

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

Monday, November 17, 2014 7:00 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Media Center

A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, AIM Newspaper, and the JEFFERSON PATCH;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

Present Absent

Mr. Cuccio	_____	_____
Mrs. Poulas	_____	_____
Mr. Quigley	_____	_____
Miss Rowan	_____	_____
Mrs. Senatore	_____	_____
Mr. Stewart	_____	_____
Mrs. Van Ness	_____	_____
Mr. Millar, Vice President	_____	_____
Mr. Smith, President	_____	_____
Mark Dominguez, <i>Student Representative</i>	_____	_____
Patrik Harsanyi, <i>Student Representative</i>	_____	_____

D. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 17th day of November, 2014 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

E. ELECTION RESULTS**Three Year Terms – January 1, 2015 – December 31, 2017 (3 seats)**

<u>Candidate</u>	<u># of Votes</u>
Cuccio, Frank	1,974
Poulas, Stacey	1,972
Smith, H. Ronald	1,925
Write In	24

F. SUPERINTENDENT'S REPORT

- Good News and Progress in Our Schools

G. PRESENTATIONS

- Basic Skills Instruction (BSI) Push-In Program – Robin Knutelsky, Supervisor of Language Arts and Media K-12

H. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

I. STUDENT REPRESENTATIVES**J. COMMITTEE REPORTS****K. MINUTES OF MEETINGS**

Motion by _____, seconded by _____, that the minutes of the following meetings be approved as submitted:

October 20, 2014 Regular Meeting Minutes

October 20, 2014 Executive Session Minutes

L. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.9, as described below:

L.1 Motion to approve emergency expenses related to water tank replacement at high school, as described below:

WHEREAS, beginning on October 6, 2014 and extending through November there was a well pump failure at the high school and;

WHEREAS, this failure resulted in no potable water and no operating bathroom facilities, and

WHEREAS, this failure precipitated numerous initiatives to identify and repair the well water pump, and

WHEREAS, this failure triggered substantial unanticipated expenses such as supplying bottled water in the early days to trucking in water tanks to address the immediate human needs, and

WHEREAS, this compelled the Business Office to set aside the statutory purchasing protocols;

NOW THEREFORE BE IT RESOLVED, that the Board affirm that all expenses related to this repair be declared an emergency and advise the County Board of Education offices the same.

L.2 Motion to approve the **purchase order** list dated October 2014 in the amount of **\$339,170.34**.

L.3 Motion to approve the **check journal** as of October 2014 in the amount of **\$5,265,572.31**.

Fund	Amount
General (11)	\$ 5,084,628.76
Special Revenue (20)	\$ 136,614.90
Capital Projects (30)	\$ 44,328.65
Total	\$ 5,265,572.31

L.4 Motion to approve the funds **transfers** in the 2014-2015 Fiscal Year, dated October 2014 in the amount of **\$103,166.63**.

L.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to N.J.S.A. 18A:17-9, that as of September 30, 2014, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

L.6 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of September 30, 2014, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

L.7 Motion to approve **Change Order #002** in the amount of **\$ 10,038.16** to JAC Mechanical Services for modifications to the original scope of work on the water tank/water heater replacement project at Jefferson Township High School, as described below:

Original Contract Amount (Includes \$6,000 Allowance)	\$ 269,200.00
Enhancement to run tanks 1, 2 & 3 in parallel	\$ 15,273.90
Remaining Allowance Applied	- \$ 5,235.74
Final Contract Amount	\$ 279,238.16

L.8 Motion to approve **Change Order #002** in the amount of \$ 10,609.47 to DeSesa Engineering Company Inc. to authorize credit of unused allowance for the boiler replacement project at Cozy Lake School, as described below:

Original Contract Amount (Includes \$12,000 Allowance)	\$ 230,578.00
Repairs previously billed against allowance	\$ 1,390.53
Credit of Unused Allowance	- \$ 10,609.47
Final Contract Amount	\$ 219,968.53

L.9 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*copy attached*).

M. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.3, as described below:

M.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Madelyn Witchel	Resignation	Science Teacher 10.70.70.APO			Middle School	11/12/14	12/31/14	
Tomas Villa	Resignation	Chemistry Teacher 10.80.80.ARZ			High School	11/15/14	1/17/15	
Susan Headley 11-120-100-101-29	Appoint	Elementary Teacher Long-term Sub 10.50.50.AHC		\$245.73/day	Cozy Lake	10/29/14	6/19/15	Replacing MD More than 60 days
Carol Beier	Appoint	Bedside Instruction		\$42.45/hr.	District	10/22/14	6/30/15	
Madelyn Witchel	Appoint	Bedside Instruction		\$42.45/hr.	District	10/22/14	12/23/14	
Molly Sauer	Appoint	Bedside Instruction		\$42.45/hr.	District	10/27/14	6/30/15	

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Joseph DiGennaro	Appoint	Bedside Instruction		\$42.45/hr.	District	10/27/14	6/30/15	
Mary Johnston	Appoint	Bedside Instruction		\$42.45/hr.	District	10/27/14	6/30/15	
Beth Nash	Appoint	Bedside Instruction		\$42.45/hr.	District	10/30/14	6/30/15	
Kathleen von Essen	Appoint	Bedside Instruction		\$42.45/hr.	District	10/31/14	6/30/15	
Sarah Greco	Appoint	Bedside Instruction		\$42.45/hr.	District	11/3/14	6/30/15	
MD	Adjusted Maternity Leave	Elementary Teacher 10.50.50.AHC			Cozy Lake	10/28/14	6/19/15	Utilizing 45.5 sick, 2 personal days and 101.5 unpaid days
RW	Intermittent Medical Leave	Industrial Arts Teacher 12.80.82.ATJ			High School	10/23/14	11/26/14	Utilizing 17 sick days

C. NON-INSTRUCTION

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Antoinette Cubberly	Resignation	Special Ed. Aide 09.10.10.BPD			Stanlick	11/16/14	12/20/14	
Judy Gurlacz 11-000-240-105	Transfer/Account Change	Secretary 12.70.72.AFB	Group III Step 16	\$60,516	Middle School	7/1/14	6/30/15	Replacing CK
Kelly Miller 11-000-218-105	Transfer/Account Change	Secretary .49 12.70.70.AET	Group III Step 1	\$20,030	Middle School	7/1/14	6/30/15	Replacing JG
Chelsea McNamara 11-000-217-106	Appoint	Special Ed. Aide 09.70.70.BUQ	Step 1	\$19.65/hr	Middle School	11/10/14	6/30/15	3.5 hrs/day w/o benefits New position, not budgeted
Suzanne Wilde 11-000-217-106	Appoint	Special Ed. Aide 09.70.70.BUP	Step 1	\$19.65/hr	Middle School	10/29/14	6/30/15	3.5 hrs/day w/o benefits New position, not budgeted
April Maragelis 11-215-100-106	Increase Hours	Special Ed. Aide	Step 2	\$19.95/hr	Milton	10/22/14	6/30/15	3.5 hrs/day w/o benefits

D. SUBSTITUTES/OTHER

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Laura Marks	Appoint	Substitute Nurse		\$150/diem	District	11/18/14	6/30/15	
Lisa Sheridan	Appoint	Substitute Teacher		\$80/diem	District	11/18/14	6/30/15	
Katherine Miller	Appoint	Substitute Aide		\$10/hr.	District	10/9/14	6/30/15	
Marissa Bariso	Appoint	Substitute Aide		\$10/hr.	District	10/22/14	6/30/15	
Diane McClellan	Appoint	Substitute Aide		\$10/hr.	District	10/29/14	6/30/15	

E. EXTRA DUTY PAY

Name	Nature of Action	Position/Control Number	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kathleen D' Ambrosio	Rescind	Stokes Chaperone		\$125.00	Middle School	10/30/14	10/31/14	1 night
Frank DeVone	Appoint	Stokes Chaperone		\$125.00	Middle School	10/30/14	10/31/14	1 night

F. CURRICULUM WRITING

Name	Nature of Action	Course	Salary	Loc.	Date Effective	Date Termin.	Maximum Hours
Jennifer Vicente-Mora	Hours Correction	World Language, Grades 3-5	\$37.14/hr	Middle School	7/1/14	6/30/15	10 hours
Shannon Chapman	Rescind	Health/Physical Education, Grades 6-8	\$37.14/hr	High School	7/1/14	6/30/15	15 hours
Shannon Chapman	Appoint	Health/Physical Education, Grades 9-12	\$37.14/hr	High School	7/1/14	6/30/15	20 hours
Marianne DiRupo	Rescind	Health/Physical Education, Grades 9-12	\$37.14/hr	High School	7/1/14	6/30/15	10 hours
William Koch	Appoint	Health/Physical Education, Grades 6-8	\$37.14/hr	High School	7/1/14	6/30/15	15 hours
Matthew Moscatello	Rescind	Health/Physical Education, Grades 9-12	\$37.14/hr	High School	7/1/14	6/30/15	10 hours

G. 2014-15 SCHOOL YEAR COACHING STAFF

WINTER								
Name	Nature of Action	Position/Control Number	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Brandon Horetsky	Appoint	Assistant Basketball Boys'	N/A	N/A	High School	9/1/14	6/30/15	Volunteer Pending fingerprinting
Daniel Faber	Appoint	Assistant Wrestling	N/A	N/A	High School	9/1/14	6/30/15	Volunteer
Matthew Friedman	Appoint	Assistant Wrestling	N/A	N/A	High School	9/1/14	6/30/15	Volunteer

M.2 Motion to approve Advanced Salary Placements retroactive to 9/1/14 as indicated below:

Name	From	Present Salary	To	New Salary
Baker, Jamie	BA/02	\$49,145	BA+15/02	\$50,160
Bavosa, Sherry	BA/09	\$55,257	BA+15/09	\$56,272
Boucher, Lauren	BA+15/21	\$79,327	MA/21	\$85,031
DeLoreto, Michael	MA/06	\$54,220	MA+15/06	\$55,235
Dunbar, Maria	MA/07	\$55,235	MA+30/07	\$57,300
Name	From	Present	To	New

		Salary		Salary
Fandino-Diaz, Nanette	MA+30/19	\$86,298	MA+45/19	\$90,236
Franks, Brian	BA/04	\$50,160	BA+15/04	\$51,175
Hall, Melissa	BA+15/05	\$52,190	MA/05	\$53,205
Hallock, Meghan	MA+15/05	\$54,220	MA+45/05	\$56,351
James, Emily	BA/05	\$51,175	BA+15/05	\$52,190
Jones, Emily	BA/08	\$54,231	BA+15/08	\$55,246
Kalish, Jason	BA/04	\$50,160	MA/04	\$52,190
Kandel, Kristen	MA+30/14	\$69,536	MA+45/14	\$72,101
Kazanfer, Aladdin	MA/21	\$85,031	MA+15/21	\$87,168
Kozakewich, Julie	MA/07	\$55,235	MA+15/07	\$56,250
Kraljevich, Jennifer	BA/01	\$49,145	BA+15/01	\$50,160
Mallatratt, Beverly	MA+30/16	\$75,541	MA+45/16	\$79,017
Mayfield, Alyssa	MA+15/05	\$54,220	MA+30/05	\$55,235
Reiss, Joanna	BA/02	\$49,145	BA+15/02	\$50,160
Serzan, Kimberly	BA/02	\$49,145	BA+15/02	\$50,160
Smith, Heather	BA/08	\$54,231	BA+15/08	\$55,246
Wall, Genevieve	BA/04	\$50,160	BA+15/04	\$51,175
Weaver, Ann	BA/04	\$50,160	BA+15/04	\$51,175
Weiss, Christy	MA+30/12	\$63,633	MA+45/12	\$65,616
Wilbur, Brielle	BA+15/03	\$51,175	MA/03	\$52,190
TOTAL ADVANCEMENT COST:				\$43,269

