

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Minutes**

**Monday, January 24, 2022 6:00 PM (Closed Session) – 7:30 PM (Regular Session)**

**Jefferson Township High School Auditorium**

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**District Vision Statement**

*The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.*

- A. Mrs. Poulas, called the meeting to order at 7:30 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD* and posted on the  
Jefferson Township Board of Education website ([www.Jefftwp.org](http://www.Jefftwp.org));

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B. Pledge of Allegiance.

- C. **ROLL CALL:**

Aye Mrs. Gould

Absent Mrs. Perez

Aye Mr. Terpstra

Aye Mr. Millar

Aye Mrs. Small

Absent Mrs. Wildermuth, *Vice President*

Aye Mr. Natale

Aye Mr. Stewart

Aye Mrs. Poulas, *President*

Absent Fiona Davidson, *Student Representative*

Aye Robert McKoy, *Student Representative*

- D. **CLOSED SESSION**

Motion by Mr. Stewart, seconded by Mr. Millar, that the Board of Education adopt the following resolution:

Aye Mrs. Gould (*arrived @ 6:33*) Absent Mrs. Perez

Aye Mr. Terpstra

Aye Mr. Millar

Aye Mrs. Small

Absent Mrs. Wildermuth, *Vice President*

Aye Mr. Natale

Aye Mr. Stewart

Aye Mrs. Poulas, *President*

**BE IT RESOLVED**, by the Jefferson Township Board of Education on this 24<sup>th</sup> day of January, 2022 at 6:16 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by Mr. Stewart, seconded by Mrs. Small, that the meeting is called to public session at 7:25 PM.

Aye Mrs. Gould

Absent Mrs. Perez

Aye Mr. Terpstra

Aye Mr. Millar

Aye Mrs. Small

Absent Mrs. Wildermuth, *Vice President*

Aye Mr. Natale

Aye Mr. Stewart

Aye Mrs. Poulas, *President*

**E. SUPERINTENDENT'S REPORT**

- Mrs. Howe reported on the Good News and Progress in our schools.

**F. PRESENTATIONS**

- Kennedy Kostecki and Ella DiLizia, Student Council Co-Presidents presented the Board Members with a thank you gift from the Class of 2022.
- Mrs. Stacey Poulas, Board President and Mrs. Jeanne Howe, Superintendent recognized the newly accepted JTHS Academy Students.
- Dr. Roger Jinks, Assistant Superintendent presented the results of the Start Strong Assessment.
- Mrs. Rita Oroho Giacchi, Business Administrator Dr. Roger Jinks, Jr., Assistant Superintendent and Mrs. Jeanne Howe, Superintendent gave an updated status of the ESSER Funding.

**G. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)***

- An audience member commented on the Start Strong testing results.
- Several audience members inquired about the HVAC repairs.
- An audience member thanked the Board for their efforts and requested that when the members go home, they think about the decisions being made and how those decisions affect students. They also inquired about a timeline outlining when students would be able to remove their masks.
- An audience member voiced objection over the mask mandate and challenged everyone to do their own research.

**H. STUDENT REPRESENTATIVES**

- Student Representative Robert McKoy reported it was nice to be “back to normal” and have the high school holiday assembly. He also noted quarterly assessments are taking place, basketball games, spirit week, the National Honor Society Shoe Drive, and the end of the second marking period is near. Mr. McKoy reported that Jefferson Idol has been postponed and that some classroom floors are dirty and wanted to report the issue to the proper personnel.

**I. COMMITTEE REPORTS**

- **Policy & Personnel Committee** - Mrs. Small noted the Committee met prior to this evening’s meeting and discussed open positions in district, dress code update, and policy and regulations.
- **Building Needs and Finance Committee** - Mr. Millar reported the Committee met on January 11, 2022 and discussed nursing needs, field trips, budget and revenue projections.
- **Community Relations Committee** - Mr. Stewart reported the Committee met on January 11, 2022 and discussed the 2022-2023 budget.
- Mrs. Gould reported she attended the Educational Services Commission meeting and highlighted the meeting discussions.

**J. MINUTES OF MEETINGS**

Motion by Mr. Millar, seconded by Mr. Natale, that the minutes of the **December 20, 2021 Regular Meeting** be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mr. Millar	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

Motion by Mr. Millar, seconded by Mrs. Gould, that the Executive Session (1) minutes of the **December 20, 2021 Regular Meeting** be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mr. Millar	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Abstain</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

Motion by Mr. Millar, seconded by Mrs. Small, that the Executive Session (2) minutes of the **December 20, 2021 Executive Meeting** be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mr. Millar	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

Motion by Mr. Millar, seconded by Mrs. Gould, that the minutes of the **January 4, 2022 Annual Organization Meeting** be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mr. Millar	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

**K. FINANCE AND BUILDING NEEDS**

Motion by Mr. Millar, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.12, as described below:

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mr. Millar	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

**K.1** Motion to approve the **purchase order** list dated December 2021 in the amount of **\$206,030.36** (including Referendum related purchase orders totalling \$0.00).

**K.2** Motion to approve the **check register** as of December 2021 in the amount of **\$5,504,128.39**.

Fund	Amount
General Fund (10)	\$ 5,358,378.40
Special Revenue Funds (20)	\$ 145,749.99
<b>Total</b>	<b>\$ 5,504,128.39</b>

**K.3** Motion to approve the **vendors' bills** list for release on or after January 25, 2022, in the amount of **\$601,844.39**.

- K.4** Motion to approve the funds **transfers** in the 2021-2022 Fiscal Year, dated December, 2021 in the amount of **\$123,753.46**.
- K.5** Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, that as of December 31, 2021, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- K.6** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of November 30, 2021, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- K.7** Motion to appoint Rita Oroho Giacchi, Board Secretary/Business Administrator as the **Qualified Purchasing Agent** and **Public Agency Compliance Officer** and authorizing her to prepare advertisements, advertise for and receive bids and award contracts pursuant to N.J.S.A. 18A:18A-3a, 7a and 37a for the 2022-2023 school year.
- K.8** Motion to approve resolution appointing School Alliance Insurance Fund Commissioner, below:  
**BE IT RESOLVED**, by the School Board of Jefferson Township, County of Morris, State of New Jersey, that it hereby appoints Rita Oroho Giacchi as the School Alliance Insurance Fund Commissioner, and

**BE IT FURTHER RESOLVED**, that copies of this Resolution be forwarded to the following:

Rita Oroho Giacchi (*Fund Commissioner*)

School Alliance Insurance Fund

- K.9** Motion to approve **Change Order #01** in the amount of \$4,639 to Reiner Group, Inc. for modifications to the original scope of work at the HVAC Upgrades at White Rock School project, resulting in an overall reduction of \$45,361, inclusive of the project allowance, as described below:

Original Contract Amount	\$	585,000.00
Isolation valves for future UV replacements	\$	4,639.00
Original Allowance	\$	( 50,000.00)
<b>Final Contract Amount</b>	<b>\$</b>	<b>539,639.00</b>

- K.10** Motion to **designate the source of funding** for the following individuals as funded from the FY22 Elementary and Secondary Education Act (ESEA) Funds:

Name	Position	Grant Portion of Salary	Location	Date Effective	Date Termin.	Grant
Escolano, Jennifer	Teacher	43,450	JTMS	9/1/2021	6/30/2022	Title I
Trapani, Kelly	Teacher	43,499	JTMS	9/1/2021	6/30/2022	Title I
Lorenzo, Joy	Teacher	18,341	Stanlick	9/1/2021	6/30/2022	Title IIA
King, Nicole	Teacher	18,342	White Rock	9/1/2021	6/30/2022	Title IIA

- K.11** Motion to **designate the source of funding** for the following individuals as funded from the American Rescue Plan/ESSER III grant:

Name	Position	Grant Portion of Salary	Location	Date Effective	Date Termin.
Balogh, Suzanne	Teacher	\$55,515	White Rock	9/1/2021	6/30/2022
Headley, Susan	Teacher	\$278.08/diem	Stanlick	9/1/2021	6/30/2022
Studnick, Jessica	Teacher	\$59,025	JTMS	11/16/2021	6/30/2022

Gill, Debra	Security/Cafeteria Aide	\$23.31/hour	Stanlick	9/1/2021	6/30/2022
Bessemer, Judy	Security/Cafeteria Aide	\$23.31/hour	Briggs	9/13/2021	6/30/2022
Eberle, Jaclyn	Security/Cafeteria Aide	\$23.31/hour	Briggs	9/8/2021	6/30/2022
Lund, Kelly	Security/Cafeteria Aide	\$23.31/hour	Cozy Lake	9/8/2021	6/30/2022
Papa, Carol	Security/Cafeteria Aide	\$23.31/hour	Cozy Lake	9/8/2021	6/30/2022
Magnotta, Michele	Security/Cafeteria Aide	\$23.31/hour	Cozy Lake	9/17/2021	6/30/2022

