

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

Monday, December 16, 2024 6:15 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Media Center

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District Vision Statement

*The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.*

- A. \_\_\_\_\_, called the meeting to order at \_\_\_\_\_ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD, NJ HERALD* and posted on the  
Jefferson Township Board of Education website ([www.Jefftp.org](http://www.Jefftp.org));

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B. Pledge of Allegiance.

C. **ROLL CALL:**

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>
_____ Ashley Hecht, Student Representative		
_____ Victor Koziol, Student Representative		

D. **CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

BE IT RESOLVED, by the Jefferson Township Board of Education on this 16th day of December, 2024 at \_\_\_\_\_ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by \_\_\_\_\_, seconded by \_\_\_\_\_, that the meeting is called to public session at \_\_\_\_\_ PM.

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

**E. CERTIFIED ELECTION RESULTS Three Year Terms: January 1, 2025 – December 31, 2027 (3 seats)**

<u>Name</u>	<u>Votes</u>
Mallimo-Orna, Christine	4,067
Brown, Christopher	3,838
Natale, Christopher	3,339
Gould, Amy	2,546
Write In	641

**F. SUPERINTENDENT'S REPORT**

**G. PRESENTATIONS**

- Recognition of the JTHS Girls' Volleyball Team and Coaches for their outstanding season and NJSIAA State Championship Title - Mrs. Jeanne Howe, Superintendent, Mrs. Stacey Poulas, Board President, and Mr. William Koch, Director of Athletics, Supervisor of Health and Physical Education, Supervisor of Nursing Services
- Recognition of Mr. Gino Rose, NJSIAA Girls' Volleyball Coach of the Year - Mrs. Jeanne Howe, Superintendent, Mrs. Stacey Poulas, Board President, and Mr. William Koch, Director of Athletics, Supervisor of Health and Physical Education, Supervisor of Nursing Services
- Governor's Environmental Excellence Awards Recognition - Mrs. Jeanne Howe, Superintendent, Mrs. Stacey Poulas, Board President, Mr. Kevin Lipton, JTHS Principal, and Mr. Christopher Hiben, Supervisor of K-12 Science; 6-12 Math; Advisor for the Academy for Environmental Science; and Advisor for the STEM Academy
- 2023-2024 Annual District Audit Presentation - Mr. Ray Sarinelli, Jr., of auditing firm Nisivoccia, LLP

**H. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)**

Public participation shall be governed by the following rules (per Bylaw 0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. Participants may not yield their time to another individual;
6. All statements shall be directed to the presiding officer;
7. The presiding officer may:
  - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;

- b) Request any individual to leave the meeting when that person does not observed reasonable decorum;
- c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

*Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality.*

*While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.*

## **I. STUDENT REPRESENTATIVES**

## **J. COMMITTEE REPORTS**

## **K. MINUTES OF MEETINGS**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Executive Session minutes of the November 18, 2024 meeting be approved as submitted:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Regular Meeting minutes of the November 18, 2024 meeting be approved as submitted:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

## **L. FINANCE AND BUILDING NEEDS**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.9, as described below:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

- L.1** Motion to accept and approve the July 1, 2023 through June 30, 2024 Comprehensive Annual Financial Report, which contains no audit recommendations. *(Copy available for review)*
- L.2** Motion to approve the purchase order list dated November 2024 in the amount of \$208,304.10.
- L.3** Motion to approve the vendors' bills list for release, on or after December 17, 2024, in the amount of \$818,910.66.

**L.4** Motion to approve the check register as of November 2024 in the amount of \$5,993,298.58.

Fund	Amount
General Fund (10)	\$5,522,924.02
Special Revenue Funds (20)	\$470,374.56
Total	\$5,993,298.58

**L.5** Motion to approve the funds transfers in the 2024-2025 Fiscal Year, dated November 30, 2024, in the amount of \$167,134.85.**L.6** Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of November 30, 2024, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).**L.7** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of October 31, 2024, after review of the Board Secretary's and Treasurer's Monthly Financial Reports, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**L.8** Motion to approve Change Order #001 in the amount of \$33,820.00 and Change Order #002 in the amount of \$30,800.00 to Advanced Roofing for modifications to the original scope of work in the Roof Replacement at White Rock Elementary School, resulting in an overall reduction of \$64,820.00, inclusive of the unused portion of the project allowance, as described below:

Original Contract Amount	\$1,450,000.00
Change Order #001 (reduction of allowance)	\$33,820.00
Change Order #002 (reduction of allowance)	\$30,800.00
Original Allowance	(\$150,000)
<b>Final Contract Amount</b>	<b>\$1,364,620.00</b>

