

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Minutes**

**Tuesday, February 18, 2014 7:00 PM (Closed Session) – 8:00 PM (Regular Session)**

**Jefferson Township High School Media Center**

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**A. Mr. Smith, called the meeting to order at 8:06 PM, and read the Open Meeting Statement, below:**

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD*, *AIM* Newspaper, and the *JEFFERSON PATCH*;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

**B.** Pledge of Allegiance.

**C. ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	<u>X</u>	_____
Mrs. Poulas	<u>X</u>	_____
Mr. Quigley	<u>X</u>	_____
Miss Rowan	_____	<u>X</u>
Mrs. Senatore	<u>X</u>	_____
Mr. Stewart	<u>X</u>	_____
Mrs. Van Ness	<u>X</u>	_____
Mr. Millar, Vice President	<u>X</u>	_____
Mr. Smith, President	<u>X</u>	_____
Patrik Harsanyi, <i>Student Representative</i>	_____	<u>X</u>
Ivan Cruz, <i>Student Representative</i>	_____	<u>X</u>

**D. CLOSED SESSION**

Motion by Mr. Stewart, seconded by Mr. Cuccio, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 18<sup>th</sup> day of February, 2014 at 7:50 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, student residency matter and litigation update.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 8:06 PM.

**E. SUPERINTENDENT'S REPORT**

- Mr. Kraemer reported on the Good News and Progress in Our Schools. Mr. Kraemer also discussed the snow- related delayed openings and closings process. He also noted the town and district are out of salt and gravel necessary to treat road and walkway surfaces.

**F. PRESENTATIONS**

- Mr. Joseph Kraemer, Superintendent presented the Harassment, Intimidation and Bullying Mid-Year Report.

**G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)**

- None

**H. STUDENT REPRESENTATIVES**

- None

**I. COMMITTEE REPORTS**

- **Education Committee** – Mrs. Poulas outlined the February 11 agenda topics including the New Jersey School Performance Reports, the 2014-2015 school calendar and approval of field trips.
- **Building Needs and Finance Committee** – Mr. Cuccio highlighted the agenda items discussed as the 2014-2015 budget process update, a facilities update on field use and allocation and the status of the Briggs window project.
- **Policy and Personnel Committee** – Mrs. Van Ness reviewed the policies reviewed by the Committee and appear on the agenda for approval.

**J. MINUTES OF MEETINGS**

Motion by Mr. Stewart, seconded by Mr. Quigley, that the minutes of the following meetings be approved as submitted:

January 20, 2014 Regular Meeting Minutes

MOTION: Mr. Stewart	SECOND: Mr. Quigley			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan				X
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness			X	

**K. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by Mr. Cuccio, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.10, as described below:

- K.1** Motion to approve the **purchase order** list dated January 2014 in the amount of **\$407,699.72.**

**K.2** Motion to approve the **check journal** as of January 2014 in the amount of **\$4,257,932.89.**

<b>Fund</b>	<b>Amount</b>
General (10)	\$ 4,190,992.40
Capital Outlay (12)	\$ 608.70
Special Revenue (20)	\$ 66,331.79
<b>Total</b>	<b>\$ 4,257,932.89</b>

**K.3** Motion to approve the funds **transfers** in the 2013-2014 Fiscal Year, dated January 2014 in the amount of **\$122,712.56.****K.4** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJSA 18A:17-9, that as of December 31, 2013, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).**K.5** Motion to certify, in accordance with NJAC 6A:23-2.11(c), that as of December 31, 2013, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**K.6** Motion to approve application made to New Jersey Natural Gas Company and the NJ Board of Public Utilities to run a natural gas service line from Cozy Lake Road (*existing*) to the Cozy Lake School (*new*) as part of the boiler replacement project (Project 2380-033-14-1007-G04).**K.7** Motion to approve Resolution to Continue Membership in The Workers Compensation Pooled Insurance Program of New Jersey, as described below:

**WHEREAS**, a number of Boards of Education in various Counties have joined together to form a Joint Insurance Pool as permitted by N.J. Title 18A-.18B and;

**WHEREAS**, said Pool was approved effective July 1, 1984 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

**WHEREAS**, the Bylaws and regulations governing the creation and operation of this Insurance Pool contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Pool , and;

**WHEREAS**, the Board of Education of Jefferson Township has determined that membership in the Pooled Insurance Program of New Jersey is in the best interest of the District;

**NOW THEREFORE**, be it resolved that the Board of Education of Jefferson Township does hereby agree to renew membership in the Pooled Insurance Program of New Jersey and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2014 to June 30, 2017.

**BE IT FURTHER RESOLVED** that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

**BE IT FURTHER RESOLVED** that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as are required by the Group's Bylaws and to deliver the same to the Executive Director.

**K.8** Motion to approve **Bus Stop Agreement** between the Jefferson Township Board of Education and First Impressions Day Care, pending proper insurance requirements (copies available for review);

**K.9** Motion to accept the following **donation** from the Jefferson Consolidated PTA to the Arthur Stanlick School for a Smart Board to be utilized in the Art Room, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
Interactive Smart Board	\$ 4,186

**K.10** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

**RESOLVED**, That the expense is justified and therefore reimbursable (*copy attached*).

MOTION: Mr. Cuccio		SECOND: Mrs. Poulas		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan				X
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

**L. PERSONNEL COMMITTEE**

Motion by Mrs. Van Ness , seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.3, as described below:

**L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Amy Bush	Retirement	Special Ed. Teacher 10.10.10.AIQ			Stanlick	6/30/14	7/1/14	Retiring after 34 years of service
Joyce Bethune	Retirement	Spanish Teacher 10.10.10.ANX			Stanlick	6/30/14	7/1/14	Retiring after 10 years of service
Brooke Lapszynski* 11-213-100-101	Appoint	Special Ed. Teacher 10.10.10.AIQ	BA Step1	\$47,995	Stanlick	3/1/14	6/30/14	Replacing DM
Amanda Schweighardt	Appoint	Bedside Instruction		\$41.62/hr	District	1/28/14	6/30/14	
Niemah Scherlacher	Appoint	Bedside Instruction		\$41.62/hr	District	2/19/14	6/30/14	
BL	Medical Leave	School Nurse 10.60.60.ABZ			White Rock	2/21/14	3/29/14	Utilizing 26 sick days
SS	Maternity Leave	Mathematics Teacher 10.70.70.AAI			Middle School	4/7/14	6/20/14	Utilizing 38 sick days and 15 unpaid days
JS	Family Leave	Elementary Teacher 10.30.30.AVZ			Briggs	2/4/14	6/20/14	Utilizing 1 family illness and 87 unpaid days
AD	Maternity Leave	Language Arts Teacher 10.80.80.AQY			High School	5/30/14	9/27/14	Utilizing 16 sick days and 19 unpaid days
SV	Maternity Leave	Language Arts Teacher 10.70.70.APW			Middle School	5/5/14	6/20/14	Utilizing 34 sick days
SV	Family Leave	Language Arts Teacher 10.70.70.APW			Middle School	9/1/14	6/20/15	Full-Year Leave

\*Requires Mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Megan Banola	Resignation	Technical Support Specialist 12.80.82.BFO			District	2/18/14	3/22/14	
Jennifer Lopresti	Resignation	Special Education Aide 09.40.40.BCB			Milton School	1/29/14	2/4/14	
Jonathan Westerfield	Resignation	Special Education Aide 09.70.70.BHS			Middle School	2/3/14	2/19/14	
Marisa Tarsitano	Resignation	Special Education Aide 09.30.30.BHG			Briggs School	2/4/14	2/18/14	
Michelle Lopez	Resignation	Special Education Aide 09.10.10.BMU			Stanlick School	1/31/14	2/15/14	
Linda Shnyder 11-215-100-106	Appoint	Special Education Aide 09.40.40.BCB		\$19.32/hr	Milton School	2/3/14	6/30/14	Replacing JL 3 hrs/day, no benefits
Christine Spaan 11-212-100-106	Appoint	Special Education Aide 09.70.70.BHS		\$19.32/hr	Middle School	2/18/14	6/30/14	Replacing JW 3.5 hrs/day, no benefits
Monica Maher 11-000-217-106	Program/ Account Change	Special Education Aide 09.30.30.BHG		\$19.32/hr	Briggs School	2/18/14	6/30/14	Replacing MT 3.5 hrs/day, no benefits
Robin Mutsavage 11-213-100-106	Appoint	Special Education Aide 09.30.30.BMD		\$19.32/hr	Briggs School	2/19/14	6/30/14	Replacing MM 3.5 hrs/day, no benefits
JJ	Medical Leave	Special Education Aide 09.70.70.BJT			Middle School	1/31/14	2/28/14	Utilizing 19 sick days
BG	Medical Leave	Custodian 12.60.62.AKX			White Rock	1/23/14	2/1/14	Utilizing 5.5 sick days
JR	Medical Leave	Secretary 12.90.92.AEO			District	1/24/14	2/29/14	Utilizing 12 sick days

D. SUBSTITUTES/OTHER								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Christine Spaan	Appoint	Substitute Teacher		\$80/diem	District	1/21/14	6/30/14	
Rosa Mundell	Appoint	Substitute Teacher		\$80/diem	District	1/21/14	6/30/14	
Theresa Dulko	Appoint	Substitute Teacher		\$80/diem	District	2/19/14	6/30/14	
Kyle Rivera	Appoint	Substitute Teacher		\$80/diem	District	2/19/14	6/30/14	
Amanda McSorley	Appoint	Substitute Aide		\$10/hr	District	2/12/14	6/30/14	
Rosa Mundell	Appoint	Substitute Aide		\$10/hr	District	1/27/14	6/30/14	
Rebecca Smith	Appoint	Substitute Aide		\$10/hr	District	1/27/14	6/30/14	
Jessica Vitale	Appoint	Substitute Aide		\$10/hr	District	1/21/14	6/30/14	
Linda Shnyder	Appoint	Substitute Aide		\$10/hr	District	2/13/14	6/30/14	

<b>E. EXTRA DUTY PAY</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Level</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Karen Lerch	Adjust Stipend	Foreign Language Honor Society (German)	Level 1	\$157.50	High School	10/22/13	6/30/14	Co-Advisor Partial year
James Wynne, Jr.	Appoint	Professional Musician		\$325	High School	2/7/14	2/7/14	Jefferson Idol
Jonathan Evers	Appoint	Professional Musician		\$325	High School	2/7/14	2/7/14	Jefferson Idol
Daniel Gugger	Appoint	Professional Musician		\$325	High School	2/7/14	2/7/14	Jefferson Idol
Hannah Storbeck	Appoint	Special Education Aide	Step 1	\$19.32/hr	Middle School	1/28/14	5/21/14	Math Club Not to exceed 15 sessions/ hours

<b>F. 2013-14 SCHOOL YEAR COACHING STAFF</b>								
<b>SPRING</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Melissa Kanouse	Appoint	Assistant Softball	3	\$4780.95	High School	9/1/13	6/30/14	3 years of service
Christine Couser	Appoint	Assistant Softball	1	\$3681.42	High School	9/1/13	6/30/14	3 years of service
Corinne Healy	Appoint	Co-Assistant Lacrosse	1	\$1840.71	High School	9/1/13	6/30/14	1 year of service
Megan Madison	Appoint	Co-Assistant Lacrosse	1	\$1840.71	High School	9/1/13	6/30/14	1 year of service
Derek Hall	Appoint	Assistant Golf	N/A	N/A	High School	9/1/13	6/30/14	Volunteer
Henry Scully	Appoint	Assistant Golf	N/A	N/A	High School	9/1/13	6/30/14	Volunteer
Patrick McCarney	Appoint	Assistant B/G Track	N/A	N/A	High School	9/1/13	6/30/14	Volunteer
Brain DeYoung	Appoint	Assistant Baseball	N/A	N/A	High School	9/1/13	6/30/14	Volunteer

<b>G. 2013-14 STUDENT INTERN</b>							
<b>Name</b>	<b>College</b>	<b>Subject</b>	<b>Locations</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>	
MaryAnn Sauer	Caldwell College	School Nurse	High School	2/27/14	3/27/14	30 hours	

## L.2 Motion to approve the Fall 2013 Course Reimbursements as indicated below:

<b>Name</b>	<b>College</b>	<b>Class</b>	<b>Approval</b>	<b>Credits</b>	<b>Amount</b>
Ann Weaver	Centenary College	Collaborative Practices	26	3	881.22
Christy Weiss	University of San Diego	Writer's Workshop in Elementary Classroom (K-6)	8	3	309.40
Christy Weiss	University of San Diego	Differentiated Instruction: One Size Does Not Fit All	9	3	309.40
Daniel Gugger	Centenary College	Collaborative Teaching Concepts	30	3	881.22
Emily F. James	Montclair State University	Seminar In Music Education	24	3	881.22
Gino Rose	Clemson University	Human Anatomy & Physiology	33	3	881.22
Heather Rowens	New Jersey City University	Literacy Learning Early Childhood Curriculum	34	3	881.22
Jason Kalish	California University of PA	Internship Part I	37	3	881.22
Jason Kalish	California University of PA	School Law	38	3	881.22
Jennifer Vicente-Mora	William Paterson University	Counseling Skills and Techniques	11	3	881.22
Joyce Hulbert	New Jersey City University	Introduction to Distance Learning	12	3	881.22
Julie Kozakewich	University of San Diego	Study Smarter Not Harder	22	3	360.50
Laurie Boucher	A.T. Still University	Advanced Theory and Philosophy in Occupational Therapy	18	3	881.22
Laurie Boucher	A.T. Still University	Capstone Experience in Occupational Therapy	19	3	881.22
Lori Kircher	Walden University	Classroom Management to Promote Student Learning	1	3	500.00
Maria Dunbar	Centenary College	Assessment to Instruction for Special Education	13	3	881.22
Megan Grisi	College of New Jersey	Assessment Techniques	14	3	881.22
Megan Grisi	College of New Jersey	Styles of Teaching	15	3	881.22
Meghan Hallock	University of San Diego	Effectively Using iPads to Transform Your Classroom	42	3	382.00
Melissa Hall	California University of PA	School Law and Ethics	20	3	881.22
Melissa Hall	California University of PA	Internship Part I	21	3	881.22
Michele Carline	Centenary College	Assessment for Instruction in Special Education	3	3	881.22
Michelle Steinhardt	Montclair State University	Strengthening Partnerships with Families of Children w/ Disabilities	31	3	881.22
Michelle Steinhardt	Montclair State University	Sociocultural Contest of Disability and Inclusive Education	32	3	881.22
Nanette Fandino-Diaz	Walden University	Applied Research in Education	4	6	1662.47
Sherry Bavosa	Centenary College	Assessment for Instruction in Special Education	2	3	881.22
Susan Mathiasen	New Jersey City University	Selection & Acquisition of Print/Non-Print Media	25	3	881.22
Tricia Strasser	Northeastern University	Writing for the Professions II	27	3	881.22
Tricia Strasser	Northeastern University	Legal & Ethical Issues in Health and Human Services	28	3	881.22
Tricia Strasser	Northeastern University	Public Health	29	3	881.22
William Koch	University of San Diego	Using iPads to Transform Your Classroom	36	3	327.00
Mary Elizabeth Azukas	Rutgers University	Design of Learning Environments	1	3	1944.00

## L.3 Motion to increase substitute bus driver rate to \$18/per hour effective September 1, 2014.

MOTION: Mrs. Van Ness		SECOND: Mr. Stewart		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan				X
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

