

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda
Monday, January 20, 2014 – 8:00 PM (Regular Session)
Jefferson Township High School Media Center

A. Mr. Smith, called the meeting to order at 8:00 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, *AIM* Newspaper, and the *JEFFERSON PATCH*;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	<u> X </u>	<u> </u>
Mrs. Poulas	<u> X </u>	<u> </u>
Mr. Quigley	<u> X </u>	<u> </u>
Miss Rowan	<u> X </u>	<u> </u>
Mrs. Senatore	<u> X </u>	<u> </u>
Mr. Stewart	<u> X </u>	<u> </u>
Mrs. Van Ness	<u> </u>	<u> X </u>
Mr. Millar, Vice President	<u> X </u>	<u> </u>
Mr. Smith, President	<u> X </u>	<u> </u>
Patrik Harsanyi, <i>Student Representative</i>	<u> </u>	<u> X </u>
Ivan Cruz, <i>Student Representative</i>	<u> </u>	<u> X </u>

D. CLOSED SESSION

- None

E. SUPERINTENDENT'S REPORT

- Mr. Kraemer reported on the Good News and Progress in Our Schools.

F. PRESENTATIONS

The following training was presented by Superintendent Joseph Kraemer to all Board Members:

HARASSMENT, INTIMIDATION AND BULLYING (HIB) TRAINING

- Specialists
 - District
 - Building
- Definitions
- Expected Behavior
- Reporting on HIB
- Investigations
- Interventions

- School Climate
- Character Education
- T.E.A.M Approval

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

- An audience member congratulated the Middle School’s Project Stay Gold as they were honored for their work on human trafficking at the NJEA Human Rights Celebration on January 18, 2014.

H. STUDENT REPRESENTATIVES

- None

I. COMMITTEE REPORTS

- **Education Committee** – Mrs. Poulas outlined the January 16 agenda topics including an analysis of first marking period grades, teacher evaluations, SGO Development process, Professional Development Day, and field trips.
- **Building Needs and Finance Committee** – Mr. Cuccio remarked the Committee discussed the 2014-2015 budget process, noting it is approximately 95% complete. The Committee also discussed various facilities projects, including those currently in process and new, upcoming projects.

J. MINUTES OF MEETINGS

Motion by Mrs. Poulas, seconded by Mr. Stewart, that the minutes of the following meetings be approved as submitted:

December 16, 2013 Executive Session Minutes December 16, 2013 Regular Meeting Minutes

MOTION: Mrs. Poulas		SECOND: Mr. Stewart		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan			X	
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness				X

January 6, 2014 Annual Organization Meeting Minutes

Motion by Mrs. Poulas, seconded by Mr. Stewart, that the minutes of the following meetings be approved as submitted:

MOTION: Mrs. Poulas		SECOND: Mr. Stewart		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness				X

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Cuccio, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.26, as described below:

K.1 Motion to approve the **purchase order** list dated December 2013 in the amount of **\$79,685.76**.

K.2 Motion to approve the **check journal** as of December 2013 in the amount of **\$4,204,738.55**.

Fund	Amount
General (10)	\$ 4,059,068.16
Capital Outlay (12)	\$ 78,521.19
Special Revenue (20)	\$ 67,149.20
Total	\$ 4,204,738.55

K.3 Motion to approve the funds **transfers** in the 2013-2014 Fiscal Year, dated December 2013 in the amount of **\$670,289.39**.

K.4 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJSA 18A:17-9, that as of November 30, 2013, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

K.5 Motion to certify, in accordance with NJAC 6A:23-2.11(c), that as of November 30, 2013, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

K.6 Motion to accept the following **grant** in the amount of \$2850 from the State of New Jersey, Department of Education Office of Special Education to the Jefferson Township Middle School for reimbursement of substitute teachers to attend PBSIS regional training and in-school meetings.

K.7 Motion to authorize EI Associates to provide professional architect/engineering services for the High School **Backup Generator** Project at a cost of **\$32,300**. Project 2380-020-14-1003-G04 based upon PEC/ROD Grant approval of December 4, 2013 and FEC/ROD Grant approval letter of January 6, 2014.

K.8 Motion to authorize EI Associates to provide professional architect/engineering services for the **Partial Roof** Replacement Project at Arthur Stanlick School at a cost of **\$10,580**. Project 2380-028-14-1005-G04 based upon PEC/ROD Grant approval of December 4, 2013 and FEC/ROD Grant approval letter of January 6, 2014.

K.9 Motion to authorize EI Associates to provide professional architect/engineering services for the High School **Water Tank** Replacement Project at a cost of **\$25,800**. Project 2380-020-14-1002-G04 based upon PEC/ROD Grant approval of December 4, 2013 and FEC/ROD Grant approval letter of January 6, 2014.

K.10 Motion to authorize EI Associates to provide professional architect/engineering services for the High School **Partial Roof** Replacement Project at a cost of **\$16,540**. Project 2380-020-14-1004-G04 based upon PEC/ROD Grant approval of December 4, 2013 and FEC/ROD Grant approval letter of January 6, 2014.

K.11 Motion to authorize EI Associates to provide professional architect/engineering services for Cozy Lake **Partial Roof Replacement** Project at a cost of **\$16,120**. Project 2380-033-14-1006-G04 based upon PEC/ROD Grant approval of December 4, 2013 and FEC/ROD Grant approval letter of January 6, 2014.

- K.12** Motion to authorize EI Associates to provide professional architect/engineering services for Cozy Lake School **Boiler Replacement** Project at a cost of **\$30,000**. Project 2380-033-14-1007-G04 based upon PEC/ROD Grant approval of December 4, 2013 and FEC/ROD Grant approval letter of January 6, 2014.
- K.13** Motion to authorize EI Associates to provide professional architect/engineering services for Ellen T. Briggs **Partial Roof** Replacement at a cost of **\$ 9,530**. Project 2380-040-14-1008-G04 based upon PEC/ROD Grant approval of December 4, 2013.
- K.14** Motion to authorize EI Associates to provide professional architect/engineering services for Middle School **Partial Roof** Replacement at a cost of **\$17,230**. Project 2380-045-14-1009-G04 based upon PEC/ROD Grant approval of December 4, 2013 and FEC/ROD Grant approval letter of January 6, 2014.
- K.15** Motion to **rescind** the source of funding for the following individuals as funded from the **FY2014** Title IIA grant effective January 17, 2014:

Name	Location	Position	Salary	Grant Share	FICA/TPAF/Benefits
Megan Curry	Briggs	Elementary Teacher	\$ 52,055	\$ 25,000	\$ 5,000
Title IIA Total			\$ 57,688		

- K.16** Motion to **designate** the source of funding for the following individuals as funded from the **FY2014** Title IIA grant effective January 20, 2014:

Name	Location	Position	Salary	Grant Share	FICA/TPAF/Benefits
Jamie Galdi	Briggs	Long Term Substitute/ Elementary Teacher	\$ 20,600	\$ 18,490	\$ 4,250
Title IIA Total			\$ 57,688		

- K.17** Motion to approve **Change Order #001** in the amount of \$ 3,385.60 to D & E Window and Door, LLC for modifications to the original scope of work on the ET Briggs and High School window replacement project, as described below:

Original Contract Amount	\$ 606,900.00
Add 2 double hung windows along corridor at modular wing @ BES	\$ 3,385.60
Final Contract Amount	\$ 610,285.60

- K.18** Motion to approve **Change Order #002** for a credit in the of \$ 2,500 to D & E Window and Door, LLC for modifications to the original scope of work on the ET Briggs and High School window replacement project, as described below:

Original Contract Amount	\$ 606,900.00
The Contract Sum prior to this change order was	\$ 610,285.60
Credit for replacement and painting of fascia @ Briggs	- \$ 2,500.00
Final Contract Amount	\$ 607,785.60

- K.19** Motion to approve **Change Order #003** in the amount of \$ 2,560.02 to D & E Window and Door, LLC for modifications to the original scope of work on the ET Briggs and High School window replacement project, as described below:

Original Contract Amount	\$ 606,900.00
The Contract Sum prior to this change order was	\$ 607,785.60
Supply, Fabricate and install exterior brake metal trim	\$ 2,560.02
Final Contract Amount	\$ 610,345.62

- K.20** Motion to approve **Change Order #004** in the amount of \$ 4,341.21 to D & E Window and Door, LLC for modifications to the original scope of work on the ET Briggs and High School window replacement project, as described below:

Original Contract Amount	\$ 606,900.00
The Contract Sum prior to this change order was	\$ 610,345.62
Supply, Fabricate and install interior brake metal at walls	\$ 4,341.21
Final Contract Amount	\$ 614,686.83

K.21 Motion to approve **Change Order #005** in the amount of \$ 6,350.30 to D & E Window and Door, LLC for modifications to the original scope of work on the ET Briggs and High School window replacement project, as described below:

Original Contract Amount	\$ 606,900.00
The Contract Sum prior to this change order was	\$ 614,686.83
Supply, Fabricate and install (2) type W12 windows and accessories for the kitchen area	\$ 6,350.30
Final Contract Amount	\$ 621,037.13

K.22 Motion to approve **Change Order #006** for a credit in the of \$ 4,000 to D & E Window and Door, LLC for modifications to the original scope of work on the ET Briggs and High School window replacement project, as described below:

Original Contract Amount	\$ 606,900.00
The Contract Sum prior to this change order was	\$ 621,037.13
Credit for all electrical work	- \$ 4,000.00
Final Contract Amount	\$ 617,037.13

K.23 Motion to approve **Change Order #007** in the amount of \$ 7,278.35 to D & E Window and Door, LLC for modifications to the original scope of work on the ET Briggs and High School window replacement project, as described below:

Original Contract Amount	\$ 606,900.00
The Contract Sum prior to this change order was	\$ 617,037.13
Remove insulated glass from 16 transom openings in classrooms. Furnish and install 16 special-lite, double faced FRP insulated panels to match doors.	\$ 7,278.35
Final Contract Amount	\$ 624,315.48

K.24 Motion to approve **Change Order #008** for a credit in the amount of \$ 2,415.48 to D & E Window and Door, LLC for modifications to the original scope of work on the ET Briggs and High School window replacement project, as described below:

Original Contract Amount	\$ 606,900.00
The Contract Sum prior to this change order was	\$ 624,315.48
	- \$ 2,415.48
Final Contract Amount	\$ 621,900.00

K.25 Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

<u>School/Department</u>	<u>Bar Code/Serial No.</u>	<u>Equipment Description</u>
High School Auditorium	1985/07008479B	Projector

K.26 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.K.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*copy attached*).

MOTION: Mr. Cuccio		SECOND: Mrs. Poulas		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness				X

L. PERSONNEL COMMITTEE

Motion by Mrs. Poulas, seconded by Mr. Cuccio, to accept the recommendation of the Superintendent to approve and adopt motion L.1, as described below:

L.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Danette McNelis	Retirement	Elementary Teacher 10.10.10.ALP			Stanlick	2/28/14	3/1/14	Retiring after 28 years of service
Maria Huarte 11-140-100-101	Appoint .40	German Teacher 10.80.80.AIX	BA+15 Step 14	\$23,956	High School	1/17/14	6/30/14	Replacing KL Part-time, no benefits
Kyle Rivera 11-120-100-101-29	Appoint	ESL Teacher Long-Term Sub 10.70.70.AJV	Step 1	\$200/day	Stanlick	1/17/14	2/19/14	Replacing KL
Kristen Smith* 11-120-100-101-29	Appoint	Elementary Teacher Long-Term Sub 10.10.10.AGA	BA Step 1	\$239.98/day	Stanlick	2/3/14	6/20/14	Replacing DT
Christina Breznak 11-213-100-101	Appoint	Elementary Teacher 10.10.10.AFV	BA Step 1	\$47,995	Stanlick	2/1/14	6/30/14	Replacing TE
Laura Ajaj	Appoint	Bedside Instruction		\$41.62/hr	District	1/2/14	6/30/14	
Joseph Mattessich	Appoint	Bedside Instruction		\$41.62/hr	District	1/8/14	6/30/14	
Marc Gaydos	Appoint	Bedside Instruction		\$41.62/hr	District	1/20/14	6/30/14	
Jamie Galdi* 11-120-100-101-29	Daily Rate Correction	Elementary Teacher 10.30.30.BOD	BA Step 1	\$239.98/day	Briggs	1/17/14	6/20/14	Replacing MC
Stephanie Widzinski* 11-120-100-101-29	Daily Rate Adjustment	Reading Specialist Long-Term Sub 10.30.30.AJT	BA Step 1	\$239.98/day	Briggs School	9/1/13	4/7/14	Replacing RK

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Rosa Mundell 11-110-100-101-29	Daily Rate Adjustment	Pre-School Disabilities Teacher Long-Term Sub 10.40.40.AII	BA Step 1	\$239.98/day	Milton School	9/1/13	12/21/13	Replacing JH
Melissa Cahill 11-120-100-101-29	Daily Rate Adjustment	Special Education Teacher Long-Term Sub 10.10.10.AIO	BA Step 1	\$239.98/day	Stanlick School	9/1/13	12/13/13	Replacing LS
Patrick McCarney* 11-140-100-101-29	Daily Rate Adjustment	Health/Phys. Ed. Teacher Long-Term Sub 10.80.80.ATM	BA Step 1	\$239.98/day	High School	1/1/14	6/20/14	Replacing KK
LO	Maternity Leave	Elementary Teacher 10.60.60.AHX			White Rock	4/7/14	6/20/14	Utilizing 20 sick days and 33 unpaid days
JC	Adjusted Medical Leave	Special Ed. Teacher 10.80.80.AJC			High School	12/17/13	1/18/14	Utilizing 3 personal and 6 sick days

*Requires Mentoring

C. NON-INSTRUCTIONAL

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Laurie Grune	Resignation	Special Ed. Aide 09.30.30.BCZ			Briggs	1/6/14	1/14/14	
Leighann Hagemann	Resignation	Special Ed. Aide 09.70.70.BMH			Middle School	12/16/13	12/21/13	
Rebecca Smith 11-213-100-106	Transfer	Special Ed. Aide 09.10.10.BSI	Step 1	\$19.32/hr	Stanlick	1/27/14	6/30/14	Hours/Program Change New Position 3.25 hrs/day, no benefits
Regina Oelkers 11-215-100-106	Hours Change	Special Ed. Aide 09.40.40.BNO	Step 2	\$19.62/hr	Milton	1/27/14	6/30/14	3 hrs/day, no benefits
Robin Vance 11-000-217-106	Appoint	Special Ed. Aide 09.30.30.BCZ	Step 1	\$19.32/hr	Briggs	1/13/14	6/30/14	3.5 hrs/day, no benefits Replacing LG
Laura Castles 11-204-100-106	Appoint	Special Ed. Aide 09.70.70.BLX	Step 1	\$19.32/hr	Middle School	1/13/14	6/30/14	Replacing LM 3.5 hrs/day, w/o benefits
Nancy Prescott 11-000-217-106	Appoint	Special Ed. Aide 09.60.60.BSG	Step 1	\$19.32/hr	White Rock	1/16/14	6/30/14	New Position 3.33 hrs/day, w/o benefits
Heidi Florey 11-204-100-106	Appoint	Special Ed. Aide 09.70.70.BMH	Step 1	\$19.32/hr	Middle School	2/3/14	6/30/14	Replacing LH 3.5 hrs/day, w/o benefits
DA	Adjusted Medical Leave	Secretary 10.70.70.ADT			Middle School	11/4/13	1/3/14	Utilizing 10 sick days and 24 unpaid days
DP	Medical Leave	Bus Driver 10.90.90.BFE			District	1/6/14	1/18/14	Utilizing 10 sick days

D. SUBSTITUTES/OTHER

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Joyce Barker	Appoint	Substitute Teacher		\$80/diem	District	12/17/13	6/30/14	
Kathryn Della Terza	Appoint	Substitute Teacher		\$80/diem	District	1/15/14	6/30/14	
Tara Esposito	Appoint	Substitute Teacher		\$80/diem	District	1/21/14	6/30/14	
Jamie Galdi	Appoint	Substitute Teacher		\$80/diem	District	1/8/14	1/17/14	
Megan Madison	Appoint	Substitute Teacher		\$80/diem	District	1/21/14	6/30/14	
Brooke Lapzynski	Appoint	Substitute Teacher		\$80/diem	District	1/21/14	6/30/14	
Luke MacDonald	Appoint	Substitute Teacher		\$80/diem	District	1/21/14	6/30/14	
Jessica Vitale	Appoint	Substitute Teacher		\$80/diem	District	1/21/14	6/30/14	
Danielle Castiglione	Appoint	Substitute Aide		\$10/hr	District	1/15/14	6/30/14	
Paula Ferguson	Appoint	Substitute Aide		\$10/hr	District	1/10/14	6/30/14	
Christine Spaan	Appoint	Substitute Aide		\$10/hr	District	1/21/14	6/30/14	

E. EXTRA DUTY PAY

Name	Nature of Action	Position/Control Number	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
June McNamara	Appoint	Post-School Outcome Survey		\$483.73	District	7/1/13	8/30/13	Reimbursement Contract for State Performance Plan
Karen Lerch	Rescind	Foreign Language Honor Society (German)	Level 1	\$315	High School	10/22/13	6/30/14	Co-Advisor
Karen Lerch	Rescind	Acad. Decath. Tutor 1 of 4	Level 1	\$630	High School	9/1/13	6/30/14	
Karen Lerch	Rescind	American Red Cross	Level 1	\$315	High School	9/1/13	1/17/14	Partial year
Karen Lerch	Adjust Stipend	American Red Cross	Level 1	\$315	High School	9/1/13	1/17/14	Partial year
Marianne DiRupo	Appoint	American Red Cross	Level 1	\$315	High School	1/20/14	6/30/14	Partial year

F. 2013-14 SCHOOL YEAR COACHING STAFF

SPRING								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Christine Couser	Appoint	Assistant Softball	1	\$3,681.42	High School	9/1/13	6/30/14	1 year of service

G. 2013-14 STUDENT TEACHER						
Name	College	Subject	Locations	Date Effective	Date Termin.	Discussion
Brittany Paul	William Paterson	Social Studies	High School	1/14/14	5/1/14	
Barbara VanVugt	William Paterson	English/Special Education	High School	1/14/14	5/1/14	

MOTION: Mrs. Poulas		SECOND: Mr. Cuccio		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness				X

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Poulas, seconded by Mr. Quigley, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.6, as described below:

M.1 Motion to **approve student placement** for the **2013-2014** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
F/17-5	Lakeland Andover School	\$28,025, prorated	1/21/14-6/30/14
M/13-2	Northern Hills Academy	\$41,818.70, prorated	1/27/14-6/30/14

M.2 Motion to approve the following **overnight trips**:

School/Group/Activity	Location	Dates
JTHS Robotics Team	Mid Atlantic Competition, Seneca High School, Tabernacle, NJ	March 21-24, 2014
JTHS Robotics Team	MAR/FRC Championship, Stabler Arena, Bethlehem, PA	April 10-12, 2014

M.3 Motion to approve the following **day trips**:

School/Group/Activity	Location	Dates
JTMS/JTHS Project Gold	College of St. Elizabeth, Morristown, NJ	January 27, 2014
JTHS PDP	St. Thomas the Apostle Church, Oak Ridge, NJ	February 4, 2014
JTHS Debate Team	Roxbury High School, Roxbury, NJ	February 14, 2014
	Mount Olive High School, Mount Olive, NJ	February 21, 2014
	Sussex County Technical School, Sparta, NJ	March 14, 2014
	Kittatinny High School, Newton, NJ	March 21, 2014
	West Morris High School, Chester, NJ	March 28, 2014
JTHS Robotics Team	Mount Olive High School, Mount Olive, NJ	February 28, March 1 and 2, 2014
JTMS 6 Blue	Liberty Science Center, Jersey City, NJ	March 28, 2014
JTHS Senior Class	Pocono Valley Resort, Reeders, PA	May 21, 2014

M.4 Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) December 20, 2013 through January 20, 2014.

RESOLVED, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from December 20, 2013 through January 20, 2014, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Milton	0	0	0
Briggs	0	0	0
Cozy Lake	0	0	0
Stanlick	1	0	0
White Rock	0	0	0
Middle School	0	0	0
High School	2	1	0

BE IT FURTHER RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

M.5 Motion to approve the Annual Statement of Assurance for the District Comprehensive Equity Plan approved in March 19, 2007.

M.6 Motion to adopt a resolution proclaiming January 2014 as **School Board Recognition Month**:

WHEREAS, The New Jersey School Boards Association and the National School Boards Association have declared January 2014 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Jefferson Township Board of Education is one of more than 600 local school boards in New Jersey that sets policies and over sees operations for public school districts; and

WHEREAS, The Jefferson Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey’s local school boards help determine community goals for the education of 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey’s 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores.

NOW, THEREFORE, BE IT RESOLVED, That the Jefferson Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2014 as **SCHOOL BOARD RECOGNITION MONTH**; and be it further

RESOLVED, That the Jefferson Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children’s education.

MOTION: Mrs. Poulas		SECOND: Mr. Quigley		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart*	X		X*	
Mrs. Van Ness				X

**Mr. Stewart abstained from voting on Item M.6.*

M.7 Enrollment as of 12/20/13

	Dec. 2012	Dec. 2013
Milton	156	153
Cozy Lake	260	240
Arthur Stanlick	392	378
E.T. Briggs	348	323
White Rock	385	381
Total Elementary	1,541	1,475
JTMS	830	815
JTHS	1,033	1,016
GRAND TOTAL	3,404	3,306
Tuition students received	1	2
Out-of-district placement	36	39

N. COMMUNICATIONS

- None

O. OLD BUSINESS

- None

P. NEW BUSINESS

- None

Q. PUBLIC COMMENTS

- None

R. BOARD MEMBER COMMENTS

- Miss Rowan attended the New Board Member Orientation training seminar to fulfill her Governance I training requirements. She noted it was a very worthwhile experience.
- Mr. Stewart wished everyone a Happy New Year and noted that he had attended an informative workshop on dyslexia.

S. ADJOURN

Motion by Mr. Millar, seconded by Mr. Stewart that the meeting adjourn at 8:23 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person	# Nights	Meal Cost (not to exceed)	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Barrieres, Richard	Feb. 20-22	New Brunswick, NJ	NJMEA Convention	Own	\$ 150.00	100	-	-	-	\$ 150.00
Boucher, Laurie	Feb. 6	Fairfield, NJ	Strengthening Instruction using iPad Technology and iPad Apps to Increase Student Learning	Own	\$ 235.00	43	-	-	-	\$ 235.00
Cinnamon, Christine	Mar. 28	New Brunswick, NJ	Rutgers' 46 th Annual Reading and Writing Conference	Own	\$ 150.00	115	-	-	-	\$ 150.00
DeBrito, Randi	Feb.4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Own	\$ 165.00	90	-	-	-	\$ 165.00
DiColo, John	Mar. 26-29	Atlantic City, NJ	54 th Annual DAANJ Workshop	Own	\$ 350.00	300	-	-	-	\$ 350.00
Fleming, Robert	Jan. 30 & 31	Atlantic City, NJ	TECHSPO 2014	Own	\$ 385.00	300	\$ 125.00	1	-	\$ 510.00
Gelinas, Priscilla	Feb. 6	Parsippany, NJ	Reducing Anxiety and Problem Behaviors in Sensory, Autism and ADHD	Own	\$ 179.00	0	-	-	-	\$ 179.00
Gerosa, Louise	Jan. 28, Feb. 4, 11 & 18	Sussex, NJ	Essentials of Microsoft Word & Intermediate Microsoft Word	Own	\$ 310.00	112	-	-	-	\$ 310.00
Harris, Nancy	Mar. 7	Bridgewater, NJ	New Jersey Association for Gifted Children Conference	Own	\$ 199.00	0	-	-	-	\$ 199.00
Hiben, Christopher	Feb. 4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Own	\$ 165.00	92	-	-	-	\$ 165.00
Hoffman, Beth	Mar. 28	New Brunswick, NJ	Rutgers' 46 th Annual Reading and Writing Conference	Own	\$ 150.00	115	-	-	-	\$ 150.00
Howe, Jeanne	Feb.4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Own	\$ 165.00	128	-	-	-	\$ 165.00
Kester, Matthew	Jan.26	Parsippany, NJ	Shoulder and Rotator Cuff Rehab	Own	\$ 204.00	40	-	-	-	\$ 204.00
Knutelsky, Robin	Feb. 4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Own	\$ 165.00	128	-	-	-	\$ 165.00
Lorenzo, Joy	Feb. 4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Train/subway \$26.50	\$ 165.00	45	-	-	-	\$ 191.50
Lucas, Joan	Feb. 20&21	East Brunswick, NJ	NJMEA Music Conference	Own	\$ 150.00	60	-	-	-	\$ 150.00
Modula, Christine	Feb. 4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Own	\$ 165.00	65	-	-	-	\$ 165.00
Olsen, Karen	Feb.4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Train/subway \$26.50	\$ 165.00	45	-	-	-	\$ 191.50
Patalive, Joann	Feb. 6	Parsippany, NJ	Reducing Anxiety and Problem Behaviors in Sensory, Autism and ADHD	Own	\$ 179.00	20	-	-	-	\$ 179.00
Pietrowski, Francis	Feb. 19, 24, 26 Mar. 3, 5	Sparta, NJ	Preventative Maintenance	Own	\$ 511.00	10	-	-	-	\$ 511.00
Pietrowski, Francis	Mar. 6, 11, 13, 18, 20 & 25	West Orange, NJ	Environmental and Government Code Compliance	Own	\$ 554.00	20	-	-	-	\$ 554.00
Pietrowski, Francis	Apr. 2, 7, 9, 21 & 23	Sparta, NJ	Financial Management and Purchasing	Own	\$ 461.00	10	-	-	-	\$ 461.00
Plotts, Timothy	Feb.4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Own	\$ 165.00	85	-	-	-	\$ 165.00
Provost, Lauren	Jan. 20 - Mar. 24	Montclair, NJ	Introduction to Writing and Illustrating Children's Books	Own	\$ 255.00	62	-	-	-	\$ 255.00

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person	# Nights	Meal Cost (not to exceed)	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Russo, Cara	Feb.4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Own	\$ 165.00	128	-	-	-	\$ 165.00
Wilson, Shannon	Mar. 24&25	Atlantic City, NJ	NJ Pupil Transportation Conference & Equipment Show	Own	\$ 325.00	292	-	-	-	\$ 325.00
Zeno, Dora	Feb. 20-22	Lake Buena Vista, FL	ASBO International Executive Leadership Conference	Own	\$ 450.00	-	-	-	-	\$ 450.00
Ziobro, Michelle	Feb. 4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Train/ subway	\$26.50	45	-	-	-	\$ 191.50