

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

Monday, January 24, 2022 6:00 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Auditorium

District Vision Statement

The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.

- A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B. Pledge of Allegiance.

- C. **ROLL CALL:**

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>
_____ Fiona Davidson, <i>Student Representative</i>		
_____ Robert McKoy, <i>Student Representative</i>		

- D. **CLOSED SESSION**

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

BE IT RESOLVED, by the Jefferson Township Board of Education on this 24th day of January, 2022 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by _____, seconded by _____, that the meeting is called to public session at _____ PM.

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

E. SUPERINTENDENT'S REPORT

- Good News and Progress Report

F. PRESENTATIONS

- School Board Member Recognition Month - Kennedy Kostecki and Ella DiLizia, Student Council Co-Presidents
- JTHS Academy Acceptance Recognitions - Mrs. Jeanne Howe, Superintendent
- Start Strong Assessment Results - Dr. Roger Jinks, Assistant Superintendent
- ESSER Funding Status - Mrs. Rita Oroho Giacchi, Business Administrator

G. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for **thirty minutes** or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be **limited to three minutes duration**;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. Participants may not yield their time to another individual;
6. All statements shall be directed to the presiding officer;
7. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observed reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

H. STUDENT REPRESENTATIVES

I. COMMITTEE REPORTS**J. MINUTES OF MEETINGS**

Motion by _____, seconded by _____, that the minutes of the **December 20, 2021 Regular Meeting** be approved as submitted:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

Motion by _____, seconded by _____, that the Executive Session (1) minutes of the **December 20, 2021 Regular Meeting** be approved as submitted:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

Motion by _____, seconded by _____, that the Executive Session (2) minutes of the **December 20, 2021 Executive Meeting** be approved as submitted:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

Motion by _____, seconded by _____, that the minutes of the **January 4, 2022 Annual Organization Meeting** be approved as submitted:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

K. FINANCE AND BUILDING NEEDS

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.12, as described below:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

K.1 Motion to approve the **purchase order** list dated December 2021 in the amount of **\$206,030.36** (including Referendum related purchase orders totalling \$0.00).

K.2 Motion to approve the **check register** as of December 2021 in the amount of **\$5,504,128.39**.

Fund	Amount
General Fund (10)	\$ 5,358,378.40
Special Revenue Funds (20)	\$ 145,749.99
Total	\$ 5,504,128.39

- K.3** Motion to approve the **vendors' bills** list for release on or after January 25, 2022, in the amount of **\$601,844.39**.
- K.4** Motion to approve the funds **transfers** in the 2021-2022 Fiscal Year, dated December, 2021 in the amount of **\$123,753.46**.
- K.5** Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, that as of December 31, 2021, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- K.6** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of November 30, 2021, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- K.7** Motion to appoint Rita Oroho Giacchi, Board Secretary/Business Administrator as the **Qualified Purchasing Agent** and **Public Agency Compliance Officer** and authorizing her to prepare advertisements, advertise for and receive bids and award contracts pursuant to N.J.S.A. 18A:18A-3a, 7a and 37a for the 2022-2023 school year.
- K.8** Motion to approve resolution appointing School Alliance Insurance Fund Commissioner, below:
BE IT RESOLVED, by the School Board of Jefferson Township, County of Morris, State of New Jersey, that it hereby appoints Rita Oroho Giacchi as the School Alliance Insurance Fund Commissioner, and

BE IT FURTHER RESOLVED, that copies of this Resolution be forwarded to the following:

Rita Oroho Giacchi (*Fund Commissioner*)

School Alliance Insurance Fund

- K.9** Motion to approve **Change Order #01** in the amount of \$4,639 to Reiner Group, Inc. for modifications to the original scope of work at the HVAC Upgrades at White Rock School project, resulting in an overall reduction of \$45,361, inclusive of the project allowance, as described below:

Original Contract Amount	\$	585,000.00
Isolation valves for future UV replacements	\$	4,639.00
Original Allowance	\$	(50,000.00)
Final Contract Amount	\$	539,639.00

- K.10** Motion to **designate the source of funding** for the following individuals as funded from the FY22 Elementary and Secondary Education Act (ESEA) Funds:

Name	Position	Grant Portion of Salary	Location	Date Effective	Date Termin.	Grant
Escolano, Jennifer	Teacher	43,450	JTMS	9/1/2021	6/30/2022	Title I
Trapani, Kelly	Teacher	43,499	JTMS	9/1/2021	6/30/2022	Title I
Lorenzo, Joy	Teacher	18,341	Stanlick	9/1/2021	6/30/2022	Title IIA
King, Nicole	Teacher	18,342	White Rock	9/1/2021	6/30/2022	Title IIA

K.11 Motion to designate the source of funding for the following individuals as funded from the American Rescue Plan/ESSER III grant:

Name	Position	Grant Portion of Salary	Location	Date Effective	Date Termin.
Balogh, Suzanne	Teacher	\$55,515	White Rock	9/1/2021	6/30/2022
Headley, Susan	Teacher	\$278.08/diem	Stanlick	9/1/2021	6/30/2022
Studnick, Jessica	Teacher	\$59,025	JTMS	11/16/2021	6/30/2022
Gill, Debra	Security/Cafeteria Aide	\$23.31/hour	Stanlick	9/1/2021	6/30/2022
Bessemer, Judy	Security/Cafeteria Aide	\$23.31/hour	Briggs	9/13/2021	6/30/2022
Eberle, Jaclyn	Security/Cafeteria Aide	\$23.31/hour	Briggs	9/8/2021	6/30/2022
Lund, Kelly	Security/Cafeteria Aide	\$23.31/hour	Cozy Lake	9/8/2021	6/30/2022
Papa, Carol	Security/Cafeteria Aide	\$23.31/hour	Cozy Lake	9/8/2021	6/30/2022
Magnotta, Michele	Security/Cafeteria Aide	\$23.31/hour	Cozy Lake	9/17/2021	6/30/2022

K.12 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Appendix A, are attending the named professional development seminar at such identified venues; and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

BE IT FURTHER RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

L. PERSONNEL

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.3, as described below:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

L.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL							
A. ADMINISTRATIVE							
Name	Nature of Action	Position/Control Number	Salary	Loc.	Date Effective	Date Termin.	Discussion

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Randi Adamitis 11-204-100-106-888	Appoint	Job Coach 10-80-80/ccc		\$45.03/hr.	JTHS	1/21/22	6/30/22	Replacing C. DelMasto Not to exceed 3.5 hrs./day
Amy Pearce		Bedside Instruction		\$46.05/hr.	District	1/4/22	6/30/22	
Cassandra Soto	Appoint	Bedside Instruction		\$46.05/hr.	District	1/6/22	6/30/22	
Katie Brammer 11-209-100-101-001	Transfer	Special Education Teacher 10-10-10/boj			Stanlick	12/21/21	6/30/22	Replacing S. Carroll
Jennifer Escolano 11-130-100-101-007 (.58) 20-231-100-101-007 (.42)	Account Code Change	Math Teacher 10-70-70/aqn			JTMS	9/1/21	6/30/22	
Joy Lorenzo 11-120-100-101-001 (.68) 20-270-100-101-001 (.32)	Account Code Change	Elementary Teacher 10-10-10/afz			Stanlick	9/1/21	6/30/22	
Nicole King 11-120-100-101-006 (.80) 20-270-100-101-006 (.20)	Account Code Change	Elementary Teacher 10-60-60/ahv			White Rock	9/1/21	6/30/22	
Kelly Trapani 11-130-100-101-007 (.46) 20-231-100-101-007 (.54)	Account Code Change	Language Arts Teacher 10-70-70/apv			JTMS	9/1/21	6/30/22	
Shannon Carroll	Resignation	Special Education Teacher 10-10-10/boj			Stanlick	2/7/22	2/8/22	
Carolyn DelMasto	Resignation	Job Coach 10-80-80/ccc			JTHS	1/14/22	1/15/22	
Deborah Helfand	Retirement	Science Teacher 10-70-70/bsi			JTMS	6/30/22	7/1/22	Retiring after 26 years of service in district
Stacey Ortense	Retirement	Teacher of Gifted and Talented 10-70-70/apb			JTMS	6/30/22	7/1/22	Retiring after 20 years of service in district
#1592	Rescind Family Leave	10-80-80/ccj			JTHS	12/13/21	3/8/22	Utilizing 2 personal days and balance unpaid
#1603	Extended Medical Leave	10-60-60/ahv			White Rock	9/1/21	6/11/22	Utilizing 117 personal illness days, and 60 unpaid days
#1639	Medical Leave	10-80-80/asq			JTHS	12/21/21	3/1/22	Utilizing 22 personal illness days and 18 unpaid days
#1908	Medical Leave	10-10-10/aje			Stanlick	3/14/22	5/20/22	Utilizing 44 personal illness days
#1908	Family Leave	10-10-10/aje			Stanlick	5/23/22	11/26/22	Utilizing 4 family illness days; balance unpaid
#2513	Medical Leave	10-10-10/boj			Stanlick	1/3/22	2/8/22	Utilizing 14.5 personal illness, 1.5 personal and 7 unpaid days
#2636	Adjusted Medical Leave	10-70-70/boh			JTMS	4/11/22	5/28/22	Utilizing 29 personal illness days
#3047	Adjusted Medical Leave	10-80-80/ate			JTHS	3/17/22	4/2/22	Utilizing 12 personal illness days

*Requires mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Catherine Byron 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bac	Step 1	\$24.68/hr.	Transportation	1/24/22	6/30/22	Replacing S. Borghese 5 hrs./dav. w/ benefits

Sarah Young 11-000-217-106-006	Appoint	Special Education Aide 09-60-60/bbn	Step 1	\$23.29/hr.	White Rock	1/18/22	6/30/22	Replacing J. Orlando Not to exceed 7 hrs./day, 4 days/week; w/out benefits
Delia Betancourth 11-000-270-160-000	Schedule Adjustment	Bus Driver 10-90-90/bab			Transportation	1/1/22	6/30/22	Not to exceed 5.67 hrs./day, w/ benefits
Kathryn Cook 11-000-217-106-006	Account Code Change	Special Education Aide 09-60-60/bff			White Rock	1/13/22	6/30/22	
Jennifer Glenn 11-214-100-106-006	Transfer	Special Education Aide 09-60-60/byg			White Rock	1/10/22	6/30/22	Not to exceed 7 hrs./day, 4 days/week Replacing S. Hastrup
Leslie Heller 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/bhq			JTHS	12/15/21	12/16/21	Not to exceed 1.5 hrs. for holiday choir concert
Kimberly Luecht 11-000-240-105-003	Extra Hours	Secretary/Group IV 12-30-32/aev		\$15/hr.	Briggs	12/14/21	12/29/21	Not to exceed 22.5 hrs. for shadowing
Susan McCarthy 11-000-240-105-007	Extra Hours	Secretary/Group III 12-70-72/afh		\$24.97/hr.	JTMS	12/8/21	12/16/21	Not to exceed 9 hrs. for pandemic work
Wendy Montanye 11-000-270-160-000	Schedule Adjustment	Bus Driver 10-90-90/bmn			Transportation	1/1/22	6/30/22	Not to exceed 3.67 hrs/day, w/ benefits
Kimberly Torsiello 11-213-100-106-006	Schedule Adjustment	Special Education Aide 09-60-60/bvh			White Rock	1/10/22	6/30/22	Not to exceed 7 hrs./day, 4 days/week
Katherine Van Wolput 11-214-100-106-006	Account Code Change	Special Education Aide 09-60-60/bcj			White Rock	1/4/22	6/30/22	
Alexander Santos	Resignation	Technology Support 12-60-62/btd			Technology	2/11/22	2/12/22	
#2051	Medical Leave	10-70-70/bgf			JTMS	1/4/22	2/1/22	Utilizing 19 personal illness days
#2528	Intermittent Medical Leave	10-90-90/bfo			Transportation	1/6/22	6/30/22	Utilizing undetermined number of personal illness days
#2983	Family Leave	09-70-70/bjr			JTMS	1/4/22	1/22/22	Utilizing 4 family illness, 1 personal and 8 unpaid days
#3079	Family Leave	08-90-92/bga			Facilities	6/9/22	7/16/22	Utilizing 16 vacation days and 10 unpaid days
#3214	Medical Leave	12-70-72/afc			JTMS	2/4/22	2/16/22	Utilizing 8 personal illness days

D. SUBSTITUTES/OTHER

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Krystyna Capizzi	Appoint	Substitute Teacher	\$110/diem	District	1/6/22	6/30/22	
Cassidy Glucksman	Appoint	Substitute Teacher	\$110/diem	District	1/25/22	6/30/22	
Sarah Grider	Appoint	Substitute Teacher	\$110/diem	District	1/10/22	6/30/22	
Kimberly Reed	Appoint	Substitute Teacher	\$110/diem	District	12/21/21	6/30/22	
Casey Van Veen	Appoint	Substitute Teacher	\$110/diem	District	1/25/22	6/30/22	
Alexis Verdes	Appoint	Substitute Teacher	\$110/diem	District	1/11/22	6/30/22	
Grace DePalma	Appoint	Substitute Aide	\$15/hr.	District	1/25/22	6/30/22	
Audrey Dworak	Appoint	Substitute Aide	\$15/hr.	District	1/4/22	6/30/22	
Cathy Jauch	Appoint	Substitute Aide	\$15/hr.	District	1/6/22	6/30/22	
Jessica Kemp	Appoint	Substitute Aide	\$15/hr.	District	1/7/22	6/30/22	
Rebecca Rich	Appoint	Substitute Aide	\$15/hr.	District	1/18/22	6/30/22	
Nolen Simler	Appoint	Substitute Aide	\$15/hr.	District	1/5/22	6/30/22	
Tyler Wheelwright	Appoint	Substitute Aide	\$15/hr.	District	12/21/21	6/30/22	
Rebecca Rich	Appoint	Substitute Secretary	\$15/hr.	District	1/18/22	6/30/22	
Martina Cannon	Appoint	Substitute Security	\$15/hr.	District	1/4/22	6/30/22	
Anthony Schreck	Appoint	Substitute Security	\$15/hr.	District	12/16/21	6/30/22	
Marissa Cruise	Appoint	Substitute Nurse	\$200/diem	District	1/25/22	6/30/22	

E. 2021-2022 SCHOOL YEAR COACHING STAFF**SPRING**

Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Steven Breeman*	Appoint	Assistant Baseball	N/A	N/A		Volunteer	JTHS	1/18/22	6/30/22
Connor Brown	Appoint	Assistant Lacrosse	2	\$4,652		\$4,652	JTHS	1/18/22	6/30/22
William Crispino*	Appoint	Assistant Baseball	N/A	N/A		Volunteer	JTHS	1/18/22	6/30/22
Kevin Cuddy	Appoint	Assistant Baseball	1	\$4,073		\$4,073	JTHS	1/18/22	6/30/22
William Goff*	Appoint	Assistant Softball	N/A	N/A		Volunteer	JTHS	1/18/22	6/30/22
Shawn Kielty*	Appoint	Assistant Baseball	3	\$5,290		\$5,290	JTHS	1/18/22	6/30/22
Gary Ruban*	Appoint	Assistant Baseball	N/A	N/A		Volunteer	JTHS	1/18/22	6/30/22
Peter DiGennaro	Rescind	Assistant Baseball	3	\$5,290	\$150	\$5,440	JTHS	9/1/21	6/30/22

*Out of District

F. EXTRA DUTY PAY 11-401-100-101-007								
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Elizabeth Conley	Appoint	Extracurricular Nurse		\$47.80/hr.	JTHS	1/12/22	1/28/22	Not to exceed 6 hrs. for Spring Musical

G. EXTRA DUTY PAY 11-401-100-101-008								
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Laura Ajaj	Appoint	NJSLA Portfolio - Math	1	\$701	JTHS	12/21/21	6/30/22	
Maria Clarizio	Appoint	Detention Monitor	4	\$4,002	JTHS	2/1/22	6/30/22	Prorated
Nanette Fandino-Diaz	Adjusted End Date	Detention Monitor	4	\$4,002	JTHS	9/1/21	2/1/22	Prorated
Molly Neral	Rescind	NJSLA Portfolio - Math	1	\$701	JTHS	12/21/21	6/30/22	

H. EXTRA DUTY PAY								
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Melanie Agnic 11-000-219-104-008	Appoint	School Social Worker 10-80-80/adj		\$39.80/hr.	JTHS	2/22/22	6/30/22	Based upon approval for pandemic work
Kira Arnold 11-000-219-104-008	Appoint	School Social Worker 10-80-80/cau		\$57.72/hr.	JTHS	1/13/22	6/30/22	Based upon approval for pandemic work
Kristen Argondizzo 11-000-216-101-005	Appoint	Physical Therapist 10-50-50/aad		\$71.51/hr.	Cozy Lake	1/13/22	6/30/22	Based upon approval for pandemic work
Danielle Bikofsky 11-000-216-101-001	Appoint	Speech Language Specialist 10-10-10/adm		\$45.70/hr.	Stanlick	1/13/22	6/30/22	Based upon approval for pandemic work
Lauren Boucher 11-000-216-101-001	Appoint	Occupational Therapist 10-10-10/adk		\$71.51/hr.	Stanlick	1/13/22	6/30/22	Based upon approval for pandemic work
Meredith Cruz 11-000-219-104-003	Appoint	School Social Worker 10-30-30/abc		\$42.24/hr.	Briggs	1/13/22	6/30/22	Based upon approval for pandemic work
Victoria Gage 11-000-216-100-007	Appoint	Speech Language Specialist 10-70-70/boh		\$47.80/hr.	JTMS	1/13/22	6/30/22	Based upon approval for pandemic work
Danielle Gorman 11-000-216-101-006	Appoint	Speech Language Specialist 10-60-60/adq		\$40.22/hr.	White Rock	1/13/22	6/30/22	Based upon approval for pandemic work
Erika Jahn 11-000-216-101-003	Appoint	Speech Language Specialist 10-30-30/adn		\$42.31/hr.	Briggs	1/13/22	6/30/22	Based upon approval for pandemic work
Vanessa Petersen 11-000-219-104-006	Appoint	School Psychologist 10-60-60/bij		\$71.52/hr.	White Rock	1/13/22	6/30/22	Based upon approval for pandemic work
Taylor Reed 11-000-219-104-008	Appoint	School Social Worker 10-80-80/acc		\$40.63/hr.	JTHS	1/13/22	6/30/22	Based upon approval for pandemic work
Yolanda Sanchez 11-000-219-104-007	Appoint	School Social Worker 10-70-70/car		\$71.51/hr.	JTMS	1/13/22	6/30/22	Based upon approval for pandemic work
Niemah Scherlacher 11-000-219-104-001	Appoint	LDT-C 10-10-10/adf		\$72.20/hr.	Stanlick	1/13/22	6/30/22	Based upon approval for pandemic work
Cheryl Spencer 11-000-219-104-008	Appoint	Speech Language Specialist 10-80-80/aab		\$58.90/hr.	JTHS	1/13/22	6/30/22	Based upon approval for pandemic work
Susan Tordoff 11-000-219-104-006	Appoint	LDT-C 10-60-60/adi		\$71.51/hr.	White Rock	1/13/22	6/30/22	Based upon approval for pandemic work
Katherine Van Ness 11-000-216-101-005	Appoint	Occupational Therapist 10-50-50/aab		\$48.11/hr.	Cozy Lake	1/13/22	6/30/22	Based upon approval for pandemic work

L.2 Motion to approve the Fall 2021 Course Reimbursement for Supervisors as indicated below:

Name	School	Class	Approval	Credits	Amount
Maria Dunbar	Centenary University	Continuous Improvement	FA1	3	\$2,256.75
Derek Sica	Drew University	Dissertation	FA2	3	\$2,560.81

L.3 Motion to approve the Fall 2021 Course Reimbursement for Administrators as indicated below:

Name	School	Class	Approval	Credits	Amount
Vickki Nadler	Thomas Edison State University	Finance and Accounting for Managers in Public Service	FA1	3	\$2,004.00
Vickki Nadler	Thomas Edison State University	Economic Issues for Public Service Managers	FA2	3	\$2,004.00
Daniel Papa	Drew University	Dissertation	FA3	3	\$2,152.54

M. EDUCATION

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.3, as described below:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

M.1 Motion to **approve** student placement for the 2021-2022 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
8858174994	Shepard School	\$32,965.92	1/3/22-6/30/22

M.2 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for November 15, 2021 through December 20, 2021.

M.3 Motion to approve the following **day field trips**:

School/Group/Activity	Location
JTHS Debate Tournament	Wantage, NJ
JTHS Debate Tournament	Dover, NJ
JTHS Community Based Instruction	Oak Ridge, NJ

N. POLICY

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve motion N.1, as described below:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

N.1 Motion to approve the **Second Reading** of the following Bylaws, Policies and Regulations:
(copy available on district website for review)

File Code	Title	Action
2436 P	Activity Participation Fee Program	Revision
5751 P	Sexual Harassment	Revision
5751 R	Sexual Harassment of Students	Revision
5600 R	Student Discipline/Code of Conduct	Revision
7300.1 R	Disposition of Instructional Property	Revision

O. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of December 20, 2021 through January 24, 2022.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0	0
Arthur Stanlick	0	0	0	0
Cozy Lake	0	0	0	0
White Rock	0	0	0	0
Jefferson Twp. Middle School	1	0	0	1
Jefferson Twp. High School	2	0	2	0

Enrollment as of 12/23/21:

	December 2020	December 2021
Grades Pre-K-1	356	393
Grades 2-5	699	686
Total Elementary	1,055	1,079
Grades 6-8	631	564
Grades 9-12	951	931
GRAND TOTAL	2,637	2,574
Tuition students received	0	0
Out-of-district placement	28	27

**Reporting of enrollment numbers for SY2020 has been modified to accommodate the closing of Milton School for SY2021.*

P. COMMUNICATIONS**Q. PUBLIC COMMENTS**

Please refer to Section G “Public participation shall be governed by the following rules (Per District Policy #0167)”

R. OLD BUSINESS**S. NEW BUSINESS**

**RESOLUTION PROCLAIMING JANUARY 2022 AS
SCHOOL BOARD MEMBER RECOGNITION MONTH**

WHEREAS, The New Jersey School Boards Association has declared January 2022 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Jefferson Township Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Jefferson Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey’s local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Jefferson Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2022 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Jefferson Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children's education.

T. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 24th day of January 2022,
at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

U. ADJOURN

Motion by _____, seconded by _____, to adjourn the meeting at _____ PM.

_____ Mrs. Gould
_____ Mr. Millar
_____ Mr. Natale

_____ Mrs. Perez
_____ Mrs. Small
_____ Mr. Stewart

____ Mr. Terpstra
____ Mrs. Wildermuth, *Vice President*
____ Mrs. Poulas, *President*

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Lodging cost per night	Meal cost per day	Mileage @ \$0.35/mi.	Total Expense (not including parking/tolls/miscellaneous fees)
Baldwin, Joseph	2/15 & 2/16	Virtual	Tech-Ed Knight School	\$300.00	-	-	-	\$300.00
Dunbar, Maria	1/26-1/28	Atlantic City, NJ	TECHSPO '22	\$490.00	\$115.22	-	\$105.00	\$825.44
Koch, William	3/15-3/18	Atlantic City, NJ	Annual DAANJ Conference	\$610.00	\$99.00	\$59.00	\$106.05	\$1,219.55
Nadler, Vickki	4/12-4/14	Virtual	Equity in Assessment, How to Improve Student Outcomes	\$199.00	-	-	-	\$199.00
Nadratowski, Donna	2/11 & 2/12	New York, NY	Northeast Conference for Teachers of Foreign Language	\$205.00	-	-	\$30.52	\$235.52
Serignese, Nicholas	2/9 & 2/10	Virtual	Mold in Buildings	\$285.00	-	-	-	\$285.00
Serignese, Nicholas	3/21-3/23	Atlantic City, NJ	NJ School Building and Grounds Association Expo	\$300.00	\$111.00	-	-	\$522.00

All Meals are prorated 75% on travel days per GSA guidance