

**JEFFERSON TOWNSHIP BOARD OF EDUCATION
Special Meeting Minutes
Thursday – March 1, 2012 – 7:00 PM
Jefferson Township High School Media Center**

A. Mr. Smith called the meeting to order at 7:00 PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mrs. Castiglione	<u>X</u>	_____
Mr. Cuccio	<u>X</u>	_____
Mr. Feldmann	<u>X</u>	_____
Mrs. Poulas	<u>X</u>	_____
Mrs. Scott	<u>X</u>	_____
Mr. Stewart	<u>X</u>	_____
Mrs. Van Ness	<u>X</u>	_____
Mr. Millar, Vice President	<u>X</u>	_____
Mr. Smith, President	<u>X</u>	_____

D. CLOSED SESSION

Motion by Mr. Cuccio, seconded by Mr. Stewart, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 1st day of March, 2012 at 7:01 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:45 PM.

E. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

None

F. BUILDING NEEDS AND FINANCE COMMITTEE

Motion by Mr. Cuccio, seconded by Mr. Millar to adopt the following:

Resolution to adopt preliminary 2012-2013 Budget for March 1, 2012 BOE Meeting:

RESOLVED that the Jefferson Board of Education, in the County of Morris, New Jersey approves the 2012-2013 school district budget for submission to the voters as follows:

General Fund	\$54,316,527
Special Revenue Fund	\$814,191
Debt Service Fund	\$1,977,381
Total	\$57,108,099

BE IT FURTHER RESOLVED, that there should be raised a total of General Fund \$36,579,660 and Debt Service \$1,893,515 for the ensuing School Year (2012-2013); and

WHEREAS, the district has a taxing authority which is comprised of \$492,521 for health benefits adjustment, \$915,159 banked levy from 2011-2012 budget, 2% cap increase over the prior year of \$714,325, resulting in a maximum district tax levy available of \$37,838,273, and

Health Benefits Cap Levy Adjustment Available for Subsequent Years	\$492,521
2011-2012 Banked Cap	\$915,159
2% Allowable Tax Levy Adjustment	\$714,325
2011-2012 Tax Levy	\$35,716,268
Total Available Tax Levy	\$37,838,273

WHEREAS, The Board has approved that there should be raised for the General Fund a tax levy of \$36,579,660, which includes \$149,067 of 2011-2012 banked cap, for the ensuing School Year (2012-2013).

NOW THEREFORE BE IT RESOLVED, that the Jefferson Board of Education, in the County of Morris, New Jersey approves that the cumulative unused taxing authority for Health Benefits of \$492,521, (2012-2013) plus the unused taxing authority of \$766,092 (2011-2012), which total \$1,258,613 be banked for potential use in the subsequent allowable fiscal years.

BE IT FURTHER RESOLVED, that the Jefferson Board of Education approves the following Capital Outlay Project #27-2380-020-1000 for the 2012-2013 School Year:

- a. H/S Roof Replacement of Sections 6, 11, 20, estimated cost = \$462,000, and

WHEREAS, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Jefferson Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2012-2013 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2011-2012 was \$70,680, and

WHEREAS, travel and expense reimbursement has reached a total amount of \$32,720 as of March 1, 2012

NOW THEREFORE BE IT RESOLVED, that the Jefferson Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2012-2013 at the sum of \$67,295 and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded and

WHEREAS, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annual prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations:

Health	\$ 25,740.00
Student OT, PT & Extraordinary Services	\$ 144,275.00
Guidance	\$ 13,775.00
Child Study Teams	\$ 42,400.00
Legal	\$ 145,000.00
Accounting	\$ 31,185.00
Architect	\$ 20,000.00
Other purchased Prof Services	\$ 2,395.00
Business Office Other Purchased Prof Services	\$ 2,100.00
Facilities Repair/Operations Services	\$ 447,104.00
Professional Development	\$ 23,975.00
Transportation	\$ 2,645.00
Home Instruction	\$ 10,000.00
Instruction Purchased Prof Services	\$ 2,500.00
School Sponsored Co-Curricular/Athletics	\$ 49,525.00

And

WHEREAS, the Administration needs to notice the Board if there arises a need to exceed said maximums. Upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW THEREFORE BE IT RESOLVED, that the Jefferson Board of Education, in the County of Morris, New Jersey establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2012-2013 school year.

MOTION: Mr. Cuccio	SECOND: Mr. Millar			
Name	Ayes	Nays	Abstain	Absent
Mrs. Castiglione	X			
Mr. Cuccio	X			
Mr. Feldmann	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Scott	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

G. PERSONNEL

Motion by Mr. Cuccio, seconded by Mrs. Poulas, that the Board of Education adopt the following resolution:

WHEREAS, after a comprehensive search for a qualified candidate to serve the school district as Superintendent of Schools, the Board has determined to appoint Mr. Joseph Kraemer to this position; and

WHEREAS, the Board is confident that Mr. Kraemer will be an outstanding asset to the Board of Education, and the community at large;

WHEREAS, in order to formalize the professional relationship, Mr. Kraemer and the Board have entered into discussions which have resulted in the preparation of a contract of employment for Mr. Kraemer; and

WHEREAS, in order to satisfy the requirements of N.J.S.A. 18A:17-15, the Board and Mr. Kraemer have agreed to a contract term of 4.25 years at the salary levels specified in the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Jefferson Township Board of Education as follows:

- (1) The Board formerly appoints Mr. Joseph Kraemer to the position of Superintendent of Schools, and further
- (2) The Board authorizes the President and Board Secretary to execute the attached contract of employment which has been agreed to by the parties.

MOTION: Mr. Cuccio		SECOND: Mrs. Poulas		
Name	Ayes	Nays	Abstain	Absent
Mrs. Castiglione	X			
Mr. Cuccio	X			
Mr. Feldmann			X	
Mr. Millar			X	
Mrs. Poulas	X			
Mrs. Scott	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

H. COMMENTS FROM THE AUDIENCE

- An audience member commented on the birthday snack policy in the elementary schools and requested the policy be reviewed.

I. BOARD MEMBER COMMENTS

- The Board congratulated Mr. Kraemer on his appointment.
- Mr. Kraemer thanked the Board and the public for the opportunity and the confidence shown in his ability to lead the district.

J. ADJOURN

Motion by Mr. Cuccio, seconded by Mrs. Van Ness, that the meeting adjourn at 7:59 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary