11-120-100-101-001	Transfer/Account Code Change	Elementary Teacher 10-10-10/afa			Stanlick	9/1/21	6/30/22	
Stacy Milan 11-215-100-101-003	Transfer/Account Code Change	PSD Teacher 10-30-30/afd			Briggs	9/1/21	6/30/22	
Dana Millar 11-230-100-101-003 11-230-100-101-001	Transfer/Account Code Change	BSI Math Teacher 10-30-30/ajq (.60) 10-10-10/ajn (.40)			Briggs Stanlick	9/1/21	6/30/22	Change to FTE/Location
Kimberly Moss 11-240-100-101-000	Account Code Change	Teacher of ESL (.60) 10-10-10/aod Teacher of ESL (.20) 10-50-50/bbb Teacher of ESL (.20) 10-60-60/add			Stanlick Cozy Lake White Rock	9/1/21	6/30/22	Change to FTE/ Location
Eileen Murnane 11-110-100-101-005	Transfer/Account Code Change	Kindergarten Teacher 10-50-50/agf			Cozy Lake	9/1/21	6/30/22	
Kristen Oyen 11-214-100-101-005	Transfer/Account Code Change	Preschool Teacher 10-50-50/agg			Cozy Lake	9/1/21	6/30/22	
Sean Quinn 11-130-100-101-007 11-140-100-101-008	Account Code Change	Teacher of Spanish (.50) 10-70-70/aod Teacher of Spanish (.50) 10-80-80/abc			JTMS JTHS	9/1/21	6/30/22	Change to FTE
Suzanne Rodgers 11-000-219-104-005 11-000-219-104-007	Account Code Change	LDT-C 10-50-50/aaf (.40) 10-70-70/ada (.60)			Cozy Lake JTMS	9/1/21	6/30/22	Change to FTE/ Location
Justin Rothstein 11-120-100-101-006 11-120-100-101-001	Transfer/Account Code Change	Music Teacher 10-60-60/btm (.25) 10-10-10/aob (.24)			White Rock Stanlick	9/1/21	6/30/22	Change to FTE/ Location
Yolanda Sanchez 11-000-219-104-001 11-000-219-104-007	Account Code Change	School Social Worker 10-10-10/acv (.20) 10-70-70/car (.80)			Stanlick JTMS	9/1/21	6/30/22	Change to FTE/ Location
Niemah Scherlacher 11-000-219-104-001 11-000-219-104-003	Account Code Change	LDT-C 10-10-10/adf (.60) 10-30-30/abd (.40)			Stanlick Briggs	9/1/21	6/30/22	Change to FTE/ Location
Linda Segal 11-100-100-101-005	Transfer/Account Code Change	Kindergarten Teacher 10-50-50/agh			Cozy Lake	9/1/21	6/30/22	
Christine Sell 11-240-100-101-000	Account Code Change	Teacher of ESL (.80) 10-30-30/aju Teacher of ESL (.20) 10-10-10/aoc			Briggs Stanlick	9/1/21	6/30/22	Change to FTE/ Location
Cheryl Spencer 11-000-219-104-008	Transfer/Account Code Change	Speech Language Specialist 10-80-80/aab			JTHS	9/1/21	6/30/22	Change to Location
Lauren Sylvester 11-213-100-101-006	Assignment Change	Special Education Teacher 10-60-60/ais			White Rock	9/1/21	6/30/22	
Emily Thomsen 11-120-100-101-001 11-120-100-101-003	Account Code Change	Teacher of Music (.60) 10-10-10/aof Teacher of Music (.40) 10-30-30/ajr			Stanlick Briggs	9/1/21	6/30/22	Change to FTE
Robert Tiedemann 11-120-100-101-006 11-120-100-101-005	Account Code Change	Teacher of Music (.60) 10-60-60/aoc Teacher of Music (.40) 10-50-50/cbw			White Rock Cozy Lake	9/1/21	6/30/22	Change to FTE
Katherine Uvino 11-120-100-101-001	Transfer/Account Code Change	Elementary Teacher 10-10-10/afb			Stanlick	9/1/21	6/30/22	
Gerald Venturino 11-230-100-101-003 11-230-100-101-001	Transfer/Account Code Change	BSI Reading Teacher 10-30-30/ajn (.60) 10-10-10/ajk (.40)			Briggs Stanlick	9/1/21	6/30/22	Change to FTE/Location
Ann Weaver 11-120-100-101-001	Transfer Account Code Change	Elementary Teacher 10-10-10/afc			Stanlick	9/1/21	6/30/22	
Elizabeth West 11-000-218-104-003 11-000-218-104-001	Account Code Change	School Counselor (.60) 10-30-30/ace School Counselor (.40) 10-10-10/aab			Briggs Stanlick	9/1/21	6/30/22	Change to FTE/ Location
Dana Williams 11-000-218-104-005 11-000-218-104-006	Account Code Change	School Counselor (.60) 10-50-50/acf School Counselor (.40) 10-60-60/aac			Cozy Lake White Rock	9/1/21	6/30/22	Change to FTE/ Location
Kathleen von Essen 11-140-100-101-008	Account Code Change	Teacher of French (.50) 10-80-80/aom			JTHS	9/1/21	6/30/22	Change to FTE
Michelle Aluotto	Resignation	Media Specialist			JTHS	6/30/21	7/1/21	

		Teacher of Psychology (.50) 10-80-80/asp						
		10-80-80/acu						
Cathy Duda	Retirement	Elementary Teacher 10-30-30/ags			Briggs	6/30/21	7/1/21	Retiring after 25 years of service in district
Maria Dunbar	Cancel Rescind	Teacher 10-70-70/azs			JTMS	9/1/21	6/30/22	Accepted Supervisor position
Lisa Heckenberger 11-120-100-101-001	Rescind	Elementary Teacher 10-10-10/agh			Stanlick	9/1/21	6/30/22	Rescind transfer
Nicole Tomo	Resignation	Elementary Teacher 10-30-30/agr			Briggs	6/30/21	7/1/21	
Sarah Miceli	Appoint	Bedside Instruction		\$46.05/hr.	District	5/18/21	6/30/21	
Sarah Montgomery	Appoint	Bedside Instruction		\$46.05/hr.	District	6/7/21	6/30/21	
Rosemarie Papasavas	Appoint	Bedside Instruction		\$46.05/hr.	District	5/18/21	6/30/21	

*Requires mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Luis Figueiredo 11-000-261-100-000	Appoint	Maintenance 12-70-72/cbj	Step 1	\$55,452.80	Facilities	7/1/21	6/30/22	Replacing J. Vastola
Linda Albertson 11-204-100-106-004	Extra Hours	Special Education Aide 09-40-40/bvx			Milton	3/9/21	6/30/22	Not to exceed 17.5 hrs./week
Joanne Bley 11-209-100-106-007	Extra Hours	Special Education Aide 09-70-70/bhy			JTMS	5/24/21	6/30/21	Not to exceed 20.25 hrs./week
Cathryn Caruso 11-204-100-106-007	Extra Hours	Special Education Aide 09-70-70/bcu			JTMS	5/24/21	6/30/21	Not to exceed 20.25 hrs./week
Kimberly Chamberlain 11-000-217-106-008	Account Code Change	Special Education Aide 09-80-80/aab			JTHS	6/1/21	6/30/21	
Lauren Foli 11-213-100-106-006 11-204-100-106-006	Account Code Change	Special Education Aide 09-60-60/bho			White Rock	5/18/21	6/30/21	
Anna Gould 11-000-217-106-008	Transfer	Special Education Aide 09-80-80/bdu			JTHS	5/24/21	6/30/21	
Shannan Hastrup 11-213-100-106-006	Account Code Change	Special Education Aide 09-60-60/bbn			White Rock	5/18/21	6/30/21	
Leslie Heller 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/bhq			JTMS	5/26/21	6/16/21	Not to exceed additional 5.5 hrs./week
Judith Johnson 11-214-100-106-006	Account Code Change	Special Education Aide 09-60-60/bci			White Rock	5/18/21	6/30/21	
Bibi Lakhicharran 11-204-100-106-007	Extra Hours	Special Education Aide 09-70-70/bin			JTMS	5/24/21	6/30/21	Not to exceed 22 hrs./week
Robert Miller 11-000-262-100-260	Transfer	Custodian 12-90-92/all			JTHS	7/1/21	6/30/22	Replacing M. Puco
Linda Mladinich 11-204-100-106-007	Extra Hours	Special Education Aide 09-70-70/bcd			JTMS	5/24/21	6/30/21	Not to exceed 19.5 hrs./week
Laura Ryan 11-212-100-106-008	Extra Hours	Special Education Aide 09-80-80/bud			JTHS	6/16/21	6/17/21	Not to exceed 3 hours
Heather Sinisgalli 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/bdb			JTMS	5/24/21	6/30/21	Not to exceed 22 hrs./week
Heather Sinisgalli 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/bdb			JTMS	6/16/21	6/17/21	Not to exceed + 3 hrs. for 8th grade graduation
Hannah Storbeck 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/bbd			JTHS	6/1/21	6/30/21	Not to exceed 7 hrs./day
Melissa Zabriskie 11-000-217-106-006	Extra Hours Account Code Change	Special Education Aide 09-60-60/bui			White Rock	5/18/21	6/30/21	Not to exceed 5.75 hrs./day
Samantha Costigan	Resignation	Special Education Aide 09-80-80/bua			JTHS	6/30/21	7/1/21	
Patricia Young	Resignation	Special Education Aide 09-80-80/buf			JTHS	6/30/21	7/1/21	
#1975	Extended Medical Leave	12-90-92/adx			Board Office	5/20/21	6/19/21	Utilizing 23 personal illness days
#3207	Medical Leave	09-70-70/bsp			JTMS	6/7/21	6/19/21	Utilizing 3 personal illness days, 1 personal day, and 3 unpaid days

D. SUBSTITUTES/OTHER							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Brianna Drwiega	Appoint	Substitute Teacher	\$125/diem	District	6/3/21	6/30/21	
James Knapik	Appoint	Substitute Teacher	\$125/diem	District	6/14/21	6/30/21	
Alyssa Soto	Appoint	Substitute Teacher	\$125/diem	District	5/24/21	6/30/21	
Anne (Amy) Szekula	Appoint	Substitute Aide	\$15/hr.	District	2/23/21	6/30/21	
Nancy Prescott	Appoint	Substitute Secretary	\$14/hr.	District	5/25/21	6/30/21	

E. EXTRA DUTY PAY

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kaia Canales	Appoint	Art Club	2	\$1387	JTHS	1/1/21	6/30/21	
Theresa Eskow	Appoint	HIB School Counselor		\$38.88/hr.	White Rock	6/21/21	6/30/21	NJ State Reporting Requirements Not to exceed 6 hours
Chad Flynn	Appoint	Spring Musical: Stage Director	4	\$4002	JTHS	9/1/20	6/30/21	
Lyndsey LaConti	Appoint	HIB School Counselor		\$43.24/hr.	Stanlick	6/21/21	6/30/21	NJ State Reporting Requirements Not to exceed 6 hours
Joanne Martino	Appoint	HIB School Counselor		\$71.68/hr.	JTMS	6/21/21	6/30/21	NJ State Reporting Requirements Not to exceed 6 hours
Amy Robinson	Appoint	HIB School Counselor		\$40.53/hr.	JTHS	6/21/21	6/30/21	NJ State Reporting Requirements Not to exceed 6 hours
Elizabeth West	Appoint	HIB School Counselor		\$61.47/hr.	Briggs	6/21/21	6/30/21	NJ State Reporting Requirements Not to exceed 6 hours
Dana Williams	Appoint	HIB School Counselor		\$52.68/hr.	Cozy Lake	6/21/21	6/30/21	NJ State Reporting Requirements Not to exceed 6 hours
Kaia Canales	Rescind	Art Club	2	\$693.50	JTHS	1/1/21	6/30/21	Prorated stipend

F. EXTENDED SCHOOL YEAR

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kristen Argondizzo*	Appoint	Physical Therapist	\$70.99/hr.	Stanlick	7/6/21	8/5/21	Up to 3 hrs./day; not to exceed 2 days
Danielle Bikofsky*	Appoint	Speech Therapist	\$40.95/hr.	Stanlick	7/6/21	8/5/21	Up to 4 hrs./day; not to exceed 2 days
Bethany Dixon*	Appoint	Speech Therapist	\$47.29/hr.	Stanlick	7/6/21	8/5/21	Up to 3 hrs./day; not to exceed 3 days
Victoria Gage*	Appoint	Speech Therapist	\$41.98/hr.	Stanlick	7/6/21	8/5/21	Up to 4 hrs./day; not to exceed 2 days
Danielle Gorman*	Appoint	Speech Therapist	\$39.29/hr.	Stanlick	7/6/21	8/5/21	Up to 3 hrs./day; not to exceed 3 days
Jennifer Hirsch	Appoint	School Nurse	\$47.63/hr.	Stanlick	7/6/21	8/5/21	6.25 hrs./day for 19 days
Meredith Panka	Appoint	Special Education Teacher	\$48.78/hr.	Stanlick	7/6/21	8/5/21	4.25hrs./day for 19 days
Kathryn Pietrowski	Appoint	Behaviorist	\$44.18/hr.	Stanlick	7/6/21	8/5/21	4.25 hrs./day for 19 days
Taylor Reed	Appoint	School Social Worker	\$39.70/hr	Stanlick	7/6/21	8/5/21	Up to 3 hrs./day; not to exceed 2 days
Katherine Van Ness	Appoint	Occupational Therapist	\$46.26/hr.	Stanlick	7/6/21	8/5/21	Up to 4 hrs./day; not to exceed 2 days
Jamie Baker	Additional Hours	Special Education Teacher	\$40.95/hr	Stanlick	7/6/21	8/5/21	Additional hour not to exceed 2.5 hrs./day for 19 days
Patricia Calandrillo	Additional Hours	Special Education Teacher	\$43.35/hr.	Stanlick	7/6/21	8/5/21	Additional hour not to exceed 2.5 hrs./day for 19 days
Ashley Dispenziere	Additional Hours	Special Education Teacher	\$39.01/hr.	Stanlick	7/6/21	8/5/21	Additional hour not to exceed 2.5 hrs./day for 19 days
Megan Grisi	Additional Hours	Special Education Teacher	\$31.02/hr. \$51.02/hr.	Stanlick	7/6/21	8/5/21	Additional hour not to exceed 2.5 hrs./day for 19 days
Kim Hollar	Additional Hours	Special Education Teacher	\$63.79/hr.	Stanlick	7/6/21	8/5/21	Additional hour not to exceed 2.5 hrs./day for 19 days
Eileen Murnane	Additional Hours	Special Education Teacher	\$56.94/hr.	Stanlick	7/6/21	8/5/21	Additional hour not to exceed 2.5 hrs./day for 19 days
Rosemarie Papasavas	Additional Hours	Special Education Teacher	\$64.26/hr.	Stanlick	7/6/21	8/5/21	Additional hour not to exceed 2.5 hrs./day for 19 days
Christine Stewart	Additional Hours	Special Education Teacher	\$70.99/hr.	Stanlick	7/6/21	8/5/21	Additional hour not to exceed 2.5 hrs./day for 19 days
Kaleigh Tierney	Additional Hours	Special Education Teacher	\$39.29/hr.	Stanlick	7/6/21	8/5/21	Additional hour not to exceed 2.5 hrs./day for 19 days
Tracy Bendish	Appoint	Bus Aide	\$22.37/hr.	Stanlick	7/6/21	8/5/21	Not to exceed 3 hrs./day for 19 days
Tracy Bendish	Appoint	Special Education Aide	\$23.82/hr.	Stanlick	7/6/21	8/5/21	5.5 hrs./day for 19 days
Joanne Bley	Appoint	Special Education Aide	\$23.82/hr.	Stanlick	7/6/21	8/5/21	3.75 hrs./day for 19 days
Krystyna Capizzi	Appoint	Special Education Aide	\$23.26/hr.	Stanlick	7/6/21	8/5/21	5.75 hrs./day for 19 days
Cathryn Caruso	Appoint	Special Education Aide	\$23.82/hr.	Stanlick	7/6/21	8/5/21	5.75 hrs./day for 19 days

