

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Agenda**

**Monday, January 20, 2014 7:00 PM (Closed Session) – 8:00 PM (Regular Session)**

**Jefferson Township High School Media Center**

\*\*\*\*\*

**A.** \_\_\_\_\_, called the meeting to order at \_\_\_\_\_ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD, AIM Newspaper, and the JEFFERSON PATCH;*

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

**B.** Pledge of Allegiance.

**C. ROLL CALL:**

Present                      Absent

Mr. Cuccio	_____	_____
Mrs. Poulas	_____	_____
Mr. Quigley	_____	_____
Miss Rowan	_____	_____
Mrs. Senatore	_____	_____
Mr. Stewart	_____	_____
Mrs. Van Ness	_____	_____
Mr. Millar, Vice President	_____	_____
Mr. Smith, President	_____	_____
Patrik Harsanyi, <i>Student Representative</i>	_____	_____
Ivan Cruz, <i>Student Representative</i>	_____	_____

**D. CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 20<sup>th</sup> day of January, 2014 at \_\_\_\_\_ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at \_\_\_\_\_ PM.

**E. SUPERINTENDENT'S REPORT**

- Good News and Progress in Our Schools

**F. PRESENTATIONS**

- Harassment, Intimidation And Bullying Training – Presented by Mr. Joseph G. Kraemer Superintendent

**G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)**

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
  - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**H. STUDENT REPRESENTATIVES**

**I. COMMITTEE REPORTS**

**J. MINUTES OF MEETINGS**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the following meetings be approved as submitted:

December 16, 2013 Executive Session Minutes      December 16, 2013 Regular Meeting Minutes  
 January 6, 2014 Annual Organization Meeting Minutes

**K. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.26, as described below:

**K.1** Motion to approve the **purchase order** list dated December 2013 in the amount of **\$79,685.76**.

**K.2** Motion to approve the **check journal** as of December 2013 in the amount of **\$4,204,738.55**.

<b>Fund</b>	<b>Amount</b>
General (10)	\$ 4,059,068.16
Capital Outlay (12)	\$ 78,521.19
Special Revenue (20)	\$ 67,149.20
<b>Total</b>	<b>\$ 4,204,738.55</b>

**K.3** Motion to approve the funds **transfers** in the 2013-2014 Fiscal Year, dated December 2013 in the amount of **\$670,289.39**.

- K.4** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJSA 18A:17-9, that as of November 30, 2013, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
  
- K.5** Motion to certify, in accordance with NJAC 6A:23-2.11(c), that as of November 30, 2013, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
  
- K.6** Motion to accept the following **grant** in the amount of \$2850 from the State of New Jersey, Department of Education Office of Special Education to the Jefferson Township Middle School for reimbursement of substitute teachers to attend PBSIS regional training and in-school meetings.
  
- K.7** Motion to authorize EI Associates to provide professional architect/engineering services for the High School **Backup Generator** Project at a cost of **\$32,300**. Project 2380-020-14-1003-G04 based upon PEC/ROD Grant approval of December 4, 2013 and FEC/ROD Grant approval letter of January 6, 2014.
  
- K.8** Motion to authorize EI Associates to provide professional architect/engineering services for the **Partial Roof** Replacement Project at Arthur Stanlick School at a cost of **\$10,580**. Project 2380-028-14-1005-G04 based upon PEC/ROD Grant approval of December 4, 2013 and FEC/ROD Grant approval letter of January 6, 2014.
  
- K.9** Motion to authorize EI Associates to provide professional architect/engineering services for the High School **Water Tank** Replacement Project at a cost of **\$25,800**. Project 2380-020-14-1002-G04 based upon PEC/ROD Grant approval of December 4, 2013 and FEC/ROD Grant approval letter of January 6, 2014.
  
- K.10** Motion to authorize EI Associates to provide professional architect/engineering services for the High School **Partial Roof** Replacement Project at a cost of **\$16,540**. Project 2380-020-14-1004-G04 based upon PEC/ROD Grant approval of December 4, 2013 and FEC/ROD Grant approval letter of January 6, 2014.
  
- K.11** Motion to authorize EI Associates to provide professional architect/engineering services for Cozy Lake **Partial Roof Replacement** Project at a cost of **\$16,120**. Project 2380-033-14-1006-G04 based upon PEC/ROD Grant approval of December 4, 2013 and FEC/ROD Grant approval letter of January 6, 2014.
  
- K.12** Motion to authorize EI Associates to provide professional architect/engineering services for Cozy Lake School **Boiler Replacement** Project at a cost of **\$30,000**. Project 2380-033-14-1007-G04 based upon PEC/ROD Grant approval of December 4, 2013 and FEC/ROD Grant approval letter of January 6, 2014.
  
- K.13** Motion to authorize EI Associates to provide professional architect/engineering services for Ellen T. Briggs **Partial Roof** Replacement at a cost of **\$9,530**. Project 2380-040-14-1008-G04 based upon PEC/ROD Grant approval of December 4, 2013.
  
- K.14** Motion to authorize EI Associates to provide professional architect/engineering services for Middle School **Partial Roof** Replacement at a cost of **\$17,230**. Project 2380-045-14-1009-G04 based upon PEC/ROD Grant approval of December 4, 2013 and FEC/ROD Grant approval letter of January 6, 2014.
  
- K.15** Motion to **rescind** the source of funding for the following individuals as funded from the **FY2014** Title IIA grant effective January 17, 2014:

Name	Location	Position	Salary	Grant Share	FICA/TPAF/Benefits
Megan Curry	Briggs	Elementary Teacher	\$ 52,055	\$ 25,000	\$ 5,000
<b>Title IIA Total</b>			<b>\$ 57,688</b>		

**K.16** Motion to **designate** the source of funding for the following individuals as funded from the **FY2014** Title IIA grant effective January 20, 2014:

Name	Location	Position	Salary	Grant Share	FICA/TPAF/Benefits
Jamie Galdi	Briggs	Long Term Substitute/ Elementary Teacher	\$ 20,600	\$ 18,490	\$ 4,250
<b>Title IIA Total</b>			<b>\$ 57,688</b>		

**K.17** Motion to approve **Change Order #001** in the amount of \$ 3,385.60 to D & E Window and Door, LLC for modifications to the original scope of work on the ET Briggs and High School window replacement project, as described below:

Original Contract Amount	\$ 606,900.00
Add 2 double hung windows along corridor at modular wing @ BES	\$ 3,385.60
<b>Final Contract Amount</b>	<b>\$ 610,285.60</b>

**K.18** Motion to approve **Change Order #002** for a credit in the of \$ 2,500 to D & E Window and Door, LLC for modifications to the original scope of work on the ET Briggs and High School window replacement project, as described below:

Original Contract Amount	\$ 606,900.00
The Contract Sum prior to this change order was	\$ 610,285.60
Credit for replacement and painting of fascia @ Briggs	- \$ 2,500.00
<b>Final Contract Amount</b>	<b>\$ 607,785.60</b>

**K.19** Motion to approve **Change Order #003** in the amount of \$ 2,560.02 to D & E Window and Door, LLC for modifications to the original scope of work on the ET Briggs and High School window replacement project, as described below:

Original Contract Amount	\$ 606,900.00
The Contract Sum prior to this change order was	\$ 607,785.60
Supply, Fabricate and install exterior brake metal trim	\$ 2,560.02
<b>Final Contract Amount</b>	<b>\$ 610,345.62</b>

**K.20** Motion to approve **Change Order #004** in the amount of \$ 4,341.21 to D & E Window and Door, LLC for modifications to the original scope of work on the ET Briggs and High School window replacement project, as described below:

Original Contract Amount	\$ 606,900.00
The Contract Sum prior to this change order was	\$ 610,345.62
Supply, Fabricate and install interior brake metal at walls	\$ 4,341.21
<b>Final Contract Amount</b>	<b>\$ 614,686.83</b>

**K.21** Motion to approve **Change Order #005** in the amount of \$ 6,350.30 to D & E Window and Door, LLC for modifications to the original scope of work on the ET Briggs and High School window replacement project, as described below:

Original Contract Amount	\$ 606,900.00
The Contract Sum prior to this change order was	\$ 614,686.83
Supply, Fabricate and install (2) type W12 windows and accessories for the kitchen area	\$ 6,350.30
<b>Final Contract Amount</b>	<b>\$ 621,037.13</b>

**K.22** Motion to approve **Change Order #006** for a credit in the of \$ 4,000 to D & E Window and Door, LLC for modifications to the original scope of work on the ET Briggs and High School window replacement project, as described below:

Original Contract Amount	\$ 606,900.00
The Contract Sum prior to this change order was	\$ 621,037.13
Credit for all electrical work	- \$ 4,000.00
<b>Final Contract Amount</b>	<b>\$ 617,037.13</b>

