

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Minutes**

**Monday, December 19, 2011 – 7:00 PM (Executive Session) 8:00 PM (Regular Session)**

**Jefferson Township High School Media Center**

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A. Mr. Smith, called the meeting to order at 8:00 PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. **ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mrs. Castiglione	<u>X</u>	_____
Mr. Cuccio <i>(arrived 7:58pm)</i>	<u>X</u>	_____
Mr. Feldmann	<u>X</u>	_____
Mr. Millar	<u>X</u>	_____
Mrs. Poulas	<u>X</u>	_____
Mrs. Scott	<u>X</u>	_____
Mr. Smith	<u>X</u>	_____
Mr. Stewart	<u>X</u>	_____
Mrs. Van Ness	<u>X</u>	_____
Veronica Kot, <i>Student Representative</i>	<u>X</u>	_____
David Swerzenski, <i>Student Representative</i>	<u>X</u>	_____

D. **CLOSED SESSION**

Motion by Mr. Stewart, seconded by Mrs. Castiglione, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 19<sup>th</sup> day of December, 2011 at 7:50 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:58 PM.

E. **SUPERINTENDENT'S REPORT**

Dr. Fuchs reported on the Good News and Progress in Our Schools including Commemorating the 150<sup>th</sup> Anniversary of the Civil War, congratulating students making the National Honor Society, Operation Gratitude, and a Thanksgiving Food Drive.

F. **PRESENTATIONS**

- Dr. Fuchs presented the district’s Harrassment, Intimidation and Bullying Incident Report
- Daniel Papa, Middle School Social Studies Teacher presented information on the Stay Gold Project noting the purpose of this project is to raise awareness about human trafficking.

**G. COMMENTS FROM THE AUDIENCE** *(on agenda action items only, if applicable)*

- An audience member requested the Board not take action on Agenda item M.1.

**H. STUDENT REPRESENTATIVES**

- **Student Representative David Swerzenski** commented on the Madrigal, winter concert, winter sports, and offered congratulations to the Idol finalists.

**I. COMMITTEE REPORTS**

- **Building Needs and Finance Committee** – Mr. Cuccio reviewed the minutes of the Committee meeting noting the final details are being worked out on the Drummond renovation project and that the project is within budget. He also spoke of the food service program and contributing factors in reduced sales. Mr. Cuccio noted the budget preparation is under review by the central office administrators and hopes for the budget to be at cap. Mr. Cuccio also highlighted a grant opportunity with Samsung.
- **Education Committee** – Mrs. Poulas reported the Committee reviewed field trips, the Teen Pep Program, semester yearlong courses and a pilot color guard program.
- **Policy and Personnel Committee** – Mr. Feldmann reported the Committee discussed policy updates.
- **Ad Hoc Committee** – Mrs. Castiglione commented on the parent’s bill of rights. She also noted the committee is working on a strategy to help eliminate drug sales in parking lots.

**J. MINUTES OF MEETINGS**

Motion by Mr. Cuccio, seconded by Mr. Stewart, that the minutes of the following meetings be approved as submitted:

November 21, 2011 Executive Session Minutes      November 21, 2011 Regular Meeting Minutes

MOTION: Mr. Cuccio	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mrs. Castiglione	X			
Mr. Cuccio	X			
Mr. Feldmann	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Scott	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

**K. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by Mr. Cuccio, seconded by Mr. Millar, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.8, as described below:

- K.1** Motion to approve the **purchase order** list dated November 2011 in the amount of **\$ 155,993.71.**

**K.2** Motion to approve the **check journal** as of November 2011 in the amount of **\$3,812,409.71.**

<b>Fund</b>	<b>Amount</b>
General (10)	\$ 3,580,747.80
US Jobs Grant (18)	\$ 48,011.03
Special Revenue (20)	\$ 119,212.07
Capital Projects (30)	\$ 64,438.81
Debt Service (40)	\$ 0
<b>Total</b>	<b>\$ 3,812,409.71</b>

**K.3** Motion to approve the funds **transfers** in the 2011-2012 Fiscal Year, dated November 2011 in the amount of **\$5,000.**

**K.4** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJSA 18A:17-9, that as of November 30, 2011, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

**K.5** Motion to certify, in accordance with NJAC 6A:23-2.11(c), that as of October 31, 2011, after review of the re-submitted Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**K.6** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property and to authorize the Business Administrator to seek sealed bids for the Equipment, listed below:

<b><u>School/Department</u></b>	<b><u>Bar Code/Tag No.</u></b>	<b><u>Equipment Description</u></b>
Central Office	134	Safe

**K.7** Motion to approve a 60-month lease with **Preferred Business** for postage meter equipment, at a monthly cost of \$190, effective January 1, 2012. *(Lease payment includes the equipment, installation, training, meter rental, onsite maintenance and rate change protection.)*

**K.8** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses NJAC 6A:23B:

**WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminars and or/workshops at such identified venues, and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this approved function is justified and therefore reimbursable. *(copy attached).*

MOTION: Mr. Cuccio		SECOND: Mr. Millar		
Name	Ayes	Nays	Abstain	Absent
Mrs. Castiglione	X			
Mr. Cuccio	X			
Mr. Feldmann	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Scott*	X			
Mr. Smith*	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

Motion by Mr. Feldmann, seconded by Mrs. Castiglione, to accept the recommendation of the Superintendent to approve and adopt motion K.9, as described below:

- K.9** Motion to approve the Jefferson Township Board of Education’s participation in Phase II of the “Samsung Solve for Tomorrow” grant contest. Subject to review and approval by both parties’ counsel.

MOTION: Mr. Feldmann		SECOND: Mrs. Castiglione		
Name	Ayes	Nays	Abstain	Absent
Mrs. Castiglione	X			
Mr. Cuccio	X			
Mr. Feldmann	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Scott	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

**L. PERSONNEL COMMITTEE**

Motion by Mr. Feldmann, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions L.1 and L.2, as described below:

- L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
<b>A. Administrative</b>								
<b>B. Instructional</b>								
Lawrence Melli 11-130-100-101-29	Appoint	Science Teacher Long-Term Sub 10.70.70.APM	BA Step 1	\$233.58/day	Middle School	2/13/12	4/28/12	Replacing CB
Lori Castiglione-Cangelosi	Appoint	Bedside Instruction		\$40/hr	District	12/7/11	6/30/12	
SC	Medical Leave	Elementary Teacher 10.10.10.ATZ			Stanlick	11/29/11	12/24/12	Utilizing 1.5 personal, 15.5 sick days, and 2 unpaid days
DW	Maternity Leave	Elementary Teacher 10.50.50.AHF			Cozy Lake	3/23/12	07/01/12	Utilizing 30 sick days and 28 unpaid days
SC	Maternity Leave	English Teacher 10.70.70.AOO			Middle School	3/12/12	06/09/12	Utilizing 53 sick days and 5 unpaid days

(\*) Requires mentoring

<b>C. Non-Instructional</b>								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Candice Norman 11-204-100-106	Appoint	Special Ed. Aide 09.40.40.BBL	Step 1	\$18.76/hr	Middle School	12/12/11	6/30/12	3.5 hrs/day No benefits New position
Michelle Lopez 11-204-100-106	Appoint	Special Ed. Aide 09.40.40.BBL	Step 1	\$18.76/hr	Middle School	12/12/11	6/30/12	3.5 hrs/day No benefits New position
Steven Seland 11-204-100-106	Appoint	Special Ed. Aide 09.40.40.BMJ	Step 1	\$18.76/hr	Milton	11/28/11	6/30/12	3 hrs/day No benefits New position
Katherine Lauffer 11-213-100-106	Appoint	Special Ed. Aide 09.70.70.BMH	Step 1	\$18.76/hr	Middle School	12/5/11	6/30/12	3.5 hrs/day No benefits New position
Tracey Autrey 11-213-100-106	Appoint	Special Ed. Aide 09.70.70.BMI	Step 1	\$18.76/hr	Middle School	12/7/11	6/30/12	3.5 hrs/day No benefits New position
Kimberly Torsiello 11-204-100-106	Appoint	Special Ed. Aide	Step 3	\$19.37/hr	High School	12/7/11	6/30/12	After school aide for clubs, 3 times per month
Janice Learn	Resignation	Special Ed. Aide 09.10.10.BHT			Stanlick	12/10/11	12/10/11	
Toni Puzio	Resignation	Special Ed. Aide 09.40.40.BCB			Milton	01/21/12	01/21/12	
Susan McCarthy 11-213-100-106	Program Change	Special Ed. Aide 09.70.70.BLW			Middle School	12/12/11	6/30/12	3.5 hrs/day, no benefits
Theresa Borden 11-204-100-106	Program Change	Special Ed. Aide 09.70.70.BCO			Middle School	12/12/11	6/30/12	3.5 hrs/day, no benefits
<b>D. Substitutes/Other</b>								
Tracey Autrey	Appoint	Substitute Aide		\$10/hr	District	12/8/11	6/30/12	
Tracey Autrey	Appoint	Substitute Teacher		\$80/diem	District	12/8/11	6/30/12	
Alisa Cheff	Appoint	Substitute Aide		\$10/hr	District	12/19/11	6/30/12	
Matthew Dallicardillo	Appoint	Substitute Teacher		\$80/diem	District	12/20/11	6/30/12	
Shay Hamilton	Appoint	Substitute Custodian		\$12.50/hr	District	12/20/11	6/30/12	Pending fingerprinting
Alexandra Hine	Appoint	Substitute Teacher		\$80/diem	District	12/20/11	6/30/12	
Brittany Kaminski	Appoint	Substitute Teacher		\$80/diem	District	12/20/11	6/30/12	
Tammy Kehoe	Appoint	Substitute Aide		\$10/hr	District	11/30/11	6/30/12	
Katherine Pompelio	Appoint	Substitute Teacher		\$80/diem	District	12/20/11	6/30/12	
Timothy Scanlon	Appoint	Substitute Teacher		\$80/diem	District	12/20/11	6/30/12	
Steven Seland	Appoint	Substitute Aide		\$10/hr	District	11/30/11	6/30/12	
Colleen Sweeney	Appoint	Substitute Teacher		\$80/diem	District	11/28/11	6/30/12	

<b>E. Student Teacher</b>							
Name	College	Subject	Location	Date Effective	Date Termin.	Discussion	
Jana Lenox	Caldwell	English	JTHS	1/23/12	5/11/12		

<b>F. Extra Duty Pay</b>								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jennifer O'Malley-Dorr	Appoint	Spring Musical: Drama Director	Level 3	\$2085.00	Middle School	12/19/11	6/30/12	

<b>G. Curriculum Writing</b>								
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Maximum Hours	
John Toth	Appoint	CAD 1 and CAD 2	\$35/hr	High School	7/1/11	8/31/12	15 hours	

<b>H. WORKSHOP PRESENTATION</b>						
Presenter	Nature of Action	Workshop	Salary	Date	# of Hours	
Gail Elsey	Appoint	Noodle Tools	\$55/hr	10/10/11	1 hour	
Rosemary McHugh	Appoint	Noodle Tools	\$55/hr	10/10/11	1 hour	
Jessica Hoertel	Appoint	Google Apps	\$55/hr	10/10/11	2 hours	
Serina Signorello	Appoint	Moodle	\$55/hr	10/10/11	2 hours	
Jennifer Escolano	Appoint	Moodle	\$55/hr	10/10/11	2 hours	
Nancy Harris, Ed.D.	Appoint	R.A.F.T: Role of Writer, Audience, Format and Topic & strong verb	\$55/hr	10/10/11	1 hour	
Sharon Ciliento	Appoint	R.A.F.T: Role of Writer, Audience, Format and Topic & strong verb	\$55/hr	10/10/11	1 hour	

<b>I. 2011-12 School Year Coaching Staff</b>								
<b>WINTER</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Daniel Faber	Appoint	Volunteer Wrestling Coach	N/A	N/A	High School	12/6/11	6/30/12	
Tomas Villa	Appoint	Volunteer Track Coach	N/A	N/A	High School	12/6/11	6/30/12	
Michelle Lopez	Appoint	Volunteer Girls' Basketball Coach	N/A	N/A	High School	12/15/11	6/30/12	
Heather Smith	Appoint	Volunteer Winter Guard Advisor	N/A	N/A	High School	12/19/11	6/30/12	
Melissa Stuart	Appoint	Volunteer Winter Guard Advisor	N/A	N/A	High School	12/19/11	6/30/12	

## L.2 Motion to approve the Summer 2011 Course Reimbursements as indicated below:

<b>Name</b>	<b>College</b>	<b>Class</b>	<b>Approval</b>	<b>Credits</b>	<b>Amount</b>
Megan Behm	U. of San Diego	Reading Interventions for Middle Grade Students	54	3	\$324.00
Sherry Brzostowski	Rutgers U.	Curriculum for Middle School and Junior HS	48	3	\$555.56
Melissa Cattaffi	U. of San Diego	Reading Workshop Approach	44	3	\$324.00
Kelly Daly	U. of San Diego	A New Approach to Spelling Instruction	35	3	\$324.00
Kelly Daly	U. of San Diego	Six Traits of Writing (K-6)	36	3	\$324.00
Janice Fisher	U. of San Diego	Positive Discipline Approach to Classroom Management	53	3	\$305.00
Meghan Hallock	U. of San Diego	Effective Strategies to Improve Student Writing (4-12)	45	3	\$324.00
Christopher Hiben	New Jersey City U.	Principles of Curriculum Development and Evaluation	5	3	\$555.56
Christopher Hiben	New Jersey City U.	Principles of Supervision and Human Resource Management	6	3	\$555.56
Christopher Hiben	New Jersey City U.	Innovations in Curriculum and Educational Leadership	46	3	\$555.56
Christopher Hiben	New Jersey City U.	Personnel, Supervision and Staff Development	47	3	\$555.56
Hong Hu	Converse Co.	Algebra 1	14	3	\$555.56
Hong Hu	Converse Co.	Calculus 1	15	3	\$555.56
Hong Hu	Converse Co.	Algebra 2	20	3	\$555.56
Kathryn Kaminski	Monmouth U.	Management of Challenging Behaviors	8	3	\$555.56
William Koch	Centenary Co.	Curriculum Design and Development	37	3	\$555.56
Paula Langner	U. of San Diego	Response to Intervention	38	3	\$285.00
Paula Langner	U. of San Diego	Active Hands-on Science Instruction	39	3	\$324.00
Paula Langner	U. of San Diego	Classroom Management Survival	40	3	\$324.00
Paula Langner	U. of San Diego	Vocabulary Instruction for Improved Reading Skills	41	3	\$324.00
Paula Langner	U. of San Diego	Reading to Learn; Developing Strategic Reading Skills	42	3	\$324.00
Susan Mathiasen	U. of San Diego	Teaching Real World Math	32	3	\$385.00
Susan Mathiasen	U. of San Diego	Content Area Literacy Non Fiction	33	3	\$385.00
Denise Morando	U. of the Arts	Glass Fusing and Slumping	4	3	\$555.56
Jenna Morris	Walden U.	The Impact of Disabilities on Learning and Teaching	1	3	\$555.56
Matthew Moscatello	Walden U.	Teacher Leadership: Mentoring, Coaching and Collaboration	9	3	\$475.00
Daniel Papa	American Public U.	Historical Research Methods	7	3	\$555.56
Daniel Papa	American Public U.	The Presidency: Institution and Performance	43	3	\$555.56
Katherine Pierson	U. of San Diego	Content Area Literacy Non Fiction	24	3	\$385.00
Katherine Pierson	U. of San Diego	Linking Literacy Assessment to Instruction	25	3	\$385.00
Katherine Pierson	U. of San Diego	Teaching Real World Math	26	3	\$385.00
Stacey Prado	Rutgers U.	Methods of Spanish Language Teaching	50	3	\$555.56
Stacey Prado	Rutgers U.	Languages Across the Curriculum	51	3	\$555.56
Stacey Prado	Rutgers U.	Teaching Techniques and Practices for the Improvement	52	3	\$555.56
Rebecca Reichel	U. of San Diego	Linking Literacy Assessment to Instruction	27	3	\$385.00
Rebecca Reichel	U. of San Diego	Teaching Real World Math	28	3	\$385.00
Rebecca Reichel	U. of San Diego	Content Area Literacy Non Fiction	29	3	\$357.00
Rebecca Reichel	U. of San Diego	Focus on Phonics	30	3	\$385.00
Cyndi Stumpf	U. of San Diego	Content Area Literacy Non Fiction	21	3	\$185.00
Cyndi Stumpf	U. of San Diego	Teaching Real World Math	22	3	\$324.00
Anthony Schwartz	Walden U.	The Special Educator as Instructional Leader	3	3	\$555.56
John Toth	Walden U.	The Adolescent Brain	34	3	\$495.00

<b>MOTION: Mr. Feldmann</b>	<b>SECOND: Mrs. Poulas</b>			
<b>Name</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Mrs. Castiglione	X			
Mr. Cuccio	X			
Mr. Feldmann	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Scott	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

Motion by Mr. Feldmann, seconded by Mrs. Van Ness, to accept the recommendation of the Superintendent to approve and adopt motion L.3, as described below

**L.3** Motion to accept the resignation with intent to retire effective July 1, 2012, as described below:

PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
<b>A. Administrative</b>								
Kathaleen F. Fuchs	Retirement				District	7/1/12	7/1/12	Retiring after 5 years in district

MOTION: Mr. Feldmann		SECOND: Mrs. Van Ness		
Name	Ayes	Nays	Abstain	Absent
Mrs. Castiglione	X			
Mr. Cuccio	X			
Mr. Feldmann	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Scott	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

**M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE**

Motion by Mrs. Poulas, seconded by Mr. Millar, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.8, as described below:

**M.1** Motion to approve the Statement of Assurance for the 2011-2012 **New Jersey Quality Single Accountability Continuum (NJQSAC)** evaluation in the following areas:

1. Instruction and Program
2. Personnel
3. Fiscal Management
4. Operations
5. Governance

**M.2** Motion to **rescind student placements** and professional services for the 2011-2012 school year, as indicated below:

Student	School	Tuition	Effective
M/11-9	New Beginnings	\$36,051.36	12/12/11

**M.3** Motion to Recognize and Accept the Harassment, Intimidation and Bullying Report for September, October November, and December, 2011

**RESOLVED, THAT UPON THE RECOMMENDATION OF THE** Superintendent, the Jefferson Township Board of Education recognizes and approves the Harassment, Intimidation and Bullying reports for the months of September, October, November, and through December 16 of the 2011-12 school year, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB
Milton	0	0
Briggs	2	1
Cozy Lake	0	0
Stanlick	3	0
White Rock	2	0
Middle School	37	10
High School	12	2

**BE IT FURTHER RESOLVED**, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

**M.4 Motion to approve the following day field trips:**

School/Group	Date(s)	Location
JTHS French Club Holiday Visits	December 20, 2011	Milton School
JTHS French Club Holiday Visits	December 21, 2011	Stanlick School
JTHS DECA Regional DECA Competition	January 4, 2012	Ramapo College, Mahwah, NJ
JTHS Junior PDP Retreat	January 11, 2012	St. Thomas the Apostle Church, Oak Ridge, NJ
JTMS Grade 8 – National Human Trafficking Awareness Day	January 11, 2012	State House, Trenton NJ
JTHS Grade 9- National Human Trafficking Awareness Day	January 11, 2012	State House, Trenton NJ
JTHS Academic Decathlon Regional Competition	February 4, 2012	Ramapo High School, Franklin Lakes, NJ
JTHS Wind Ensemble - Regional Concert Band Festival and NY Philharmonic Concert	March 28, 2012	Bergenfield High School and Lincoln Center, NYC
White Rock School, Grade 5	May 16, 2012	New York Hall of Science, Queens, NY
White Rock School, Grade 4	May 18, 2012	New Jersey Marine Science Consortium, Sandy Hook, NJ
White Rock School, Grade 3	May 24, 2012	Bronx Zoo, Bronx, NY

**M.5 Motion to approve the following overnight field trips:**

School/Group	Date(s)	Location
JTHS Cheerleading Team - National Cheerleading Competition	January 26-29, 2012	Baltimore, MD
JTHS Ski Team - Giant Slalom & Slalom Ski Training & Racing Competition	January 27-29, 2012	Wilmington, NY
JTHS Wrestling Team - NJSIAA Wrestling State Championships	March 1-4, 2012	Atlantic City, NJ

**M.6 Motion to approve the following new course proposals:**

- A.C.E. Skills (Architecture/CAD/Engineering)
- Film Studies
- Mythology
- Principle Dramatic Study: Key Elements
- Advanced Dramatic Study

**M.7 Motion to approve the JTHS Winter Guard co-curricular voluntary pilot program.**

**M.8 Motion to approve the Teen Prevention Education Curriculum (Teen PEP) curriculum and full year elective course entitled Teen Preventative Education.**

MOTION: Mrs. Poulas	SECOND: Mr. Millar			
Name	Ayes	Nays	Abstain	Absent
Mrs. Castiglione	X			
Mr. Cuccio	X			
Mr. Feldmann	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Scott	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

**M.9 Enrollment as of 11/30/11:**

	<b>Nov. 10</b>	<b>Nov. 11</b>
Milton	180	162
Cozy Lake	247	254
Arthur Stanlick	383	377
E.T. Briggs	390	372
White Rock	426	413
<b>Total Elementary</b>	<b>1,626</b>	<b>1,578</b>
JTMS	810	835
JTHS	1,117	1,053
<b>GRAND TOTAL</b>	<b>3,553</b>	<b>3,446</b>
Tuition students received	2	1
Out-of-district placement	39	41
Students -Home Instruction	16	7

**N. POLICY COMMITTEE**

Motion by Mr. Feldmann, seconded by Mrs. Van Ness, to accept the recommendation of the Superintendent to approve motion N.1 and N.2, as described below:

**N.1 Motion to approve the First Reading of the following (copy available for review)**

<b>File Code</b>	<b>Document</b>	<b>Title</b>	<b>Description of Action</b>
0168b	Bylaw	Recording Board Meetings	Replaces 0168b Recording Board Meetings (9/18/06)
5519p	Policy	Dating Violence at School	New Policy
5519r	Regulation	Dating Violence at School	New Regulation
6424p	Policy	Emergency Contracts	Replaces 6424p Emergency Contracts (8/18/08)
6472p	Policy	Tuition Assistance	New Policy
8505p	Policy	School Nutrition	Replaces 8505p School Nutrition (3/19/07)
9180p	Policy	School Volunteers	Replaces School Volunteers (3/17/03)
9181p	Policy	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants	Replaces 9181p Volunteer Athletic Coaches (3/17/03)

**N.2 Motion to approve the Second Reading of the following (copy available for review)**

<b>File Code</b>	<b>Document</b>	<b>Title</b>	<b>Description of Action</b>
2431.4p	Policy	Prevention & Treatment of Sports-Related Concussions & Head Injuries	New Policy
2431.4r	Regulation	Prevention & Treatment of Sports-Related Concussions & Head Injuries	New Regulation
5200r	Regulation	Attendance	Replaces 5200r Attendance (4/16/07)
5600r	Regulation	Pupil Discipline/Code of Conduct	Replaces 5600r Pupil Discipline/Code of Conduct (7/18/11)

MOTION: Mr. Feldmann	SECOND: Mrs. Van Ness			
<b>Name</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Mrs. Castiglione	X			
Mr. Cuccio	X			
Mr. Feldmann	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Scott	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

**O. COMMUNICATIONS**

- None

**P. OLD BUSINESS**

- None

**Q. NEW BUSINESS**

- None

**R. PUBLIC COMMENTS**

- An audience member remarked that she did not support the choir field trip during spring break noting she feels it is in opposition of district policy. Dr. Fuchs clarified the policies in question.
- An audience member thanked the Board for their support of the Samsung Grant opportunity.

**S. BOARD MEMBER COMMENTS**

- The Board wished everyone a Happy Holiday Season and gave thanks to Dr. Fuchs for her years of service.
- The public was reminded that the Project Stay Gold t-shirts and wrist bands are still available and urged all to support this terrific program.
- Some Board members attended the band concert and Christmas in the Village.

**T. ADJOURN**

Motion by Mr. Cuccio, seconded by Mrs. Castiglione that the meeting adjourn at 10:08 PM.

