

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda
Monday, November 18, 2024 6:00 PM (Closed Session) – 7:30 PM (Regular Session)
Jefferson Township High School Media Center

District Vision Statement

The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.

- A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, NJ HERALD and posted on the
Jefferson Township Board of Education website (www.Jefftp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B. Pledge of Allegiance.

C. **ROLL CALL:**

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>
_____ Ashley Hecht, Student Representative		
_____ Victor Koziol, Student Representative		

D. **CLOSED SESSION**

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

BE IT RESOLVED, by the Jefferson Township Board of Education on this 18th day of November, 2024 at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by _____, seconded by _____, that the meeting is called to public session at _____ PM.

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

E. PRELIMINARY ELECTION RESULTS Three Year Terms – January 1, 2025 – December 31, 2027 (3 seats)

<u>Name</u>	<u>Votes</u>
Mallimo-Orna, Christine	4,067
Brown, Christopher	3,838
Natale, Christopher	3,339
Gould, Amy	2,546
Write In	641

F. SUPERINTENDENT’S REPORT

G. PRESENTATIONS

- Spring 2024 NJSLA Science Results – Dr. Roger Jinks, Jr., Assistant Superintendent of Schools
- Budget Series: Jefferson Township Public Schools Budget Process and History - Mrs. Jeanne Howe, Superintendent of Schools and Mrs. Rita Oroho Giacchi, Business Administrator

H. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

Public participation shall be governed by the following rules (per Bylaw 0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. Participants may not yield their time to another individual;
6. All statements shall be directed to the presiding officer;
7. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observed reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that “Comments from the Audience” is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

I. STUDENT REPRESENTATIVES**J. COMMITTEE REPORTS****K. MINUTES OF MEETINGS**

Motion by _____, seconded by _____, that the Executive Session minutes of the October 14, 2024 meeting be approved as submitted:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

Motion by _____, seconded by _____, that the Regular Meeting minutes of the October 14, 2024 meeting be approved as submitted:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

Motion by _____, seconded by _____, that the Special Meeting minutes of the November 11, 2024 meeting be approved as submitted:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

L. FINANCE AND BUILDING NEEDS

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.13, as described below:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

L.1 Motion to approve the purchase order list dated October 2024 in the amount of \$1,605,499.36.

L.2 Motion to approve the vendors' bills list for release, on or after November 19, 2024, in the amount of \$554,261.32.

L.3 Motion to approve the check register as of October 2024 in the amount of \$6,075,056.18.

Fund	Amount
General Fund (10)	\$5,530,701.74
Special Revenue Funds (20)	\$544,354.44
Total	\$6,075,056.18

L.4 Motion to approve the funds transfers in the 2024-2025 Fiscal Year, dated October 31, 2024, in the amount of \$757,969.34.

L.5 Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of October 31, 2024, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

L.6 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of September 30, 2024, after review of the Board Secretary's and Treasurer's Monthly Financial Reports, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

L.7 Motion to approve the disposal of obsolete equipment, in accordance with Policy 7300, Disposition of Property, as shown below:

School/Department	Equipment Description Model and/or Serial Number	Tag number
Guidance	6 fully depreciated FM Trainers	Various

L.8 Motion to approve the disposal of obsolete equipment, in accordance with Policy 7300, Disposition of Property, as shown below:

School/Department	Equipment Description Model and/or Serial Number	Tag number
Facilities Department	Firelite Addressable Heat Detector	H365R
Facilities Department	Edwards Fire Alarm Keypads	NA
Facilities Department	Keyscan 4-Door Access Panels	CA4000
Facilities Department	Keyscan 8-Door Access Panels	CA8000
Facilities Department	Firelite Power Supply	FL-PS10

L.9 Motion to approve the submission of the Annual Preschool Operational Plan Update and projected Preschool Enrollment for the 2025-2026 school year.

L.10 Motion to approve submission of New Jersey Department of Education preschool square footage waiver application.

L.11 Motion to approve the addition to the School Student Activity Account lists for Jefferson Township High School, as described below:

Activity Account Sub-category
Falcon Ambassadors for Diversity & Inclusivity

L.12 Motion to approve post-severance contributions for the Jefferson Township Board of Education Benefits Specialist, as described below:

WHEREAS, the Jefferson Township Board of Education (the "Board") intends to make non-salary reduction contributions on behalf of the Benefits Specialist who retires;

WHEREAS, the Board will not permit any individual employee to have an option of receiving the equivalent amount as compensation; and

WHEREAS, the Board wishes to make such contributions as employer contributions as permitted under Sections 403(b)(3) or 403(b)(7) and Section 415(c)(1) of the Code for eligible employees;

NOW THEREFORE BE IT RESOLVED, the Board hereby authorizes and directs that the Jefferson Township Board of Education School District implements a policy to make post-retirement contributions of all accumulated sick day pay and all accumulated vacation day pay to the 403(b) or

403(b)(7) contract of the Benefits Specialist commencing immediately in the year of the eligible employee's retirement. These employer contributions shall not exceed the limits of Section 415(c)(1) of the Section 403(b)(3) Code.

