

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda
Tuesday, October 16, 2012 – 8:00 PM (Regular Session)
Jefferson Township High School Media Center

- A. Mr. Smith, called the meeting to order at 8:00 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, *AIM* Newspaper, and the *JEFFERSON PATCH*;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B. Pledge of Allegiance.

C. ROLL CALL:	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	<u>X</u>	<u> </u>
Mrs. Poulas	<u>X</u>	<u> </u>
Mrs. Scott	<u>X</u>	<u> </u>
Mrs. Senatore	<u>X</u>	<u> </u>
Mr. Stewart	<u>X</u>	<u> </u>
Mrs. Van Ness	<u>X</u>	<u> </u>
Mr. Millar, Vice President	<u> </u>	<u>X</u>
Mr. Smith, President	<u>X</u>	<u> </u>
Ivan Cruz, <i>Student Representative</i>	<u>X</u>	<u> </u>
Veronica Kot, <i>Student Representative</i>	<u>X</u>	<u> </u>

D. **SUPERINTENDENT'S REPORT**

- Good News and Progress in Our Schools including Keith Hawkins Day and an update on the dumpsters which attract bears at the high school.
- 2011-2012 Violence and Vandalism Report, Mr. Joseph G. Kraemer, Superintendent
- 2012-2013 Nursing Services Plan, Mr. Joseph G. Kraemer, Superintendent

E. **PRESENTATIONS**

- 2011-2012 Audit Presentation and Review of Board Secretary Report, Nisivoccia & Company

F. **COMMENTS FROM THE AUDIENCE** *(on agenda action items only, if applicable)*

None

G. **STUDENT REPRESENTATIVES**

Student Representatives Ivan Cruz and Veronica Kot reported on various high school activities including fall drama, homecoming, SAT tests, and Oktoberfest.

H. **COMMITTEE REPORTS**

- **Education Committee** – Mrs. Poulas reported the Committee reviewed an update on summer assignments, the Quarterly Assessment Design, Professional Development Day and both day and overnight field trips.
- **Community Relations Committee** – Mrs. Senatore reported the Committee is investigating costs for random drug testing, formation of an AdHoc Committee of high school and middle school students for drug awareness, modification of district website making it more user friendly, and NJASK testing scores.
- **Policy and Personnel Committee** – Mrs. Van Ness reported the Committee reviewed NCLB Title I guidelines for parent involvement. The Committee also would like to further investigate a policy for donation of sick time.
- **Building Needs and Finance Committee** – Mr. Cuccio reported the Committee discussed the Cozy Lake Drainage project has been completed and a strategy has been developed for student parking at the high school. He also gave a status update on the athletic field upgrade project, the district safety inspection report and vocational school enrollment.

I. MINUTES OF MEETINGS

Motion by Mr. Stewart, seconded by Mrs. Scott, that the minutes of the following meetings be approved as submitted:

September 18, 2012 Regular Meeting and Board Retreat Minutes
 September 18, 2012 Executive Session Minutes

MOTION: Mr. Stewart		SECOND: Mrs. Scott		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio			X	
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Scott	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

J. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Cuccio, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.12, as described below:

J.1 Motion to approve the **purchase order** list dated September 2012 in the amount of **\$990,606.51**.

J.2 Motion to approve the **check journal** as of September 2012 in the amount of **\$4,034,856.33**.

Fund	Amount
General (10)	\$ 3,848,326.17
Capital Outlay (12)	\$ 172,162.00
Special Revenue (20)	\$ 14,368.16
Total	\$ 4,034,856.33

J.3 Motion to approve the funds **transfers** in the 2012-2013 Fiscal Year, dated September 2012 in the amount of **\$335.14**.

J.4 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJSA 18A:17-9, that as of August 31, 2012, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

J.5 Motion to certify, in accordance with NJAC 6A:23-2.11(c), that as of August 31, 2012, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

J.6 Motion to accept the July 1, 2011 through June 30, 2012 **Comprehensive Annual Financial Report**, which contained no audit recommendations. *(copy available for review)*

J.7 Motion to adopt the Standard Operating Procedures Manual for business functions.

J.8 Motion to accept the following **donation** from the STAR Project Committee and Jefferson Midget Wrestling Committee to the Jefferson Township Middle School Athletic Department, in accordance with Policy # 7230, Gifts, Grants and Donations.

