

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Agenda**

**Monday, November 21, 2011 – 7:00 PM (Executive Session) 8:00 PM (Regular Session)**

**Jefferson Township High School Media Center**

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**A.** \_\_\_\_\_, called the meeting to order at \_\_\_\_\_ PM, and read the Open Meeting Statement.

**B.** Pledge of Allegiance.

|   |                |               |
|---|----------------|---------------|
| <b>C. ROLL CALL:</b>                            | <u>Present</u> | <u>Absent</u> |
| Mrs. Castiglione                                | _____          | _____         |
| Mr. Cuccio                                      | _____          | _____         |
| Mr. Feldmann                                    | _____          | _____         |
| Mr. Millar                                      | _____          | _____         |
| Mrs. Poulas                                     | _____          | _____         |
| Mrs. Scott                                      | _____          | _____         |
| Mr. Smith                                       | _____          | _____         |
| Mr. Stewart                                     | _____          | _____         |
| Mrs. Van Ness                                   | _____          | _____         |
| Veronica Kot, <i>Student Representative</i>     | _____          | _____         |
| David Swerzenski, <i>Student Representative</i> | _____          | _____         |

**D. CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 21<sup>st</sup> day of November, 2011 at \_\_\_\_\_ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at \_\_\_\_\_ PM.

**E. SUPERINTENDENT'S REPORT**

*Good News and Progress in Our Schools*

**F. PRESENTATIONS**

- 2010-2011 Audit Presentation and Review of Board Secretary Report, Francis J. Jones, Jr. and John Mooney, Nisivoccia & Company

**G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)**

**H. STUDENT REPRESENTATIVES****I. COMMITTEE REPORTS****J. MINUTES OF MEETINGS**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the following meetings be approved as submitted:

October 17, 2011 Executive Session Minutes

October 17, 2011 Regular Meeting Minutes

**K. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.12, as described below:

**K.1** Motion to approve the **purchase order** list dated October 2011 in the amount of **\$942,870.92.**

**K.2** Motion to approve the **check journal** as of October 2011 in the amount of **\$4,715,474.69.**

| <b>Fund</b>                  | <b>Amount</b>          |
|------------------------------|------------------------|
| General (10)                 | \$ 4,063,937.58        |
| US Jobs Grant (18)           | \$ 84,309.28           |
| Special Revenue (20)         | \$ 147,199.68          |
| Capital Projects (30)        | \$ 291,745.00          |
| Debt Service (40)            | \$ 0                   |
| Food Service Enterprise (60) | \$ 128,283.15          |
| <b>Total</b>                 | <b>\$ 4,715,474.69</b> |

**K.3** Motion to approve the funds **transfers** in the 2011-2012 Fiscal Year, dated September 2011 in the amount of **\$ 5,905.00.**

**K.4** Motion to approve the funds **transfers** in the 2011-2012 Fiscal Year, dated October 2011 in the amount of **\$ 11,837.60.**

**K.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJSA 18A:17-9, that as of September 30, 2011, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

**K.6** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJSA 18A:17-9, that as of October 31, 2011, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

**K.7** Motion to certify, in accordance with NJAC 6A:23-2.11(c), that as of September 30, 2011, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**K.8** Motion to certify, in accordance with NJAC 6A:23-2.11(c), that as of October 31, 2011, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**K.9** Motion to accept the July 1, 2010 through June 30, 2011 **Comprehensive Annual Financial Report**, which contained no audit recommendations. *(copy available for review)*

**K.10** Motion to approve addition of following to the School Student Activity Account lists for Jefferson Township High School, as described below:

|   |
|---|
| <b>Activity Account Sub-category</b>    |
| Reach Everyone By Exposing Lies (REBEL) |

**K.11** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property:

| <u>School/Department</u> | <u>Bar Code/Tag No.</u> | <u>Equipment Description</u> |
|--------------------------|-------------------------|------------------------------|
| Middle School            | 1817                    | Sony Television              |
| Middle School            | 1988                    | Mitsubishi Television        |

**K.12** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses NJAC 6A:23B:

**WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminars and or/workshops at such identified venues, and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this approved function is justified and therefore reimbursable. *(copy attached).*

**L. PERSONNEL COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions L.1 and L.2, as described below:

**L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

| PERSONNEL                                |                        |   |              |              |               |                |              |   |
|--|------------------------|---|--------------|--------------|---------------|----------------|--------------|---|
| Name                                     | Nature of Action       | Position/Control Number   | Deg/Step     | Salary       | Loc.          | Date Effective | Date Termin. | Discussion                                |
| <b>A. Administrative</b>                 |                        |   |              |              |               |                |              |   |
| <b>B. Instructional</b>                  |                        |   |              |              |               |                |              |   |
| Elizabeth Culmone                        | Resignation            | Teacher of Language Arts<br>10.70.70.APY                        |              |              | Middle School | 10/24/11       | 11/16/11     |   |
| Kristin Ellerthorpe<br>11-130-100-101-29 | Termination            | Health & Phys. Ed.<br>Long-Term Sub<br>10.70.70.APK             |              |              | Middle School | 11/3/11        | 11/3/11      | Replacing DR                              |
| Kelly Tarsitano*<br>11-130-100-101       | Appoint                | Teacher of Language Arts<br>10.70.70.APY                        | BA<br>Step 1 | \$46,715     | Middle School | 11/15/11       | 6/30/12      | Replacing EC                              |
| Jessica Demkiw*<br>11-130-100-101-29     | Appoint                | Language Arts Teacher<br>Long-Term Sub<br>10.70.70.APW          | BA<br>Step 1 | \$233.58/day | Middle School | 11/14/11       | 4/1/12       | Replacing SV                              |
| Heather Burns<br>11-140-100-101-29       | Additional Day         | Teacher of Speech Arts & Drama<br>Long-Term Sub<br>10.80.80.ARH | BA<br>Step 1 | \$233.58/day | High School   | 11/21/11       | 11/21/11     | Replacing CS                              |
| Keith Runne*<br>11-130-100-101-29        | Appoint                | Health & Phys. Ed.<br>Long-Term Sub<br>10.70.70.APK             | BA<br>Step 1 | \$233.58/day | Middle School | 11/4/11        | 12/16/11     | Replacing DR                              |
| Allison Greene<br>11-130-100-101-29      | Appoint                | Language Arts Teacher<br>Long-Term Sub<br>10.70.70.AQF          | BA<br>Step 1 | \$233.58/day | Middle School | 1/9/12         | 6/22/12      | Replacing RP                              |
| Lawrence Melli*<br>11-140-100-101-29     | Appointment Change     | Science Teacher<br>Long-Term Sub<br>10.80.80.ARU                | BA<br>Step 1 | \$233.58/day | High School   | 9/1/11         | 11/19/11     | Replacing RK                              |
| Robert Szuszkowski<br>11-120-100-101-29  | Appoint                | Elementary Teacher<br>Long-Term Sub<br>10.50.50.AHH             | BA<br>Step 1 | \$233.58/day | Cozy Lake     | 10/28/11       | 3/19/12      | Replacing MH                              |
| Colleen Sweeney<br>11-120-100-101-29     | Additional day         | Elementary Teacher<br>Long-Term Sub<br>10.60.60.AHN             | BA<br>Step 1 | \$116.79/day | White Rock    | 9/6/11         | 11/24/11     | Replacing CM<br>Transition ½ day          |
| Bryant Annett<br>11-140-100-101-29       | Appoint                | Teacher of Mathematics<br>Long-Term Sub<br>10.80.80.ARR         | BA<br>Step 1 | \$233.58/day | High School   | 11/28/11       | 6/22/12      | Replacing CH                              |
| Linda Silbernagel<br>11-150-100-101-00   | Appoint                | Job Coach<br>10.80.80.BMK                                       | N/A          | \$80/day     | High School   | 11/15/11       | 6/30/12      | As needed basis                           |
| Christina Russo                          | Appoint                | Bedside Instruction   |              | \$40/hr      | District      | 11/1/11        | 6/30/12      |   |
| Tomas Villa                              | Appoint                | Bedside Instruction   |              | \$40/hr      | District      | 10/18/11       | 6/30/12      |   |
| Mary Johnston                            | Appoint                | Bedside Instruction   |              | \$40/hr      | District      | 11/4/11        | 6/30/12      |   |
| RK                                       | Adjusted Medical Leave | Earth Science Teacher<br>10.80.80.ARU                           |              |              | High School   | 9/6/11         | 11/19/11     | Utilizing 13 sick days and 37 unpaid days |
| AD                                       | Maternity Leave        | Special Ed. Teacher<br>10.50.50.AIU                             |              |              | White Rock    | 1/28/11        | 6/9/12       | Utilizing 29 sick days and 57 unpaid days |
| MH                                       | Medical Leave          | Elementary Teacher<br>10.50.50.AHH                              |              |              | Cozy Lake     | 10/27/11       | 3/20/12      | Utilizing 45 sick days and 45 unpaid days |

(\*) Requires mentoring

| C. Non-Instructional               |                  |                                      |          |            |               |                |              |   |
|------------------------------------|------------------|--------------------------------------|----------|------------|---------------|----------------|--------------|---|
| Name                               | Nature of Action | Position/Control Number              | Deg/Step | Salary     | Loc.          | Date Effective | Date Termin. | Discussion  |
| Thomas Creswick                    | Retirement       | Technology Assistant<br>12.10.12.AFJ |          |            | District      | 11/18/11       | 11/18/11     | Retiring after 12 ½ years of service  |
| Kevin Scarpa<br>11-000-252-100     | Appoint          | Technology Assistant<br>12.10.12.AFJ | Step 2   | \$49,700   | District      | 12/5/11        | 6/30/12      | Replacing TC  |
| Michelle Wanna<br>11-213-100-106   | Appoint          | Special Ed. Aide<br>09.30.30.BMD     | Step 2   | \$19.06/hr | Briggs        | 11/21/11       | 6/22/12      | 3.5 hrs/day<br>No benefits<br>New Position  |
| Patricia Milford<br>11-213-100-106 | Appoint          | Special Ed. Aide<br>09.30.30.BME     | Step 1   | \$18.76/hr | Briggs        | 11/14/11       | 6/22/12      | 3.5 hrs/day<br>No benefits<br>New Position  |
| Shirley Wallace<br>11-000-270-107  | Appoint          | Bus Aide<br>09.90.90.BGW             | Step 1   | \$18.40/hr | District      | 11/21/11       | 6/30/12      | Not to exceed 3 hours. and 50 minutes/day<br>Replacing MW<br>Pending fingerprinting |
| Jaelyn Lindabury<br>11-209-100-106 | Appoint          | Special Ed. Aide<br>09.70.70.BIK     | Step 1   | \$18.76/hr | Middle School | 11/15/11       | 6/30/12      | 3.5 hrs/day<br>No benefits<br>Replacing KT  |