**K.23** Motion to approve **Change Order #007** in the amount of \$ 7,278.35 to D & E Window and Door, LLC for modifications to the original scope of work on the ET Briggs and High School window replacement project, as described below:

Original Contract Amount	\$ 606,900.00
The Contract Sum prior to this change order was	\$ 617,037.13
Remove insulated glass from 16 transom openings in classrooms. Furnish and install 16 special-lite, double faced FRP insulated panels to match doors.	\$ 7,278.35
<b>Final Contract Amount</b>	<b>\$ 624,315.48</b>

**K.24** Motion to approve **Change Order #008** for a credit in the amount of \$ 2,415.48 to D & E Window and Door, LLC for modifications to the original scope of work on the ET Briggs and High School window replacement project, as described below:

Original Contract Amount	\$ 606,900.00
The Contract Sum prior to this change order was	\$ 624,315.48
	- \$ 2,415.48
<b>Final Contract Amount</b>	<b>\$ 621,900.00</b>

**K.25** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

<u>School/Department</u>	<u>Bar Code/Serial No.</u>	<u>Equipment Description</u>
High School Auditorium	1985/07008479B	Projector

**K.26** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.K.A.C. 6A:23B:

**WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

**RESOLVED**, That the expense is justified and therefore reimbursable (*copy attached*).

**L. PERSONNEL COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion L.1, as described below:

**L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq.,

N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Danette McNelis	Retirement	Elementary Teacher 10.10.10.ALP			Stanlick	2/28/14	3/1/14	Retiring after 28 years of service
Maria Huarte 11-140-100-101	Appoint .40	German Teacher 10.80.80.AIX	BA+15 Step 14	\$23,956	High School	1/17/14	6/30/14	Replacing KL Part-time, no benefits
Kyle Rivera 11-120-100-101-29	Appoint	ESL Teacher Long-Term Sub 10.70.70.AJV	Step 1	\$200/day	Stanlick	1/17/14	2/19/14	Replacing KL
Kristen Smith* 11-120-100-101-29	Appoint	Elementary Teacher Long-Term Sub 10.10.10.AGA	BA Step 1	\$239.98/day	Stanlick	2/3/14	6/20/14	Replacing DT
Christina Breznak 11-213-100-101	Appoint	Elementary Teacher 10.10.10.AFV	BA Step 1	\$47,995	Stanlick	2/1/14	6/30/14	Replacing TE
Laura Ajaj	Appoint	Bedside Instruction		\$41.62/hr	District	1/2/14	6/30/14	
Joseph Mattessich	Appoint	Bedside Instruction		\$41.62/hr	District	1/8/14	6/30/14	
Marc Gaydos	Appoint	Bedside Instruction		\$41.62/hr	District	1/20/14	6/30/14	
Jamie Galdi* 11-120-100-101-29	Daily Rate Correction	Elementary Teacher 10.30.30.BOD	BA Step 1	\$239.98/day	Briggs	1/17/14	6/20/14	Replacing MC
Stephanie Widzinski* 11-120-100-101-29	Daily Rate Adjustment	Reading Specialist Long-Term Sub 10.30.30.AJT	BA Step 1	\$239.98/day	Briggs School	9/1/13	4/7/14	Replacing RK
Rosa Mundell 11-110-100-101-29	Daily Rate Adjustment	Pre-School Disabilities Teacher Long-Term Sub 10.40.40.AII	BA Step 1	\$239.98/day	Milton School	9/1/13	12/21/13	Replacing JH
Melissa Cahill 11-120-100-101-29	Daily Rate Adjustment	Special Education Teacher Long-Term Sub 10.10.10.AIO	BA Step 1	\$239.98/day	Stanlick School	9/1/13	12/13/13	Replacing LS
Patrick McCarney* 11-140-100-101-29	Daily Rate Adjustment	Health/Phys. Ed. Teacher Long-Term Sub 10.80.80.ATM	BA Step 1	\$239.98/day	High School	1/1/14	6/20/14	Replacing KK
LO	Maternity Leave	Elementary Teacher 10.60.60.AHX			White Rock	4/7/14	6/20/14	Utilizing 20 sick days and 33 unpaid days
JC	Adjusted Medical Leave	Special Ed. Teacher 10.80.80.AJC			High School	12/17/13	1/18/14	Utilizing 3 personal and 6 sick days