<u>Item/Purpose</u>	<u>Amount</u>
Weight Room/Wrestling Room Sound System	\$ 4,000

J.9 Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

<u>School/Department</u>	<u>Bar Code/Tag No.</u>	<u>Equipment Description</u>
Middle School	#000959	Royal 501 electric typewriter

J.10 Motion to approve the disposal of **obsolete equipment** and to authorize the Business Administrator to seek sealed bids for the equipment, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

<u>School/Department</u>	<u>Bar Code/Tag No.</u>	<u>Equipment Description</u>
Middle School	#2224	Delta Drill Press
Middle School	#000645	Rockwell Drill Press
Middle School	#000678	Delta Drill Press
Middle School	#1894	Delta Table Saw
High School	#2955	Delta 10” Unisaw Saw
High School	#2956	Rockwell/Delta 12” Table Saw

J.11 Motion to approve resolution as described below:

The Jefferson Township Board of Education will not require **Lakeland Andover School** to apply for and receive funding from the New Jersey Child Nutrition Program, nor charge students for a reduced and/or paid meal for any classified students from Jefferson Township Public Schools in accordance with N.J.A.C. 6A:23-4(a)ii and iii during the 2012-2013 school year.

J.12 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*copy attached*).

MOTION: Mr. Cuccio		SECOND: Mrs. Poulas		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Scott	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

K. PERSONNEL COMMITTEE

Motion by Mrs. Van Ness , seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motion K.1, as described below:

K.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
RK	Medical Leave	Supervisor of Language Arts 25.80.80.ABQ			High School	10/29/12	11/3/12	Utilizing 5 sick days
B. Instructional								
Linda Silbernagel	Appoint	Teacher of Adaptive Health		\$40.80/hr	High School	11/12/12	1/30/13	One hour/day, five days/week
Beth Nash	Appoint	Bedside Instruction		\$40.80/hr	District	10/11/12	6/30/13	
Marcie Schlanger* 11-140-100-101-29	Appoint Date Change	Teacher of Math Long-Term Sub 10.80.80.ARP	BA Step 1	\$239.38/day	High School	9/1/12	10/17/12	Replacing BT
TR	Maternity Leave	LDTC 10.70.70.ADI			Middle School	12/17/12	3/1/13	Utilizing 20 sick days and 26 unpaid days
KC	Maternity Leave	Elementary Teacher 10.10.10.AGB			Stanlick	1/7/13	5/25/13	Utilizing 25 sick days and 68 unpaid days
BT	Adjusted Medical Leave	Math Teacher 10.80.80.ARP			High School	9/4/12	10/17/12	Utilizing 29 sick days

(*) Requires mentoring

C. Non-Instructional								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Susan Pielich	Retirement	Special Ed. Aide 09.40.40.BBX			Milton	8/1/12	8/1/12	Retiring after 33 years in district
Betsy Decker	Retirement	Special Ed. Aide 09.40.50.AWS			Milton	10/1/12	10/1/12	Retiring after 12 years in district
Betty Zimmer 11-000-217-106	Transfer	Special Ed. Aide 09.10.10.BIL	Step 5	\$20.28/hr	Stanlick	10/17/12	6/30/13	3.5 hrs/day w/o benefits Transferred from Briggs
Lindsay Washer 11-000-217-106	Transfer	Special Ed. Aide 09.10.10.BDC	Step 1	\$19.03/hr	Stanlick	10/17/12	6/30/13	3.5 hrs/day w/o benefits Transferred from Briggs
Ellen Van Dyk 11-000-270-107	Appoint	Bus Aide 9.90.90.BGX	Step 1	\$18.67/hr	District	10/18/12	6/30/13	Replacing LS 3.25 hrs/day w/o benefits
DT	Medical Leave	Special Ed. Aide 09.30.30.BNC			Briggs	10/1/12	10/6/12	Utilizing 5 sick days

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
DV	Intermittent Medical Leave	Coordinator of HR 12.90.92.BEY			Central Office	9/25/12	6/30/13	Utilizing sick days as needed
MC	Medical Leave	Special Ed. Aide 09.70.70.BHU			Middle School	9/25/12	11/1/12	Utilizing 11 sick days and 14 unpaid days

D. Substitutes/Other

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Michelle Lopez	Appoint	Substitute Teacher		\$80/diem	District	9/20/12	6/30/13	
Manjula Garimella	Appoint	Substitute Teacher		\$80/diem	District	10/17/12	6/30/13	
Lorraine Nemeth	Appoint	Substitute Teacher		\$80/diem	District	10/17/12	6/30/13	
Elizabeth Ward	Appoint	Substitute Teacher		\$80/diem	District	10/17/12	6/30/13	
Felicia Gorman	Appoint	Substitute Teacher		\$80/diem	District	10/11/12	6/30/13	
Allyson Brown	Appoint	Substitute Teacher		\$80/diem	District	10/11/12	6/30/13	
Henry Scully	Appoint	Substitute Teacher		\$80/diem	District	10/11/12	6/30/13	
Stacey D' Amato	Appoint	Substitute Secretary		\$11.50/hr	District	10/1/12	6/30/13	
Jonathan Westerfield	Appoint	Substitute Aide		\$10/hr	District	9/19/12	6/30/13	
Manjula Garimella	Appoint	Substitute Aide		\$10/hr	District	10/17/12	6/30/13	
Tammy Kehoe	Appoint	Substitute Aide		\$10/hr	District	10/3/12	6/30/13	
Regina Oelkers	Appoint	Substitute Aide		\$10/hr	District	10/3/12	6/30/13	
Sandra Alfaro	Appoint	Substitute Aide		\$10/hr	District	10/9/12	6/30/13	
Monica Johnson	Appoint	Substitute Aide		\$10/hr	District	10/17/12	6/30/13	

E. Student Teacher

Name	College	Subject	Location	Date Effective	Date Term.	Discussion
Kate Neurohr	Centenary College	Elementary	White Rock	1/21/13	5/18/13	
Alyssa Ritter	Caldwell College	Elementary	Briggs	1/16/13	5/7/13	

F. Extra Duty Pay

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Vincent Stasio	Appoint	Team Coordinator – 8 Blue	Level 4	\$2,810	Middle School	9/1/12	6/30/13	
Rachel Koenig	Appoint	Spring Musical: Art/Set Design	Level 1	\$493	Middle School	9/1/12	6/30/13	
Rachel Koenig	Appoint	Spring Musical: Props	Level 1	\$493	Middle School	9/1/12	6/30/13	

G. 2012-13 School Year Coaching Staff

WINTER

Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Melissa Hall	Rescind	Assistant Indoor Track			High School			
April Sparling	Appoint	Assistant Swimming	1	\$3609.24	High School	9/1/12	6/30/13	
William Koch	Appoint	Assistant Wrestling	N/A	N/A	High School	9/1/12	6/30/13	Volunteer
Daniel Faber	Appoint	Assistant Wrestling	N/A	N/A	High School	9/1/12	6/30/13	Volunteer
Matthew Friedman	Appoint	Assistant Wrestling	N/A	N/A	High School	9/1/12	6/30/13	Volunteer
Anthony Benvenuto	Appoint	Assistant Wrestling	N/A	N/A	High School	9/1/12	6/30/13	Volunteer
Austin Alpaugh	Appoint	Assistant Wrestling	N/A	N/A	High School	9/1/12	6/30/13	Volunteer
Christopher Burdett	Appoint	Boys' Basketball	N/A	N/A	High School	9/1/12	6/30/13	Pending fingerprinting
Michelle Lopez	Appoint	Girls' Basketball	N/A	N/A	High School	9/1/12	6/30/13	Volunteer

H. WORKSHOP PRESENTATION

Presenter	Nature of Action	Workshop	Salary	Date	# of Hours
Rebecca Keyser	Appoint	The Daily 5	\$55/hr	10/8/12	1.5 hours
Matt Kester	Appoint	Dynamic Stretching and Warm-Ups	\$55/hr	10/8/12	1 hours

MOTION: Mrs. Van Ness		SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent	
Mr. Cuccio	X				
Mr. Millar				X	
Mrs. Poulas	X				
Mrs. Scott	X				
Mrs. Senatore	X				
Mr. Smith	X				
Mr. Stewart	X				
Mrs. Van Ness	X				

L. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Poulas, seconded by Mrs. Van Ness, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.12, as described below:

L.1 Motion to approve the Statement of Assurance for the 2012-2013 New Jersey Quality Single Accountability Continuum (NJQSAC) evaluation and District Performance Review in the following areas:

1. Instruction and Program
2. Personnel
3. Fiscal Management
4. Operations
5. Governance

L.2 Motion to rescind student placement and professional services for the 2012-2013 school year, as indicated below:

Student	School	Tuition	Effective
F/16-4	Montgomery School	\$ 42,059	Oct. 16, 2012

L.3 Motion to approve tuition students received for the 2012-2013 school year, as shown below, plus related services as needed at \$80.00 per hour for occupational therapy, \$ 36.52 per hour for speech and \$66.47 per hour for counseling:

Student	School	Tuition	Date
M/17-9	Wallkill Valley Regional High School	\$43,398	9/1/12-6/30/13

L.4 Motion to approve the following day field trips:

School/Group/Activity	Location	Date(s)
Stanlick & White Rock Gifted & Talented Math Marathon	Morristown Unitarian Fellowship, Morristown, NJ	October 24, 2012
JTHS French/German Honor Societies	Cloisters Museum, Bateaux, NY	October 25, 2012
JTMS 8 Gold Team	Pax Amicus Theater, Budd Lake, NJ	November 2, 2012
JTHS FBLA – 2012 NJFBLA Fall Leadership Conference	Pines Manor, Edison, NJ	November 6, 2012
JTMS 8 White Team	Pax Amicus Theater, Budd Lake, NJ	November 12, 2012
JTMS 8 Blue Team	Pax Amicus Theater, Budd Lake, NJ	November 13, 2012
JTHS – Engineering Career Day	NJIT, Newark, NJ	December 7, 2012
Milton School, Grade K	Mayo Performing Arts Center, Morristown, NJ	February 5, 2013
Stanlick & White Rock G&T – Learning Carnival	Morristown Unitarian Fellowship, Morristown, NJ	March 20, 2013
JTHS Rebel	Cozy Lake School, Oak Ridge, NJ	May 7, 2013
JTHS Rebel	Milton School, Oak Ridge, NJ	May 9, 2013
Stanlick/White Rock/JTMS Debate – Morris Area County Debate	College of St. Elizabeth, Morristown, NJ (Calvary Temple & Dorney Park),	May 22, 2013
JTMS Band and Chorus – High Note Music Festival	Allentown, PA	May 24, 2013
White Rock Debate - Interdistrict Debate	Stanlick School, Wharton, NJ	June 6, 2013
JTHS Rebel	White Rock School, Oak Ridge, NJ	June 10, 2013

L.5 Motion to approve the following overnight field trips:

School/Group/Activity	Location	Date(s)
JTMS GATEways, Grade 8	Boston, Salem, Concord, Lexington, Plymouth, Waltham, MA	March 20 to March 22, 2013
JTMS GATEways, Grade 7	Mystic, CT and Cape Cod, MA	May 29 to May 31, 2013
JTMS 7 Blue Team	New Jersey School of Conservation, Branchville, NJ	October 29 to October 30, 2012
JTMS 7 White Team	New Jersey School of Conservation, Branchville, NJ	November 1 to November 2, 2012
JTMS 7 Gold Team	New Jersey School of Conservation, Branchville, NJ	November 19 to November 20, 2012

- L.6** Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) September 5, 2012 through October 16, 2012.

RESOLVED, THAT UPON THE RECOMMENDATION OF THE Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from September 5, 2012 through October 16, 2012, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Milton	0	0	
Briggs	0	0	
Cozy Lake	0	0	
Stanlick	0	0	
White Rock	0	0	
Middle School	1	0	
High School	0	0	

BE IT FURTHER RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

- L.7** Motion to approve, as required by the New Jersey Department of Education, the **Violence, Vandalism and Substance Abuse (VV-SA) Incident Report Form** (revised September, 2011) which includes all offender, victim and incident detail contained in the department’s Electronic Violence and Vandalism incident report form for reporting incidents of violence, vandalism and substance abuse (V&V).
- L.8** Motion to approve submission of the 2012-2013 **Nursing Services Plan** to the Morris County Executive Superintendent.
- L.9** Motion to accept the 2012-2013 **Emergency Operations Plan** for the Jefferson Township School District. (*Viper Manuals for the Jefferson Township Police Department*)
- L.10** Motion to adopt a resolution recognizing the week of October 23 through October 31, 2012 as “**National Red Ribbon Week**”.

WHEREAS, The Red Ribbon Campaign was started when drug traffickers in Mexico City murdered DEA agent Kiki Camarena in 1985. This began the continuing tradition of displaying Red Ribbons as a symbol of intolerance towards the use of drugs. The mission of the Red Ribbon Campaign is to present a unified and visible commitment towards the creation of a DRUG-FREE AMERICA.

WHEREAS, The Department of Human Services estimates approximately 14 million Americans use illegal drugs and 17 million are alcoholics or abusers.

WHEREAS, More than half of America’s school age children have tried illegal drugs.

NOW THEREFORE BE IT RESOLVED, that the Jefferson Township Board of Education (1) Celebrates the week of October 23-31, 2012 as “National Red Ribbon Week”; and (2) Calls upon the law enforcement, State and local officers and interested groups, to observe National Red Ribbon Week with appropriate programs and activities to keep children, families and communities safe, healthy and drug-free, through parent training, networking and sponsoring the National Red Ribbon Campaign.

- L.11** Motion to adopt a resolution recognizing the week of October 21 through October 27, 2012 as “**National Character Counts Week**”.

WHEREAS, A person’s “character ” is the summation of his or her habits, attitudes and attributes.

WHEREAS, Those qualities are learned, they can and should be purposefully taught.

WHEREAS, Good character doesn’t happen automatically and it’s too important to be left to chance. The effectiveness and well-being of individuals, their organizations and their society depend on it.

NOW THEREFORE BE IT RESOLVED, that the Jefferson Township Board of Education

- (1) Recognize the week of October 21-27, 2012, as “National Character Counts Week”; and
- (2) Calls upon the people of the United States, high schools, law enforcement, State and local officials, and interested groups, to observe National Character Counts Week with appropriate programs and activities that promote and teach the six pillars of character and promote good character.

L.12 Motion to adopt resolution proclaiming October 18, 2012 as **Lights on Afterschool Day** to help raise awareness for the importance of after school programs.

WHEREAS, Jefferson Township Board of Education stands firmly committed to quality afterschool programs and opportunities because they:

- Provide safe, challenging, engaging and fun learning experiences to help children and youth develop their social, emotional, physical, cultural and academic skills.
- Support working families by ensuring their children are safe and productive after the regular school day ends.
- Build stronger communities by involving our students, parents, business leaders and adult volunteers in the lives of our young people, thereby promoting positive relationships among children, youth, families and adults.
- Engage families, schools and diverse community partners in advancing the welfare of our children.

WHEREAS, Jefferson Township Board of Education has provided significant leadership in the area of community involvement in the education and well-being of our youth, grounded in the principle that quality afterschool programs are key to helping our children become successful adults.

WHEREAS, *Lights on Afterschool*, a national celebration of afterschool programs on October 18, 2012, promotes the critical importance of quality afterschool programs in the lives of children, their families and their communities.

WHEREAS, more than 28 million children in the U.S. have parents who work outside the home, and 15.1 million children have no place to go after school.

WHEREAS, many afterschool programs across the country are facing funding shortfalls so severe that they are being forced to close their doors and turn off their lights.

THEREFORE BE IT RESOLVED that Jefferson Township Board of Education urges the citizens of Jefferson Township to ensure that every child has access to a safe, engaging place where the lights are on after school;

AND BE IT FURTHER RESOLVED that the Jefferson Township Board of Education enthusiastically endorses *Lights on Afterschool* and is committed to innovative afterschool programs and activities that ensure that the lights stay on and the doors stay open for all children after school.

MOTION: Mrs. Poulas		SECOND: Mrs. Van Ness		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Scott	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

Enrollment as of 9/28/12:

	Sept. 11	Sept. 12
Milton	158	151
Cozy Lake	254	260
Arthur Stanlick	379	389
E.T. Briggs	369	353
White Rock	409	388
Total Elementary	1,569	1,541
JTMS	828	832
JTHS	1,054	1,033
GRAND TOTAL	3,451	3,406
Tuition students received	1	0
Out-of-district placement	40	37

M. POLICY COMMITTEE

Motion by Mrs. Van Ness, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve Motion M.1, as described below:

M.1 Motion to approve the **First Reading** of the following *(copy available for review)*

File Code	Document	Title	Description of Action
2415.04p	Policy	Title I – Parent Involvement	Replaces 2415.04p Title I-Parent Involvement (03/24/11)

	MOTION: Mrs. Van Ness		SECOND: Mrs. Poulas	
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Scott	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

N. COMMUNICATIONS

- Mr. Kraemer read a letter regarding the exemplary act of sportsmanship of High School Junior Renee Lopez.

O. OLD BUSINESS

None

P. NEW BUSINESS

Board Vacancy - The successful candidate for the one year term will be requested to fill the current vacancy through December 31, 2012. With the November elections in the near future, the Board is urging interested parties to begin a “write in” campaign.

Q. PUBLIC COMMENTS

Ed Quigley announced he would be running for the vacant Board seat as a write in candidate.

R. BOARD MEMBER COMMENTS

- Mr. Cuccio offered his congratulations on the Annual Audit. He also endorsed Mr. Quigley as a write in candidate for the Board.
- Mr. Stewart highlighted the work performed by a student on a walking trail which runs behind the high school.
- Mrs. Senatore attended the Cozy Lake Monarch Butterfly Parade, homecoming and the alumni game. She suggested that perhaps the homecoming and alumni games could be separate events in the future.
- Mr. Smith congratulated the Business Office staff on the results of the annual audit.

S. ADJOURN

Motion by Mr. Cuccio, seconded by Mrs. Senatore, that the meeting adjourn at 8:50 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/day/person (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Babitz, Sherry	Oct. 20	Brick, NJ	NJAET Annual Conference	Own	\$ 99.00	210	\$ -		\$ -		\$ 99.00
Bavosa, Sherry	Dec. 4	Piscataway, NJ	Ipads in the Math Classroom	Own	\$ 160.00	53	\$ -		\$ -		\$ 160.00
Bavosa, Sherry	Mar. 12	Piscataway, NJ	Ipads and Reading	Own	\$ 160.00	53	\$ -		\$ -		\$ 160.00
Bello, Stacey	Oct. 23	Mountain Lakes, NJ	Ipad Workshop	Own	\$ -	24	\$ -		\$ -		\$ -
Boardman, Aimee	Oct. 23	Mountain Lakes, NJ	Fall Professional Development Conference	Own	\$ -	35	\$ -		\$ -		\$ -
Carlsen, Susan	Oct. 23	Mountain Lakes, NJ	Tech Talk with Frank Sanchez: Engaging Students Using the Ipad	Own	\$ -	16	\$ -		\$ -		\$ -
Carr, Lisa	Oct. 24	Parsippany, NJ	School Refused Behavior	Own	\$ 169.00	20	\$ -		\$ -		\$ 169.00
Cinnamon, Christine	Feb. 27	Rochelle Park, NJ	Ipad Apps for Special education	Own	\$ 100.00	32	\$ -		\$ -		\$ 100.00
Cohen, Deborah	Nov. 30	Long Branch, NJ	2012 Fall Conference of NJASL: Inspiration, Motivation and Participation	Own	\$ 75.00	100	\$ -		\$ -		\$ 75.00
Cooke, Kelly	Oct. 12	Flanders, NJ	Transitioning to the New NJASK Tests: Understanding the Changes in Content and Test Design	Own	\$ -	36	\$ -		\$ -		\$ -
Correia, Karen	Unlimited	Rockaway, NJ	One-to-One Apple MAC Training	Own	\$ 99.00	0	\$ -		\$ -		\$ 99.00
Courtney, Jan	Oct. 20	Brick, NJ	NJAET Conference	Own	\$ 99.00	170	\$ -		\$ -		\$ 99.00
Daggett, Eileen	Nov. 15 & Dec. 6	Monroe Twp., NJ	NJPSA/FEA Special Ed Law Training Series	Own	\$ 294.00	286	\$ -		\$ -		\$ 294.00
Daggett, Eileen	Apr. 22&24	Baltimore, MD	Maryland Society for Educational Technology Conference	Own	\$ 180.00	440	\$ -		\$ -		\$ 180.00
DeBrito, Randi	Oct. 23	Mountain Lakes, NJ	MCAEMSA Fall Professional Development Conference	Own	\$ -	16.5	\$ -		\$ -		\$ -
Dunbar, Maria	Oct. 23	Mountain Lakes, NJ	Fall Professional Development Conference	Own	\$ -	35	\$ -		\$ -		\$ -
Edge, Denyse	Oct. 19	Randolph, NJ	Trauma Focused Addiction Treatment	Own	\$ 90.00	5	\$ -		\$ -		\$ 90.00
Farris, Kasey	Nov. 30	Princeton, NJ	NJCHE 20 th Annual History Conference	Own	\$ 75.00	120	\$ -		\$ -		\$ 75.00
Fastnacht, Nicole	Dec. 13	Parsippany, NJ	Increase Your Students' Reading Fluency	Own	\$ 215.00	24	\$ -		\$ -		\$ 215.00
Fernandez, George	Nov. 2	Somerset, NJ	Leadership Skills in Facilities Management	Own	\$ -	0	\$ -		\$ -		\$ -
Fernandez, George	Dec. 11	Parsippany, NJ	Organization Skills for the Overwhelmed	Own	\$ 199.00	0	\$ -		\$ -		\$ 199.00
Francavilla, Barbara	Nov. 13	New Providence, NJ	IR & S Team Training	Own	\$ 145.00	0	\$ -		\$ -		\$ 145.00
Gelinas, Priscilla	Oct. 25	West Orange, NJ	Dr. Jean's No More Worksheet	Own	\$ 199.00	0	\$ -		\$ -		\$ 199.00
Golas, Liz	Oct. 22	Wayne, NJ	Harassment, Intimidation and Bullying Workshop	Own	\$ -	0	\$ -		\$ -		\$ -
Harris, Nancy	Oct. 8	Mendham, NJ	Gifted & Talented Mendham Sharing Meeting	Own	\$ -	0	\$ -		\$ -		\$ -
Hunter, Jodie	Oct. 26	Union, NJ	NJDEC Annual Fall Conference	Own	\$ 90.00	0	\$ -		\$ -		\$ 90.00
Knutelsky, Robin	Sept. 28 & Oct. 19	Trenton, NJ	New Jersey Assessment and Assessment Design	Own	\$ -	143	\$ -		\$ -		\$ -
Knutelsky, Robin	Oct. 5	Trenton, NJ	Educational Leadership Cadre PARCC Committee of New Jersey	Own	\$ -	143	\$ -		\$ -		\$ -
Knutelsky, Robin	Oct. 12	Flanders, NJ	Transitioning to the New NJASK Tests: Understanding the Changes in Content and Test Design	Own	\$ -	36	\$ -		\$ -		\$ -

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/day/person (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Lerch, Karen	Oct. 8	Parsippany, NJ	Elementary ESL	Own	\$ -	60	\$ -		\$ -		\$ -
Levine, Matthew	Oct. 31	Convent Station, NJ	After the Holocaust: Courage to Rebuild	Own	\$ -	0	\$ -		\$ -		\$ -
Levine, Matthew	Dec. 13	Flemington, NJ	The Economic Demise of the Soviet Union	Own	\$ 25.00	0	\$ -		\$ -		\$ 25.00
Markowick, Jennifer	Oct. 22	Wayne, NJ	Harassment, Intimidation and Bullying Collaboration	Own	\$ -	50	\$ -		\$ -		\$ -
Martino, Joanne	Oct. 22	Wayne, NJ	Harassment, Intimidation and Bullying Workshop	Own	\$ -	50	\$ -		\$ -		\$ -
McGroarty, Shannon	Nov. 30	Princeton, NJ	NJCHE 12 th Annual History Conference	Own	\$ 75.00	92	\$ -		\$ -		\$ 75.00
McLoughlin, Lori	Dec. 17	Parsippany, NJ	Keep All Students Engaged While Working with Small Groups	Own	\$ 215.00	30	\$ -		\$ -		\$ 215.00
Montegari, Robin	Oct. 22	Rockaway, NJ	Morris County Naviance Network Meeting	Own	\$ -	16	\$ -		\$ -		\$ -
Montegari, Robin	Oct. 25	Trenton, NJ	TCNJ Counselor Day	Own	\$ -	77	\$ -		\$ -		\$ -
Nadler, Vickki	Nov. 29	New Brunswick, NJ	An Introduction to Teasing and Bullying for Schools and Climate Teams	Own	\$ -	99	\$ -		\$ -		\$ -
Newman, Deborah	Oct. 23		Webinar on Texting and Sexting Dangers	N/A	\$ 49.00	0	\$ -		\$ -		\$ 49.00
Ortense, Stacey	Oct. 8	Mendham, NJ	Professional Development Day – Gifted & Talented Focus	Own	\$ -	0	\$ -		\$ -		\$ -
Petric, Marius	Oct. 12	Flanders, NJ	Transitioning to the New NJASK Tests: Understanding the Changes in Content and Test Design	Own	\$ -	41	\$ -		\$ -		\$ -
Petric, Marius	Mar. 16-18	Chicago, IL	ASCD Annual Conference	Airfare	\$ 275.00	0	\$ 225.00	3	\$ -	0	\$ 950.00
Plotts, Timothy	Oct. 23	Mountain Lakes, NJ	MCAEMSA Fall Professional Development Conference	Own	\$ -	39	\$ -		\$ -		\$ -
Platz, Barbara	Oct. 8	Mendham, NJ	Gifted and Talented Professional Development Sharing	Own	\$ -	20	\$ -		\$ -		\$ -
Provost, Lauren	Nov. 15-16	Somerset, NJ	Post-Traumatic Stress Management Training & Psychological First Aid	Own	\$ 195.00	107	\$ -		\$ -		\$ 195.00
Sica, Derek	Oct. 29	Edison, NJ	NJDOE ESL Supervisors Training	Own	\$ -	0	\$ -		\$ -		\$ -
Stumpf, Cynthia	Oct. 23	Mountain Lakes, NJ	Tech Talk with Frank Sanchez: Engaging Students Using the Ipad	Own	\$ -	24	\$ -		\$ -		\$ -
Thomas, Lauren	Oct. 17, Jan. 16 & May 15	Edison, NJ	Transition Coordinators Network of NJ	Own	\$ -	225	\$ -		\$ -		\$ -
Thornton, Mary	Oct. 12	Flanders, NJ	Transitioning to the New NJASK Tests: Understanding the Changes in Content and Test Design	Own	\$ -	36	\$ -		\$ -		\$ -
Torkos, Tara	Oct. 22	Rockaway, NJ	Morris County Naviance Network Meeting	Own	\$ -	17	\$ -		\$ -		\$ -
Torkos, Tara	Nov. 13	Convent Station, NJ	HESAA Training Institute for Guidance Directors	Own	\$ -	28	\$ -		\$ -		\$ -

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Valenti, Michael	Oct. 12	Flanders, NJ	Transitioning to the New NJASK Tests: Understanding the Changes in Content and Test Design	Own	\$ -	36	\$ -		\$ -		\$ -
Vandigriff, Patricia	Oct. 18	Tarrytown, NY	Turnitin.com Teacher Tour	Own	\$ -	130	\$ -		\$ -		\$ -
Walsh, Jennifer	Oct. 22	Summit, NJ	Update on Pediatric Epilepsy and Eating Disorders	Own	\$ -	70	\$ -		\$ -		\$ -
Widgren, Peggy	Oct. 22	Rockaway, NJ	Morris County Naviance Network	Own	\$ -	32	\$ -		\$ -		\$ -
Widgren, Peggy	Nov. 13	Convent Station, NJ	HESSA – Training Institute for State and Federal Financial Aid Resources	Own	\$ -	73	\$ -		\$ -		\$ -
Wilson, Shannon	Oct. 12	Denville, NJ	School Transportation Supervisors North Meeting	Own	\$ 10.00	26	\$ -		\$ -		\$ 10.00
Wynne, James	Feb. 22-23	East Brunswick, NJ	NJMEA Conference	Own	\$ 135.00	0	\$ -		\$ -		\$ 135.00
Yuhas, Joseph	Nov. 2	Somerset, NJ	Leadership Skills in Facilities Management	Own	\$ -	0	\$ -		\$ -		\$ -