**L.9** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

*WHEREAS*, the employees listed in Appendix A are attending the named professional development seminar at such identified venues;

*WHEREAS*, the attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee;

*WHEREAS*, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

*WHEREAS*, the travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

*NOW THEREFORE BE IT RESOLVED*, the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, and

*BE IT FURTHER RESOLVED*, the expense is justified and therefore reimbursable. (*Appendix A*)

**M. PERSONNEL**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions M.1 and M.2, as described below:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

- M.1** Motion to take action on personnel matters, as listed below, and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:  
(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

<b>A. PERSONNEL</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
DaSilva, Antonella	Extra Hours	Special Education Aide		\$26.51/hr.	White Rock	12/3/24	12/3/24	Not to exceed 2 hours for CPI Training
Maffei, Dana 11-000-251-105-000	Appoint	Benefits Specialist SPT-BO-BSNO-NA-04		\$65,000	Central Office	1/2/25	6/30/25	Replacing M. Fouad
Marzigliano, Heather 11-000-217-105-005	Appoint	Special Education Aide AID-CL-PRSC-PK-18	1	\$25.39/hr.	Cozy Lake	11/22/24	6/30/25	7 hrs./day, Wednesday off
Morgan, Shannon 11-213-100-106-006	Transfer	Special Education Aide AID-WR-SPED-ES-01			White Rock	12/6/24	6/30/25	7 hrs./day, Wednesday off, replacing D. Graure
Orabone, Heather	Schedule Adjustment	Bus Driver			Transportation	11/2/24	6/30/25	Not to exceed 6.67 hrs./day
Reilly, Griffin* 11-204-100-101-008	Appoint	Teacher - Special Education TCH-HS-SPED-HS-10	BA/1	\$58,090	JTHS	12/16/24	6/30/25	Filling vacancy, budgeted
Siek, Meghan	Resignation	School Psychologist			JTMS	1/20/25		Last day 1/17/25
Tanis, Janet	Retirement	Bus Driver			Transportation	7/1/25		Retiring after 31 years of service in district
Tarabocchia, April	Adjusted End Date	Teacher - Grade 5 (LTS)			Stanlick		4/11/25	Covering #2114
Villano, Louis	Retirement Date Change	Custodian			JTMS	3/1/25		
Woolery, Rebekah 11-213-100-106-006	Transfer	Special Education Aide AID-WR-SPED-ES-28			White Rock	12/16/24	6/30/25	
Young, Sarah	Appoint	Special Education Aide	4	\$26.23/hr.	White Rock	12/16/24	6/30/25	Returning to aide position, 7 hrs./day, Wednesday off

\* Requires mentor

<b>B. LEAVES OF ABSENCE</b>				
<b>Employee ID#</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
#564	Adjusted End Date	Teacher	JTMS	Extending unpaid leave of absence through 11/25/24 and returning 11/26/24
#1845	Medical/Family Leave	Teacher	JTHS	Leave of absence beginning 3/31/25 through the end of the school year utilizing 48 sick days and 1 family illness day with the remainder of the leave unpaid (NJFLA/FMLA)
#3127	Medical Leave	Custodian	Briggs	Leave of absence beginning 1/20/25 through 5/1/25 utilizing 15 sick days and 14 vacation days with the remainder of the leave unpaid (FMLA) and returning 5/2/25
#2114	Adjusted End Date	Teacher	Stanlick	Extending unpaid leave of absence through 4/18/25 and returning 4/21/25
#3014	Medical/Family Leave	Teacher	JTHS	Leave of absence beginning 3/10/25 through the end of the school year utilizing 40 sick days with the remainder of the leave unpaid (NJFLA/FMLA)

<b>B. LEAVES OF ABSENCE</b>				
<b>Employee ID#</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
#3330‡	Adjusted End Date	Psychologist	JTMS	Extending unpaid leave of absence through 1/31/25 and returning 2/3/25
#3581‡	Medical Leave	Guidance Counselor	JTMS	Leave of absence beginning 2/18/25 through the end of the school year utilizing 8 sick days and 3 personal days with the remainder of the leave unpaid
#3612	Medical Leave	Bus Aide	Transportation	Leave of absence beginning 11/21/24 through 1/17/25 utilizing 17 sick days with the remainder of the leave unpaid (FMLA) and returning 1/21/25

‡ Non-tenured staff; leave granted at sole discretion of the Board.

<b>C. SUBSTITUTES</b>					
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Termin.</b>
Becker, Lacey	Appoint	Secretary	District	11/21/24	6/30/25
Campo, Gabriela	Appoint	Teacher, Aide	District	12/16/24	6/30/25
Conte, Emma	Appoint	Teacher, Aide	District	12/16/24	6/30/25
Cuervo, Nicole	Appoint	Teacher, Aide	District	12/2/24	6/30/25
Eltringham, Janet	Appoint	Secretary	District	12/11/24	6/30/25
Kaufman, Sharon	Appoint	Teacher	District	12/18/24	6/30/25
Opper, Hailey	Appoint	Teacher	District	12/3/24	6/30/25
Sandberg, Alan	Appoint	Aide	District	11/20/24	6/30/25
Urbano, Jack	Appoint	Teacher	District	12/16/24	6/30/25

<b>D. BEDSIDE INSTRUCTION</b>					
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Termin.</b>
Capizzi, Krystyna	Appoint	Bedside Instruction	District	11/25/24	6/30/25
Johnston, Mary	Appoint	Bedside Instruction	District	11/21/24	6/30/25

<b>E. STUDENT CLINICAL PLACEMENT</b>						
<b>Name</b>	<b>College</b>	<b>Subject Area</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Brennan, Christy	Kean University	Grades 1-3 Physical Education	Stanlick	1/13/25	6/13/25	Spring Semester

<b>F. EXTRA DUTY PAY</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Level</b>	<b>Salary</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Termin.</b>
<b>HIGH SCHOOL - 11-401-100-101-008</b>							
Clarizio, Maria	Appoint	NJGPA Portfolio – ELA	1	\$739	JTHS	1/2/25	6/30/25
Hartig, Tanya	Appoint	NJGPA Portfolio – Math	1	\$739	JTHS	1/2/25	6/30/25
Mannerberg, Alevna	Appoint	NJGPA Portfolio – Math	1	\$739	JTHS	1/2/25	6/30/25
Neral, Molly	Appoint	NJGPA Portfolio – Math	1	\$739	JTHS	1/2/25	6/30/25
Serzan, Kimberly	Appoint	NJGPA Portfolio – Math	1	\$739	JTHS	1/2/25	6/30/25
Vandigriff, Patricia	Appoint	NJGPA Portfolio – ELA	1	\$739	JTHS	1/2/25	6/30/25
<b>MIDDLE SCHOOL - 11-401-100-101-007</b>							
Fogel, Theresa	Appoint	Rtl Tutoring	2	\$1,479	JTMS	11/19/24	6/30/25
Fogel, Theresa	Appoint	Yearbook (.5 stipend)	3	\$1,257	JTMS	12/16/24	6/30/25
Szuskowski, Patricia	Appoint	Yearbook (.5 stipend)	3	\$1,257	JTMS	12/16/24	6/30/25
<b>ELEMENTARY - 11-000-401-100-101-001, 11-000-401-100-101-006</b>							
Duda, Erica 11-401-100-101-001 (.5) 11-401-100-101-006 (.5)	Appoint	TREPS	2	\$1,479	White Rock/Stnlick	9/5/24	1/2/25
Gesek, Jennifer	Appoint	Rtl Tutoring (.5 stipend)	2	\$739.50	Stanlick	12/1/24	6/30/25
Novembrino, Kristin	Appoint	Rtl Tutoring (.5 stipend)	2	\$739.50	Stanlick	12/1/24	6/30/25
Panka, Meredith	Appoint	Rtl Tutoring (.5 stipend)	2	\$739.50	Stanlick	12/1/24	6/30/25
Tarabocchia, April	Appoint	Rtl Tutoring (.5 stipend)	2	\$739.50	Stanlick	12/1/24	6/30/25
Vazquez, Kristy	Appoint	Rtl Tutoring (.5 stipend)	2	\$739.50	Stanlick	12/1/24	6/30/25

\* Unless otherwise noted

## M.2 Motion to approve the following corrections to the August 26, 2024 Minutes, Personnel Section:

<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Level</b>	<b>Salary</b>	<b>Location</b>	<b>Discussion</b>
Mannerberg, Alevna 11-401-100-101-008	Appoint	Saturday Detention Monitor	1	\$36.97/hr.	JTHS	Corrected Name

**N. EDUCATION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.4, as described below:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

**N.1** Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for October 14, 2024 through November 18, 2024.

**N.2** Motion to approve AP Chemistry as a concurrent credit course.

**N.3** Motion to approve the following day field trips:

School, Group/Activity	Location
JTHS DECA Regionals	Mahwah, NJ
JTHS Robotics Club	Cedar Grove, NJ
JTMS GATEways	Wayne, NJ
JTHS English 9 Honors	New York, NY
JTHS Robotics Club	Monmouth Junction, NJ
JTHS Robotics Club	Millburn, NJ
Arthur Stanlick Elementary School, 2nd Grade	Easton, PA
White Rock Elementary School, 5th Grade	Jersey City, NJ
White Rock Elementary School, 4th Grade	Fort Hancock, NJ
JTHS Student Council, FBLA, and DECA	Jackson, NJ
JTMS Band and Chorus, 7th and 8th Grade	Allentown, PA
JTHS Academy of Environmental Science	Lake Hopatcong, NJ

**N.4** Motion to approve the following overnight field trips:

School, Group/Activity	Location
JTMS Grade 7 Blue	Sandyston, NJ
JTMS Grade 7 Gold	Sandyston, NJ
JTMS Grade 8	Philadelphia and Allentown, PA

**O. POLICY**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve motion O.1, as described below:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

**O.1** Motion to approve the Second Reading of the following Bylaws, Policies and Regulations (*available on district website for review*):

File Code	Title	Nature of Change
0155P	Board Committees	RV

KEY: P - Policy M - Mandate R - Regulation N – New RV – Revised A - Abolish

**P. RECOGNITION OF REPORTS**

Upon the recommendation of the Superintendent, the Board recognizes the reports listed below:

Harassment, Intimidation and Bullying Incidents (HIB) for the period of November 18, 2024 through December 16, 2024:

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents
Ellen T. Briggs	0	0	0
Arthur Stanlick	2	0	2
Cozy Lake	0	0	0
White Rock	1	0	1
Jefferson Twp. Middle School	4	4	0
Jefferson Twp. High School	2	1	1

**Enrollment as of 11/29/24:**

	Nov. 2023	Nov. 2024
Grades PreK	242	294
Grades K-5	1,046	1,031
Grades 6-8	565	550
Grades 9-12	838	799
TOTAL	2,691	2,674
Tuition students received	1	2
Out-of-district placement	20	15

**Q. COMMUNICATIONS****R. PUBLIC COMMENTS** *(Public participation shall be governed by Bylaw 0167, as outlined in Agenda Section G).***S. OLD BUSINESS****T. NEW BUSINESS**

- The Annual Organization Meeting has been scheduled for January 6, 2025 at 7:30 pm in the JTBOE Central Office, 31 State Route 181, Lake Hopatcong, NJ.

**U. CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 16th day of December, 2024, at \_\_\_\_ PM, as follows:

- The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
- These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
- This resolution shall take effect immediately.

The meeting was called to public session at \_\_\_\_ PM.



**V. ADJOURN**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ PM.

\_\_\_\_\_ Mr. Brown  
\_\_\_\_\_ Mrs. Gould  
\_\_\_\_\_ Mrs. Grater

\_\_\_\_\_ Mr. Natale  
\_\_\_\_\_ Mrs. Perez  
\_\_\_\_\_ Mrs. Small

\_\_\_\_\_ Mr. Stewart  
\_\_\_\_\_ Mrs. Wildermuth, *Vice President*  
\_\_\_\_\_ Mrs. Poulas, *President*

## Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation Fee \$	Lodging cost per night	Meal cost per day	# of Travel Days	Mileage @ \$0.47/mi	Misc. Fees (including parking/ tolls/misc fees)	Total Expense
Brennan, Jessica	2/17/24	Ewing, NJ	Progress Monitoring & Data Based Decision Making in Reading and Math, K-8	\$225.00	-	-	-	1	\$31.02	-	\$256.02
Guagenti, Alyssa	3/17/25	Mahwah, NJ	NJ Council for Exceptional Children Spring Conference	\$190.00	-	-	-	1	\$23.69	-	\$213.69
Lonie, Michael	1/21/22-1/22/22	Virtual	Restorative Practices for Educators	\$475.00	-	-	-	-	-	-	\$475.00
Ramirez, Josephine	1/24/25-1/25/25	Monroe Twp., NJ	Designing, Implementing, and Sustaining	\$400.00	-	-	-	1	\$67.87	-	\$467.87
Tiedemann, Robert	2/20/25-2/22/25	Atlantic City, NJ	NJMEA February State Conference	\$200.00	-	-	-	2.5	\$133.48	-	\$333.48
Vislosky, Stephanie	3/11/25-3/12/25	Montclair, NJ	NJECC Conference	\$225.00	-	-	-	1	\$22.75	-	\$247.75

*All Meals are prorated 75% on travel days per GSA guidance*