

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Agenda**

**Monday, September 15, 2014 7:00 PM (Closed Session) – 7:30 PM (Regular Session)**

**Jefferson Township High School Media Center**

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**A.** \_\_\_\_\_, called the meeting to order at \_\_\_\_\_ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD, AIM Newspaper, and the JEFFERSON PATCH;*

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

**B.** Pledge of Allegiance.

**C. ROLL CALL:**

Present                      Absent

Mr. Cuccio	_____	_____
Mrs. Poulas	_____	_____
Mr. Quigley	_____	_____
Miss Rowan	_____	_____
Mrs. Senatore	_____	_____
Mr. Stewart	_____	_____
Mrs. Van Ness	_____	_____
Mr. Millar, Vice President	_____	_____
Mr. Smith, President	_____	_____
Mark Dominguez, <i>Student Representative</i>	_____	_____
Patrik Harsanyi, <i>Student Representative</i>	_____	_____

**D. SUPERINTENDENT'S REPORT**

- Good News and Progress in Our Schools

**E. PRESENTATIONS**

- Guidance Program – Margaret Widgren, Director of Guidance
- Healthy, Hunger-Free Kids Act – An update on new regulations for 2014-2015 – Dora E. Zeno, Business Administrator

**F. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)**

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;

6. The presiding officer may:

- a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
- b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
- c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**G. STUDENT REPRESENTATIVES**

**H. COMMITTEE REPORTS**

**I. MINUTES OF MEETINGS**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the following meetings be approved as submitted:

August 18, 2014 Regular Meeting Minutes

August 18, 2014 Executive Session Minutes

**J. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.14, as described below:

**J.1** Motion to approve the **purchase order** list dated August 2014 in the amount of \$ **881,492.96**.

**J.2** Motion to approve the **check journal** as of August 2014 in the amount of \$ **2,018,488.10**.

<b>Fund</b>	<b>Amount</b>
General (11)	\$ 1,674,238.94
Capital Outlay (12)	\$ 5,100.00
Special Revenue (20)	\$ 28,520.36
Capital Projects (30)	\$ 310,628.80
<b>Total</b>	<b>\$ 2,018,488.10</b>

**J.3** Motion to approve the funds **transfers** in the 2014-2015 Fiscal Year, dated August 2014 in the amount of \$ **115,408.06**.

**J.4** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to N.J.S.A. 18A:17-9, that as of July 31, 2014, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

**J.5** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of July 31, 2014, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**J.6** Motion to approve **volunteer** band equipment truck drivers to acquire, drive and return rental truck from Jefferson Township High School to all marching band competitions and away football games for the 2014-2015 school year.

Robert Senney  
John Cahill

**J.7** Motion to approve the Memorandum of Understanding for the School Meal Program with the Morris County School of Technology for students attending the part time afternoon vocational shops program for the 14-15 school year.

**J.8** Motion to designate the source of funding for the following individuals as funded from the **FY2015** Title I grant:

Name	Location	Position	Salary	Grant Share	FICA/TPAF/Benefits
Stacey Christiano	Arthur Stanlick	BSIP Reading	\$ 49,744	\$ 10,000	\$ 2,600
Michelle Steinhardt	Briggs	Elementary Teacher	\$ 49,145	\$ 23,000	\$ 5,980
Megan Seader	High School	Resource/Prog In Class	\$ 57,422	\$ 27,250	\$ 7,085
<b>Title I Total</b>			<b>\$ 75,665</b>		

**J.9** Motion to designate the source of funding for the following individuals as funded from the **FY2015** Title IIA grant:

Name	Location	Position	Salary	Grant Share	FICA/TPAF/Benefits
Stacey Bello	Briggs	Elementary Teacher	\$ 52,190	\$ 42,050	\$ 10,933
<b>Title IIA Total</b>			<b>\$ 52,983</b>		

**J.10** Motion to authorize the Board President and Business Administrator to execute and administer and take all steps necessary to enter into a four-year Master Lease of copiers with Option to Purchase (“Lease/Purchase Agreement”) with Municipal Capital Corporation, with offices located at 4600 Broadway, Allentown, Pennsylvania, which will allow for the installation and use of **twenty one (21)** copiers at an annual cost not to exceed **\$51,923.52**, and for the Board to use the form resolution provided by the vendor (*Exhibit E attached*).

Be it resolved by the Board that it hereby approves the Lease/Purchase Agreement dated as of **December 12, 2014 for the use twenty one (21) copiers**; said Agreement to be entered into between the Board and Municipal Capital Corporation for a four year period with an annual cost of **\$51,923.52**, to be paid in **forty-eight (48)** equal monthly installments;

Be it further resolved by the Board that it hereby authorizes and directs, upon the satisfaction of all legal conditions precedent, that the Board President and the Board Business Administrator/Secretary shall execute, attest to and deliver all financing documents necessary for consummation of the Lease/Purchase Agreement to **Municipal Capital Corporation**; and

Be it further resolved that the Board President and the Board Business Administrator/Secretary, are hereby authorized to execute the form resolution provided by vendor (*Subject to Attorney Review, Exhibit E attached*).

**J.11** Motion to approve **Change Order #001** in the amount of \$ 1,390.53 to DeSesa Engineering Company Inc. for modifications to the original scope of work on the boiler replacement project at Cozy Lake School, as described below:

Original Contract Amount (Includes \$12,000 Allowance)	\$ 230,578.00
Unforseen ceiling repairs (billed against allowance)	\$ 1,390.53
Remaining allowance	\$ 10,609.47
<b>Final Contract Amount</b>	<b>\$ 230,578.00</b>

**J.12** Motion to approve **Change Order #001** in the amount of \$ 764.26 to JAC Mechanical Services for modifications to the original scope of work on the water tank/water heater replacement project at Jefferson Township High School, as described below:

Original Contract Amount (Includes \$6,000 Allowance)	\$ 269,200.00
Ball valve replacement (billed against allowance)	\$ 764.26
Remaining allowance	\$ 5,235.74
<b>Final Contract Amount</b>	<b>\$ 269,200.00</b>

**J.13** Motion to approve and amend the funds transfers in the 2013-2014 Fiscal Year, dated June 2014 in the amount of \$280,259.53, plus an additional amount of \$200,000 to supplement ROD Grants.

**J.14** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

**RESOLVED**, That the expense is justified and therefore reimbursable (*copy attached*).

**K. PERSONNEL COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.3, as described below:

**K.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Sarah Greco	Rescind Resignation	ASL Teacher 10.80.80.BJE			High School	9/1/14	6/30/15	
Candace Margiotta	Resignation	Family, Consumer & Science Teacher 10.80.80.ASZ			High School	8/21/14	10/10/14	
Stephanie Widzinski	Rescind	Elementary Teacher Long-term Sub 10.30.30.AGP			Briggs	8/21/14	8/21/14	
Karen Constantino	Rescind	Mathematics Teacher Long-Term Sub 10.70.70.AAI			Middle School	8/19/14	8/19/14	
Jacqueline Hoglund 11-120-100-101-29	Appoint	Elementary Teacher Long-term Sub 10.30.30.AGP	BA Step 1	\$245.73/day	Briggs	9/1/14	1/2/15	Replacing MG Greater than 60 days
Alyssa Parola* 11-130-100-101-29	Appoint	Mathematics Teacher Long-Term Sub 10.70.70.AAI	BA Step 1	\$245.73/day	Middle School	9/16/14	12/20/14	Replacing CH Greater than 60 days

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Paula Roselle 11-140-100-101	Appoint	Family, Consumer & Science Teacher 10.80.80.ASZ	BA Step 8	\$54,231	High School	10/8/14	6/30/18	Replacing CM
Janet Tanis 11-150-100-101	Appoint	Job Coach 10.80.80.ACZ		\$42.45/hr	High School	9/4/14	6/30/15	Part-time, as needed
Joan Dolan 11-150-100-101	Appoint	Job Coach 10.80.80.BOA		\$42.45/hr	High School	9/4/14	6/30/15	Part-time, as needed
Shannon Jacobs 11-150-100-101	Appoint	Job Coach 10.80.80.BTY		\$42.45/hr	High School	9/4/14	6/30/15	Part-time, as needed
Jodie Ciaraffo	Stipend	Special Education		\$200	High School	9/1/14	6/30/15	Extra stipend as per contract
LA	Medical Leave	Math Teacher 10.80.80.AAR			High School	9/4/14	9/13/14	Utilizing 7 sick days
LA	Medical Leave	Math Teacher 10.80.80.AAR			High School	9/26/14	10/4/14	Utilizing 6 sick days

**C. NON-INSTRUCTION**

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Franchesca Grey	Resignation	Special Ed. Aide 09.40.40.BNX			Milton School	8/27/14	8/27/14	
Lisa Koning	Rescind	Special Ed. Aide			Middle School	8/20/14	8/20/14	
Ibrahim Alili 11-000-262-100-26	Appoint	Custodian 11.80.82.AKQ	Step 1	\$45,406	High School	10/8/14	6/30/15	Replacing MR
David Sorber 11-000-266-110	Appoint	Hall Security 09.80.80.BGH	Step 1	\$19.45/hr	High School	9/12/14	6/30/15	Replacing GA 3.95 hrs/day, no benefits
Betsy Kuntz 11-215-100-106	Appoint	Special Ed. Aide 09.40.40.BOP	Step 1	\$19.65/hr	Milton	9/29/14	6/30/15	3.5 hrs/day w/o benefits
Kendall Brown 11-215-100-106	Corrected Step/Salary	Special Ed. Aide 09.40.40.BCD	Step 4	\$20.57/hr	Milton	9/1/14	6/30/15	3 hrs/day w/o benefits
Barbara Shmitt 11-209-100-106	Change of Assignment	Special Ed. Aide 09.10.10.BSS	Step 3	\$20.26/hr	Stanlick	9/15/14	6/30/15	3.5 hrs/day w/o benefits
Rita Melnychuk 11-215-100-106	Change of Assignment	Special Ed. Aide 09.40.40.BCC	Step 5	\$20.89/hr	Milton	9/15/14	6/30/15	3.5 hrs/day w/o benefits Not to include PSD Fridays
Manuela Barbosa 11-215-000-106	Change of Assignment	Special Ed. Aide 09.40.40.BNK	Step 3	\$20.26/hr	Milton	9/15/14	6/30/15	3.5 hrs/day w/o benefits Include PSD Fridays
Amanda McSorley 11-000-217-106	Change of Assignment	Special Ed. Aide 09.40.40.BUH	Step 2	\$19.95/hr	Milton	9/15/14	6/30/15	3.5 hrs/day w/o benefits
Robin Vance 11-000-217-106	Change of Assignment	Special Ed. Aide 09.70.70.BNQ	Step 2	\$19.95/hr	Middle School	9/15/14	6/30/15	3.5 hrs/day w/o benefits
Susan Tack 11-000-217-106	Change of Assignment	Special Ed. Aide 09.80.80.BUG	Step 5	\$20.89/hr	High School	9/15/14	6/30/15	3.5 hrs/day w/o benefits
Nicole Duda 11-000-217-106	Appoint	Special Ed. Aide 09.50.50.BTW	Step 1	\$19.65/hr	Cozy Lake	9/1/14	6/30/15	3.5 hrs/day w/o benefits Replacing BS
Roseann Kneringer 11-204-100-106	Appoint	Special Ed. Aide 09.70.70.BLX	Step 1	\$19.65/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits Replacing LC
Manal Kanaa 11-215-100-106	Appoint	Special Ed. Aide 09.40.40.BNX	Step 1	\$19.65/hr	Milton School	9/3/14	6/30/15	3.5 hrs/day w/o benefits Replacing FG
Marilyn Beyel 11-213-100-106	Account Change	Special Ed. Aide	Step 5	\$20.89/hr	Briggs	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Michelle Faasse 11-213-100-106	Account Change	Special Ed. Aide	Step 5	\$20.89/hr	Briggs	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Robin Mutsavage 11-204-100-106	Account Change	Special Ed. Aide	Step 1	\$19.65/hr	Briggs	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Susan Ryder 11-213-100-106	Account Change	Special Ed. Aide	Step 5	\$20.89/hr	Briggs	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Joanne Bley 11-213-100-106	Account Change	Special Ed. Aide	Step 2	\$19.95/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Erica Duda 11-204-100-106	Account Change	Special Ed. Aide	Step 1	\$19.65/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Pamela Kulick 11-213-100-106	Account Change	Special Ed. Aide	Step 5	\$20.89/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Linda Lipton 11-213-100-106	Account Change	Special Ed. Aide	Step 2	\$19.95/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Frances McBride 11-213-100-106	Account Change	Special Ed. Aide	Step 5	\$20.89/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Theresa Rossiter 11-213-100-106	Account Change	Special Ed. Aide	Step 3	\$20.26/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Stephanie Nadler 11-213-100-106	Account Change	Special Ed. Aide	Step 1	\$19.65/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Frances Ferucci 11-204-100-106	Account Change	Special Ed. Aide	Step 5	\$20.89/hr	Cozy Lake	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Christine Spaan 11-213-100-106	Account Change	Special Ed. Aide	Step 1	\$19.65/hr	Cozy Lake	9/1/14	6/30/15	3 hrs/day w/o benefits
Debra Kalish 11-204-100-106	Account Change	Special Ed. Aide	Step 5	\$20.89/hr	White Rock	9/1/14	6/30/15	3.5 hrs/day w/o benefits

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Patricia Milford 11-214-100-106	Account Change	Special Ed. Aide	Step 4	\$20.57/hr	White Rock	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Nancy Prescott 11-204-100-106	Account Change	Special Ed. Aide	Step 2	\$19.95/hr	White Rock	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Jennifer Grlica 11-000-217-106	Account Change	Special Ed. Aide	Step 2	\$19.95/hr	Milton	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Amanda McSorley 11-215-100-106	Account Change	Special Ed. Aide	Step 2	\$19.95/hr	Milton	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Melissa White 11-000-217-106	Account Change	Special Ed. Aide	Step 4	\$20.57/hr	Milton	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Maria Rita Melnyczuk 11-215-100-106	Account Change	Special Ed. Aide	Step 5	\$20.89/hr	Milton	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Meg Castro 11-214-100-106	Account Change	Special Ed. Aide	Step 2	\$19.95/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Regina Oelkers 11-214-100-106	Account Change	Special Ed. Aide	Step 3	\$20.26/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Donna Struck 11-000-217-106	Account Change	Special Ed. Aide	Step 5	\$20.89/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Kim Sushko 11-000-217-106	Account Change	Special Ed. Aide	Step 1	\$19.65/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
CP	Medical Leave	Hall Security 09.70.70.BGE			Middle School	9/4/14	9/30/14	Utilizing 17 sick days
LS	Medical Leave	Special Ed. Aide 09.40.40.BCB			Stanlick	9/4/14	6/19/15	Utilizing 14 sick days and 173 unpaid day

**D. SUBSTITUTES/OTHER**

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Deirdre Bassin	Appoint	Substitute Teacher		\$80/diem	District	9/16/14	6/30/15	
Melissa Falzarano	Appoint	Substitute Teacher		\$80/diem	District	9/16/14	6/30/15	
Anthony Giardullo	Appoint	Substitute Teacher		\$80/diem	District	9/10/14	6/30/15	
Katherine Miller	Appoint	Substitute Teacher		\$80/diem	District	9/16/14	6/30/15	
Michael Pizzone	Appoint	Substitute Teacher		\$80/diem	District	9/16/14	6/30/15	
Shannon McGroarty	Appoint	Substitute Teacher		\$80/diem	District	9/16/14	6/30/15	
Maryann Intorrella	Appoint	Substitute Nurse		\$150/diem	District	9/1/14	6/30/15	
Ronald Duenskie	Appoint	Substitute Bus Driver		\$18/hour	District	9/1/14	6/30/15	
Manal Kanaa	Appoint	Substitute Secretary		\$11.50/hr.	District	9/16/14	6/30/15	
Stacey D'Amato	Appoint	Substitute Secretary		\$11.50/hr.	District	9/11/14	6/30/15	
Manal Kanaa	Appoint	Substitute Aide		\$10/hr.	District	9/16/14	6/30/15	
David Servedio	Appoint	Substitute Custodian		\$15/hour	District	9/1/14	6/30/15	
Ibrahim Alili	Salary Correction	Substitute Custodian		\$12.50/hour	District	9/1/14	6/30/15	Step 1 after 20 days
Ryan Bruno	Salary Correction	Substitute Custodian		\$12.50/hour	District	9/1/14	6/30/15	Step 1 after 20 days
Frank Ciaburri	Salary Correction	Substitute Custodian		\$12.50/hour	District	9/1/14	6/30/15	Step 1 after 20 days
Matthew Grieves	Salary Correction	Substitute Custodian		\$12.50/hour	District	9/1/14	6/30/15	Step 1 after 20 days
Glenn Grey II	Salary Correction	Substitute Custodian		\$12.50/hour	District	9/1/14	6/30/15	Step 1 after 20 days
Michelle Gurlacz	Salary Correction	Substitute Custodian		\$12.50/hour	District	9/1/14	6/30/15	Step 1 after 20 days
Erik Jarosz	Salary Correction	Substitute Custodian		\$12.50/hour	District	9/1/14	6/30/15	Step 1 after 20 days
Robert Kennedy	Salary Correction	Substitute Custodian		\$12.50/hour	District	9/1/14	6/30/15	Step 1 after 20 days
Matthew Palko	Salary Correction	Substitute Custodian		\$12.50/hour	District	9/1/14	6/30/15	Step 1 after 20 days
Blaze Wilder	Salary Correction	Substitute Custodian		\$12.50/hour	District	9/1/14	6/30/15	Step 1 after 20 days

**E. WORKSHOP PRESENTATION**

Presenter	Nature of Action	Workshop	Salary	Date	# of Hours
Patricia Carroll	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr	8/27/14	3 hours
Linda Segal	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr	8/27/14	3 hours
Maryellen McLeod	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr	8/27/14	3 hours
Linda Pierson	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr	8/27/14	3 hours
Patricia Vandigriff	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr	8/27/14	3 hours
Aimee Boardman	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr	8/27/14	3 hours
Nancy Harris	Appoint	Training for Mentor Teachers	\$55/hr	8/27/14	2 hours

<b>F. TRAINING</b>						
<b>Name</b>	<b>Nature of Action</b>	<b>Workshop</b>	<b>Salary</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b># of Hours</b>
Danielle Castiglia	Appoint	Crisis Intervention Training	\$67.32/hr	8/27/14	8/28/14	9.5 hours
Kristen Oyen	Appoint	Crisis Intervention Training	\$34.59/hr	8/27/14	8/28/14	9.5 hours
Maureen Dragona	Appoint	Crisis Intervention Training	\$19.29/hr	8/27/14	8/28/14	9.5 hours
Linda Shnyder	Appoint	Crisis Intervention Training	\$19.65/hr	8/27/14	8/28/14	9.5 hours
Hanna Storbeck	Appoint	Crisis Intervention Training	\$19.95/hr	8/27/14	8/28/14	9.5 hours
Shirley Wallace	Appoint	Crisis Intervention Training	\$20.57/hr	8/27/14	8/28/14	9.5 hours
Rebecca Smith	Appoint	Crisis Intervention Training	\$19.95/hr	8/27/14	8/28/14	9.5 hours
Tammy Shelhamer	Appoint	Crisis Intervention Training	\$19.65/hr	8/27/14	8/28/14	9.5 hours

<b>G. EXTRA DUTY PAY</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Level</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Candace Margiotta	Rescind	Culinary Club	3.1	\$646	High School	9/8/14	9/8/14	
Sarah Grecco	Appoint	Foreign Language Honor Society 3 of 3	3.1		High School	9/1/14	6/30/15	
Paula Roselle	Appoint	Culinary Club	3.1	\$646	High School	9/1/14	6/30/15	
Bertha Todd	Correction	SAT Preparation 2 of 2	3.2	\$1279	High School	9/1/14	6/30/15	
Karl Mundi	Appoint	Saturday Detention Administrator		\$50/hr	High School	9/27/14	6/13/15	Total of 18 sessions one administrator per session
Vicki Nadler	Appoint	Saturday Detention Administrator		\$50/hr	High School	9/27/14	6/13/15	
Ayanna Thorne	Appoint	Saturday Detention Administrator		\$50/hr	High School	9/27/14	6/13/15	
Bertha Todd	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/27/14	6/13/15	Total of 18 sessions two teachers per session
Joyce Hulbert	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/27/14	6/13/15	
Stephen Barbato	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/27/14	6/13/15	
Mary Beth Lapszynski	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/27/14	6/13/15	
Kathleen von Essen	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/27/14	6/13/15	
Kristen Afflerbach	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/27/14	6/13/15	
Beth Nash	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/27/14	6/13/15	

## K.2 Motion to approve Middle School Stokes Trip Chaperones as indicated below:

<b>Stokes Trip 11-401-100-101-00</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary/Night</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Laura Filan	Appoint	Stokes Chaperone	\$125.00	JTMS	10/20/14	10/21/14	1 night
Serina Signorello	Appoint	Stokes Chaperone	\$125.00	JTMS	10/20/14	10/21/14	1 night
Colleen Meade	Appoint	Stokes Chaperone	\$125.00	JTMS	10/20/14	10/21/14	1 night
Theresa Koontz	Appoint	Stokes Chaperone	\$125.00	JTMS	10/20/14	10/21/14	1 night
Dustin Cardoza	Appoint	Stokes Chaperone	\$125.00	JTMS	10/20/14	10/21/14	1 night
Madelyn Witchel	Appoint	Stokes Chaperone	\$125.00	JTMS	10/20/14	10/21/14	1 night
Frank DeVone	Appoint	Stokes Chaperone	\$125.00	JTMS	10/20/14	10/21/14	1 night
Sean Quinn	Appoint	Stokes Chaperone	\$125.00	JTMS	10/20/14	10/21/14	1 night
Sharon Thomas	Appoint	Stokes Chaperone	\$125.00	JTMS	10/20/14	10/21/14	1 night
Nancy Harris	Appoint	Stokes Chaperone	\$125.00	JTMS	10/20/14	10/21/14	1 night
Kathleen Cutrona	Appoint	Stokes Chaperone	\$350.00	JTMS	10/20/14	10/21/14	1 night
Vincent Stasio	Appoint	Stokes Chaperone	\$125.00	JTMS	10/23/14	10/24/14	1 night
Julie Kozakewich	Appoint	Stokes Chaperone	\$125.00	JTMS	10/23/14	10/24/14	1 night
Tricia Lindstedt	Appoint	Stokes Chaperone	\$125.00	JTMS	10/23/14	10/24/14	1 night
Robyn Roogow	Appoint	Stokes Chaperone	\$125.00	JTMS	10/23/14	10/24/14	1 night
Joanna Reiss	Appoint	Stokes Chaperone	\$125.00	JTMS	10/23/14	10/24/14	1 night
Marlene Lubin	Appoint	Stokes Chaperone	\$125.00	JTMS	10/23/14	10/24/14	1 night
Louis Migliacci	Appoint	Stokes Chaperone	\$125.00	JTMS	10/23/14	10/24/14	1 night
Claude Larson	Appoint	Stokes Chaperone	\$125.00	JTMS	10/23/14	10/24/14	1 night
Alyssa Mayfield	Appoint	Stokes Chaperone	\$125.00	JTMS	10/23/14	10/24/14	1 night
Frank DeVone	Appoint	Stokes Chaperone	\$125.00	JTMS	10/23/14	10/24/14	1 night
Robert Hayzler	Appoint	Stokes Chaperone	\$350.00	JTMS	10/23/14	10/24/14	1 night
Gail Mayer	Appoint	Stokes Chaperone	\$125.00	JTMS	10/30/14	10/31/14	1 night
Christine Couser	Appoint	Stokes Chaperone	\$125.00	JTMS	10/30/14	10/31/14	1 night
Kevin Moore	Appoint	Stokes Chaperone	\$125.00	JTMS	10/30/14	10/31/14	1 night
Kathleen D'Ambrosio	Appoint	Stokes Chaperone	\$125.00	JTMS	10/30/14	10/31/14	1 night
Marlene Lubin	Appoint	Stokes Chaperone	\$125.00	JTMS	10/30/14	10/31/14	1 night
Nancy Harris	Appoint	Stokes Chaperone	\$125.00	JTMS	10/30/14	10/31/14	1 night
Sharon Thomas	Appoint	Stokes Chaperone	\$125.00	JTMS	10/30/14	10/31/14	1 night
Kenneth Westberg	Appoint	Stokes Chaperone	\$125.00	JTMS	10/30/14	10/31/14	1 night

