

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Agenda**

**Monday, December 19, 2011 – 7:00 PM (Executive Session) 8:00 PM (Regular Session)**

**Jefferson Township High School Media Center**

\*\*\*\*\*

**A.** \_\_\_\_\_, called the meeting to order at \_\_\_\_\_ PM, and read the Open Meeting Statement.

**B.** Pledge of Allegiance.

|   |                |               |
|---|----------------|---------------|
| <b>C. ROLL CALL:</b>                            | <u>Present</u> | <u>Absent</u> |
| Mrs. Castiglione                                | _____          | _____         |
| Mr. Cuccio                                      | _____          | _____         |
| Mr. Feldmann                                    | _____          | _____         |
| Mr. Millar                                      | _____          | _____         |
| Mrs. Poulas                                     | _____          | _____         |
| Mrs. Scott                                      | _____          | _____         |
| Mr. Smith                                       | _____          | _____         |
| Mr. Stewart                                     | _____          | _____         |
| Mrs. Van Ness                                   | _____          | _____         |
| Veronica Kot, <i>Student Representative</i>     | _____          | _____         |
| David Swerzenski, <i>Student Representative</i> | _____          | _____         |

**D. CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 19<sup>th</sup> day of December, 2011 at \_\_\_\_\_ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at \_\_\_\_\_ PM.

**E. SUPERINTENDENT'S REPORT**

*Good News and Progress in Our Schools*

**F. PRESENTATIONS**

- Harrassment, Intimidation and Bullying Incident Report – Dr. Kathaleen Fuchs, Superintendent
- Stay Gold Project – Daniel Papa, Middle School Social Studies Teacher

**G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)**

**H. STUDENT REPRESENTATIVES**

**I. COMMITTEE REPORTS**

**J. MINUTES OF MEETINGS**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the following meetings be approved as submitted:

November 21, 2011 Executive Session Minutes      November 21, 2011 Regular Meeting Minutes

**K. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.8, as described below:

**K.1** Motion to approve the **purchase order** list dated November 2011 in the amount of **\$ 155,993.71.**

**K.2** Motion to approve the **check journal** as of November 2011 in the amount of **\$3,812,409.71.**

| <b>Fund</b>           | <b>Amount</b>          |
|-----------------------|------------------------|
| General (10)          | \$ 3,580,747.80        |
| US Jobs Grant (18)    | \$ 48,011.03           |
| Special Revenue (20)  | \$ 119,212.07          |
| Capital Projects (30) | \$ 64,438.81           |
| Debt Service (40)     | \$ 0                   |
| <b>Total</b>          | <b>\$ 3,812,409.71</b> |

**K.3** Motion to approve the funds **transfers** in the 2011-2012 Fiscal Year, dated November 2011 in the amount of **\$5,000.**

**K.4** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJSA 18A:17-9, that as of November 30, 2011, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

**K.5** Motion to certify, in accordance with NJAC 6A:23-2.11(c), that as of October 31, 2011, after review of the re-submitted Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**K.6** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property and to authorize the Business Administrator to seek sealed bids for the Equipment, listed below:

| <b><u>School/Department</u></b> | <b><u>Bar Code/Tag No.</u></b> | <b><u>Equipment Description</u></b> |
|---------------------------------|--------------------------------|-------------------------------------|
| Central Office                  | 134                            | Safe                                |

**K.7** Motion to approve a 60-month lease with **Preferred Business** for postage meter equipment, at a monthly cost of \$190, effective January 1, 2012. *(Lease payment includes the equipment, installation, training, meter rental, onsite maintenance and rate change protection.)*

**K.8** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses NJAC 6A:23B:

**WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminars and or/workshops at such identified venues, and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this approved function is justified and therefore reimbursable. *(copy attached).*

**L. PERSONNEL COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions L.1 and L.2, as described below:

**L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

| PERSONNEL                           |                  |  |              |              |               |                |              |   |
|-------------------------------------|------------------|--|--------------|--------------|---------------|----------------|--------------|---|
| Name                                | Nature of Action | Position/Control Number                          | Deg/Step     | Salary       | Loc.          | Date Effective | Date Termin. | Discussion  |
| <b>A. Administrative</b>            |                  |  |              |              |               |                |              |   |
| <b>B. Instructional</b>             |                  |  |              |              |               |                |              |   |
| Lawrence Melli<br>11-130-100-101-29 | Appoint          | Science Teacher<br>Long-Term Sub<br>10.70.70.APM | BA<br>Step 1 | \$233.58/day | Middle School | 2/13/12        | 4/28/12      | Replacing CB  |
| Lori Castiglione-Cangelosi          | Appoint          | Bedside Instruction                              |              | \$40/hr      | District      | 12/7/11        | 6/30/12      |   |
| SC                                  | Medical Leave    | Elementary Teacher<br>10.10.10.ATZ               |              |              | Stanlick      | 11/29/11       | 12/24/12     | Utilizing 1.5 personal, 15.5 sick days, and 2 unpaid days |
| DW                                  | Maternity Leave  | Elementary Teacher<br>10.50.50.AHF               |              |              | Cozy Lake     | 3/23/12        | 07/01/12     | Utilizing 30 sick days and 28 unpaid days                 |
| SC                                  | Maternity Leave  | English Teacher<br>10.70.70.AOO                  |              |              | Middle School | 3/12/12        | 06/09/12     | Utilizing 53 sick days and 5 unpaid days                  |

(\* Requires mentoring

| C. Non-Instructional             |                  |                                  |          |            |               |                |              |  |
|----------------------------------|------------------|----------------------------------|----------|------------|---------------|----------------|--------------|--|
| Name                             | Nature of Action | Position/Control Number          | Deg/Step | Salary     | Loc.          | Date Effective | Date Termin. | Discussion                                 |
| Candice Norman<br>11-204-100-106 | Appoint          | Special Ed. Aide<br>09.40.40.BBL | Step 1   | \$18.76/hr | Middle School | 12/12/11       | 6/30/12      | 3.5 hrs/day<br>No benefits<br>New position |
| Michelle Lopez<br>11-204-100-106 | Appoint          | Special Ed. Aide<br>09.40.40.BBL | Step 1   | \$18.76/hr | Middle School | 12/12/11       | 6/30/12      | 3.5 hrs/day<br>No benefits<br>New position |

| Name                                 | Nature of Action | Position/Control Number          | Deg/Step | Salary     | Loc.          | Date Effective | Date Termin. | Discussion  |
|--------------------------------------|------------------|----------------------------------|----------|------------|---------------|----------------|--------------|---|
| Steven Seland<br>11-204-100-106      | Appoint          | Special Ed. Aide<br>09.40.40.BMJ | Step 1   | \$18.76/hr | Milton        | 11/28/11       | 6/30/12      | 3 hrs/day<br>No benefits<br>New position          |
| Katherine Lauffer<br>11-213-100-106  | Appoint          | Special Ed. Aide<br>09.70.70.BMH | Step 1   | \$18.76/hr | Middle School | 12/5/11        | 6/30/12      | 3.5 hrs/day<br>No benefits<br>New position        |
| Tracey Autrey<br>11-213-100-106      | Appoint          | Special Ed. Aide<br>09.70.70.BMI | Step 1   | \$18.76/hr | Middle School | 12/7/11        | 6/30/12      | 3.5 hrs/day<br>No benefits<br>New position        |
| Kimberly Torsiello<br>11-204-100-106 | Appoint          | Special Ed. Aide                 | Step 3   | \$19.37/hr | High School   | 12/7/11        | 6/30/12      | After school aide for clubs,<br>3 times per month |
| Janice Learn                         | Resignation      | Special Ed. Aide<br>09.10.10.BHT |          |            | Stanlick      | 12/10/11       | 12/10/11     |   |
| Toni Puzio                           | Resignation      | Special Ed. Aide<br>09.40.40.BCB |          |            | Milton        | 01/21/12       | 01/21/12     |   |
| Susan McCarthy<br>11-213-100-106     | Program Change   | Special Ed. Aide<br>09.70.70.BLW |          |            | Middle School | 12/12/11       | 6/30/12      | 3.5 hrs/day, no benefits                          |
| Theresa Borden<br>11-204-100-106     | Program Change   | Special Ed. Aide<br>09.70.70.BCO |          |            | Middle School | 12/12/11       | 6/30/12      | 3.5 hrs/day, no benefits                          |

**D. Substitutes/Other**

|                       |         |                      |  |            |          |          |         |                        |
|-----------------------|---------|----------------------|--|------------|----------|----------|---------|------------------------|
| Tracey Autrey         | Appoint | Substitute Aide      |  | \$10/hr    | District | 12/8/11  | 6/30/12 |                        |
| Tracey Autrey         | Appoint | Substitute Teacher   |  | \$80/diem  | District | 12/8/11  | 6/30/12 |                        |
| Alisa Cheff           | Appoint | Substitute Aide      |  | \$10/hr    | District | 12/19/11 | 6/30/12 |                        |
| Matthew Dallicardillo | Appoint | Substitute Teacher   |  | \$80/diem  | District | 12/20/11 | 6/30/12 |                        |
| Shay Hamilton         | Appoint | Substitute Custodian |  | \$12.50/hr | District | 12/20/11 | 6/30/12 | Pending fingerprinting |
| Alexandra Hine        | Appoint | Substitute Teacher   |  | \$80/diem  | District | 12/20/11 | 6/30/12 |                        |
| Brittany Kaminski     | Appoint | Substitute Teacher   |  | \$80/diem  | District | 12/20/11 | 6/30/12 |                        |
| Tammy Kehoe           | Appoint | Substitute Aide      |  | \$10/hr    | District | 11/30/11 | 6/30/12 |                        |
| Katherine Pompelio    | Appoint | Substitute Teacher   |  | \$80/diem  | District | 12/20/11 | 6/30/12 |                        |
| Timothy Scanlon       | Appoint | Substitute Teacher   |  | \$80/diem  | District | 12/20/11 | 6/30/12 |                        |
| Steven Seland         | Appoint | Substitute Aide      |  | \$10/hr    | District | 11/30/11 | 6/30/12 |                        |
| Colleen Sweeney       | Appoint | Substitute Teacher   |  | \$80/diem  | District | 11/28/11 | 6/30/12 |                        |

**E. Student Teacher**

| Name       | College  | Subject | Location | Date Effective | Date Termin. | Discussion |
|------------|----------|---------|----------|----------------|--------------|------------|
| Jana Lenox | Caldwell | English | JTHS     | 1/23/12        | 5/11/12      |            |

**F. Extra Duty Pay**

| Name                   | Nature of Action | Position                          | Step    | Salary    | Loc.          | Date Effective | Date Termin. | Discussion |
|------------------------|------------------|-----------------------------------|---------|-----------|---------------|----------------|--------------|------------|
| Jennifer O'Malley-Dorr | Appoint          | Spring Musical:<br>Drama Director | Level 3 | \$2085.00 | Middle School | 12/19/11       | 6/30/12      |            |

**G. Curriculum Writing**  
11-000-221-104-20

| Name      | Nature of Action | Position        | Salary  | Loc.        | Date Effective | Date Termin. | Maximum Hours |
|-----------|------------------|-----------------|---------|-------------|----------------|--------------|---------------|
| John Toth | Appoint          | CAD 1 and CAD 2 | \$35/hr | High School | 7/1/11         | 8/31/12      | 15 hours      |

**H. WORKSHOP PRESENTATION**

| Presenter           | Nature of Action | Workshop  | Salary  | Date     | # of Hours |
|---------------------|------------------|---|---------|----------|------------|
| Gail Elsey          | Appoint          | Noodle Tools  | \$55/hr | 10/10/11 | 1 hour     |
| Rosemary McHugh     | Appoint          | Noodle Tools  | \$55/hr | 10/10/11 | 1 hour     |
| Jessica Hoertel     | Appoint          | Google Apps   | \$55/hr | 10/10/11 | 2 hours    |
| Serina Signorello   | Appoint          | Moodle  | \$55/hr | 10/10/11 | 2 hours    |
| Jennifer Escolano   | Appoint          | Moodle  | \$55/hr | 10/10/11 | 2 hours    |
| Nancy Harris, Ed.D. | Appoint          | R.A.F.T: Role of Writer, Audience, Format and Topic & strong verb | \$55/hr | 10/10/11 | 1 hour     |
| Sharon Ciliento     | Appoint          | R.A.F.T: Role of Writer, Audience, Format and Topic & strong verb | \$55/hr | 10/10/11 | 1 hour     |

**I. 2011-12 School Year Coaching Staff****WINTER**

| Name           | Nature of Action | Position                          | Step | Salary | Loc.        | Date Effective | Date Termin. | Discussion |
|----------------|------------------|-----------------------------------|------|--------|-------------|----------------|--------------|------------|
| Daniel Faber   | Appoint          | Volunteer Wrestling Coach         | N/A  | N/A    | High School | 12/6/11        | 6/30/12      |            |
| Tomas Villa    | Appoint          | Volunteer Track Coach             | N/A  | N/A    | High School | 12/6/11        | 6/30/12      |            |
| Michelle Lopez | Appoint          | Volunteer Girls' Basketball Coach | N/A  | N/A    | High School | 12/15/11       | 6/30/12      |            |
| Heather Smith  | Appoint          | Volunteer Winter Guard Advisor    | N/A  | N/A    | High School | 12/19/11       | 6/30/12      |            |
| Melissa Stuart | Appoint          | Volunteer Winter Guard Advisor    | N/A  | N/A    | High School | 12/19/11       | 6/30/12      |            |

