

**JEFFERSON TOWNSHIP BOARD OF EDUCATION****Regular Meeting Minutes****Monday, August 18, 2008 – 7:00 PM (Closed Session) 8:00 PM (Regular Session)****Jefferson Township High School Media Center**

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A. Mrs. Mastricola, called the meeting to order at 8:08 PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. **ROLL CALL:**PresentAbsent

Mr. Anzano

X

Mrs. Castiglione

XMr. Cerny (*Arrived @ 7:56pm*)X

Mr. Chamberlain

X

Mr. Feldmann

X

Mrs. Mastricola

X

Mrs. Scott

X

Mrs. Servedio

X

Mr. Vander Ploeg

XD. **CLOSED SESSION**

Motion by Mrs. Scott, seconded by Mr. Vander Ploeg, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 21<sup>st</sup> day of July, 2008 at 7:13 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

3. This resolution shall take effect immediately.

The meeting was called to public session at 8:08 PM.

E. **SUPERINTENDENT'S REPORT**

Dr. Fuchs reported on the *Good News and Progress in Our Schools*.

F. **PRESENTATIONS**

- Recognition of Jefferson Consolidated PTA and Milton Tri School PTA Presidents and JTSNAP President
- Introduction of Chartwells Food Service Director, Katie Filosa

G. **COMMENTS FROM THE AUDIENCE** (*on agenda action items only, if applicable*)

None

## H. COMMITTEE REPORTS

- **Personnel Committee** – Mrs. Scott highlighted issues the Committee is currently working on such as, changes to administrative contracts, mentoring fees and changes in policy in order to be compliant with the laws.
- **Building Needs and Finance Committee** – Mr. Feldmann reviewed the Committee minutes which included discussion on options for the Central Office location, Briggs boiler replacement, and security update options.
- **Community Relations Committee** – Mr. Anzano discussed the forums and falcon logo. Discussion took place as to how to engage the community on choosing a logo. The matter of why students attend private school was also discussed.
- **Education Committee** – Mrs. Servedio noted the Committee will meet at which time the draft JT2015 Master Plan will be shared with the Committee. She was very excited at this prospect. She also noted an annual review of the athletic manual will be conducted, as well as a discussion on year end exam schedules.

## I. MINUTES OF MEETINGS

Motion by Mr. Vander Ploeg, seconded by Mrs. Servedio, that the minutes of the following meeting be approved as submitted:

June 16, 2008 Executive Session Minutes (*Amended*)

MOTION: Mr. Vander Ploeg	SECOND: Mrs. Servedio			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Masticola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Vander Ploeg	X			

Motion by Mr. Vander Ploeg, seconded by Mr. Chamberlain, that the minutes of the following meetings be approved as submitted:

July 21, 2008 Regular Meeting Minutes

July 21, 2008 Executive Session Minutes (1)

July 21, 2008 Executive Session Minutes (2)

MOTION: Mr. Vander Ploeg	SECOND: Mr. Chamberlain			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Cerny			X	
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Masticola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Vander Ploeg	X			

**J. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by Mr. Cerny, seconded by Mrs. Servedio, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.10, as described below:

- J.1** Motion to approve the **purchase order** list dated July, 2008 in the amount of **\$47,121,654.29.**
- J.2** Motion to approve the **check journal** as of July, 2008 in the amount of **\$3,291,425.47.**
- J.3** Motion to approve the funds **transfers** in the 2007-2008 Fiscal Year, dated June 2008 in the amount of **\$114,713.15.**
- J.4** Motion to accept the **Treasurer and Secretary's Report** dated June 2008 as being in balance.
- J.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of June 30, 2008 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- J.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of June 30, 2008, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- J.7** Motion to approve **Food Service Check Journal** for July 2008 in the amount of **\$225,165.09.**
- J.8** Motion to submit the **FY09 IDIEA-B** Grant application and accept the funds for the following amounts:
- Basic:       \$707,946  
Preschool:   \$ 30,992
- J.9** Motion to accept the Jefferson Township Municipal Alliance **Grant** in the amount of \$591.25 to be allocated to the High School for 2008-2009, which will offset the "Rewards Incentive" to be printed on the back cover of student agenda books.
- J.10** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the expense is justified and therefore reimbursable *(copy attached)*.

MOTION: Mr. Cerny	SECOND: Mrs. Servedio			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Mastricola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Vander Ploeg	X			

Motion by Mr. Chamberlain, seconded by Mrs. Servedio, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.3, as described below:

**K.1** Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, \* denotes mentoring required)

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
<b>A: Administrative</b>								
Kathaleen Fuchs	Salary	Superintendent		\$171,600	District	7/1/08	6/30/09	
<b>B: Instructional</b>								
Brian Palumbo	Resignation	Business Teacher			High School	8/5/08	10/6/08	
RC	Medical Leave	Elementary Teacher			White Rock	9/2/08	1/2/09	Utilizing 11 sick days and 64 unpaid days
Rachel Millward 11-000-218-104	Appoint	Guidance Counselor	MA Step 1	\$47,300	Middle School	1/5/09	6/30/09	Replacement J. Dougherty
Carly Smith 11-120-100-101-29	Appoint	Long-Term Elementary Teacher	BA Step 1	\$226.50/day	Cozy Lake	10/10/08	11/24/08	Replacing CC
Christine Connelly* 11-120-100-101	Appoint	Elementary Teacher	BA Step 1	\$45,300	White Rock	9/1/08	6/30/09	New Position
Katelyn Gardepe* 11-230-100-101	Appoint	BSIP Math Teacher .49	BA Step 1	\$22,197	White Rock	9/1/08	6/30/09	New Position No Benefits
Lisa Laganella 11-120-100-101-29	Appoint	Long-Term Elementary Teacher	BA Step 1	\$226.50/day	White Rock	9/1/08	11/21/08	Replacing KS
Larissa Smalley* 11-120-100-101-29	Appoint	Long-Term Elementary Teacher	BA Step 1	\$226.50/day	White Rock	9/1/08	1/5/09	Replacing RC
Erin Smith 11-120-100-101	Appoint	Elementary Teacher	BA Step 1	\$45,300	Cozy Lake	9/1/08	6/30/09	New Position Unbudgeted
Cherilyn Brooks 11-000-218-104	Appoint	Guidance Counselor	MA Step 1	\$47,300	Middle School	9/1/08	6/30/09	Replacement
Megan Hazard	Transfer	Elementary Teacher			Stanlick	9/1/8	6/30/9	From Cozy Lake
(*) Requires mentoring								

<b>C: Non-Instructional</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Deg/Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
June Williams	Resignation	Transportation Coordinator			District	7/29/08	9/30/08	
Karen Reveal	Resignation	Special Education Aide			High School	7/25/08	7/26/08	
Carol Puleo	Resignation	Hall Monitor			High School	8/7/08	8/8/08	
Lorraine Donnelly	Resignation	Special Education Aide			Milton School	8/11/08	8/12/08	
Joseph Yuhus 11-000-260-100	Appoint	Assistant Supervisor Maintenance, Grounds & Custodial Staff		\$55,400*	District	8/19/08	6/30/09	Replacement *includes boiler license
George Fernandez	Salary Adjustment	Supervisor Maintenance, Grounds & Custodial Staff		\$80,000	District	7/1/08	6/30/09	
Julie Tantillo 11-000-240-105	Appoint	Clerk-Typist .32	Group 1 Step 1	\$10,176	Briggs	9/1/08	6/30/09	Replacement Not to exceed 14.75 hrs/week 10 Month w/o Benefits
Julie Tantillo 11-190-100-106	Appoint	Cafeteria Aide	Step 1	\$17.84/hr	Briggs	9/1/08	6/30/09	Replacement Not to exceed 5 hours/week w/o Benefits
Pamela Kallas 11-213-100-106	Increased Hours	Special Ed. Aide	Step 3	\$18.76/hr	White Rock	9/1/08	6/30/09	3.75 hrs/day w/o Benefits Resource
Sheila Turner 11-204-100-106	Appoint	Special Education Aide	Step 1	\$18.16/hr	High School	9/1/08	6/30/09	Replacement 3.5 hrs/day w/o Benefits LLD Class
Irma Jordan 11-212-100-106	Appoint	Special Education Aide	Step 1	\$18.16/hr	High School	9/1/08	6/30/09	Replacement 3.5 hrs/day w/o Benefits MD Class
Stacy Marini 11-000-262-100-26	Appoint	Mail Courier		\$12.99/hr	District	8/15/08	6/30/09	Not to exceed 19.9 hrs/week w/o Benefits
Janice Krakowski 11-000-262-100-26	Appoint	Hall Monitor	Step 1	\$17.71/hr	High School	9/1/08	6/30/09	Replacement 3.95 hrs/day w/o Benefits
Matthew Taylor 11-000-262-100-26	Appoint	Hall Monitor	Step 1	\$17.71/hr	High School	9/1/08	6/30/09	Replacement 3.95 hrs/day w/o Benefits
Donna Pretko 11-213-100-106	Appoint	Special Education Aide	Step 1	\$18.16/hr	Briggs	9/1/08	6/30/09	5 days/wk 3.5 hrs/day w/o Benefits New Position
Megan O'Brien 11-213-100-106	Appoint	Special Education Aide	Step 1	\$18.16/hr	White Rock	9/1/08	6/30/09	3.25 hrs/day 5 days/week w/o Benefits Resource Aide New Position
Debra Kalish 11-213-100-106	Appoint	Special Education Aide	Step 1	\$18.16/hr	White Rock	9/1/08	6/30/09	Replacement 3.75 hrs/day 5 days/week w/o Benefits Resource Aide
Katrina Thompson 11-213-100-106	Appoint	Special Education Aide	Step 1	\$18.16/hr	White Rock	9/1/08	6/30/09	3.25 hrs/day 5 days/week w/o Benefits Resource Aide New Position
Monica Johnson 11-204-100-106	Appoint	Special Education Aide	Step 1	\$18.16/hr	Stanlick	9/1/08	6/30/09	3.5 hrs/day 5 days/week w/o Benefits LLD Class New Position
Noreen Teklits 11-212-100-106	Appoint	Special Education Aide	Step 1	\$18.16/hr	Stanlick	9/1/08	6/30/09	Replacement 3.5 hrs/day 5 days/week w/o Benefits MD Class
Robin DeVito 11-214-100-106	Appoint	Special Education Aide	Step 1	\$18.16/hr	Cozy Lake	9/1/08	6/30/09	Replacement 3.5 hrs/day 5 days/week w/o Benefits Autism Class
Irene Wojcik 11-214-100-106	Appoint	Special Education Aide	Step 1	\$18.16/hr	Cozy Lake	9/1/08	6/30/09	Replacement 3 hrs/day 5 days/week w/o Benefits Autism Class
Regina Hosler 11-190-100-106	Appoint	Classroom Aide	Step 1	\$17.84/hr	Milton	9/1/08	6/30/09	Replacement 3 hrs/day w/o Benefits Kindergarten Aide
Mindy Zappile 11-215-100-106	Appoint	Special Education Aide	Step 1	\$18.16/hr	Milton	9/1/08	6/30/09	3 hrs/day w/o Benefits PSD Class New Position
Elizabeth Elmezaen 11-000-270-161	Appoint	Bus Aide	Step 2	\$18.14/hr	District	9/1/08	6/30/09	3 hrs 23 minutes/day w/o Benefits
Lisa Ferguson 11-000-270-161	Appoint	Bus Aide	Step 3	\$18.45/hr	District	9/1/08	6/30/09	5 hrs 22 minutes/day w/ Benefits
Lillian Rimmer 11-000-270-161	Appoint	Bus Aide	Step 3	\$18.45/hr	District	9/1/08	6/30/09	3 hrs 35 minutes/day w/o Benefits
<b>D. Substitutes/Other</b>								
Cynthia Zimmer	Appoint	Sub Teacher		\$80/diem	District	9/1/08	6/30/09	
Stephanie Noble	Appoint	Sub Teacher		\$80/diem	District	9/1/08	6/30/09	
Carly Smith	Appoint	Sub Teacher		\$80/diem	District	9/1/08	6/30/09	
Monica Johnson	Appoint	Sub Teacher		\$80/diem	District	9/1/08	6/30/09	

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Karen Gaba	Appoint	Sub Teacher		\$80/diem	District	9/1/08	6/30/09	
Barbara Pacca	Appoint	Sub Teacher		\$80/diem	District	9/1/08	6/30/09	
Katelyn Gardepe	Appoint	Sub Teacher		\$80/diem	District	9/1/08	6/30/09	
Lori Kuzma	Re-Appoint	Sub Aide		\$10/hr	District	9/1/08	6/30/09	
Donna Pretko	Appoint	Sub Aide		\$10/hr	District	9/1/08	6/30/09	
Janet Bohman	Appoint	Sub Aide		\$10/hr	District	9/1/08	6/30/09	
Katrina Thompson	Appoint	Sub Aide		\$10/hr	District	9/1/08	6/30/09	
Noreen Teklits	Appoint	Sub Aide		\$10/hr	District	9/1/08	6/30/09	
Lori Kuzma	Re-Appoint	Sub Teacher		\$80/diem	District	9/1/08	6/30/09	
Donna Bryles	Re-Appoint	Sub Teacher		\$80/diem	District	9/1/08	6/30/09	
Catherine Moeller	Re-Appoint	Sub Teacher		\$80/diem	District	9/1/08	6/30/09	
Tracy Orlandoni	Re-Appoint	Sub Teacher		\$80/diem	District	9/1/08	6/30/09	
Stefanie Monroe	Re-Appoint	Sub Teacher		\$80/diem	District	9/1/08	6/30/09	
Matthew Bailey	Re-Appoint	Sub Teacher		\$80/diem	District	9/1/08	6/30/09	
Jessica Diedalis	Re-Appoint	Sub Teacher		\$80/diem	District	9/1/08	6/30/09	
Nicole Macaluso	Re-Appoint	Sub Teacher		\$80/diem	District	9/1/08	6/30/09	
Julie Tantillo	Re-Appoint	Sub Secretary		\$11.50/hr	District	9/1/08	6/30/09	
Mary Ann Cuervo	Re-Appoint	Sub Secretary		\$11.50/hr	District	9/1/08	6/30/09	
Lisa Ferguson	Re-Appoint	Sub Bus Driver		\$15/hr	District	9/1/08	6/30/09	
Robert Jahn	Re-Appoint	Sub Custodian		\$12.50/hr	District	9/1/08	6/30/09	