L.13 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, the employees listed in Appendix A, are attending the named professional development seminar at such identified venues;

WHEREAS, the attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee;

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, and

BE IT FURTHER RESOLVED, the expense is justified and therefore reimbursable. (*Appendix A*)

M. PERSONNEL

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.4, as described below:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

M.1 Motion to take action on personnel matters, as listed below, and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

A. PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/ Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Barnhart, Alexis*	Adjusted Start Date	Teacher - English (LTS)			JTHS	11/4/24	6/20/25	Covering #3286
Catellier, Lauren 11-000-216-101-003	Appoint	Speech-Language Therapist CST-DW-SPCH-AL-02	MA+30/16	\$88,031	Briggs	1/2/25	6/30/25	Replacing V. Gage
DeLade, Toni	Resignation	After School Activity Aide			JTHS	10/24/24		For art club
DeLade, Toni	Resignation	After School Activity - Bus Aide			Transportation	10/24/24		For art club
Dixon, Angela	Resignation	Teacher - Preschool			Briggs	12/16/24		Last day of work 12/13/24

A. PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/ Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Ferguson, Lisa	Retirement	Bus Driver			Transportation	2/12/25		Last day of work 2/11/25 Retiring after 19 years in district
Gage, Victoria	Resignation	Speech-Language Therapist			JTMS	1/2/25		Last day of work 12/20/24
Garcia Argueta, Brendalicia 11-213-100-106-005	Appoint	Special Education Aide AID-CL-SPED-ES-12	3	\$25.95/hr.	Cozy Lake	12/20/24	6/30/25	7 hrs./day, Thursday off
Graure, Daryl	Resignation	Special Education Aide			White Rock	11/27/24		Last day of work, 11/26/24
Hnyda, Courtney 11-000-270-160-000	Appoint	Assistant Supervisor of Transportation ASU-BO-TSPT-NA-01		\$62,000	Transportation	12/2/24	6/30/25	Replacing T. Perrulli
Hollick, Allison 11-000-240-105-005 (.33) 20-218-200-105-005 (.67)	Appoint	Secretary - Group IV SEC-CL-SCHS-NA-01	1	\$52,961	Cozy Lake	2/1/25	6/30/25	Replacing C. Olsen
Hollick, Allison	Adjusted End Date	Transportation Office Support		\$220.67 /diem	Transportation	10/1/24	11/27/24	Office assistance as needed
Homer, Christopher	Resignation	Bus Driver			Transportation	11/4/24		Last day of work, 11/1/24
Johnson, Liliana* 11-130-100-101-007 (.5) 11-130-100-101-008 (.5)	Appoint	Teacher - Spanish TCH-MH-WDLG-08-01	BA/1	\$58,090	JTHS/JTMS	12/2/24	6/30/25	Replacing S. Quinn
Kaczmarczyk, Ashley	Adjusted Start Date	Bus Driver			Transportation	11/5/24	6/30/25	
Koutouzakis, Asimina 11-110-100-101-290	Appoint	Teacher - Preschool (LTS) LTS-BR-ELEM-PK-04		\$290.45/ diem	Briggs	12/16/24	6/30/25	Covering #2662
Kuntz, Betsy	Appoint	After School Activity Aide		\$26.51/hr.	JTHS	10/24/24	6/12/25	Replacing T. DeLade, for art club
Kuntz, Betsy	Appoint	After School Activity - Bus Aide		\$25.06/hr.	Transportation	10/24/24	6/12/25	Replacing T. DeLade, for art club
Leonhard, Mia 11-000-219-104-000	Appoint	Registered Behavior Technician CST-DW-RBT-AL-01		\$59,000	District	11/19/24	6/30/25	New position, unbudgeted
Madani, Julia 20-218-100-101-003	Appoint	Teacher -Preschool TCH-BR-PRSC-PK-05	BA/2	\$58,590	Briggs	12/16/24	6/30/25	Replacing A. Dixon
Neumann, Michele 11-000-213101-290	Adjusted Start Date	School Nurse (LTS)		\$290.45 /diem	Cozy Lake	10/29/24	12/10/24	Covering #2978
Niedenthal, Agnieszka	Resignation	Special Education Aide			JTMS	11/1/24		Last day of work 10/31/24
Oziel, Oliver 11-000-270-160-000	Appoint	Bus Driver BUS-BD-TSPT-AL-15	1	\$27.50/hr.	Transportation	11/19/24	6/30/25	Replacing C. Homer
Palmer, Deborah	Resignation	Preschool Aide			Briggs	11/20/24		Last day of work, 11/19/24
Reilly, Heather 11-213-100-106-007	Appoint	Special Education Aide AID-MS-SPED-MS-13	1	\$25.39/hr.	JTMS	11/19/24	6/30/25	5.75 hrs./day, replacing A. Niedenthal
Skalecky, Jessica 20-218-100-106-003	Appoint	Preschool Aide AID-BR-PRSC-PK-01	5	\$26.51/hr.	Briggs	11/20/24	6/30/25	7 hrs./day, Friday off, replacing D. Palmer
Solicito, Nicholas	Adjusted End Date	Special Education Teacher			JTMS		11/27/24	
Vindici, Helen	Retirement	Bus Driver			Transportation	7/1/25		Retiring after more than 26 years of service in district
Warncke, Arline	Appoint	After School Activity Aide		\$26.51/hr.	JTHS	9/25/24	6/30/25	Not to exceed 1.25 hrs./week for Video Game Club
Wojick, Cassandra	Schedule Adjustment	Special Education Aide			JTHS	11/11/24	6/30/25	5.5 hrs./day
#1643	Termination	Teacher			JTMS/JTHS	11/13/24		Last paid day, 11/12/24
#3122	Adjusted End Date	Speech-Language Therapist			Briggs/ Stanlick		2/2/25	Expected to return 2/3/25
#3133	Deceased	Bus Driver			Transportation	11/8/24		

* Requires mentor

B. SUBSTITUTES					
Name	Nature of Action	Position	Location	Date Effective	Date Termin.
Becker, Lacey	Appoint	Aide	District	11/11/24	6/30/25
Berls, Kevin	Appoint	Teacher, Aide	District	11/4/24	6/30/25
Calabro, Joann	Appoint	Administrator	District	11/15/24	6/30/25
DaSilva, Zachary	Appoint	Teacher, Aide	District	11/6/24	6/30/25
DiColo, John	Appoint	Administrator	District	11/4/24	6/30/25
Foth, Jeffrey	Appoint	Job Coach	District	10/30/24	6/30/25
Haines, Glenn	Appoint	Teacher	District	11/19/24	6/30/25
Hart, Patricia	Appoint	Administrator	District	11/15/24	6/30/25
Heleno, Susan	Appoint	Aide	District	10/23/24	6/30/25
Levine, Nancy	Appoint	Aide	District	10/16/24	6/30/25
Malmstrom, Heather	Appoint	Teacher, Aide	District	10/21/24	6/30/25
Marzigliano, Heather	Appoint	Aide	District	11/1/24	6/30/25
Mauer, Karen	Appoint	Teacher, Aide	District	10/28/24	6/30/25
Picioccio, Sheri	Appoint	Teacher, Aide, Secretary	District	11/19/24	6/30/25
Rock, Jaime	Appoint	Aide	District	12/2/24	6/30/25
Szarzynski, Joanna	Appoint	Bus Aide	District	11/1/24	6/30/25
Tonnesen, Erin	Appoint	Teacher, Aide	District	11/18/24	6/30/25
Vandigriff, Patricia	Appoint	Bedside Instruction	District	11/11/24	6/30/25
Van Wolput, Katherine	Appoint	Teacher, Aide	District	12/1/24	6/30/25
Wassmer, Stephanie	Appoint	Bedside Instruction	District	11/18/24	6/30/25

C. CURRICULUM WRITING						
Name	Nature of Action	Position	Location	Date Effective	Date Termin.	Maximum Hours
Barbato, Stephen	Appoint	Curriculum Review and Revision - ELA	District			1
Bassolino, Kimberly	Appoint	Curriculum Review and Revision - Science	District			2
Carline, Michele	Appoint	Curriculum Review and Revision - ELA	District			1
Neral, Molly	Appoint	Curriculum Review and Revision - Math	District			2
Parra, Kristen	Appoint	Curriculum Review and Revision - World Languages	District			2

D. EXTRA DUTY PAY							
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.
MIDDLE SCHOOL - 11-401-100-101-007*							
Clayton, Sharon	Appoint	Detention Monitor	4	\$1,380	JTMS	10/30/24	6/30/25
Escolano, Jennifer	Appoint	Rtl Tutoring (.5 stipend)	2	\$739.50	JTMS	11/4/24	6/30/25
Mannerberg, Alevna	Appoint	Rtl Tutoring (.5 stipend)	2	\$739.50	JTMS	11/4/24	6/30/25
Reiss, Joanna	Resign	Detention Monitor			JTMS	10/24/24	
BRIGGS - 11-401-100-101-003							
Sell, Christine	Appoint	Let's Go Play Club (.5 stipend)	2	\$739.50	Briggs	10/29/24	6/30/25
West, Elizabeth	Appoint	Let's Go Play Club (.5 stipend)	2	\$739.50	Briggs	10/29/24	6/30/25

* Unless otherwise noted

E. 2024-2025 SCHOOL YEAR COACHING STAFF									
Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Brooks, Aaron	Appoint	Volunteer - Wrestling	-	\$0	-	\$0	JTHS	11/25/24	3/8/25
Butler, Matthew*	Appoint	Head Skiing	3	\$5,611	3	\$5,611	JTHS	11/25/24	3/8/25
Coveny, Brandon	Appoint	Volunteer - Wrestling	-	\$0	-	\$0	JTHS	11/25/24	3/8/25
Cuddy, Kevin	Appoint	Asst. Basketball (Boys)	3	\$6,451	3	\$6,451	JTHS	11/25/24	3/8/25
Dabal, Robert*†	Appoint	Asst. Wrestling (.5 stipend)	3	\$3,014	1	\$3,014	JTHS	11/25/24	3/8/25
DiBiase, Lawrence*†	Appoint	Asst. Wrestling (.5 stipend)	3	\$3,014	1	\$3,014	JTHS	11/25/24	3/8/25
DiGennaro Jr., Peter†	Appoint	Asst. Indoor Track	1	\$4,358	1	\$4,358	JTHS	11/25/24	3/8/25
DiGennaro Sr., Peter	Appoint	Head Basketball (Boys)	3	\$9,371	30	\$10,671	JTHS	11/25/24	3/8/25
Eastman, Christopher	Appoint	Head Indoor Track	3	\$8,123	17	\$8,773	JTHS	11/25/24	3/8/25
Gage, Travis	Appoint	Asst. Basketball (Girls)	3	\$6,451	12	\$6,851	JTHS	11/25/24	3/8/25
Kalish, Jason	Appoint	Head Bowling	3	\$5,611	14	\$6,111	JTHS	11/25/24	3/8/25
Kircher, Lori	Appoint	Asst. Indoor Track	2	\$5,611	2	\$5,611	JTHS	11/25/24	3/8/25
Koenig, Rachel§	Appoint	Head Swimming	3	\$8,123	12	\$8,523	JTHS	11/25/24	3/8/25
Lantz, Chris*	Appoint	Head Wrestling	3	\$8,962	4	\$8,962	JTHS	11/25/24	3/8/25
MacDermid, James	Appoint	Head Basketball (Girls)	3	\$9,371	12	\$9,771	JTHS	11/25/24	3/8/25
Machak, Kendall	Appoint	Athletic Trainer	-	\$2,187	-	\$2,187	JTHS	11/25/24	3/8/25
Monaco, Paul	Appoint	Volunteer - Basketball (Boys)	-	\$0	-	\$0	JTHS	11/25/24	3/8/25

E. 2024-2025 SCHOOL YEAR COACHING STAFF									
Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Myron, Jeffrey†	Appoint	Head Ice Hockey	-	\$0	-	\$0	JTHS	11/25/24	3/8/25
Nussbaum, Nate†	Appoint	Asst. Ice Hockey	-	\$0	-	\$0	JTHS	11/25/24	3/8/25
Palidore, Andrew	Appoint	Volunteer - Wrestling	-	\$0	-	\$0	JTHS	11/25/24	3/8/25
Reilly, Griffin	Appoint	Asst. Basketball (Boys)	3	\$6,451	3	\$6,451	JTHS	11/25/24	3/8/25
Sacturro, Samuel	Appoint	Volunteer - Skiing	-	\$0	-	\$0	JTHS	11/25/24	3/8/25
Solicito, Nicholas	Appoint	Asst. Basketball (Girls)	3	\$6,451	5	\$6,501	/JTHS	11/25/24	3/8/25
Stanley, Mark	Appoint	Volunteer - Basketball (Boys)	-	\$0	-	\$0	JTHS	11/25/24	3/8/25
Thompson, Marcus	Appoint	Volunteer - Basketball (Girls)	-	\$0	-	\$0	JTHS	11/25/24	3/8/25
Venturino, Gerald	Appoint	Weight Room (Winter)	-	\$2,295	-	\$2,295	JTHS	11/25/24	3/8/25
White, Daun	Appoint	Volunteer - Wrestling	-	\$0	-	\$0	JTHS	11/25/24	3/8/25
Yarosz, Bart*	Appoint	Asst. Wrestling	2	\$6,028	2	\$6,028	JTHS	11/25/24	3/8/25

* Out of district coach

† Kinnelon/Jefferson/Sparta Tri-Op

‡ Pending certification

§ Jefferson/Sparta Co-Op

M.2 Motion to approve Course Reimbursements as indicated below:

SPRING 2024					
Name	College/University	Course	Approval #	Credits	Total
Bank, Lindsay	William Paterson University	Managing Challenging Behaviors	SP058	3	\$371.02
Brown, Connor	William Paterson University	Universal Design for Learning and Assistive Technology	SP064	3	\$371.02
		Co-Teaching and Collaboration in Special Education	SP065	3	\$371.02
Brusberg, Susan	University of California/San Diego	Differentiated Instruction: One Size Doesn't Fit All	SP036	3	\$329.00
Brusberg, Susan	University of California/San Diego	Data Driven Instruction	SP037	3	\$329.00
Brusberg, Susan	University of California/San Diego	Reading & Writing Strategies for Special Needs	SP038	3	\$329.00
Brusberg, Susan	University of California/San Diego	Teaching Students w/Special Needs in a Mainstream Classroom	SP039	3	\$329.00
Brusberg, Susan	University of California/San Diego	Addressing the Needs of Diverse Populations	SP040	3	\$329.00
Byers, Scott	Montclair State University	Leading Curriculum Change for Student Achievement	SP095	3	\$371.02
Byers, Scott	Montclair State University	School and Community Relations	SP096	3	\$371.02
Capizzi, Krystyna	Centenary University	Theories Nature and Needs of Individuals with Disabilities	SP076	3	\$371.02
Cruz, Meredith	University of California/San Diego	Conquering Behavioral Challenges of Special Needs Students (K-2)	SP082	3	\$303.00
Cruz, Meredith	University of California/San Diego	How to Reach and Teach Students with ASD	SP083	3	\$303.00
Cruz, Meredith	University of California/San Diego	Teaching Critical SEL Skills Using Picture Books	SP084	3	\$303.00
DiMaggio, Danielle	William Paterson University	Nursing Practice RN-BSN	SP078	3	\$371.02
Gilroy, Sevgi	University of California/San Diego	Social, Emotional, and Physical Wellness for Students and Teachers	SP067	3	\$296.10
Gilroy, Sevgi	University of California/San Diego	Using SEL and Intentional Read Alouds to Promote DEI	SP068	3	\$296.10
Gilroy, Sevgi	University of California/San Diego	Developmentally Appropriate Content Activities for Early Learners	SP030	3	\$323.00
Gilroy, Sevgi	University of California/San Diego	Teaching Critical SEL Skills Using Picture Books	SP031	3	\$323.00
Gilroy, Sevgi	University of California/San Diego	Developing Phonetic Awareness in Emergent Readers	SP050	3	\$263.10
Gilroy, Sevgi	University of California/San Diego	Incorporating SEL Skills into the Content Areas	SP051	3	\$263.10
Haid, Emily	Felician University	Ed Prog for Students with ASD and DD	SP047	3	\$371.02
Hoertel, Jessica	New Jersey City University	Curriculum Design: STEM Authoring Tools	SP092	3	\$371.02
Hoertel, Jessica	New Jersey City University	Leading Curriculum Change	SP092	3	\$371.02
Hoertel, Jessica	New Jersey City University	Organization of Library Materials	SP092	3	\$371.02
Hoertel, Jessica	New Jersey City University	Administration and Supervision of Technology in Educational Settings	SP093	3	\$371.02
Hollar, Kim	University of California/San Diego	Reading & Writing Strategies for Special Needs	SP057	3	\$296.10
Hollar, Kim	University of California/San Diego	Social, Emotional, and Physical Wellness for Students and Teachers	SP070	3	\$296.10
Hollar, Kim	University of California/San Diego	Classroom Management Survival Course	SP071	3	\$296.10
Hollar, Kim	University of California/San Diego	Word Play: Vocabulary Instruction in the Primary Grades	SP080	3	\$255.60
Hollar, Kim	University of California/San Diego	Anti-Bullying Strategies for Primary Grades	SP089	3	\$255.60