**L.2 Motion to approve the Summer 2011 Course Reimbursements as indicated below:**

| Name               | College            | Class   | Approval | Credits | Amount   |
|--------------------|--------------------|---|----------|---------|----------|
| Megan Behm         | U. of San Diego    | Reading Interventions for Middle Grade Students           | 54       | 3       | \$324.00 |
| Sherry Brzostowski | Rutgers U.         | Curriculum for Middle School and Junior HS                | 48       | 3       | \$555.56 |
| Melissa Cattaffi   | U. of San Diego    | Reading Workshop Approach                                 | 44       | 3       | \$324.00 |
| Kelly Daly         | U. of San Diego    | A New Approach to Spelling Instruction                    | 35       | 3       | \$324.00 |
| Kelly Daly         | U. of San Diego    | Six Traits of Writing (K-6)                               | 36       | 3       | \$324.00 |
| Janice Fisher      | U. of San Diego    | Positive Discipline Approach to Classroom Management      | 53       | 3       | \$305.00 |
| Meghan Hallock     | U. of San Diego    | Effective Strategies to Improve Student Writing (4-12)    | 45       | 3       | \$324.00 |
| Christopher Hiben  | New Jersey City U. | Principles of Curriculum Development and Evaluation       | 5        | 3       | \$555.56 |
| Christopher Hiben  | New Jersey City U. | Principles of Supervision and Human Resource Management   | 6        | 3       | \$555.56 |
| Christopher Hiben  | New Jersey City U. | Innovations in Curriculum and Educational Leadership      | 46       | 3       | \$555.56 |
| Christopher Hiben  | New Jersey City U. | Personnel, Supervision and Staff Development              | 47       | 3       | \$555.56 |
| Hong Hu            | Converse Co.       | Algebra 1   | 14       | 3       | \$555.56 |
| Hong Hu            | Converse Co.       | Calculus 1  | 15       | 3       | \$555.56 |
| Hong Hu            | Converse Co.       | Algebra 2   | 20       | 3       | \$555.56 |
| Kathryn Kaminski   | Monmouth U.        | Management of Challenging Behaviors                       | 8        | 3       | \$555.56 |
| William Koch       | Centenary Co.      | Curriculum Design and Development                         | 37       | 3       | \$555.56 |
| Paula Langner      | U. of San Diego    | Response to Intervention                                  | 38       | 3       | \$285.00 |
| Paula Langner      | U. of San Diego    | Active Hands-on Science Instruction                       | 39       | 3       | \$324.00 |
| Paula Langner      | U. of San Diego    | Classroom Management Survival                             | 40       | 3       | \$324.00 |
| Paula Langner      | U. of San Diego    | Vocabulary Instruction for Improved Reading Skills        | 41       | 3       | \$324.00 |
| Paula Langner      | U. of San Diego    | Reading to Learn; Developing Strategic Reading Skills     | 42       | 3       | \$324.00 |
| Susan Mathiasen    | U. of San Diego    | Teaching Real World Math                                  | 32       | 3       | \$385.00 |
| Susan Mathiasen    | U. of San Diego    | Content Area Literacy Non Fiction                         | 33       | 3       | \$385.00 |
| Denise Morando     | U. of the Arts     | Glass Fusing and Slumping                                 | 4        | 3       | \$555.56 |
| Jenna Morris       | Walden U.          | The Impact of Disabilities on Learning and Teaching       | 1        | 3       | \$555.56 |
| Matthew Moscatello | Walden U.          | Teacher Leadership: Mentoring, Coaching and Collaboration | 9        | 3       | \$475.00 |
| Daniel Papa        | American Public U. | Historical Research Methods                               | 7        | 3       | \$555.56 |
| Daniel Papa        | American Public U. | The Presidency: Institution and Performance               | 43       | 3       | \$555.56 |
| Katherine Pierson  | U. of San Diego    | Content Area Literacy Non Fiction                         | 24       | 3       | \$385.00 |
| Katherine Pierson  | U. of San Diego    | Linking Literacy Assessment to Instruction                | 25       | 3       | \$385.00 |
| Katherine Pierson  | U. of San Diego    | Teaching Real World Math                                  | 26       | 3       | \$385.00 |
| Stacey Prado       | Rutgers U.         | Methods of Spanish Language Teaching                      | 50       | 3       | \$555.56 |
| Stacey Prado       | Rutgers U.         | Languages Across the Curriculum                           | 51       | 3       | \$555.56 |
| Stacey Prado       | Rutgers U.         | Teaching Techniques and Practices for the Improvement     | 52       | 3       | \$555.56 |
| Rebecca Reichel    | U. of San Diego    | Linking Literacy Assessment to Instruction                | 27       | 3       | \$385.00 |
| Rebecca Reichel    | U. of San Diego    | Teaching Real World Math                                  | 28       | 3       | \$385.00 |
| Rebecca Reichel    | U. of San Diego    | Content Area Literacy Non Fiction                         | 29       | 3       | \$357.00 |
| Rebecca Reichel    | U. of San Diego    | Focus on Phonics  | 30       | 3       | \$385.00 |
| Cyndi Stumpf       | U. of San Diego    | Content Area Literacy Non Fiction                         | 21       | 3       | \$185.00 |
| Cyndi Stumpf       | U. of San Diego    | Teaching Real World Math                                  | 22       | 3       | \$324.00 |
| Anthony Szwartz    | Walden U.          | The Special Educator as Instructional Leader              | 3        | 3       | \$555.56 |
| John Toth          | Walden U.          | The Adolescent Brain                                      | 34       | 3       | \$495.00 |

**M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.8, as described below:

**M.1 Motion to approve the Statement of Assurance for the 2011-2012 New Jersey Quality Single Accountability Continuum (NJQSAC) evaluation in the following areas:**

1. Instruction and Program
2. Personnel
3. Fiscal Management
4. Operations
5. Governance

**M.2 Motion to rescind student placements and professional services for the 2011-2012 school year, as indicated below:**

| Student | School         | Tuition     | Effective |
|---------|----------------|-------------|-----------|
| M/11-9  | New Beginnings | \$36,051.36 | 12/12/11  |

- M.3** Motion to Recognize and Accept the Harassment, Intimidation and Bullying Report for September, October November, and December, 2011

**RESOLVED, THAT UPON THE RECOMMENDATION OF THE** Superintendent, the Jefferson Township Board of Education recognizes and approves the Harassment, Intimidation and Bullying reports for the months of September, October, November, and through December 16 of the 2011-12 school year, as summarized below:

| School        | Incidents Reported | Confirmed Incidents of HIB |
|---------------|--------------------|----------------------------|
| Milton        | 0                  | 0                          |
| Briggs        | 2                  | 1                          |
| Cozy Lake     | 0                  | 0                          |
| Stanlick      | 3                  | 0                          |
| White Rock    | 2                  | 0                          |
| Middle School | 37                 | 10                         |
| High School   | 12                 | 2                          |

**BE IT FURTHER RESOLVED**, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

- M.4** Motion to approve the following **day field trips**:

| School/Group  | Date(s)           | Location   |
|---|-------------------|--|
| JTHS French Club Holiday Visits   | December 20, 2011 | Milton School  |
| JTHS French Club Holiday Visits   | December 21, 2011 | Stanlick School                                      |
| JTHS DECA Regional DECA Competition   | January 4, 2012   | Ramapo College, Mahwah, NJ                           |
| JTHS Junior PDP Retreat   | January 11, 2012  | St. Thomas the Apostle Church, Oak Ridge, NJ         |
| JTMS Grade 8 – National Human Trafficking Awareness Day                         | January 11, 2012  | State House, Trenton NJ                              |
| JTHS Grade 9- National Human Trafficking Awareness Day                          | January 11, 2012  | State House, Trenton NJ                              |
| JTHS Academic Decathlon Regional Competition                                    | February 4, 2012  | Ramapo High School, Franklin Lakes, NJ               |
| JTHS Wind Ensemble - Regional Concert Band Festival and NY Philharmonic Concert | March 28, 2012    | Bergenfield High School and Lincoln Center, NYC      |
| White Rock School, Grade 5  | May 16, 2012      | New York Hall of Science, Queens, NY                 |
| White Rock School, Grade 4  | May 18, 2012      | New Jersey Marine Science Consortium, Sandy Hook, NJ |
| White Rock School, Grade 3  | May 24, 2012      | Bronx Zoo, Bronx, NY                                 |

- M.5** Motion to approve the following **overnight field trips**:

| School/Group  | Date(s)             | Location          |
|---|---------------------|-------------------|
| JTHS Cheerleading Team - National Cheerleading Competition              | January 26-29, 2012 | Baltimore, MD     |
| JTHS Ski Team - Giant Slalom & Slalom Ski Training & Racing Competition | January 27-29, 2012 | Wilmington, NY    |
| JTHS Wrestling Team - NJSIAA Wrestling State Championships              | March 1-4, 2012     | Atlantic City, NJ |

- M.6** Motion to approve the following **new course proposals**:

- A.C.E. Skills (Architecture/CAD/Engineering)
- Film Studies
- Mythology
- Principle Dramatic Study: Key Elements
- Advanced Dramatic Study

- M.7** Motion to approve the **JTHS Winter Guard co-curricular voluntary pilot program**.

- M.8** Motion to approve the **Teen Prevention Education Curriculum** (Teen PEP) curriculum and full year elective course entitled Teen Preventative Education.

**M.9 Enrollment as of 11/30/11:**

|                            | <b>Nov. 10</b> | <b>Nov. 11</b> |
|----------------------------|----------------|----------------|
| Milton                     | 180            | 162            |
| Cozy Lake                  | 247            | 254            |
| Arthur Stanlick            | 383            | 377            |
| E.T. Briggs                | 390            | 372            |
| White Rock                 | 426            | 413            |
| <b>Total Elementary</b>    | <b>1,626</b>   | <b>1,578</b>   |
| JTMS                       | 810            | 835            |
| JTHS                       | 1,117          | 1,053          |
| <b>GRAND TOTAL</b>         | <b>3,553</b>   | <b>3,446</b>   |
| Tuition students received  | 2              | 1              |
| Out-of-district placement  | 39             | 41             |
| Students -Home Instruction | 16             | 7              |

