

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Special Meeting Minutes
Monday, October 28, 2013 7:00 PM
Drummond Building Conference Room

A. Mr. Smith, called the meeting to order at 7:00 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, *AIM* Newspaper, and the *JEFFERSON PATCH*;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	<u> X </u>	<u> </u>
Mrs. Poulas	<u> X </u>	<u> </u>
Mr. Quigley	<u> X </u>	<u> </u>
Mrs. Scott	<u> </u>	<u> X </u>
Mrs. Senatore	<u> X </u>	<u> </u>
Mr. Stewart	<u> X </u>	<u> </u>
Mrs. Van Ness	<u> X </u>	<u> </u>
Mr. Millar, Vice President	<u> </u>	<u> X </u>
Mr. Smith, President	<u> X </u>	<u> </u>

D. BOARD RETREAT

- Conducted by: Ms. Robynn Meehan, Field Service Representative, New Jersey School Boards Association

Seven (of nine) members of the Board of Education, the business administrator, superintendent met for a review of the 2013 Board Self-Evaluation and Goal Setting Workshop.

The retreat began with a review of the compiled board self-evaluation for 2012-2013. The compiled evaluation by all participants indicates that the board has many areas of strength and is performing at a strong and effective level. All areas indicated an average score of 3.0 or above. An opportunity for growth for the full board was identified in planning.

A brief discussion took place regarding the goal-setting process, NJQSAC requirements, and identified the difference between District Goals, Merit Goals and Board of Education Goals.

The Board recognizes that the development of the Action Plans for District Goals is the responsibility of the superintendent. The board then holds the superintendent accountable for progress toward the achievement of those district goals in the annual evaluation process.

Review of 2012-13 District Goals:

1. Successful Implementation of New Teacher Evaluation system as mandated by statute.
2. Drive instruction through data analysis to improve student achievement.
3. Implement the renovation of the athletic facility through infrastructure evaluation.

The consensus is that all three goals are still in progress and need another year to complete.

Review of 2012-13 Board Goals:

1. Implement evaluation calendar
2. Increase board training resulting from board self-evaluation

The consensus is that the board goals have been achieved and they chose not to create new board goals for the upcoming year, but to concentrate on supporting the District Goals.

Discussion took place regarding:

- Student Achievement, Public Relations, Culture/Climate, HIB cases-reduced, Communications-website, outreach.

The Board and Administration made the decision to continue with last year's goals; with the addition of:

1. Successful Implementation of new teacher evaluation system as mandated by statute.
2. Drive instruction through data analysis to improve student achievement.
3. Implement the renovation of the athletic facility through infrastructure evaluation.
4. Investigate communication platforms; to improve the flow of communication and increase community involvement.

Next steps . . .

The superintendent will develop Action Plans for each of the District Goals and will review them with the board in January.

E. ADJOURN

Motion by Mr. Cuccio, seconded by Mrs. Poulas that the meeting adjourn at 7:58 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary