

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Special Meeting Minutes**

**Monday, June 21, 2021 7:00 PM (Closed Session) – 7:30 PM (Regular Session)**

**Jefferson Township High School Auditorium**

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A. Mrs. Poulas, called the meeting to order at 7:37 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD* and posted on the  
Jefferson Township Board of Education website ([www.Jefftwp.org](http://www.Jefftwp.org));

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL:**

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mrs. Perez	_____ Vacancy	<u>Absent</u> Mr. Millar, <i>President</i>

D. **CLOSED SESSION**

Motion by Mrs. Small, seconded by Mr. Natale, that the Board of Education adopt the following resolution:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mrs. Perez	_____ Vacancy	<u>Absent</u> Mr. Millar, <i>President</i>

**BE IT RESOLVED**, by the Jefferson Township Board of Education on this 21<sup>st</sup> day of June, 2021 at 7:05 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve Board Candidate interviews and other matters confidential by law.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:32 PM.

E. **SUPERINTENDENT'S REPORT**

- Mrs. Howe reported on the Good News and Progress in Our Schools and presented the Safe Return Plan for School Year 2022.

**F. COMMENTS FROM THE AUDIENCE** *(on agenda action items only, if applicable)*

- An audience member inquired about the closing of Milton School.
- An audience member remarked on personnel resignations and posed several questions about funding.
- Clarification was sought in the wording of the motion approving Pomptonian Food Services for 2012-2022.
- An audience member remarked that a large piece of funding is seemingly going to substitutes and also inquired about tents being used at the schools.
- Mrs. Howe addressed audience questions, noting she cannot comment on personnel issues.

**G. FINANCE AND BUILDING NEEDS**

Motion by Mrs. Wildermuth, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motion G.1, as described below:

Aye Mrs. Gould  
Aye Mr. Natale  
Aye Mrs. Perez

Aye Mrs. Small  
Aye Mr. Stewart  
 \_\_\_\_\_ Vacancy

Aye Mrs. Wildermuth  
Aye Mrs. Poulas, *Vice President*  
Absent Mr. Millar, *President*

**G.1** Motion to approve the Safe Return Plan for SY22.**H. PERSONNEL**

Motion by Mrs. Small, seconded by Mrs. Gould, to accept the recommendation of the Superintendent to approve and adopt motions H.1 and H.2, as described below:

Aye Mrs. Gould  
Aye Mr. Natale  
Aye Mrs. Perez

Aye Mrs. Small  
Aye Mr. Stewart  
 \_\_\_\_\_ Vacancy

Abstain Mrs. Wildermuth  
Aye Mrs. Poulas, *Vice President*  
Absent Mr. Millar, *President*

**H.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

<b>A. INSTRUCTIONAL</b>								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kristen Afflerbach 11-213-100-101-008	Appoint	Special Education Teacher 10-80-80/azq	MA+45 Step 9	\$68,247	JTHS	9/1/21	6/30/22	Replacing K. Brueno
Joan Dolan 11-204-100-106-888	Appoint	Job Coach 10-80-80/ccn		\$43.72/hr.	JTHS	9/1/21	6/30/22	Enrollment based
Bryna Hubert 11-120-100-101-001	Appoint	Elementary Teacher 10-10-10/afd	BA Step 2	\$55,515	Stanlick	9/1/21	6/30/22	Replacing N. Tomo
Emily Incledon* 11-120-100-101-001	Appoint	Elementary Teacher 10-10-10/agl	MA Step 1	\$57,215	Stanlick	9/1/21	6/30/22	Replacing C. Duda Pending Certification
JoAnna Longo 11-120-100-101-003	Appoint	Kindergarten Teacher 10-30-30/agn	BA Step 4	\$56,715	Briggs	9/1/21	6/30/22	Replacing J. Tanis
Amanda Ptak 11-000-213-101-006	Appoint	School Nurse 10-60-60/abz	MA Step 3	\$58,315	White Rock	9/1/21	6/30/22	Replacing K. Adams Pending Certification