| Name                               | Nature of Action                   | Position/Control Number              | Deg/Step | Salary     | Loc.       | Date Effective | Date Termin. | Discussion   |
|------------------------------------|------------------------------------|--------------------------------------|----------|------------|------------|----------------|--------------|--|
| Tracy Orlandoni<br>11-215-100-106  | Transfer, hours and program change | Special Ed. Aide<br>09.40.40.BBZ     | Step 2   | \$19.06/hr | Milton     | 11/21/11       | 6/30/12      | From White Rock<br>3.0 hours/day   |
| Christy Tonnesen<br>11-214-100-106 | Additional Hours                   | Special Ed. Aide<br>09.60.60.BJJ     | Step 2   | \$19.06/hr | White Rock | 11/21/11       | 6/30/12      | Increase .25 hrs/day to<br>3.5 hrs/day                                     |
| TC                                 | Medical Leave                      | Technology Assistant<br>12.10.12.AFJ |          |            | District   | 10/3/11        | 11/17/11     | Utilizing 30.5 sick days   |
| JT                                 | Medical Leave                      | Secretary<br>10.30.30.AEU            |          |            | Briggs     | 11/9/11        | 11/23/11     | Utilizing 11 sick days   |
| DV                                 | Medical Leave                      | Coordinator<br>12.90.92.BEY          |          |            | District   | 11/28/11       | 12/24/11     | Utilizing 19 sick days   |
| <b>D. Substitutes/Other</b>        |                                    |                                      |          |            |            |                |              |  |
| Jessica Arena                      | Appoint                            | Substitute Teacher                   |          | \$80/diem  | District   | 11/22/11       | 6/30/12      |  |
| Stephen Barrow                     | Appoint                            | Substitute Teacher                   |          | \$80/diem  | District   | 11/22/11       | 6/30/12      |  |
| Genevieve Bodtmann                 | Appoint                            | Substitute Teacher                   |          | \$80/diem  | District   | 10/18/11       | 6/30/12      |  |
| Kendall Brown                      | Appoint                            | Substitute Teacher                   |          | \$80/diem  | District   | 11/8/11        | 6/30/12      |  |
| Rebecca D'Alauro                   | Appoint                            | Substitute Teacher                   |          | \$80/diem  | District   | 10/18/11       | 6/30/12      |  |
| Elizabeth Lizzi                    | Appoint                            | Substitute Teacher                   |          | \$80/diem  | District   | 11/22/11       | 6/30/12      |  |
| Janet Eltringham                   | Appoint                            | Substitute Teacher                   |          | \$80/diem  | District   | 11/22/11       | 6/30/12      |  |
| Christopher Van Ness               | Appoint                            | Substitute Teacher                   |          | \$80/diem  | District   | 11/8/11        | 6/30/12      |  |
| Manuela Barbosa                    | Appoint                            | Substitute Aide                      |          | \$10/hr    | District   | 11/22/11       | 6/30/12      | Pending archive of<br>fingerprints   |
| Kendall Brown                      | Appoint                            | Substitute Aide                      |          | \$10/hr    | District   | 11/8/11        | 6/30/12      |  |
| Laura Mahoney                      | Appoint                            | Substitute Aide                      |          | \$10/hr    | District   | 10/18/11       | 6/30/12      |  |
| Noreen Teklits                     | Re-Appoint                         | Substitute Aide                      |          | \$10/hr    | District   | 11/4/11        | 6/30/12      |  |
| Kimberly Reid<br>11-000-252-100-00 | Appoint                            | Technology Helper                    |          | \$32/hr    | District   | 11/2/11        | 12/31/11     | Dates may be adjusted<br>depending on appointment<br>of permanent employee |

| <b>E. Extra Duty Pay</b> |                  |                                      |      |        |               |                |              |            |
|--------------------------|------------------|--------------------------------------|------|--------|---------------|----------------|--------------|------------|
| Name                     | Nature of Action | Position                             | Step | Salary | Loc.          | Date Effective | Date Termin. | Discussion |
| Amanda Osburn            | Appoint          | Robotics Team<br>Volunteer Assistant | N/A  | N/A    | High School   | 11/22/11       | 6/30/12      |            |
| Kristin Ellerthorpe      | Rescind          | Spring Musical<br>Choreographer      |      |        | Middle School | 11/4/11        | 11/4/11      |            |

| <b>F. 2011-12 School Year Coaching Staff</b> |                  |  |      |           |             |                |              |                                     |
|--|------------------|--|------|-----------|-------------|----------------|--------------|-------------------------------------|
| <b>WINTER</b>                                |                  |  |      |           |             |                |              |                                     |
| Name   | Nature of Action | Position                                     | Step | Salary    | Loc.        | Date Effective | Date Termin. | Discussion                          |
| Christopher Burdett                          | Rescind          | Boys' Assistant Basketball                   |      |           | High School | 11/3/11        | 11/3/11      |                                     |
| Jason Kalish                                 | Rescind          | Girls'/Boys' Assistant<br>Swimming           |      |           | High School | 11/23/11       | 11/23/11     |                                     |
| Jason Kalish                                 | Appoint          | Boys' Assistant Basketball                   | 3    | \$3000.00 | High School | 11/28/11       | 6/30/12      | 1 year of service                   |
| Jenna Gersie                                 | Appoint          | Girls'/Boys' Assistant<br>Swimming           | 1    | \$3538.47 | High School | 11/15/11       | 6/30/12      | 1 year of service                   |
| Kevin Kelly                                  | Appoint          | Ice Hockey Paraprofessional<br>Coaching Aide | N/A  | N/A       | High School | 11/22/11       | 6/30/12      | Volunteer<br>Pending fingerprinting |

**L. 2 Motion to approve Advanced Salary Placements retroactive to 9/1/11 as indicated below:**

| Name               | From     | Present Salary | To       | New Salary |
|--------------------|----------|----------------|----------|------------|
| Megan Behm         | BA/03    | \$48,745       | BA+15/03 | \$49,760   |
| Sherry Brzostowski | MA+15/07 | \$54,835       | MA+30/07 | \$55,850   |
| Kelly Carney       | MA/08    | \$54,844       | MA+15/08 | \$55,859   |
| Melissa Cattafi    | MA/06    | \$53,820       | MA+45/06 | \$57,068   |
| Jennifer Cimaglia  | BA+15/08 | \$53,829       | MA/08    | \$54,844   |
| Kelly Daly         | MA+15/05 | \$53,820       | MA+30/05 | \$54,835   |
| Bethany Dixon      | MA/02    | \$49,760       | MA+15/02 | \$50,775   |
| Janice Fisher      | MA+15/06 | \$54,835       | MA+30/06 | \$55,850   |
| Travis Gage        | BA/04    | \$49,760       | BA+15/04 | \$50,775   |
| Carol Gargone      | BA+15/03 | \$49,760       | MA/03    | \$50,775   |
| Meghan Hallock     | MA/02    | \$49,760       | MA+15/02 | \$50,775   |
| Michael Harris     | BA/12    | \$56,164       | BA+15/12 | \$57,382   |
| Hong Hu            | MA/18    | \$82,006       | MA+15/18 | \$84,143   |
| Michelle Klinger   | MA+30/07 | \$55,850       | MA+45/07 | \$57,068   |
| William Koch       | BA+15/05 | \$51,790       | MA/05    | \$52,805   |

| Name                           | From     | Present Salary | To       | New Salary      |
|--------------------------------|----------|----------------|----------|-----------------|
| Julie Kozakewich               | BA+15/04 | \$50,775       | MA/04    | \$51,790        |
| Paula Langner .49              | MA/04    | \$25,377       | MA+45/04 | \$26,869        |
| Beverly Mallatratt             | BA+15/13 | \$59,403       | MA/13    | \$62,549        |
| Susan Mathiasen                | BA+15/13 | \$59,403       | MA/13    | \$62,549        |
| Denise Morando                 | MA+30/14 | \$72,801       | MA+45/14 | \$75,541        |
| Jenna Morris                   | BA/02    | \$47,730       | BA+15/02 | \$48,745        |
| Matthew Moscatello             | MA+30/07 | \$55,850       | MA+45/07 | \$57,068        |
| Rebecca Reichel                | BA+15/04 | \$50,775       | MA/04    | \$51,790        |
| Heather Rowens                 | MA+30/08 | \$58,295       | MA+45/08 | \$59,716        |
| Christine Stewart              | MA/18    | \$82,006       | MA+30/18 | \$90,253        |
| Denise Tomaiko                 | MA+30/07 | \$55,850       | MA+45/07 | \$57,068        |
| Joy Toriello                   | MA+30/07 | \$55,850       | MA+45/07 | \$57,068        |
| Dana Williams                  | BA+15/10 | \$54,946       | MA/10    | \$55,961        |
| <b>TOTAL ADVANCEMENT COST:</b> |          |                |          | <b>\$46,892</b> |

## M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.7, as described below:

### M.1 Motion to **approve student placements** and professional services for the 2011-2012 school year, as indicated below:

| Student | School              | Tuition     | Effective        |
|---------|---------------------|-------------|------------------|
| F/16-8  | Willow Glen Academy | \$42,129.75 | 10/28/11-6/19/12 |
| M/18-5  | Willow Glen Academy | \$59,942.36 | 11/10/11-6/19/12 |

### M.2 Motion to approve the following day field trips:

| School/Group               | Date(s)                   | Location  |
|----------------------------|---------------------------|---|
| JTHS Culinary Arts         | November 29, 2011         | Lincoln Culinary Institute, Hartford, CT                    |
| JTMS Grade 7 Blue          | December 9, 2011          | New Jersey School of Conservation, Branchville, NJ          |
| JTMS Chorus                | December 14, 2011         | Rotary Club Luncheon at Star of the Sea, Lake Hopatcong, NJ |
| Cozy Lake School, Grade 1  | December 14, 2011         | Morristown Museum, Morristown, NJ                           |
| JTHS Chorus Students       | February 24, and 24, 2012 | NJ Music Educators Annual Conference, East Brunswick, NJ    |
| JTMS Grade 7 White         | April 5, 2012             | New Jersey School of Conservation, Branchville, NJ          |
| JTMS Grade 6 Blue and Gold | April 19, 2012            | SCMUA and Lafayette Town Park, Lafayette, NJ                |
| JTMS Grade 6 White         | May 17, 2012              | SCMUA and Lafayette Town Park, Lafayette, NJ                |
| Stanlick School, Grade 5   | May 31, 2012              | American Museum of Natural History, New York, NY            |
| Stanlick School, Grade 4   | June 14, 2012             | New Jersey Sea Grant Consortium, Sandy Hook, NJ             |
| JTMS Grade 7 Gold          | TBD                       | New Jersey School of Conservation, Branchville, NJ          |

### M.3 Motion to approve the following overnight field trips:

| School/Group                         | Date(s)           | Location                       |
|--------------------------------------|-------------------|--------------------------------|
| JTHS Band All American Band Festival | May 24 - 29, 2012 | Universal Studios, Orlando, FL |
| JTMS Grade 8                         | June 7 - 8, 2012  | Philadelphia, PA               |

### M.4 Motion to adopt a resolution recognizing the week of December 5-9, 2011 as **National Inclusive Schools Week**:

**WHEREAS**, inclusion is a process by which schools, local education authorities, and other interested groups develop their cultures, policies, and practices to include pupils; and

**WHEREAS**, schools, local education authorities, and other interested groups should actively seek to remove barriers of learning and participation for pupils;

**NOW, THEREFORE, BE IT RESOLVED** that the Jefferson Township Board of Education

- (1) Recognizes the week of December 5-9, 2011 as **National Inclusive Schools Week**; and
- (2) Calls upon state and local officials, schools, local education authorities, and other interested groups to develop and implement strategies, activities, and programs that promote inclusion.

**M.5** Motion to adopt a resolution recognizing the week of November 13-19, 2011 as **American Education Week**:

**WHEREAS**, 50 million K-12 students attend public schools; and

**WHEREAS**, **American Education Week** presents all Americans with an opportunity to celebrate public education and honor individuals who are making a difference in ensuring every child receives a quality education.

**NOW, THEREFORE, BE IT RESOLVED** that the Jefferson Township Board of Education

- (1) Recognizes the week of November 13-19, 2011 as **American Education Week**; and
- (2) Calls upon all Americans to do their part in making public schools great for every child so that they can grow and achieve in the 21st century.

**M.6** Motion to approve the following new High School courses:

- A.C.E. (Architecture/CAD/Engineering)
- Film Studies
- Mythology
- Principal Dramatic Study: Key Elements
- Advanced Dramatic Study

**M.7** Motion to approve of the District Bilingual/English as a Second Language Three Year Program Plan.

**M.8** **Emergency school bus evacuation drills** of October 25 and October 26, 2011

| High School/Middle School<br>October 26, 2011 |         |             | Milton/Cozy Lake/White Rock Schools<br>October 25, 2011 |          |             | E.T. Briggs/Stanlick Schools<br>October 25, 2011 |         |             |
|---|---------|-------------|---|----------|-------------|--|---------|-------------|
| Route #                                       | Time    | Observed By | Route #   | Time     | Observed By | Route #  | Time    | Observed By |
| #HM01   | 7:30 am | Cutrona     | #M1   | 8:25 am  | Markowick   | #H1  | 8:18 am | Arias       |
| #HM02   | 7:23 am | Howe        | #M2   | 8:12 am  | Lundsten    | #H2  | 8:28 am | Arias       |
| #HM03   | 7:25 am | Cutrona     | #M3   | 8:10 am  | Barile      | #H3  | 8:30 am | Arias       |
| #HM04   | 7:28 am | Harris      | #M4   | 8:18 am  | Barile      | #H4  | 8:22 am | Arias       |
| #HM05   | 7:22 am | Eck         | #M5   | 8:25 am  | Barile      | #H5  | 8:25 am | Fisher      |
| #HM06   | 7:18 am | Cutrona     | #M6   | 8:15 am  | Plotts      | #H6  | 8:25 am | Arias       |
| #HM07   | 7:24 am | Cutrona     | #M7   | 8:15 am  | Markowick   | #H7  | 8:40 am | Arias       |
| #HM08   | 7:20 am | Cutrona     | #M8   | 8:11 am  | Barile      | #H8  | 8:21 am | Fisher      |
| #HM09   | 7:16 am | Cutrona     | #M9   | 8:17 am  | Lundsten    | #H9  | 8:28 am | Arias       |
| #HM10   | 7:13 am | Cutrona     | #M10  | 8:20 am  | Barile      | #H10   | 8:26 am | Fisher      |
| #HM11   | 7:28 am | Cutrona     | #M11  | 8:10 am  | Jahn        | #H11   | 8:21 am | Fisher      |
| #HM12   | 7:30 am | Cutrona     | #M12  | 8:13 am  | Barile      | #H12   | 8:25 am | Fisher      |
| #HM13   | 7:20 am | Howe        | #M13  | 8:10 am  | Markowick   | #H13   | 8:34 am | Arias       |
| #HM14   | 7:30 am | Cutrona     | #M14  | 8:10 am  | Barile      | #H14   | 8:20 am | Arias       |
| #HM15   | 7:22 am | Cutrona     | #M15  | 8:15 am  | Lundsten    | #H15   | 8:25 am | Fisher      |
| #HM16   | 7:23 am | Harris      | #M16  | 8:13 am  | Hollar      | #BKP1  | 12:19pm | Schilling   |
| #HM17   | 7:18 am | Cutrona     | #V1AM   | 8:25 am  | Hunter      | #BKP2  | 12:15pm | Schilling   |
|   |         |             | #V1MD   | 12:10 pm | Hunter      |  |         |             |

| High School/Middle School<br>October 26, 2011 |         |             | Milton/Cozy Lake/White Rock Schools<br>October 25, 2011 |                     |                | E.T. Briggs/Stanlick Schools<br>October 25, 2011 |      |             |
|---|---------|-------------|---|---------------------|----------------|--|------|-------------|
| Route #                                       | Time    | Observed By | Route #   | Time                | Observed By    | Route #  | Time | Observed By |
| #HM18   | 7:21 am | Hannaway    | #V2AM<br>#V2MD  | 8:20 am<br>12:10 pm | Reid<br>Hunter |  |      |             |
| #HM19   | 7:25 am | Risko       | #V3AM   | 8:11 am             | Mulan          |  |      |             |
| #HM20   | 7:20 am | Risko       | #MKA1   | 12:10 pm            | Jahn           |  |      |             |
| #HM21   | 7:17 am | Risko       | #MKP1   | 12:25 pm            | Jahn           |  |      |             |
| #HM22   | 7:22 am | Risko       | #MKP2   | 12:15 pm            | Jahn           |  |      |             |
| #HM23   | 7:20 am | Risko       |   |                     |                |  |      |             |
| #HM24   | 7:20 am | Risko       |   |                     |                |  |      |             |
| #HM25   | 7:15 am | Risko       |   |                     |                |  |      |             |
| #HM26   | 7:20 am | Risko       |   |                     |                |  |      |             |
| #HM27   | 7:20 am | Risko       |   |                     |                |  |      |             |
| #HM28   | 7:20 am | Risko       |   |                     |                |  |      |             |
| #HM29   | 7:20 am | Hannaway    |   |                     |                |  |      |             |
| #HM30   | 7:18 am | Risko       |   |                     |                |  |      |             |
| #HM31   | 7:24 am | Hannaway    |   |                     |                |  |      |             |
| #HM32   | 7:20 am | Risko       |   |                     |                |  |      |             |
| #HM33   | 7:40 am | Risko       |   |                     |                |  |      |             |
| #HMV2   | 7:30 am | Cutrona     |   |                     |                |  |      |             |

**M.9 Enrollment as of 10/31/11:**

|                            | Oct. 10      | Oct. 11      |
|----------------------------|--------------|--------------|
| Milton                     | 180          | 159          |
| Cozy Lake                  | 247          | 254          |
| Arthur Stanlick            | 381          | 380          |
| E.T. Briggs                | 392          | 372          |
| White Rock                 | 425          | 410          |
| <b>Total Elementary</b>    | <b>1,625</b> | <b>1,575</b> |
| JTMS                       | 809          | 829          |
| JTHS                       | 1,114        | 1,055        |
| <b>GRAND TOTAL</b>         | <b>3,548</b> | <b>3,459</b> |
| Tuition students received  | 2            | 1            |
| Out-of-district placement  | 41           | 41           |
| Students -Home Instruction | 8            | 12           |

**N. POLICY COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve motion N.1, as described below:

**N.1 Motion to approve the First Reading of the following *(copy available for review)***

| File Code | Document   | Title  | Description of Action                                     |
|-----------|------------|--|---|
| 2431.4p   | Policy     | Prevention & Treatment of Sports-Related Concussions & Head Injuries | New Policy  |
| 2431.4r   | Regulation | Prevention & Treatment of Sports-Related Concussions & Head Injuries | New Regulation  |
| 5200r     | Regulation | Attendance   | Replaces 5200r Attendance (4/16/07)                       |
| 5600r     | Regulation | Pupil Discipline/Code of Conduct                                     | Replaces 5600r Pupil Discipline/Code of Conduct (7/18/11) |



- O. **COMMUNICATIONS**
- P. **OLD BUSINESS**
- Q. **NEW BUSINESS**
- R. **PUBLIC COMMENTS**
- S. **BOARD MEMBER COMMENTS**
- T. **ADJOURN**

Attachment "A" – Travel and Work Related Expenses

| Name                      | Event Date                   | Location            | Function Description (i.e. Seminar Subject)   | Transportation            | Registration Fee \$ | Travel/Miles | Lodging Cost/day/person (not to exceed) | # Nights | Meal Cost per day (not to exceed) | # Meal Days | Total Expenses/person daily costs (does not include mileage, parking and tolls) |
|---------------------------|------------------------------|---------------------|---|---------------------------|---------------------|--------------|---|----------|-----------------------------------|-------------|---|
| Boyle, Nancy              | Dec. 8                       | Basking Ridge, NJ   | RTI and the Common Core State Standards   | Own                       | \$ -                | 74           | \$ -                                    | 0        | \$ -                              | 0           | \$ -  |
| Brennan, Claire           | Nov. 9                       | Parsippany, NJ      | Crisis Counseling Strategies  | Own                       | \$ -                | 0            | \$ -                                    | 0        | \$ -                              | 0           | \$ -  |
| Bushby, Rebecca           | Dec. 2                       | Long Branch, NJ     | New Jersey Association of School Librarians Fall Conference   | Own                       | \$ 75.00            | 180          | \$ -                                    | 0        | \$ -                              | 0           | \$ 75.00  |
| Daggett, Eileen           | Dec. 12, Jan. 31 and Mar. 26 | East Orange, NJ     | Positive Behavior Support in Schools Functional Behavior Assessment Design of Behavior Intervention Plans                                   | Own                       | \$ -                | 69           | \$ -                                    | 0        | \$ -                              | 0           | \$ -  |
| Daggett, Eileen           | Dec. 15                      | Morris Plains, NJ   | Psychotropic Medications for Youth  | Own                       | \$ -                | 46           | \$ -                                    | 0        | \$ -                              | 0           | \$ -  |
| Edge, Denyse              | Dec. 15                      | Morris Plains, NJ   | Psychotropic Medications for Youth  | Own                       | \$ -                | 0            | \$ -                                    | 0        | \$ -                              | 0           | \$ -  |
| Farris, Kasey             | Dec. 2                       | Princeton, NJ       | New Jersey Council for History Education Conference at Princeton  | Own                       | \$ 75.00            | 130          | \$ -                                    | 0        | \$ -                              | 0           | \$ 75.00  |
| Frelinghuysen, Karen      | Mar. 1-2                     | New York, NY        | National Art Educator's Association Convention  | Train & Cab fare \$ 51.00 | \$ 180.00           | 0            | \$ -                                    | 0        | \$ -                              | 0           | \$ 231.00   |
| Friedman, Matthew         | Nov. 22                      | South Orange, NJ    | Secondary School Counselor Training Institute – Financial Aid Workshop  | Own                       | \$ -                | 70           | \$ -                                    | 0        | \$ -                              | 0           | \$ -  |
| Gray, Katherine           | Dec. 11                      | Hawthorne, NY       | Creating Sensory Diets: Helping Children Adapt at Home, School & Play   | Own                       | \$ 195.00           | 53           | \$ -                                    | 0        | \$ -                              | 0           | \$ 195.00   |
| Hannaway, Stephen         | Nov. 15                      | Convent Station, NJ | Financial Aid   | Own                       | \$ -                | 0            | \$ -                                    | 0        | \$ -                              | 0           | \$ -  |
| Martino, Joanne           | Nov. 9                       | Parsippany, NJ      | Managing Psychological Consequences of Terrorism: Impact and Intervention – Psychological First Aid Skills and Crisis Counseling Strategies | Own                       | \$ -                | 0            | \$ -                                    | 0        | \$ -                              | 0           | \$ -  |
| McGroarty, Shannon        | Dec. 2                       | Princeton, NJ       | New Jersey Council for History Education Conference at Princeton  | Own                       | \$ 75.00            | 0            | \$ -                                    | 0        | \$ -                              | 0           | \$ 75.00  |
| McHugh, Rosemary          | Dec. 2                       | Long Branch, NJ     | New Jersey Association of School Librarians Annual Fall Conference  | Own                       | \$ 125.00           | 209          | \$ -                                    | 0        | \$ -                              | 0           | \$ 209.00   |
| McNulty, Sean             | Dec. 7                       | New Brunswick, NJ   | We the People: Project Citizen  | Own                       | \$ 40.00            | 0            | \$ -                                    | 0        | \$ -                              | 0           | \$ 40.00  |
| Meehan, Denise            | Dec. 1                       | Parsippany, NJ      | Statewide Adoption of Common Course Codes with NJ SMART   | Own                       | \$ 25.00            | 42           | \$ -                                    | 0        | \$ -                              | 0           | \$ 25.00  |
| Morando, Denise           | Mar. 1-2                     | New York, NY        | National Art Educators Association National Convention  | Own                       | \$ 180.00           | 120          | \$ -                                    | 0        | \$ -                              | 0           | \$ 180.00   |
| Plotts, Timothy           | Oct. 21                      | Mountain Lakes, NJ  | Fall Professional Development Conference: Common Core Standards as They Relate to Observation and Evaluation                                | Own                       | \$ -                | 35           | \$ -                                    | 0        | \$ -                              | 0           | \$ -  |
| Simler, Renee             | Dec. 2-4                     | Waitsfield, VT      | Wilder Raku Workshop  | Own                       | \$ -                | 0            | \$ -                                    | 0        | \$ -                              | 0           | \$ -  |
| Simler, Renee             | Mar. 1-2                     | New York, NY        | National Art Educator's Association Convention  | Bus & Cab fare \$ 68.00   | \$ 180.00           | 0            | \$ -                                    | 0        | \$ -                              | 0           | \$ 248.00   |
| Tamayne-Hettema, Jennifer | Mar. 1-2                     | New York, NY        | National Art Educator's Association Convention (NAEA Member)  | Own                       | \$ 135.00           | 85           | \$ -                                    | 0        | \$ -                              | 0           | \$ 135.00   |
| Thornton, Mary            | Dec. 1                       | Parsippany, NJ      | MACN: Statewide Adoption of Common Course Codes with NJ SMART   | Own                       | \$ -                | 34           | \$ -                                    | 0        | \$ -                              | 0           | \$ -  |

Attachment "A" – Travel and Work Related Expenses

| Name              | Event Date  | Location            | Function Description<br>(i.e. Seminar Subject)           | Transportation           | Registration Fee \$ | Travel/Miles | Lodging Cost/day/person<br>(not to exceed) | # Nights | Meal Cost per day (not to exceed) | # Meal Days | Total Expenses/person daily costs (does not include mileage, parking and tolls) |
|-------------------|-------------|---------------------|--|--------------------------|---------------------|--------------|--|----------|-----------------------------------|-------------|---|
| Tordoff, Susan    | Dec. 15     | Morris Plains, NJ   | Psychotropic Medications for Youth                       | Own                      | \$ -                | 80           | \$ -                                       | 0        | \$ -                              | 0           | \$ -  |
| Tordoff, Susan    | May 2-4     | Putney, VT          | 2011/2012 Professional Visit at Landmark College         | Own                      | \$ -                | 0            | \$ -                                       | 0        | \$ -                              | 0           | \$ -  |
| Vander bok, Karen | Dec. 12     | Morris Plains, NJ   | Foundations of Community-Based Instruction               | Own                      | \$ 11.00            | 0            | \$ -                                       | 0        | \$ -                              | 0           | \$ 11.00  |
| Weir, Kathleen    | Mar. 1-2    | New York, NY        | National Art Educator's Association Convention           | Bus & Subway<br>\$ 14.25 | \$ 180.00           | 60           | \$ -                                       | 0        | \$ -                              | 0           | \$ 194.25   |
| Wilson, Shannon   | * See Below | Washington Twp., NJ | Management and Supervision Skills                        | Own                      | \$ 795.00           | 658          | \$ -                                       | 0        | \$ -                              | 0           | \$ 795.00   |
| Wynne, James      | Feb. 24-25  | East Brunswick, NJ  | New Jersey Music Educators Association Annual Conference | Own                      | \$ 150.00           | 100          | \$ -                                       | 0        | \$ -                              | 0           | \$ 150.00   |
|                   |             |                     |  |                          |                     |              |  |          |                                   |             |   |

\* 2011 dates – Nov. 30, Dec. 7 & 14.  
 2012 dates – Jan. 4, 11, 18 & 25, and Feb. 1 and 8.

REPORT OF AUDIT  
JEFFERSON TOWNSHIP SCHOOL DISTRICT  
COUNTY OF MORRIS  
YEAR ENDED JUNE 30, 2011  
SUMMARY

JEFFERSON TOWNSHIP SCHOOL DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
SUMMARY  
JUNE 30, 2011

|   | General<br>Fund      | Special<br>Revenue<br>Fund | Capital<br>Projects<br>Fund | Debt<br>Service<br>Fund | Total<br>Governmental<br>Funds |
|---|----------------------|----------------------------|-----------------------------|-------------------------|--------------------------------|
| <b>ASSETS</b>                                   |                      |                            |                             |                         |                                |
| Cash and Cash Equivalents                       | \$ 1,624,424         |                            |                             | \$ 748                  | \$ 1,625,172                   |
| Intergovernmental Accounts Receivable - State   | 620,465              |                            |                             |                         | 620,465                        |
| Intergovernmental Accounts Receivable - Federal |                      | \$ 126,765                 |                             |                         | 126,765                        |
| Interfund Receivable                            | 232,387              |                            |                             |                         | 232,387                        |
| Other Receivable                                | 9,912                |                            |                             |                         | 9,912                          |
| <del>Total Assets</del>                         | <del>2,497,198</del> | <del>126,765</del>         | <del>0</del>                | <del>748</del>          | <del>2,624,716</del>           |
| <b>LIABILITIES AND FUND BALANCES</b>            |                      |                            |                             |                         |                                |
| <b>Liabilities:</b>                             |                      |                            |                             |                         |                                |
| Accounts Payable - Vendors                      | \$ 3,492             | \$ 6,855                   |                             |                         | \$ 10,347                      |
| Accrued Salaries and Benefits                   | 17,320               |                            |                             |                         | 17,320                         |
| Interfund Payable                               |                      | 112,576                    | \$ 112,067                  |                         | 224,643                        |
| Deferred Revenue                                |                      | 1,364                      |                             |                         | 1,364                          |
| <del>Total Liabilities</del>                    | <del>20,812</del>    | <del>127,595</del>         | <del>112,067</del>          | <del>748</del>          | <del>261,222</del>             |
| <b>FUND BALANCES</b>                            |                      |                            |                             |                         |                                |
| <b>Restricted for:</b>                          |                      |                            |                             |                         |                                |
| Capital Reserve Account                         | 251,715              |                            |                             |                         | 251,715                        |
| Maintenance Reserve Account                     | 221,015              |                            |                             |                         | 221,015                        |
| Excess Surplus                                  | 417,830              |                            |                             |                         | 417,830                        |
| Capital Projects Fund                           |                      |                            | (112,067)                   |                         | (112,067)                      |
| Debt Service Fund                               |                      |                            |                             | \$ 748                  | 748                            |
| <b>Assigned to:</b>                             |                      |                            |                             |                         |                                |
| Year-end Encumbrances                           | 438,976              |                            |                             |                         | 438,976                        |
| Subsequent Year's Expenditures                  | 1,609,491            |                            |                             |                         | 1,609,491                      |
| <b>Total Fund Balances</b>                      | <b>2,939,027</b>     |                            | <b>(112,067)</b>            | <b>748</b>              | <b>2,827,708</b>               |
| <b>Total Liabilities and Fund Balances</b>      | <b>\$ 2,959,839</b>  | <b>\$ 126,765</b>          | <b>\$ - 0 -</b>             | <b>\$ 748</b>           |                                |

