

**JEFFERSON TOWNSHIP BOARD OF EDUCATION
 Special Budget Public Hearing/Meeting Minutes
 Monday – March 26, 2012 – 7:00 PM
 Jefferson Township High School Media Center**

A. Mr. Smith called the meeting to order at 7:06 PM, and read the Open Meeting Statement.

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, AIM Newspaper, and the JEFFERSON PATCH;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mrs. Castiglione	_____	<u>X</u>
Mr. Cuccio	<u>X</u>	_____
Mrs. Poulas	_____	<u>X</u>
Mrs. Scott	<u>X</u>	_____
Mr. Stewart	<u>X</u>	_____
Mrs. Van Ness	<u>X</u>	_____
Mr. Millar, Vice President	<u>X</u>	_____
Mr. Smith, President	<u>X</u>	_____

D. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

None

E. PRESENTATIONS

- Dr. Fuchs presented the proposed 2012-2013 budget.

F. BUILDING NEEDS AND FINANCE COMMITTEE

Motion by Mr. Cuccio, seconded by Mrs. Van Ness, to accept Resolution to adopt 2012-2013 Budget as described below:

RESOLVED that the Jefferson Board of Education, in the County of Morris, New Jersey approves the 2012-2013 school district budget for submission as follows:

General Fund	\$54,316,527
Special Revenue Fund	\$814,191
Debt Service Fund	\$1,977,381
Total	\$57,108,099

BE IT FURTHER RESOLVED, that there should be raised a total of General Fund \$36,579,660 and Debt Service \$1,893,515 for the ensuing School Year (2012-2013); and

WHEREAS, the district has a taxing authority which is comprised of \$523,618 for health benefits adjustment, \$915,159 banked levy from 2011-2012 budget, 2% cap increase over the prior year of \$714,325, resulting in a maximum district tax levy available of \$37,838,273, and

Health Benefits Cap Levy Adjustment Available for Subsequent Years	\$523,618
2011-2012 Banked Cap	\$915,159
2% Allowable Tax Levy Adjustment	\$714,325
2011-2012 Tax Levy	\$35,716,268
Total Available Tax Levy	\$37,869,370

WHEREAS, The Board has approved that there should be raised for the General Fund a tax levy of \$36,579,660, which includes \$149,067 of 2011-2012 banked cap, for the ensuing School Year (2012-2013).

NOW THEREFORE BE IT RESOLVED, that the Jefferson Board of Education, in the County of Morris, New Jersey approves that the cumulative unused taxing authority for Health Benefits of \$523,618, (2012-2013) plus the unused taxing authority of \$766,092 (2011-2012), which total \$1,258,613 be banked for potential use in the subsequent allowable fiscal years.

BE IT FURTHER RESOLVED, that the Jefferson Board of Education approves the following Capital Outlay Project #27-2380-020-1000 for the 2012-2013 School Year:

- a. H/S Roof Replacement of Sections 6, 11, 20, estimated cost = \$462,000, and

WHEREAS, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Jefferson Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2012-2013 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2011-2012 was \$70,680, and

WHEREAS, travel and expense reimbursement has reached a total amount of \$32,720 as of March 1, 2012

NOW THEREFORE BE IT RESOLVED, that the Jefferson Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2012-2013 at the sum of \$67,295 and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded and

WHEREAS, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annual prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations:

Health	\$ 25,740.00
Student OT, PT & Extraordinary Services	\$ 144,275.00
Guidance	\$ 13,775.00
Child Study Teams	\$ 42,400.00
Legal	\$ 145,000.00
Accounting	\$ 31,185.00
Architect	\$ 20,000.00
Other purchased Prof Services	\$ 2,395.00
Business Office Other Purchased Prof Services	\$ 2,100.00
Facilities Repair/Operations Services	\$ 447,104.00
Professional Development	\$ 23,975.00
Transportation	\$ 2,645.00
Home Instruction	\$ 10,000.00
Instruction Purchased Prof Services	\$ 2,500.00
School Sponsored Co-Curricular/Athletics	\$ 49,525.00

And

WHEREAS, the Administration needs to notice the Board if there arises a need to exceed said maximums. Upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW THEREFORE BE IT RESOLVED, that the Jefferson Board of Education, in the County of Morris, New Jersey establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2012-2013 school year.

MOTION: Mr. Cuccio	SECOND: Mrs. Van Ness			
Name	Ayes	Nays	Abstain	Absent
Mrs. Castiglione				X
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas				X
Mrs. Scott	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

F. COMMENTS FROM THE AUDIENCE

- An audience member commented on class size range.
- Mr. Dunham, Township Council member, congratulated the administration and Board for remaining prudent during the budget process.

G. NEW BUSINESS

- Board member resignation/vacancy – Ms. Zeno read the Board member resignation letter submitted by Mr. Feldmann. She advised the district will seek a resident to fill the vacancy within the statutory timeline of 65 days.
- A Board member thanked the administration for the streamlined budget process development.

H. BOARD MEMBER COMMENTS

- Several members of the Board congratulated Dr. Fuchs on her retirement, thanking her for her years of service and wishing her well.

I. CLOSED SESSION

Motion by Mr. Stewart, seconded by Mr. Cuccio, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 26th day of March, 2012 at 7:42 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 8:14 PM.

I. ADJOURN

Motion by Mr. Cuccio, seconded by Mr. Stewart, that the meeting adjourn at 8:14 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary