

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, March 17, 2014 7:00 PM (Closed Session) – 8:00 PM (Regular Session)

Jefferson Township High School Media Center

A. Mr. Smith, called the meeting to order at 8:03 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, *AIM* Newspaper, and the *JEFFERSON PATCH*;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	<u>X</u>	_____
Mrs. Poulas	<u>X</u>	_____
Mr. Quigley	<u>X</u>	_____
Miss Rowan	<u>X</u>	_____
Mrs. Senatore	_____	<u>X</u>
Mr. Stewart	<u>X</u>	_____
Mrs. Van Ness	<u>X</u>	_____
Mr. Millar, Vice President	<u>X</u>	_____
Mr. Smith, President	<u>X</u>	_____
Patrik Harsanyi, <i>Student Representative</i>	<u>X</u>	_____
Ivan Cruz, <i>Student Representative</i>	_____	<u>X</u>

D. CLOSED SESSION

There was no Closed Session meeting this evening.

E. SUPERINTENDENT'S REPORT

- Mr. Kraemer reported on the Good News and Progress in Our Schools including various donations and the upcoming PARRC Instructional Field Testing.

F. PRESENTATIONS

- None

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

- None

H. STUDENT REPRESENTATIVES

- Student Representative Harsanyi commented on the upcoming spring sports season, Faculty Idol, the spring musical and the Student/Faculty Family Feud.

I. COMMITTEE REPORTS

- **Building Needs and Finance Committee** – Mr. Cuccio reported on the March 11 minutes which summarized the budget process, gave details on PARRC implementation and gave an update on the facilities and ROD grants.
- **Education Committee** – Mrs. Poulas outlined the Committee meeting and noted items discussed were the second quarter assessments, high school exam scheduling, school climate and field trips.
- **Community Relations** – Mr. Stewart highlighted some ideas the Committee would like to see initiated in the future such as intermittently inviting a student representative from all schools and/or grade levels to report on activities at their school, having the Guidance department give an overview of Naviance near the end of the school year and the possibility of adjusting the district website.

J. MINUTES OF MEETINGS

Motion by Mr. Stewart, seconded by Mrs. Poulas, that the minutes of the following meetings be approved as submitted:

February 18, 2014 Regular Meeting Minutes

February 18, 2014 Executive Session Minutes

MOTION: Mr. Stewart	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan			X	
Mrs. Senatore				X
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Cuccio, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.9, as described below:

K.1 RESOLVED that the Jefferson Board of Education, in the County of Morris, New Jersey approves the preliminary 2014-2015 school district budget for submission to the Executive County Superintendent of Schools as follows:

General Fund	\$56,132,560
Special Revenue Fund	\$ 731,113
Debt Service Fund	\$ 2,000,157
Total	\$58,863,830

BE IT FURTHER RESOLVED, that there should be raised a total General Fund of \$56,132,560 and Debt Service \$2,000,157 for the ensuing School Year (2014-2015); and

WHEREAS, the district has a taxing authority which is comprised of:

Banked Cap Expiring in 2014-2015	\$753,529
Banked Cap Expiring in 2015-2016	\$374,551
2% Allowable Tax Levy Adjustment	\$746,225
Base 2013-2014	37,311,253
Total Available Tax Levy	\$39,185,558

WHEREAS, The Board has approved that there should be raised for the General Fund a tax levy of \$38,389,377, which includes \$331,899 of Banked Cap for the ensuing School Year (2014-2015) to offset the Cozy Lake Elementary School boiler replacement, which cannot be deferred or incrementally completed over a longer period of time.

NOW THEREFORE BE IT RESOLVED that the Jefferson Board of Education, in the County of Morris, New Jersey approves that the unused, unexpired taxing authority of \$374,551, be banked for potential use in the subsequent allowable fiscal years.

BE IT FURTHER RESOLVED, that the Jefferson Board of Education approves the following Capital Outlay Projects for the 2014-2015 School Year, of which \$735,086 is a withdrawal from Capital Reserve Fund:

Description	DOE Project Number	Estimated Total Cost	Board Share 60%	State Share 40%
Partial Roof Replacement @ Briggs School	2380-040-14-1008	\$ 108,800	\$ 65,280	\$ 43,520
Partial Roof Replacement @ Cozy Lake School	2380-033-14-1006	\$ 189,000	\$ 113,460	\$ 75,460
Partial Roof Replacement @ Stanlick School	2380-028-14-1005	\$ 132,114	\$ 79,268	\$ 52,846
Partial Roof Replacement @ Middle School	2380-045-14-1009	\$ 193,000	\$ 115,800	\$ 77,200
Partial Roof Replacement @ High School	2380-020-14-1004	\$ 195,532	\$ 117,319	\$ 78,213
Back Up Generator @ High School	2380-020-14-1003	\$ 406,437	\$ 243,862	\$ 162,575
Water Tank Replacement @ High School	2380-020-14-1002	\$ 148,199	\$ 88,919	\$ 59,280
Boiler Replacement @ Cozy Lake School	2380-033-14-1007	\$ 707,875	\$ 424,725	\$ 283,150
Totals		\$3,337,202	\$1,248,633	\$ 832,424

WHEREAS, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Jefferson Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2014-2015 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2013-2014 was \$63,745, and

WHEREAS, travel and expense reimbursement has reached a total amount of \$61,122 as of March 1, 2014

NOW THEREFORE BE IT RESOLVED, that the Jefferson Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2014-2015 at the sum of \$75,030 and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded and

WHEREAS, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annual prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations:

Health	\$ 29,650
Student OT, PT & Extraordinary Services	\$ 154,000
Guidance	\$ 17,700
Child Study Teams	\$ 61,000
Legal	\$ 122,500
Accounting	\$ 31,520
Architect	\$ 25,000
Other purchased Prof Services	\$ 5,000
Business Office Other Purchased Prof Services	\$ 5,600
Facilities Repair/Operations Services	\$ 188,000
Professional Development	\$ 24,575
Transportation	\$ 2,710
Home Instruction	\$ 10,000
Instruction Purchased Prof Services	\$ 27,000
School Sponsored Co-Curricular/Athletics	\$ 42,325

And

WHEREAS, the Administration needs to notice the Board if there arises a need to exceed said maximums. Upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW THEREFORE BE IT RESOLVED, that the Jefferson Board of Education, in the County of Morris, New Jersey establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2014-2015 school year.

K.2 Motion to approve the **purchase order** list dated February 2014 in the amount of **\$81,017.53**.

K.3 Motion to approve the **check journal** as of February 2014 in the amount of **\$4,097,433.81**.

Fund	Amount
General (10)	\$ 3,987,664.82
Capital Outlay (12)	\$ 4,250.00
Special Revenue (20)	\$ 67,668.74
Capital Projects (30)	\$ 37,850.25
Total	\$ 4,097,433.81

K.4 Motion to approve the funds **transfers** in the 2013-2014 Fiscal Year, dated February 2014 in the amount of **\$55,212.42**.

K.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJSA 18A:17-9, that as of January 31, 2014, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

K.6 Motion to certify, in accordance with NJAC 6A:23-2.11(c), that as of January 31, 2014, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

K.7 Motion to approve a Trip Transportation Agreement with the **Jefferson Child Care & Education Center**, from July 1, 2014 to June 30, 2015 at a fee of \$50.00 per hour.

K.8 Motion to approve the addition of following to the School Student Activity Account lists for Jefferson Township High School, as described below:

Activity Account Sub-category
Class of 2017

K.9 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*copy attached*).

MOTION: Mr. Cuccio	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan	X			
Mrs. Senatore				X
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

L. PERSONNEL COMMITTEE

Motion by Mrs. Van Ness, seconded by Mr. Quigley, to accept the recommendation of the Superintendent to approve and adopt motion L.1, as described below:

L.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Diana Constantino	Retirement	School Nurse 10.10.10.ABV			Stanlick	6/30/14	7/1/14	Retiring after 24 years of Service in district
Carol Verzi	Retirement	Mathematics Teacher 10.80.80.ARQ			High School	6/30/14	7/1/14	Retiring after 11 years of Service in district
Kathleen Weir	Retirement	Art Teacher 10.80.80.ATC			High School	6/30/14	7/1/14	Retiring after 14 years of Service in district
Deborah Cohen	Retirement	Media Specialist 10.80.80.ACU			High School	6/30/14	7/1/14	Retiring after 6 years of Service in district
Diane Buckley 11-120-100-101-29	Appoint	Special Ed. Teacher Long-Term Sub 10.30.30.AVZ	BA Step 1	\$239.38/day	Briggs School	2/25/14	6/20/14	Replacing JS

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Karen Constantino* 11-130-100-101-29	Appoint	Mathematics Teacher Long-Term Sub 10.70.70.AAI	Step 1	\$200/day	Middle School	4/7/14	6/20/14	Replacing SS
Therese Sutherland 11-000-213-100-28	Appoint	School Nurse Long-Term Sub 10.60.60.AHN	Step 1	\$200/day	White Rock	2/21/14	2/29/14	
Jennifer Kraljevich 11-000-213-100-28	Appoint	School Nurse Long-Term Sub 10.60.60.AHN	BA Step 1	\$239.38/day	White Rock	3/3/14	4/1/14	
Marisel Waters* 11-140-100-101	Appoint	Social Studies Teacher 10.50.50.AHC	MA Step 1	\$50,025	High School	9/1/13	6/20/14	Replacing SM
Stephanie Widzinski 11-120-100-101	Appoint	Elementary Teacher 10.60.60.AHX	MA Step 1	\$50,025	White Rock	9/1/13	6/20/14	Replacing LO
Sarah Greco	Appoint	Bedside Instruction		\$41.62/hr	District	3/12/14	6/30/14	
SM	Extended Maternity Leave	Social Studies Teacher 10.50.50.AHC			High School	9/1/13	6/20/14	Full-year unpaid
JR	Maternity Leave	Physical Education & Health Teacher 10.70.70.APJ			Middle School	5/23/14	12/15/14	Utilizing 20 sick days and 68 unpaid days
SB	Family Leave	English Teacher 10.80.80.AQU			High School	2/25/14	3/15/14	Utilizing 1 personal, 3 family illness and 8 unpaid days
LO	Family Leave	Elementary Teacher 10.60.60.AHX			White Rock	9/1/14	6/20/15	Full-Year Leave
JP	Family Leave	Speech Language Teacher 10.70.70.ADR			Middle School	9/2/14	12/24/14	Utilizing 75 unpaid days
MC	Adjusted Maternity Leave	Elementary Teacher 10.30.30.BOD			Briggs	1/20/14	6/20/14	Utilizing 30 sick days and 72 unpaid days
JT	Family Leave	Elementary Teacher 10.60.60.AHX			Briggs	9/1/14	6/20/15	Full-Year Leave

*Requires Mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Ellen Pawlak	Retirement	Secretary 12.70.72.AFH			Middle School	6/30/14	7/1/14	Retiring after 11 years of Service in district
Robin Vance 11-213-100-106-00	Additional Hours	Special Ed. Aide 09.30.30.BME	Step 1	\$19.32/hr	Briggs	3/17/14	6/30/14	2 days/week, 1.5 hrs/day, no benefits, new position
Dina Troha 11-213-100-106-00	Additional Hours	Special Ed. Aide 09.30.30.BNE	Step 2	\$19.62/hr	Briggs	3/17/14	6/30/14	2 days/week, 1.5 hrs/day, no benefits, new position
Laura Ryan 11-213-100-106-00	Additional Hours	Special Ed. Aide 09.30.30.BND	Step 4	\$20.24/hr	Briggs	3/17/14	6/30/14	2 days/week, 1 hr/day, no benefits, new position
EJ	Medical Leave	Custodian 12.60.62.AKW			District	1/20/14	1/27/14	Utilizing 5 sick days
MC	Medical Leave	Special Ed. Aide 09.40.40.BCE			Milton	3/13/14	4/23/14	Utilizing 11 sick days and 10 unpaid days
JM	Medical Leave	Secretary 10.80.82.AEA			District	2/6/14	4/17/14	Utilizing 48 sick days
SE	Medical Leave	Maintenance Worker 10.80.82.AJZ			District	2/7/14	3/22/14	Utilizing 30 sick days

D. SUBSTITUTES/OTHER								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Emily Curcio	Appoint	Substitute Nurse		\$150/diem	District	3/18/14	6/30/14	Pending certification
Francesca Grey	Appoint	Substitute Teacher		\$80/diem	District	2/28/14	6/30/14	
Amanda McSorley	Appoint	Substitute Teacher		\$80/diem	District	3/3/14	6/30/14	
Samantha Smith	Appoint	Substitute Teacher		\$80/diem	District	3/18/14	6/30/14	
Danielle Tompkins	Appoint	Substitute Teacher		\$80/diem	District	3/18/14	6/30/14	
Elizabeth Woo	Appoint	Substitute Teacher		\$80/diem	District	3/18/14	6/30/14	
Francesca Grey	Appoint	Substitute Aide		\$10/hr	District	2/28/14	6/30/14	
Michael Kern	Appoint	Substitute Aide		\$10/hr	District	2/28/14	6/30/14	
Monica Maher	Appoint	Substitute Aide		\$10/hr	District	2/28/14	6/30/14	
Lisa Kasica	Appoint	Substitute Aide		\$10/hr	District	3/5/14	6/30/14	
Theresa Dulko	Appoint	Substitute Aide		\$10/hr	District	2/19/14	6/30/14	

E. EXTRA DUTY PAY								
Name	Nature of Action	Position/Control Number	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Genevieve Wall	Appoint	Yearbook Advisor	Level 4	\$1808.00	High School	3/3/14	6/30/14	Co-Advisor Partial year
Maria Huarte	Appoint	Foreign Language Honor Society (German)	Level 1	\$630.00	High School	1/17/14	6/30/14	Co-Advisor Partial year
Paula Langner	Appoint	Spring Musical: Costumes	Level 1	\$506.00	Middle School	2/18/14	6/30/14	

F. 2013-14 SCHOOL YEAR COACHING STAFF								
SPRING								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Christine Couser	Appoint	Assistant Softball	1	\$3681.42	High School	9/1/13	6/30/14	1 year of service
William Koch	Appoint	Assistant Lacrosse	2	\$4231.18	High School	9/1/13	6/30/14	2 years of service
Timothy Rain	Appoint	Assistant Baseball	N/A	N/A	High School	3/1/14	6/30/14	Volunteer

MOTION: Mrs. Van Ness		SECOND: Mr. Quigley			
Name	Ayes	Nays	Abstain	Absent	
Mr. Cuccio	X				
Mr. Millar	X				
Mrs. Poulas	X				
Mr. Quigley	X				
Miss Rowan	X				
Mrs. Senatore				X	
Mr. Smith	X				
Mr. Stewart	X				
Mrs. Van Ness	X				

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Poulas, seconded by Mr. Cuccio, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.5, as described below:

M.1 Motion to **rescind student placement** for the **2013-2014** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
M/18-9	Washington Academy	\$20,019.75	3/1/14

M.2 Motion to **approve transition/day services for student** for the **2013-2014** school year, as indicated below plus:

Student	Provider	Rate	Effective
F/20-1	Progressive Comprehensive Services, LLC	\$45/hr, 2hr per wk	3/5/14-6/11/14

M.3 Motion to approve the following **day trips**:

School/Group/Activity	Location	Dates
JTHS	Ellen T. Briggs School, Lake Hopatcong, NJ	March 27, 2014
Stanlick School, Grade 5	Jefferson Township Middle School, Oak Ridge, NJ	May 22, 2014
White Rock School, Grade 5	Jefferson Township Middle School, Oak Ridge, NJ	May 23, 2014
Briggs School, Grade K	Turtle Back Zoo, West Orange, NJ	May 27, 2014

M.4 Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) February 18, 2014 through March 17, 2014.

RESOLVED, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from February 18, 2014 through March 17, 2014, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Milton	0	0	0
Briggs	0	0	0
Cozy Lake	0	0	0
Stanlick	1	1	0
White Rock	0	0	0
Middle School	3	1	0
High School	1	1	0

BE IT FURTHER RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

M.5 Motion to adopt a resolution proclaiming the month of April 2014 as Autism Awareness Month:

WHEREAS, Every 11 minutes a child is diagnosed with an autism spectrum disorder. 1 in 88 children in the United States is on the autism spectrum; 1 in 54 boys, and

WHEREAS, it is known that with proper education, training and community living options, individuals with autism can lead distinguished, productive lives in their communities and strive to reach their fullest potential; and

WHEREAS, the annual observance of Autism Awareness Month advocates for the rights, humane treatment, and appropriate education of all persons with autism, while educating families, professionals and the general public better to understand this lifelong disability.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson Township Board of Education recognizes the month of April 2014 as Autism Awareness Month and supports the efforts of such advocates as Light it Up Blue and Autism Speaks.

