

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

Monday, September 16, 2013 7:00 PM (Closed Session) – 8:00 PM (Regular Session)

Jefferson Township High School Media Center

A. Mr. Smith, called the meeting to order at 8:02 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, AIM Newspaper, and the JEFFERSON PATCH;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	<u>X</u>	_____
Mrs. Poulas	<u>X</u>	_____
Mr. Quigley	<u>X</u>	_____
Mrs. Scott	_____	<u>X</u>
Mrs. Senatore	<u>X</u>	_____
Mr. Stewart	<u>X</u>	_____
Mrs. Van Ness	<u>X</u>	_____
Mr. Millar, Vice President	<u>X</u>	_____
Mr. Smith, President	<u>X</u>	_____
Patrik Harsanyi, <i>Student Representative</i>	<u>X</u>	_____
Ivan Cruz, <i>Student Representative</i>	<u>X</u>	_____

D. CLOSED SESSION

Motion by Mr. Smith, seconded by Mr. Millar, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 16th day of September, 2013 at 7:46 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, and litigation.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:58 PM.

E. SUPERINTENDENT'S REPORT

- Mr. Kraemer reported on the Good News and Progress in Our Schools including several donations.

F. PRESENTATIONS

- Mr. Daniel Papa, Dr. Nancy Harris and Ms. Sharon Cilento made a presentation on Project Stay Gold
- Mr. Joseph G. Kraemer, Superintendent of Schools presented the 2013 State Assessment Results.
- Mr. Karl Mundi, High School Principal presented the Advance Placement SAT and HSPA Analysis

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

- None

H. STUDENT REPRESENTATIVES

- **Student Representative Ivan Cruz** noted the the upcoming events including the Academic Decathalon, book club, pep rally, band competition, Debate team, college fair and a tricky tray.
- **Student Representative Patrik Harsanyi** reported on the many sports activities for fall.

I. COMMITTEE REPORTS

- **Education Committee** – Mrs. Poulas reported the Committee reviewed the NJASK results and various field trips.

J. MINUTES OF MEETINGS

Motion by Mr. Millar, seconded by Mr. Stewart, that the minutes of the following meetings be approved as submitted:

August 19, 2013 Regular Minutes

August 19, 2013 Executive Session Minutes

MOTION: Mr. Millar	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Scott				X
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Cuccio, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.14, as described below:

K.1 Motion to approve the **purchase order** list dated August 2013 in the amount of **\$1,743,149.48.**

K.2 Motion to approve the **check journal** as of August 2013 in the amount of **\$1,902,972.89.**

Fund	Amount
General (10)	\$ 1,834,828.19
Special Revenue (20)	\$ 68,144.70
Total	\$ 1,902,972.89

K.3 Motion to approve the funds **transfers** in the 2013-2014 Fiscal Year, dated August 2013 in the amount of **\$ 104,839.78.**

K.4 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJSA 18A:17-9, that as of July 31, 2013, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

K.5 Motion to certify, in accordance with NJAC 6A:23-2.11(c), that as of July 31, 2013, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

K.6 Motion to designate the source of funding for the following individuals as funded from the **FY2014** Title IA grant:

Name	Location	Position	Salary	Grant Share	FICA/TPAF/Benefits
Stacey Christiano	Arthur Stanlick	BSIP Reading	\$ 29,695	\$ 10,000	\$ 2,300
Jennifer Escolano	Middle School	Math Teacher	\$ 65,025	\$ 17,750	\$ 4,082
Megan Seader	High School	Resource/Prog In Class	\$ 56,137	\$ 17,750	\$ 4,082
Title IA Total			\$ 69,318		

K.7 Motion to designate the source of funding for the following individuals as funded from the **FY2014** Title IIA grant:

Name	Location	Position	Salary	Grant Share	FICA/TPAF/Benefits
Megan Curry	Briggs	Elementary Teacher	\$ 52,055	\$ 25,000	\$ 5,000
Title IIA Total			\$ 57,688		

K.8 Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

<u>School/Department</u>	<u>Bar Code/Serial No.</u>	<u>Equipment Description</u>
ET Briggs School	668	Sony Television
ET Briggs School	657	Sony Television

K.9 Motion to approve the food service management company **renewal contract** addendum between the Jefferson Township Board of Education and the **Pomptonian, Inc.** for the 2013-2014 school year. This contract, as quoted, includes a management fee of \$0.1558 cents per pattern meal and meal equivalent. Pomptonian, Inc. guarantees a return of \$34,000.00 terms and conditions of the food service management contract between Jefferson Township Board of Education and Pomptonian, Inc. for the 2013-2014 school year.

	<u>Lunch</u>	<u>Breakfast</u>
Elementary	\$ 2.50	\$ 1.15 \$ 1.25
Middle School	\$ 2.50	\$ 1.25
High School	\$ 2.75	\$ 1.45 \$ 1.50

K.10 Motion to approve the request for disposal of records per State of New Jersey School District Records Retention Schedule, as described below:

Record Series No.	Record Series Title	Retention Period	Inclusive Dates		Dispose After	Volume (Cubic Feet)
			FROM	TO		
0002-0000	Fall Survey Files	5 years	09/2004	06/2008	5 years	Minimal
0002-0000	Medical Waste File	7 years	08/1996	06/2006	7 years	Minimal

K.11 Motion to approve **volunteer** band equipment truck drivers to acquire, drive and return rental truck from Jefferson Township High School to all marching band competitions and away football games for the 2013-2014 school year.

Mehandra Lakhicharran
 Rob Senney
 Ralph Marino

- K.12** Motion to approve contract with **Prevention Specialists Incorporated** to perform random, volunteer drug testing, per contract effective through June 30, 2014 (*copy available for review*).
- K.13** Motion to approve travel for Robin Knutelsky, Supervisor of Language Arts and Media, to attend training entitled “Itunes U Common Core Resources Project”. All travel and workshop related fees will be covered by Apple Inc.
- K.14** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.K.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*copy attached*).

MOTION: Mr. Cuccio		SECOND: Mrs. Poulas		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Scott				X
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

L. PERSONNEL COMMITTEE

Motion by Mr. Millar , seconded by Mrs. Van Ness, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.3, as described below:

- L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. Administrative								
B. Instructional								

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Melissa Cahill 11-120-100-101-29	Appointment Extended	Special Education Teacher Long-Term Sub 10.10.10.AIO		\$200/day	Stanlick School	9/1/13	12/13/13	Replacing LS
Janet Tanis 11-120-100-101	Appoint	Job Coach 10.80.80.ACZ		\$41.62/hr	High School	10/1/13	6/30/13	Part-time, as needed
Cecilia Hansen 11-204-100-101	Transfer	Special Ed. Teacher 10.30.30.AUA			Briggs	9/1/13	6/30/14	Transferred from Stanlick
Virginia Randall	Appoint	Bedside Instruction		\$41.62/hr	District	9/1/13	6/30/14	
Meghan Wendt	Appoint	Bedside Instruction		\$41.62/hr	District	9/1/13	6/30/14	
Stacy Prado	Appoint	Bedside Instruction		\$41.62/hr	District	9/1/13	6/30/14	
Sean Quinn	Appoint	Bedside Instruction		\$41.62/hr	District	9/1/13	6/30/14	
JP	Adjusted Maternity Leave	Speech Language Teacher 10.70.70.ADR			Middle School	9/3/13	6/30/14	Utilizing 29 sick days and 159 unpaid days
LS	Adjusted Maternity Leave	Special Education Teacher 10.10.10.AIO			Stanlick	9/3/13	12/14/13	Utilizing 13 sick days and 56 unpaid days

Requires Mentoring*C. Non-Instructional**

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Mary Ransegnola	Rescind Appointment							
Michelle Lopez 11-000-217-106	Assignment and School Change	Special Ed. Aide 09.10.10.BMU	Step 3	\$19.93/hr	Stanlick	9/1/13	6/30/14	3.5 hrs/day w/o benefits
Manuela Barbosa 11-215-100-106	Additional Hours	Special Ed. Aide 09.40.40.BNK	Step 2	\$19.62/hr	Milton	9/10/13	6/30/14	3.5 hrs/day w/o benefits
Maryanne Cuervo 11-215-100-106	Additional Hours	Special Ed. Aide 09.40.40.BCE	Step 5	\$20.59/hr	Milton	9/10/13	6/30/14	3.5 hrs/day w/o benefits
Mindy Zappile 11-212-100-106	Additional Hours	Special Ed. Aide 09.60.60.BBN	Step 5	\$20.59/hr	Middle School	9/1/13	6/30/14	3.5 hrs/day w/o benefits
Mindy Zappile 11-212-100-106	Additional Hours	Special Ed. Aide 09.60.60.BBN	Step 5	\$20.59/hr	Middle School	9/16/13	6/30/14	3.75 hrs/day w/o benefits
Michael Kern 11-214-100-106	Appoint	Special Ed. Aide 09.10.10.BOK	Step 1	\$19.32/hr	Stanlick	9/16/13	6/30/14	3.75 hrs/day w/o benefits
Michael Kern 11-214-100-106	Appoint	Special Ed. Aide 09.10.10.BOK	Step 1	\$19.32/hr	Stanlick	9/1/13	6/30/14	3.5 hrs/day w/o benefits
Nicole Skrek 11-214-100-106	Appoint	Special Ed. Aide 09.70.70.BDC	Step 1	\$19.32/hr	Middle School	9/1/13	6/30/14	3.5 hrs/day w/o benefits
Paula Ferguson 11-214-100-106	Appoint	Special Ed. Aide 09.10.10.BOL	Step 1	\$19.32/hr	Stanlick	9/18/13	6/30/14	3.5 hrs/day w/o benefits
Robin Vance 11-213-100-106	Appoint	Long-Term Sub Special Ed. Aide 09.80.80.BIL	Step 1	\$19.32/hr	Briggs	9/30/13	1/11/14	Replacing DC

D. Summer Staff Appointments

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Meredith Cruz	Additional Summer Hours	Social Worker	\$34.50/hr	Milton	8/29/13	8/30/13	Summer hours for student Not to exceed 7.5 hours
Yolanda Sanchez	Additional Summer Hours	Social Worker	\$52.97/hr	Briggs/OOD	8/27/13	8/30/13	Summer hours for student Not to exceed 7.5 hours

E. Substitutes/Other

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Edward Bell	Appoint	Substitute Teacher		\$80/diem	District	9/17/13	6/30/14	
Christopher Burdett	Appoint	Substitute Teacher		\$80/diem	District	9/17/13	6/30/14	
Cailyn Ferrari	Appoint	Substitute Teacher		\$80/diem	District	9/1/13	6/30/14	
Matthew Grieves	Appoint	Substitute Teacher		\$80/diem	District	9/1/13	6/30/14	
Francois Marie	Appoint	Substitute Teacher		\$80/diem	District	9/1/13	6/30/14	
Michele Monte	Appoint	Substitute Teacher		\$80/diem	District	9/1/13	6/30/14	
Judy Nagy-Kiss	Appoint	Substitute Teacher		\$80/diem	District	9/17/13	6/30/14	
Virginia Randall	Appoint	Substitute Teacher		\$80/diem	District	9/1/13	6/30/14	
Marissa Heath	Appoint	Substitute Teacher		\$80/diem	District	9/1/13	6/30/14	
Gary Bielen	Appoint	Substitute Teacher		\$80/diem	District	9/1/13	6/30/14	
Jesus Barbosa	Appoint	Substitute Teacher		\$80/diem	District	9/1/13	6/30/14	
Keith Shepard	Appoint	Substitute Teacher		\$80/diem	District	9/1/13	6/30/14	
April Sparling	Appoint	Substitute Teacher		\$80/diem	District	9/1/13	6/30/14	
Michelle Steinhardt	Appoint	Substitute Teacher		\$80/diem	District	9/17/13	6/30/14	
Susan Farley	Appoint	Substitute Aide		\$10/hr	District	9/1/13	6/30/14	
Monica Johnson	Appoint	Substitute Aide		\$10/hr	District	9/1/13	6/30/14	
Judy Nagy-Kiss	Appoint	Substitute Aide		\$10/hr	District	9/17/13	6/30/14	
Betty Jo Robinson	Appoint	Substitute Aide		\$10/hr	District	9/1/13	6/30/14	

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Michelle Steinhardt	Appoint	Substitute Aide		\$10/hr	District	9/17/13	6/30/14	
Matthew Grieves	Appoint	Substitute Aide		\$10/hr	District	9/1/13	6/30/14	
Kimberly Torsiello	Appoint	Substitute Aide		\$10/hr	District	9/9/13	6/30/14	
Monica Johnson	Appoint	Substitute Secretary		\$11.50/hr	District	9/1/13	6/30/14	
F. Extra Duty Pay								
Name	Nature of Action	Position/Control Number	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kristen Mancuso	Appoint	Detention Monitor	3.4	\$3616	High School	9/1/13	6/30/14	
Karl Mundi	Appoint	Saturday Detention Administrator		\$50/hr	High School	9/28/13	6/14/14	Total of 18 sessions one administrator per session
Vickki Nadler	Appoint	Saturday Detention Administrator		\$50/hr	High School	9/28/13	6/14/14	
Ayanna Thorne	Appoint	Saturday Detention Administrator		\$50/hr	High School	9/28/13	6/14/14	
Daniel Papa	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/28/13	6/14/14	Total of 18 sessions two teachers per session
Bertha Todd	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/28/13	6/14/14	
Kristen Mancuso	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/28/13	6/14/14	
Mary Beth Lapszynski	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/28/13	6/14/14	
Joyce Hulbert	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/28/13	6/14/14	
Beth Nash	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/28/13	6/14/14	
Pamela Graham	Appoint	American Red Cross	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
Karen Correia	Appoint	Art Club	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
Claude Larson	Appoint	Crafter's Club	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
James Smith	Appoint	Debate Club	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
Lauren Kulick	Appoint	Ensemble Night	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
James MacDermid	Appoint	Open Gym: Fall, 1 of 2	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
Kenneth Westberg	Appoint	Open Gym: Fall, 2 of 2	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
Sharon Ciliento	Appoint	Open Gym: Spring, 1 of 2	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
Travis Gage	Appoint	Open Gym: Spring, 2 of 2	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
Sharon Ciliento	Appoint	Open Gym: Winter, 1 of 1	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
Lauren Kulick	Appoint	Jazz Band	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
Christina Hardin	Appoint	Math Counts	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
Barbara Francavilla	Appoint	Peer Leaders	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
Joan Lucas	Appoint	Showcase	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
Jennifer Escolano	Appoint	Spring Musical: Publications/Tickets	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
Joan Lucas	Appoint	Tri-M Music Honor Society, Co-advisor 1 of 2	Level 1	\$253.00	Middle School	9/1/13	6/30/14	
Lauren Kulick	Appoint	Tri-M Music Honor Society, Co-advisor 2 of 2	Level 1	\$253.00	Middle School	9/1/13	6/30/14	
Theresa Koontz	Appoint	Student Council	Level 2	\$1261.00	Middle School	9/1/13	6/30/14	
Serina Signorello	Appoint	Drama (per production) Co-Advisor 1 of 2	Level 3	\$1061.50	Middle School	9/1/13	6/30/14	
Jennifer Escolano	Appoint	Drama (per production) Co Advisor 2 of 2	Level 3	\$1061.50	Middle School	9/1/13	6/30/14	
Lauren Kulick	Appoint	Select Band	Level 3	\$2123.00	Middle School	9/1/13	6/30/14	
Joan Lucas	Appoint	Select Chorus	Level 3	\$2123.00	Middle School	9/1/13	6/30/14	
Joan Lucas	Appoint	Spring Musical: Vocal/Instrumental Director	Level 3	\$2123.00	Middle School	9/1/13	6/30/14	
Alyssa Mayfield	Appoint	Yearbook, Co-Advisors 1 of 2	Level 3	\$1061.50	Middle School	9/1/13	6/30/14	
Kelly Tarsitano	Appoint	Yearbook, Co-Advisors 2 of 2	Level 3	\$1061.50	Middle School	9/1/13	6/30/14	
Christine Stewart	Appoint	Detention Monitor Co-Advisor 1 of 3	Level 4	\$1163.66	Middle School	9/1/13	6/30/14	
Vincent Stasio	Appoint	Detention Monitor Co-Advisor 2 of 3	Level 4	\$1163.66	Middle School	9/1/13	6/30/14	
Kathleen D' Ambrosio	Appoint	Detention Monitor Co-Advisor 3 of 3	Level 4	\$1163.66	Middle School	9/1/13	6/30/14	
Kelly Tarsitano	Appoint	Drama Club	Level 1	\$506.00	Middle School	9/1/13	6/30/14	

Name	Nature of Action	Position/Control Number	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Carrie Belden	Appoint	Spring Musical: Choreographer	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
Cheryl Heller	Appoint	Spring Musical: Lighting	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
Cheryl Bellew	Appoint	Grade 8 Team Co-Advisor 1 of 2	Level 3	\$353.83	Middle School	9/1/13	6/30/14	
Rachel Koenig	Appoint	Grade 8 Team Co-Advisor 2 of 2	Level 3	\$353.83	Middle School	9/1/13	6/30/14	
Sharon Clayton	Appoint	Grade 8 Team Advisor	Level 3	\$707.66	Middle School	9/1/13	6/30/14	
Sharon Ciliento	Appoint	Grade 8 Team Advisor	Level 3	\$707.66	Middle School	9/1/13	6/30/14	
Danielle Ryan	Appoint	Spring Field Hockey Club	Level 1	\$506.00	Middle School	9/1/13	6/30/14	
Carol Gargone	Appoint	Homework Club Monitor Co-Advisor (1 of 2)	Level 4	\$1745.50	Middle School	9/1/13	6/30/14	
Michael DeLoreto	Appoint	Homework Club Monitor Co-Advisor (2 of 2)	Level 4	\$1745.50	Middle School	9/1/13	6/30/14	
Serina Signorello	Appoint	Showcase: Lighting	Level 1	\$506.00	Middle School	9/1/13	6/30/14	

G. Workshop Presentation

Presenter	Nature of Action	Workshop	Salary	Date	# of Hours
Charlotte Bayley	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr	8/28/13	3 hours
Nancy Harris	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr	8/28/13	3 hours
Patricia Carroll	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr	8/28/13	3 hours
Maryellen McLeod	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr	8/28/13	3 hours
Linda Segal	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr	8/28/13	3 hours
Cynthia Stumpf	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr	8/28/13	3 hours
Patricia Vandigriff	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr	8/28/13	3 hours
Aimee Boardman	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr	8/28/13	3 hours

H. 2013-14 Student Teachers

Name	College	Subject	Locations	Date Effective	Date Termin.	Discussion
Megan Madison	William Paterson University	Biology	JTHS	9/6/13	12/12/13	

L.2 Motion to establish the rate of pay for **newly hired** school year (September to June) substitute custodians, effective September 1, 2013 at \$15.00 per hour.

L.3 Motion to approve the Spring 2013 Course Reimbursements as indicated below:

Name	College	Class	Approval	Credits	Amount
Nanette Fandino-Diaz	Walden University	Foundations: Curriculum, Instruction and Assessment	3	6	596.99
Nanette Fandino-Diaz	Walden University	Leadership for Today's Schools	12	6	596.99
Joann Patalive	Nova Southeastern University	Cognitive Curricula	33	6	596.99
Joann Patalive	Nova Southeastern University	Instructional Models and Technology	60	6	596.99
Gino Rose	Grand Canyon University	Reading and Writing: Secondary	8	4	397.99
Gino Rose	Grand Canyon University	Secondary Practicum	9	4	397.99
Kathryn Kaminski	Monmouth University	Assessment and Intervention for Students w/ Autism	37	3	298.50
Kathryn Kaminski	Monmouth University	Research Seminar in Autism	38	3	298.50
Alyssa Mayfield	Walden University	Understanding Instructions: Organization Behavior & Cultures	63	3	298.50
Daniel Papa	Montclair State University	Ethical Leadership in Decision Making	70	3	298.50
Daniel Papa	Montclair State University	Leading Curriculum Change	44	3	298.50
Daniel Papa	Montclair State University	Differentiated Instruction	45	3	298.50
Daniel Papa	Montclair State University	School Finance	46	3	298.50
Emily F. James	Montclair State University	Teaching World Music	34	3	298.50
Wendy Towers	New Jersey City University	Administration and Supervision of Library Media Centers	21	3	298.50
Wendy Towers	New Jersey City University	Advanced Field Experience	22	3	298.50
Susan Mathiasen	New Jersey City University	Pedagogy and Application of Children's Literature	29	3	298.50
Joyce Hulbert	New Jersey City University	Using the Internet in Education	36	3	298.50
Christine Cinnamon	New Jersey City University	Principles of Supervision and Human Resource Management	41	3	298.50
Melissa Hall	California University of PA	Instructional Strategies	24	3	298.50
Melissa Hall	California University of PA	Supervised Field Trip Project/Administration Leadership	25	3	298.50
Jason Kalish	California University of PA	Instructional Strategies	47	3	298.50
Jason Kalish	California University of PA	Supervised Field Trip Project/Administration Leadership	48	3	298.50
Laurie Boucher	A.T. Still University	Evidenced Based Practice II for Clinicians	10	3	298.50
Laurie Boucher	A.T. Still University	Statistics	11	3	298.50
Laurie Boucher	A.T. Still University	Research Methodology	57	3	298.50
Laurie Boucher	A.T. Still University	Application of Teaching Occupation Therapy Practices	58	3	298.50
Kim Hollar	Marygrove College	Reading in the Content Areas	4	3	298.50
Kim Hollar	Marygrove College	The Reading/Writing Connection	5	3	298.50
Christy Weiss	Marygrove College	The Reading/Writing Connection	6	3	298.50

Name	College	Class	Approval	Credits	Amount
Christy Weiss	Marygrove College	Reading in the Content Areas	7	3	298.50
Christy Weiss	The College of New Jersey	Anti-Bullying Strategies for Primary Grades	64	3	298.50
Christy Weiss	University of San Diego	Designing and Creating a Virtual Field Trip	68	3	298.50
Christy Weiss	University of San Diego	Classroom Management Survival Course	69	3	298.50
Christy Weiss	University of San Diego	Implementing the Third Grade Common Core Standards	59	3	298.50
Emily Jones	The College of New Jersey	Cooperative Discipline	61	3	298.50
Michele Carline	Centenary College	Characteristics of Diverse Learners	26	3	298.50
Sherry Bavosa	Centenary College	Characteristics of Diverse Learners	27	3	298.50
Maria Dunbar	Centenary College	Characteristics of Diverse Learners	28	3	298.50
Ann Weaver	Centenary College	Inclusive Practices	35	3	298.50
Julie Kozakewich	Centenary College	Case Studies in Supervision	40	3	298.50
William Koch	Centenary College	Case Studies in Supervision	42	3	298.50
William Koch	William Paterson University	Methods, Materials and Evaluation Driver's Education	43	3	298.50
Daniel Gugger	Centenary College	The Art and Science of Teaching and Learning	30	3	298.50
Daniel Gugger	Centenary College	Applications of Contemporary Educational Practice	62	3	298.50
Lori Kircher	Walden University	Succeeding With Difficult Students	39	3	298.50
Aladdin Kazanfer	Walden University	Writing Strategies for Increasing Achievement	1	3	298.50
Rebecca Keyser	University of San Diego	Vocabulary Instruction in the Primary Grades	15	3	298.50
Rebecca Keyser	University of San Diego	Teaching Struggling Readers	16	3	298.50
Beth Hoffman	University of San Diego	Teaching Struggling Readers	32	3	298.50
Katherine Pierson	University of San Diego	Vocabulary Instruction in the Primary Grades	13	3	298.50
Katherine Pierson	University of San Diego	Teaching Struggling Readers	14	3	298.50
James Scott Reid	University of San Diego	Word Play – Vocabulary Instruction in Primary Grades	17	3	298.50
James Scott Reid	University of San Diego	Designing and Creating a Virtual Field Trip	18	3	298.50
James Scott Reid	University of San Diego	Improving Your Student's Test Taking Skills	19	3	298.50
James Scott Reid	University of San Diego	Classroom Management Survival Course	20	3	298.50
James Scott Reid	University of San Diego	Google as a Classroom Tool for Learning	66	3	298.50
Dolores Bennett	University of San Diego	Teaching Struggling Readers	23	3	298.50
Meghan Hallock	University of San Diego	Implementing Fourth Grade Common Core Standards	49	3	298.50
Meghan Hallock	University of San Diego	Integrating Interactive Whiteboards in the Classroom	50	3	298.50
Maryellen McLeod	University of San Diego	Implementing the Fourth Grade Common Core Standards	51	3	298.50
Maryellen McLeod	University of San Diego	Anti-Bullying Strategies for Primary Grades	52	3	298.50
Shannon Castimore	University of San Diego	Implementing the Third Grade Common Core Standards	53	3	298.50
Shannon Castimore	University of San Diego	Anti-Bullying Strategies for Primary Grades	54	3	298.50
Sherry Babitz	University of San Diego	Teaching Struggling Readers	55	3	298.50
Sherry Babitz	University of San Diego	Effective Strategies to Improve Student Writing	56	3	298.50

MOTION: Mr. Millar		SECOND: Mrs. Van Ness			
Name	Ayes	Nays	Abstain	Absent	
Mr. Cuccio	X				
Mr. Millar	X				
Mrs. Poulas	X				
Mr. Quigley	X				
Mrs. Scott				X	
Mrs. Senatore	X				
Mr. Smith	X				
Mr. Stewart	X				
Mrs. Van Ness	X				

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Poulas, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.6, as described below:

M.1 Motion to **approve student placement** for the **2013-2014** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
M/20-8	Burlington County Junior/Senior High School	\$80,152	9/1/2013-6/30/2014
M/10-8	Windsor Learning Center	\$51,442.20	9/4/2013-6/30/2014

M.2 Motion to provide **Behaviorist/ABA related services** for the **2013-2014** school year (September 1, 2013 – June 30, 2014), as indicated below:

Student	Provider/School	Tuition	Effective
M/5-6	Scholastic Intervention Solutions	\$13,080 (not to exceed)	9/1/13-6/30/14

M.3 Motion to approve the following day field trips:

School/Group/Activity	Location	Date(s)
Milton School, Grade K	Donaldson's Farm, Hackettstown, NJ	October 4, 2013
Milton School, PSD	Ideal Farm, Lafayette, NJ	October 4, 2013
JTMS/JTHS Project Stay Gold	Caldwell College, Caldwell, NJ	October 15, 2013
JTHS FBLA	Pines Manor, Edison, NJ	October 18, 2013
JTMS – Grade 8	Pax Amicus Theater, Budd Lake, NJ	October 25, 2013
JTMS Band/Chorus	Calvary Temple and Dorney Park, Allentown, PA	May 30, 2014

M.4 Motion to approve the following Resolution to Authorize Suspicionless Canine Searches, as described below:

WHEREAS, The Jefferson Township Board of Education believes that suspicionless canine searches promote a safe school environment and act as a means to educate and deter children from bringing illegal drugs to school; and

WHEREAS, The Jefferson Township Police Department, in cooperation with the Morris County Prosecutor’s Office, will conduct suspicionless canine searches at the high school and middle school periodically throughout the school year; and

WHEREAS, These searches will be scheduled in advance and require the approval of the building principal and district superintendent; and

NOW THEREFORE BE IT RESOLVED, The Jefferson Township Board of Education, in an effort to promote a safe, drug-free environment, authorizes the Jefferson Township Police Department in cooperation with the Morris County Prosecutor’s Office to conduct suspicionless canine searches.

M.5 Motion to approve the Uniform State Memorandum of Agreement between Educational and Law Enforcement Officials.

M.6 Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) September 6, 2013 through September 16, 2013.

RESOLVED, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from September 6, 2013 through September 16, 2013, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Milton	0	0	0
Briggs	0	0	0
Cozy Lake	0	0	0
Stanlick	0	0	0
White Rock	0	0	0
Middle School	0	0	0
High School	2	2	0

BE IT FURTHER RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

MOTION: Mrs. Poulas		SECOND: Mr. Stewart		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Scott				X
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

M.7 Motion by Mr. Stewart, seconded by Mr. Quigley, to approve resolution as described below:

BE IT RESOLVED, that the Jefferson Township Board of Education hereby accepts and approves the negotiated settlement of the litigation pending before the Office of Administrative Law, in the matter of T.F. and N.F. o/b/o J.F. v. Jefferson Township Board of Education, OAL Docket No.: EDS 090898-2013N, Agency Ref. No.: 2013-19772; and

BE IT FURTHER RESOLVED, that the Jefferson Township Board of Education hereby authorizes the Director of Special Services to undertake all necessary steps to effectuate the within settlement and resolution of the litigation.

MOTION: Mr. Stewart		SECOND: Mr. Quigley		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Scott				X
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

N.1 POLICY COMMITTEE

Motion by Mr. Millar, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve motion N.1, as described below:

N.1 Motion to approve the **Second Reading** of the following *(copy available for review)*

File Code	Document	Title	Description of Action
0000.02b	Bylaw	Introduction	Replaces 0000.02b Introduction (04/20/09)
3212r	Regulation	Attendance (Certificated Staff)	Replaces 3212r Attendance (09/17/07)
3232p	Policy	Tutoring Services	New Policy
3232r	Regulation	Tutoring Services	New Regulation
4211r	Regulation	Attendance (Non-Certificated)	Replaces 4211r Attendance (09/17/07)
5200r	Regulation	Attendance (Pupils)	Replaces 5200r Attendance (12/19/11)
5300p	Policy	Automated External Defibrillators (AEDs)	Replaces 5300p Use of Defibrillators (07/16/07)
5300r	Regulation	Automated External Defibrillators (AEDs)	New Regulation
5430p	Policy	Class Rank	Replace 5430p Class Rank (01/24/11)
5533p	Policy	Pupil Smoking	Replaces 5533p Pupil Smoking (05/10/10)
5600r	Regulation	Pupil Discipline/Code of Conduct	Replaces 5600r Pupil Discipline/Code of Conduct (07/16/12)
7434p	Policy	Smoking in School Buildings & on School Grounds	Replaces 7434p Smoking on School Grounds (05/10/10)
7522p	Policy	School District Provided Technology Devices for Staff Members	New Policy
7523p	Policy	School District Provided Technology Devices for Pupils	New Policy

MOTION: Mr. Millar		SECOND: Mr. Stewart		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Scott				X
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

O. COMMUNICATIONS

- None

P. OLD BUSINESS

- None

Q. NEW BUSINESS

- None

R. PUBLIC COMMENTS

- There will be a special meeting regarding Board Goal Setting on October 28 at 7PM in the Board of Education Central Office.

S. BOARD MEMBER COMMENTS

- Many of the Board members commented on the seamless opening of school and wished the staff and students a terrific school year.
- Mr. Stewart stated that he does not support the State's testing regiment and wants to ensure that students are viewed as more than just test scores.
- Many Board members remarked how inspiring The Project Stay Gold team is and each member should be proud.
- Mrs. Senatore thanked the PTA for their donations and wished the sports teams much luck this year.

T. ADJOURN

Motion by Mr. Cuccio, seconded by Mrs. Poulas that the meeting adjourn at 9:07 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Azukas, Mary	Oct. 27-30	Orlando, FL	iNacol Blended and Online Learning Symposium	Own	\$ 400.00	0	-	-	-	-	\$ 400.00
Frelinghuysen, Karen	Oct. 3	New Brunswick, NJ	AENJ Convention: Art is Infinite	Own	\$ 175.00	57	-	-	-	-	\$ 175.00
Hiben, Christopher	Oct. 15 & 16	Princeton, NJ	New Jersey Science Convention	Own	\$ 325.00	130	-	-	-	-	\$ 325.00
Kaminski, Katie	Oct. 2	Parsippany, NJ	Preschoolers & Autism: Effective and Practical Interventions for Early Learning Success	Own	\$ 169.00	55	-	-	-	-	\$ 169.00
Knutelsky, Robin*	Sept. 20-21	San Francisco, CA	Itunes U Common Core Resources Project	-	-	-	-	-	-	-	-
Morando, Denise	Oct. 3-4	New Brunswick, NJ	AENJ Convention: Art is Infinite	Own	\$ 205.00	128	-	-	-	-	\$ 205.00
Richards, Kay	Oct. 2	Parsippany, NJ	Preschoolers & Autism: Effective and Practical Interventions for Early Learning Success	Own	\$ 169.00	20	-	-	-	-	\$ 169.00
Ryan, Bethany	Oct. 2	Parsippany, NJ	Preschoolers & Autism: Effective and Practical Interventions for Early Learning Success	Own	\$ 169.00	40	-	-	-	-	\$ 169.00
Simler, Renee	Oct. 4	New Brunswick, NJ	AENJ Convention: Art is Infinite	Own	\$ 175.00	57	-	-	-	-	\$ 175.00
Tamayne-Hettema, Jennifer	Oct. 4	New Brunswick, NJ	AENJ Convention: Art is Infinite	Own	\$ 195.00	64	-	-	-	-	\$ 195.00
Weir, Kathaleen	Oct. 4	New Brunswick, NJ	AENJ Convention: Art is Infinite	Own	\$ 175.00	57	-	-	-	-	\$ 175.00

*All travel related costs to be covered by Apple Inc.