**K.12** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS**, The employees listed in Appendix A, are attending the named professional development seminar at such identified venues; and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

**NOW THEREFORE BE IT RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

**BE IT FURTHER RESOLVED**, That the expense is justified and therefore reimbursable (*Appendix A*).

**L. PERSONNEL**

Motion by Mrs. Small, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.3, as described below:

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mr. Millar	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

**L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL							
A. ADMINISTRATIVE							
Name	Nature of Action	Position/Control Number	Salary	Loc.	Date Effective	Date Termin.	Discussion

<b>B. INSTRUCTIONAL</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Randi Adamitis 11-204-100-106-888	Appoint	Job Coach 10-80-80/ccc		\$45.03/hr.	JTHS	1/21/22	6/30/22	Replacing C. DelMasto Not to exceed 3.5 hrs./day
Amy Pearce	Appoint	Bedside Instruction		\$46.05/hr.	District	1/4/22	6/30/22	
Cassandra Soto	Appoint	Bedside Instruction		\$46.05/hr.	District	1/6/22	6/30/22	
Katie Brammer 11-209-100-101-001	Transfer	Special Education Teacher 10-10-10/boj			Stanlick	12/21/21	6/30/22	Replacing S. Carroll
Jennifer Escolano 11-130-100-101-007 (.58) 20-231-100-101-007 (.42)	Account Code Change	Math Teacher 10-70-70/aqn			JTMS	9/1/21	6/30/22	
Joy Lorenzo 11-120-100-101-001 (.68) 20-270-100-101-001 (.32)	Account Code Change	Elementary Teacher 10-10-10/afz			Stanlick	9/1/21	6/30/22	
Nicole King 11-120-100-101-006 (.80) 20-270-100-101-006 (.20)	Account Code Change	Elementary Teacher 10-60-60/ahv			White Rock	9/1/21	6/30/22	
Kelly Trapani 11-130-100-101-007 (.46) 20-231-100-101-007 (.54)	Account Code Change	Language Arts Teacher 10-70-70/apv			JTMS	9/1/21	6/30/22	
Shannon Carroll	Resignation	Special Education Teacher 10-10-10/boj			Stanlick	2/7/22	2/8/22	
Carolyn DelMasto	Resignation	Job Coach 10-80-80/ccc			JTHS	1/14/22	1/15/22	
Deborah Helfand	Retirement	Science Teacher 10-70-70/bsi			JTMS	6/30/22	7/1/22	Retiring after 26 years of service in district
Stacey Ortense	Retirement	Teacher of Gifted and Talented 10-70-70/apb			JTMS	6/30/22	7/1/22	Retiring after 20 years of service in district
#1592	Rescind Family Leave	10-80-80/ccj			JTHS	12/13/21	3/8/22	Utilizing 2 personal days and balance unpaid
#1603	Extended Medical Leave	10-60-60/ahv			White Rock	9/1/21	6/11/22	Utilizing 117 personal illness days, and 60 unpaid days
#1639	Medical Leave	10-80-80/asq			JTHS	12/21/21	3/1/22	Utilizing 22 personal illness days and 18 unpaid days
#1908	Medical Leave	10-10-10/aje			Stanlick	3/14/22	5/20/22	Utilizing 44 personal illness days
#1908	Family Leave	10-10-10/aje			Stanlick	5/23/22	11/26/22	Utilizing 4 family illness days; balance unpaid
#2513	Medical Leave	10-10-10/boj			Stanlick	1/3/22	2/8/22	Utilizing 14.5 personal illness, 1.5 personal and 7 unpaid days
#2636	Adjusted Medical Leave	10-70-70/boh			JTMS	4/11/22	5/28/22	Utilizing 29 personal illness days
#3047	Adjusted Medical Leave	10-80-80/ate			JTHS	3/17/22	4/2/22	Utilizing 12 personal illness days