**E. Extra Duty Pay**

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Vanessa Petersen	Appoint	School Psychologist		\$355.25/day	Office of Adm Law	8/4/08	8/4/08	Court
Susan Tordoff	Appoint	Learning Consultant		\$389.75/day	Out of District	8/4/08	8/31/08	3 days out of district placement
Yolanda Sanchez	Appoint	Social Worker		\$321.50/day	CST	8/11/08	8/30/08	Additional 7.25 hours for summer work
Barbara Donnelly	Appoint	Special Ed Teacher: Summer CST Meetings		\$37.72/day	District	8/11/08	8/30/08	Not to exceed 10 hours
Maureen Fahrer	Appoint	Special Ed Teacher: Summer CST Meetings		\$52.66/hr	District	8/11/08	8/30/08	Not to exceed 7 hours
Robin Montegari	Appoint	Counselor		\$236.50/day	JTHS	8/27/08	8/29/08	Summer work not to exceed 3 days

**F. Fall Coaches**

Brian Palumbo	Resignation	Head Boys' Soccer Coach			JTHS	8/5/08	8/6/08	
James Reid	Appoint	Head Boys' Soccer Coach	Step 1	\$5,303.29	JTHS	8/25/08	6/30/09	
Christopher Burdette	Appoint	Volunteer Soccer Paraprofessional Aide		Volunteer	JTHS	9/1/08	6/30/09	

**G. Extended School Year**

Helen Remshifski	Hours Correction	ESY Secretary		\$18.76/hr	Milton	8/4/08	8/4/08	Not to exceed 100 additional hours
Brian Baylor	Appoint	Teacher		\$32.62/hr	Milton	8/4/08	8/4/08	3.5 hrs/day for 1 day
Carol Beier	Appoint	Teacher		\$48.52/hr	Milton	8/4/08	8/4/08	3.5 hrs/day for 1 day
Melissa Smid	Appoint	Teacher		\$35.38/hr	Milton	8/4/08	8/4/08	3.5 hrs/day for 1 day
Catherine Hudak	Appoint	Teacher (out of district)		\$31.24/hr	Milton	8/4/08	8/4/08	3.5 hrs/day for 1 day
Claire Brennan	Appoint	Teacher		\$64.22/hr	Milton	8/4/08	8/4/08	3.5 hrs/day for 1 day
Priscilla Gelinis	Appoint	Teacher		\$34.69/hr	Milton	8/4/08	8/4/08	3.5 hrs/day for 1 day
Sherry Brzostowski	Appoint	Teacher		\$34.00/hr	Milton	8/4/08	8/4/08	3.5 hrs/day for 1 day
Cheryl Spencer	Appoint	Speech Specialist		\$44.66/hr	Milton	8/4/08	8/4/08	3.5 hrs/day for 1 day
Mary Decker	Appoint	School Nurse /Week 2		\$48.52/hr	Milton	8/4/08	8/4/08	3.5 hrs/day for 1 day
Elizabeth Ackerman	Appoint	Special Ed Aide	Step 3	\$18.76/hr	Milton	8/4/08	8/4/08	3.25 hrs/day for 1 day

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Donna Marie Spaan	Appoint	Special Ed Aide	Step 3	\$18.76/hr	Milton	8/4/08	8/4/08	3.25 hrs/day for 1 day
Stacy Trautman	Appoint	Special Ed Aide	Step 3	\$18.76/hr	Milton	8/4/08	8/4/08	3.25 hrs/day for 1 day
Danielle Romeo	Appoint	Special Ed Aide	Step 1	\$18.16/hr	Milton	8/4/08	8/4/08	3.25 hrs/day for 1 day
Virginia Paccioretti	Appoint	Special Ed Aide	Step 3	\$18.76/hr	Milton	8/4/08	8/4/08	3.25 hrs/day for 1 day
Donna Nimmo	Appoint	Special Ed Aide	Step 3	\$18.76/hr	Milton	8/4/08	8/4/08	3.25 hrs/day for 1 day
Donna Matthews	Appoint	Special Ed Aide	Step 3	\$18.76/hr	Milton	8/4/08	8/4/08	3.25 hrs/day for 1 day
Mary Reid	Appoint	Special Ed Aide	Step 3	\$18.76/hr	Milton	8/4/08	8/4/08	3.25 hrs/day for 1 day
Sherry Bavosa	Appoint	Special Ed Aide	Step 3	\$18.76/hr	Milton	8/4/08	8/4/08	3.25 hrs/day for 1 day
Susan Porter	Appoint	Special Ed Aide	Step 3	\$18.76/hr	Milton	8/4/08	8/4/08	3.25 hrs/day for 1 day
Betty Zimmer	Appoint	Special Ed Aide	Step 3	\$18.76/hr	Milton	8/4/08	8/4/08	3.25 hrs/day for 1 day
Karen McCarthy	Appoint	Special Ed Aide	Step 1	\$18.16/hr	Milton	8/4/08	8/4/08	3.25 hrs/day for 1 day
Elizabeth Marks	Appoint	Special Ed Aide	Step 2	\$18.46/hr	Milton	8/4/08	8/4/08	3.25 hrs/day for 1 day
Anne Towers	Appoint	Special Ed Aide	Step 3	\$18.76/hr	Milton	8/4/08	8/4/08	3.25 hrs/day for 1 day
Patricia Galfo	Appoint	Special Ed Aide	Step 3	\$18.76/hr	Milton	8/4/08	8/4/08	3.25 hrs/day for 1 day
Marytza Hazell	Appoint	Special Ed Aide	Step 3	\$18.76/hr	Milton	8/4/08	8/4/08	3.25 hrs/day for 1 day
Audrey Kazimir	Appoint	Special Ed Aide	Step 3	\$18.76/hr	Milton	8/4/08	8/4/08	3.25 hrs/day for 1 day
Donna Marie Spaan	Appoint	Bus Aide	Step 3	\$18.76/hr	Milton	8/4/08	8/4/08	2 hrs/day for 1 day
Stacy Trautman	Appoint	Bus Aide	Step 3	\$18.76/hr	Milton	8/4/08	8/4/08	2 hrs/day for 1 day
Marytza Hazell	Appoint	ESY Bus Aide	Step 3	\$18.76/hr	Milton	8/4/08	8/4/08	Not to exceed 2.5 hrs

<b>I. Curriculum Writing</b> 11-000-221-104-20							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Maximum Hours
Virginia Callaghan	Appoint	MS Family/Consumer Science – Curriculum Realignment	\$30/hr	JTMS	7/1/08	8/31/08	Not to exceed 5 hours
Patricia Silverstein	Appoint	MS Family/Consumer Science – Curriculum Realignment	\$30/hr	JTMS	7/1/08	8/31/08	Not to exceed 5 hours

## K.2 Motion to approve the following contracted services:

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kristine Quinby, Potential Inc	Appoint	Behavioral Consultant	\$100 hr \$50 hr travel	District	7/1/08	6/30/09	As needed

## K.3 Motion to approve Spring Course Reimbursements as indicated below:

Name	College/University	Course Title	Approval #	# of Credits	Amount
Brian Spatola	New Jersey City University	Measurement & Sup of Learning Teach	142	3	\$208.77
Brian Spatola	New Jersey City University	Innovations Curr & Edu Leader	144	3	\$208.77
John Toth	Walden University	The High Performing Teacher	146	3	\$208.77
Mark Schwarz	Seton Hall University	Administrative Internship II	158	3	\$208.77
Mark Schwarz	Seton Hall University	Ethical Foundation	159	3	\$208.77
Denise Morando	Chapman University	Designing & Creating a Virtual Field trip	165	3	\$208.77
Beth Hoffman	Walden University	Supporting the Struggling Reader	171	3	\$208.77
Jason Klebez	Walden University	Implementing Continuous School Improvement	180	3	\$208.77
Patricia Klebez	Walden University	Implementing Continuous School Improvement	182	3	\$208.77
Pamela Graham	Walden University	Integrating Equitable Classrooms	189	3	\$208.77
Pamela Graham	Walden University	Engineering	190	3	\$208.77
Sharon Ciliento	Marygrove College	Succeeding with difficult students	193	3	\$208.77
Sharon Ciliento	Marygrove College	Improving Reading in the content areas	194	3	\$208.77
Sharon Clayton	Marygrove College	Succeeding with difficult students	195	3	\$208.77
Sharon Clayton	Marygrove College	Improving Reading in the content areas	196	3	\$208.77
Janet King	Marygrove College	Succeeding with difficult students	197	3	\$208.77
Janet King	Marygrove College	Improving Reading in the content areas	198	3	\$208.77
Lisa Heckenberger	Marygrove College	Assessment to improve student learning	202	3	\$208.77
Lisa Heckenberger	Marygrove College	Assertive discipline and beyond	203	3	\$208.77

Name	College/University	Course Title	Approval #	# of Credits	Amount
Jan Courtney	Marygrove College	Assessment to improve student learning	210	3	\$208.77
Jan Courtney	Marygrove College	Assertive discipline and beyond	211	3	\$208.77
Shannon Castimore	Marygrove College	Assessment to improve student learning	212	3	\$208.77
Shannon Castimore	Marygrove College	Assertive discipline and beyond	213	3	\$208.77
Maryellen McLeod	Marygrove College	Assessment to improve student learning	214	3	\$208.77
Maryellen McLeod	Marygrove College	Assertive discipline and beyond	215	3	\$208.77
James Rowe	Marygrove College	Assessment to improve student learning	216	3	\$208.77
James Rowe	Marygrove College	Assertive discipline and beyond	217	3	\$208.77
Joan Lucas	Marygrove College	Assessment to improve student learning	218	3	\$208.77
Joan Lucas	Marygrove College	Assertive discipline and beyond	219	3	\$208.77
Ernest Fisher	Marygrove College	Models of Effective Teaching	224	3	\$208.77
Peter Glusiec	Marygrove College	Models of Effective Teaching	225	3	\$208.77
Dorothy Sabarese	Marygrove College	Assertive Discipline & Beyond	228	3	\$208.77
Matthew Moscatello	Centenary College	Case Studies in Supervision	230	3	\$208.77
Claire Brennan	Centenary College	Case Studies in Supervision	232	3	\$208.77
Melissa Cattafi	Walden University	Collaborative Action Research	234	3	\$208.77

MOTION: Mr. Chamberlain		SECOND: Mrs. Servedio		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Mastricola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Vander Ploeg	X			

**K.4** Motion by Mrs. Mastricola, seconded by Mrs. Servedio, to approve Mentoring Fee Reimbursement as indicated below:

Name	Amount
Yettine Steinberg	\$2,500

MOTION: Mrs. Mastricola		SECOND: Mrs. Servedio		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Cerny	X			
Mr. Chamberlain		X		
Mr. Feldmann		X		
Mrs. Mastricola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Vander Ploeg	X			

*The above motion was discussed during the second Executive Session at which time the Board agreed to place on agenda for voting.*

## **L. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE**

Motion by Mr. Vander Ploeg, seconded by Mr. Anzano, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.7, as described below:

**L.1** Motion to rescind student placement and professional services, as indicated below:

Student	School	Tuition	Effective Date
M/7-3	ALLEGRO	\$100,626	July 29, 2008



**L.2** Motion to approve student placement and professional services, as indicated below:

Student	School	Tuition	Effective Date
M/17-9	Lakeland Andover	\$44,100	9/1/08 – 6/30/09

**L.3** Motion to approve the curriculum for the following new courses:

Introduction to Digital Photography  
Introduction to Engineering

**L.4** Motion to adopt new student textbooks for new courses (*see attached*).**L.5** Motion to adopt additional novels as part of the revised Language Arts curriculum for Middle School and High School (*see attached*).**L.6** Motion to approve the district Mentoring Plan for 2008 to 2011.**L.7** Motion to approve the district English as a Second Language Plan for 2008 to 2011.

MOTION: Mr. Vander Ploeg		SECOND: Mr. Anzano		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Mastricola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Vander Ploeg	X			

Motion by Mrs. Mastricola, seconded by Mr. Chamberlain, to accept the recommendation of the Superintendent to approve and adopt motion L.8, as described below:

**L.8** Motion to approve the due process settlement agreement on behalf of a classified student #20126011 and authorize the Board President to execute the settlement agreement presented to the Board.

MOTION: Mrs. Mastricola		SECOND: Mr. Chamberlain		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Mastricola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Vander Ploeg	X			

**M. POLICY COMMITTEE**

Motion by Mrs. Scott, seconded by Mr. Feldmann, to accept the recommendation of the Superintendent to approve and adopt motions M.1 and M.2, as described below:

**M.1 Motion to approve the First Reading of the following** *(copy available for review)*

File Code	Document	Title	Description of Action
0142.1b	Bylaw	Nepotism	Replaces 0142.1b Nepotism
3125p	Policy	Employment of Teaching Staff Members	Replaces 3125p Employment of Teaching Staff Members
4125p	Policy	Employment of Support Staff Members	Replaces 4125p Employment of Support Staff Members
5111p	Policy	Eligibility of Resident/Non-resident Pupils	Replaces 5111p Eligibility of Resident/Non-resident Pupils
5512.01p	Policy	Harassment, Intimidation, and Bullying	Replaces 5512.01p Harassment, Intimidation, and Bullying
9320r	Regulation	Cooperation with Law Enforcement Agencies	Replaces 9322p Drug Free School Zones

**M.2 Motion to approve the Second Reading of the following** *(copy available for review)*

File Code	Document	Title	Description of Action
0143b	Bylaw	Board Member Election and Appointment	Replaces 0143b Board Member Election and Appointment
0144b	Bylaw	Board Member Orientation	Replaces 0144b Board Member Orientation
0152b	Bylaw	Board Officers	Replaces 0152b Board Officers
0167b	Bylaw	Public Participation in Board Meetings	Replaces 0167 b Public Participation in Board Meetings
2466p	Policy	Needless Public Labeling of Pupils with Disabilities	New
2631p	Policy	NJ Quality Single Accountability Continuum (QSAC)	New
3221p	Policy	Evaluation of Non-tenured Teaching Staff Members	Replaces 3221p Evaluation of Non-tenured Teaching Staff Members
3221r	Regulation	Evaluation of Non-tenured Teaching Staff Members	Replaces 3221r Evaluation of Non-tenured Teaching Staff Members
3362r	Regulation	Sexual Harassment of Teaching Staff Members Complaint Procedures	New
4352r	Regulation	Sexual Harassment of Support Staff Members Complaint Procedures	New
5750p	Policy	Equal Educational Opportunity	Replaces 5750p Equal Educational Opportunity
5750r	Regulation	Equal Educational Opportunity Complaint Procedure	New
5752p	Policy	Marital Status and Pregnancy	Replaces 5752p Marital Status and Pregnancy
6424p	Policy	Emergency Contracts	New
6424r	Regulation	Emergency Contracts	New

MOTION: Mrs. Scott	SECOND: Mr. Feldmann			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Masticola	X			
Mrs. Scott	X			
Mrs. Servadio	X			
Mr. Vander Ploeg	X			

**N. COMMUNICATIONS**

- A thank you letter to Mr. Leach.
- A letter from an employee praising Mrs. Melchoni's assistance with payroll.
- A letter from Mr. Schmitt regarding his vacation days.
- A letter from Mrs. Hayes regarding Veritas School.

**O. OLD BUSINESS**

- Mrs. Servedio suggested a survey by the Community Relations Committee to the Community to inquire how they would prefer to receive information, *i.e.* via e-mail, backpack, etc.
- The Board discussed the falcon logo and the need to make a final decision on which of the three versions to use.
- Mrs. Servedio noted the process has started to number windows on the exterior.

**P. NEW BUSINESS**

None

**Q. STUDENT REPRESENTATIVES**

None

**R. BOARD MEMBER COMMENTS**

- Mr. Vander Ploeg had a question regarding a scheduling conflict for an elementary teacher. He also noted the bear proof garbage lids are in place.
- Mr. Feldmann asked that the Board consider reinstating Washington, D.C. as a field trip location.
- Mr. Cerny offered thanks from the Jefferson Arts Committee for use of the high school facility.

**S. COMMENTS FROM THE AUDIENCE**

- An audience member thanked Mrs. Cooper in the Transportation office for clearing up a bus stop mix up.
- It was noted that 2 books on the summer reading list were very popular. A suggestion was made to have the students read random books over the summer instead of assigning specific books.
- A question was raised about the falcon logo on the gymnasium floor. It was noted that the turf field has the falcon logo.
- Questions regarding the Character Counts curriculum were raised. Dr. Fuchs responded that the difference is the Pillars and suggested that they meet with Dr. Thornton.
- A question was raised about the job coach position. It was noted this has been filled.
- Several questions were raised regarding whether CST positions are 10 or 12 month. They also asked about the implications if any, of the litigation outcome.

**T. CLOSED SESSION *Please refer to Item K.4.***

Motion by Mrs. Mastricola, seconded by Mr. Anzano, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 18<sup>th</sup> day of August, 2008 at 9:30 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 10:40 PM.

**U. CLOSED SESSION**

Motion by Mr. Vander Ploeg, seconded by Mrs. Servedio, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 18<sup>th</sup> day of August, 2008 at 10:42 PM, as follows:

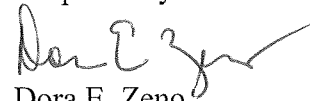
1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 11:08 PM.

**V. ADJOURN**

Motion by Mrs. Servedio, seconded by Mrs. Scott that the meeting adjourn at 11:08 PM.

Respectfully submitted,



Dora E. Zeno  
Board Secretary

**NOVEL INFORMATION**

<b>Title</b>	<b>Author or Editor</b>	<b>Publishing Company</b>	<b>Publishing Date</b>	<b>Grade Level</b>	<b>Course Name</b>
House On Mango Street	Sandra Cisernos	Random House	1991	Grade 9	English
Fahrenheit 451	Ray Bradbury	Ballantine Publishing	1989	Grade 9	English
The Alchemist	Paulo Coelho	Harper Collins	1988	Grade 12 Honors	English
Waiting for Godot	Samuel Beckett	Grove	1954	Grade 12 Honors	English
The Red Pony	John Steinbeck	Penguin	1988	Grade 12	English
Don't You Dare Read This Mrs. Dumphrey	Margaret Peterson Haddix	Simon & Shuster	2004	Grade 8	Language Arts
Murder on the Orient Express	Agatha Christie	Berkley	1974	Grade 8	Language Arts
Lightning Thief	Rick Riordan	Little Brown	2006	Grade 7	Language Arts
Freak the Mighty	Rodman Philbrick	Scholastic	2001	Grade 7	Language Arts
The Dubliners	James Joyce	NAL	1991	Grade 11 Honors	English
Different Seasons	Stephen King	Signet	2004	Grade 9	English

**NEW COURSE TEXTBOOKS**

<b>Title</b>	<b>Author or Editor</b>	<b>Publishing Company</b>	<b>Publishing Date</b>	<b>Grade Level</b>	<b>Course Name</b>
Focus On Photography	Hermon Joyner, Kathleen Monaghan	Davis Publications, Inc.	2007	9-12	Introduction to Digital Photography
Engineering the Future: Science, Technology and the Design Process	National Center for Technological Literacy	Key Curriculum Press	2008	9-12	Introduction to Engineering

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Trans- portation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Nights	*Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Castiglione, Judy**	10/28-10/30/08	Atlantic City, NJ	NJ School Board Annual Conference	own	\$ 1,100.00	293	\$ 117.00	2	\$ 31.00	3	\$ 327.00
Cerny, Louis **	10/28-10/30/08	Atlantic City, NJ	NJ School Board Annual Conference	own	\$ -	293	\$ 117.00	2	\$ 31.00	3	#REF!
Chamberlain, Horace **	10/28-10/30/08	Atlantic City, NJ	NJ School Board Annual Conference	own	\$ -	304	\$ 117.00	2	\$ 31.00	3	\$ 327.00
Currie, Gregory	8/5/2008	Mt. Olive, NJ	Gangs 101 Awareness Training Course	own	\$ -	42	-	0	\$ -	0	\$ -
Currie, Gregory	9/26/2008	Morristown, NJ	Children & Cyber Bullying	own	\$ 25.00	48	-	0	\$ -	0	\$ 25.00
DiGennaro, Peter	9/26/08	Newark, NJ	Garden State Coaches Clinic	own	\$ 135.00	90	-	0	\$ -	0	\$ 135.00
Feldmann, Robert **	10/28-10/30/08	Atlantic City, NJ	NJ School Board Annual Conference	own	\$ -	307	\$ 117.00	2	\$ 31.00	3	\$ 327.00
Frelinghuysen, Karen	8/30-9/1	Layton, NJ	Shooting with your new digital camera	own	\$ 380.00	160	-	0	\$ -	0	\$ 380.00
Fuchs, Kathaleen **	10/28-10/30/08	Atlantic City, NJ	NJ School Board Annual Conference	own	\$ -	292	\$ 117.00	2	\$ 31.00	3	\$ 327.00
Kraemer, Joseph **	10/28-10/30/08	Atlantic City, NJ	NJ School Board Annual Conference	own	\$ -	292	\$ 117.00	2	\$ 31.00	3	\$ 327.00
Kraemer, Joseph	8/20/08	Newark, NJ	Affirmative Action Seminar	own	\$ 195.00	61	-	0	\$ -	0	\$ 195.00
Lubin, Marlene	9/26/08	Andover, NJ	Geraldine R. Dodge Poetry Festival	own	\$ -	50	-	\$0.00	\$ -	0	\$ -
Mastricola, Julianne **	10/28-10/30/08	Atlantic City, NJ	NJ School Board Annual Conference	own	\$ -	306	\$ 117.00	2	\$ 31.00	3	\$ 327.00
Scott, Cynthia **	10/28-10/30/08	Atlantic City, NJ	NJ School Board Annual Conference	own	\$ -	305	\$ 117.00	2	\$ 31.00	3	\$ 327.00
Servedio, Fay **	10/28-10/30/08	Atlantic City, NJ	NJ School Board Annual Conference	own	\$ -	306	\$ 117.00	2	\$ 31.00	3	\$ 327.00
Thornton, Mary	10/28-10/30/08	Atlantic City, NJ	NJ School Board Annual Conference	own	\$ -	292	\$ 117.00	2	\$ 31.00	3	\$ 327.00
Vander Ploeg, Robert **	10/28-10/30/08	Atlantic City, NJ	NJ School Board Annual Conference	own	\$ -	306	\$ 117.00	2	\$ 31.00	3	\$ 327.00
Zeno, Dora **	10/28-10/30/08	Atlantic City, NJ	NJ School Board Annual Conference	own	\$ -	291	\$ 117.00	2	\$ 31.00	3	\$ 327.00
** Group Registration Fee											