Respectfully submitted,

Dora E. Zeno  
Board Secretary

Attachment "A" – Travel and Work Related Expenses

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/Miles	Lodging Cost/day/person (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Barrieres, Richard	Feb. 24-25	New Brunswick, NJ	New Jersey Music Educators Association Convention	Own	\$ 150.00	70	\$ -	0	\$ -	0	\$ 150.00
Butler, Rachel	Jan. 6	Parsippany, NJ	Keeping Students Actively Engaged in Reading Activities While You Teach Small Groups (K-3)	Own	\$ 229.00	21	\$ -	0	\$ -	0	\$ 229.00
Cattafi, Melissa	Dec. 19	Fredon, NJ	Writer's Workshop Presentation & Hands-On Curriculum Development	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Cooke, Kelly	Jan. 19	Parsippany, NJ	Professional Learning Communities	Own	\$ 125.00	20	\$ -	0	\$ -	0	\$ 125.00
Daggett, Eileen	Jan. 12	Weehawken, NJ	Hot Topics in NJ Special Education Administration and Compliance	Own	\$ -	94	\$ -	0	\$ -	0	\$ -
DeBrito, Randi	Jan. 19	Morris Plains, NJ	Professional Learning Communities	Own	\$ 125.00	21	\$ -	0	\$ -	0	\$ 125.00
DiColo, John**	Dec. 9-14	Indianapolis, IN	National Interscholastic Athletic Administrators Association/National Federation of State High School Associations National Athletic Director's Workshop and Convention	\$350.00 airfare	\$ 415.00	100	\$ 127.03	7	\$ 366.00	1	\$ 1,670.20
<del>Golas, Elizabeth*</del>	<del>Dec. 8</del>	<del>Parsippany, NJ</del>	<del>Psychopharmacology: What You Need to Know</del>	<del>Own</del>	<del>\$ 100.00</del>	<del>41</del>	<del>\$ -</del>	<del>0</del>	<del>\$ -</del>	<del>0</del>	<del>\$ 100.00</del>
Golas, Elizabeth*	Dec. 8	Parsippany, NJ	Psychopharmacology: What You Need to Know	Own	\$ 189.99	27	\$ -	0	\$ -	0	\$ 189.99
Harris, Nancy	Jan. 23	Morristown, NJ	Morris County Gifted & Talented Consortium Sharing Meeting	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Knutelsky, Robin	Dec. 19	Fredon, NJ	Writer's Workshop Presentation & Hands-On Curriculum Development	Own	\$ -	10	\$ -	0	\$ -	0	\$ -
Kulick, Lauren	Feb. 24-25	New Brunswick, NJ	New Jersey Music Educators Association Convention	Own	\$ 150.00	120	\$ -	0	\$ -	0	\$ 150.00
Lang, Christy	Dec. 19	Fredon, NJ	Writer's Workshop Presentation & Hands-On Curriculum Development	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Meehan, Denise	Dec. 7	Monroe Twp., NJ	Teen PEP Stakeholders Institute	Own	\$ -	142	\$ -	0	\$ -	0	\$ -
Pepe, Jennifer	Feb. 7	Parsippany, NJ	Practical Intervention Strategies for Speech and Language Students in Inclusive Settings	Own	\$ 225.00	45	\$ -	0	\$ -	0	\$ 225.00
Plotts, Timothy	Dec. 8	Convent Station, NJ	Morris County Association of Elementary and Middle School Administrators December Meeting	Own	\$ -	55	\$ -	0	\$ -	0	\$ -
Plotts, Timothy	Jan. 19	Parsippany, NJ	Ricky and Becky Dafour Workshop on Professional Learning Communities	Own	\$ 125.00	41	\$ -	0	\$ -	0	\$ 125.00
Thornton, Mary	Jan. 19	Parsippany, NJ	Professional Learning Communities	Own	\$ 125.00	30	\$ -	0	\$ -	0	\$ 125.00
Valenti, Michael	Jan. 19	Parsippany, NJ	Professional Learning Communities	Own	\$ 125.00	48	\$ -	0	\$ -	0	\$ 125.00
Wilson, Shannon	Mar. 26-27	Atlantic City, NJ	School Transportation Supervisors of New Jersey Conference	Own	\$ 300.00	300	\$ -	0	\$ -	0	\$ 300.00

\*Travel originally approved on Oct. 17, 2011 agenda.

\*\* Prior approval granted by Administration.