\*Requires mentoring

<b>C. NON-INSTRUCTIONAL</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Catherine Byron 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bac	Step 1	\$24.68/hr.	Transportation	1/24/22	6/30/22	Replacing S. Borghese 5 hrs./day, w/ benefits
Sarah Young 11-000-217-106-006	Appoint	Special Education Aide 09-60-60/bbn	Step 1	\$23.29/hr.	White Rock	1/18/22	6/30/22	Replacing J. Orlando Not to exceed 7 hrs./day, 4 days/week; w/out benefits
Delia Betancourth 11-000-270-160-000	Schedule Adjustment	Bus Driver 10-90-90/bab			Transportation	1/1/22	6/30/22	Not to exceed 5.67 hrs./day, w/ benefits
Kathryn Cook 11-000-217-106-006	Account Code Change	Special Education Aide 09-60-60/bff			White Rock	1/13/22	6/30/22	
Jennifer Glenn 11-214-100-106-006	Transfer	Special Education Aide 09-60-60/byg			White Rock	1/10/22	6/30/22	Not to exceed 7 hrs./day, 4 days/week Replacing S. Hastrup
Leslie Heller 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/bhq			JTHS	12/15/21	12/16/21	Not to exceed 1.5 hrs. for holiday choir concert
Kimberly Luecht 11-000-240-105-003	Extra Hours	Secretary/Group IV 12-30-32/aev		\$15/hr.	Briggs	12/14/21	12/29/21	Not to exceed 22.5 hrs. for shadowing

Susan McCarthy 11-000-240-105-007	Extra Hours	Secretary/Group III 12-70-72/afh		\$24.97/hr.	JTMS	12/8/21	12/16/21	Not to exceed 9 hrs. for pandemic work
Wendy Montanye 11-000-270-160-000	Schedule Adjustment	Bus Driver 10-90-90/bmn			Transportation	1/1/22	6/30/22	Not to exceed 3.67 hrs/day, w/ benefits
Kimberly Torsiello 11-213-100-106-006	Schedule Adjustment	Special Education Aide 09-60-60/bvh			White Rock	1/10/22	6/30/22	Not to exceed 7 hrs./day, 4 days/week
Katherine Van Wolput 11-214-100-106-006	Account Code Change	Special Education Aide 09-60-60/bcj			White Rock	1/4/22	6/30/22	
Alexander Santos	Resignation	Technology Support 12-60-62/btd			Technology	2/11/22	2/12/22	
#2051	Medical Leave	10-70-70/bgf			JTMS	1/4/22	2/1/22	Utilizing 19 personal illness days
#2528	Intermittent Medical Leave	10-90-90/bfo			Transportation	1/6/22	6/30/22	Utilizing undetermined number of personal illness days
#2983	Family Leave	09-70-70/bjr			JTMS	1/4/22	1/22/22	Utilizing 4 family illness, 1 personal and 8 unpaid days
#3079	Family Leave	08-90-92/bga			Facilities	6/9/22	7/16/22	Utilizing 16 vacation days and 10 unpaid days
#3214	Medical Leave	12-70-72/afc			JTMS	2/4/22	2/16/22	Utilizing 8 personal illness days

**D. SUBSTITUTES/OTHER**

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Krystyna Capizzi	Appoint	Substitute Teacher	\$110/diem	District	1/6/22	6/30/22	
Cassidy Glucksman	Appoint	Substitute Teacher	\$110/diem	District	1/25/22	6/30/22	
Sarah Grider	Appoint	Substitute Teacher	\$110/diem	District	1/10/22	6/30/22	
Kimberly Reed	Appoint	Substitute Teacher	\$110/diem	District	12/21/21	6/30/22	
Casey Van Veen	Appoint	Substitute Teacher	\$110/diem	District	1/25/22	6/30/22	
Alexis Verdes	Appoint	Substitute Teacher	\$110/diem	District	1/11/22	6/30/22	
Grace DePalma	Appoint	Substitute Aide	\$15/hr.	District	1/25/22	6/30/22	
Audrey Dworak	Appoint	Substitute Aide	\$15/hr.	District	1/4/22	6/30/22	
Cathy Jauch	Appoint	Substitute Aide	\$15/hr.	District	1/6/22	6/30/22	
Jessica Kemp	Appoint	Substitute Aide	\$15/hr.	District	1/7/22	6/30/22	
Rebecca Rich	Appoint	Substitute Aide	\$15/hr.	District	1/18/22	6/30/22	
Nolen Simler	Appoint	Substitute Aide	\$15/hr.	District	1/5/22	6/30/22	
Tyler Wheelwright	Appoint	Substitute Aide	\$15/hr.	District	12/21/21	6/30/22	
Rebecca Rich	Appoint	Substitute Secretary	\$15/hr.	District	1/18/22	6/30/22	
Martina Cannon	Appoint	Substitute Security	\$15/hr.	District	1/4/22	6/30/22	
Anthony Schreck	Appoint	Substitute Security	\$15/hr.	District	12/16/21	6/30/22	
Marissa Cruise	Appoint	Substitute Nurse	\$200/diem	District	1/25/22	6/30/22	