MOTION: Mrs. Poulas	SECOND: Mr. Cuccio			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan	X			
Mrs. Senatore				X
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

M.6 Enrollment as of 2/28/14

	Feb. 13	Feb. 14
Milton	159	158
Cozy Lake	260	239
Arthur Stanlick	393	378
E.T. Briggs	348	320
White Rock	387	380
Total Elementary	1,547	1,475
JTMS	835	813
JTHS	1,033	1,010
GRAND TOTAL	3,415	3,298
Tuition students received	1	1
Out-of-district placement	36	39

N. POLICY COMMITTEE

Motion by Mrs. Van Ness, seconded by Mr. Quigley, to accept the recommendation of the Superintendent to approve motion N.1, as described below:

N.1 Motion to approve the Second Reading of the following *(copy available for review)*

File Code	Document	Title	Description of Action
1240p	Policy	Evaluation of the Superintendent	Replaces 1240p Evaluation of the Superintendent (08/11/03)
1240r	Regulation	Evaluation of the Superintendent	Replaces 1240r Evaluation of the Superintendent (08/20/07)
3142p	Policy	Nonrenewal of Nontenured Teaching Staff Member	Replaces 3142p Nonrenewal of Nontenured Teaching Staff Member (04/16/07)
3142r	Regulation	Nonrenewal of Nontenured Teaching Staff Member	Replaces 3142r Nonrenewal of Nontenured Teaching Staff Member (04/16/07)
3144p	Policy	Certification of Tenure Charges	Replaces 3144p Certification of Tenure Charges (11/15/10)
3144r	Regulation	Certification of Tenure Charges	Replaces 3144r Certification of Tenure Charges (05/09/11)
3221p	Policy	Evaluation of Teachers	Replaces 3221p Evaluation of Nontenured Teaching Staff Members (8/18/08)
3221r	Regulation	Evaluation of Teachers	Replaces 3221r Evaluation of Nontenured Teaching Staff Members (8/18/08)
3222p	Policy	Evaluation of Teaching Staff Members Excluding Teachers & Administrators	Replaces 3222p Evaluation of Tenured Teaching Staff Members (9/17/07)
3222r	Regulation	Evaluation of Teaching Staff Members Excluding Teachers & Administrators	Replaces 3222r Evaluation of Tenured Teaching Staff Members (9/17/07)
3223p	Policy	Evaluation of Administrators Excluding Principals & Assistant Principals	Replaces 3223p Evaluation of Administrators (9/17/07)
3223r	Regulation	Evaluation of Administrators Excluding Principals & Assistant Principals	Replaces 3223.1r Evaluation of Nontenured Administrators (9/17/07) & 3223.2r Evaluation of Tenured Administrators (9/17/07)
3224p	Policy	Evaluation of Principals & Assistant Principals	New
3224r	Regulation	Evaluation of Principals & Assistant Principals	New
4146p	Policy	Nonrenewal of Nontenured Support Staff Member	New
4146r	Regulation	Nonrenewal of Nontenured Support Staff Member	New
5512p	Policy	Harassment, Intimidation & Bullying	Replaces 5512p Harassment, Intimidation & Bullying (11/18/13)

MOTION: Mrs. Van Ness	SECOND: Mr. Quigley			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan	X			
Mrs. Senatore				X
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

O. COMMUNICATIONS

- None

P. OLD BUSINESS

- None

Q. NEW BUSINESS

- Budget hearing is scheduled for April 28, 2014 at 7:00pm in Central Office.

R. PUBLIC COMMENTS

- None

S. BOARD MEMBER COMMENTS

- Mrs. Poulas thanked the PTAs for their donations and congratulated the retirees.
- Mr. Stewart congratulated bowling Coach DiRupo for being honored by the New Jersey State Coach’s Association as the recipient of the National Award in the Sport of Bowling. He also noted the upcoming spring Musical “A Funny Thing Happened on the Way to the Forum”, math night @ Briggs, and congratulated the retirees.
- Mrs. Van Ness congratulated the students who achieved DECA National Finals.
- Mr. Quigley noted he is a basketball fan and has enjoyed watching Jefferson excel each year.
- Mr. Smith congratulated Coach DiRupo and Coach DiGennaro for receiving such high honors as being inducted into the New Jersey State Coach’s Association Hall of Fame

T. ADJOURN

Motion by Mr. Cuccio, seconded by Mr. Stewart that the meeting adjourn at 8:33 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Trans- portation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person	# Nights	Meal Cost (not to exceed)	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Daggett, Eileen	March 24	Monroe Twp., NJ	NJPSA/FEA/NJASCD Legal One Bullying, Harassment and Students with Disabilities	Own	\$ 150.00	140	-	-	-	\$ 150.00
Pietrowski, Frank	March 25	New Brunswick, NJ	Safe Pest Management Practices for Schools	Own	\$ 295.00	-	-	-	-	\$ 295.00
Zeno, Dora	June 4-6	Atlantic City, NJ	52 nd Annual New Jersey Association of School Business Officials Conference	Own	\$ 150.00	300	\$ 100.00	2	\$ 132.00	\$ 482.00