**M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE**

Motion by Mrs. Poulas, seconded by Mr. Cuccio, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.5, as described below:

**M.1** Motion to **rescind student placement** for the **2013-2014** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
M/17-11	Shepard High School	\$24,878.50	1/27/14

**M.2** Motion to approve the following **overnight trips**:

School/Group/Activity	Location	Dates
JTHS DECA	NJ DECA State Competition, Crowne Plaza, Cherry Hill, NJ	March 13 to 15, 2014
JTHS FBLA	FBLA State Leadership Conference, Hilton Hotel, East Brunswick, NJ	March 27 to March 28, 2014

**M.3** Motion to approve the following **day trips**:

School/Group/Activity	Location	Dates
JTHS Academic Bowl Team	Kittatinny High School, Newton, NJ	February 24, 25, 26, 27 and 28, 2014
JTHS Spanish 3 and 4	Montclair State University, Montclair, NJ	March 28, 2014
Briggs School, Grade 2	Bergen PAC, Englewood, NJ	April 10, 2014
JTHS Band	North Warren Regional High School, Blirstown, NJ	April 23, 2014
JTHS	County College of Morris, Randolph, NJ	May 9, 2014
JTHS Drama Club	Broadway, New York, NY	May 28, 2014
Briggs School, Grade 1	Fosterfield's Farm, Morristown, NJ	June 4 and 5, 2014

**M.4** Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) January 20, 2014 through February 18, 2014.

**RESOLVED**, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from January 20, 2014 through February 18, 2014, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Milton	0	0	0
Briggs	0	0	0
Cozy Lake	0	0	0
Stanlick	0	0	0
White Rock	0	0	0
Middle School	2	2	0
High School	5	2	0

**BE IT FURTHER RESOLVED**, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

**M.5** Motion to approve the 2014-2015 school calendar *(attached)*.

MOTION: Mrs. Poulas		SECOND: Mr. Cuccio		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan				X
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

**M.6** Enrollment as of 1/30/14

	Jan. 13	Jan. 14
Milton	158	156
Cozy Lake	260	239
Arthur Stanlick	393	379
E.T. Briggs	347	322
White Rock	385	381
<b>Total Elementary</b>	<b>1,543</b>	<b>1,477</b>
JTMS	835	813
JTHS	1032	1,013
<b>GRAND TOTAL</b>	<b>3,410</b>	<b>3,303</b>
Tuition students received	1	1
Out-of-district placement	35	40

**M.7** Motion by Mr. Millar, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motion M.7, as described below:

Motion to approve **Resolution** as described below:

**WHEREAS**, on the 18<sup>th</sup> day of February, 2014, a residency hearing was held before the Jefferson Township Board of Education; and

**WHEREAS**, notice of the residency hearing was provided to the parents of students; and

**WHEREAS**, the parents took part in the residency hearing; and the Board considered any and all proofs presented; and

**NOW, THEREFORE BE IT RESOLVED**, on this 18<sup>th</sup> day of February, 2014 the Board of Education finds that students are not domiciled in the Jefferson School District and are not entitled to attend the schools of the Jefferson School District; and

**BE IT FURTHER RESOLVED**, that the Superintendent is directed to advise the parents of this decision and their right to appeal the same to the Commissioner of Education within 21 days; and

**BE IT FURTHER RESOLVED**, that the Board of Education reserves all of its rights to collect, from the parents, any and all costs, including tuition and transportation, for the period of ineligibility of students' attendance at district schools.



MOTION: Mr. Millar		SECOND: Mr. Stewart		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan				X
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

**N. POLICY COMMITTEE**

Motion by Mrs. Van Ness, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve motion N.1, as described below:

**N.1 Motion to approve the **First Reading** of the following *(copy available for review)***

File Code	Document	Title	Description of Action
1240p	Policy	Evaluation of the Superintendent	Replaces 1240p Evaluation of the Superintendent (08/11/03)
1240r	Regulation	Evaluation of the Superintendent	Replaces 1240r Evaluation of the Superintendent (08/20/07)
3142p	Policy	Nonrenewal of Nontenured Teaching Staff Member	Replaces 3142p Nonrenewal of Nontenured Teaching Staff Member (04/16/07)
3142r	Regulation	Nonrenewal of Nontenured Teaching Staff Member	Replaces 3142r Nonrenewal of Nontenured Teaching Staff Member (04/16/07)
3144p	Policy	Certification of Tenure Charges	Replaces 3144p Certification of Tenure Charges (11/15/10)
3144r	Regulation	Certification of Tenure Charges	Replaces 3144r Certification of Tenure Charges (05/09/11)
3221p	Policy	Evaluation of Teachers	Replaces 3221p Evaluation of Nontenured Teaching Staff Members (8/18/08)
3221r	Regulation	Evaluation of Teachers	Replaces 3221r Evaluation of Nontenured Teaching Staff Members (8/18/08)
3222p	Policy	Evaluation of Teaching Staff Members Excluding Teachers & Administrators	Replaces 3222p Evaluation of Tenured Teaching Staff Members (9/17/07)
3222r	Regulation	Evaluation of Teaching Staff Members Excluding Teachers & Administrators	Replaces 3222r Evaluation of Tenured Teaching Staff Members (9/17/07)
3223p	Policy	Evaluation of Administrators Excluding Principals & Assistant Principals	Replaces 3223p Evaluation of Administrators (9/17/07)
3223r	Regulation	Evaluation of Administrators Excluding Principals & Assistant Principals	Replaces 3223.1r Evaluation of Nontenured Administrators (9/17/07) & 3223.2r Evaluation of Tenured Administrators (9/17/07)
3224p	Policy	Evaluation of Principals & Assistant Principals	New
3224r	Regulation	Evaluation of Principals & Assistant Principals	New
4146p	Policy	Nonrenewal of Nontenure Support Staff Member	New
4146r	Regulation	Nonrenewal of Nontenure Support Staff Member	New
5512p	Policy	Harassment, Intimidation & Bullying	Replaces 5512p Harassment, Intimidation & Bullying (11/18/13)

MOTION: Mrs. Van Ness		SECOND: Mrs. Poulas		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan				X
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

**O. COMMUNICATIONS**

- None

**P. OLD BUSINESS**

- None

**Q. NEW BUSINESS**

- None

**R. PUBLIC COMMENTS**

- None

**S. BOARD MEMBER COMMENTS**

- Mr. Cuccio thanked the PTA for their generous donations.
- Mr. Stewart noted the American Association of University Women (AAUW) will recognize the Middle School's Project Stay Gold.
- Mrs. Senatore congratulated various groups, such as the Middle School's Project Stay Gold and Verizon Innovative App Challenge participants, the High School Varsity Boys' Basketball team for their participation in Dunk for Disabilities.
- Mr. Smith offered his congratulations to the district in their efforts to keep the Harassment, Intimidation and Bullying (HIB) numbers down.

**T. ADJOURN**

Motion by Mr. Cuccio, seconded by Mrs. Van Ness that the meeting adjourn at 8:37 PM.

Respectfully submitted,

Dora E. Zeno  
Board Secretary

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person	# Nights	Meal Cost (not to exceed)	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Argondizzo, Kristin	Mar. 7 & 8	Livingston, NJ	Treatment of Children with Autism for Physical Therapists	Own	\$ 429.00	62	-	-	-	\$ 429.00
Bavosa, Sherry	Feb. 4	New York, NY	The Intersection of Danielson's Framework for Teaching and Best Literacy Practice (K-8)	Own	\$ 165.00	84	-	-	-	\$ 165.00
Carline, Michele	March 26	Parsippany, NJ	Practical Strategies for Meeting Rigorous Core Standards for Writing (K-2)	Own	\$ 229.00	38	-	-	-	\$ 229.00
Corallo, Michelle	Mar. 13 & 14	Union, NJ	NY/NJ Google Education Summit	Own	\$ 249.00	24	-	-	-	\$ 249.00
Courtney, Jan	Feb. 20-22	East Brunswick, NJ	North Jersey Music Educators' National Conference	Own	\$ 155.00	50	-	-	-	\$ 155.00
Fastnacht, Nicole	March 26	Parsippany, NJ	Practical Strategies for Meeting Rigorous Core Standards for Writing (K-2)	Own	\$ 229.00	38	-	-	-	\$ 229.00
Foti, Daenine	Mar. 13 & 14	Union, NJ	NY/NJ Google in Education Summit	Own	\$ 249.00	80	-	-	-	\$ 249.00
Guziewicz, Joseph	April 4 & 5	Boston, MA	NSTA National Conference	Own	\$ 245.00	420	\$ 229.00	2	-	\$ 703.00
Harris, Nancy	April 4	Boston, MA	NSTA National Conference	Own	\$ 180.00	0	-	-	-	\$ 180.00
McLoughlin, Lorraine	March 25	Fairfield, NJ	What's New in Fifth Grade – Resources, Trends and Strategies	Own	\$ 229.00	30	-	-	-	\$ 229.00
Weiss, Christy	Feb. 4	New York, NY	The Intersection of Danielson's Framework for Teaching and Reading and Writing Workshop Instruction	Own	\$ 165.00	50	-	-	-	\$ 165.00

2014

July 2014				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

August 2014				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

September 2014				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

October 2014				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

November 2014				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

December 2014				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

# 10 – Month School Calendar

August	26 <sup>th</sup> & 27 <sup>th</sup>	New Staff Orientation
September	1 <sup>st</sup>	Labor Day
	2 <sup>nd</sup>	All Staff Orientation
	3 <sup>rd</sup>	Staff Training
	4 <sup>th</sup>	1 <sup>st</sup> Day of School
	25 <sup>th</sup>	Rosh Hashanah
October	13 <sup>th</sup>	Columbus Day
November	6 <sup>th</sup> & 7 <sup>th</sup>	NJEA Convention
	26 <sup>th</sup>	Early Dismissal
	27 <sup>th</sup> & 28 <sup>th</sup>	Thanksgiving
December	23 <sup>rd</sup>	Early Dismissal
	24 <sup>th</sup> – 31 <sup>st</sup>	Winter Recess
January	1 <sup>st</sup>	New Year's Day
	19 <sup>th</sup>	Martin Luther King Day
February	16 <sup>th</sup>	Presidents' Day
April	3 <sup>rd</sup>	Good Friday
	6 <sup>th</sup> – 10 <sup>th</sup>	Spring Recess
May	25 <sup>th</sup>	Memorial Day
June	19 <sup>th</sup>	*Last Day of School

\*Tentative last day pending emergency closings.

Emergency closing days made be made up as follows:

1 <sup>st</sup>	Nov. – Teachers' Convention (when cancelled)
2 <sup>nd</sup>	April 6 <sup>th</sup> – 10 <sup>th</sup> , beginning with 10 <sup>th</sup> , 9 <sup>th</sup> , etc.
3 <sup>rd</sup>	June 22 <sup>nd</sup> – 30 <sup>th</sup> , beginning with 22 <sup>nd</sup> , 23 <sup>rd</sup> , etc.

Employees making vacation arrangements during the above dates do so at their own risk.



Student Days				
September	18	Total =  186  Days	February	19
October	23		March	22
November	16		April	16
December	17		May	20
January	20		June	15
Sub-total =	94		Sub-total =	92

\*Last day of School is a Tentative Date

Key	
Indicates when schools are closed for the following:	
All staff and students	
Students only (Professional Development Days)	
Early Dismissal for all staff and students	
School In Session – Staff In-service	
2Hour Delay for Students	

2015

January 2015				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

February 2015				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

March 2015				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

April 2015				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May 2015				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

June 2015				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			