Christine Stewart 11-213-100-101-008	Transfer	Special Education Teacher 10-80-80/bma			JTHS	9/1/21	6/30/22	Replacing E. Jermyn
Amy Robinson	Resignation	Student Assistance Coordinator 10-80-80/bhl			JTHS	8/16/21	8/17/21	
Tara Torkos	Resignation	School Counselor 10-80-80/acn			JTHS	8/15/21	8/16/21	
Tyler Wood	Resignation	Special Education Teacher 10-30-30/bmv			Briggs	8/15/21	8/16/21	c

\* Requires mentoring

**B. NON-INSTRUCTIONAL**

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Elvira Feti 11-000-262-100-260	Appoint	Custodian 12-30-32/akr	Step 2	\$51,708.80	Briggs	7/1/21	6/30/22	Replacing R. Miller
Audrey Dworak 11-204-100-106-007	Extra Hours	Special Education Aide 09-70-70/bdk			JTMS	5/3/21	5/5/21	Not to exceed 2 hrs. on 5/3 and 5/4/21
#1975	Extended Medical Leave	12-90-92/adx			Board Office	5/20/21	6/24/21	Utilizing 24 personal illness days

**C. EXTENDED SCHOOL YEAR**

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Cathryn Caruso	Appoint	Bus Aide	\$22.37/hr.	Stanlick	7/6/21	8/5/21	Not to exceed 3.5 hrs./day for 19 days
Christopher Scarpa	Appoint	Special Education Aide	\$23.26/hr.	Stanlick	7/6/21	8/5/21	3.75 hrs./day for 19 days
Sherry Cella	Rescind	Special Education Teacher	\$57.20/hr.	Stanlick	7/6/21	8/5/21	4.25 hrs./day for 19 days
Carolyn Del Mastro	Rescind	Bus Aide	\$22.37/hr.	Stanlick	7/6/21	8/5/21	Not to exceed 3 hrs./day for 19 days
Jacqueline Orlando	Rescind	Bus Aide	\$22.37/hr.	Stanlick	7/6/21	8/5/21	Not to exceed 2.5 hrs./day for 19 days

**D SUMMER STAFF APPOINTMENTS**

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Sue Ann Ackerson	Appoint	Summer Bus Driver	\$28.72/hr.	Transportation	6/21/21	8/5/21	Not to exceed 4.83 hrs./day
Melissa Brunnner	Appoint	Summer Transportation Aide	\$23.49/hr.	Transportation	6/21/21	8/5/21	Not to exceed 2.75 hrs./day
Stacy D'Amato	Appoint	Summer Transportation Aide	\$25.49/hr.	Transportation	6/21/21	8/5/21	Not to exceed 3.83 hrs./day
Robert Donza	Appoint	Substitute Bus Driver	\$25.90/hr.	Transportation	6/21/21	8/5/21	As needed
Maureen Dragona	Appoint	Substitute Transportation Aide	\$23.82/hr.	Transportation	6/21/21	8/5/21	As needed
Lisa Ferguson	Appoint	Summer Bus Driver	\$28.72/hr.	Transportation	6/21/21	8/5/21	Not to exceed 5.58 hrs./day
Diane Finizio	Appoint	Substitute Transportation Aide	\$22.65/hr.	Transportation	6/21/21	8/5/21	As needed
Christopher Harlow	Appoint	Summer Technology	\$15/hr.	Technology	6/21/21	8/31/21	
Ralph Leonard	Appoint	Substitute Bus Driver	\$24.36/hr.	Transportation	6/21/21	8/5/21	As needed
Wendy Montanye	Appoint	Substitute Transportation Aide	\$22.65/hr.	Transportation	6/21/21	8/5/21	As needed
Joseph Nouri	Appoint	Substitute Bus Driver	\$28.72/hr.	Transportation	6/21/21	8/5/21	As needed
Heather Orabone	Appoint	Summer Bus Driver	\$23.86/hr.	Transportation	6/21/21	8/5/21	Not to exceed 6.08 hrs./days
David Penicaro	Appoint	Substitute Bus Driver	\$25.90/hr.	Transportation	6/21/21	8/5/21	As needed
Patricia Randazzo	Appoint	Summer Bus Driver	\$28.72/hr.	Transportation	6/21/21	8/5/21	Not to exceed 6.33 hrs./day
Wendy Smith-Rhinehart	Appoint	Summer Bus Driver	\$25.90/hr.	Transportation	6/21/21	8/5/21	Not to exceed 4 hrs./day
Bridget Sekula	Appoint	Summer Bus Driver	\$28.72/hr.	Transportation	6/21/21	8/5/21	Not to exceed 4.33 hrs./day
Diane St. Clair	Appoint	Summer Bus Driver	\$24.61/hr.	Transportation	6/21/21	8/5/21	Not to exceed 6.67 hrs./day
Susan Talmadge	Appoint	Substitute Bus Driver	\$28.72/hr.	Transportation	6/21/21	8/5/21	As needed