Name	Nature of Action	Position	Salary/Night	Loc.	Date Effective	Date Termin.	Discussion
Lauren Kulick	Appoint	Stokes Chaperone	\$125.00	JTMS	10/30/14	10/31/14	1 night
Joan Lucas	Appoint	Stokes Chaperone	\$125.00	JTMS	10/30/14	10/31/14	1 night
Patricia Szuskowski	Appoint	Stokes Chaperone	\$125.00	JTMS	10/30/14	10/31/14	1 night
Robert Hayzler	Appoint	Stokes Chaperone	\$350.00	JTMS	10/30/14	10/31/14	1 night

### K.3 Motion to approve the Spring 2014 Course Reimbursements as indicated below:

Name	College	Class	Approval	Credits	Amount
AyannaThorne	Grand Canyon University	Research Continuation IV	1	3	\$ 1890.00
Aladdin Kazanfer	Walden University	Succeeding With Difficult Students	27	3	\$ 540.00
Aladdin Kazanfer	Walden University	Helping Students Become Self-Directed Learners	2	3	\$ 520.00
Ann Weaver	Centenary College	Family, Society and Children With Special Needs	28	3	\$ 624.75
Daniel Gugger	Montclair State University	Effective Leadership in a Diverse Society	26	3	\$ 624.75
Emily F. James	Montclair State University	Seminar: Historical/Theoretical	18	3	\$ 624.75
Emily M. Jones	The College of New Jersey	Styles of Teaching: Personality Type in the Classroom	24	3	\$ 624.75
Emily M. Jones	The College of New Jersey	Exploration of Classroom Inquiry	25	3	\$ 624.75
Gino Rose	Clemson University	Understanding Vertebrate Biology	7	3	\$ 624.75
Heather Smith	Walden University	Exploring the Physical World	49	3	\$ 624.75
Heather Smith	Walden University	Enhancing Learning Through Linguistic and Cultural Diversity	12	3	\$ 624.75
Heather Smith	Walden University	The Nature of Science	13	3	\$ 624.75
Jennifer Vicente-Mora	William Paterson University	Individual Counseling: Theory/Practice	21	3	\$ 624.75
Jennifer Vicente-Mora	William Paterson University	Substance Abuse Counseling	19	2	\$ 436.78
Jennifer Vicente-Mora	William Paterson University	Crisis Intervention	20	1	\$ 187.97
Kristin Oyen	Grand Canyon University	Integrating Assistive Technology Applications Into Academic Instruction	47	4	\$ 812.72
Kristin Oyen	Grand Canyon University	Introduction to Graduate Studies in College of Education	39	2	\$ 436.78
Lauren Kulick	Messiah College	Analytical Studies for Conductors	5	3	\$ 624.75
Laurie Boucher	A.T. Still University	Capstone Experience in Occupational Therapy II	6	3	\$ 624.75
Laurie Boucher	A.T. Still University	Capstone Experience in Occupational Therapy III	43	3	\$ 624.75
Lori Kircher	Walden University	The High Performance Teacher	4	3	\$ 540.00
Lori Kircher	Walden University	The Adolescent Brain	29	3	\$ 520.00
Maria Dunbar	Centenary College	Family, Society and Children with Special Needs	17	3	\$ 624.75
Marianne DiRupo	Walden University	Succeeding With Difficult Students	37	3	\$ 490.00
Megan Grisi	The College of New Jersey	Differentiated Instruction	34	3	\$ 624.75
Megan Grisi	The College of New Jersey	Cooperative Discipline	51	3	\$ 624.75
Megan Grisi	The College of New Jersey	Exploration of Classroom Inquiry	32	3	\$ 624.75
Megan Grisi	The College of New Jersey	Brain-Based Teaching	33	3	\$ 624.75
Meghan Hallock	University of California San Diego	Designing and Creating a Web Quest	30	3	\$ 382.00
Meghan Hallock	University of California San Diego	Multimedia Project Design and Development	31	3	\$ 382.00
Michele Carline	Centenary College	Family, Society and Children With Special Needs	16	3	\$ 624.75
Michelle Steinhart	Montclair State University	Learning & Development of Children With and Without Disabilities	9	3	\$ 624.75
Renee Simler	Walden University	Succeeding With Difficult Students	40	3	\$ 520.00
Sean Hardy	Centenary College	Nature and Needs of Individuals With Disabilities	3	3	\$ 624.75
Sherry Bavosa	Centenary College	Family, Society and Children With Special Needs	41	3	\$ 624.75
Stacey Christiano	University of California San Diego	Dyslexia: In Depth	23	2	\$ 150.00
Stacey Christiano	University of California San Diego	Orton-Gillingham	36	2	\$ 150.00
Stacey Christiano	University of California San Diego	Orton-Gillingham Part II	38	2	\$ 150.00
Stacey Christiano	University of California San Diego	Orton-Gillingham Part III	44	2	\$ 150.00
Stacey Christiano	University of California San Diego	Reading Comprehension Strategies	48	2	\$ 150.00
Tracy Gorny	Georgian Court University	Meditation	42	3	\$ 624.75
Tricia Strasser	Northeastern University	Social Problems	14	3	\$ 624.75
Tricia Strasser	Northeastern University	Biology of Aids and STDs	15	3	\$ 624.75
Tricia Strasser	Northeastern University	Introduction to Psychology: Psychological Processes	35	3	\$ 624.75
Tricia Strasser	Northeastern University	Learning-Psychology 2100	45	3	\$ 624.75
Tricia Strasser	Northeastern University	Development: Adolescence Psychology	46	3	\$ 624.75
Tricia Strasser	Northeastern University	Sociology II	50	3	\$ 624.75
William Koch	University of California San Diego	Google as a Classroom Tool for Learning (K-12)	10	3	\$ 364.00

### L. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.9, as described below:

#### L.1 Motion to approve **tuition students received** for the **2014-2015** school year, as shown below:

Student	School	Tuition	Effective
F/17-0	Vernon Township	\$15,697	9/4/14-6/30/15



- L.2** Motion to **approve student placement** for the **2014-2015** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
F/19-6	Montgomery Academy	\$ 56,709	9/4/14-6/30/15

- L.3** Motion to provide **Behaviorist/ABA related services** for the **2014-2015** school year (September 1, 2014 – June 30, 2015), as indicated below:

Student	Provider/School	Tuition	Effective
M/6-6	The Uncommon Thread	\$4,500 (not to exceed)	9/1/14-6/30/15

- L.4** Motion to provide **Nursing Services** for the **2014-2015** school year (September 1, 2014 – June 30, 2015), as indicated below:

Student	Provider/School	Tuition	Effective
M/12-8	Bayada Pediatrics Nursing Services	\$56,070 (not to exceed)	9/1/14-6/30/15

- L.5** Motion to approve the following **day trips**:

School/Group/Activity	Location	Dates
Milton School, Grade K	Turtle Back Zoo, West Orange, NJ	October 3, 2014

- L.6** Motion to approve the following **overnight field trips**:

School/Group/Activity	Location	Dates
JTMS , Grade 7 Blue	New Jersey School of Conservation, Branchville, NJ	October 20 and 21, 2014
JTMS, Grade 7 Gold	New Jersey School of Conservation, Branchville, NJ	October 23 and 24, 2014
JTMS, Grade 7 White	New Jersey School of Conservation, Branchville, NJ	October 30 and 31, 2014
JTMS, Grade 8 GATEways	New England Walkabout, Plymouth, Salem and Boston, MA	March 31 to April 2, 2015
JTMS, Grade 7 GATE ways	Mystic, CT and Cape Cod, MA	May 27 to 29, 2015

- L.7** Motion to approve the following new curriculum:

- Basic Skills ELA – Grades 6 to 8
- Basic Skills ELA – Grades 9 to 12
- Basic Skills Math – Grades 6 to 8
- Basic Skills Math – Grades 9 to 12

- L.8** Motion to approve the **Uniform State Memorandum of Agreement** between Educational and Law Enforcement Officials for school year 2014-2015.

- L.9** Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) September 4, 2014 through September 15, 2014.

**RESOLVED**, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from September 4, 2014 through September 15, 2014, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Milton	0	0	0
Briggs	0	0	0
Cozy Lake	0	0	0
Stanlick	0	0	0
White Rock	0	0	0
Middle School	0	0	0
High School	0	0	0

**BE IT FURTHER RESOLVED**, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

**Enrollment as of 9/15/14:**

	<b>June 2014</b>	<b>September 2014</b>
Milton	162	150
Cozy Lake	241	230
Arthur Stanlick	379	362
E.T. Briggs	318	313
White Rock	380	381
<b>Total Elementary</b>	<b>1,480</b>	<b>1,436</b>
JTMS	811	784
JTHS	1,008	1,008
<b>GRAND TOTAL</b>	<b>3,299</b>	<b>3,228</b>
Tuition students received	2	3
Out-of-district placement	38	31

**M. POLICY COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve motion M.1, as described below:

**M.1 Motion to approve the **Second Reading** of the following *(copy available for review)***

<b>File Code</b>	<b>Document</b>	<b>Title</b>	<b>Description of Action</b>
1110	Policy	Organizational Chart	Replaces 1110p (03/24/11)
2412	Policy	Home Instruction Due to Health Conditions	Replaces 2412p (04/16/07)
2412	Regulation	Home Instruction Due to Health Conditions	Replaces 2412r (04/16/07)
2417	Policy	Student Intervention & Referral Services	Replaces 2417p (04/16/07)
2417	Regulation	Student Intervention & Referral Services	Replaces 2417r (04/16/07)
2481	Policy	Home or Out-of-School Instruction for General Education Pupils	Replaces 2481p (07/16/07)
2481	Regulation	Home or Out-of-School Instruction for General Education Pupils	Replaces 2481r (07/16/07)
5200	Policy	Attendance	Replaces 5200p (04/16/07)
5200	Regulation	Attendance	Replaces 5200r (09/16/13)
5610	Policy	Suspension	Replaces 5610p (06/17/02)
5610	Regulation	Suspension Procedures	Replaces 5610r (04/20/09)
5611	Policy	Removal of Pupils from the General Ed Program for Weapons-Firearms Offense	Replaces 5611p (06/17/02)
5611	Regulation	Removal of Pupils from the General Ed Program for Weapons-Firearms Offense	Replaces 5611r (02/19/08)
5612	Policy	Assaults on District Board of Education Members or Employees	Replaces 5612p (04/20/09)
5612	Regulation	Assaults on District Board of Education Members or Employees	New
5613	Policy	Removal of Students for Assaults with Weapons Offenses	New
5613	Regulation	Removal of Students for Assaults with Weapons Offenses	New
5620	Policy	Expulsion	Replaces 5620p (02/17/09)
8462	Policy	Reporting Potentially Missing or Abused Children	Replaces 8462p (06/16/08)
8462	Regulation	Reporting Potentially Missing or Abused Children	Replaces 8462r (06/16/08)

**N. COMMUNICATIONS**

**O. OLD BUSINESS**

**P. NEW BUSINESS**

**Q. PUBLIC COMMENTS**

- Please refer to Section G “Public participation shall be governed by the following rules (Per District Policy #0167)”

**R. BOARD MEMBER COMMENTS**

**S. ADJOURN**

<b>Name</b>	<b>Event Date</b>	<b>Location</b>	<b>Function Description (i.e. Seminar Subject)</b>	<b>Transportation</b>	<b>Registration Fee \$</b>	<b>Travel/ Miles</b>	<b>Lodging Cost/ day/person (not to exceed)</b>	<b># Nights</b>	<b>Meal Cost per day (not to exceed)</b>	<b># Meal Days</b>	<b>Total Expenses/person daily costs (does not include mileage, parking and tolls)</b>
*Bellew, Cheryl	Oct. 14-15	Princeton, NJ	New Jersey Science Convention	Own	\$ 285.00	170	-	-	-	-	\$ 285.00
Castiglia, Danielle	Oct. 28-30	New Brunswick, NJ	Non-Violent Crisis Intervention – Renewal	Own	\$ 950.00	323	-	-	-	-	\$ 950.00
Cinnamon, Christine	Jan. 23	New Brunswick, NJ	47 <sup>th</sup> Reading and Writing Conference	Own	\$ 180.00	106	-	-	-	-	\$ 180.00
Hoffman, Beth	Jan. 23	New Brunswick, NJ	47 <sup>th</sup> Reading and Writing Conference	Own	\$ 180.00	106	-	-	-	-	\$ 180.00
*Meade, Colleen	Oct. 14-15	Princeton, NJ	New Jersey Science Convention	Own	\$ 285.00	126	\$ 150.00	1	-	-	\$ 435.00
Morando, Denise	Oct. 5-6	Long Branch, NJ	AENJ – Make Your Mark	Own	\$ 205.00	312	-	-	-	-	\$ 205.00
Tamayne-Hettema, Jennifer	Oct. 6	Long Branch, NJ	Art Educators of NJ 2014 Fall Conference	Own	\$ 205.00	82	-	-	-	-	\$ 205.00
Widgren, Margaret	Oct. 12-13	Long Branch, NJ	NJSCA Annual Fall Conference	Own	\$ 195.00	166	\$ 195.00	-	-	-	\$ 390.00
*Witchel, Madelyn	Oct. 14-15	Princeton, NJ	New Jersey Science Convention	Own	\$ 285.00	170	-	-	-	-	\$ 285.00