**N. POLICY COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve motion N.1 and N.2, as described below:

**N.1 Motion to approve the First Reading of the following (copy available for review)**

| <b>File Code</b> | <b>Document</b> | <b>Title</b>  | <b>Description of Action</b>                        |
|------------------|-----------------|---|---|
| 0168b            | Bylaw           | Recording Board Meetings  | Replaces 0168b Recording Board Meetings (9/18/06)   |
| 5519p            | Policy          | Dating Violence at School   | New Policy  |
| 5519r            | Regulation      | Dating Violence at School   | New Regulation                                      |
| 6424p            | Policy          | Emergency Contracts   | Replaces 6424p Emergency Contracts (8/18/08)        |
| 6472p            | Policy          | Tuition Assistance  | New Policy  |
| 8505p            | Policy          | School Nutrition  | Replaces 8505p School Nutrition (3/19/07)           |
| 9180p            | Policy          | School Volunteers   | Replaces School Volunteers (3/17/03)                |
| 9181p            | Policy          | Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants | Replaces 9181p Volunteer Athletic Coaches (3/17/03) |

**N.2 Motion to approve the Second Reading of the following (copy available for review)**

| <b>File Code</b> | <b>Document</b> | <b>Title</b>   | <b>Description of Action</b>                              |
|------------------|-----------------|--|---|
| 2431.4p          | Policy          | Prevention & Treatment of Sports-Related Concussions & Head Injuries | New Policy  |
| 2431.4r          | Regulation      | Prevention & Treatment of Sports-Related Concussions & Head Injuries | New Regulation  |
| 5200r            | Regulation      | Attendance   | Replaces 5200r Attendance (4/16/07)                       |
| 5600r            | Regulation      | Pupil Discipline/Code of Conduct                                     | Replaces 5600r Pupil Discipline/Code of Conduct (7/18/11) |

**O. COMMUNICATIONS****P. OLD BUSINESS****Q. NEW BUSINESS****R. PUBLIC COMMENTS****S. BOARD MEMBER COMMENTS****T. ADJOURN**

Attachment "A" – Travel and Work Related Expenses

| Name                         | Event Date        | Location                  | Function Description (i.e. Seminar Subject)   | Transportation      | Registration Fee \$  | Travel/ Miles | Lodging Cost/ day/person (not to exceed) | # Nights     | Meal Cost per day (not to exceed) | # Meal Days  | Total Expenses/person daily costs (does not include mileage, parking and tolls) |
|------------------------------|-------------------|---------------------------|---|---------------------|----------------------|---------------|--|--------------|-----------------------------------|--------------|---|
| Barrieres, Richard           | Feb. 24-25        | New Brunswick, NJ         | New Jersey Music Educators Association Convention   | Own                 | \$ 150.00            | 70            | \$ -                                     | 0            | \$ -                              | 0            | \$ 150.00   |
| Butler, Rachel               | Jan. 6            | Parsippany, NJ            | Keeping Students Actively Engaged in Reading Activities While You Teach Small Groups (K-3)  | Own                 | \$ 229.00            | 21            | \$ -                                     | 0            | \$ -                              | 0            | \$ 229.00   |
| Cattafi, Melissa             | Dec. 19           | Fredon, NJ                | Writer's Workshop Presentation & Hands-On Curriculum Development  | Own                 | \$ -                 | 0             | \$ -                                     | 0            | \$ -                              | 0            | \$ -  |
| Cooke, Kelly                 | Jan. 19           | Parsippany, NJ            | Professional Learning Communities   | Own                 | \$ 125.00            | 20            | \$ -                                     | 0            | \$ -                              | 0            | \$ 125.00   |
| Daggett, Eileen              | Jan. 12           | Weehawken, NJ             | Hot Topics in NJ Special Education Administration and Compliance  | Own                 | \$ -                 | 94            | \$ -                                     | 0            | \$ -                              | 0            | \$ -  |
| DeBrito, Randi               | Jan. 19           | Morris Plains, NJ         | Professional Learning Communities   | Own                 | \$ 125.00            | 21            | \$ -                                     | 0            | \$ -                              | 0            | \$ 125.00   |
| DiColo, John**               | Dec. 9-14         | Indianapolis, IN          | National Interscholastic Athletic Administrators Association/National Federation of State High School Associations National Athletic Director's Workshop and Convention | \$350.00<br>airfare | \$ 415.00            | 100           | \$ 127.03                                | 7            | \$ 366.00                         | 1            | \$ 1,670.20   |
| <del>Golas, Elizabeth*</del> | <del>Dec. 8</del> | <del>Parsippany, NJ</del> | <del>Psychopharmacology: What You Need to Know</del>  | <del>Own</del>      | <del>\$ 100.00</del> | <del>41</del> | <del>\$ -</del>                          | <del>0</del> | <del>\$ -</del>                   | <del>0</del> | <del>\$ 100.00</del>  |
| Golas, Elizabeth*            | Dec. 8            | Parsippany, NJ            | Psychopharmacology: What You Need to Know   | Own                 | \$ 189.99            | 27            | \$ -                                     | 0            | \$ -                              | 0            | \$ 189.99   |
| Harris, Nancy                | Jan. 23           | Morristown, NJ            | Morris County Gifted & Talented Consortium Sharing Meeting  | Own                 | \$ -                 | 0             | \$ -                                     | 0            | \$ -                              | 0            | \$ -  |
| Knutelsky, Robin             | Dec. 19           | Fredon, NJ                | Writer's Workshop Presentation & Hands-On Curriculum Development  | Own                 | \$ -                 | 10            | \$ -                                     | 0            | \$ -                              | 0            | \$ -  |
| Kulick, Lauren               | Feb. 24-25        | New Brunswick, NJ         | New Jersey Music Educators Association Convention   | Own                 | \$ 150.00            | 120           | \$ -                                     | 0            | \$ -                              | 0            | \$ 150.00   |
| Lang, Christy                | Dec. 19           | Fredon, NJ                | Writer's Workshop Presentation & Hands-On Curriculum Development  | Own                 | \$ -                 | 0             | \$ -                                     | 0            | \$ -                              | 0            | \$ -  |
| Meehan, Denise               | Dec. 7            | Monroe Twp., NJ           | Teen PEP Stakeholders Institute   | Own                 | \$ -                 | 142           | \$ -                                     | 0            | \$ -                              | 0            | \$ -  |
| Pepe, Jennifer               | Feb. 7            | Parsippany, NJ            | Practical Intervention Strategies for Speech and Language Students in Inclusive Settings  | Own                 | \$ 225.00            | 45            | \$ -                                     | 0            | \$ -                              | 0            | \$ 225.00   |
| Plotts, Timothy              | Dec. 8            | Convent Station, NJ       | Morris County Association of Elementary and Middle School Administrators December Meeting   | Own                 | \$ -                 | 55            | \$ -                                     | 0            | \$ -                              | 0            | \$ -  |
| Plotts, Timothy              | Jan. 19           | Parsippany, NJ            | Ricky and Becky Dafour Workshop on Professional Learning Communities  | Own                 | \$ 125.00            | 41            | \$ -                                     | 0            | \$ -                              | 0            | \$ 125.00   |
| Thornton, Mary               | Jan. 19           | Parsippany, NJ            | Professional Learning Communities   | Own                 | \$ 125.00            | 30            | \$ -                                     | 0            | \$ -                              | 0            | \$ 125.00   |
| Valenti, Michael             | Jan. 19           | Parsippany, NJ            | Professional Learning Communities   | Own                 | \$ 125.00            | 48            | \$ -                                     | 0            | \$ -                              | 0            | \$ 125.00   |
| Wilson, Shannon              | Mar. 26-27        | Atlantic City, NJ         | School Transportation Supervisors of New Jersey Conference  | Own                 | \$ 300.00            | 300           | \$ -                                     | 0            | \$ -                              | 0            | \$ 300.00   |

\*Travel originally approved on Oct. 17, 2011 agenda.

\*\* Prior approval granted by Administration.