

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

Monday, February 18, 2013 7:00 PM (Closed Session) – 8:00 PM (Regular Session)

Jefferson Township High School Media Center

A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, *AIM* Newspaper, and the *JEFFERSON PATCH*;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

ROLL CALL:	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	_____	_____
Mrs. Poulas	_____	_____
Mr. Quigley	_____	_____
Mrs. Scott	_____	_____
Mrs. Senatore	_____	_____
Mr. Stewart	_____	_____
Mrs. Van Ness	_____	_____
Mr. Millar, Vice President	_____	_____
Mr. Smith, President	_____	_____
Ivan Cruz, <i>Student Representative</i>	_____	_____
Veronica Kot, <i>Student Representative</i>	_____	_____

CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 18th day of February, 2013 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

SUPERINTENDENT'S REPORT

- Good News and Progress in Our Schools

F. PRESENTATIONS

- Harassment, Intimidation and Bullying Mid-Year Report – Mr. Joseph Kraemer, Superintendent
- Positive Behavior Support in Schools (PBSIS) – Ms. Carol Gargone
- Teens Against Dating Abuse (TADA) – Ms. Patricia Davey/TADA Leaders
- Natural Helpers – Represented by Middle School Students Noah Gugliotta and Brittany Hanna

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

H. STUDENT REPRESENTATIVES

I. COMMITTEE REPORTS

J. MINUTES OF MEETINGS

Motion by _____, seconded by _____, that the minutes of the following meetings be approved as submitted:

January 21, 2013 Regular Meeting Minutes

January 21, 2013 Executive Session Minutes

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.12, as described below:

K.1 Motion to approve the **purchase order** list dated January 2013 in the amount of **\$181,007.46**.

K.2 Motion to approve the **check journal** as of January 2013 in the amount of **\$4,426,974.99**.

Fund	Amount
General (10)	\$ 4,229,408.97
Capital Outlay (12)	\$ 81,115.58
Special Revenue (20)	\$ 116,450.44
Total	\$ 4,426,974.99

K.3 Motion to approve the funds **transfers** in the 2012-2013 Fiscal Year, dated January 2013 in the amount of **\$ 140,518.31**.

- K.4** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJSA 18A:17-9, that as of December 31, 2012, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- K.5** Motion to certify, in accordance with NJAC 6A:23-2.11(c), that as of December 31, 2012, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- K.6** Motion to approve a Trip Transportation Agreement with the **Jefferson Child Care & Education Center**, from July 1, 2013 to June 30, 2014 at a fee of \$48.00 per hour.
- K.7** Motion to authorize the withdrawal of \$264,965 from the capital reserve account to capital outlay account to fund pre-development or other pre-application soft costs, including but not limited to permit fees, architects, engineers, lawyers and construction managers for the **Ellen T. Briggs Window Replacement** project included in the approved Long Range Facilities Plan (LRFP), in compliance with Title 6A:26-9.1., as part of the proposed 2013-2014 budget.
- K.8** Motion to authorize **EI Associates** to submit an application to the State as an Other Capital Project (no state Funding) for the Window Replacement project at the ET Briggs Elementary School and 21 additional windows at the High School. This project is already contained in the District’s Long Range Facilities Plans (LRFP), Section 10 – Details System Action Plan.
- K.9** Motion to approve **Change Order #003** for a credit in the amount of \$ 9,850.00 to Alarm and Communication Technologies, Inc. for device changes required at the Cozy Lake School, as described below:

Original Contract Amount		\$ 217,890.00
Eliminate 43 Heat Detectors	-	\$ 13,545.00
Add 22 classroom heat detector guards		\$ 1,910.00
Add 15 Addressable Heat Detectors		\$ 765.00
Add 15 Addressable Smoke Detectors		\$ 1,020.00
Previously authorized change orders	-	\$ 3,054.00
Contract Sum prior to this Change Order		\$ 214,836.00
Contract sum will be decreased by this Change Order	-	\$ 9,850.00
Final Contract Amount		\$ 204,986.00

- K.10** Motion to enter into an agreement with **Optimum Lightpath** to provide internet and wide area network phone services effective July 1, 2013 through June 2018 at a monthly cost of \$14,400.
- K.11** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

<u>School/Department</u>	<u>Bar Code/Serial No.</u>	<u>Equipment Description</u>
Central Office	2	Savin Copier Model 2545

- K.12** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable *(copy attached)*.

L. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion L.1, as described below:

L.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
B. Instructional								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Tuyen Phan	Resignation	Mathematics Teacher 10.80.80.ARN			High School	2/27/13	2/27/13	
April Sparling* 11-120-100-101-29	Amended Appointment	Physical Ed. Teacher Long-Term Sub 10.10.10.AOA	BA Step 1	\$239.38/day	Stanlick/Briggs	2/8/13	6/14/13	Replacing AA Includes one transition day
Barbara Huwe 11-140-100-101-29	Appoint	Spanish Teacher Long-Term Sub 10.80.80.ASQ	BA Step 1	\$239.38/day	High School	3/28/12	6/21/13	Replacing CG Includes one transition day
Emilie Lotzkar* 11-130-100-101-29	Appoint	Special Ed. Teacher Long-Term Sub 10.70.70.AJJ	BA Step 1	\$239.38/day	Middle School	3/1/13	6/21/13	Replacing LC
Darlene McBride 11-215-100-101	Appointment Change	Pre-School Disabilities 10.40.40.AIL	BA+15 Step 1	\$48,890	Milton	3/4/13	6/30/13	From part-time to full-time Not budgeted
Shannon Jacobs 11-214-100-101	Appoint	Job Coach 10.80.80.ACZ		\$40.80/hr	High School	3/1/13	6/30/13	Not to exceed 2 hours/week
Kenneth Quazza	Appoint	Bedside Instruction		\$40.80/hr	District	2/4/13	6/30/13	
Babette Stewart	Appoint	Bedside Instruction		\$40.80/hr	District	2/11/13	6/30/13	
Lindsay Corter	Appoint	Bedside Instruction		\$40.80/hr	District	2/19/13	6/30/13	
AA	Amended Maternity Leave	Physical Ed. Teacher 10.10.10.AOA			Stanlick/Briggs	2/8/13	6/14/13	Utilizing 25 sick days and 59 unpaid days
KG	Maternity Leave	Occupational Therapist 10.40.40.ADL			Milton	4/29/13	9/28/13	Utilizing 27 sick days and 26 unpaid days
MD	Maternity Leave	Elementary Teacher 10.50.50.AHC			Cozy Lake	5/13/13	6/21/13	Utilizing 24 sick days and 5 unpaid days
SM	Maternity Leave	Social Studies Teacher 10.50.50.AHC			High School	4/29/13	6/21/13	Utilizing 39 sick days and 57 unpaid days
KF	Maternity Leave	Social Studies Teacher 10.50.50.ASL			High School	5/17/13	12/14/13	Utilizing 25 sick days and 70 unpaid days
LC	Leave of Absence	Special Ed. Teacher 10.70.70.AJJ			Middle School	3/7/13	6/21/13	71 unpaid days

C. Non-Instructional								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Taylor Kennedy	Rescind	Special Ed. Aide 09.50.50.BEL			Cozy Lake	1/24/13	1/24/13	
Diane McClellan	Rescind	Bus Aide 09.90.90.BJG			District	3/1/13	6/30/13	Appointed to another district position
Stephanie Carpenter	Resignation	Special Ed. Aide 09.10.10.BHT			Stanlick	1/23/13	2/6/13	
Donna Stout	Resignation	Special Ed. Aide 09.40.40.BBZ			Milton	2/13/13	3/2/13	
Emilie Lotzkar	Resignation	Special Ed. Aide 09.80.80.BDS			High School	2/28/13	2/28/13	Accepted another position in district
Deborah Flood 11-204-100-106	Transfer/Program Change	Special Ed. Aide 09.50.50.BEL	Step 2	\$19.33/hr	Cozy Lake	1/24/13	6/30/13	3.5 hrs/day w/o benefits Transferred from the Middle School
Lisa Dorph 11-000-217-106	Transfer/Program Change	Special Ed. Aide 09.80.80.BCN	Step 3	\$19.64/hr	High School	1/24/13	6/30/13	3.5 hrs/day w/o benefits Transferred from the Middle School
Lisa Carroll 11-212-100-106	Appoint	Special Ed. Aide 09.10.10.BHT	Step 1	\$19.03/hr	White Rock	2/19/13	6/30/13	Replacing SC 3.5 hrs/day w/o benefits
Kelly Curran 11-212-100-106	Appoint	Special Ed. Aide 09.80.80.BDS	Step 1	\$19.03/hr	High School	3/1/13	6/30/13	Replacing EL 3.5 hrs/day w/o benefits
April Margelis 11-215-100-106	Appoint	Special Ed. Aide 09.40.40.BBZ	Step 1	\$19.03/hr	Milton	3/4/13	6/30/13	Replacing DS 3 hrs/day w/o benefits
Tracy Batelli 11-000-215-106	Appoint	Special Ed. Aide 09.40.40.BNZ	Step 1	\$19.03/hr	Milton	3/4/13	6/30/13	3 hrs/day w/o benefits New position/not budgeted
Francesca Grey 11-000-217-106	Appoint	Special Ed. Aide 09.40.40.BNX	Step 1	\$19.03/hr	Milton	3/4/13	6/30/13	3.5 hrs/day w/o benefits New position/not budgeted
Diane McClellan 11-000-217-106	Appoint	Special Ed. Aide 09.40.40.BNY	Step 1	\$19.03/hr	Milton	3/4/13	6/30/13	3.5 hrs/day w/o benefits New position/not budgeted
IW	Adjusted Worker's Comp	Special Ed. Aide 09.70.70.BJU			Middle School	1/2/13	1/31/13	22 charged days

D. Substitutes/Other								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Cynthia Cassibba	Appoint	Substitute Teacher		\$80/diem	District	2/19/13	6/30/13	
Jessica Cherniak	Appoint	Substitute Teacher		\$80/diem	District	2/19/13	6/30/13	
Joseph Giovannone	Appoint	Substitute Teacher		\$80/diem	District	2/19/13	6/30/13	
Kevin Sanders	Appoint	Substitute Teacher		\$80/diem	District	2/19/13	6/30/13	
Betty Zimmer	Appoint	Substitute Teacher		\$80/diem	District	1/21/13	6/30/13	
April Margelis	Appoint	Substitute Teacher		\$80/diem	District	3/4/13	6/30/13	
Francesca Grey	Appoint	Substitute Teacher		\$80/diem	District	3/4/13	6/30/13	
Francesca Grey	Appoint	Substitute Aide		\$10/hr	District	3/4/13	6/30/13	
April Margelis	Appoint	Substitute Aide		\$10/hr	District	3/4/13	6/30/13	
Diane McClellan	Appoint	Substitute Aide		\$10/hr	District	2/19/13	6/30/13	
Michelle Craig	Appoint	Substitute Aide		\$10/hr	District	1/30/13	6/30/13	
Frances Ferrucci	Appoint	Substitute Aide		\$10/hr	District	2/8/13	6/30/13	
Michelle Lopez	Appoint	Substitute Aide		\$10/hr	District	2/8/13	6/30/13	
Christy Tonnesen	Appoint	Substitute Aide		\$10/hr	District	1/30/13	6/30/13	
Jillian Varner	Appoint	Substitute Aide		\$10/hr	District	2/19/13	6/30/13	
Betty Zimmer	Appoint	Substitute Aide		\$10/hr	District	1/21/13	6/30/13	

