

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Special Budget Meeting**

**Monday – March 4, 2013 – 8:00 PM**

**Jefferson Township Board of Education Central Office**

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A. \_\_\_\_\_ called the meeting to order at \_\_\_\_\_PM, and read the Open Meeting Statement.

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD, AIM Newspaper, and the JEFFERSON PATCH;*

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

**C. ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	_____	_____
Mrs. Poulas	_____	_____
Mr. Quigley	_____	_____
Mrs. Scott	_____	_____
Mrs. Senatore	_____	_____
Mr. Stewart	_____	_____
Mrs. Van Ness	_____	_____
Mr. Millar, Vice President	_____	_____
Mr. Smith, President	_____	_____

**D. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)**

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
  - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**E. BUILDING NEEDS AND FINANCE COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept Resolution to adopt tentative 2013-2014 Budget as described below:

**BE IT RESOLVED** that the tentative budget be approved for the 2013-2014 school year using the 2013-2014 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<b>General Fund</b>	<b>Special Revenues</b>	<b>Debt Service</b>	<b>Total</b>
<b>2013-14 Total Expenditures</b>	\$ 55,285,598	\$ 757,905	\$ 1,987,106	\$ 58,030,609
<b>Less: Anticipated Revenues</b>	\$ 17,674,345	\$ 757,905	\$ 43,647	\$ 18,775,897
<b>Taxes to be Raised</b>	\$ 37,611,253	\$ 0	\$ 1,943,459	\$ 39,254,712

And to advertise said tentative budget in the *Daily Record* in accordance with the form suggested by the State Department of Education and according to law; and

**BE IT FURTHER RESOLVED**, that a public hearing be held at the Jefferson Township High School Media Center, Oak Ridge, NJ on March 25, 2013 at 8:00PM for the purpose of conducting a public hearing on the budget for the 2013-2014 school year.

**RESOLVED** that the Jefferson Township Board of Education requests the approval a capital reserve withdrawal in the amount of \$264,965. The district intends to utilize these funds for the projects listed below:

- a. ET Briggs Window Replacement (27-2380-020-13-1000) and HS Partial Window Replacement (27-2380-040-13-1000), estimated cost = \$701,226 and \$63,514, respectively, and

**WHEREAS**, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Jefferson Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2013-2014 school year; and

**WHEREAS**, maximum expenditure amount allotted for travel and expense reimbursement for the 2012-2013 was \$67,295, and

**WHEREAS**, travel and expense reimbursement has reached a total amount of \$44,216.81 as of March 1, 2013

**NOW THEREFORE BE IT RESOLVED**, that the Jefferson Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2013-2014 at the sum of \$51,745 and

**BE IT FURTHER RESOLVED**, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

**F. PERSONNEL COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion F.1, as described below:

**F.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
<b>A. Administrative</b>								
None								
<b>B. Instructional</b>								
None								
<b>C. Non-Instructional</b>								
George Fernandez	Resignation	Supervisor of Maintenance, Grounds, and Custodial Staff 12.90.92.BGA			District	2/20/13	7/1/13	

**G. NEW BUSINESS**

**H. BOARD MEMBER COMMENTS**

**I. CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 4<sup>th</sup> day of March, 2013 at \_\_\_\_ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at \_\_\_\_ PM.

**J. ADJOURN**