

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Agenda**

**Tuesday, September 18, 2012 – 7:00PM (Executive Session) 7:15 PM (Regular Session)**

**Jefferson Township High School Media Center**

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A. \_\_\_\_\_, called the meeting to order at \_\_\_\_\_ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD, AIM Newspaper, and the JEFFERSON PATCH;*

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL:**

Present                      Absent

Mrs. Castiglione	_____	_____
Mr. Cuccio	_____	_____
Mrs. Poulas	_____	_____
Mrs. Scott	_____	_____
Mrs. Senatore	_____	_____
Mr. Stewart	_____	_____
Mrs. Van Ness	_____	_____
Mr. Millar, Vice President	_____	_____
Mr. Smith, President	_____	_____
Ivan Cruz, <i>Student Representative</i>	_____	_____
Veronica Kot, <i>Student Representative</i>	_____	_____

D. **CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 18<sup>th</sup> day of September, 2012 at \_\_\_\_\_ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at \_\_\_\_\_ PM.

**E. SUPERINTENDENT'S REPORT***Good News and Progress in Our Schools***F. PRESENTATIONS**

1. New Jersey State Assessment Report – Mary K. Thornton, Ph.D, Assistant Superintendent
2. PTA Recognition – Joseph Kraemer, Superintendent

**G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)****H. STUDENT REPRESENTATIVES****I. COMMITTEE REPORTS****J. MINUTES OF MEETINGS**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the following meetings be approved as submitted:

August 27, 2012 Regular Meeting Minutes

August 27, 2012 Executive Session Minutes

**K. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K12, as described below:

**K.1** Motion to approve the **purchase order** list dated August 2012 in the amount of **\$ 977,051.77.**

**K.2** Motion to approve the **check journal** as of August 2012 in the amount of **\$ 1,606,959.96 .**

<b>Fund</b>	<b>Amount</b>
General (10)	\$ 1,606,959.96
US Jobs Grant (18)	\$ 0
Special Revenue (20)	\$ 0
Capital Projects (30)	\$ 0
Debt Service (40)	\$ 0
Food Service Enterprise (60)	\$ 0
<b>Total</b>	<b>\$ 1,606,959.96</b>

**K.3** Motion to approve the funds **transfers** in the 2012-2013 Fiscal Year, dated August 2012 in the amount of **\$ 44,580.47.**

**K.4** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJSA 18A:17-9, that as of July 31, 2012, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

**K.5** Motion to certify, in accordance with NJAC 6A:23-2.11(c), that as of July 31, 2012, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**K.6** Motion to approve the application and accept the **FY13 No Child Left Behind (NCLB)** Funds, in the total amount of \$ 161,032, allocated as follows:

TITLE I – PART A	\$	102,560
TITLE II – PART A	\$	58,472

**K.7** Motion to designate the source of funding for the following individuals as funded from the **FY2013** Title IA grant:

Name	Location	Position	Salary	Grant Share	FICA/TPAF/Benefits
Stacey Christiano	Arthur Stanlick	BSIP Reading	\$ 28,794	\$ 15,000	\$ 3,000
Jennifer Escolano	Middle School	Math Teacher	\$ 61,130	\$ 25,000	\$ 5,000
Babette Stewart	High School	Resource/Prog In Class	\$ 95,386	\$ 30,000	\$ 6,000
<b>Title IA Total</b>			<b>\$ 102,560</b>		

**K.8** Motion to designate the source of funding for the following individuals as funded from the **FY2013** Title IIA grant:

Name	Location	Position	Salary	Grant Share	FICA/TPAF/Benefits
Stacey Bello	Briggs	Elementary Teacher	\$ 49,905	\$ 25,000	\$ 5,000
<b>Title IIA Total</b>			<b>\$ 58,472</b>		

**K.9** Motion to accept the following **donation** from the STAR Project Committee and Jefferson Midget Wrestling Committee to the Jefferson Township Middle School Athletic Department, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
Weight Room/Wrestling Room Sound System	\$ 4,000

**K.10** Motion to accept the following **donation** from the Jefferson Township Basketball Association to the Cozy Lake School, monies to be used in purchasing and installation of 2 new adjustable basketball hoops, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
Purchase and Installation of basketball hoops (2)	\$ 4,500

**K.11** Motion to accept and approve the 403(b) Adoption Agreement with TSA Consulting Group, Inc. to be the designated third party administrator for the Jefferson Board of Education’s eligible annuity plans.

**K.12** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

**RESOLVED**, That the expense is justified and therefore reimbursable *(copy attached)*.

**L. PERSONNEL COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions L.1 and L.2 as described below:

- L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

<b>PERSONNEL</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
<b>A. Administrative</b>								
<b>B. Instructional</b>								
Kimberly Volz* 11-120-100-101-29	Appointment Change	Elementary Teacher Long-Term Sub 10.50.50.AHF	BA Step 1	\$239.38/day	Cozy Lake	3/23/12	3/28/13	Replacing DW
Ashley Redlich* 11-140-100-101-29	Appointment Change	Teacher of Math Long-Term Sub 10.80.80.ARK	BA Step 1	\$239.38/day	High School	9/1/12	3/29/13	Replacing LD
Barbara Hardcastle 11-000-222-104	Appoint	Media Specialist Long-Term Sub 10.30.30.ACR	BA Step 1	\$239.38/day	Briggs/Stamlick	9/4/12	10/1/12	Replacing RB
Susan Mathiasen 11-000-222-104	Assignment Change	Teacher Coordinator 10.10.10.BNL	MA Step 14	\$64,243	Stamlick/Briggs	10/2/12	6/30/13	Media Center Replacing RB
Ann Weaver 11-120-100-101	Appoint	Elementary Teacher 10.30.30.AGU	BA Step 2	\$47,875	Briggs	10/1/12	6/30/13	Replacing SM Start date subject to change based upon release from current district
Tara Torkos 11-000-218-104	Appoint	School Counselor 10.80.80.ACN	MA Step 1	\$249.53/day	High School	8/3/12	8/25/12	Not to exceed 4 days
DW	Adjusted Maternity Leave	Elementary Teacher 10.50.50.AHF			Cozy Lake	3/26/12	3/27/13	Utilizing 30 sick days and 159 unpaid days

(\*) Requires mentoring

<b>C. Non-Instructional</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Linda Sobieski 11-000-270-107	Resignation	Bus Aide 09.90.90.BGX			District	10/18/12	10/18/12	
Deborah Flood 11-212-100-106	Transfer	Special Ed. Aide 09.70.70.BJR	Step 2	\$19.33/hr	Middle School	9/1/12	6/30/13	Transfer from Briggs 3.5 hrs/day w/o benefits
Lisa Dorph 11-212-100-106	Transfer	Special Ed. Aide 09.70.70..BDM	Step 3	\$19.64/hr	Middle School	9/1/12	6/30/13	Transfer from Briggs 3.5 hrs/day w/o benefits
Marilyn Beyel 11-213-100-106	Adjusted Hours	Special Ed. Aide 9.30.30.BHP	Step 5	\$20.28/hr	Briggs	9/1/12	6/30/13	3 hrs/day w/o benefits
Manal Fouad 11-000-251-105	Assignment Change	Benefits Secretary 09.90.90.BGX	Group III Step 11	\$49,095	Business Office	10/1/12	6/30/13	Assignment changed from part-time to full-time
Kristeen McConnon 11-000-217-106-00	Additional hours	Special Ed. Aide	Step 5	\$20.28/hr	Milton	9/18/12	6/30/13	3.5 hrs/day w/o benefits
Melissa White 11-000-217-106-00	Assignment Change	Special Education Aide 09.40.40.BBC	Step 2	\$19.33/hr	Milton	9/1/12	6/30/13	3 hrs/day w/o benefits
Melissa White 11-000-217-106-00	Additional hours	Special Education Aide 09.40.40.BBC	Step 2	\$19.33/hr	Milton	9/18/12	6/30/13	3.5 hrs/day w/o benefits
Regina Oelkers 11-215-100-106	Assignment Change	Special Education Aide 09.40.40.BBK	Step 1	\$19.03/hr	Milton	9/1/12	6/30/13	3.5 hrs/day w/o benefits

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Bibi Lakhicharran 11-000-217-106-00	Assignment Change	Special Education Aide 09.70.70.BMG	Step 5	\$20.28/hr	Middle School	9/1/12	6/30/13	3.5 hrs/day w/o benefits
Kelly Miller 11-000-217-106-00	Assignment Change	Special Education Aide 09.70.70.BMF	Step 3	\$19.64/hr	Middle School	9/1/12	6/30/13	3.5 hrs/day w/o benefits
Marilyn Beyel 11-213-100-106	Hours Change	Special Ed. Aide 09.30.30.BHP	Step 5	\$20.28/hr	Briggs	9/5/12	6/30/13	3 hrs/day w/o benefits
Michelle Cannarozzi 11-213-100-106	Additional Hours	Special Ed. Aide 09.60.60.BGS	Step 5	\$20.28/hr	White Rock	9/18/12	6/30/13	Not to exceed 2 hrs/week
Elizabeth Ackerman 11-213-100-106	Additional Hours	Special Ed. Aide 09.60.60.BCT	Step 5	\$20.28/hr	White Rock	9/18/12	6/30/13	Not to exceed 2 hrs/week
Pamela Kallas 11-213-100-106	Additional Hours	Special Ed. Aide 09.60.60.BCR	Step 5	\$20.28/hr	White Rock	9/18/12	6/30/13	Not to exceed 1 hr/week
<b>E. Substitutes/Other</b>								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Robert Lenox	Appoint	Substitute Teacher		\$80/diem	District	9/1/12	6/30/13	
Patrick McCarney	Appoint	Substitute Teacher		\$80/diem	District	9/1/12	6/30/13	
Courtney Kashangaki Martin	Appoint	Substitute Secretary		\$11.50/hr	District	9/1/12	6/30/13	
Katelyn Reverri	Appoint	Substitute Teacher		\$80/diem	District	9/1/12	6/30/13	
Leslie Heller	Appoint	Substitute Teacher		\$80/diem	District	9/1/12	6/30/13	
April Sparling	Appoint	Substitute Teacher		\$80/diem	District	9/1/12	6/30/13	
Lezet Shabani	Appoint	Substitute Teacher		\$80/diem	District	9/1/12	6/30/13	
Stephanie Carpenter	Appoint	Substitute Teacher		\$80/diem	District	9/1/12	6/30/13	
Stephanie Carpenter	Appoint	Substitute Aide		\$10/hr	District	9/1/12	6/30/13	
Lezet Shabani	Appoint	Substitute Aide		\$10/hr	District	9/1/12	6/30/13	
Colette Redondo	Appoint	Substitute Aide		\$10/hr	District	9/1/12	6/30/13	
Michelle Gurlacz	Appoint	Substitute Custodian		\$12.50/hr	District	9/1/12	6/30/13	
Matthew Palko	Appoint	Substitute Custodian		\$12.50/hr	District	9/1/12	6/30/13	
Robert Jahn	Appoint	Substitute Custodian		\$12.50/hr	District	9/1/12	6/30/13	
Kevin Schwartz	Appoint	Substitute Custodian		\$12.50/hr	District	9/1/12	6/30/13	
Karen Monaco	Appoint	Substitute Custodian		\$12.50/hr	District	9/1/12	6/30/13	
Vincent Macaluso	Appoint	Substitute Custodian		\$12.50/hr	District	9/1/12	6/30/13	
Blaze Wilder	Appoint	Substitute Custodian		\$12.50/hr	District	9/1/12	6/30/13	
Shay Hamilton	Appoint	Substitute Custodian		\$12.50/hr	District	9/1/12	6/30/13	
Thomas Hartnett	Appoint	Substitute Custodian		\$12.50/hr	District	9/1/12	6/30/13	
Frank Ciaburri	Appoint	Substitute Custodian		\$12.50/hr	District	9/1/12	6/30/13	
Ryan Bruno	Appoint	Substitute Custodian		\$12.50/hr	District	9/1/12	6/30/13	

**D. Extra Duty Pay**

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kristen Mancuso	Appoint	Detention Monitor	Level 4	\$3542.00	High School	9/1/12	6/30/13	
Kathryn Kula	Appoint	Habitat for Humanity	Level 2	\$1224.00	High School	9/1/12	6/30/13	
Karl Mundi	Appoint	Saturday Detention Administrator		\$50/hr	High School	9/29/10	6/15/12	Total of 18 sessions one administrator per session
Vickki Nadler	Appoint	Saturday Detention Administrator		\$50/hr	High School	9/29/10	6/15/12	
Cara Russo	Appoint	Saturday Detention Administrator		\$50/hr	High School	9/29/10	6/15/12	
Marianne DiRupo	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/29/10	6/15/12	Total of 18 sessions two teachers per session
Bertha Todd	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/29/10	6/15/12	
Joyce Hulbert	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/29/10	6/15/12	
Mauricio Penilla	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/29/10	6/15/12	
Ashley Redlich	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/29/10	6/15/12	
Beth Nash	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/29/10	6/15/12	
Pamela Graham	Appoint	American Red Cross	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
Karen Correia	Appoint	Art Club	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
Claude Larson	Appoint	Crafter's Club	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
James Smith	Appoint	Debate Club	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
Lauren Kulick	Appoint	Ensemble Night	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
James MacDermid	Appoint	Open Gym: Fall, 1 of 2	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
Vincent Stasio	Appoint	Open Gym: Fall, 2 of 2	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
Sharon Ciliento	Appoint	Open Gym: Spring, 1 of 2	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
Travis Gage	Appoint	Open Gym: Spring, 2 of 2	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
Sharon Ciliento	Appoint	Open Gym: Winter, 1 of 1	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
Lauren Kulick	Appoint	Jazz Band	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
Christina Hardin	Appoint	Math Counts	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
Barbara Francavilla	Appoint	Peer Leaders	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
Joan Lucas	Appoint	Showcase	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
Jennifer Escolano	Appoint	Spring Musical: Publications/Tickets	Level 1	\$493.00	Middle School	9/1/12	6/30/13	

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Joan Lucas	Appoint	Tri-M Music Honor Society, Co-Advisor 1 of 2	Level 1	\$246.50	Middle School	9/1/12	6/30/13	
Lauren Kulick	Appoint	Tri-M Music Honor Society, Co-Advisor 2 of 2	Level 1	\$246.50	Middle School	9/1/12	6/30/13	
Kelly Tarsitano	Appoint	Drama Club	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
Carrie Belden	Appoint	Spring Musical: Choreographer	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
Cheryl Heller	Appoint	Spring Musical: Lighting	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
James Smith	Appoint	Spring Musical: Scenery/Stage	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
Danielle Ryan	Appoint	Spring Field Hockey Club	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
Serina Signorello	Appoint	Showcase: Lighting	Level 1	\$493.00	Middle School	9/1/12	6/30/13	
Kathleen D' Ambrosio	Appoint	School Newspaper	Level 2	\$1225.00	Middle School	9/1/12	6/30/13	
Michael DeLoreto	Appoint	Law Adventure (Mock Trial)	Level 2	\$1225.00	Middle School	9/1/12	6/30/13	
Theresa Koontz	Appoint	Student Council	Level 2	\$1261.00	Middle School	9/1/12	6/30/13	
Serina Signorello	Appoint	Drama (per production) Co-Advisor 1 of 2	Level 3	\$1039.50	Middle School	9/1/12	6/30/13	
Jennifer Escolano	Appoint	Drama (per production) Co Advisor 2 of 2	Level 3	\$1039.50	Middle School	9/1/12	6/30/13	
Lauren Kulick	Appoint	Select Band	Level 3	\$2079.00	Middle School	9/1/12	6/30/13	
Joan Lucas	Appoint	Select Chorus	Level 3	\$2079.00	Middle School	9/1/12	6/30/13	
Jessica Hoertel	Appoint	Spring Musical: Drama Director	Level 3	\$2085.00	Middle School	9/1/12	6/30/13	
Joan Lucas	Appoint	Spring Musical: Vocal/Instrumental Director	Level 3	\$2079.00	Middle School	9/1/12	6/30/13	
Jessica Demkiw	Appoint	Yearbook, Co-Advisor 1 of 2	Level 3	\$1039.50	Middle School	9/1/12	6/30/13	
Susan Pedersen	Appoint	Yearbook, Co-Advisor 2 of 2	Level 3	\$1039.50	Middle School	9/1/12	6/30/13	
Sharon Clayton	Appoint	Grade 8 Advisor, Co-Advisor 2 of 3	Level 3	\$693.00	Middle School	9/1/12	6/30/13	
Sharon Ciliento	Appoint	Grade 8 Advisor, Co-Advisor 3 of 3	Level 3	\$693.00	Middle School	9/1/12	6/30/13	
Christine Stewart	Appoint	Detention Monitor Co-Advisor 1 of 3	Level 4	\$1140.00	Middle School	9/1/12	6/30/13	
Sarah Miceli	Appoint	Detention Monitor Co-Advisor 1 of 3	Level 4	\$1140.00	Middle School	9/1/12	6/30/13	
Kathleen D' Ambrosio	Appoint	Detention Monitor Co-Advisor 2 of 3	Level 4	\$1140.00	Middle School	9/1/12	6/30/13	
Carol Gargone	Appoint	Homework Club Monitor	Level 4	\$1710.00	Middle School	9/1/12	6/30/13	
Michael DeLoreto	Appoint	Homework Club Monitor	Level 4	\$1710.00	Middle School	9/1/12	6/30/13	

## L.2 Motion to approve the Spring 2012 Course Reimbursements as indicated below:

Name	College	Class	Approval	Credits	Amount
Anthony Szwartz	Walden University	Strategic Collaboration in Special Education	6	3	506.50
Anthony Szwartz	Walden University	Advanced Instructional Strategies in Special Education	40	3	506.50
Anthony Szwartz	Walden University	Advanced Behavioral Intervention in Special Education	63	3	506.50
Anthony Szwartz	Walden University	Literacy Interventions in Special Education	72	3	506.50
Beth Hoffman	University of San Diego	Focus on Phonics	43	3	396.00
Christopher Eastman	Walden University	Motivating Today's Learner	1	3	390.00
Christopher Eastman	Walden University	Building Your Repertoire of Teaching Strategies	2	3	390.00
Christopher Eastman	Walden University	Succeeding With Difficult Students	48	3	330.00
Christy Lang	Marygrove College	Instructional Design	37	3	506.50
Christy Lang	Marygrove College	Effective Assessment	38	3	506.50
Christy Lang	Marygrove College	Teacher as Research	47	3	506.50
Cynthia Stumpf	University of San Diego	Integrating Multimedia and the Internet	33	3	299.00
Daniel Gugger	Centenary College	A Prologue to Contemporary Educational Practices	41	3	506.50
Daniel Gugger	Centenary College	Relevant Instructional Design Models	70	3	506.50
Daniel Papa	American Public University	Graduate Seminar in U.S. History	4	3	506.50
Deborah Helfand	The College of New Jersey	The Gendered Brain	12	3	506.50
Deborah Helfand	The College of New Jersey	The Kinesthetic Classroom	13	3	506.50
Deborah Helfand	The College of New Jersey	Dealing with ADHD in the Classroom	53	3	506.50
Deborah Helfand	The College of New Jersey	Brain Based Teaching and Learning	56	3	506.50
Dolores Bennett	University of San Diego	Focus on Phonics (PreK-2)	52	3	360.00
Emily James	Montclair State University	Theoretical and Aural Skills in Music II	28	3	506.50
Gino Rose	Grand Canyon University	Foundational Theory and Research	11	4	676.00
Gino Rose	Grand Canyon University	Children and Young Adult Literature	42	3	506.50
Gino Rose	Grand Canyon University	Developmental Learning and Assessment	57	3	506.50
Janice Fisher	University of San Diego	Technology Based Projects	23	3	341.00
Janice Fisher	University of San Diego	Study Smarter, Not Harder	24	3	341.00
Jason Kalish	California University of PA	School Community Relations Seminar	7	3	506.50

Name	College	Class	Approval	Credits	Amount
Jason Kalish	California University of PA	Orientation and Assessment	8	3	506.50
Jenna Morris	Walden University	Literacy Interventions in Special Education	17	3	506.50
Jenna Morris	Walden University	Advanced Instructional Strategies in Special Education	18	3	506.50
Jenna Morris	Walden University	Advanced Behavioral Interventions in Special Education	60	3	506.50
Joann Patalive	Nova Southeastern University	Classroom and Instructional Management	62	6	1015.00
Joyce Hulbert	New Jersey City University	Introduction to Educational Technology	34	3	506.50
Katherine Pierson	University of San Diego	Implementing the 1 <sup>st</sup> Grade Common Core Literature Standards	31	3	415.00
Katherine Pierson	University of San Diego	Making the Most of the Internet in the Classroom	32	3	415.00
Kelly Daly	University of San Diego	Reading Workshop Approach	15	3	311.00
Kelly Daly	University of San Diego	Reaching Students Through Character Education	16	3	311.00
Kelly Daly	University of San Diego	Using Children's Literature in the Classroom	26	3	354.00
Kelly Daly	University of San Diego	Solving Math Word Problems	54	3	299.00
Kelly Daly	University of San Diego	Vocabulary Instruction for Improved Reading Skills	55	3	299.00
Kim Hollar	Marygrove College	Effective Assessment	35	3	506.50
Kim Hollar	Marygrove College	Instructional Design	36	3	506.50
Kim Hollar	Marygrove College	Teacher as Research	46	3	506.50
Lauren Masters	Georgian Court University	Project: Applied Thesis II	3	3	506.50
Laurie Boucher	A.T. Still University	Trends in Occupational Therapy	49	3	506.50
Laurie Boucher	A.T. Still University	Special Topics in Occupational Therapy	50	3	506.50
Linda Hack	Walden University	Teacher Leadership Trends	5	6	1015.00
Lori Johansson	Centenary College	Educational Research	29	3	506.50
Lori Kircher	Walden University	Returning Creativity to the Classroom	19	3	455.00
Louis Migliacci	East Stroudsburg University	School Finance	21	3	506.50
Louis Migliacci	East Stroudsburg University	Professional Experience in Educational Administration	22	3	506.50
Maria Dunbar	Centenary College	Nature and Needs of Individuals with Disabilities	58	3	506.50
Melissa Hall	California University of PA	School Community Relations Seminar	9	3	506.50
Melissa Hall	California University of PA	Orientation and Assessment	10	3	506.50
Meredith Panka	Kean University	Computer Applications in Special Education	14	3	506.50
Meredith Panka	Kean University	Transition in Special Education	59	3	506.50
Michele Carlina	Centenary College	Nature and Needs of Individuals with Disabilities	68	3	506.50
Nancy Boyle	The College of New Jersey	Dealing with ADHD Type Behavior	61	3	506.50
Rebecca Keyser	University of San Diego	Making the Most of the Internet in the Classroom	44	3	415.00
Rebecca Keyser	University of San Diego	Implementing the 1 <sup>st</sup> Grade Common Core Literature Standards	45	3	415.00
Renee Simler	Kean University	Advanced Seminar in Fine Arts II	27	3	506.50
Sherry Bavosa	Centenary College	Nature and Needs of Individuals with Disabilities	71	3	506.50
Susan Mathiasen	University of San Diego	Making the Most of the Internet in the Classroom	30	3	299.00