Dana Delia	Appoint	Special Education Aide	\$23.26/hr.	Stanlick	7/6/21	8/5/21	5.75 hrs./day for 19 days
Carolyn Del Mastro	Appoint	Bus Aide	\$22.37/hr.	Stanlick	7/6/21	8/5/21	Not to exceed 3 hrs./day for 19 days
Carolyn Del Mastro	Appoint	Special Education Aide	\$22.98/hr.	Stanlick	7/6/21	8/5/21	5.75 hrs./day for 19 days
Lauren Foli	Appoint	Special Education Aide	\$22.98/hr.	Stanlick	7/6/21	8/5/21	5.75 hrs./day for 19 days
Leslie Heller	Appoint	Special Education Aide	\$23.82/hr.	Stanlick	7/6/21	8/5/21	3.75 hrs./day for 19 days
Shannon Jacobs	Appoint	Special Education Aide	\$23.54/hr.	Stanlick	7/6/21	8/5/21	3.75 hrs./day for 19 days
Bibi Lakhicharran	Appoint	Bus Aide	\$22.37/hr.	Stanlick	7/6/21	8/5/21	Not to exceed 2.5 hrs./day for 19 days
Bibi Lakhicharran	Appoint	Special Education Aide	\$23.82/hr.	Stanlick	7/6/21	8/5/21	5.75 hrs./day for 19 days
Elizabeth Marks	Appoint	Special Education Aide	\$23.82/hr.	Stanlick	7/6/21	8/5/21	3.75 hrs./day for 19 days
Robin Mutsavage	Appoint	Special Education Aide	\$23.82/hr.	Stanlick	7/6/21	8/5/21	5.75 hrs./day for 19 days
Lisa Onorevole	Appoint	Special Education Aide	\$22.98/hr.	Stanlick	7/6/21	8/5/21	5.75 hrs./day for 19 days
Jacqueline Orlando	Appoint	Bus Aide	\$22.37/hr.	Stanlick	7/6/21	8/5/21	Not to exceed 2.5 hrs./day for 19 days
Jacqueline Orlando	Appoint	Special Education Aide	\$22.98/hr.	Stanlick	7/6/21	8/5/21	5.75 hrs./day for 19 days
Virginia Paccioretti	Appoint	Special Education Aide	\$23.82/hr.	Stanlick	7/6/21	8/5/21	3.75 hrs./day for 19 days
Laura Ryan	Appoint	Special Education Aide	\$23.82/hr.	Stanlick	7/6/21	8/5/21	5.75 hrs./day for 19 days
Donna Marie Spaan	Appoint	Bus Aide	\$22.37/hr.	Stanlick	7/6/21	8/5/21	Not to exceed 2.5 hrs./day for 19 days
Donna Marie Spaan	Appoint	Special Education Aide	\$23.82/hr.	Stanlick	7/6/21	8/5/21	3.75 hrs./day for 19 days
Leslie Wisniewski	Appoint	Special Education Aide	\$23.82/hr.	Stanlick	7/6/21	8/5/21	3.75 hrs./day for 19 days

*Additional prep time not to exceed 1 hour

G. CURRICULUM WRITING 11-000-221-104-201

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Maximum Hours
Anne Arias	Appoint	Health & Physical Education, Grades K-5	\$40.29/hr.	District	7/1/21	6/30/22	20 hours
Jessica Brennan	Appoint	Social Studies, Grade 4	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Christina Breznak	Appoint	Library Information Literacy, Grades K-5	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Christina Breznak	Appoint	Technology, Grades K-2	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Christina Breznak	Appoint	Technology, Grades 3-5	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Siobhan Carroll	Appoint	French 2 CP/Honors	\$40.29/hr.	District	7/1/21	6/30/22	15 hours
Siobhan Carroll	Appoint	French 3 CP/Honors	\$40.29/hr.	District	7/1/21	6/30/22	15 hours
Carolyn Casey	Appoint	Library Information Literacy, Grades 6-8	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Carolyn Casey	Appoint	Library Information Literacy, Grades 9-12	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Kelsey Crowe	Appoint	ESL, Grades 6-8	\$40.29/hr.	District	7/1/21	6/30/22	15 hours
Rachel Decker	Appoint	Science, Grade 3	\$40.29/hr.	District	7/1/21	6/30/22	15 hours
Andrea DeGraaf	Appoint	Science, Grade 4	\$40.29/hr.	District	7/1/21	6/30/22	15 hours
Nanette Fandino-Diaz	Appoint	Spanish 4, Honors	\$40.29/hr.	District	7/1/21	6/30/22	15 hours
Karen Frelinghuysen	Appoint	Art, Grades K-2	\$40.29/hr.	District	7/1/21	6/30/22	20 hours
Marc Gaydos	Appoint	Biology CP/Honors	\$40.29/hr.	District	7/1/21	6/30/22	15 hours
Tanya Hartig	Appoint	Tomorrow's Teachers	\$40.29/hr.	District	7/1/21	6/30/22	15 hours
Brian Hough	Appoint	US History 1	\$40.29/hr.	District	7/1/21	6/30/22	15 hours
Lori Kircher	Appoint	Health & Physical Education, Grades 9-12	\$40.29/hr.	District	7/1/21	6/30/22	20 hours
Lori Kircher	Appoint	Introduction to Athletic Training	\$40.29/hr.	District	7/1/21	6/30/22	7.5 hours
Lori Kircher	Appoint	AHA First Aid & CPR	\$40.29/hr.	District	7/1/21	6/30/22	7.5 hours
Melissa Kwiecinski	Appoint	Basic Coding and Web Design	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Melissa Kwiecinski	Appoint	Advertising and Promotion	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Melissa Kwiecinski	Appoint	Marketing 1	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Melissa Kwiecinski	Appoint	Marketing 2 Honors (CLEP)	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Melissa Kwiecinski	Appoint	Sports and Entertainment Marketing	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Sarah Micelli	Appoint	Mathematics, Grade 8	\$40.29/hr.	District	7/1/21	6/30/22	15 hours
Kimberly Moss	Appoint	ESL, Grades K-5	\$40.29/hr.	District	7/1/21	6/30/22	15 hours
Kirsten Parra	Appoint	Spanish 2 CP/Honors	\$40.29/hr.	District	7/1/21	6/30/22	15 hours
Kirsten Parra	Appoint	Spanish 3 CP/Honors	\$40.29/hr.	District	7/1/21	6/30/22	15 hours

Kirsten Parra	Appoint	Spanish 4 CP	\$40.29/hr.	District	7/1/21	6/30/22	15 hours
Karen Pavero	Appoint	Accounting 1	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Karen Pavero	Appoint	Accounting 2 Honors (CLEP)	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Karen Pavero	Appoint	Fundamentals of Business	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Karen Pavero	Appoint	Personal Finance	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Karen Pavero	Appoint	Entrepreneurship	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Dominick Pisciotto	Appoint	AP Economics	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Dominick Pisciotto	Appoint	Business and Personal Law	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Dominick Pisciotto	Appoint	Economics CP	\$40.29/hr.	District	7/1/21	6/30/22	10 hours
Jennifer Vicente-Mora	Appoint	Spanish, Grade 7	\$40.29/hr.	District	7/1/21	6/30/22	15 hours
Kathleen von Essen	Appoint	French 4 CP/Honors	\$40.29/hr.	District	7/1/21	6/30/22	15 hours
Kasey Farris	Rescind	US History 1	\$40.29/hr.	District	7/1/21	6/30/22	15 hours
Jennifer Tamayne-Hettema	Rescind	Art, Grades K-2	\$40.29/hr.	District	7/1/21	6/30/22	20 hours
Katherine Vera-Mena	Rescind	Spanish, Grade 7	\$40.29/hr.	District	7/1/21	6/30/22	15 hours

H. MENTORING 2020-2021 School Year

Novice Teacher	Mentoring Teacher	Assignment	Mentoring Fee
Jessica Bentley	Jonathan Boyle	JTHS	\$238.42 - completed 13 weeks
Scott Byers	Elizabeth Ward	JTMS	\$550.00 - completed 30 weeks
Kaia Canales	Renee Simler	JTHS	\$766.82 - complete 23 weeks/alternate route
Brianne Eisenecker	Christine Cinnamon	Cozy Lake	\$275.10 - completed 15 weeks
Samantha Lapszynski	Kristen Rec	Stanlick	\$183.40 - completed 10 weeks
Gregory Matechak	Patricia Vandigriff	JTHS	\$183.40 - completed 10 weeks
Justin Rothstein	Robert Tiedemann	White Rock	\$486.00 - completed 26.5 weeks
Jennifer Smalley	Tricia Lindstedt	JTHS	\$256.76 - completed 14 weeks

I. SUMMER STAFF APPOINTMENTS

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kyla Alkon	Appoint	School Counselor (Summer)	\$293.85/diem	JTHS	7/1/21	8/31/21	Not to exceed 3 days*
Eric Black	Appoint	Summer Technology	\$15/hr.	Technology	6/21/21	8/31/21	
Jake Christiano	Appoint	Summer Custodian	\$15/hr.	Facilities	6/21/21	8/31/21	
Meghan Delanoy	Appoint	School Counselor (Summer)	\$125.00/diem	JTMS	7/1/21	8/31/21	Not to exceed 2 days*
Kari Ellingsen	Appoint	School Counselor (Summer)	\$293.85/diem	JTMS	7/1/21	8/31/21	Not to exceed 2 days*
Grazyna Knappe	Appoint	Summer Guidance Secretary	\$20.66/hr. \$24.80/hr.	JTHS	7/1/21	8/31/21	Not to exceed 6 hours
Jennifer Kraljevich	Appoint	Summer Physicals Nurse	\$291.38/diem	JTHS	7/1/21	8/31/21	Not to exceed 5 days* for physicals and review to comply with HIPAA laws
Kevin Flatterre	Appoint	School Counselor (Summer)	\$314.30/diem	JTHS	7/1/21	8/31/21	Not to exceed 7 days*
Robin Montegari	Appoint	School Counselor (Summer)	\$330.53/diem	JTHS	7/1/21	8/31/21	Not to exceed 5 days*
Gary Pepe	Appoint	Summer Custodian	\$15/hr.	Facilities	6/21/21	8/31/21	
Colby Plotts	Appoint	Summer Custodian	\$15/hr.	Facilities	6/21/21	8/31/21	
Oksana Rusynko	Appoint	School Counselor (Summer)	\$303.08/diem	JTMS	7/1/21	8/31/21	Not to exceed 2 days*
Henry Schelle	Appoint	Summer Custodian	\$15/hr.	Facilities	6/21/21	8/31/21	
Diane St. Clair	Appoint	Summer Custodian	\$15/hr.	Facilities	6/21/21	8/31/21	
Anthony Swartz	Appoint	Summer Technology	\$18/hr.	Technology	6/21/21	8/31/21	
Tara Torkos	Appoint	School Counselor (Summer)	\$304.33/diem	JTHS	7/1/21	8/31/21	Not to exceed 5 days*

*7.25 hrs. equals 1 day

J. SUMMER LEARNING ACCELERATION PROGRAM - 20-483-100-101-000

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Ralph Argondizzo	Appoint	Teacher	\$70.99/hr.	Cozy Lake	6/28/21	7/30/21	Up to 3 hrs./day, 4 days/week Not to exceed 67.5 hrs. for program
Kimberly Bassolino	Appoint	Teacher/Substitute	\$47.36/hr.	JTMS/JTHS	6/28/21	7/30/21	As needed
Sherry Bavosa	Appoint	Teacher	\$54.73/hr.	Cozy Lake	6/28/21	7/30/21	Up to 3 hrs./day, 4 days/week Not to exceed 67.5 hrs. for program
Aimee Boardman	Appoint	Teacher/Substitute	\$51.50/hr.	Cozy Lake/Briggs	6/28/21	7/30/21	As needed
Michele Carline	Appoint	Teacher	\$55.29/hr.	Cozy Lake	6/28/21	7/30/21	Up to 3 hrs./day, 4 days/week Not to exceed 67.5 hrs. for program
Sherry Cella	Appoint	Teacher	\$57.20/hr.	JTHS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Meghan Delanoy	Appoint	Summer School Prep	\$125/diem	JTMS	6/21/21	6/22/21	1 day
Kari Ellingsen	Appoint	Summer School Prep	\$293.85/diem	JTMS	6/21/21	6/22/21	1 day

Christopher Eastman	Appoint	Teacher	\$52.29/hr.	JTHS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Nanette Fandino-Diaz	Appoint	Teacher	\$70.99/hr.	JTHS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Carol Gargone	Appoint	Teacher	\$51.02/hr.	JTMS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Meg Gray-Revoredo	Appoint	Teacher	\$40.12/hr.	Cozy Lake	6/28/21	7/30/21	Up to 3 hrs./day, 4 days/week Not to exceed 67.5 hrs. for program
Tammy Gunderson	Appoint	Teacher/Substitute	\$42.65/hr.	JTMS/JTHS	6/28/21	7/30/21	As needed
Tanya Hartig	Appoint	Teacher	\$60.80/hr.	JTHS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Susan Headley*	Appoint	Teacher	\$37.36/hr.	Briggs	6/28/21	7/30/21	Up to 3 hrs./day, 4 days/week Not to exceed 67.5 hrs. for program
Cheryl Heller	Appoint	Teacher/Substitute	\$60.80/hr.	JTMS/JTHS	6/28/21	7/30/21	As needed
Brian Hough	Appoint	Teacher	\$71.68/hr.	JTHS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Carrie Hutchinson	Appoint	Teacher	\$42.51/hr.	JTHS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Malcolm Ireland*	Appoint	Teacher	\$37.36/hr.	Briggs	6/28/21	7/30/21	Up to 3 hrs./day, 4 days/week Not to exceed 67.5 hrs. for program
Lori Johannson	Appoint	Teacher/Substitute	\$51.50/hr.	Cozy Lake/Briggs	6/28/21	7/30/21	As needed
Mary Johnston	Appoint	Teacher/Substitute	\$57.12/hr.	JTMS/JTHS	6/28/21	7/30/21	As needed
Jane Kirshenbaum	Appoint	Teacher	\$68.05/hr.	JTHS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Karen Kosco	Appoint	Teacher	\$68.05/hr.	JTHS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Kathryn Kula	Appoint	Teacher	\$63.79/hr.	JTHS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Christina LaMonica	Appoint	Teacher	\$46.55/hr.	JTMS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Nicole LeRose*	Appoint	Teacher	\$37.36/hr.	Briggs	6/28/21	7/30/21	Up to 3 hrs./day, 4 days/week Not to exceed 67.5 hrs. for program
JoAnna Longo*	Appoint	Teacher	\$37.36/hr.	Briggs	6/28/21	7/30/21	Up to 3 hrs./day, 4 days/week Not to exceed 67.5 hrs. for program
Aleyna Mannerberg	Appoint	Teacher	\$40.90/hr.	JTHS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Lorraine McLoughlin	Appoint	Teacher	\$71.28/hr.	Cozy Lake	6/28/21	7/30/21	Up to 3 hrs./day, 4 days/week Not to exceed 67.5 hrs. for program
Molly Neral	Appoint	Teacher	\$45.18/hr.	JTHS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Alyssa Parola	Appoint	Teacher	\$39.01/hr.	JTMS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Joann Patalive	Appoint	Teacher	\$62.32/hr.	JTMS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Dominick Pisciotto	Appoint	Teacher	\$70.99/hr.	JTMS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Joanna Reiss	Appoint	Teacher	\$41.80/hr.	JTMS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Gino Rose	Appoint	Teacher	\$67.15/hr.	JTHS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Oksana Rusynko	Appoint	Summer School Prep	\$303.03/diem	JTMS	6/21/21	6/22/21	1 days
James Smith	Appoint	Teacher/Substitute	\$41.98/hr.	Cozy Lake/Briggs	6/28/21	7/30/21	As needed
Cassandra Soto	Appoint	Teacher	\$37.36/hr.	JTHS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Katherine Uvino	Appoint	Teacher	\$60.80/hr.	Briggs	6/28/21	7/30/21	Up to 3 hrs./day, 4 days/week Not to exceed 67.5 hrs. for program
Heather Varner	Appoint	Teacher	\$55.29/hr.	JTMS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Kathleen von Essen	Appoint	Teacher	\$67.15/hr.	JTHS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program

* Out of district teacher

K. 2020-2021 SCHOOL YEAR COACHING STAFF**SPRING**

Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Logan Kandel	Appoint	Assistant Volleyball	N/A	N/A		Volunteer	JTHS	5/24/21	6/30/21

L. PRESENTATION

Name	Nature of Action	Workshop	Salary	Date	Number of Hours
Christina LaMonica	Appoint	Training for Mentor Teachers	\$55/hr.	8/25/21	Not to exceed 2 hours
Kimberly Moss	Appoint	Training for Mentor Teachers	\$55/hr.	8/25/21	Not to exceed 2 hours

N.2 Motion to appoint Transportation/Bus Drivers-Mechanics for the 2021-2022 School Year:

Last Name	First Name	Position	Step	21-22 Hourly Rate	Longevity
Bystrak	James	Bus Driver	1	\$ 24.68	

N.3 Motion to approve the Spring 2021 Course Reimbursement for Supervisors as indicated below:

Name	School	Class	Approval	Credits	Amount
Christopher Hiben	New Jersey City University	School Finance	SP2	3	\$1,388.88
Daniel Papa	Drew University	Dissertation	SP3	3	\$1,388.88
Derek Sica	Drew University	Joy of Scholarly Writing	SP1	3	\$1,388.88

N.4 Motion to establish the hourly rate for the following positions, effective July 1, 2021:

Position	Years of Service in District	Hourly Rate
Summer Custodian	Up to 4	\$15.00
Summer Custodian	5 or more	\$18.00
Summer Technology Worker	Up to 4	\$15.00
Summer Technology Worker	5 or more	\$18.00

O. EDUCATION

Motion by Mrs. Poulas, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions O.1 through O.5, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mrs. Perez	<u> </u> Vacancy	<u>Aye</u> Mr. Millar, <i>President</i>

O.1 Motion to rescind student placement for the 2021-2022 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
9977089348	Lakeland Andover School	\$3,100.00	5/28/21

O.2 Motion to approve student placement for the 2021-2022 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
7129491907	Northern Hills Academy	\$4,778.80	5/24/21-6/30/21
4219524626	Chapel Hill Academy	\$2,720.00	5/27/21-6/30/21

O.3 Motion to approve student placements and professional services for the 2021-2022 school year, as indicated below:

NJ SMART SID# (10 DIGITS)	21-22 BUDGET FOR OUT-OF-DISTRICT SCHOOLS ALL CONTRACTS END 6/30/22	NUMBER OF DAYS	CONTRACT START DATE	2021-22 TOTAL
8400112900	ACADEMY-360 SPECTRUM	205	Jul-21	\$117,211.00
4234885217	CHANCELLOR ACADEMY	183	Sep-21	\$85,057.00
4219524626	CHAPEL HILL ACADEMY	210	Jul-21	\$114,450.00
8318079799	CHAPEL HILL ACADEMY	180	Jul-21	\$98,100.00
3994474615	CRAIG SCHOOL	190	Jul-21	\$73,700.00
1854372894	DLC-WARREN	210	Jul-21	\$114,177.00
8070334699	EAST MOUNTAIN SCHOOL-CARRIER CLINIC	210	Jul-21	\$67,954.00
8455611401	ECLC	180	Jul-21	\$56,774.00
7851214325	GRAMON SCHOOL	210	Jul-21	\$91,601.00
4455977992	HUNTERDON PREP SCHOOL	210	Jul-21	\$56,543.00

8992956905	LAKELAND ANDOVER SCHOOL	180	Sep-21	\$58,500.00
4980309037	LAKELAND ANDOVER SCHOOL	180	Sep-21	\$58,500.00
6985600911	NORTHERN HILLS/SUSSEX ED SERV	180	Sep-21	\$92,280.00
5822178989	NORTHERN HILLS/SUSSEX ED SERV	210	Jul-21	\$110,290.00
7129491907	NORTHERN HILLS/SUSSEX ED SERV	210	Jul-21	\$104,930.00
2891698341	NORTHERN HILLS/SUSSEX ED SERV	210	Jul-21	\$106,570.00
6094794351	PILLAR HIGH SCHOOL	210	Jul-21	\$133,136.00
3916885064	PILLAR HIGH SCHOOL	210	Jul-21	\$133,136.00
7409690315	PILLAR HIGH SCHOOL	210	Jul-21	\$133,136.00
1497073205	ROXBURY HIGH SCHOOL	180	Sep-21	\$32,719.00
2721353551	SAGE DAY BUTLER	210	Jul-21	\$70,536.00
3307940471	SUSSEX COUNTY VOTECH ESTIMATE	180	Sep-21	\$11,565.00
3038641082	WINDSOR LEARNING CENTER	210	Jul-21	\$69,930.00
5291415363	WINDSOR LEARNING CENTER	210	Jul-21	\$69,930.00
9426434719	WINDSOR SCHOOL	180	Jul-21	\$77,400.00
4051195446	WINDSOR LEARNING CENTER	180	Jul-21	\$77,400.00
7422448724	WINDSOR SCHOOL	210	Jul-21	\$90,300.00
	ED SERVICES YEARLY dues estimate (Morris)			\$1,000.00
			Total	\$2,306,825.00

O.4 Motion to approve agreement with Essex Regional Education Services Commission to collaborate in the McKinney-Vento Education of Homeless Children and Youth Program for the 2021-2022 school year.

O.5 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for April 26, 2021 through May 17, 2021.

P. POLICY

Motion by Mrs. Small, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve motion P.1, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mrs. Perez	_____ Vacancy	<u>Aye</u> Mr. Millar, <i>President</i>

P.1 Motion to approve the **First Reading** of the following Policy (*copy available for review*) :

File Code	Title	Action
5530p	Substance Abuse	Revised

Q. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of May 17, 2021 through June 14, 2021.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0	0
Arthur Stanlick	0	0	0	0
Milton	0	0	0	0

Cozy Lake	0	0	0	0
White Rock	0	0	0	0
Jefferson Twp. Middle School	2	1	1	0
Jefferson Twp. High School	3	2	1	0

R. Enrollment as of 5/31/21:

	May 2020	May 2021
Grades Pre-K-2	580	529
Grades 3-5	580	539
Total Elementary	1,160	1,068
Grades 6-8	691	627
Grades 9-12	961	942
GRAND TOTAL	2,812	2,637
Tuition students received	0	0
Out-of-district placement	30	30

S. COMMUNICATIONS

- None

T. PUBLIC COMMENTS

- A member of the audience remarked they were thrilled the students were allowed to go mask free while at school and is happy this school year has ended. They also would like to see the Board and Administration request help from the community.
- An audience member noted these are troubling times and is appreciative of volunteers. There was also an inquiry regarding a conflict of interest.
- Several middle school parents voiced their displeasure over some 8th graders not being able to walk in their graduation ceremony.
- A parent opined their student was successful this year because of his/her teachers but that the Board has failed special education students for years.
- Many parents had questions and concerns about the upcoming school year and what that may look like for their students.
- An audience member requested the district not teach Critical Race Theory.
- An audience member was happy for the upgraded playgrounds and inquired about the upcoming school year.

U. OLD BUSINESS

- None

V. NEW BUSINESS

- None

W. CLOSED SESSION

The Board did not convene into Closed Session at this time.

X. ADJOURN

Motion by Mrs. Small, seconded by Mrs. Gould, to adjourn the meeting at 9:32 PM.

Aye Mrs. Gould

Aye Mrs. Small

Aye Mrs. Wildermuth

Aye Mr. Natale
Aye Mrs. Perez

Aye Mr. Stewart
 Vacancy

Aye Mrs. Poulas, *Vice President*
Aye Mr. Millar, *President*

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Total Expense (not including parking/tolls/miscellaneous fees)
Hu, Hong	7/12/21-7/15/21	Webinar	APSI AP Calculus BC	\$595.00	\$595.00
Serignese, Nicholas	7/10/21	Webinar	Asbestos Operations and Maintenance Refresher	\$185.00	\$185.00

Appendix B

Professional	Area of Practice	Contract Period
Mott McDonald	Consulting Engineer of Record	Jan. 1, 2021 – Dec. 31, 2021
The Morville Agency	Property/Liability Insurance Agent of Record	Jan. 1, 2021 – Dec. 31, 2021
Nisivoccia & Company, LLC	Auditor of Record	Jan. 1, 2021 – Dec. 31, 2021
Cleary Giacobbe Alfieri Jacobs, LLC	Attorney of Record	Jan. 1, 2021 – Dec. 31, 2021
Methfessel & Werbel	Special Counsel - Education Related Matters	Jan. 1, 2021 – Dec. 31, 2021
Scarinci Hollenback	Special Counsel - Construction, facilities, public procurement and other contract related matters	Jan. 1, 2021 – Dec. 31, 2021



Hunterdon County Educational Services Commission

37 Hoffmans Crossing Road

Califon, New Jersey 07830

Phone: (908)439-4280 Fax: (908) 975-3753

Marie B. Gorey, Superintendent

Corinne Steinmetz, SBA/Board Secretary

Interlocal Vehicle Sale Agreement

This Agreement is made this 4th day of June 2021, between the **HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION (HCESC)**, which has administrative offices at 37 Hoffmans Crossing Road, Califon, NJ 07830, and:

The **JEFFERSON TOWNSHIP BOARD OF EDUCATION (BOE)**, which has offices at 31 State Route 181, Lake Hopatcong, NJ 07849. In consideration of the mutual promises and covenants contained herein, in accordance N.J.S.A. 40A:65-1, et. seq. and N.J.S.A. 18A:6-51, et seq., the parties hereto agree as follows:

CONSIGNMENT & PROMOTION BY HCESC:

- Vehicle(s) will be available upon appointment for viewing Monday through Friday, 9am to 5pm at the Jefferson Township Municipal Garage located at 4 Sparta Mountain Road, Oak Ridge, NJ 07438. Telephone number to make an appointment is: 973-697-4300
- HCESC will promote the sale of above listed vehicle(s) to other BOE's, private contractors, brokers, or any other qualified buyer.
- HCESC will include the above listed vehicle(s) in our next HCESC BOE Sale of Transportation Vehicles Bid, advertising the sale of vehicle(s), and collect sealed bids from private bids to be opened at our Administration Office, as advertised.
- HCESC will actively promote above listed vehicle(s) to other BOE's prior to and during the official public sale period. In the event the above listed vehicle(s) sell to another BOE prior to the sale, we will remove the affected buses from the public sale.
- HCESC will collect a 10% commission of the overall agreed sales price at the time the sale closes, and the sale is funded. Buyers will provide certified funds of 10% to HCESC, and the remaining 90% to the seller. HCESC will actively invoice and collect funds for the seller, and coordinate pickup of the vehicle between buyer and seller.
- BOE will be presented all offers received by HCESC and BOE will authorize acceptance, counter, or decline of each offer.
- In an effort to protect the promotional costs and efforts of HCESC, if all offers presented to BOE-owner of vehicle(s) are rejected, HCESC reserves the right to collect a 10% sales commission on subsequent sale of this/these vehicle(s) if the sale is the result of promotion efforts of HCESC (i.e. an HCESC-generated lead) for up to three months from the ending date of this agreement.

DESCRIPTION OF VEHICLE(S)

BUS#	VIN#	DESCRIPTION
20	4DRBUSKP9CB620224	2012 IC 54-Passenger Bus*
14	4DRBUSKP5CB620222	2012 IC 54-Passenger Bus*
Exclusions:	Cameras, 2-way radios, tire chains, NOT INCLUDED	*Child-Minder Systems Disabled

This is to certify by signature that both parties agree to the terms set forth, as noted above:

JEFFERSON TOWNSHIP BOARD OF EDUCATION

SIGNATURE _____
Rita Oroho Giacchi, School Business Administrator

DATE _____
PHONE # 973-663-5782 x5010

HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION

SIGNATURE _____
Corinne Steinmetz, School Business Administrator
Program contact: Robert Nusbaum C-201-213-2031

DATE _____
PHONE # 908-439-4280 x4501