**E. SUMMER LEARNING ACCELERATION PROGRAM - 20-483-100-101-000**

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Tanya Hartig	Appoint	Teacher	\$60.80/hr.	JTHS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program

**F. 2021-2025 SCHOOL YEAR COACHING STAFF**

<b>FALL</b>									
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Level</b>	<b>Base</b>	<b>Longevity</b>	<b>Salary</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Termin.</b>
Connor Brown*	Appoint	Assistant Football	N/A	N/A	N/A	Volunteer	JTHS	7/1/21	6/30/22
Scott Byers	Appoint	Assistant Football	1	\$4,882.00		\$4,882.00	JTHS	7/1/21	6/30/22
Katelyn Cannarozzi	Appoint	Head Field Hockey	3	\$7,728.00	\$50	\$7,778.00	JTHS	7/1/21	6/30/22
Shannon Chapman	Appoint	Head Cross Country Boys/Girls	3	\$6,512.00	\$300	\$6,812.00	JTHS	7/1/21	6/30/22
Kasey Farris	Appoint	Assistant Field Hockey	3	\$5,290.00	\$750	\$6,040.00	JTHS	7/1/21	6/30/22
Michael Fernandes	Appoint	Athletic Trainer		\$1,965.00		\$1,965.00	JTHS	7/1/21	6/30/22
Travis Gage	Appoint	Head Soccer/Boys	3	\$7,728.00	\$500	\$8,228.00	JTHS	7/1/21	6/30/22
Sonja Gutwerk	Appoint	Assistant Cheerleading	3	\$1,620.00	\$50	\$1,670.00	JTHS	7/1/21	6/30/22
Jason Kalish	Appoint	Fall Weight Room		\$2,071.00		\$2,071.00	JTHS	7/1/21	6/30/22
Christine LaMonica	Appoint	Assistant Volleyball/Girls	3	\$5,290.00		\$5,290.00	JTHS	7/1/21	6/30/22
James MacDermid	Appoint	Assistant Soccer/Boys	3	\$5,290.00		\$5,290.00	JTHS	7/1/21	6/30/22
Sarah Magnuson	Appoint	Assistant Soccer/Girls	3	\$5,290.00	\$100	\$5,390.00	JTHS	7/1/21	6/30/22
Ryan McGowan*	Appoint	Assistant Soccer/Boys	N/A	N/A	N/A	Volunteer	JTHS	7/1/21	6/30/22
Nick Miller*	Appoint	Assistant Football	N/A	N/A	N/A	Volunteer	JTHS	7/1/21	6/30/22
Tyler Morris	Appoint	Assistant Cross Country Boys/Girls	3	\$4,878.00		\$4,878.00	JTHS	7/1/21	6/30/22
Joseph Olean	Appoint	Assistant Football	3	\$6,513.45		\$6,513.45	JTHS	7/1/21	6/30/22
Katelyn Oller	Appoint	Assistant Field Hockey	3	\$5,290.00		\$5,290.00	JTHS	7/1/21	6/30/22
Sean Quinn	Appoint	Head Soccer/Girls	3	\$7,728.00	\$150	\$7,878.00	JTHS	7/1/21	6/30/22
James Reid	Appoint	Assistant Soccer/Boys	3	\$5,290.00	\$350	\$5,640.00	JTHS	7/1/21	6/30/22
Emily Ricciardi*	Appoint	Assistant Field Hockey	N/A	N/A		Volunteer	JTHS	7/1/21	6/30/22
Gino Rose	Appoint	Head Volleyball/Girls	3	\$7,728.00	\$450	\$8,178.00	JTHS	7/1/21	6/30/22
Keith Runne*	Appoint	Assistant Football	3	\$6,513.45		\$6,513.45	JTHS	7/1/21	6/30/22
Alan Sandberg*	Appoint	Assistant Football	N/A	N/A	N/A	Volunteer	JTHS	7/1/21	6/30/22
Andrew Scalone	Appoint	Assistant Football	3	\$6,513.45	\$50	\$6,563.45	JTHS	7/1/21	6/30/22
Kimberly Serzan	Appoint	Head Cheerleading	3	\$4,361.00	\$100	\$4,461.00	JTHS	7/1/21	6/30/22
Jennifer Smalley	Appoint	Assistant Field Hockey	N/A	N/A	N/A	Volunteer	JTHS	7/1/21	6/30/22
William Stager	Appoint	Assistant Football	3	\$6,513.45	\$900	\$7,413.45	JTHS	7/1/21	6/30/22
Jeremy Thide	Appoint	Assistant Volleyball/Girls	3	\$5,290.00		\$5,290.00	JTHS	7/1/21	6/30/22
Marcus Thompson	Appoint	Assistant Football	N/A	N/A	N/A	Volunteer	JTHS	7/1/21	6/30/22
Gerald Venturino	Appoint	Head Football	3	\$10,567.00	\$100	\$10,667.00	JTHS	7/1/21	6/30/22
Gerard Venturino	Appoint	Summer Weight Room		\$1,797.00		\$1,797.00	JTHS	7/1/21	6/30/22
John Whitehead*	Appoint	Assistant Football	N/A	N/A	N/A	Volunteer	JTHS	7/1/21	6/30/22
Nicole Wildermuth	Appoint	Assistant Soccer/Girls	2	\$4,682.00		\$4,682.00	JTHS	7/1/21	6/30/22