~~Amounts reported for Governmental Activities in the Statement of Net Assets (A-1) are Different Because:~~

|  |                      |
|--|----------------------|
| Capital assets used in Governmental Activities are not financial resources and therefore are not reported in the funds. The cost of the assets is \$65,603,826 and the accumulated depreciation is \$13,895,433. | 51,708,393           |
| Accrued liability for interest on long-term debt is not due and payable in the current period and is not reported as a liability in the funds.   | (218,341)            |
| Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds.  | (25,733,866)         |
| <b>Net Assets of Governmental Activities</b>   | <b>\$ 28,583,894</b> |

**JEFFERSON TOWNSHIP SCHOOL DISTRICT**  
**STATEMENT OF REVENUE EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**

**SUMMARY**

**FOR THE FISCAL YEAR ENDING JUNE 30, 2011**

|  | General Fund  | Special Revenue Fund | Capital Projects Fund | Debt Service Fund | Total Governmental Funds |
|--|---------------|----------------------|-----------------------|-------------------|--------------------------|
| <b>REVENUE:</b>                        |               |                      |                       |                   |                          |
| Local Sources:                         |               |                      |                       |                   |                          |
| Local Tax Levy                         | \$ 35,716,366 |                      |                       |                   | \$ 35,716,366            |
| Miscellaneous                          | 207,669       |                      |                       |                   | 207,669                  |
| Total - Local Sources                  | 35,924,035    |                      |                       |                   | 35,924,035               |
| State Sources                          | 18,288,077    |                      |                       |                   | 18,288,077               |
| Federal Sources                        | 28,147        | \$ 4,282,386         |                       |                   | 4,310,533                |
| Total Revenue                          | 54,240,261    | 4,282,386            |                       |                   | 58,522,647               |
| <b>EXPENDITURES:</b>                   |               |                      |                       |                   |                          |
| Current:                               |               |                      |                       |                   |                          |
| Regular Instruction                    | 15,492,791    | 277,481              |                       |                   | 15,770,272               |
| Special Education/Intervention         | -4,080,978    | 280,385              |                       |                   | -3,800,593               |
| Other Special Instruction              | 821,985       |                      |                       |                   | 821,985                  |
| Other Instruction                      | 703,006       |                      |                       |                   | 703,006                  |
| Support Services and Distributed Costs |               |                      |                       |                   |                          |
| -Admin                                 | 2,071,907     |                      |                       |                   | 2,071,907                |
| Student Instruction Related Services   | 5,543,971     |                      |                       |                   | 5,543,971                |
| General Administrative Services        | 1,002,066     |                      |                       |                   | 1,002,066                |
| School Administrative Services         | 1,993,343     |                      |                       |                   | 1,993,343                |

**JEFFERSON COUNTY SCHOOL DISTRICT**  
**STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**SUMMARY**  
**FOR THE FISCAL YEAR ENDING JUNE 30, 2011**

|   | General Fund | Special Education Fund | Capital Projects Fund | Debt Service Fund | Total Governmental Funds |
|---|--------------|------------------------|-----------------------|-------------------|--------------------------|
| <b>EXPENDITURES (Cont'd):</b>                           |              |                        |                       |                   |                          |
| Support Services and Undistributed Charges (Cont'd)     |              |                        |                       |                   |                          |
| CAMP SERVICES   | \$ 684,197   |                        |                       |                   | \$ 684,197               |
| Administrative Activities                               | 684,274      |                        |                       |                   | 1,368,471                |
| Plant Operations and Maintenance                        | 4,636,272    |                        |                       |                   | 4,636,272                |
| Bus Transportation                                      | 9,196,441    |                        |                       |                   | 9,196,441                |
| Capital Expenditures                                    | 16,186,363   |                        |                       |                   | 16,186,363               |
| Subscriptions   |              |                        |                       |                   |                          |
| Miscellaneous   |              |                        |                       |                   |                          |
| Interest and Other Charges                              |              |                        |                       | 1,010,000         | 1,010,000                |
| Capital Outlay  | 117,389      | \$ 8,502               |                       | 1,066,205         | 1,192,106                |
| Transfer to Charitable Fund                             | 64,174       |                        |                       |                   | 64,174                   |
| Total Expenditures                                      | 22,938,756   | 8,502                  |                       | 2,076,205         | 26,023,463               |
|   | 1,291,401    | \$ 331,064             |                       | (1,072)           | 1,651,393                |
| <b>Excess (Deficiency) of Revenue over Expenditures</b> | 136          |                        |                       |                   | 136                      |
| <b>OTHER FINANCING SOURCES (USES):</b>                  |              |                        |                       |                   |                          |
| Transfer in   |              |                        | 336                   |                   | 336                      |
| Total Other Financing Sources (Uses)                    |              |                        | 336                   |                   | 336                      |
| <b>Beginning Fund Balances</b>                          | 1,291,401    |                        |                       | (1,072)           | 1,290,329                |
| <b>Fund Balances (Deficit) - July 1</b>                 | 1,291,537    |                        |                       | 1,328             | 1,292,865                |
| <b>Fund Balances (Deficit) - June 30</b>                | \$ 1,291,673 | \$ 331                 | \$ 336                | \$ 748            | \$ 1,293,088             |

JEFFERSON TOWNSHIP SCHOOL DISTRICT  
SUMMARY  
JULY 1, 2010 THROUGH JUNE 30, 2011  
(Continued)

It is recommended that

- 1. Administrative Practices and Procedures

None

- 2. Financial Planning, Accounting and Reporting

None

- 3. School Purchasing Program

None

- 4. School Food Service

None

- 5. Student Body Activities

None

- 6. Application for State School Aid

None

- 7. Pupil Transportation

None

- 8. Facilities and Capital Assets

None

- 9. Business/Finance/Personnel/Health Services/Community Relations

the prior year recommendation was resolved during the year.