

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Tuesday, February 21, 2012 – 7:00 PM (Executive Session) 8:00 PM (Regular Session)

Jefferson Township High School Media Center

A. Mr. Smith, called the meeting to order at 8:01 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, *AIM* Newspaper, and the *JEFFERSON PATCH*;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mrs. Castiglione	<u>X</u>	<u> </u>
Mr. Cuccio	<u>X</u>	<u> </u>
Mr. Feldmann <i>(arrived 7:45pm)</i>	<u>X</u>	<u> </u>
Mrs. Poulas	<u>X</u>	<u> </u>
Mrs. Scott	<u>X</u>	<u> </u>
Mr. Stewart	<u>X</u>	<u> </u>
Mrs. Van Ness	<u>X</u>	<u> </u>
Mr. Millar, Vice President <i>(arrived 7:45pm)</i>	<u>X</u>	<u> </u>
Mr. Smith, President	<u>X</u>	<u> </u>
Veronica Kot, <i>Student Representative</i>	<u> </u>	<u>X</u>
David Swerzenski, <i>Student Representative</i>	<u>X</u>	<u> </u>

D. CLOSED SESSION

Motion by Mr. Stewart, seconded by Mrs. Castiglione, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 21st day of February, 2012 at 7:06 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 8:01 PM.

E. SUPERINTENDENT'S REPORT

Dr. Fuchs reported on the *Good News and Progress in Our Schools* including State Aid figures, Dr. Martin Luther King activities, Penguin Day at Briggs and Cozy Lake, and the Middle School's Project Stay Gold participants.

F. PRESENTATIONS

- Representatives from each school presented an update on the Professional Learning Communities SMART Goals.

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

- None

H. STUDENT REPRESENTATIVES

- **Student Representatives** Veronica Kot and David Swerzenski reported on the recent fundraisers and activities at the high school such as Jefferson Idol and Mardi Gras festivities.

I. COMMITTEE REPORTS

- **Building Needs and Finance Committee** – Mr. Cuccio reviewed the minutes of the Committee meeting including topics such as the heating issues at the Drummond Building, high school roof replacement project, traffic pattern options at the high school/middle school, school election changes and implications, the proposed 2012-2013 budget and debt service restructuring.
- **Education Committee** – Mrs. Poulas reported the Committee performed walkthroughs of various facilities and reviewed the curriculum in the district, noting equality throughout. The Committee also reviewed the 2012-2013 school calendar and field trips.
- **Negotiation Committee** – Mrs. Scott reported the Committee has met two times, with the next meetings taking place on February 28 and March 8.
- **Policy and Personnel** – Mr. Feldmann commented that the Committee reviewed district policies and various personnel matters.
- **Community Relations** – Mrs. Van Ness reported the Committee reviewed the implications of the school elections being moved to November.

J. MINUTES OF MEETINGS

Motion by Mr. Cuccio, seconded by Mr. Stewart, that the minutes of the following meetings be approved as submitted:

January 17, 2012 Regular Meeting Minutes

January 17, 2012 Executive Session Minutes

January 23, 2012 Special Meeting and Community Forum Minutes

MOTION: Mr. Cuccio		SECOND: Mr. Stewart		
Name	Ayes	Nays	Abstain	Absent
Mrs. Castiglione	X			
Mr. Cuccio	X			
Mr. Feldmann	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Scott	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Cuccio, seconded by Mr. Millar, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.10, as described below:

K.1 Motion to approve the **purchase order** list dated January 2012 in the amount of **\$440,673.79.**

K.2 Motion to approve the **check journal** as of January 2012 in the amount of **\$4,355,288.06.**

Fund	Amount
General (10)	\$ 4,141,441.99
US Jobs Grant (18)	\$ 63,903.08
Special Revenue (20)	\$ 113,412.99
Capital Projects (30)	\$ 36,470.00
Debt Service (40)	\$ 0
Total	\$ 4,355,288.06

K.3 Motion to certify, in accordance with NJAC 6A:23-2.11(c), that as of December 31, 2011, after review of the submitted Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

K.4 Motion to approve the funds **transfers** in the 2011-2012 Fiscal Year, dated January 2012 in the amount of **\$11, 688.29.**

K.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJSA 18A:17-9, that as of January 31, 2012, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

K.6 Motion to approve a Trip Transportation Agreement with the **Jefferson Child Care & Education Center**, from July 1, 2012 to June 30, 2013, to provide vehicles and drivers to be used for field trips, assessing a fee of \$44 per hour for the use of the Jefferson Township School District buses.

K.7 Motion to accept the following **donation** in accordance with Policy # 7230, Gifts, Grants and Donations.

Purpose	Amount
Boys and Girls Volleyball Booster Club Associations - Floor Sleeves	\$ 3,885.94

K.8 Motion to approve the proposal submitted by Fox Architectural Design to design, prepare construction documents and oversee bidding and contract administration to replace portions of the High School Roof, at a cost of \$4,800 for Phase I: Existing and Design, Phase II: Construction Documents at a cost of

B. Instructional								
Michael Harris	Resignation	Elementary Teacher 10.50.50.AHH			Cozy Lake	2/9/12	2/9/12	
Jennifer Cimaglia	Appoint	Bedside Instruction		\$40/hr	District	2/13/12	6/30/12	
Darlene McBride	Appoint	Bedside Instruction		\$40/hr	District	2/1/12	6/30/12	
Kimberly Volz* 11-120-100-101-29	Appoint	Elementary Teacher Long-Term Sub 10.50.50.AHF	BA Step 1	\$233.58/day	Cozy Lake	3/23/12	6/22/12	Replacing DW
Jaelyn Lindabury* 11-140-100-101-29	Appoint	Language Arts Teacher Long-Term Sub 10.70.70.AOO	BA Step 1	\$233.58/day	Middle School	3/9/12	6/22/12	Replacing SC
Lisa Mastracci-Hoeh 11-120-100-101-29	Appoint	Reading Specialist Long-Term Sub 10.30.30.AJT	BA Step 1	\$233.58/day	Briggs	3/9/12	6/22/12	Replacing RW
CH	Medical Leave	Special Ed. Teacher 10.30.30.AUA			Briggs	1/17/12	1/28/12	Utilizing 9 sick days
CS	Medical Leave	Elementary Teacher 10.30.30.AGX			Briggs	1/24/12	2/9/12	Utilizing 12 sick days
SS	Maternity Leave	Teacher of Math 10.70.70.AAI			Middle School	4/16/12	6/22/12	Utilizing 33 sick days and 16 unpaid days
KK	Maternity Leave	Health/Physical Ed. 10.80.80.ATM			High School	9/1/12	6/30/13	One-year family leave
ML	Maternity Leave	Elementary Teacher 10.50.50.AUC			Cozy Lake	5/14/12	11/23/12	Utilizing 29 sick days and 53 unpaid days
RW	Adjusted Maternity Leave	Reading Teacher 10.30.30.AJT			Briggs	3/12/12	6/23/12	Utilizing 15 sick and 52.5 unpaid days

(*) Requires mentoring

C. Non-Instructional								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Sandra Snyder	Retirement	Administrative Assistant 12.90.92.AEJ			Central Office	1/24/12	2/27/12	Retiring after 7 years in district
Tracy Orlandoni	Resignation	Special Ed. Aide 09.60.60.BJK			Milton	1/25/12	2/16/12	
Jennifer Valdofsky	Resignation	Special Ed. Aide 09.30.30.BJP			Briggs	1/23/12	2/17/12	
Stephanie McCormack	Resignation	Special Ed. Aide 09.30.30.BCW			Briggs	1/23/12	3/31/12	
Jaelyn Lindabury	Position Transfer	Special Ed. Aide 09.70.70.BLX			Middle School			Transferred to Long-Term Sub
Pamela Agnes	Position Transfer	Bus Aide 10.90.90.BJG			District	1/30/12	1/30/12	Transferred to Bus Driver
Radhika Ganta 11-204-100-106	Appoint	Special Ed. Aide 09.70.70.BMI	Step 1	\$18.76/hr	Middle School	1/23/12	6/30/12	Replacement 3.5 hrs/day w/o benefits
Katherine Hannan 11-213-100-106	Appoint	Special Ed. Aide 09.70.70.BCO	Step 1	\$18.76/hr	Middle School	1/23/12	6/30/12	Replacement 3.5 hrs/day w/o benefits
Pamela Agnes 11-000-270-160	Appoint	Bus Driver 10.90.90.BFB	Step 1	\$20.76/hr	District	1/30/12	6/30/12	Replacing SM
Diane McClellan 11-000-270-107	Appoint	Bus Aide 09.09.09.BJG	Step 1	\$18.40/hr	District	2/10/12	6/30/12	Replacing PA 3 hrs 49 minutes/day w/o benefits
Michelle Faasse 11-230-100-106	Transfer and Program Change	Special Ed. Aide 09.10.10.BBU	Step 2	19.06/hr	Briggs	2/9/12	6/30/12	Transferred from Stanlick
Deanna Galfo 11-204-100-106	Appoint	Special Ed. Aide 09.30.30.BJP	Step 1	\$18.76/hr	Briggs	2/22/12	6/30/12	Pending fingerprinting Replacing JV 3.5 hrs/day w/o benefits
Barbara Schmitt 11-212-100-106	Appoint	Special Ed. Aide 09.30.30.BJM	Step 1	\$18.76/hr	Briggs	2/29/12	6/30/12	Pending fingerprinting New position 3.5 hrs/day w/o benefits
Antoinette Cubberly 11-209-100-106	Appoint	Special Ed. Aide 09.30.30.BCW	Step 1	\$18.76/hr	Briggs	3/30/12	6/30/12	Replacing SM 3.5 hrs/day w/o benefits
Regina Oelkers 11-214-100-106	Appoint	Special Ed. Aide 09.40.40.BJK	Step 1	\$18.76/hr	Milton	2/16/12	6/30/12	Replacing TO 3 hrs/day w/o benefits
BF	Medical Leave	Custodian 12.40.42.AKT			White Rock	1/10/12	1/28/12	Utilizing 14 sick days
RS	Medical Leave	Custodian 12.70.72.ALL			High School	1/10/12	3/31/12	Utilizing 40 sick days and 18 unpaid days
JV	Medical Leave	Custodian 12.80.82.AKI			High School	1/3/12	1/23/12	Utilizing 14 sick days
JB	Worker's Comp	Custodian 12.30.32.AKS			Briggs	1/18/12	1/28/12	Utilizing 8 worker's comp days