SPRING 2024					
Name	College/University	Course	Approval #	Credits	Total
Johnston, Mary	Indiana University	Doctoral Thesis in Curriculum and Instruction (Science)	SP099	3	\$371.02
Kelly, Jenna	University of California/San Diego	Building Empathy & Community in Middle & High School	SP021	3	\$284.00
Kelly, Jenna	University of California/San Diego	Mastering Google Apps for Education	SP022	3	\$284.00
Kelly, Jenna	University of California/San Diego	Social, Emotional, and Physical Wellness	SP023	3	\$284.00
Kelly, Jenna	University of California/San Diego	Instilling a Growth Mindset in Students	SP024	3	\$284.00
Kelly, Jenna	University of California/San Diego	Technology Tools to Amplify Learning	SP025	3	\$284.00
Kulick, Lauren	University of California/San Diego	Mastering Google Apps for Education	SP013	3	\$284.00
Kulick, Lauren	University of California/San Diego	Building Empathy & Community in Middle & High School	SP014	3	\$284.00
Kulick, Lauren	University of California/San Diego	Bullying Awareness, Prevention, and Intervention	SP015	3	\$284.00
Lindstedt, Tricia	Western Governors University	MCSIN Capstone	SP105	5	\$317.25
Lindstedt, Tricia	Western Governors University	Educational Research	SP106	3	\$317.25
Mannerberg, Aleyna	American College of Education	Research Methods	SP063	3	\$371.02
Mannerberg, Aleyna	American College of Education	Applying Learning Theories in Instructional Design	SP066	3	\$371.02
Mannerberg, Aleyna	American College of Education	Capstone Experience for Instructional Design	SP086	1	\$123.67
Mannerberg, Aleyna	American College of Education	Trends in Instructional Design	SP087	3	\$371.02
McGurrin, Meghan	University of California/San Diego	Comprehension Key to Successful Reading	SP045	3	\$271.00
McGurrin, Meghan	University of California/San Diego	Response to Intervention in Reading	SP046	3	\$271.00
Modula, Christine	University of California/San Diego	Anti-Bullying Strategies for Primary Grades	SP088	3	\$296.10
Modula, Christine	University of California/San Diego	Reading & Writing Strategies for Special Needs	SP056	3	\$296.10
Modula, Christine	University of California/San Diego	Social, Emotional, and Physical Wellness for Students and Teachers	SP072	3	\$296.10
Modula, Christine	University of California/San Diego	Classroom Management Survival Course	SP073	3	\$296.10
Modula, Christine	University of California/San Diego	Word Play: Vocabulary Instruction in the Primary Grades	SP079	3	\$255.00
Modula, Christine	University of California/San Diego	Instilling a Growth Mindset in Students	SP103	3	\$303.20
Modula, Christine	University of California/San Diego	How to Reach and Teach Students with ASD	SP104	3	\$303.20
Moya, Marguerite	William Paterson University	The Complexity of Organizational Structures and Functions: Implications for Leadership and Management	SP048	3	\$371.02
Moya, Marguerite	William Paterson University	Culturally Responsive Leadership	SP049	3	\$371.02
Moya, Marguerite	William Paterson University	Leader Learner Community	SP052	2	\$247.34
Nadratowski, Donna	University of California/San Diego	Building Empathy & Community in Middle & High School	SP100	3	\$303.00
Nadratowski, Donna	University of California/San Diego	Responding to Students' Mental Health Challenges	SP101	3	\$303.00
Novembrino, Kristen	University of California/San Diego	Character Ed for the 21st Century	SP044	3	\$271.00
Rosenberg, Jessica	New Jersey City University	Leading Curriculum Change Using the Internet	SP059	3	\$371.02
Rowe, Kristie	University of California/San Diego	Focused Interventions to Improve Executive Function Skills	SP091	3	\$255.60
Rowens, Heather	Felician University	Internship in Admin II	SP026	3	\$371.02
Rowens, Heather	Felician University	Data Informed Leadership	SP032	3	\$371.02
Rowens, Heather	Felician University	School Finance	SP034	3	\$371.02
Sabella, Jaclyn	University of California/San Diego	Building Empathy & Community in Middle & High School	SP016	3	\$284.00
Sabella, Jaclyn	University of California/San Diego	Mastering Google Apps for Education	SP017	3	\$284.00
Sabella, Jaclyn	University of California/San Diego	Social, Emotional, and Physical Wellness	SP018	3	\$284.00
Sabella, Jaclyn	University of California/San Diego	Instilling a Growth Mindset in Students	SP019	3	\$284.00
Sabella, Jaclyn	University of California/San Diego	Technology Tools to Amplify Learning	SP020	3	\$284.00
Santini, Gina	Caldwell University	Marriage and Family Counseling	SP033	3	\$371.02
Siersma, Corrin	University of California/San Diego	Reading & Writing Strategies for Special Needs	SP055	3	\$296.10
Siersma, Corrin	University of California/San Diego	Social, Emotional, and Physical Wellness for Students and Teachers	SP068	3	\$296.10
Siersma, Corrin	University of California/San Diego	Classroom Management Survival Course	SP069	3	\$296.10
Siersma, Corrin	University of California/San Diego	Word Play: Vocabulary Instruction in the Primary Grades	SP081	3	\$255.60
Siersma, Corrin	University of California/San Diego	Anti-Bullying Strategies for Primary Grades	SP090	3	\$255.60
Siersma, Corrin	University of California/San Diego	How to Reach and Teach Students with ASD	SP094	3	\$290.70
Siersma, Corrin	University of California/San Diego	Instilling a Growth Mindset in Students	SP102	3	\$303.20
Toth, Robert	New Jersey City University	Individualize the Learning Experience	SP053	3	\$371.02
Toth, Robert	New Jersey City University	Research Seminar	SP054	3	\$371.02
Vicente-Mora, Jennifer	ASCA Lindenwood University	Anxiety and Stress Management	SP003	3	\$99.00
Vicente-Mora, Jennifer	ASCA Lindenwood University	Grief and Loss Specialized Course	SP004	3	\$99.00
Vicente-Mora, Jennifer	ASCA Lindenwood University	Career Specialist Course	SP005	3	\$99.00

SPRING 2024					
Name	College/University	Course	Approval #	Credits	Total
Vicente-Mora, Jennifer	ASCA Lindenwood University	Bullying Prevention Specialist Course	SP006	3	\$99.00
Vicente-Mora, Jennifer	ASCA Lindenwood University	Closing the Achievement Gap	SP007	3	\$99.00
Vicente-Mora, Jennifer	ASCA Lindenwood University	School Counseling Leadership Specialist Course	SP009	3	\$99.00
Vicente-Mora, Jennifer	ASCA Lindenwood University	Mental Health Specialist Course	SP010	3	\$99.00
Vicente-Mora, Jennifer	ASCA Lindenwood University	Trauma and Crisis Specialist Course	SP011	3	\$99.00
Vicente-Mora, Jennifer	ASCA Lindenwood University	Cultural Sustaining Specialist Course	SP012	3	\$99.00
Westberg, Kenneth	American College of Education	Diverse Learners/Capstone	SP077	3	\$371.02

M.3 Motion to approve Advanced Salary Placements retroactive to September 1, 2024 as indicated below:

Name	From	Present Salary	To	New Salary
Brown, Connor	MA/7	\$64,350	MA+15/7	\$65,469
Brusberg, Susan	MA+15/10	\$69,441	MA+45/10	\$77,317
Byers, Scott	MA/5	\$62,290	MA+30/5	\$64,505
Conley, Elizabeth	MA+30/14	\$80,050	MA+45/14	\$83,526
Corter, Lindsay	BA/15	\$68,620	MA/15	\$75,121
Cruz, Meredith	BA/15	\$68,620	BA+15/15	\$70,247
Diaz, Gabrielle	MA/9	\$68,009	MA+15/9	\$69,441
Gilroy, Sevgi	MA/16	\$79,934	MA+30/16	\$88,031
Gonzalez, Paul	MA+15/19	\$95,746	MA+30/19	\$101,926
Haucke, Danielle	MA+30/10	\$74,752	MA+45/10	\$77,317
Hoertel, Jessica	MA/19	\$93,609	MA+15/19	\$95,746
Hollar, Kim	MA+30/19	\$101,926	MA+45/19	\$106,189
Incedon, Emily	MA/5	\$62,290	MA+15/5	\$63,390
Ives, Cassandra	BA+15/5	\$61,190	MA/5	\$62,290
Kelly, Jenna	MA+15/13	\$74,086	MA+30/13	\$80,050
Kirschner, Jessica	BA/7	\$61,690	BA+15/7	\$62,790
Kulick, Lauren	MA+15/18	\$90,371	MA+45/18	\$100,714
Lindstedt, Tricia	BA+15/14	\$67,894	MA+15/14	\$74,086
Mannerberg, Aleya	BA+15/14	\$67,894	MA+15/14	\$74,086
McGurrin, Meaghan	MA+15/16	\$81,871	MA+30/16	\$88,031
Modula, Christine	MA+15/16	\$81,871	MA+45/16	\$91,704
Moya, Marguerite	MA+30/13	\$80,050	MA+45/13	\$83,526
Nadratowski, Donna	MA+30/15	\$83,014	MA+45/15	\$86,593
Neral, Molly	MA+30/13	\$80,050	MA+45/13	\$83,526
Nimmo, Emily	MA+15/9	\$69,441	MA+30/9	\$74,752
Novembrino, Kristen	MA/7	\$64,350	MA+15/7	\$65,469
Rowe, Kristie	MA+15/15	\$76,999	MA+30/15	\$83,014
Ruchalski, Jennifer	MA+30/18	\$96,526	MA+45/18	\$100,714
Sabella, Jaclyn	MA+15/13	\$74,086	MA+30/13	\$80,050
Siersma, Corrin	MA+15/19	\$95,746	MA+45/19	\$106,189
Tanis, Jessica	BA/13	\$66,320	MA/13	\$72,361
Toth, Robert	BA+15/5	\$61,190	MA/5	\$62,290
Urta, Rosemary	MA/9	\$68,009	MA+15/9	\$69,441
Van Ness, Katherine	MA/17	\$84,584	MA+45/17	\$96,514
Vicente-Mora, Jennifer	MA+15/16	\$81,871	MA+45/16	\$91,704
Ward, Elizabeth	MA+30/13	\$80,050	MA+45/13	\$83,526
Westberg, Kenneth	BA+15/19	\$87,905	MA/19	\$93,609

M.4 Motion to approve the following job description:

- Assistant Transportation Supervisor

N. EDUCATION

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.7, as described below:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

N.1 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for September 16, 2024 through October 14, 2024.

N.2 Motion to approve the following contracted services:

Name	Rate	Location	Date Effective	Date Terminated
Prestige Education Consultants	\$10,000.00 (not to exceed)	District	10/22/24	6/30/2025

N.3 Motion to approve the Uniform State Memorandum of Agreement between Educational and Law Enforcement Officials for school year 2024-2025.

N.4 Motion to accept the Chronic Absenteeism Action Plans for the following schools:

- Ellen T. Briggs
- Cozy Lake
- Jefferson Township High School

N.5 Motion to approve resolution of the Jefferson Township Board of Education Resolution approving agreement, as described below:

BE IT RESOLVED, the Jefferson Township Board of Education hereby accepts and approves the negotiated Agreement and Release between the Jefferson Township Board of Education and parent/guardians of Student #3373910978, individually and on behalf of Student #3373910978, subject to the terms and conditions set forth therein; and

BE IT FURTHER RESOLVED, the Jefferson Township Board of Education authorizes the Board President and Business Administrator to execute the Agreement on behalf of the Board; and to take such further steps as may be necessary to effectuate the agreement and carry out this action of the Board.

N.6 Motion to approve the following day field trips:

School, Group/Activity	Location
JTHS CBI (Community Based Instruction)	Lake Hopatcong, NJ
JTHS Robotics Club and Class	Oak Ridge, NJ
JTHS Athletics, Sportsman Summit	Flanders, NJ
JTHS Madrigal Singers	West Milford, NJ
Arthur Stanlick Elementary School	Oak Ridge, NJ
White Rock Elementary School	Oak Ridge, NJ
JTMS Select Chorus	Oak Ridge, NJ
Cozy Lake Elementary School, Kindergarten	West Orange, NJ

N.7 Motion to approve the following overnight field trips:

School, Group/Activity	Location
JTHS Lacrosse Spring Training	Williamsburg, VA

O. POLICY

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve motion O.1, as described below:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

O.1 Motion to approve the First Reading of the following Bylaws, Policies and Regulations *(available on district website for review)*:

File Code	Title	Nature of Change
0155P	Board Committees	RV
2431P	Athletic Competition (M)	RV

KEY: P - Policy M - Mandate R - Regulation N – New RV – Revised A - Abolish

P. RECOGNITION OF REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reports listed below:

Harassment, Intimidation and Bullying Incidents (HIB) for the period of October 15, 2024 through November 18, 2024:

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents
Ellen T. Briggs	0	0	0
Arthur Stanlick	2	0	2
Cozy Lake	1	0	1
White Rock	0	0	0
Jefferson Twp. Middle School	3	1	2
Jefferson Twp. High School	8	3	5

Enrollment as of 10/31/24:

	October 2023	October 2024
Grades PreK	239	292
Grades K-5	1,051	1,031
Grades 6-8	563	550
Grades 9-12	839	797
TOTAL	2,692	2,670
Tuition students received	1	2
Out-of-district placement	20	15

Recognition of emergency school bus evacuation drills of November 4 & 5, 2024.

E.T. Briggs/Stannick Schools November 4, 2024		Cozy Lake/ White Rock Schools November 4, 2024		High School/ Middle School November 5, 2024	
Route #	Observed By	Route #	Observed By	Route #	Observed By
H2	Sell	M1	Plotts	HM01	Tobia/Widgren
H3	Luecht/Venturino	M2	Reid	HM02	Tobia/Widgren
H5	Luecht/Venturino	M3	Plotts	HM04	Tobia/Widgren
H6	Sell	M4	Plotts	HM06	Tobia/Widgren
H7	Luecht/Venturino	M9	Reid	HM07	Tobia/Widgren
H8	Sell	M10	Plotts	HM11	Tobia/Widgren
H9	Luecht/Venturino	M11	Plotts	HM12	Tobia/Widgren
H11	Sell	M12	Plotts	HM13	Tobia/Widgren
H12	Luecht/Venturino	M13	Plotts	HM14	Tobia/Widgren
H15	Luecht/Venturino	M15	Reid	HM15	Tobia/Widgren
V5	Sell	M16	Reid	HM16	Padelsky
V6	Sell	V1	Plotts	HM18	Padelsky
		V2	Plotts	HM19	Padelsky
		V3	Reid	HM20	Padelsky
		V4	Reid	HM23	Padelsky
				HM24	Padelsky
				HM27	Padelsky
				HM29	Padelsky
				HM30	Padelsky
				HM31	Padelsky
				HM32	Padelsky
				HM33	Padelsky
				HM34	Tobia/Widgren
				HM35	Tobia/Widgren

		HM36	Padelsky
		HM37	Padelsky
		HM38	Tobia/Widgren
		HMV1	Padelsky

Q. COMMUNICATIONS

R. PUBLIC COMMENTS *(Public participation shall be governed by Bylaw 0167, as outlined in Agenda Section G).*

S. OLD BUSINESS

T. NEW BUSINESS

U. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 18th day of November, 2024, at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at ____ PM.

V. ADJOURN

Motion by _____, seconded by _____, to adjourn the meeting at _____ PM.

____ Mr. Brown
 ____ Mrs. Gould
 ____ Mrs. Grater

____ Mr. Natale
 ____ Mrs. Perez
 ____ Mrs. Small

____ Mr. Stewart
 ____ Mrs. Wildermuth, *Vice President*
 ____ Mrs. Poulas, *President*

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation Fee \$	Lodging cost per night	Meal cost per day	# of Travel Days	Mileage (@ \$0.47/mi)	Misc. Fees (including parking/tolls/misc fees)	Total Expense
Bavosa, Sherry	12/12/24	Ellis Island, NY	Save Ellis Island	\$250.00	-	-	-	-	\$44.18	-	\$294.18
Decker, Rachel	2/26/25	Branchburg, NJ	Using Explanation and Argument to Assess Student Learning	\$150.00	-	-	-	-	\$34.12	-	\$184.12
Hartnett, Tierney	12/13/24	Webinar	Wilson Fundations Level Pre-k Launch Workshop	\$320.00	-	-	-	-	-	-	\$320.00
Modula, Christine	12/10/24	Ellis Island, NY	Save Ellis Island	\$250.00	-	-	-	-	\$47.00	-	\$297.00
Serignese, Nicholas	11/18/24-6/30/25	Webinar	EPA 608 Universal Technician	\$300.00	-	-	-	-	-	-	\$300.00
Vislosky, Stephanie	3/25/25	Fairfield, NJ	What's New in Young Adult Literature and How to Use It in Your Program (Grades 6-12)	\$325.00	-	-	-	-	\$25.38	-	\$350.38
Weiss, Christy	12/10/24	Ellis Island, NY	Save Ellis Island	\$250.00	-	-	-	-	\$28.20	-	\$278.20

All Meals are prorated 75% on travel days per GSA guidance