\*Requires Mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Laurie Grune	Resignation	Special Ed. Aide 09.30.30.BCZ			Briggs	1/6/14	1/14/14	
Leighann Hagemann	Resignation	Special Ed. Aide 09.70.70.BMH			Middle School	12/16/13	12/21/13	
Rebecca Smith 11-213-100-106	Transfer	Special Ed. Aide 09.10.10.BSI	Step 1	\$19.32/hr	Stanlick	1/27/14	6/30/14	Hours/Program Change New Position 3.25 hrs/day, no benefits
Regina Oelkers 11-215-100-106	Hours Change	Special Ed. Aide 09.40.40.BNO	Step 2	\$19.62/hr	Milton	1/27/14	6/30/14	3 hrs/day, no benefits
Robin Vance 11-000-217-106	Appoint	Special Ed. Aide 09.30.30.BCZ	Step 1	\$19.32/hr	Briggs	1/13/14	6/30/14	3.5 hrs/day, no benefits Replacing LG
Laura Castles 11-204-100-106	Appoint	Special Ed. Aide 09.70.70.BLX	Step 1	\$19.32/hr	Middle School	1/13/14	6/30/14	Replacing LM 3.5 hrs/day, w/o benefits
Nancy Prescott 11-000-217-106	Appoint	Special Ed. Aide 09.60.60.BSG	Step 1	\$19.32/hr	White Rock	1/16/14	6/30/14	New Position 3.33 hrs/day, w/o benefits
Heidi Florey 11-204-100-106	Appoint	Special Ed. Aide 09.70.70.BMH	Step 1	\$19.32/hr	Middle School	2/3/14	6/30/14	Replacing LH 3.5 hrs/day, w/o benefits
DA	Adjusted Medical Leave	Secretary 10.70.70.ADT			Middle School	11/4/13	1/3/14	Utilizing 10 sick days and 24 unpaid days
DP	Medical Leave	Bus Driver 10.90.90.BFE			District	1/6/14	1/18/14	Utilizing 10 sick days

<b>D. SUBSTITUTES/OTHER</b>								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Joyce Barker	Appoint	Substitute Teacher		\$80/diem	District	12/17/13	6/30/14	
Kathryn Della Terza	Appoint	Substitute Teacher		\$80/diem	District	1/15/14	6/30/14	
Tara Esposito	Appoint	Substitute Teacher		\$80/diem	District	1/21/14	6/30/14	
Jamie Galdi	Appoint	Substitute Teacher		\$80/diem	District	1/8/14	1/17/14	
Megan Madison	Appoint	Substitute Teacher		\$80/diem	District	1/21/14	6/30/14	
Brooke Lapzynski	Appoint	Substitute Teacher		\$80/diem	District	1/21/14	6/30/14	
Luke MacDonald	Appoint	Substitute Teacher		\$80/diem	District	1/21/14	6/30/14	
Jessica Vitale	Appoint	Substitute Teacher		\$80/diem	District	1/21/14	6/30/14	
Danielle Castiglione	Appoint	Substitute Aide		\$10/hr	District	1/15/14	6/30/14	
Paula Ferguson	Appoint	Substitute Aide		\$10/hr	District	1/10/14	6/30/14	
Christine Spaan	Appoint	Substitute Aide		\$10/hr	District	1/21/14	6/30/14	

<b>E. EXTRA DUTY PAY</b>								
Name	Nature of Action	Position/Control Number	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
June McNamara	Appoint	Post-School Outcome Survey		\$483.73	District	7/1/13	8/30/13	Reimbursement Contract for State Performance Plan
Karen Lerch	Rescind	Foreign Language Honor Society (German)	Level 1	\$315	High School	10/22/13	6/30/14	Co-Advisor
Karen Lerch	Rescind	Acad. Decath. Tutor 1 of 4	Level 1	\$630	High School	9/1/13	6/30/14	
Karen Lerch	Rescind	American Red Cross	Level 1	\$315	High School	9/1/13	1/17/14	Partial year
Marianne DiRupo	Appoint	American Red Cross	Level 1	\$315	High School	1/20/14	6/30/14	Partial year

<b>F. 2013-14 SCHOOL YEAR COACHING STAFF</b>								
<b>SPRING</b>								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Christine Couser	Appoint	Assistant Softball	1	\$3,681.42	High School	9/1/13	6/30/14	1 year of service

<b>G. 2013-14 STUDENT TEACHER</b>							
Name	College	Subject	Locations	Date Effective	Date Termin.	Discussion	
Brittany Paul	William Paterson	Social Studies	High School	1/14/14	5/1/14		
Barbara VanVugt	William Paterson	English/Special Education	High School	1/14/14	5/1/14		

**M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.6, as described below:

**M.1** Motion to **approve student placement** for the **2013-2014** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
F/17-5	Lakeland Andover School	\$28,025, prorated	1/21/14-6/30/14
M/13-2	Northern Hills Academy	\$41,818.70, prorated	1/27/14-6/30/14

**M.2** Motion to approve the following **overnight trips**:

School/Group/Activity	Location	Dates
JTHS Robotics Team	Mid Atlantic Competition, Seneca High School, Tabernacle, NJ	March 21-24, 2014
JTHS Robotics Team	MAR/FRC Championship, Stabler Arena, Bethlehem, PA	April 10-12, 2014

**M.3** Motion to approve the following **day trips**:

School/Group/Activity	Location	Dates
JTMS/JTHS Project Gold	College of St. Elizabeth, Morristown, NJ	January 27, 2014
JTHS PDP	St. Thomas the Apostle Church, Oak Ridge, NJ	February 4, 2014
JTHS Debate Team	Roxbury High School, Roxbury, NJ Mount Olive High School, Mount Olive, NJ Sussex County Technical School, Sparta, NJ Kittatiny High School, Newton, NJ West Morris High School, Chester, NJ	February 14, 2014 February 21, 2014 March 14, 2014 March 21, 2014 March 28, 2014
JTHS Robotics Team	Mount Olive High School, Mount Olive, NJ	February 28, March 1 and 2, 2014
JTMS 6 Blue	Liberty Science Center, Jersey City, NJ	March 28, 2014
JTHS Senior Class	Pocono Valley Resort, Reeders, PA	May 21, 2014

- M.4** Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) December 20, 2013 through January 20, 2014.

**RESOLVED**, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from December 20, 2013 through January 20, 2014, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Milton	0	0	0
Briggs	0	0	0
Cozy Lake	0	0	0
Stanlick	1	0	0
White Rock	0	0	0
Middle School	0	0	0
High School	2	1	0

**BE IT FURTHER RESOLVED**, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

- M.5** Motion to approve the Annual Statement of Assurance for the District Comprehensive Equity Plan approved in March 19, 2007.

- M.6** Motion to adopt a resolution proclaiming January 2014 as **School Board Recognition Month**:

**WHEREAS**, The New Jersey School Boards Association and the National School Boards Association have declared January 2014 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

**WHEREAS**, The Jefferson Township Board of Education is one of more than 600 local school boards in New Jersey that sets policies and over sees operations for public school districts; and

**WHEREAS**, The Jefferson Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS**, New Jersey's local school boards help determine community goals for the education of 1.4 million children in Pre-Kindergarten through 12<sup>th</sup> grade; and

**WHEREAS**, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS**, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS**, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS**, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores.

**NOW, THEREFORE, BE IT RESOLVED**, That the Jefferson Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2014 as **SCHOOL BOARD RECOGNITION MONTH**; and be it further



**RESOLVED**, That the Jefferson Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children’s education.

**M.7 Enrollment as of 12/20/13**

	<b>Dec. 2012</b>	<b>Dec. 2013</b>
Milton	156	153
Cozy Lake	260	240
Arthur Stanlick	392	378
E.T. Briggs	348	323
White Rock	385	381
<b>Total Elementary</b>	<b>1,541</b>	<b>1,475</b>
JTMS	830	815
JTHS	1,033	1,016
<b>GRAND TOTAL</b>	<b>3,404</b>	<b>3,306</b>
Tuition students received	1	2
Out-of-district placement	36	39

**N. COMMUNICATIONS**

**O. OLD BUSINESS**

**P. NEW BUSINESS**

**Q. PUBLIC COMMENTS**

- Please refer to Section G “Public participation shall be governed by the following rules (Per District Policy #0167)”

**R. BOARD MEMBER COMMENTS**

**S. ADJOURN**

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person	# Nights	Meal Cost (not to exceed)	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Barrieres, Richard	Feb. 20-22	New Brunswick, NJ	NJMEA Convention	Own	\$ 150.00	100	-	-	-	\$ 150.00
Boucher, Laurie	Feb. 6	Fairfield, NJ	Strengthening Instruction using iPad Technology and iPad Apps to Increase Student Learning	Own	\$ 235.00	43	-	-	-	\$ 235.00
Cinnamon, Christine	Mar. 28	New Brunswick, NJ	Rutgers' 46 <sup>th</sup> Annual Reading and Writing Conference	Own	\$ 150.00	115	-	-	-	\$ 150.00
DeBrito, Randi	Feb.4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Own	\$ 165.00	90	-	-	-	\$ 165.00
DiColo, John	Mar. 26-29	Atlantic City, NJ	54 <sup>th</sup> Annual DAANJ Workshop	Own	\$ 350.00	300	-	-	-	\$ 350.00
Fleming, Robert	Jan. 30 & 31	Atlantic City, NJ	TECHSPO 2014	Own	\$ 385.00	300	\$ 125.00	1	-	\$ 510.00
Gelinas, Priscilla	Feb. 6	Parsippany, NJ	Reducing Anxiety and Problem Behaviors in Sensory, Autism and ADHD	Own	\$ 179.00	0	-	-	-	\$ 179.00
Gerosa, Louise	Jan. 28, Feb. 4, 11 & 18	Sussex, NJ	Essentials of Microsoft Word & Intermediate Microsoft Word	Own	\$ 310.00	112	-	-	-	\$ 310.00
Harris, Nancy	Mar. 7	Bridgewater, NJ	New Jersey Association for Gifted Children Conference	Own	\$ 199.00	0	-	-	-	\$ 199.00
Hiben, Christopher	Feb. 4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Own	\$ 165.00	92	-	-	-	\$ 165.00
Hoffman, Beth	Mar. 28	New Brunswick, NJ	Rutgers' 46 <sup>th</sup> Annual Reading and Writing Conference	Own	\$ 150.00	115	-	-	-	\$ 150.00
Howe, Jeanne	Feb.4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Own	\$ 165.00	128	-	-	-	\$ 165.00
Kester, Matthew	Jan.26	Parsippany, NJ	Shoulder and Rotator Cuff Rehab	Own	\$ 204.00	40	-	-	-	\$ 204.00
Knutelsky, Robin	Feb. 4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Own	\$ 165.00	128	-	-	-	\$ 165.00
Lorenzo, Joy	Feb. 4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Train/subway \$26.50	\$ 165.00	45	-	-	-	\$ 191.50
Lucas, Joan	Feb. 20&21	East Brunswick, NJ	NJMEA Music Conference	Own	\$ 150.00	60	-	-	-	\$ 150.00
Modula, Christine	Feb. 4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Own	\$ 165.00	65	-	-	-	\$ 165.00
Olsen, Karen	Feb.4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Train/subway \$26.50	\$ 165.00	45	-	-	-	\$ 191.50
Patalive, Joann	Feb. 6	Parsippany, NJ	Reducing Anxiety and Problem Behaviors in Sensory, Autism and ADHD	Own	\$ 179.00	20	-	-	-	\$ 179.00
Pietrowski, Francis	Feb. 19, 24, 26 Mar. 3, 5	Sparta, NJ	Preventative Maintenance	Own	\$ 511.00	10	-	-	-	\$ 511.00
Pietrowski, Francis	Mar. 6, 11, 13, 18, 20 & 25	West Orange, NJ	Environmental and Government Code Compliance	Own	\$ 554.00	20	-	-	-	\$ 554.00
Pietrowski, Francis	Apr. 2, 7, 9, 21 & 23	Sparta, NJ	Financial Management and Purchasing	Own	\$ 461.00	10	-	-	-	\$ 461.00
Plotts, Timothy	Feb.4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Own	\$ 165.00	85	-	-	-	\$ 165.00
Provost, Lauren	Jan. 20 - Mar. 24	Montclair, NJ	Introduction to Writing and Illustrating Children's Books	Own	\$ 255.00	62	-	-	-	\$ 255.00

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person	# Nights	Meal Cost (not to exceed)	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Russo, Cara	Feb.4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Own	\$ 165.00	128	-	-	-	\$ 165.00
Wilson, Shannon	Mar. 24&25	Atlantic City, NJ	NJ Pupil Transportation Conference & Equipment Show	Own	\$ 325.00	292	-	-	-	\$ 325.00
Zeno, Dora	Feb. 20-22	Lake Buena Vista, FL	ASBO International Executive Leadership Conference	Own	\$ 450.00	-	-	-	-	\$ 450.00
Ziobro, Michelle	Feb. 4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Train/ subway	\$ 165.00	45	-	-	-	\$ 191.50