E. Extra Duty Pay								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Cheryl Bellew	Appoint	Grade 8 Advisor, Co-Advisor 3 of 3 (1 of 2)	Level 3	\$346.50	Middle School	2/4/13	6/30/13	
Rachel Koenig	Appoint	Grade 8 Advisor, Co-Advisor 3 of 3 (2 of 2)	Level 3	\$346.50	Middle School	2/4/13	6/30/13	
Jonathan Evers 11-401-100-101	Appoint	Bass player for Jefferson Idol	N/A	\$325	High School	1/19/13	2/8/13	Reimbursed from ticket sales
James Wynne Jr. 11-401-100-101	Appoint	Drum player for Jefferson Idol	N/A	\$325	High School	1/19/13	2/8/13	Reimbursed from ticket sales
Daniel Gugger 11-401-100-101	Appoint	Guitar player for Jefferson Idol	N/A	\$325	High School	1/19/13	2/8/13	Reimbursed from ticket sales
Kevin Lynch 11-401-100-101	Appoint	Musician for Winter Concert	N/A	\$250	High School	12/17/12	12/18/12	Reimbursed from ticket sales

F. 2012-13 School Year Coaching Staff								
SPRING								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Brian De Young	Appoint	Assistant Baseball	N/A	N/A	High School	9/1/12	6/30/13	Volunteer

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.5, as described below:

M.1 Motion to approve student placement for the 2012-2013 school year, as shown below, plus related services as needed:

Student	School	Tuition	Effective Date
M/14-2	New Beginnings School	\$24,797.64	2/19/2013 – 6/30/2013

M.2 Motion to approve the following day field trips:

School/Group/Activity	Location	Dates
JTHS Debate Team	Roxbury High School, Roxbury, NJ Dover High School, Dover, NJ Pope John High School, Sparta, NJ Sparta High School, Sparta, NJ Mount Olive High School, Mount Olive, NJ	February 8, 2013 February 15, 2013 February 22, 2013 March 1, 2013 March 22, 2013
JTHS REBEL	White Rock School, Oak Ridge, NJ	February 19, 2013
JTHS Project Stay Gold	NJ Attorney General's Office, Trenton, NJ	February 20, 2013
JTHS Academic Bowl	Hopatcong High School, Hopatcong, NJ	February 25, 26 and 27, 2013
JTHS Robotics Team	First Robotics Competition, Mount Olive High School, Mount Olive, NJ	March 22, 23, and 24, 2013
JTHS Transition Program	Green Vision, Randolph, NJ	April 17, 2013
Briggs School, Grade 1	Fosterfields Farm	May 7 and 8, 2013
JTHS Guidance	"Women Who Dare", County College of Morris, Randolph, NJ	May 10, 2013
Briggs School, Grade 2	New Jersey Performing Arts Center, Morristown, NJ	May 16, 2013
Cozy Lake School, Grade 1	Liberty Science Center, Jersey City, NJ	May 31, 2013

M.3 Motion to approve the following overnight field trips:

School/Group/Activity	Location	Dates
JTHS DECA	DECA State Competition, Cherry Hill, NJ	February 27 to March 1, 2013
JTHS Future Business Leaders of America (FBLA)	FBLA State Leadership Conference, East Brunswick, NJ	March 14 to 15, 2013
JTHS Robotics Competition	Frist Robotics Competition, The College of New Jersey, Ewing, NJ	March 14 to 16, 2013

M.4 Motion to approve the 2013-2014 school calendar.**M.5 Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) January 22, 2013 through February 18, 2013.**

RESOLVED, THAT UPON THE RECOMMENDATION OF THE Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from January 22, 2013 through February 18, 2013, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Milton	0	0	0
Briggs	0	0	0
Cozy Lake	0	0	0
Stanlick	0	0	0
White Rock	0	0	0
Middle School	11	4	0
High School	5	1	0

BE IT FURTHER RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

Enrollment as of 1/31/12:

	Jan. 12	Jan. 13
Milton	168	158
Cozy Lake	256	260
Arthur Stanlick	375	393
E.T. Briggs	367	347
White Rock	416	385
Total Elementary	1,582	1,543
JTMS	836	835
JTHS	1,054	1032
GRAND TOTAL	3,472	3,410
Tuition students received	1	1
Out-of-district placement	41	35

N. POLICY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve Motion N.1, as described below:

N.1 Motion to approve the First Reading of the following (copy available for review)

File Code	Document	Title	Description of Action
0132b	Bylaw	Executive Authority	Replaces 0132b Executive Authority 10/15/01
2415p	Policy	No Child Left Behind	Replaces 2415p No Child Left Behind 08/09/04
2431p	Policy	Athletic Competition	Replaces 2431p Athletic Competition 07/16/12
2431.1r	Regulation	Emergency Procedures for Athletic Practices and Competitions	Replaces 2431.1r Emergency Procedures for Athletic Practices and Competitions 09/18/12
2431.2r	Regulation	Medical Examination to Determine Fitness for Participation in Athletics	Replaces 2431.2r Medical Examination to Determine Fitness for Participation in Athletics 09/18/12
2435r	Regulation	Student Drug Testing	Replaces 2435r Student Drug Testing 07/16/12
2468p	Policy	Independent Education Evaluations	New
3230p	Policy	Outside Activities	Replaces 3230p Outside Activities 09/17/01
3230r	Regulation	Outside Activities	New
3281p	Policy	Inappropriate Staff Conduct	Replaces 3281p Inappropriate Staff Conduct 01/18/10
3281r	Regulation	Inappropriate Staff Conduct	Replaces 3281r Inappropriate Staff Conduct 01/18/10
4230p	Policy	Outside Activities	Replaces 4230p Outside Activities 09/17/01
4230r	Regulation	Outside Activities	New
4281p	Policy	Inappropriate Staff Conduct	Replaces 4281p Inappropriate Staff Conduct 01/18/10
4281r	Regulation	Inappropriate Staff Conduct	Replaces 4281r Inappropriate Staff Conduct 01/18/10
6480p	Policy	Purchase of Food Supplies	6480p Purchase of Food Supplies 08/17/09
8505p	Policy	School Nutrition	8505p School Nutrition 01/17/12

O. COMMUNICATIONS

P. OLD BUSINESS

Q. NEW BUSINESS

R. PUBLIC COMMENTS

- Please refer to Section G “Public participation shall be governed by the following rules (Per District Policy #0167)”

S. BOARD MEMBER COMMENTS

T. ADJOURN

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Argondizzo, Kristen	Mar. 22	Parsippany, NJ	The Child in Front of You – A Case Study for Pediatric Motor Therapies	Own	\$ 159.00	44	-	-	-	-	\$ 159.00
Constantino, Diana	Mar. 9	Parsippany, NJ	New Jersey State School Nurses Association Conference	Own	\$ 249.00	0	-	-	-	-	\$ 249.00
Courtney, Jan	Feb. 21-23	East Brunswick, NJ	MENC Conference	Own	\$ 150.00	0	-	-	-	-	\$ 150.00
Gray, Katherine	Mar. 13	Parsippany, NJ	Activities and Resources to Manage Behaviors for Autism and Sensory Processing Disorders	Own	\$ 169.00	26	-	-	-	-	\$ 169.00
Grisi, Megan	Apr. 12	Somerset, NJ	45 th Annual Conference on Reading and Writing	One	\$ 150.00	54	-	-	-	-	\$ 150.00
Kaminski, Kathryn	Mar. 13	Parsippany, NJ	Activities and Resources to Manage Behaviors for Autism and Sensory Processing Disorders	Own	\$ 169.00	27	-	-	-	-	\$ 169.00
Montegari, Robin	June 3&4	Long Branch, NJ	NJ Association for College Admission Counseling	Own	\$ 195.00	165	-	-	-	-	\$ 195.00
Rowe, Kristie	Apr. 12	Somerset, NJ	45 th Annual Conference on Reading and Writing	One	\$ 150.00	54	-	-	-	-	\$ 150.00
Torkos, Tara	June 3&4	Long Branch, NJ	NJ Association for College Admission Counseling	Own	\$ 195.00	165	-	-	-	-	\$ 195.00
Widgren, Peggy	June 3&4	Long Branch, NJ	NJ Association for College Admission Counseling	Own	\$ 195.00	165	-	-	-	-	\$ 195.00