

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Special Meeting Minutes
Wednesday, March 2, 2011 7:00 PM
Jefferson Township Middle School Media Center

A. Mrs. Scott called the meeting to order at 7:00 PM, and read the Open Meeting Statement.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Anzano	<u>X</u>	<u> </u>
Mrs. Castiglione	<u> </u>	<u>X</u>
Mr. Feldmann	<u>X</u>	<u> </u>
Mrs. Masticola	<u> </u>	<u>X</u>
Mr. Millar	<u>X</u>	<u> </u>
Mrs. Scott	<u>X</u>	<u> </u>
Mrs. Servedio	<u> </u>	<u>X</u>
Mr. Stewart	<u>X</u>	<u> </u>
Mr. Vander Ploeg	<u>X</u>	<u> </u>

D. PRESENTATIONS

- Dr. Fuchs presented the 2011-2012 School District Preliminary Budget.

E. COMMENTS FROM THE AUDIENCE *(on agenda items only)*

- A member of the audience raised a question regarding fund raisers.

F. BOARD MEMBER COMMENTS

- Mr. Feldmann commented on the small turnout at this evening's meeting and hoped that the attendance at the final budget hearing on March 24 is more substantial. Mr. Vander Ploeg thanked the administration for their hard work on this budget and making hard choices.

G. FINANCE AND BUILDING NEEDS COMMITTEE

G.1 RESOLVED, upon the recommendation of the Superintendent, that the Jefferson Township Board of Education, in the County of Morris, New Jersey approves resolutions G.1-G.4, as described below:

BE IT RESOLVED, to approve a 2011-2012 school district preliminary budget for submission to the voters as follows:

General Fund	\$ 53,653,554
Special Revenue Fund	\$ 825,281
Debt Service Fund	\$ 2,079,905

BE IT FURTHER RESOLVED, that there should be raised for the General Fund \$36,430,593 for the ensuing School Year (2011-2012); and

BE IT FURTHER RESOLVED, that the Board of Education approves the following capital projects for the 2011-2012 school year:

Description/Activity	Project Number	Dollar Amount
Milton School Window Replacement	2380-050-10-1005	\$224,674
Middle School Roof Replacement	2380-045-11-1000	\$297,000

G.2 WHEREAS, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2011-2012 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2010-2011 school year was \$77,011; and

WHEREAS, travel and expense reimbursement has reached a total amount \$53,280 as of March 1, 2011;

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson Township Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2011-2012 school year at the sum of \$70,680; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded

G.3 WHEREAS, N.J.A.C. 6A:23A:5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuring school year; and

WHEREAS, the tentative budget includes the following appropriations

Legal	\$	155,000
Accounting	\$	29,700
Architect	\$	26,000
Election	\$	14,300
Repair Services	\$	227,308
Non-Public Services	\$	0
Professional Development	\$	70,680
Transportation	\$	25,525

WHEREAS, the Administration needs to notice the board if there arises a need to exceed said maximums. Upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson Township Board of Education establishes maximums for professional development in the areas listed above at a level of 120% of the amounts listed for the 2011-2012 school year.

G.4 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable.

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Halsall, Deborah	Mar. 23	Randolph, NJ	Interactive Whiteboards and Total Student Involvement, Not Necessarily an Oxymoron	Own	\$ 10.00	0	\$ 10.00
Hardin, Christina	Mar. 3	Haledon, NJ	Connected Math Book 4	Own	\$ -	27	\$ -
Miceli, Sarah	Mar. 3	Haledon, NJ	Connected Math Book 4	Own	\$ -	27	\$ -

MOTION: Mr. Anzano		SECOND: Mr. Millar		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Feldmann	X			
Mrs. Masticola				X
Mr. Millar	X			
Mrs. Scott	X			
Mrs. Servedio				X
Mr. Stewart	X			
Mr. Vander Ploeg	X			

H. PERSONNEL COMMITTEE

Motion by Mr. Feldmann, seconded by Mr. Vander Ploeg, to accept the recommendation of the Superintendent to approve and adopt motion H.1, as described below:

H.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

A. Substitutes/Other								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Noreen Risko	Appoint	Substitute Principal		\$450/diem	District	3/3/11	6/30/11	

MOTION: Mr. Feldmann		SECOND: Mr. Vander Ploeg		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Feldmann	X			
Mrs. Masticola				X
Mr. Millar	X			
Mrs. Scott	X			
Mrs. Servedio				X
Mr. Stewart	X			
Mr. Vander Ploeg	X			

I. CLOSED SESSION

Motion by Mr. Anzano, seconded by Mr. Vander Ploeg, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 22nd day of February, 2011 at 7:25 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve personnel matters confidential by law.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:37 PM.

J. ADJOURN

Motion by Mr. Vander Ploeg, seconded by Mr. Mr. Feldmann that the meeting was adjourned at 7:37 pm.

Respectfully submitted,

Dora E. Zeno
Board Secretary