D. Substitutes/Other								
Patricia DeLisi	Re-Appoint	Substitute Teacher		\$80/diem	District	2/6/12	6/30/12	
Kathleen Dunn	Appoint	Substitute Teacher		\$80/diem	District	2/21/12	6/30/12	
Frances Ferucci	Appoint	Substitute Teacher		\$80/diem	District	2/6/12	6/30/12	
Erin Fuchs	Appoint	Substitute Teacher		\$80/diem	District	2/9/12	6/30/12	
Katherine Hannan	Appoint	Substitute Teacher		\$80/diem	District	1/23/12	6/30/12	
Sarah Satterfield	Appoint	Substitute Teacher		\$80/diem	District	2/22/12	6/30/12	
Christina LaMonica	Appoint	Substitute Teacher		\$80/diem	District	1/25/12	6/30/12	
Tonia Kirkham	Appoint	Substitute Teacher		\$80/diem	District	1/27/12	6/30/12	
Lezet Shabani	Appoint	Substitute Teacher		\$80/diem	District	2/22/12	6/30/12	
Katherine Hannan	Appoint	Substitute Aide		\$10/hr	District	1/23/12	6/30/12	
Deborah Flood	Appoint	Substitute Aide		\$10/hr	District	2/2/12	6/30/12	
Lisa Kasica	Appoint	Substitute Aide		\$10/hr	District	2/7/12	6/30/12	
Christina LaMonica	Appoint	Substitute Aide		\$10/hr	District	1/25/12	6/30/12	
Deborah Flood	Appoint	Substitute Aide		\$10/hr	District	2/3/12	6/30/12	
Jennifer Lopresti	Appoint	Substitute Aide		\$10/hr	District	2/3/12	6/30/12	
David Dunn	Appoint	Substitute Aide		\$10/hr	District	2/21/12	6/30/12	
Antoinette Cubberly	Appoint	Substitute Aide		\$10/hr	District	3/30/12	6/30/12	
Karin Monaco	Appoint	Substitute Custodian		\$12.50/hr	District	2/7/12	6/30/12	
Alberto Coballes	Appoint	Substitute Custodian		\$12.50/hr	District	2/22/12	6/30/12	Pending fingerprinting

E. Student Teacher								
Name	College	Subject	Location	Date Effective	Date Termin.	Discussion		
Ryan Zavata	William Paterson University	Social Studies	JTMS	2/2/12	5/10/12			

F. Extra Duty Pay								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jennifer O'Malley-Dorr	Appoint	Spring Musical: Musical Choreographer	Level 3	\$2085.00	Middle School	2/2/12	6/30/12	

G. Workshop Presentation					
Presenter	Nature of Action	Workshop	Salary	Date	# of Hours
Joanne Martino	Appoint	Harassment, Intimidation and Bullying	\$55/hr	10/10/11	3.5 hours
Lindsay Corter	Appoint	Graphic Organizers	\$55/hr	1/16/12	1.75 hours
Maria Kucinski	Appoint	Interactive Bulletin Board	\$55/hr	1/16/12	3.5 hours
Jessica Hoertel	Appoint	Digital Storytelling	\$55/hr	1/16/12	3.5 hours
Christine Stewart	Appoint	Differentiated Instruction	\$55/hr	1/16/12	1.75 hours
Wendy Towers	Appoint	Differentiated Instruction	\$55/hr	1/16/12	1.75 hours
Nancy Harris	Appoint	Closure & Do-Nows	\$55/hr	1/16/12	.5 hours
Vincent Stasio	Appoint	Closure & Do-Nows	\$55/hr	1/16/12	.5 hours
Louis Migliacci	Appoint	Podcasting	\$55/hr	1/16/12	3.5 hours
Rebecca Reichel	Appoint	Skype	\$55/hr	1/16/12	2 hours
Rebecca Wetzel	Appoint	Running Records	\$55/hr	1/16/12	1.5 hours
Sharon Bock	Appoint	Storyjumper	\$55/hr	1/16/12	2 hours
Sherry Brzostowski	Appoint	Glogging in the Classroom	\$55/hr	1/16/12	3 hours
Suzanne Rodgers	Appoint	Academic Supports in the Classroom	\$55/hr	1/16/12	3 hours
Niemah Scherlacher	Appoint	Academic Supports in the Classroom	\$55/hr	1/16/12	3 hours
Danielle Castiglia	Appoint	Crisis Prevention/Verbal Interventions	\$55/hr	1/16/12	6 hours

H. 2011-12 School Year Coaching Staff								
SPRING								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Lauren Dexter	Rescind	B/G Assistant Track			JTHS	9/1/11	6/30/12	
Kyla Kelly	Appoint	B/G Assistant Track	3	\$4595.30	JTHS	9/1/11	6/30/12	7 years of experience
Thomas Villa	Appoint	B/G Assistant Track	1	\$3538.47	JTHS	9/1/11	6/30/12	

Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kelli Costa**	Appoint	Assistant Softball	1	\$1769.24	JTHS	9/1/11	6/30/12	
Melissa Kanouse**	Appoint	Assistant Softball	1	\$1769.24	JTHS	9/1/11	6/30/12	
William Koch	Appoint	Boys' Lacrosse Volunteer Coach	N/A	N/A	JTHS	9/1/11	6/30/12	Volunteer
Benjamin Master	Appoint	Softball Coaching Aide	N/A	N/A	JTHS	9/1/11	6/30/12	Volunteer Pending fingerprinting
John Kanouse	Appoint	Softball Coaching Aide	N/A	N/A	JTHS	9/1/11	6/30/12	Volunteer Pending fingerprinting
Jonathan Koert	Appoint	Softball Coaching Aide	N/A	N/A	JTHS	9/1/11	6/30/12	Volunteer Pending fingerprinting
Joseph Santillo	Appoint	Baseball Coaching Aide	N/A	N/A	JTHS	9/1/11	6/30/12	Volunteer Pending fingerprinting

(**) Out of district coach

L.2 Motion to approve Supervisor’s Summer 2011 Course Reimbursements as indicated below:

Name	College	Class	Approval	Credits	Amount
Douglas Walker	NJ Excel	Organizational Leadership for Educational Change	1	6	\$1344.00
Douglas Walker	NJ Excel	Leading Educational Change and Improvement	1	6	\$1344.00
Douglas Walker	NJ Excel	Driving Educational Change and Improvement	2	4	\$896.00
Douglas Walker	NJ Excel	Examining and Applying School Leadership	1	4	\$896.00

MOTION: Mr. Feldmann		SECOND: Mrs. Castiglione			
Name	Ayes	Nays	Abstain	Absent	
Mrs. Castiglione	X				
Mr. Cuccio	X				
Mr. Feldmann	X				
Mr. Millar	X				
Mrs. Poulas	X				
Mrs. Scott	X				
Mr. Smith	X				
Mr. Stewart	X				
Mrs. Van Ness	X				

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Poulas, seconded by Mr. Cuccio, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.6, as described below:

M.1 Motion to **rescind student placements** and professional services for the 2011-2012 school year, as indicated below:

Student	School	Tuition	Effective
M/20-6	Lakeland Andover School	\$ 21,725	2/8/12

M.2 Motion to **approve student placements** and professional services for the 2011-2012 school year, as indicated below:

Student	School	Tuition	Effective
M/15-1	East Mountain School @ Carrier Clinic	\$ 29,582.12	2/9/12-6/30/12
M/18-1	Shephard Prep High School	\$ 21,171.64	2/15/12-6/30/12

M.3 Motion to approve the following **day field trips**:

School/Group/Activity	Location	Date(s)
JTHS Debate Team - Debate Tournament	West Morris High School, Chester, NJ	February 24, 2012
JTHS Academic Bowl Team - Academic Bowl Competition	Lenape Valley High School, Stanhope, NJ	February 27, 28, 29, and March 1, 2012
JTHS Band - North Warren Jazz Festival	Blairstown, NJ	April 18, 2012
White Rock Autism Class - Jefferson Township Library and Municipal Building	Lake Hopatcong, NJ	May 7, 2012
White Rock Autism Class - Lakeland Bank, A&P, Mario's Pizza	Oak Ridge, NJ	May 9, 2012
White Rock Autism Class - Skylands Medical	Lake Hopatcong, NJ	May 11, 2012

M.4 Motion to approve the following overnight field trips:

School/Group/Activity	Location	Date(s)
JTHS DECA- NJ State DECA Competition	Crowne Plaza, Cherry Hill, NJ	February 26 to February 28, 2012
JTHS FIRST Robotics Competition	Hatboro-Horsham High School, Horshman, PA	March 1 to March 4, 2012
JTHS Cheerleaders - NJ State Cheerleading Competition	Trenton Marriott, Trenton, NJ	March 3 to March 4, 2012
JTHS Future Business Leaders of America (FBLA) - FBLA State Conference	Hilton Hotel, East Brunswick, NJ	March 15 to March 16, 2012

M.5 Motion to approve the 2012-2013 District Calendar (see attached).

M.6 Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) January 13, 2012 through February 17, 2012.

RESOLVED, THAT UPON THE RECOMMENDATION OF THE Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from January 13, 2012 through February 17, 2012 as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB
Milton	0	0
Briggs	0	0
Cozy Lake	0	0
Stanlick	0	0
White Rock	3	0
Middle School	15	2
High School	2	1

BE IT FURTHER RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

Name	SECOND: Mr. Cuccio			
	Ayes	Nays	Abstain	Absent
MOTION: Mrs. Poulas				
Mrs. Castiglione	X			
Mr. Cuccio	X			
Mr. Feldmann	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Scott	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

M.7 Enrollment as of 1/31/12:

	Jan. 11	Jan. 12
Milton	180	168
Cozy Lake	245	256
Arthur Stanlick	383	375
E.T. Briggs	391	367
White Rock	427	416
Total Elementary	1,626	1,582
JTMS	810	836
JTHS	1,118	1,054
GRAND TOTAL	3,554	3,472
Tuition students received	2	1
Out-of-district placement	41	41
Students -Home Instruction	15	13

N. POLICY COMMITTEE

Motion by Mr. Feldmann, seconded by Mrs. Castiglione, to accept the recommendation of the Superintendent to approve motions N.1 and N.2., as described below:

N.1 Motion to approve **RESOLUTION P.L. 2011, CHAPTER 202** to eliminate the vote on the annual budget and to move the Election of School Board Members to the General Election in November.

WHEREAS, Public Law 2011, Chapter 202, Laws of 2012 provides that a local school district may adopt a resolution to eliminate the vote on its annual school budget that is within the statutory cap imposed by the State of New Jersey, and

WHEREAS, the above legislation provides that the above action would require districts to hold their annual election for school board members in November during the regular general election, and

WHEREAS, the Jefferson Township Board of Education has determined that the statutory restrictions on the local levy tax increase for annual school appropriations is appropriate and sufficient to control and maintain a thorough and efficient education for the children of Jefferson Township, and

WHEREAS, the Jefferson Township Board of Education, consistent with the budgetary restriction expressed above, believes that dispensing with annual school budget votes will save taxpayer dollars, and

WHEREAS, the Jefferson Township Board of Education believes that the school board member elections in November will attract a far greater number of voters than typically vote in April elections, and

WHEREAS, the Jefferson Township Board of Education believes that the elimination of the vote on the school budget and the movement of the board member election to November is in the best interest of the Jefferson Township community, and

WHEREAS, the Jefferson Township Board of Education understands that this decision shall remain in effect for a minimum of four years,

NOW THEREFORE BE IT RESOLVED, that the Jefferson Township Board of Education does hereby determine that it will eliminate the vote on its annual school budget which shall be within the statutory cap and become effective for the 2012-2013 budget, and

BE IT FURTHER RESOLVED, that the Jefferson Township Board of Education does hereby determine that the election will occur at the annual general election in November, 2012.

N.2. Motion to approve the **First Reading** of the following *(copy available for review)*

File Code	Document	Title	Description of Action
5530r	Regulation	Substance Abuse	Replace 5530r Substance Abuse

MOTION: Mr. Feldmann	SECOND: Mrs. Castiglione			
Name	Ayes	Nays	Abstain	Absent
Mrs. Castiglione	X			
Mr. Cuccio	X			
Mr. Feldmann	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Scott	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

O. COMMUNICATIONS

- None

P. OLD BUSINESS

- None

Q. NEW BUSINESS

- None

R. PUBLIC COMMENTS

- An audience member questioned the hiring procedures for teachers in the district.
- A member of the audience had a question regarding EDP's and coaches.
- An audience member questioned the drug awareness survey process for grades 6-11 and if there will be a Honeywell Instant Alert regarding the survey. Dr. Fuchs responded that the district is waiting for a sufficient number of parents to sign up in order to make the survey viable, noting that parental consent is required.

S. BOARD MEMBER COMMENTS

- Mrs. Scott commented on the PLC presentation and urged the community to vote in the Samsung Solve for Tomorrow contest.
- Mr. Stewart announced the library is presenting the Middle School's "Project Stay Gold" through the end of March.
- Mrs. Castiglione noted her concern over the drug awareness survey sampling and there being a sufficient number of students participating. Dr. Fuchs commented they are trying to boost participation.
- Mr. Feldmann offered congratulations to various sports teams and urged the public to vote in the Samsung Solve for Tomorrow campaign.
- Mr. Millar congratulated the teachers participating in the PLC presentation.
- Mr. Smith updated the public on the Superintendent search.

T. ADJOURN

Motion by Mr. Cuccio, seconded by Mrs. Van Ness, that the meeting adjourn at 9:25 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Arias, Annie	Mar. 5&6	Long Branch, NJ	New Jersey Association for Health, Physical Education, Recreation and Dance Convention	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Arnowitz, Sherry	Apr. 27	Livingston, NJ	All Students Can Succeed! Effective Intervention for Behavioral & Social Challenges	Own	\$ 80.00	32	\$ -	0	\$ -	0	\$ 80.00
Barile, Patricia	Mar. 5	Long Branch, NJ	New Jersey Association for Health, Physical Education, Recreation and Dance Convention	Own	\$ 85.00	78	\$ -	0	\$ -	0	\$ 85.00
Bavosa, Sherry	Mar. 13	Montclair, NJ	New Jersey Educational Computing Cooperative Spring Conference	Own	\$ -	32	\$ -	0	\$ -	0	\$ -
Boyle, Nancy	Mar. 23	East Brunswick, NJ	Common Core Writing Success	Own	\$ 225.00	0	\$ -	0	\$ -	0	\$ 225.00
Carney, E. Angela	Mar. 24	New Brunswick, NJ	New Jersey State School Nurses Association 2012 Conference	Own	\$ 205.00	62	\$ -	0	\$ -	0	\$ 205.00
Carney, Kelly	Mar. 13	Montclair, NJ	New Jersey Educational Computing Cooperative Spring Conference	Own	\$ -	80	\$ -	0	\$ -	0	\$ -
Castiglia, Danielle	Apr. 27	Livingston, NJ	All Students Can Succeed! Effective Intervention for Behavioral and Social Challenges	Own	\$ 80.00	32	\$ -	0	\$ -	0	\$ 80.00
Ciliento, Sharon	Mar. 2	Wayne, NJ	New Jersey Middle School Association Workshop 2012	Own	\$ 40.00	60	\$ -	0	\$ -	0	\$ 40.00
Curry, Megan	Apr. 18	Morris Plains, NJ	Primary Teacher Workshop (K-4) – Utilizing Story Books	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Daggett, Eileen	Mar. 30	Mahwah, NJ	New Jersey Council for Exceptional Children Conference	Own	\$ 80.00	56	\$ -	0	\$ -	0	\$ 80.00
Daggett, Eileen	Apr. 27	Monroe Twp., NJ	Teacher Effectiveness Evaluation System	Own	\$ -	160	\$ -	0	\$ -	0	\$ -
Daly, Kelly	Mar. 13	Montclair, NJ	New Jersey Educational Computing Cooperative Spring Conference	Own	\$ -	80	\$ -	0	\$ -	0	\$ -
D'Ambrosio, Kathleen	Mar. 2	Wayne, NJ	New Jersey Middle School Association Workshop 2012	Own	\$ 40.00	60	\$ -	0	\$ -	0	\$ 40.00
DeGraw, Gail	Mar. 23	Totowa, NJ	Transforming Learning, Transforming Lives	Own	\$ 65.00	15	\$ -	0	\$ -	0	\$ 65.00
DiColo, John	Mar. 11-15	Atlantic City, NJ	Director of Athletics Association of New Jersey	Own	\$ 350.00	300	\$ -	0	\$ -	0	\$ 350.00
Dunbar, Maria	Mar. 19	Morristown, NJ	The Anti-Bullying Vaccine	Own	\$ 95.00	68	\$ -	0	\$ -	0	\$ 95.00
Escolano, Jennifer	Feb. 16	Kinnelon, NJ	Evidence Based Strategies for Treating Anxiety/Depression Triggered School Refusal Coordinated Interventions for School Professionals	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Fernandez, George	Mar. 22	Ocean, NJ	EPA/AHERA New Jersey/New York State 1 Day Asbestos Supervisor Refresher Course	Own	\$ 160.00	152	\$ -	0	\$ -	0	\$ 160.00
Fernandez, George	Apr. 3&4	Atlantic City, NJ	Annual New Jersey School Buildings and Grounds Association Conference and Expo	Own	\$ 100.00	588	\$ -	0	\$ -	0	\$ 100.00
Grady, Eileen	Mar. 13	Montclair, NJ	New Jersey Educational Computing Cooperative Conference: Maximizing Possibilities of a Connected World	Own	\$ 110.00	33	\$ -	0	\$ -	0	\$ 110.00
Hulbert, Joyce	Mar. 23	Totowa, NJ	Transforming Learning, Transforming Lives	Own	\$ 65.00	15	\$ -	0	\$ -	0	\$ 65.00
King, Janet	Mar. 2	Wayne, NJ	New Jersey Middle School Association Workshop 2012	Own	\$ 40.00	25	\$ -	0	\$ -	0	\$ 40.00
Knutelsky, Robin	Feb. 7	Trenton, NJ	State "Model" Curriculum Kick-off Event	Own	\$ -	153	\$ -	0	\$ -	0	\$ -
Knutelsky, Robin	Mar. 8	Parsippany, NJ	Using College Board Assessment Data and Framework for Teaching Proficiency System	Own	\$ 25.00	43	\$ -	0	\$ -	0	\$ 25.00