M.3 Motion to approve the Summer 2014 Course Reimbursements as indicated below:

Name	College	Class	Approval	Credits	Amount
Ayanna Thorne	Grand Canyon University	Research Continuation V	1	3	\$ 1890.00
Alyssa Mayfield	University California San Diego	Study Smarter Not Harder	58	3	\$ 364.00
Alyssa Mayfield	University California San Diego	Effectively Using iPads to Transform Your Classroom	57	3	\$ 279.00
Alyssa Mayfield	University California San Diego	Bullying: Awareness, Intervention and Prevention	59	3	\$ 279.00
Alyssa Mayfield	University California San Diego	Teaching Students with Special Needs Mainstream Class	60	3	\$ 279.00
Alyssa Mayfield	University California San Diego	Improving Your Student's Test Taking Skills	61	3	\$ 279.00
Ann Weaver	Centenary College	Social Issues for Children With Special Needs	23	3	\$ 521.44
Beverly Mallatratt	University California San Diego	Write On! Understanding the Third Grade Common Core Writing Standards	44	3	\$ 425.00
Beverly Mallatratt	University California San Diego	Teaching Students with Special Needs Mainstream Class	45	3	\$ 425.00
Beverly Mallatratt	University California San Diego	Vocabulary Instruction for Improved Reading Skills	46	3	\$ 425.00
Beverly Mallatratt	University California San Diego	Math Solutions-Implementing the Third Grade Common Core Math Standards	47	3	\$ 425.00
Beverly Mallatratt	University California San Diego	Preparing Students for Common Core Assessments	48	3	\$ 425.00
Casey Tinston	The College of New Jersey	Studies in Literature: Inappropriate Others	56	3	\$ 521.44
Christy Weiss	University California San Diego	Effective Strategies to Improve Student Writing	52	3	\$ 364.00
Christy Weiss	University California San Diego	Study Smarter Not Harder: Study Skills for Students K-8	53	3	\$ 364.00
Christy Weiss	University California San Diego	Write On! Understanding the Third Grade Common Core Writing Standards	54	3	\$ 364.00
Christy Weiss	University California San Diego	Reaching Students Through Character Education	55	3	\$ 279.00
Daniel Gugger	Montclair State University	Leading Curriculum Change for Student Achievement	50	3	\$ 521.44
Elizabeth Carney	Georgian Court University	Anatomy and Physiology: A Holistic Approach	33	3	\$ 521.44
Emily F. James	Montclair State University	Special Education for Students with Disabilities	43	3	\$ 521.44
Emily M. Jones	The College of New Jersey	Modes of Inquiry and Research	9	3	\$ 521.44
Gino Rose	Clemson University	Biology: Understanding Biological Inquiry	8	3	\$ 521.44
Heather Rowens	New Jersey City University	Measurement and Supervision of Learning and Teaching	10	3	\$ 521.44
Heather Smith	Walden University	Action Research for Educators	29	3	\$ 521.44
Jason Kalish	California University of PA	Field Project - Research and Evaluation	30	3	\$ 521.44
Jason Kalish	California University of PA	Internship	31	3	\$ 521.44
Jennifer Cimaglia	Montclair State University	Effective Leadership in a Diverse Society	34	3	\$ 521.44
Jennifer Cimaglia	Montclair State University	Education Law	35	3	\$ 521.44
Jennifer Cimaglia	Montclair State University	Staff, Personnel, Administration and Supervision	36	3	\$ 521.44
Jennifer Vicente-Mora	William Paterson University	Human Growth Development	62	3	\$ 521.44
Kimberly Serzan	Teacher's College - Columbia	Cognitive Development	38	3	\$ 521.44
Kimberly Serzan	Teacher's College - Columbia	Math Foundations of Statistics	39	3	\$ 521.44
Kimberly Serzan	Teacher's College - Columbia	Mathematics in Secondary Schools	40	3	\$ 521.44
Kimberly Serzan	Teacher's College - Columbia	Math in Pop Culture and Media	41	3	\$ 521.44
Kristin Oyen	Grand Canyon University	Inclusion and Collaborative Practices	11	4	\$ 676.47
Maria Dunbar	Centenary College	Inclusive Practices	21	3	\$ 521.44
Maria Dunbar	Augustana College	Reaching Young Readers	4	3	\$ 380.00
Maria Dunbar	Augustana College	The Write Foundation	5	3	\$ 380.00
Maria Dunbar	Augustana College	Building Comprehension in Primary Grades	6	3	\$ 380.00
Maria Dunbar	Augustana College	Conferring with Young Writers PK-2	7	3	\$ 380.00
Marianne DiRupo	Walden University	The High Performance Teacher	12	3	\$ 521.44
Megan Grisi	The College of New Jersey	Modes of Inquiry and Research	42	3	\$ 521.44
Meghan Hallock	University California San Diego	Implementing the Fourth Grade Common Core Math Standards	24	3	\$ 361.25
Meghan Hallock	University California San Diego	Preparing Students for Common Core Assessments (K-12)	25	3	\$ 361.25
Melissa Hall	California University of PA	Internship (Part II)	15	3	\$ 521.44
Melissa Hall	California University of PA	Field Project - Research and Evaluation	16	3	\$ 521.44
Michele Carline	Centenary College	Inclusive Practices	17	3	\$ 521.44
Name	College	Class	Approval	Credits	Amount

Michelle Haupt	Montclair State University	Education Law	26	3	\$ 521.44
Michelle Haupt	Montclair State University	Effective Leadership in a Diverse Society	27	3	\$ 521.44
Michelle Haupt	Montclair State University	Staff, Personnel, Administration and Supervision	28	3	\$ 521.44
Michelle Steinhardt	Montclair State University	Observation and Assessment of Elementary Age Children with Disabilities	3	3	\$ 521.44
Rachel Koenig	Walden University	Teachers as Professional	51	3	\$ 521.44
Sherry Bavosa	Centenary College	Inclusive Practices	22	3	\$ 521.44
Stacey Prado	Rutgers University	Advanced Grammar and Stylistics	37	3	\$ 521.44
Susan Mathiasen	New Jersey City University	Using the Internet in Education	13	3	\$ 521.44
Tricia Strasser	Northeastern University	Introduction to Philosophy and Ethics	63	3	\$ 521.44
Tricia Strasser	Northeastern University	Gender and Work Roles in Society	64	3	\$ 521.44
William Koch	Centenary College	Seminar in Curricular Evaluation and Assessment Strategies	14	3	\$ 521.44

N. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.8, as described below:

N.1 Motion to approve student placement for the 2014-2015 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
M/12-11	Washington Academy	\$64,656	10/29/14-6/30/15
M/17-8	Washington Academy	\$35,590	10/28/14-6/30/15
F/12-5	Windsor Learning Center	\$38,645	11/19/14-6/25/15

N.2 Motion to approve **Homebound Instruction** for the 2014-2015 school year, as indicated below:

Student	School	Tuition	Effective
F/15-1	Professional Education Services, Inc. High Focus Centers	\$42.45/hr 2 hours/day	11/10/14-6/30/15

N.3 Motion to approve the following **day trips**:

School/Group/Activity	Location	Dates
Briggs, Stanlick, Cozy Lake, White Rock	Star of the Sea Church, Lake Hopatcong, NJ	December 10, 2014
JTHS Habitat for Humanity, Youth United Meeting	Restore, Randolph, NJ	January 8, 2015
JTHS Habitat for Humanity, Youth United Meeting	Restore, Randolph, NJ	March 26, 2015
Cozy Lake School, Grade 2	Turtle Back Zoo, West Orange, NJ	May 1, 2015
JTHS Rebel	Milton School, Oak Ridge, NJ	May 11, 2015
JTHS Rebel	Cozy Lake School, Oak Ridge, NJ	May 12, 2015
JTMS, Junior Solar Sprints	Newton Hockey Rink, Newton, NJ	May 20, 2015
JTMS, Junior Solar Sprints	Ridgedale Middle School, Florham Park, NJ	May 27, 2015
White Rock School, Grade 5	Liberty Science Center, Jersey City, NJ	June 8, 2015
JTHS Habitat for Humanity, Youth United Meeting	Restore, Randolph, NJ	June 11, 2015