**E. 2021-2022 SCHOOL YEAR COACHING STAFF****SPRING**

Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Steven Breeman*	Appoint	Assistant Baseball	N/A	N/A		Volunteer	JTHS	1/18/22	6/30/22
Connor Brown	Appoint	Assistant Lacrosse	2	\$4,652		\$4,652	JTHS	1/18/22	6/30/22
William Crispino*	Appoint	Assistant Baseball	N/A	N/A		Volunteer	JTHS	1/18/22	6/30/22
Kevin Cuddy	Appoint	Assistant Baseball	1	\$4,073		\$4,073	JTHS	1/18/22	6/30/22
William Groff*	Appoint	Assistant Softball	N/A	N/A		Volunteer	JTHS	1/18/22	6/30/22
Shawn Kielty*	Appoint	Assistant Baseball	3	\$5,290		\$5,290	JTHS	1/18/22	6/30/22
Gary Ruban*	Appoint	Assistant Baseball	N/A	N/A		Volunteer	JTHS	1/18/22	6/30/22
Peter DiGennaro	Rescind	Assistant Baseball	3	\$5,290	\$150	\$5,440	JTHS	9/1/21	6/30/22

\*Out of District

**F. EXTRA DUTY PAY 11-401-100-101-007**

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Elizabeth Conley	Appoint	Extracurricular Nurse		\$47.80/hr.	JTMS	1/12/22	1/28/22	Not to exceed 6 hrs. for Spring Musical

**G. EXTRA DUTY PAY 11-401-100-101-008**

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Laura Ajaj	Appoint	NJSLA Portfolio - Math	1	\$701	JTHS	12/21/21	6/30/22	
Maria Clarizio	Appoint	Detention Monitor	4	\$4,002	JTHS	2/1/22	6/30/22	Prorated
Nanette Fandino-Diaz	Adjusted End Date	Detention Monitor	4	\$4,002	JTHS	9/1/21	2/1/22	Prorated
Molly Neral	Rescind	NJSLA Portfolio - Math	1	\$701	JTHS	12/21/21	6/30/22	

<b>H. EXTRA DUTY PAY</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Level</b>	<b>Salary</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Melanie Agnic 11-000-219-104-008	Appoint	School Social Worker 10-80-80/adj		\$39.80/hr.	JTHS	2/22/22	6/30/22	Based upon approval for pandemic work
Kira Arnold 11-000-219-104-008	Appoint	School Social Worker 10-80-80/cau		\$57.72/hr.	JTHS	1/13/22	6/30/22	Based upon approval for pandemic work
Kristen Argondizzo 11-000-216-101-005	Appoint	Physical Therapist 10-50-50/aad		\$71.51/hr.	Cozy Lake	1/13/22	6/30/22	Based upon approval for pandemic work
Danielle Bikofsky 11-000-216-101-001	Appoint	Speech Language Specialist 10-10-10/adm		\$45.70/hr.	Stanlick	1/13/22	6/30/22	Based upon approval for pandemic work
Lauren Boucher 11-000-216-101-001	Appoint	Occupational Therapist 10-10-10/adk		\$71.51/hr.	Stanlick	1/13/22	6/30/22	Based upon approval for pandemic work
Meredith Cruz 11-000-219-104-003	Appoint	School Social Worker 10-30-30/abc		\$42.24/hr.	Briggs	1/13/22	6/30/22	Based upon approval for pandemic work
Victoria Gage 11-000-216-100-007	Appoint	Speech Language Specialist 10-70-70/boh		\$47.80/hr.	JTMS	1/13/22	6/30/22	Based upon approval for pandemic work
Danielle Gorman 11-000-216-101-006	Appoint	Speech Language Specialist 10-60-60/adq		\$40.22/hr.	White Rock	1/13/22	6/30/22	Based upon approval for pandemic work
Erika Jahn 11-000-216-101-003	Appoint	Speech Language Specialist 10-30-30/adn		\$42.31/hr.	Briggs	1/13/22	6/30/22	Based upon approval for pandemic work
Vanessa Petersen 11-000-219-104-006	Appoint	School Psychologist 10-60-60/bij		\$71.52/hr.	White Rock	1/13/22	6/30/22	Based upon approval for pandemic work
Taylor Reed 11-000-219-104-008	Appoint	School Social Worker 10-80-80/acc		\$40.63/hr.	JTHS	1/13/22	6/30/22	Based upon approval for pandemic work
Yolanda Sanchez 11-000-219-104-007	Appoint	School Social Worker 10-70-70/car		\$71.51/hr.	JTMS	1/13/22	6/30/22	Based upon approval for pandemic work
Niemah Scherlach 11-000-219-104-001	Appoint	LDT-C 10-10-10/adf		\$72.20/hr.	Stanlick	1/13/22	6/30/22	Based upon approval for pandemic work
Cheryl Spencer 11-000-219-104-008	Appoint	Speech Language Specialist 10-80-80/aab		\$58.90/hr.	JTHS	1/13/22	6/30/22	Based upon approval for pandemic work
Susan Tordoff 11-000-219-104-006	Appoint	LDT-C 10-60-60/adi		\$71.51/hr.	White Rock	1/13/22	6/30/22	Based upon approval for pandemic work
Katherine Van Ness 11-000-216-101-005	Appoint	Occupational Therapist 10-50-50/aab		\$48.11/hr.	Cozy Lake	1/13/22	6/30/22	Based upon approval for pandemic work

**L.2 Motion to approve the Fall 2021 Course Reimbursement for Supervisors as indicated below:**

<b>Name</b>	<b>School</b>	<b>Class</b>	<b>Approval</b>	<b>Credits</b>	<b>Amount</b>
Maria Dunbar	Centenary University	Continuous Improvement	FA1	3	\$2,256.75
Derek Sica	Drew University	Dissertation	FA2	3	\$2,560.81

**L.3 Motion to approve the Fall 2021 Course Reimbursement for Administrators as indicated below:**

<b>Name</b>	<b>School</b>	<b>Class</b>	<b>Approval</b>	<b>Credits</b>	<b>Amount</b>
Vickki Nadler	Thomas Edison State University	Finance and Accounting for Managers in Public Service	FA1	3	\$2,004.00
Vickki Nadler	Thomas Edison State University	Economic Issues for Public Service Managers	FA2	3	\$2,004.00
Daniel Papa	Drew University	Dissertation	FA3	3	\$2,152.54

**M. EDUCATION**

Motion by Mrs. Small, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.3, as described below:

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mr. Millar	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth, <i>Vice President</i>
* <u>Aye/Abstain</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

*\*Mr. Natale votes Yes on Motions M.1 and M.3, and Abstained on Motion M.2.*



- M.1** Motion to **approve** student placement for the 2021-2022 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
8858174994	Shepard School	\$32,965.92	1/3/22-6/30/22

- M.2** Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for November 15, 2021 through December 20, 2021, with the exception of report # 225\_JTH\_11232021.

- M.3** Motion to approve the following **day field trips**:

School/Group/Activity	Location
JTHS Debate Tournament	Wantage, NJ
JTHS Debate Tournament	Dover, NJ
JTHS Community Based Instruction	Oak Ridge, NJ

*The motion below was read into the meeting after discussion in Executive Session.*

Motion by Mr. Millar, seconded by Mrs. Small, to approve and adopt motion M.4, as described below:

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mr. Millar	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Abstain</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Abstain</u> Mrs. Poulas, <i>President</i>

- M.4** Motion to reverse the district's finding of HIB Report # 225341\_JTH\_11232021.

**N. POLICY**

Motion by Mrs. Small, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve motion N.1, as described below:

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mr. Millar	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

- N.1** Motion to approve the **Second Reading** of the following Bylaws, Policies and Regulations:

*(copy available on district website for review)*

File Code	Title	Action
2436 P	Activity Participation Fee Program	Revision
5751 P	Sexual Harassment	Revision
5751 R	Sexual Harassment of Students	Revision
5600 R	Student Discipline/Code of Conduct	Revision
7300.1 R	Disposition of Instructional Property	Revision

**O. RECOGNITION OF MONTHLY REPORTS**

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of December 20, 2021 through January 24, 2022.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0	0
Arthur Stanlick	0	0	0	0
Cozy Lake	0	0	0	0
White Rock	0	0	0	0
Jefferson Twp. Middle School	1	0	0	1
Jefferson Twp. High School	2	0	2	0

**Enrollment as of 12/23/21:**

	December 2020	December 2021
Grades Pre-K-1	356	393
Grades 2-5	699	686
Total Elementary	1,055	1,079
Grades 6-8	631	564
Grades 9-12	951	931
GRAND TOTAL	2,637	2,574
Tuition students received	0	0
Out-of-district placement	28	27

*\*Reporting of enrollment numbers for SY2020 has been modified to accommodate the closing of Milton School for SY2021.*

**P. COMMUNICATIONS**

- None

**Q. PUBLIC COMMENTS**

- An audience member inquired about the cost of pay to play for clubs at the high school. They also asked about bussing for robotics competitions and would like to see more support from administrators for the unified track team.
- An audience member asked if vaccinated and unvaccinated children would be treated differently and inquired about the availability of closed session minutes.
- An audience member thanked Mrs. Howe for the Snacks with the Superintendent sessions and asked if it were possible to differentiate between students and staff when reporting covid cases. They also asked if spectators were allowed to attend sporting events, if parents could attend “Senior Night”, and noted concern that students taking speech therapy are at a disadvantage while wearing masks, as well as with the different treatment of vaccinated and unvaccinated students..

**R. OLD BUSINESS**

- None

**S. NEW BUSINESS**

- Mrs. Oroho Giacchi noted the 2022 Committee structures have been established and assignments given to each Board member.

- Mrs. Oroho Giacchi read the proclamation below:

**RESOLUTION PROCLAIMING JANUARY 2022 AS  
SCHOOL BOARD MEMBER RECOGNITION MONTH**

**WHEREAS,** The New Jersey School Boards Association has declared January 2022 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

**WHEREAS,** The Jefferson Township Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

**WHEREAS,** The Jefferson Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS,** New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

**WHEREAS,** New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS,** School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS,** Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS,** New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

**RESOLVED,** That the Jefferson Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2022 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED,** That the Jefferson Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children's education.

**T. CLOSED SESSION**

Motion by Mrs. Gould, seconded by Mrs. Small, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 24<sup>th</sup> day of January 2022, at 9:32 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve

matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

3. This resolution shall take effect immediately.

The meeting was called to public session at 9:40 PM.

**U. ADJOURN**

Motion by Mrs. Gould, seconded by Mrs. Small, to adjourn the meeting at 9:44 PM.

Aye Mrs. Gould

Absent Mrs. Perez

Aye Mr. Terpstra

Aye Mr. Millar

Aye Mrs. Small

Absent Mrs. Wildermuth, *Vice President*

Aye Mr. Natale

Aye Mr. Stewart

Aye Mrs. Poulas, *President*

**Appendix A**

<b>Name</b>	<b>Event Date</b>	<b>Location</b>	<b>Seminar/Function</b>	<b>Registration Fee \$</b>	<b>Lodging cost per night</b>	<b>Meal cost per day</b>	<b>Mileage @ \$0.35/mi.</b>	<b>Total Expense (not including parking/tolls/miscellaneous fees)</b>
Baldwin, Joseph	2/15 & 2/16	Virtual	Tech-Ed Knight School	\$300.00	-	-	-	\$300.00
Dunbar, Maria	1/26-1/28	Atlantic City, NJ	TECHSPO '22	\$490.00	\$115.22	-	\$105.00	\$825.44
Koch, William	3/15-3/18	Atlantic City, NJ	Annual DAANJ Conference	\$610.00	\$99.00	\$59.00	\$106.05	\$1,219.55
Nadler, Vickki	4/12-4/14	Virtual	Equity in Assessment, How to Improve Student Outcomes	\$199.00	-	-	-	\$199.00
Nadratowski, Donna	2/11 & 2/12	New York, NY	Northeast Conference for Teachers of Foreign Language	\$205.00	-	-	\$30.52	\$235.52
Serignese, Nicholas	2/9 & 2/10	Virtual	Mold in Buildings	\$285.00	-	-	-	\$285.00
Serignese, Nicholas	3/21-3/23	Atlantic City, NJ	NJ School Building and Grounds Association Expo	\$300.00	\$111.00	-	-	\$522.00

*All Meals are prorated 75% on travel days per GSA guidance*