### M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.9, as described below:

#### M.1 Motion to **rescind student placement** and professional services for the 2012-2013 school year, as indicated below:

Student	School	Tuition	Effective
M/12-7	Bonnie Brae	\$64,445	7/6/2012
M/16-7	East Mountain School	\$60,132.15	9/27/2012

#### M.2 Motion to **approve student placement** for the 2012-2013 school year, as indicated below:

Student	School	Tuition	Effective
M/12-7	Lakeland Andover School	\$52,220	9/6/2012
M/5-7	CPNJ Horizon Lower School	\$59,817	9/18/2012

#### M.3 Motion to approve the following contracted services:

Name	Rate	Loc.	Date Effective	Date Terminated	Discussion
J&B Occupational Therapy, LLC	\$80.00/hr not to exceed 560 hrs	District	7/1/12	6/30/13	7 hrs. per week

#### M.4 Motion to approve the following **day field trips**:

School/Group/Activity	Location	Date(s)
Jefferson Township High School/Habitat for Humanity Club	Build Site TBD in Morris County, NJ	October 2, 2012 and October 25, 2012
Milton School/Ideal Farms	Lafayette, NJ	October 5, 2012 (Raindate Oct. 19)
Jefferson Township High School Project Stay Gold	Jacob Javits Federal Building, New York, NY	October 17, 2012
Jefferson Township Middle School/7 <sup>th</sup> Grade White Team	Stokes State Forest, Branchville, NJ	November 2, 2012

**M.5 Motion to approve the following overnight field trips:**

School/Group/Activity	Location	Date(s)
JTHS Marching Band - Heritage Music Festival	Atlanta, GA	April 3 to April 9, 2013

**M.6 Motion to approve the following Resolution to Authorize Suspicionless Canine Searches, as described below:**

**WHEREAS,** The Jefferson Township Board of Education believes that suspicionless canine searches promote a safe school environment and act as a means to educate and deter children from bringing illegal drugs to school; and

**WHEREAS,** The Jefferson Township Police Department, in cooperation with the Morris County Prosecutor’s Office, will conduct suspicionless canine searches at the high school and middle school periodically throughout the school year; and

**WHEREAS,** These searches will be scheduled in advance and require the approval of the building principal and district superintendent; and

**NOW THEREFORE BE IT RESOLVED,** The Jefferson Township Board of Education, in an effort to promote a safe, drug-free environment, authorizes the Jefferson Township Police Department in cooperation with the Morris County Prosecutor’s Office to conduct suspicionless canine searches.

**M.7 Motion to approve the Uniform State Memorandum of Agreement between Educational and Law Enforcement Officials.**

**M.8 Motion to approve the following new curriculum:**

- a. Film Studies
- b. Mythology (full year course)
- c. Principal Dramatic Study
- d. Mathematics, Grades 6-12 (new Common Core Standards)

**M.9 Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) September 5, 2012 through September 18, 2012.**

**RESOLVED,** THAT UPON THE RECOMMENDATION OF THE Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from September 5, 2012 through September 18, 2012, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Milton	0		
Briggs	0		
Cozy Lake	0		
Stanlick	0		
White Rock	0		
Middle School	0		
High School	0		

**BE IT FURTHER RESOLVED,** that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.



**Enrollment as of 9/13/12:**

	<b>Sept. 11</b>	<b>Sept. 12</b>
Milton	158	155
Cozy Lake	253	260
Arthur Stanlick	378	395
E.T. Briggs	369	352
White Rock	409	387
<b>Total Elementary</b>	<b>1,567</b>	<b>1,549</b>
JTMS	825	834
JTHS	1,059	1,035
<b>GRAND TOTAL</b>	<b>3,451</b>	<b>3,418</b>
Tuition students received	1	0
Out-of-district placement	40	36

**N. POLICY COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve Motion N.1, as described below:

**N.1** Motion to approve the **Second Reading** of the following (*copy available for review*)

<b>File Code</b>	<b>Document</b>	<b>Title</b>	<b>Description of Action</b>
0151b	Bylaw	Organization Meeting	Replaces 0151b Organization Meeting (10/15/01)
0153b	Bylaw	Annual Appointments	Replaces 0153b Annual Appointments (10/15/01)
0167b	Bylaw	Public Participation in Board Meetings	Replaces 0167b Public Participation in Board Meetings (01/24/11)
2361p	Policy	Acceptable Use of Computer Network, Computers and Resources	Replaces 2361p Acceptable Use of Computer Network, Computers and Resources (07/16/07)
2363p	Policy	Pupil Use of Privately-Owned Technology	New Policy
2431.0p	Policy	Athletic Competition	Replaces 2431.0p Athletic Competition (04/16/10)
2431.1r	Regulation	Emergency Procedures for Athletic Practices and Competition	Replaces 2431.1r Emergency Procedures for Athletic Practices and Competition (06/20/11)
2431.2r	Regulation	Medical Examination to Determine Fitness for Participation in Athletics	Replaces 2431.2r Medical Examination to Determine Fitness for Participation in Athletics (06/14/10)
2431.4p	Policy	Prevention & Treatment of Sports-Related Concussions and Head Injuries	Replaces 2431.3p Prevention & Treatment of Sports-Related Concussions and Head Injuries (12/19/11)
2431.4r	Regulation	Prevention & Treatment of Sports-Related Concussions and Head Injuries	Replaces 2431.3r Prevention & Treatment of Sports-Related Concussions and Head Injuries (12/19/11)
2622p	Policy	Pupil Assessment	Replaces 2622p Pupil Assessment (12/15/08)
6470p	Policy	Payment of Claims	Replaces 6470p Payment of Claims (05/04/09)
6470r	Regulation	Payment of Claims	Replaces 6470r Payment of Claims (10/20/08)

**O. COMMUNICATIONS****P. OLD BUSINESS****Q. NEW BUSINESS**

- Board Retreat and Goal Setting

**R. PUBLIC COMMENTS****S. BOARD MEMBER COMMENTS****T. ADJOURN**

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/day/person (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Azukas, Liz	Sept. 28	Monroe Twp., NJ	Social Studies Supervisor Association Meeting	Own	\$ 0.00	72	\$ 0.00	0	\$ 0.00	0	\$ 0.00
Azukas, Liz	Oct. 21-24	New Orleans, LA	iNacol Educational Conference	Own	\$ 350.00	0	\$ 0.00	0	\$ 0.00	0	\$ 350.00
Ciliento, Sharon	Oct. 24	New Brunswick, NJ	New Jersey Council for Social Studies Conference	Own	\$ 50.00	40	\$ 0.00	0	\$ 0.00	0	\$ 50.00
Daggett, Eileen	Oct. 17	Morris Plains, NJ	Anti-Bullying, Creating Positive Climates and Cultures in School	Own	\$ 0.00	46	\$ 0.00	0	\$ 0.00	0	\$ 0.00
Daggett, Eileen	Oct. 19	Iselin, NJ	Hot Topics in NJ Special Education Administration and Compliance	Own	\$ 0.00	102	\$ 0.00	0	\$ 0.00	0	\$ 0.00
DiColo, John	Dec. 13-19	San Antonio, TX	43 <sup>rd</sup> National Athletic Director's Conference	\$ 382.00	\$ 415.00	150	\$ 106.00	6	\$ 66.00	6	\$ 1,829.00
Francavilla, Barbara	Sept. 13	Parsippany, NJ	Bullying and Breaking the Trend	Own	\$ 0.00	0	\$ 0.00	0	\$ 0.00	0	\$ 0.00
Harris, Nancy	Oct. 24	New Brunswick, NJ	New Jersey Council for Social Studies Conference	Own	\$ 50.00	40	\$ 0.00	0	\$ 0.00	0	\$ 50.00
Kraemer, Joseph	Oct. 23-25	Atlantic City, NJ	New Jersey School Boards Annual Workshop	Own	\$ 0.00*	300	\$ 96.00	2	\$ 165.00/flat rate	1	\$ 357.00
Morando, Denise	Oct. 1 & 2	New Brunswick, NJ	Artology/Art Educators of New Jersey Convention	Own	\$ 160.00	69	\$ 0.00	0	\$ 0.00	0	\$ 160.00
Ortense., Stacy	Jan. 28	Whippany, NJ	New Jersey Consortium for Gifted & Talented Program's Sharing Meeting	Own	\$ 0.00	24	\$ 0.00	0	\$ 0.00	0	\$ 0.00
Papa, Daniel	Oct. 24	New Brunswick, NJ	New Jersey Council for Social Studies Conference	Own	\$ 0.00	40	\$ 0.00	0	\$ 0.00	0	\$ 0.00
Platz, Barbara	Sept. 24	Morristown, NJ	Workshop for New Jersey Consortium for Gifted and Talented Programs	Own	\$ 0.00	25	\$ 0.00	0	\$ 0.00	0	\$ 0.00
Poulas, Stacy	Oct. 23-25	Atlantic City, NJ	New Jersey School Boards Annual Workshop	Own	\$ 0.00*	300	\$ 96.00	2	\$ 165.00/flat rate	1	\$ 357.00
Russo, Cara	Sept. & 27 Oct. 11 & 25, Nov. 8 & 29	New Brunswick, NJ	Professional Skills in Job Development Certificate Program	Own	\$ 0.00	528	\$ 0.00	0	\$ 0.00	0	\$ 0.00
Russo, Cara	Oct. 19	Iselin, NJ	Hot Topics in NJ Special Education Administration and Compliance	Own	\$ 0.00	102	\$ 0.00	0	\$ 0.00	0	\$ 0.00
Scott, Cynthia	Oct. 23-25	Atlantic City, NJ	New Jersey School Boards Annual Workshop	Own	\$ 0.00*	300	\$ 96.00	2	\$ 165.00/flat rate	1	\$ 357.00
Senatore, Melissa	Oct. 23-25	Atlantic City, NJ	New Jersey School Boards Annual Workshop	Own	\$ 0.00*	300	\$ 96.00	2	\$ 165.00/flat rate	1	\$ 357.00
Smith, Ronald	Oct. 23-25	Atlantic City, NJ	New Jersey School Boards Annual Workshop	Own	\$ 0.00*	300	\$ 96.00	2	\$ 165.00/flat rate	1	\$ 357.00
Stewart, Michael	Oct. 23-25	Atlantic City, NJ	New Jersey School Boards Annual Workshop	Own	\$ 0.00*	300	\$ 96.00	2	\$ 165.00/flat rate	1	\$ 357.00

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/Miles	Lodging Cost/day/person (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Szuskowski, Patricia	Oct. 25	Mercer County, NJ	Strategies for Teaching Students with Visual Impairments	Own	\$ 0.00	150	\$ 0.00	0	\$ 0.00	0	\$ 0.00
Tamayne-Hettema, Jennifer	Oct. 1	New Brunswick, NJ	Artology/Art Educators of New Jersey Convention	Own	\$ 140.00	64	\$ 0.00	0	\$ 0.00	0	\$ 140.00
Thomas, Lauren	Sept. & 27 Oct. 11 & 25, Nov. 8 & 29	New Brunswick, NJ	Professional Skills in Job Development Certificate Program	Own	\$ 0.00	528	\$ 0.00	0	\$ 0.00	0	\$ 0.00
Van Ness, Jill	Oct. 23-25	Atlantic City, NJ	New Jersey School Boards Annual Workshop	Own	\$ 0.00*	300	\$ 96.00	2	\$ 165.00/flat rate	1	\$ 357.00
Widgren, Margaret	Sept. 21	Somerset, NJ	Best Practices for the Practical Implementation of the Anti-Bullying Bill of Rights Act	Own	\$ 0.00	77	\$ 0.00	0	\$ 0.00	0	\$ 0.00
Zeno, Dora	Oct. 23-25	Atlantic City, NJ	New Jersey School Boards Annual Workshop	Own	\$ 900.00*	300	\$ 96.00	2	\$ 165.00/flat rate	1	\$ 357.00

\*Denotes Group Registration