JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda
Monday, September 21, 2009 – 7:00 PM (Closed Session) 8:00 PM (Regular Session)
Jefferson Township High School Media Center

****

A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:

	Present	Absent
Mr. Anzano	_____	_____
Mrs. Castiglione	_____	_____
Mr. Cerny	_____	_____
Mr. Feldmann	_____	_____
Mrs. Mastricola	_____	_____
Mrs. Scott	_____	_____
Mrs. Servedio	_____	_____
Mr. Stewart	_____	_____
Mr. Vander Ploeg	_____	_____
Brandon Coveney, *Student Representative*	_____	_____
Gabrielle Haak, *Student Representative*	_____	_____

D. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 21st day of September, 2009 at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

E. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools

F. PRESENTATIONS

- Introduction of New Staff - Principals
- Report of State Student Assessments – Dr. Mary Thornton, Director of Curriculum & Instruction
- Special Education Monitoring Results – Tina Steinberg, Director of Special Services

G. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

H. COMMITTEE REPORTS

I. STUDENT REPRESENTATIVES

J. MINUTES OF MEETINGS

Motion by _____, seconded by _____, that the minutes of the following meetings be approved as submitted:

July 20, 2009 Regular Meeting Minutes
August 17, 2009 Regular Meeting Minutes
July 20, 2009 Executive Session Minutes (1)
August 17, 2009 Executive Session Minutes (1)

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.26 as described below:

K.1 Motion to approve the **purchase order** list dated August, 2009 in the amount of **$ 7,741,528.91.**

K.2 Motion to approve the **check journal** as of August, 2009 in the amount of **$ 2,033,166.75.**

K.3 Motion to approve the funds **transfers** in the 2009-2010 Fiscal Year, dated July 2009 in the amount of **$30,565.00.**

K.4 Motion to approve the funds **transfers** in the 2009-2010 Fiscal Year, dated August 2009 in the amount of **$15,166.96.**

K.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of July 31, 2009 and August 31, 2009 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

K.6 Motion to declare the following checks dated prior to June 30, 2008 as stale and thus void them.

Payroll Account 554019609

Check #	Amount
7566	$ 51.40
11068	$ 0.27
13071	$ 542.89
14539	$ 20.89
14653	$ 301.75
14758	$ 204.74
20161	$ 70.71
20505	$ 20.92
20546	$ 7.59
22677	$ 174.07
23355	$ 5.14
Total	$ 1,906.75

General Account 554019617

Check #	Amount
2455	$ 120.00
5626	$ 75.00
6578	$ 100.00
8400	$ 20.02
10670	$ 826.00
10841	$ 100.00
12695	$ 298.99
12810	$ 200.00
13123	$ 429.50
13239	$ 432.50
13522	$ 60.00
Total	$ 2,662.01

K.7 Motion to approve the appointment of **Hatch Mott McDonald**, Consulting Engineer of Record, per agreement, for the 2009-2010 school year.

K.8 Motion to approve the appointment of **Robert Tosti of Brian Cige, Somerville, NJ**, as Special Counsel, per agreement, for the 2009-2010 school year.

K.9 Motion to appoint Environmental Remediation & Management, Inc. to provide professional services to oversee the removal and proper disposal and closure certification of the Briggs underground oil storage tank at a cost not to exceed $12,000.

K.10 Motion to **accept donation** in the amount of $3,175.34 from the Milton Tri-PTA to use towards the purchase of an interactive whiteboard to be installed at the White Rock School in accordance with Policy # 7230, Gifts, Grants and Donations.

K.11 Motion to authorize the additional roof repairs required at the Middle School in the amount of $13,547.46, to be performed by Weatherproofing Technologies, Inc., a qualified participant in the Middlesex County Educational Services Commission co-op.

K.12 Motion to authorize the Business Administrator to seek bids for a school van equipped with a wheelchair lift, to be funded from the Federal Stimulus ARRA IDEA Grant.

K.13 Motion to approve **Change Order #7** to Lanyi & Tevald, Inc. for the High School and Middle School Family and Consumer Life Sciences Classroom renovation in the amount of $3,677.90, using an allowance of $0, for a total net Change Order increase of $31,516.07, thus the new total contract amount is $404,262.07. Scope of Change Order #7 at M/S and H/S to relocate exhaust fan and install occupancy sensors in the F&CLS High School classroom.

K.14 Motion to approve **Change Order #8** to Lanyi & Tevald, Inc. for the High School and Middle School Family and Consumer Life Sciences Classroom renovation in the amount of $3,675.39, using an allowance of $0, for a total net Change Order increase of $35,281.46, thus the new total contract amount is $408,027.46. Scope of Change Order #8 at M/S and H/S to remove section of baseboard head, relocate two thermostats, two sensors and install occupancy sensors in the F&CLS Middle School classroom.

K.15 Motion to approve **Change Order #9** to Lanyi & Tevald, Inc. for the High School Family and Consumer Life Sciences Classroom renovation in the amount of $483.50, using an allowance of $0, for a total net Change Order increase of $483.50, thus the new total contract amount is $408,510.96. Scope of Change Order #9 at H/S to provide sewer and drain cleaning for the impacted sewer in the high school.

K.16 Motion to approve **Change Order #10** to Lanyi & Tevald, Inc. for the Middle School Family and Consumer Life Sciences Classroom renovation in the amount of $5,979.40, using an allowance of $0, for a total net Change Order increase of $5,979.40, thus the new total contract amount is $414,490.36. Scope of Change Order #10 at M/S provide new sub electrical panel and revise existing panel layout and upgrade the wall oven feed from 120 to 140 volts.

K.17 Motion to authorize **EI Associates** to provide professional architect/engineering services at a cost of $29,400 to prepare window schematic design drawings to be funded from the federal stimulus ARRA IDEA Grant.

K.18 Motion to authorize the Business Administrator to seek bids to install a wireless computer system at the high school, to be funded from the IDEA ARRA Federal Stimulus funds.

K.19 Motion to award Bid # 2010-005 for **Interactive White Boards** as follows:

Vendor	**Qty**	**Type**	**Amount**	**Location**
Keyboard Consultants, Inc.	17	Smart Board	$56,559.00	District
Additional units with rail system			$ 3,327.00 each	
Additional units without rail system			$ 3,122.00 each	

As the lowest responsible bidders. *(Bid breakdown sheet attached)*

K.20 Motion to approve volunteer band equipment truck drivers for acquiring, driving and returning rental truck from Jefferson Township High School to all marching band competitions and away football games for the 2009-2010 school year.

Richard Barrieres	Jerald Ochs
Steven Faust	Ralph Marino

K.21 Motion to designate the source of funding for the following individuals as funded from the **FY2010** respective grants:

Name	Location	Position	Salary	Grant Share	FICA/TPAF	Benefits
Marin Greene	Briggs	Elementary Teacher	$49,300	$49,300	$9,869	$9,860
Professional Development	$ 3,081					
Title IIA Total	**$72,110**					

K.22 Motion to approve the **renewal** of the NJDOE Application for **Alternate Use of Toilet Facilities** for the 2009/10 school year for Rooms 2, 3, 4, 5, 6, 11, 12, 14 and 15 at Milton School and Rooms 101, 102, 103,105, 106, 107, 109 and 110 at Drummond School and Rooms 115, 116, 117, 118, 119, 120 and the Library at Cozy Lake School.

K.23 Motion to approve the **renewal** Application of the NJDOE **Temporary or Dual Use** for the 2009/10 school year of the following rooms:

School	Room	Temporary	Dual
Briggs	101		X
Briggs	107		X
Briggs	122		X
Briggs	123		X
Drummond	108		X
Cozy Lake	115		X
Cozy Lake	118		X
Cozy Lake	Library		X
Milton	7		X

K.24 Motion to approve the **renewal** Application of the NJDOE **Change of Use of Educational Space** for the 2009/10 school year of the following rooms:

School	Original Use	Proposed/Current Use
Cozy Lake	Storage Room	Speech Room
High School	Faculty Room	Special Ed Classroom

K.25 **WHEREAS,** the Board is a Respondent in a special education due process action filed on behalf of SID# 3916885064, pending before the Office of Administrative Law, bearing docket number EDS 07124-2008N; and

WHEREAS, the parties wish to amicably resolve this action without further proceedings; and

WHEREAS, the Superintendent recommends that the Board of Education approve the proposed Settlement Agreement.

NOW THEREFORE, BE IT RESOLVED THAT the Board of Education authorizes settlement of the due process action bearing docket number EDS 07124-2008N in accordance with the terms presented to the Board, and that the Superintendent, Board Secretary/Business Administrator, and Board Counsel are authorized to take action as necessary to effectuate that settlement in accordance with the terms set forth therein.

K.26 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it

RESOLVED, That the expense is justified and therefore reimbursable *(copy attached).*

L. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.5, as described below:

L.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								

B: Instructional								
Jo-Sandra Anderson 20-452-100-100	Appoint	ABA Provider		$49/hr	Homebased	9/1/09	3/16/10	Not to exceed 4 hrs per week
Lindsay Corter	Appoint	Home Instructor		$40/hr	Homebased	9/1/09	6/30/10	Not to exceed 3 hrs per week
Priscilla Gelinas 20-452-100-100	Appoint	ABA Provider		$49/hr	Homebased	9/14/09	3/30/10	Not to exceed 4 hrs per week
Patricia Szuszkowski 20-452-100-100	Appoint	ABA Provider		$49/hr	Homebased	9/14/09	3/30/10	Not to exceed 4 hrs per week
Toni-Anne Cavallo* 11-140-100-101	Date Adjustment	Long-Term Sub Physical Ed. Teacher	BA Step 1	$226.50/day**	High School	9/15/09	1/24/10	Replacing KK

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
MA	Maternity Leave	Elementary Teacher			Stanlick	11/30/09	6/18/10	Utilizing 35 sick days and 95 unpaid days
SC	Maternity Leave	English Teacher			Middle School	11/24/09	3/31/10	Utilizing 35 sick days and 47 unpaid days
SM	Medical Leave	Elementary Teacher			Briggs	10/23/09	12/4/09	Utilizing 27 sick days
KK	Maternity Leave Adjustment	Health and Physical Ed. Teacher			High School	9/15/09	1/24/10	Utilizing 28 sick and 54 unpaid days

(*) Requires mentoring
(**) 2008-09 Salary Guide

C: Non-Instructional

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Ralph Smith	Retirement	Custodian			District	12/1/09	12/2/09	Retiring after 25 years of service
Frank Slusark	Salary Adjustment	Bus Driver	Step 1	$17.97/hr**	District	9/1/09	6/30/09	Hourly wage adjusted
Sue Sofio	Appoint	Secretary		$28.41/hr	High School	7/24/09	8/21/09	Train new secretary Not to exceed 22 hours
Shannon Wilson 11-000-270-160	Appoint	Transportation Coordinator		$55,000	District	8/24/09	6/30/10	Start date adjustment
Christine Bosland	Resignation	Special Ed. Aide			Cozy Lake	8/27/09	8/28/09	
Megan O'Brien	Resignation	Special Ed. Aide			White Rock	8/27/09	8/28/09	
Donna Matthews	Adjustment	Special Ed .Aide			District	8/10/09	8/14/09	10 additional hours
Kimberly Torsiello 11-204-100-106	Appoint	Special Ed. Aide	Step 3	$18.76/hr**	Cozy Lake	9/1/09	6/30/10	Replacing CB LLD Class 3.5 hrs/day no benefits
Thomas Ray, Jr. 11-000-262-100-26	Appoint	Custodian	Step 1	$20.93/hr**	District	9/1/09	6/30/10	Replacing EH
Frank Pietrowski 11-000-262-100-26	Appoint	Custodian	Step 1	$20.93/hr*	District	9/1/09	6/30/10	Replacing CB
Linda Silbernagel 11-213-100-106	Appoint	Special Ed. Aide	Step 1	$18.16/hr**	JTHS	9/4/09	6/30/10	2 hrs per day/5 days a week Resource class
Lisa Laganella 11-204-100-106	Appoint	Special Ed. Aide	Step 1	$18.16/hr**	White Rock	9/22/09	6/30/10	Replacing MO LLD Class 3.25 hrs/day no benefits
Linda Shrieks 11-190-100-106	Appoint	General Aide	Step 1	$17.84/hr**	Stanlick	10/5/09	6/30/10	2 hrs per day/5 days a week Replacing DM Pending fingerprinting
Jill VanNess 11-000-218-105	Appoint	Secretary	Group III Step 1	$37,800*	Middle School	10/5/09	6/30/10	Replacing RM Pending fingerprinting
Thomas Filan 11-000-262-100-26	Appoint	Hall Monitor	Step 1	$17.71/hr**	High School	10/2/09	6/30/10	Replacing MT 3.55 hours/day No benefits Pending fingerprinting
EK	Medical Leave	Maintenance Worker			District	8/10/09	10/9/09	Utilizing 44 sick days
DR	Medical Leave	Bus Driver			District	9/1/09	10/15/09	Utilizing 31 sick days

(**) 2008-09 Salary Guide

D. Substitutes/Other

Lisa Laganella	Re-Appoint	Substitute Teacher		$80/diem	District	9/22/09	6/30/10	
Julie Bindas	Re-Appoint	Substitute Teacher		$80/diem	District	9/10/09	6/30/10	
Craig Moore	Re-Appoint	Substitute Teacher		$80/diem	District	9/1/09	6/30/10	
John Thomas	Re-Appoint	Substitute Teacher		$80/diem	District	9/1/09	6/30/10	
Diane Paulson	Re-Appoint	Substitute Teacher		$80/diem	District	9/1/09	6/30/10	
Debra Brian	Re-Appoint	Substitute Secretary		$11.50/hr	District	9/1/09	6/30/10	
Janet Eltringham	Re-Appoint	Substitute Secretary		$11.50/hr	District	9/1/09	6/30/10	
Lisa Carroll	Appoint	Substitute Secretary		$11.50/hr	District	9/1/09	6/30/10	
Ashlee Wenrich	Appoint	Substitute Teacher		$80/diem	District	9/9/09	6/30/10	
Wesley Baughman	Appoint	Substitute Teacher		$80/diem	District	9/1/09	6/30/10	
Fiana Muhlberger	Appoint	Substitute Teacher		$80/diem	District	9/1/09	6/30/10	
Ruth Davis	Appoint	Substitute Teacher		$80/diem	District	9/1/09	6/30/10	
Lori Mendez	Appoint	Substitute Teacher		$80/diem	District	9/1/09	6/30/10	
Bridgette Frank	Appoint	Substitute Teacher		$80/diem	District	9/1/09	6/30/10	
Christopher Crapello	Appoint	Substitute Teacher		$80/diem	District	9/1/09	6/30/10	
Lisa Laganella	Appoint	Substitute Aide		$10/hr	District	9/1/09	6/30/10	
Debra Crusco	Appoint	Substitute Aide		$10/hr	District	9/1/09	6/30/10	
Manal Fouad	Appoint	Substitute Aide		$10/hr	District	9/10/09	6/30/10	
Lisa Carroll	Appoint	Substitute Aide		$10/hr	District	9/1/09	6/30/10	
Dominick Pisciotto	Re-Appoint	Homebound Teacher		$40/hr	District	9/1/09	6/30/10	
Kathleen D'Ambrosio	Re-Appoint	Homebound Teacher		$40/hr	District	9/1/09	6/30/10	
Carol Gargone	Re-Appoint	Homebound Teacher		$40/hr	District	9/1/09	6/30/10	
Cheryl Kanazik	Re-Appoint	Homebound Teacher		$40/hr	District	9/1/09	6/30/10	
Susan Carlsen	Appoint	Homebound Teacher		$40/hr	District	9/1/09	6/30/10	
Siobhan Carroll	Appoint	Homebound Teacher		$40/hr	District	9/1/09	6/30/10	

D. Substitutes/Other *(continued)*								
Gail Elsey	Appoint	Homebound Teacher		$40/hr	District	9/1/09	6/30/10	
Krista Going	Appoint	Homebound Teacher		$40/hr	District	9/1/09	6/30/10	
Joyce Hulbert	Appoint	Homebound Teacher		$40/hr	District	9/1/09	6/30/10	
Jane Kirshenbaum	Appoint	Homebound Teacher		$40/hr	District	9/1/09	6/30/10	
Chelsea Lauer	Appoint	Homebound Teacher		$40/hr	District	9/1/09	6/30/10	
Meredith Panka	Appoint	Homebound Teacher		$40/hr	District	9/1/09	6/30/10	
Karen Vanderbok	Appoint	Homebound Teacher		$40/hr	District	9/1/09	6/30/10	

E. Extra Duty Pay - Salary/Step based on 2008/09 salary guide								
Lori Castiglione	Adjustment	Class Advisor: Juniors-2011, Co-Advisor 1 of 2	Level 3	$1076.50	High School	9/1/09	6/30/10	
Nanette Diaz	Adjustment	Class Advisor: Juniors-2011, Co-Advisor 2 of 2	Level 3	$1076.50	High School	9/1/09	6/30/10	
Katherine Kula	Adjustment	Class Advisor: Seniors-2010, Co-Advisor 1 of 2	Level 4	$1734.00	High School	9/1/09	6/30/10	
Sally Gonzalez	Adjustment	Class Advisor: Seniors-2010, Co-Advisor 2 of 2	Level 4	$1734.00	High School	9/1/09	6/30/10	
Mark Schwarz	Adjustment	Yearbook Financial Advisor	Level 3	$2153.00	High School	9/1/09	6/30/10	
Christine Suver	Rescind	Yearbook, Co-Advisors 1 of 2	Level 3	$1016.50	Middle School	9/1/09	6/30/10	
Vincent Stasio	Appoint	Yearbook, Co-Advisors 1 of 2	Level 3	$1016.50	Middle School	9/1/09	6/30/10	
Kay Richards	Appoint	School Psychologist		$450.32/day	Milton	8/24/09	8/24/09	IEP writing Not to exceed 1 day
Denyse Edge	Appoint	Social Worker		$430.60/day	High School	8/27/09	8/31/09	1 additional day
Linda Rogalsky	Appoint	Special Ed. Aide	Step 3	$18.76/hr	Middle School	8/17/09	8/21/09	15 hrs tech training
Diane Wenneis	Appoint	Special Ed. Aide	Step 3	$18.76/hr	High School	11/18/09	6/30/10	After school club Not to exceed 30 hours
Donald Rutsch	Appoint	Assistant Debate Coach		N/A	High School	9/1/09	6/30/10	Volunteer 9 years of service
Gregory Currie	Appoint	Saturday Detention Administrator		$50/hr	High School	10/17/09	6/12/10	Total of 18 sessions One Administrator per session
John Cinotti	Appoint	Saturday Detention Administrator		$50/hr	High School	10/17/09	6/12/10	
Charles Dimiceli	Appoint	Saturday Detention Administrator		$50/hr	High School	10/17/09	6/12/10	
Kevin Lipton	Appoint	Saturday Detention Administrator		$50/hr	High School	10/17/09	6/12/10	
Marianne DiRupo	Appoint	Saturday Detention Monitor		$30/hr	High School	10/17/09	6/12/10	Total of 18 sessions Two teachers per session
Alex Montanez	Appoint	Saturday Detention Monitor		$30/hr	High School	10/17/09	6/12/10	
Jane Kirshenbaum	Appoint	Saturday Detention Monitor		$30/hr	High School	10/17/09	6/12/10	
Kate Kesheneff	Appoint	Saturday Detention Monitor		$30/hr	High School	10/17/09	6/12/10	
Christine Suver	Appoint	Saturday Detention Monitor		$30/hr	High School	10/17/09	6/12/10	
Vincent Satsio	Appoint	Saturday Detention Monitor		$30/hr	High School	10/17/09	6/12/10	
Christine Lydiksen-Poff	Appoint	Saturday Detention Monitor		$30/hr	High School	10/17/09	6/12/10	
Sarah Corring	Appoint	Saturday Detention Monitor		$30/hr	High School	10/17/09	6/12/10	
F. Fall Coaches								
Jane Kirshenbaum	Appoint	Assistant Girls' Volleyball	Step 1	$3538.47	JTHS	9/1/09	6/30/09	

G. Curriculum Writing
11-000-221-104-20

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Maximum Hours
Maryellen McLeod	Appoint	Math – Grade 4	$30/hr	White Rock	7/1/09	8/31/09	Additional hours not to exceed 10 hours
Karen Correia	Appoint	Studio Art	$30/hr	Middle School	7/1/09	8/31/09	Additional hours not to exceed 15 hours
Rachel Gallart	Appoint	Dance	$30/hr	Middle School	7/1/09	8/31/09	Additional hours not to exceed 15 hours
Cara Restaino	Appoint	Drama	$30/hr	High School	7/1/09	8/31/09	Not to exceed 30 hours
Joan Lucas	Appoint	Music Composition and Technology	$30/hr	Middle School	7/1/09	9/30/09	Not to exceed 15 hours
Louis Migliacci	Appoint	Computer Applications, Grade 6 & 7	$30/hr	Middle School	7/1/09	9/30/09	Not to exceed 15 hours
Louis Migliacci	Appoint	Advanced Computer Applications	$30/hr	Middle School	7/1/09	9/30/09	Not to exceed 15 hours
Jacqueline Mole-Hsieh	Appoint	Supervision of Curriculum Writing as per JTSA Agreement	$40/hr	High School	7/1/09	6/30/10	Not to exceed 75 hours

G. Workshop Presentation						
Presenter	**Nature of Action**	**Workshop**	**Salary**	**Date Effective**	**Date Termin.**	**# of Hours**
Eileen Daggett 11-000-223-104	Appoint	Assistive Technology	$75/hr	8/17/09 8/19/09 8/21/09	15 hours	Assistive Technology

L.2 Motion to approve Middle School Stokes Trip Chaperones as indicated below:

Stokes Trip 11-401-100-101-00							
Name	**Nature of Action**	**Position**	**Salary/Night**	**Loc.**	**Date Effective**	**Date Termin.**	**Discussion**
Vickie Belden	Appoint	Stokes Chaperone	$125.00	JTMS	10/05/09	10/07/09	2 nights
Sharon Ciliento	Appoint	Stokes Chaperone	$125.00	JTMS	10/05/09	10/07/09	2 nights
Kathleen D'Ambrosio	Appoint	Stokes Chaperone	$125.00	JTMS	10/05/09	10/07/09	2 nights
Gail Elsey	Appoint	Stokes Chaperone	$125.00	JTMS	10/05/09	10/07/09	2 nights
Krista Going	Appoint	Stokes Chaperone	$125.00	JTMS	10/05/09	10/07/09	2 nights
Kate Kesheneff	Appoint	Stokes Chaperone	$125.00	JTMS	10/05/09	10/07/09	2 nights
Kate Kesheneff	Appoint	Stokes Chaperone	$125.00	JTMS	10/19/09	10/21/09	2 nights
William Koch	Appoint	Stokes Chaperone	$125.00	JTMS	10/05/09	10/07/09	2 nights
Marlene Lubin	Appoint	Stokes Chaperone	$125.00	JTMS	10/05/09	10/07/09	2 nights
Wendy Towers	Appoint	Stokes Chaperone	$125.00	JTMS	10/05/09	10/07/09	2 nights
Sara Vybihal	Appoint	Stokes Chaperone	$125.00	JTMS	10/05/09	10/07/09	2 nights
Sara Vybihal	Appoint	Stokes Chaperone	$125.00	JTMS	10/19/09	10/21/09	2 nights
Nancy Harris	Appoint	Stokes Chaperone	$125.00	JTMS	10/05/09	10/07/09	2 nights
Nancy Harris	Appoint	Stokes Chaperone	$125.00	JTMS	10/19/09	10/21/09	2 nights
Nancy Harris	Appoint	Stokes Chaperone	$125.00	JTMS	10/21/09	10/23/09	2 nights
Jennifer Escolano	Appoint	Stokes Chaperone	$125.00	JTMS	10/19/09	10/21/09	2 nights
Jennifer Escolano	Appoint	Stokes Chaperone	$125.00	JTMS	10/21/09	10/23/09	2 nights
Travis Gage	Appoint	Stokes Chaperone	$125.00	JTMS	10/19/09	10/21/09	2 nights
Terry Koontz	Appoint	Stokes Chaperone	$125.00	JTMS	10/19/09	10/21/09	2 nights
Lauren Lo Porto	Appoint	Stokes Chaperone	$125.00	JTMS	10/19/09	10/21/09	2 nights
Louis Migliacci	Appoint	Stokes Chaperone	$125.00	JTMS	10/19/09	10/21/09	2 nights
Kimberly Simon	Appoint	Stokes Chaperone	$125.00	JTMS	10/19/09	10/21/09	2 nights
Christine Suver	Appoint	Stokes Chaperone	$125.00	JTMS	10/19/09	10/21/09	2 nights
Deborah Helfand	Appoint	Stokes Chaperone	$125.00	JTMS	10/21/09	10/23/09	2 nights
Jessica Hoertel	Appoint	Stokes Chaperone	$125.00	JTMS	10/21/09	10/23/09	2 nights
James MacDermid	Appoint	Stokes Chaperone	$125.00	JTMS	10/21/09	10/23/09	2 nights
Rachel Millward	Appoint	Stokes Chaperone	$125.00	JTMS	10/21/09	10/23/09	2 nights
Serina Signorello	Appoint	Stokes Chaperone	$125.00	JTMS	10/21/09	10/23/09	2 nights
Kenneth Westberg	Appoint	Stokes Chaperone	$125.00	JTMS	10/21/09	10/23/09	2 nights

L.3 Motion to approve the following contracted services:

Name	Nature of Action	Position	Rate	Loc.	Date Effective	Date Terminated	
Susan Silverstein-Kaufman 20-452-100-300	Appoint	Consultant	$100/hr	Middle School	9/1/09	9/1/09	Consultation Not to exceed 4 hours

L.4 Motion to approve the following **Extra Duty Pay (EDP)** job descriptions in accordance with negotiated agreement between the Jefferson Township Board of Education and the Jefferson Township Education Association and Jefferson Township Administrators Education Association:

Saturday Detention Monitors
Saturday Detention Administrator

L.5 Motion to approve the following job description:

Structured Learning Experience Coordinator (SLE)

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.4, as described below:

M.1 Motion to **rescind** student placement and professional services, as indicated below:

Student	School	Tuition	Effective Date
M/7-6	Regional Day Morris	$57,400	9/4/09
M/14-8	Shepard High School	$44,810	9/4/09

M.2 Motion to approve student placement and professional services, as indicated below:

Student	School	Tuition	Effective Date
M/7-6	Horizon School	$86,785.20	9/8/09-6/30/10
M/14-8	Bonnie Brae	$61,200.00	9/8/09-6/30/10

M.3 Motion to approve the following new Middle School courses:

Course	Grade (s)
Forensic Science- Semester Elective	8
Dance - Fine & Performing Arts	6,7 & 8
Human Behavior - Semester Elective	8
Music Composition & Technology - Semester Elective	8
Math in Dimension M - Semester Elective	8
Theater Arts - Fine & Performing Arts	6, 7 & 8

M.4 Motion to approve the following Overnight Field Trips:

School/Group	Dates	Location
JTHS PDP Retreat	October 4 – 6, 2009	Sacred Heart Center, Newton, NJ
JTMS 7th Grade Team Stokes Trip Blue Team White Team Gold Team	 October 5 – 7, 2009 October 19 - 21, 2009 October 21 – 23, 2009	NJ School of Conservation, Branchville, NJ

M.5 **Enrollment** as of 9/14/09:

	June 09	Sept 09
R. F. Drummond	134	113
Milton	201	162
Cozy Lake	282	277
Arthur Stanlick	384	396
E.T. Briggs	253	265
White Rock	436	433
Total Elementary	**1690**	**1,646**
JTMS	824	815
JTHS	1099	1,099
GRAND TOTAL	**3613**	**3,560**
Tuition students received	2	2
Out-of-district placement	50	42
Students -Home Instruction	11	5

N. POLICY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions N.1 and N.2, as described below:

N.1 Motion to approve the **First Reading** of the following *(copy available for review)*

File Code	Document	Title	Description of Action
1110p	Policy	Organizational Chart	Replaces 1110p Organizational Chart (4/21/08)
3211p	Policy	Code of Ethics (Teaching Staff Members)	New Policy
4211p	Policy	Code of Ethics (Support Staff Members)	New Policy

N.2 Motion to approve the **Second Reading** of the following *(copy available for review)*

File Code	Document	Title	Description of Action
5511p	Policy	Dress Code (Pupils)	Replaces 5511p Dress Code (3/19/07)

O. COMMUNICATIONS

P. OLD BUSINESS

Q. NEW BUSINESS

- 2010 – 2011 Budget Community Outreach

R. BOARD MEMBER COMMENTS

S. COMMENTS FROM THE AUDIENCE

T. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 21st day of September, 2009 at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

U. ADJOURN

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Trans-portation	Registration Fee $	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Nights	*Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Argondizzo, Ralph	Oct. 9	Parsippany, NJ	Strategies for Teaching Students with Visual Impairments	own	$ -	48	$ -		$ -		$ -
Bamond, Donna	Oct. 6	Somerset, NJ	AENJ Fall Conference	own	$ -	125	$ -		$ -		$ -
Belden, Victoria	Aug. 18	Hackensack, NJ	PLC Lab Schools (NJDOE)	own	$ -	112	$ -		$ -		$ -
Carroll, Siobhan	Oct. 2	East Stroudsburg, PA	East Stroudsburg University Counselor Information Day	own	$ -	44	$ -		$ -		$ -
Carroll, Siobhan	Oct. 9	Wayne, NJ	Counselor's Luncheon	own	$ -	34	$ -		$ -		$ -
Carroll, Siobhan	Oct. 19	White Plains, NY	Guidance Expo 2009	own	$ -	65	$ -		$ -		$ -
Casciano, Roxanne	Oct. 14	Montclair, NJ	Smart Board Notebook Training	own	$ -	0	$ -		$ -		$ -
Castiglione, Judy	Oct. 28-Oct. 30	Atlantic City, NJ	NJ School Boards Association Annual Conference	own	$ -	300	$ 117.00	2	$ 54.00	3	$ 396.00
Cinotti, John	Oct. 2	Swainton, NJ	NJSCA Golf Coaching Clinic	own	$ 160.00	325	$ -		$ -		$ 160.00
Cooke, Kelly	Sept. 22	Whippany, NJ	APA Administrators Training	own	$ -	26	$ -		$ -		$ -
Currie, Gregory	Oct. 16	Morristown, NJ	Children and Sexual Misconduct	own	$ 25.00	25	$ -		$ -		$ 25.00
Daggett, Eileen	Oct. 28	Wayne, NJ	Creating 21st Century NJ Schools: Phase I	own	$ -	48	$ -		$ -		$ -
Daggett, Eileen	Sept. 22	Whippany, NJ	APA Administrator's Training	own	$ -	50	$ -		$ -		$ -
Daggett, Eileen	Sept. 15	Passaic, NJ	Understanding and Analyzing AYP Data	own	$ -	0	$ -		$ -		$ -
DeBrito, Randi	Oct. 8	Mountain Lakes, NJ	MCAEMSA Fall Professional Development Conference	own	$ -	17	$ -		$ -		$ -
Diaz, Nanette	Oct. 9	Randolph, NJ	Morris County Professional Development Committee	own	$ -	31	$ -		$ -		$ -
Diaz, Nanette	Oct. 28 & 29	Archibald, PA	10 Easy Strategies to Enhance Foreign Language Instruction and Using Reading Strategies to Enhance Foreign Language Instruction	own	$ 112.50	157	$ -		$ 39.00	2	$ 190.50
Feldmann, Robert	Oct. 28- 30	Atlantic City, NJ	NJ School Boards Association Annual Conference	own	$ -	300	$ 117.00	2	$ 54.00	3	$ 396.00
Francavilla, Barbara	Oct. 2	Pompton Lakes, NJ	Grief Through the Life Cycle	own	$ 50.00	0	$ -		$ -		$ 50.00
Francavilla, Barbara	Nov. 20	Wayne, NJ	Bullying Prevention	own	$ -	0	$ -		$ -		$ -
Fuchs, Kathaleen	Oct. 28- 30	Atlantic City, NJ	NJ School Boards Association Annual Conference	own	$ -	300	$ 117.00	2	$ 54.00	3	$ 396.00
Fuchs, Kathaleen	Oct. 6	Somerset, NJ	Professional Learning Communities - Best Practices for Enhancing Student Achievement	own	$ 425.00	52	$ -		$ -		$ 425.00
Fuchs, Kathaleen	Oct. 9	Bridgewater, NJ	New Jersey Council of Education, October 2009 Meeting	own	$ 100.00	82	$ -		$ -		$ 100.00
Golas, Elizabeth	Oct. 2	Mahwah, NJ	Psychopharmacology in the School Setting	own	$ -	53	$ -		$ -		$ -
Graham, Pamela	Oct. 9	Randolph, NJ	MCCEA Professional Development Training	own	$ -	0	$ -		$ -		$ -
Hack, Linda	Oct. 9	Randolph, NJ	Morris County Professional Development Committee Presentation	own	$ -	0	$ -		$ -		$ -
Iasiello, Christopher	Oct. 8	Monroe, NJ	NJSSSA General Membership Meeting	own	$ -	142	$ -		$ -		$ -
Iasiello, Christopher	Dec. 4	Princeton, NJ	NJCHE Annual Princeton Conference	own	$ 75.00	127	$ -		$ -		$ 75.00
Iasiello, Christopher	Oct. 28	Wayne, NJ	Creating 21st Century NJ Schools: Phase I	own	$ -	48	$ -		$ -		$ -

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Trans-portation	Registration Fee $	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Nights	*Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Johnston, Mary	Oct. 13	Somerset, NJ	33rd Annual New Jersey Science Convention	own	$ 95.00	0	$ -		$ -		$ 95.00
Kircher, Lori	Oct. 29	Parsippany, NJ	CFLE's 2009 Annual Sex Ed Conference	own	$ 135.00	22	$ -		$ -		$ 135.00
Knutelsky, Robin	Oct. 28	Wayne, NJ	Creating 21st Century NJ Schools: Phase I	own	$ -	48	$ -		$ -		$ -
Kraemer, Joseph	Oct. 28- 30	Atlantic City, NJ	NJ School Boards Association Annual Conference	own	$ -	300	$ 117.00	2	$ 54.00	3	$ 396.00
Martino, Joanne	Oct. 16	Morristown, NJ	Children and Sexual Misconduct	own	$ 25.00	50	$ -		$ -		$ 25.00
Mastricola, Julianne	Oct. 28- 30	Atlantic City, NJ	NJ School Boards Association Annual Conference	own	$ -	300	$ 117.00	2	$ 54.00	3	$ 396.00
Melachrinos, Maria	Oct. 9	Randolph, NJ	Morris County Professional Development Committee	own	$ -	55	$ -		$ -		$ -
Molinet, Estrella	Sept. 22	Mt. Olive, NJ	School Business Administration	own	$ 100.00	30	$ -		$ -		$ 100.00
Molinet, Estrella	Oct. 13	Mt. Olive, NJ	Fundamentals of Purchasing	own	$ 100.00	30	$ -		$ -		$ 100.00
Montegari, Robin	Nov. 10	Reading, PA	Pennsylvania Liberal Arts College Tour	own	$ -	157	$ -		$ -		$ -
Montegari, Robin	Nov. 24	West Orange, NJ	NJ Higher Education Student Assistance Authority	own	$ -	35	$ -		$ -		$ -
Morando, Denise	Oct. 6 & 7	Somerset, NJ	Planet Art – AENJ Convention	own	$ 165.00	130	$ -		$ -		$ 165.00
Nadler, Vickki	Oct. 13	Somerset, NJ	New Jersey Science Convention	own	$ 120.00	106	$ -		$ -		$ 120.00
Nadler, Vickki	Sept.21-23	Robbinsville, NJ	Creation of Biology Assessment	own	$ -	728	$ -		$ -		$ -
Nadler, Vickki	Sept. 25	Lyndhurst, NJ	Northern NJ Science Educational Leadership Roundtable	own	$ -	85	$ -		$ -		$ -
Nadler, Vickki	Oct. 28	Wayne, NJ	Creating 21st Century NJ Schools: Phase I	own	$ -	48	$ -		$ -		$ -
O'Connor, James	Sept.25	Newark, NJ	Garden State Coaches Clinic	own	$ 125.00	85	$ -		$ -		$ 125.00
Petersen, Linda	Nov. 20	Wayne, NJ	Bullying Prevention	own	$ 49.00	0	$ -		$ -		$ 49.00
Petric, Marius	Oct. 28	Wayne, NJ	Creating 21st Century New Jersey Schools: Phase I	own	$ -	48	$ -		$ -		$ -
Pierson, Katherine	Oct. 9	Randolph, NJ	Morris County Professional Development Committee	own	$ -	0	$ -		$ -		$ -
Pierson, Linda	Oct. 14	Montclair, NJ	Smart Board Notebook Training	own	$ -	35	$ -		$ -		$ -
Plotts, Timothy	Oct. 8	Mt. Lakes, NJ	MCAEMSA Fall Convocation Meeting	own	$ -	18	$ -		$ -		$ -
Plotts, Timothy	Sept. 22	Whippany, NJ	APA Administrators Training	own	$ -	26	$ -		$ -		$ -
Pratt, Margaret	Oct. 2	Union, NJ	NJDEC-Design, Enrich, Create "A World Where Children Play and Learn"	own	$ -	0	$ -		$ -		$ -
Provost, Lauren	Oct. 18 & 19	Long Branch, NJ	NJSCA Fall Conference	own	$ 125.00	167	$ -		$ -		$ 125.00
Reichel, Rebecca	Sept. 23	Montclair, NJ	Smart Board Notebook Training	own	$ -	0	$ -		$ -		$ -
Rivera, Kyle	Oct. 15, 16, 22 & 23 Dec. 11	Wayne, NJ	Sheltered English Instruction Training	own	$ -	0	$ -		$ -		$ -
Rivera, Kyle	Mar. 12 & Apr. 23	Wayne, NJ	Sheltered English Instruction Training	own	$ -	0	$ -		$ -		$ -

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Trans-portation	Registration Fee $	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Nights	*Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Schwarz, Mark	Dec. 4	Princeton, NJ	New Jersey Council for History Education Conference	own	$ 75.00	127	$ -		$ -		$ 75.00
Scott, Cynthia	Oct. 28- 29	Atlantic City, NJ	NJ School Boards Association Annual Conference	own	$ -	300	$ 117.00	1	$ 54.00	2	$ 225.00
Servedio, Fay	Oct. 28- 30	Atlantic City, NJ	NJ School Boards Association Annual Conference	own	$ -	300	$ 117.00	2	$ 54.00	3	$ 396.00
Shatzel, Tracy	Sept.30	Parsippany, NJ	Free & Reduced Meal Verification Workshop	own	$ -	30	$ -		$ -		$ -
Shortway., Harry	Dec. 4	Princeton, NJ	The Impact of the Print of the West	own	$ 75.00	127	$ -		$ -		$ 75.00
Stanlick, Lynne	Sept. 17	Morris Plains, NJ	Management and Supervisory Techniques Workshop	own	$ -	34	$ -		$ -		$ -
Stanlick, Lynne	Oct. 1	Morris Plains, NJ	Sexual & Other Forms of Harassment in the Workplace Workshop	own	$ -	34	$ -		$ -		$ -
Szuskowski, Patricia	Oct. 9	Parsippany, NJ	Strategies for Teaching Students with Visual Impairments	own	$ -	48	$ -		$ -		$ -
Thornton, Mary	Oct. 7	Somerset, NJ	Professional Learning Communities - Best Practices for Enhancing Student Achievement	own	$ -	170	$ -		$ -		$ -
Thornton, Mary	Oct. 9	Randolph, NJ	Morris County Professional Development Committee Meeting	own	$ -	25	$ -		$ -		$ -
Valenti, Michael	Sept. 22	Whippany, NJ	APA Administrator's Training	own	$ -	0	$ -		$ -		$ -
Vander Ploeg, Robert	Oct. 29- 30	Atlantic City, NJ	NJ School Boards Association Annual Conference	own	$ -	300	$ 117.00	1	$ 54.00	2	$ 225.00
Zeno, Dora*	Oct. 28- 30	Atlantic City, NJ	NJ School Boards Association Annual Conference	own	$ 1,100.00*	300	$ 117.00	2	$ 54.00	3	$ 1,496.00

*Denotes group registration

BID TABULATION SHEET
JEFFERSON TOWNSHIP BOARD OF EDUCATION

Bid Title: Inter-Active White Board Qty 17
Bid No: 2010-005
Bid Date: September 15, 2009

VENDOR & ADDRESS	PRESENT	BID BOND GUARANTEE	AFFIRM. ACTION	BRC FORM	PCD FORM	NON-COLLUSION	OWNER DEC.	CONSENT OF SURETY	CONTRACT VENDOR ? ASK	PRESENT AT W/THRU	BASE PRICE	ALTERNATE BID
ASI Systems Integrations	No Bid									No		
48 West 37th Street												
New York, NY 10018												
Audio Visual Association	No Bid									**Yes**		
1 Stewart Court												
Denville, NJ 07834												
Dynamite FX	No Bid									No		
465 Tauton Avenue												
Suite 108												
W. Berlin, NJ 08091												
Keyboard Consultants Inc.	Yes	Yes	Yes	Yes		Yes	Yes	Yes	Yes	**Yes**	**$56,559.00**	**$ 3,327.00**
492 Route 46 East												
Fairfield, NJ 07004												
Logical Choice Technologies	Sent a									No		
1045 Progress Circle	No Bid											
Lawrenceville, GA 30043	Letter											
Millenium Communications	No Bid									**Yes**		
11 Melanie Lane												
E. Hanover, NJ 07936												
Polyvision	No Bid									No		
3970 Johns Creek court												
Suite 325												
Suwanee, GA 30024												
Stewart Staffing Support Srv Inc.	No Bid									No		
6 Sickles Avenue												
Suite 206												
New Rochelle, NY 10801												
Tele-Measurements Inc.	Yes	Yes	Yes	Yes		Yes	Yes	Yes	Yes	**Yes**	**$63,764.00**	**N/A**
145 Main Street												
Clifton, NJ 07014												
TransNet Corporate	No Bid									**Yes**		
45 Columbia Road												
Somerville, NJ 08876												