

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Agenda**

**Tuesday, February 22, 2011 – 7:00 PM (Closed Session) 8:00 PM (Regular Session)**

**Jefferson Township High School Media Center**

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A. \_\_\_\_\_, called the meeting to order at \_\_\_\_\_ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

<b>C. ROLL CALL:</b>	<u>Present</u>	<u>Absent</u>
Mr. Anzano	_____	_____
Mrs. Castiglione	_____	_____
Mr. Feldmann	_____	_____
Mrs. Mastricola	_____	_____
Mr. Millar	_____	_____
Mrs. Scott	_____	_____
Mrs. Servedio	_____	_____
Mr. Stewart	_____	_____
Mr. Vander Ploeg	_____	_____
Dylan Johnson, <i>Student Representative</i>	_____	_____
Brandon Coveney, <i>Student Representative</i>	_____	_____

**D. CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 22<sup>nd</sup> day of February, 2011 at \_\_\_\_\_ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at \_\_\_\_\_ PM.

**E. SUPERINTENDENT'S REPORT**

*Good News and Progress in Our Schools.*

**F. PRESENTATIONS**

- JT2015 Goals – Presented by Ms. Sharon Cilento, JT2015 Steering Committee Chairperson
- Presentation of Professional Learning Communities and Pyramid of Intervention

**G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)**

**H. STUDENT REPRESENTATIVES**

**I. COMMITTEE REPORTS**

**J. MINUTES OF MEETINGS**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the following meetings be approved as submitted:

January 24, 2010 Regular Meeting Minutes

January 24, 2010 Executive Session Minutes #1

**K. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.12, as described below:

**K.1** Motion to approve the **purchase order** list dated January 2011 in the amount of \$ **225,315.71**.

**K.2** Motion to approve the **check journal** as of January 2011 in the amount of \$ **4,112,488.38**.

<b>Fund</b>	<b>Amount</b>
General (10)	\$ 3,947,634.21
Special Revenue (20)	\$ 147,010.65
Capital Projects (30)	\$ 0
Debt Service (40)	\$ 0
Food Service Enterprise (60)	\$ 17,843.52
<b>Total</b>	<b>\$ 4,112,488.38</b>

**K.3** Motion to accept the **Treasurer and Secretary’s Report** dated December 2010 as being in balance.

**K.4** Motion to approve the funds **transfers** in the 2010-2011 Fiscal Year, dated January 2011 in the amount of **\$ 0**.

**K.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAS 18A:17-9, that as of December 31, 2010 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

**K.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c), that as of December 31, 2010, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

**K.7 RESOLVED:** Upon the recommendation of the Superintendent, that the Jefferson Township Board of Education, in the County of Morris, New Jersey approves that the Jefferson Township Board of Education shall hold the Annual School Election of the legal voters of Jefferson Township on Wednesday, April 27, 2011 from 2:00 PM to 9:00 PM, or as long thereafter as may be necessary for all those who entered by 9:00 PM to vote, at the following polling locations:

- Jefferson Township Districts 1, 2 & 3 – Jefferson Township Public Health Building
- Jefferson Township Districts 4, 5, & 6 – Jefferson Township Camp Jefferson
- Jefferson Township Districts 7, 8, & 9 – Jefferson Township Municipal Building
- Jefferson Township Districts 10, 11, & 14 – Milton First Aid Squad Building
- Jefferson Township Districts 12 and 13 – Jefferson Township Senior Center

**BE IT FURTHER RESOLVED**, that the Jefferson Township Board of Education designate that notices of said election be posted at each of the following locations:

- a. Board of Education Office
- b. Jefferson Township High School
- c. Jefferson Township Middle School
- d. Arthur Stanlick School
- e. Ellen T. Briggs School
- f. White Rock School
- g. Milton School
- h. Cozy Lake School
- i. Jefferson Township Municipal Building; and
- j. Jefferson Township Library

**BE IT FURTHER RESOLVED**, that the Jefferson Township Board of Education establish that the drawing for position on the ballot be held at 10:00 AM on Thursday, March 17, 2011 in the office of the Business Administrator; and

**BE IT FURTHER RESOLVED**, that the Jefferson Township Board of Education set the date of the Public Hearing for the School Budget for the 2011-12 school year for (*tentative*) March 28, 2011 at 8:00 PM in the Jefferson Township Middle School Media Center.

- K.8** Motion to authorize the Business Administrator to **file amendment #4** to reallocate resources from support services to instructional accounts on the district’s application for the Federal Government’s IDEA American Recovery Reinvestment Act of 2009 (**ARRA Grant**).
- K.9** Motion to approve professional engineering services of Hatch Mott McDonald to evaluate the High School Well system at a fee not to exceed \$11,700, based on proposal.
- K.10** Motion to accept the **donation** of \$3,538.47-\$4,595.30 (guide range), plus correlating FICA costs, from the Boy’s Lacrosse Parent’s Association to use towards the salary of a Varsity Lacrosse Assistant Coach, in accordance with Policy # 7230, Gifts, Grants and Donations.
- K.11** Motion to approve the **ARRA** salaries as applied to the grant, listed below:

Name	Location	Position	10-11 Salary	10-11 Benefits
*Bendish, Tracy	Milton	Classroom Aide	\$20,157.66	N/A
*Towers, Anne	White Rock	Classroom Aide	\$12,247.90	N/A

\* Amounts shown are a portion of the full salary.

- K.12** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

**RESOLVED**, That the expense is justified and therefore reimbursable *(copy attached)*.

**L. PERSONNEL COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.5, as described below:

**L.1** Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
<b>A. Administrative</b>								
Marius Petric	Doctorate	Supervisor Mathematics		\$2500	District	1/1/11	6/30/11	Pro-rated
<b>B. Instructional</b>								
Jason Kalish* 11-140-100-101	Appoint	Health & Physical Ed. Teacher 10.80.80.ATO	BA Step 1	\$46,386	High School	2/9/11	6/30/11	Replacing JK
Kristie Rowe 11-120-100-101	Appoint	Reading Specialist Teacher 10.60.60.AXT	BA Step 1	\$46,836	White Rock	2/2/11	6/30/11	Replacing RC
Rachel Zegas 11-140-100-101	Appoint	Social Studies Teacher 10.80.80.ASP	MA Step 2	\$49,431	High School	4/25/11	6/30/11	Replacing HS May be released sooner from prior district
Michael DeLoreto	Appoint	Social Studies Teacher Long-Term Sub 10.80.80.ASP	BA Step 1	\$231.93/day	High School	2/28/11	4/21/11	Replacing HS
Shannon Chapman 11-130-100-101-29	Appoint	Maternity Leave Replacement Health & Phys. Ed. Teacher 10.70.70.APJ	BA Step 1	\$231.93/day	Middle School	3/7/11	6/30/11	Replacing JR
Karl Benson* 11-140-100-101-20	Additional Days	English Teacher Long-Term Sub 10.80.80.AQZ	BA Step 1	\$231.93/day	High School	10/11/10	6/22/11	Replacing KS
Angela Albano	Appoint	Bedside Instruction		\$40/hr	District	2/23/11	6/30/11	
CS	Maternity Leave	Speech Arts/Drama Teacher 10.80.80.ARH			High School	5/9/11	11/18/11	Utilizing 32 sick days and 31 unpaid days
JE	Maternity Leave	Math Teacher 10.70.70.AQN			Middle School	4/18/11	6/10/11	Utilizing 34 sick days And 4 unpaid days
DR	Maternity Leave	Health & Phys. Ed. Teacher 10.70.70.APJ			Middle School	6/9/11	12/17/11	Utilizing 40 sick days and 39 unpaid days

(\* ) Requires mentoring

C. Non-Instructional								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Radhika Ganta 11-214-100-106	Additional Days	Special Ed. Aide Long-term replacement 09.70.70.BIK	Step 1	\$18.30/hr	Middle School	1/12/11	3/8/11	Replacing TS 3.5 hrs/day
Marilyn Beyel	Appoint	Secretary	Group I Step 1	\$16.23/hr	Briggs	1/19/11	6/22/11	Lunch coverage not to exceed 1 hr/day
Donna Stout	Appoint	Secretary	Group I Step 1	\$16.23/hr	Cozy Lake	11/29/10	6/22/11	Lunch coverage not to exceed 1 hr/day
Frances Ferucci	Appoint	Secretary	Group I Step 1	\$16.23/hr	Cozy Lake	11/29/10	6/22/11	Lunch coverage not to exceed 1 hr/day
Donna Nimmo	Appoint	Secretary	Group I Step 1	\$16.23/hr	Stanlick	11/29/10	6/22/11	Lunch coverage not to exceed 1 hr/day
Frances McBride	Appoint	Secretary	Group I Step 1	\$16.23/hr	Stanlick	11/29/10	6/22/11	Lunch coverage not to exceed 1 hr/day

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Pamela Kallas	Appoint	Secretary	Group I Step 1	\$16.23/hr	White Rock	11/29/10	6/22/11	Lunch coverage not to exceed 1 hr/day
Debra Kalish	Appoint	Secretary	Group I Step 1	\$16.23/hr	White Rock	11/29/10	6/22/11	Lunch coverage not to exceed 1 hr/day
Michelle Cannarozzi	Appoint	Secretary	Group I Step 1	\$16.23/hr	White Rock	11/29/10	6/22/11	Lunch coverage not to exceed 1 hr/day
Katrina Thompson	Appoint	Secretary	Group I Step 1	\$16.23/hr	White Rock	11/29/10	6/22/11	Lunch coverage not to exceed 1 hr/day
Sanlee Halma 11-209-100-106	Program Change	Special Ed. Aide	Step 5	\$19.51/hr	Middle School	2/15/11	6/30/11	
Tracy Orlandoni 11-204-100-106	Program Change	Special Ed. Aide	Step 1	\$18.30/hr	Middle School	2/15/11	6/30/11	
Tricia Strasser 11-204-100-106	Program Change	Special Ed. Aide	Step 4	\$19.20/hr	Middle School	2/15/11	6/30/11	
TS	Adjusted Medical Leave	Special Ed. Aide 09.70.70.BIK			Middle School	12/21/10	3/9/11	Utilizing 9.9 sick days and 33.1 unpaid days
JB	Adjusted Medical Leave	Custodian 12.30.32.AKS			Briggs	10/21/10	2/5/11	Utilizing 70 sick days
JB	Intermittent Medical Leave	Custodian 12.30.32.AKS			Briggs	2/7/11	2/26/11	Utilizing 7 sick days
JP	Adjusted Maternity Leave	Special Ed. Aide 09.70.70.BCO			Middle School	1/31/11	5/31/11	Utilizing 33 sick days and 45 unpaid days
TS	Adjusted Medical Leave	Special Ed. Aide 09.70.70.BIK			Middle School	12/21/10	3/9/11	Utilizing 9.9 sick days and 34.1 unpaid days
DV	Intermittent Medical Leave	Human Resources Coordinator 12.90.92.BEY			District	2/3/11	6/30/11	Utilizing sick days on an intermittent basis

**D. Substitutes/Other**

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Lorrie Kern	Appoint	Substitute Aide		\$10/hr		12/15/10	6/30/11	
Michelle Faase	Appoint	Substitute Aide		\$10/hr		12/15/10	6/30/11	
Michael Iradi	Appoint	Substitute Teacher		\$80/diem		2/23/11	6/30/11	
Patricia De Lisi	Appoint	Substitute Teacher		\$80/diem		2/23/11	6/30/11	
Nicole Kallas	Appoint	Substitute Teacher		\$80/diem		2/23/11	6/30/11	
Richard Wroblewski	Appoint	Substitute Teacher		\$80/diem		2/23/11	6/30/11	
Kathryn Della Terza	Appoint	Substitute Teacher		\$80/diem		2/23/11	6/30/11	
Jill Brown	Appoint	Substitute Teacher		\$80/diem		2/23/11	6/30/11	

**E. Workshop Presentation**

Presenter	Nature of Action	Workshop	Salary	Date	# of Hours
Judith Kulick	Appoint	Dealing with Student Behavior	\$55/hr	1/17/11	3.5 hours
Danielle Castiglia	Appoint	Social Skills in the School Setting	\$55/hr	1/17/11	3.5 hours
Niehmah Scherlacher	Appoint	Instructional Strategies for the Classroom	\$55/hr	1/17/11	3.5 hours
Suzanne Rodgers	Appoint	Instructional Strategies for the Classroom	\$55/hr	1/17/11	3.5 hours
Katherine Gray	Appoint	Addressing Handwriting in the Classroom	\$55/hr	1/17/11	1.75 hours

**F. Extra Duty Pay**

Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kelly Miller	Additional Hours	Special Ed. Aide	Step 1	\$18.30/hr	Middle School	2/2/11	3/3/11	Art Club support Not to exceed 7.5/hrs
Jennifer O'Malley-Dorr	Appoint	CPR/AED Instruction Certification		\$75/hr	District	2/1/11	5/30/11	Four sessions not to exceed 16 hours
Linda Schmidt	Appoint	EPI Pen Training		\$75/hr	District	2/1/11	3/30/11	Three sessions not to exceed 4.5 hours

**G. Spring Coaches**

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jason Kalish	Rescind	Head Softball Coach	Step 1	5303.29	High School	9/1/10	6/30/11	
Kathleen Cutrona	Appoint	Head Track Coach - Boys	Step 3	6913.37	High School	9/1/10	6/30/11	8 years of service
Brian Silipena	Appoint	Head Track Coach - Girls	Step 3	6713.37	High School	9/1/10	6/30/11	3 years of service
Christopher Eastman	Appoint	Assistant B/G Track Coach	Step 3	5095.30	High School	9/1/10	6/30/11	14 years of service
Darren Bruseo	Appoint	Assistant B/G Track Coach	Step 3	4595.30	High School	9/1/10	6/30/11	3 year of service
John Cinotti	Appoint	Head Golf Coach	Step 3	5995.30	High School	9/1/10	6/30/11	32 years of service
Jason Kalish	Appoint	Head Baseball Coach	Step 1	5303.29	High School	9/1/10	6/30/11	2 years of service
Shawn Kieilty	Appoint	Assistant Baseball Coach	Step 3	5445.30	High School	9/1/10	6/30/11	21 years of service

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Daniel Papa	Appoint	Assistant Baseball Coach	Step 3	4595.30	High School	9/1/10	6/30/11	2 years of service
Dawn Gilchrist	Appoint	Co-Head Softball Coach	Step 1	2651.65	High School	9/1/10	6/30/11	1 year of service Pending fingerprinting
Carolyn McCrea	Appoint	Co-Head Softball Coach	Step 1	2651.65	High School	9/1/10	6/30/11	1 year of service Pending fingerprinting
Shannon Chapman	Appoint	Assistant Softball Coach	Step 1	3538.47	High School	9/1/10	6/30/11	1 year of service Pending Fingerprinting
James O'Connor	Appoint	Assistant Softball Coach	Step 3	5795.30	High School	9/1/10	6/30/11	28 years of service
Alex Montanez	Appoint	Head Girls Lacrosse Coach	Step 3	6863.37	High School	9/1/10	6/30/11	7 years of service
Susan Tordoff	Appoint	Assistant Girls Lacrosse Coach	Step 3	4845.30	High School	9/1/10	6/30/11	9 years of service
Scott Reid	Appoint	Head Boys Lacrosse Coach	Step 3	6713.37	High School	9/1/10	6/30/11	3 years of service
Michael Tanis	Appoint	Assistant Boys Lacrosse Coach	Step 2	4066.88	High School	9/1/10	6/30/11	2 years of service
Kevin Jones	Appoint	Head Volleyball Boys Coach	Step 1	5303.29	High School	9/1/10	6/30/11	1 year of service
Gino Rose	Appoint	Assistant Volleyball Boys Coach	Step 2	4066.88	High School	9/1/10	6/30/11	2 years of service
Matthew Kester	Appoint	Athletic Trainer - Spring	N/A	1707.00	High School	9/1/10	6/30/11	
Joseph Mattessich	Appoint	Spring Weight Room	N/A	2289.41	High School	9/1/10	6/30/11	

**L.5** Motion to approve an **Agreement** between the Jefferson Township Board of Education and the Jefferson Township Administrator's Education Association (JTAEA), having been advised of ratification by the JTAEA, for school years for school years 2010-2011, 2011-2012, 2012-2013; effective July 1, 2010 through June 30, 2013.

**M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.5, as described below:

**M.1** Motion to **rescind student placements** and professional services for the 2010-2011 school year, as indicated below:

Student	School	Tuition	Effective
F/16-11	Kids Peace	\$19,860	2/10/11

**M.2** Motion to **approve student placements** and professional services for the 2010-2011 school year, as indicated below:

Student	School	Tuition	Effective
F/14-2	Chapel Hill Academy	\$26,754	1/31/11 - 6/30/11
M/19-5	Lakeland Andover	\$23,650	1/28/11 - 6/30/11

**M.3** Motion to approve 2011-2012 school calendar. *(See attached)*

**M.4** Motion to approve the following **overnight field trips**:

School/Group/Event	Dates	Location
JTHS Robotics Team – First Robotics Competition	March 3- 6, 2011	Trenton, NJ
JTHS DECA – NJ State DECA Competition	March 9 - 11, 2011	Cherry Hill, NJ
JTHS FBLA – FBLA State Business Competition	March 10 - 11, 2011	Edison, NJ

**M.5** Motion to approve the following **day field trip**:

School/Group/Event	Dates	Location
Stanlick and White Rock Gifted & Talented – The Learning Carnival	March 16, 2011	Morristown, NJ

**M.6 Enrollment as of 1/28/11:**

	<b>Jan. 10</b>	<b>Jan. 11</b>
R. F. Drummond**	117	--
Milton	166	180
Cozy Lake	278	245
Arthur Stanlick	401	383
E.T. Briggs	261	391
White Rock	429	427
<b>Total Elementary</b>	<b>1,652</b>	<b>1,626</b>
JTMS	818	810
JTHS	1,113	1,118
<b>GRAND TOTAL</b>	<b>3,583</b>	<b>3,554</b>
Tuition students received	2	2
Out-of-district placement	46	41
Students -Home Instruction	10	15

\*\* Drummond enrollment is incorporated into the E.T. Briggs school enrollment, effective September 1, 2010.

**N. POLICY COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve motion N.1, as described below:

**N.1 Motion to approve the First Reading of the following *(copy available for review)***

<b>File Code</b>	<b>Document</b>	<b>Title</b>	<b>Description of Action</b>
1110p	Policy	Organizational Chart	Replaces 1110p Organizational Chart (10/19/09)
1140p	Policy	Affirmative Action Program	New Policy
1523p	Policy	Comprehensive Equity Plan	Replaces 1523p Comprehensive Equity Plan (08/09/04)
1530p	Policy	Equal Employment Opportunities	Replaces 1530p Equal Employment Opportunities (08/11/03)
1530r	Regulation	Equal Employment Opportunity Complaint Procedure	Replaces 1530r Equal Employment Opportunity Complaint Procedure (07/16/07)
1550p	Policy	Affirmative Action Program for Employment and Contract Practices	Replaces 1550p Affirmative Action Program for Employment and Contract Practices Employment Practices Plan (08/09/04)
1550r	Regulation	Affirmative Action Program for Employment and Contract Practices Complaint Procedure	Replaces 1550r Affirmative Action Program for Employment and Contract Practices Employment Practices Plan Complaint Procedure (07/16/07)
2260p	Policy	Affirmative Action Program for School and Classroom Practices	Replaces 2260p Affirmative Action Program for School and Classroom Practices Complaint Procedure (12/17/01)
2415.01p	Policy	Academic Standards, Academic Assessments and Accountability	Replaces 2415.01p Academic Standards, Academic Assessments and Accountability (08/09/05)
2415.04p	Policy	Title I: Parent Involvement	Replaces 2415.04p Title I: Parent Involvement (04/20/09)
2423p	Policy	Bilingual and ESL Education	Replaces 2423p Bilingual and ESL Education (01/18/10)
2423r	Regulation	Bilingual and ESL Education	Replaces 2423r Bilingual and ESL Education (01/18/10)
6360p	Policy	Political Contributions	Replaces 6360p Political Contributions (08/16/10)
6362p	Policy	Contributions to Board Members and Contract Awards	Replaces 6362p Contributions to Board Members and Contract Awards (10/20/08)
8420p	Policy	Emergency and Crisis Situations	Replaces 8420p Emergency Evacuation and Crisis Situations (07/16/07)
8420r	Regulation	Emergency Evacuation	Replaces 8420r Emergency Evacuation (01/19/09)
8420.2r	Regulation	Bomb Threats	Replaces 8420.2r Bomb Threats (01/19/09)
8420.7r	Regulation	Lockdown Procedures	Replaces 8420.7r Lockdown Procedures (03/16/09)
8420.10r	Regulation	Active Shooter	New Regulation
8630p	Policy	Bus Driver Responsibility	Replaces 8630p Bus Driver Responsibility (03/17/04)
8740p	Policy	Bonding	Replaces 8740p Bonding (12/16/02)

**O. COMMUNICATIONS****P. OLD BUSINESS****Q. NEW BUSINESS****R. BOARD MEMBER COMMENTS****S. COMMENTS FROM THE AUDIENCE**

**T. CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 22<sup>nd</sup> day of February, 2011 at \_\_\_\_ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at \_\_\_\_ PM.

**U. ADJOURN**



**ATTACHMENT A – BOARD APPROVED TRAVEL**

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/Miles	Lodging Cost/day/person (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Arnowitz, Sherry	Mar. 15 & 25	Kinnelon, NJ	Special Focus on Strategies for Addressing Bullying with Special Needs Population	Own	\$ -	28	\$ -	-	\$ -	-	\$ -
Brennan, Claire	Feb. 4	Morris Plains, NJ	Harassment, Intimidation, and Bullying Prevention and Intervention Strategies	Own	\$ -	0	\$ -	-	\$ -	-	\$ -
Carney, Kelly	Mar. 23	Randolph, NJ	Math is Interactive	Own	\$ 10.00	11	\$ -	-	\$ -	-	\$ 10.00
Castiglia, Danielle	Mar. 1-4	New Brunswick, NJ	Nonviolent Crisis Intervention Training Program-Four Day Instructor Certification Program with DVD	Own	\$ 1,854.00	420	\$ -	-	\$ -	-	\$ 1,854.00
Currie, Gregory	Feb. 4	Morris Plains, NJ	Harassment, Intimidation, and Bullying Prevention and Intervention Strategies	Own	\$ -	0	\$ -	-	\$ -	-	\$ -
DeFeo, Gail	Mar. 4	Union, NJ	Addressing Stuttering in Children with CoExisting Concerns	Own	\$ 150.00	75	\$ -	-	\$ -	-	\$ 150.00
DeGraw, Gail	Mar. 25	Totowa, NJ	Connecting Today, Shaping Tomorrow	Own	\$ -	10	\$ -	-	\$ -	-	\$ -
Edge, Denyse	Mar. 22	Cedar Grove, NJ	Behavioral Intervention Plan: How to Effectively Maintain Special Education Students in an Inclusion Classroom	Own	\$ -	27	\$ -	-	\$ -	-	\$ -
Fernandez, George	Mar. 29-30	Atlantic City, NJ	New Jersey Supervisors of Buildings and Grounds Association Annual Conference	Own	\$ 100.00	588	\$ -	-	\$ -	-	\$ 100.00
Ferraro, Gale	Apr. 26	West Orange, NJ	Standing on the Firing Line	Own	\$ -	31	\$ -	-	\$ -	-	\$ -
Ferraro, Gale	Mar. 1	Monroe, NJ	Engaging the Brain to Help Students Achieve	Own	\$ -	114	\$ -	-	\$ -	-	\$ -
Ferraro, Gale	Mar. 30	Hillside, NJ	Using the Multi-Sensory Miller Method for Children with Autism	Own	\$ -	0	\$ -	-	\$ -	-	\$ -
Francavilla, Barbara	Feb. 4	Morris Plains, NJ	Harassment, Intimidation, and Bullying Prevention and Intervention Strategies	Own	\$ -	0	\$ -	-	\$ -	-	\$ -
Francavilla, Barbara	Apr. 26	West Orange, NJ	Standing on the Firing Line	Own	\$ -	0	\$ -	-	\$ -	-	\$ -
Gelinas, Priscilla	Mar. 2	Piscataway, NJ	ABA: A Comprehensive Approach Package	Own	\$ 175.00	42	\$ -	-	\$ -	-	\$ 175.00
Guarraia, Phillip	Feb. 4	Morris Plains, NJ	Harassment, Intimidation, and Bullying Prevention and Intervention Strategies	Own	\$ -	0	\$ -	-	\$ -	-	\$ -
Gugliemello, Jane	Mar. 18	Hoboken, NJ	2011 NJTEA Conference and Expo	Own	\$ 125.00	72	\$ -	-	\$ -	-	\$ 125.00
Hulbert, Joyce	Mar. 25	Totowa, NJ	Connecting Today, Shaping Tomorrow	Own	\$ -	0	\$ -	-	\$ -	-	\$ -
James, Emily	Feb. 25	East Brunswick, NJ	New Jersey Music Educators Association Conference	Own	\$ 130.00	46	\$ -	-	\$ -	-	\$ 130.00
Kazanfer, Al	Mar. 4	Flanders, NJ	Video Production Conference	Own	\$ -	30	\$ -	-	\$ -	-	\$ -
Kulich, Judith	Mar. 11	Edison, NJ	How to Maximize Motivation: Strategies to Improve Abilities	Own	\$ 80.00	60	\$ -	-	\$ -	-	\$ 80.00
Langner, Paula	Mar. 23	Randolph, NJ	Math is Interactive	Own	\$ 10.00	11	\$ -	-	\$ -	-	\$ 10.00
Martino, Joanne	Feb. 4	Morris Plains, NJ	Harassment, Intimidation, and Bullying Prevention and Intervention Strategies	Own	\$ -	0	\$ -	-	\$ -	-	\$ -
Mattessich, Joseph	Mar. 3-5	Allentown, PA	Nike Coach of the Year Clinic	Own	\$ 85.00	215	\$ -	-	\$ -	-	\$ 85.00
McLoughlin, Lori	Mar. 23	Randolph, NJ	Interactive White Boards for Math	Own	\$ 10.00	20	\$ -	-	\$ -	-	\$ 10.00
Meehan, Denise	Feb. 4	Morris Plains, NJ	Harassment, Intimidation, and Bullying Prevention and Intervention Strategies	Own	\$ -	0	\$ -	-	\$ -	-	\$ -
Petersen, Vanessa	Feb. 4	Morris Plains, NJ	Harassment, Intimidation, and Bullying Prevention and Intervention Strategies	Own	\$ -	0	\$ -	-	\$ -	-	\$ -



2011

July					2011
M	T	W	T	F	
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

August					2011
M	T	W	T	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

September					2011
M	T	W	T	F	
					1 2
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

October					2011
M	T	W	T	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

November					2011
M	T	W	T	F	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30			

December					2011
M	T	W	T	F	
					1 2
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

# 10 – Month School Calendar

August	30 <sup>th</sup> - 1 <sup>st</sup>	New Staff Orientation (Tentative)
September	5 <sup>th</sup>	Labor Day
	6 <sup>th</sup>	All Staff Orientation
	7 <sup>th</sup>	1 <sup>st</sup> Day of School
	29 <sup>th</sup>	Rosh Hashanah
October	10 <sup>th</sup>	Columbus Day
November	10 <sup>th</sup> - 11 <sup>th</sup>	NJEA Convention
	23 <sup>rd</sup>	Early Dismissal
	24 <sup>th</sup> - 25 <sup>th</sup>	Thanksgiving
December	23 <sup>rd</sup>	Early Dismissal
	24 <sup>th</sup> - 30 <sup>th</sup>	Winter Recess
January	2 <sup>nd</sup>	New Year's Day
	16 <sup>th</sup>	Martin Luther King Day
February	17 <sup>th</sup> & 20 <sup>th</sup>	Winter Break / Presidents' Day
April	6 <sup>th</sup>	Good Friday
	9 <sup>th</sup> - 13 <sup>th</sup>	Spring Break
May	28 <sup>th</sup>	Memorial Day
June	22 <sup>nd</sup>	Last Day of School - *Tentative

Emergency closing days may be made up as follows:

- 1<sup>st</sup> April 9<sup>th</sup> - 13<sup>th</sup>, beginning with 13<sup>th</sup>, 12<sup>th</sup>, etc.
- 2<sup>nd</sup> June 25<sup>th</sup> - 29<sup>th</sup>, beginning with 25<sup>th</sup>, 26<sup>th</sup>, etc.

Employees making vacation arrangements during the above dates do so at their own risk.



Student Days					
September	17	Total = 186 Days	February	19	
October	20		March	22	
November	18		April	15	
December	17		May	22	
January	20		June	16	
Sub-total=	92		Sub-total=	94	
Key					
Indicates when schools are closed for staff and students.					
Indicates when schools are closed for students only.					
Indicates early dismissal.					

2012

January					2012
M	T	W	T	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

February					2012
M	T	W	T	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29			

March					2012
M	T	W	T	F	
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

April					2012
M	T	W	T	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30					

May					2012
M	T	W	T	F	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

June					2012
M	T	W	T	F	
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	*22	
25	26	27	28	29	

2011

July					2011
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

August					2011
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

September					2011
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

October					2011
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

November					2011
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30			

December					2011
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

12 – Month Employee

July	4 <sup>th</sup>	4 <sup>th</sup> of July
September	5 <sup>th</sup>	Labor Day
November	23 <sup>rd</sup>	Early Dismissal
	24 <sup>th</sup> -25 <sup>th</sup>	Thanksgiving
December	23 <sup>rd</sup>	Early Dismissal
	26 <sup>th</sup>	Christmas Eve
	27 <sup>th</sup>	Christmas Day
	30 <sup>th</sup>	New Year's Eve
January	2 <sup>nd</sup>	New Year's Day
February	20 <sup>th</sup>	Assigned Floater-Presidents' Day
April	6 <sup>th</sup>	Good Friday
May	28 <sup>th</sup>	Memorial Day

Two floating holidays may be selected by all twelve month employees on a day when school is not in session.

Emergency closing days may be made up as follows:  
 1<sup>st</sup> April 9th – 13th, beginning with 13th, 12th, etc.  
 2<sup>nd</sup> June 25th – 29th, beginning with 25th, 26th, etc.



Student Days				
September	17	Total =	February	19
October	20		March	22
November	18	186	April	15
December	17		May	22
January	20	Days	June	16
Sub-total=	92		Sub-total=	94

Key	
	Indicates when schools are closed for the following:
	All staff and students
	10 month staff and students
	Students only
	Early dismissal
	1 <sup>st</sup> and last day of school - *Tentative

2012

January					2012
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

February					2012
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29			

March					2012
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

April					2012
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30					

May					2012
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

June					2012
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	*22	
25	26	27	28	29	