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/day/person (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Knutelsky, Robin	Apr. 27	Monroe Twsp., NJ	Teacher Effectiveness Evaluation System	Own	\$ 147.00	160	\$ -	0	\$ -	0	\$ 147.00
Kucinski, Maria	Mar. 2	Wayne, NJ	New Jersey Middle School Association Workshop 2012	Own	\$ 40.00	40	\$ -	0	\$ -	0	\$ 40.00
Kwiecinski, Melissa	Mar. 23	Totowa, NJ	Transforming Learning, Transforming Lives	Own	\$ 65.00	15	\$ -	0	\$ -	0	\$ 65.00
Latham, Ginger	Mar. 21	Union, NJ	Learning Forward	Own	\$ -	40	\$ -	0	\$ -	0	\$ -
Lucas, Joan	Feb. 24&25	East Brunswick, NJ	New Jersey Music Educators Association Conference	Own	\$ 150.00	0	\$ -	0	\$ -	0	\$ 150.00
Materia, Joseph	Mar. 26	Parsippany, NJ	Management Skills for First-Time Supervisors	Own	\$ 179.00	52	\$ -	0	\$ -	0	\$ 179.00
Mattessich, Joseph	Mar.1 -3	Allentown, NJ	Nike Coach of the Year Clinic	Own	\$ 85.00	218	\$ 83.00	2	\$ 127.5	1	\$ 378.50
McNulty, Sean	Feb. 2	New Brunswick, NJ	We the People	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Meehan, Denise	Mar. 12 - 13	Monroe Twsp., NJ	Using NJSMART to Better Understand Student and District Performance	Own	\$ 150.00	300	\$ -	0	\$ -	0	\$ 150.00
Mundi, Karl	Mar. 12 - 13	Monroe Twsp., NJ	Using NJSMART to Better Understand Student and District Performance	Own	\$ 150.00	300	\$ -	0	\$ -	0	\$ 150.00
Mundi, Karl	Mar. 30	Monroe, NJ	New Jersey Principals and Supervisors Association Legislative Conference	Own	\$ -	150	\$ -	0	\$ -	0	\$ -
Petric, Marius	Feb. 7	Trenton, NJ	State "Model" Curriculum Kick-off Event	Own	\$ -	153	\$ -	0	\$ -	0	\$ -
Petric, Marius	Mar. 8	Parsippany, NJ	Using College Board Assessment Data and Framework for Teaching Proficiency System	Own	\$ 25.00	43	\$ -	0	\$ -	0	\$ 25.00
Petric, Marius	Apr. 27	Monroe Twp., NJ	Teacher Effectiveness Evaluation System	Own	\$ 147.00	160	\$ -	0	\$ -	0	\$ 147.00
Riedel, Barbara	Apr. 19&20	Long Branch, NJ	New Jersey Speech-Language-Hearing Association Convention	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Russo, Cara	Mar. 13	Montclair, NJ	Maximizing the Possibilities of a Connected World	Own	\$ -	46	\$ -	0	\$ -	0	\$ -
Russo, Cara	Mar. 30	Mahwah, NJ	New Jersey Council for Exceptional Children Conference	Own	\$ 80.00	56	\$ -	0	\$ -	0	\$ 80.00
Russo, Cara	Apr. 27	Monroe Twp., NJ	Teacher Effectiveness Evaluation System	Own	\$ 147.00	160	\$ -	0	\$ -	0	\$ 147.00
Sanchez, Yolanda	Apr. 27	Livingston, NJ	All Students Can Succeed! Effective Intervention for Behavioral and Social Challenges	Own	\$ 80.00	14	\$ -	0	\$ -	0	\$ 80.00
Schwarz, Mark	Feb. 3	Monroe Twsp., NJ	New Jersey Social Studies Supervisor's Association - Winter Meeting	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Schwarz, Mark	Feb. 7	Trenton, NJ	State "Model" Curriculum Kick-off Event	Own	\$ -	153	\$ -	0	\$ -	0	\$ -
Thornton, Mary	Mar. 8	Parsippany, NJ	Using College Board Assessment Data and Framework for Teaching Proficiency System	Own	\$ -	34	\$ -	0	\$ -	0	\$ -
Thornton, Mary	Apr. 27	Monroe Twp., NJ	Teacher Effectiveness Evaluation System	Own	\$ 147.00	160	\$ -	0	\$ -	0	\$ 147.00
VanderBok, Karen	Mar. 20 & Apr. 19	Morris Plains, NJ	Using CBI to Teach Recreation Skills	Own	\$ 22.00	0	\$ -	0	\$ -	0	\$ 22.00
Walker, Douglas	Mar. 13	Montclair, NJ	New Jersey Educational Computing Cooperative Spring Conference	Own	\$ -	54	\$ -	0	\$ -	0	\$ -

10 – Month School Calendar

2012

July					2012
M	T	W	T	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

August					2012
M	T	W	T	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

September					2012
M	T	W	T	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

October					2012
M	T	W	T	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

November					2012
M	T	W	T	F	
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

December					2012
M	T	W	T	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

August	28 th – 30 th	New Staff Orientation (Tentative)
September	3 rd	Labor Day
	4 th	All Staff Orientation
	5 th	1 st Day of School
	17 th	Rosh Hashanah
	26 th	Yom Kippur
October	8 th	Columbus Day
November	8 th – 9 th	NJEA Convention
	21 st	Early Dismissal
	22 nd – 23 rd	Thanksgiving
December	21 st	Early Dismissal
	24 th – 31 st	Winter Recess
January	1 st	New Year's Day
	21 st	Martin Luther King Day
February	18 th	Presidents' Day
March	29 th	Good Friday
April	1 st – 5 th	Spring Break
May	27 th	Memorial Day
June	21 st	Last Day of School - *Tentative

Emergency closing days may be made up as follows:
 1st April 1st – 5th, beginning with 5th, 4th, etc.
 2nd June 24th – 28th, beginning with 24th, 26th, etc.
 Employees making vacation arrangements during the above dates do so at their own risk.



Student Days					
September	16	Total = 185 Days	February	19	
October	22		March	20	
November	18		April	17	
December	15		May	22	
January	21		June	15	
Sub-total=	92		Sub-total=	93	
Key					
Indicates when schools are closed for staff and students.					
Indicates when schools are closed for students only.					
Indicates early dismissal.					

2013

January					2013
M	T	W	T	F	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

February					2013
M	T	W	T	F	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28		

March					2013
M	T	W	T	F	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

April					2013
M	T	W	T	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				

May					2013
M	T	W	T	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

June					2013
M	T	W	T	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	