\* Out of district coach

**H.2 Motion to CORRECT the Fall 2020 Course Reimbursement for Supervisors as indicated below:**

<b>Name</b>	<b>School</b>	<b>Class</b>	<b>Approval</b>	<b>Credits</b>	<b>Amount</b>
Christopher Hiben	New Jersey City University	Measurement and Supervision of Learning and Teaching	FA3	3	<del>\$1,147.33</del> \$1479.97
Daniel Papa	Drew University	Dissertation	FA4	3	<del>\$1,147.33</del> \$1479.97
Derek Sica	Drew University	The Art of Memoir	FA1	3	<del>\$1,147.33</del> \$739.98
Derek Sica	Drew University	Topics in the Watercolorist's Craft	FA2	3	<del>\$1,147.33</del> \$739.97

**I. EDUCATION**

Motion by Mr. Natale, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.3, as described below:

Aye Mrs. Gould  
Aye Mr. Natale  
Aye Mrs. Perez

Aye Mrs. Small  
Aye Mr. Stewart  
 Vacancy

Aye Mrs. Wildermuth  
Aye Mrs. Poulas, *Vice President*  
Absent Mr. Millar, *President*

**I.1** Motion to approve 2021-2022 District Vision Statement:

The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.

**I.2** Motion to approve the 2021-2022 District Mission Statement:

We strive to foster academic excellence by engaging students in meaningful learning experiences that meet the highest educational and ethical standards, while supporting every learning style – in a caring, inclusive, and collaborative learning environment, supported by the greater community.

**I.3** Motion to approve the recommendation of the Superintendent to disenroll student #6342940063 due to residency ineligibility.

**J. PUBLIC COMMENTS**

- An audience member inquired as to the decision making process for the open board member position.

Mrs. Poulas advised the public that all protocols were followed in the decision making process.

- Clarification was sought for the Safe Return Plan submission deadlines.
- An audience member inquired about how many tents the district is looking for its elementary schools.

**K. OLD BUSINESS**

- None

**L. NEW BUSINESS**

- None

**M. CLOSED SESSION**

The Board did not convene to Closed Session at this time.

**N. ADJOURN**

Motion by Mrs. Gould, seconded by Mrs. Small, to adjourn the meeting at 8:01 PM.

Aye Mrs. Gould  
Aye Mr. Natale  
Aye Mrs. Perez

Aye Mrs. Small  
Aye Mr. Stewart  
\_\_\_\_\_ Vacancy

Aye Mrs. Wildermuth  
Aye Mrs. Poulas, *Vice President*  
Absent Mr. Millar, *President*