N.4 Motion to approve the following **overnight field trips**:

School/Group/Activity	Location	Dates
JTHS Ski Team	NASTAR and Gate Training, Whiteface Mountain, Wilmington, NY	January 23 to January 25, 2015
JTHS Cheerleading Team	National Cheerleading Competition, Atlantic City, NJ	February 6 to February 8, 2015
JTHS Wrestling	NJSIAA Wrestling State Championship, Atlantic City, NJ	March 5 to March 8, 2015

N.5 Motion to approve the following **new courses**:

- Advanced Placement Environmental Science
- Advanced Placement European History
- Advanced Placement Human Geography
- Advanced Placement Music Theory
- Digital Photography 2
- Spanish 5 CP
- Shakespeare
- Wind Ensemble Honors

N.6 Motion to approve the following **course name changes**:

- Microsoft Office 1 to Microsoft Office Suite 1
- Microsoft Office 2 to Microsoft Office Suite 2

N.7 Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) October 20, 2014 through November 17, 2014.

RESOLVED, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from October 20, 2014 through November 17, 2014, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Milton	0	0	0
Briggs	1	0	0
Cozy Lake	0	0	0
Stanlick	0	0	0
White Rock	0	0	0
Middle School	2	0	2
High School	3	0	3

BE IT FURTHER RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

N.8 Motion to recognize Emergency school bus evacuation drills of October 30, 2014 and November 3 & November 4, 2014.

High School/Middle School October 30, 2014			E.T. Briggs/Stanlick Schools November 3, 2014			Milton/Cozy Lake/White Rock Schools November 4, 2014		
Route #	Time	Observed By	Route #	Time	Observed By	Route #	Time	Observed By
#HM01	7:20 am	Hayzler	#H1	8:15 am	Arias	#M1	#M1	#M1
#HM02	7:15 am	Hayzler	#H2	8:25 am	Fisher	#M2	#M2	#M2
#HM03	7:25 am	Hayzler	#H3	8:20 am	Arias	#M3	#M3	#M3
#HM04	7:19 am	Hayzler	#H4	8:25 am	Schilling	#M4	#M4	#M4
#HM05	7:26 am	Hayzler	#H5	8:22 am	Fisher	#M5	#M5	#M5
#HM06	7:18 am	Hayzler	#H6	8:30 am	Schilling	#M8	#M8	#M8
#HM07	7:20 am	Hayzler	#H7	8:35 am	Arias	#M9	#M9	#M9
#HM08	7:25 am	Hayzler	#H8	8:28 am	Fisher	#M10	#M10	#M10
#HM09	7:28 am	Hayzler	#H9	8:20 am	Arias	#M11	#M11	#M11
#HM10	7:18 am	Cutrona	#H10	8:23 am	Fisher	#M12	#M12	#M12
#HM11	7:27 am	Hayzler	#H11	8:20 am	Fisher	#M13	#M13	#M13
#HM12	7:25 am	Cutrona	#H12	8:36 am	Schilling	#M14	#M14	#M14
#HM13	7:23 am	Hayzler	#H13	8:22 am	Arias	#M15	#M15	#M15
#HM14	7:20 am	Cutrona	#H15	8:25 am	Arias	#M16	#M16	#M16
#HM15	7:25 am	Cutrona	#BKA1	12:10pm	Schilling	#V1AM #V1MD	#V1AM #V1MD	#V1AM #V1MD
#HM16	7:18 am	Lipton	#BKP1	12:16pm	Schilling	#V2AM #V2MD	#V2AM #V2MD	#V2AM #V2MD
#HM17	7:19 am	Hayzler				#V3AM	#V3AM	#V3AM
#HM18	7:22 am	Thorne				#V3MD	#V3MD	#V3MD
#HM19	7:30 am	Thorne				#MKA1	#MKA1	#MKA1
#HM20	7:20 am	Thorne				#MKP1	#MKP1	#MKP1
#HM21	7:17 am	Thorne						
#HM22	7:28 am	Thorne						
#HM23	7:20 am	Thorne						
#HM24	7:25 am	Thorne						
#HM25	7:20 am	Thorne						
#HM26	7:15 am	Thorne						
#HM27	7:29 am	Thorne						
#HM28	7:15 am	Thorne						
#HM29	7:20 am	Thorne						
#HM30	7:19 am	Thorne						
#HM31	7:20 am	Thorne						
#HM32	7:25 am	Thorne						
#HM33	7:22am	Thorne						
#HMV1	8:20 am	Hayzler						

Enrollment as of 10/31/14:

	Oct. 2013	Oct. 2014
Milton	148	149
Cozy Lake	239	230
Arthur Stanlick	381	362
E.T. Briggs	328	313
White Rock	379	379
Total Elementary	1,475	1,433
JTMS	816	784
JTHS	1,023	1,007
GRAND TOTAL	3,314	3,224
Tuition students received	2	3
Out-of-district placement	39	33

O. POLICY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve motion O.1, as described below:

O.1 Motion to approve the **Second Reading of the following *(copy available for review)***

File Code	Document	Title	Description of Action
1522p	Policy	School Level Planning	Abolish
5305p	Policy	Health Services Personnel	Replaces 5305p Health Services Personnel (07/16/07)
5308p	Policy	Student Health Records	Replaces 5308p Pupil Health Records (07/16/07)
5308r	Regulation	Student Health Records	Replaces 5308r Pupil Health Records (07/16/07)
5310p	Policy	Health Services	Replaces 5310p Health Services (07/16/07)
5310r	Regulation	Health Services	Replaces 5310r Health Services (07/16/07)
5339p	Policy	Screening for Dyslexia	New
5756p	Policy	Transgender Students	New
8505p	Policy	Wellness Policy/Nutrient Standards for Meals & Other Foods	Replaces 8505p School Nutrition (03/25/13)

P. COMMUNICATIONS

Q. OLD BUSINESS

R. NEW BUSINESS

S. PUBLIC COMMENTS

- Please refer to Section G “Public participation shall be governed by the following rules (Per District Policy #0167)”

T. BOARD MEMBER COMMENTS

U. ADJOURN

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Curry, Megan	Dec. 11-13	New York, NY	Reading Toolkits and Progressions Institute	\$ 100.50	\$ 600.00	27	-	-	\$ 7.00	3	\$ 721.50
Fisher, Janice	Feb. 19-21	East Brunswick, NJ	NJMEA Convention	Own	\$ 150.00	110	-	-	-	-	\$ 150.00
Kircher, Lori	Variable	Rockaway, NJ	First Aid/CPR/AED Instructor Training	Own	\$ 350.00	10	-	-	-	-	\$ 350.00
Towers, Wendy	Dec. 9	Fairfield, NJ	Ensure That Your School Library Program Helps Students Meet and Exceed the Common Core State Standards	Own	\$ 275.00	30	-	-	-	-	\$ 275.00

ATTACHMENT A

**TOWNSHIP OF JEFFERSON
2014 School Election
November 4, 2014**

REGISTERED VOTERS

# OF VOTERS AT POLLS	4,350
# OF Absentee voters	<u>167</u>
TOTAL VOTERS:	4,517

ALL NUMBERS BELOW INCLUDE ABSENTEE VOTES:

Board of Education Candidate	TOTALS
Cuccio, Frank	2,083
Poulas, Stacey	2,079
Smith, H. Ronald	2,027
Write-In	25

Official Results are generated from the Morris County Clerk's Office