

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda
Monday, July 19, 2010 – 7:00 PM (Closed Session) 8:00 PM (Regular Session)
Jefferson Township High School Media Center

A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:	<u>Present</u>	<u>Absent</u>
Mr. Anzano	_____	_____
Mrs. Castiglione	_____	_____
Mr. Feldmann	_____	_____
Mrs. Mastricola	_____	_____
Mr. Millar	_____	_____
Mrs. Scott	_____	_____
Mrs. Servedio	_____	_____
Mr. Stewart	_____	_____
Mr. Vander Ploeg	_____	_____

D. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 19th day of July, 2010 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

E. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools.

F. PRESENTATIONS

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

H. COMMITTEE REPORTS

I. MINUTES OF MEETINGS

Motion by _____, seconded by _____, that the minutes of the following meetings be approved as submitted:

June 14, 2010 Regular Meeting Minutes June 14, 2010 Executive Session Minutes
 July 6, 2010 Board Retreat Minutes

J. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.16, as described below:

J.1 Motion to approve the **purchase order** list dated June 2010 in the amount of **\$112,265.41.**

J.2 Motion to approve the **check journal** as of June 2010 in the amount of **\$ 4,779,278.32.**

Fund	Amount
General (10)	\$ 4,521,079.39
Special Revenue (20)	\$ 40,485.95
Capital Projects (30)	\$ 29,547.00
Debt Service (40)	\$ 0
Food Service Enterprise (60)	\$ 188,165.98
Total	\$ 4,779,278.32

J.3 Motion to approve the funds **transfers** in the 2009-2010 Fiscal Year, dated May 2010 in the amount of **\$ 0.00 .**

J.4 Motion to accept the **Treasurer and Secretary’s Report** dated May 2010 as being in balance.

J.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of May 31, 2010 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

J.6 Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of May 31, 2010, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

J.7 Motion to approve **Contract Reduction** to GMH Associates for the Stanlick STP Clarifier Mechanism Replacement in the amount of -\$18,400, thus finalizing the total contract amount from \$171,220.40 to \$152,820.40 (*balance of unused allowance and the tank was to be primed, however, paint was applied at the factory during manufacturing*)

J.8 Motion to approve Bus Stop Agreements between the Jefferson Township Board of Education and the following day care facilities (*copies available for review*):

- | | |
|-----------------------------|-------------------|
| Kiddie Academy of Jefferson | Loving & Learning |
| Elements of Learning | Quality Time |
| Alpine Montessori | My School |
| Country Day School | Sunshine Day Care |
| Jefferson Child Care Center | |

J.9 Motion to accept the **donation** of the materials listed below from David Swerzenski to be used for an Eagle Scout landscaping project alongside the stairs leading to the athletic complex at the high school. The materials are valued at a maximum of \$6,350. Donation in accordance with Policy #7230, Gifts, Grants and Donations.

Type of Material	Cost of Material
Pavers	\$500
Base Stone	\$80-\$100
Edging	\$50
Sand	\$60
Wall stone Block	\$2880
¾ stone	\$200-\$225
Draining Pipe	\$100
Glue	\$35
Base Stone	\$80
Plants	\$1200-\$2000
Mulch	\$200-\$250
Topsail/Compost (If needed) for plants	\$90-\$120
Wooden Benches	\$200-\$300

J.10 Motion to approve the **2009-2010 ARRA** salaries, as listed below:

Fund 16		
Last name	First Name	Total Amount
Ash	Melissa	\$ 23,085.00
Barile	Patricia	\$ 73,273.50
Bavosa	Sherry	\$ 39,123.00
Bethune	Joyce	\$ 40,441.50
Caraturo	Nicole	\$ 43,497.00
Carline	Michele	\$ 38,313.00
Carney	Kelly	\$ 39,244.50
Carroll	Patricia	\$ 77,003.77
Casciano	Roxanne	\$ 53,281.13
Connors	Amy	\$ 45,522.00
Cosh	Meagan	\$ 25,542.00
Cullinan	Erin	\$ 36,693.00
Degraaf	Andrea	\$ 50,274.00
Ducceschi	Linda	\$ 47,344.50
Duda	Cathy	\$ 23,304.00
Eicher	Josephine	\$ 73,632.60
Engelsman	Taisa	\$ 44,973.00
Fastnacht	Nicole	\$ 45,036.00
Fisher	Janice	\$ 42,151.50
Grady	Eileen	\$ 54,715.50
Harris	Michael	\$ 44,973.00
Headley	Susan	\$ 58,627.80
Johnson	Lori	\$ 15,687.00
Klinger	Michelle	\$ 43,006.50
Koontz	Michele	\$ 73,273.50
Lang	Christy	\$ 39,933.00
Mallatratt	Beverly	\$ 45,913.50
Mathiasen	Susan	\$ 43,497.00
Mcloughlin	Lorraine	\$ 66,690.00
Morando	Denise	\$ 51,385.50
Nemeth	Lorraine	\$ 44,973.00
Olsen	Karen	\$ 44,388.00

Last name	First Name	Total Amount
Palko	Cheryl	\$ 43,092.00
Pierson	Katherine	\$ 41,553.00
Pierson	Linda	\$ 63,180.00
Platz	Barbara	\$ 48,863.25
Quintavella	Anne	\$ 42,151.50
Reichel	Rebecca	\$ 37,503.00
Reilly	Stacey	\$ 36,693.00
Scognamiglio	Lynne	\$ 44,973.00
Senney	Tanya	\$ 42,151.50
Stumpf	Cynthia	\$ 69,757.20
Tanis	Jessica	\$ 36,693.00
Tomaiko	Denise	\$ 43,006.50
Toriello	Joy	\$ 43,006.50
Vitkovsky	Sharon	\$ 60,149.25
Young	Lisa	\$ 66,690.00
Total		\$ 2,208,261.00

Fund 17

Last Name	First Name	Total Amount
Gallart	Rachel	\$ 19,311.00
Smith	Phyllis	\$ 66,174.00
Total		\$ 85,485.00

J.11 Motion to approve the following Resolution for Increasing Bid Threshold and Appointing a Qualified Purchasing Agent in a Board of Education or other entity subject to the provisions of N.J.S.A. 18a:18a-1

WHEREAS, 18A:18A-3 permits a Board of Education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

WHEREAS, local boards of education have been advised by the Local Finance Board through (LFN 2010-13) that the Governor has authorized the following bid and quotation thresholds effective July 1, 2010,

WHEREAS, *Dora E. Zeno* possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, *Jefferson Township Board of Education* desires to increase its bid and quotation thresholds as provided in N.J.S.A. 18A:18A-3;

NOW THEREFORE BE IT RESOLVED, that the governing body of the *Jefferson Township Board of Education*, in the County of *Morris*, in the State of New Jersey hereby increases its bid threshold to *\$36,000 for QPA* and its quotation threshold *\$5,400* and be it further

RESOLVED, that the governing body hereby appoints *Dora E. Zeno* as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

- J.12** Motion to approve Agreement with the Township of Jefferson Department of Utilities to operate and maintain wastewater treatment plants for the Jefferson Township Board of Education. Agreement subject to monthly renewals, not to exceed 6 months. *(See attached)*
- J.13** Motion to approve contract renewals with **First Student, Inc.** at an increase of 0% for the student transportation 2010/2011 multi-contract no. 1 and Route #CAT (Class and Athletic Trips), consisting of public school routes and class & athletic trips.
- J.14** Motion to approve bid #2011-003, for wireless technology systems, to Turn-Key Technology, Inc. in the amount of \$65,675, of which, \$5,600 will be funded from the ARRA Grant. *(Bid breakdown sheet attached)*
- J.15** Motion to approve purchase of a 2011 Ford F250 Pickup truck, in accordance with the Morris County Co-Op Pricing Council contract #15-C, Item 5-B, in the amount of \$30,733.
- J.16** Motion to approve the food service management company contract, between the Jefferson Township Board of Education and The Pomptonian located at 3 Edison Place, Fairfield, NJ 07004 is awarded the contract for the 2010-2011 school year under the following arrangements:
1. Pomptonian shall charge the Local Education Agency a Management Fee of \$.1477 per meal served and meal equivalents during the 2010-2011 academic year.
 2. The calculation of cash receipts for meals served to children, excluding sales of National School Lunch Program, School Breakfast Program, and After School Snack Program, shall be divided by \$2.00 to arrive at an equivalent meal count.
 3. Pomptonian guarantees that the return to the LEA from the Food Service Program for the school year will be \$40,000. If the annual operating statement shows a return less than \$40,000, Pomptonian will pay difference between the actual and the guaranteed amount.
 4. This guarantee is contingent upon the guarantee requirements as stated below
 - a. Minimum of 180 serving days
 - b. Adoption of Student Lunch Price List and Faculty Lunch Price List
 - c. Reimbursement rates are not less than \$2.73 for free lunch, \$2.33 for reduced lunch, \$.29 for paid lunch and \$1.74 for free breakfast, \$1.44 for reduced breakfast, and \$.26 for paid breakfast
 - d. Value of commodities is not less than the previous year
 - e. Enrollment remains constant
 - f. Assumes all equipment observed during the walk through is the property of the Local Education Agency and will remain for the 2010-11 school year
 - g. All information received during the Request For Proposal process is complete and accurate
 - h. No change in school policy that significantly affects operating expenses
 - i. No restrictions on menu and a la carte offerings except that they meet previously stated NJ State guidelines
 - j. A special dietary policy for an individual or group that results in an extraordinary expense will be recorded separately
 - k. No change in Federal or State regulation that impacts cafeteria operating revenue or expense
 - l. No changes in Federal or State legislation that cause an increase in the wages, tax rates and/or health benefit expense for the operation
 - m. The Offer versus Serve policy is maintained
 - n. No competitive sales during cafeteria operating hours
 - o. Based on the Labor Schedule submitted

J.17 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*copy attached*).

K. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.2, as described below:

K.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
Charles DiMiceli	Resignation	Director of Student Personnel Services 15.80.82.ABL			District	6/22/10	8/21/10	
PLACEHOLDER	Appoint	Director of Special Services 15.80.82.			District			Replacing TS
PLACEHOLDER	Appoint	Director of Student Personnel Services 15.80.82.			District			Replacing CD
B. Instructional								
Kimberly Phillips	Resignation	Behaviorist 10.40.40.AZU			District	6/17/10	7/1/10	
Julie Kozakewich 11-213-100-101	Appoint	Special Ed Teacher .49 10.70.70.AIT	BA+15 Step 3	\$23,667**	Middle School	9/1/10	6/30/11	New Position Unbudgeted
Ashlee Wenrich 11-110-100-101	Appointment Change	Kindergarten Teacher 10.40.40.AFS	BA+15 Step 1	\$46,300**	Milton School	9/1/10	6/30/11	Change from part-time due to enrollment increase Unbudgeted w/ benefits
Meredith Panka 11-120-100-101	Appoint	Elementary Teacher 10.10.10.AGH	MA Step 3	\$49,300**	Stanlick	9/1/10	6/30/11	Replacing JE
Emily Jones 11-120-100-101	Appoint	Music Teacher 10.10.10.AOF	BA Step 4	\$48,300**	Cozy Lake / Stanlick	9/1/10	6/30/11	Replacing SV

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jane Guglielmello 11-130-100-101	Appoint	Science/Math Teacher 10.70.70.AOI	BA Step 1	\$45,300**	Middle School	9/1/10	6/30/11	Replacing DB
Tammy Gundersen 11-130-100-101	Appoint	Language Arts Teacher 10.70.70.AXR	BA+15 Step 1	\$46,300**	Middle School	9/1/10	6/30/11	XLA program Unbudgeted
Sarah Miceli 11-130-100-101	Appoint	Math Teacher 10.70.70.AOQ	BA Step 6	\$49,300**	Middle School	9/1/10	6/30/11	XMA program Unbudgeted
Amy Stettler 11-140-100-101	Appoint	Language Arts Teacher 10.80.80.AQZ	BA Step 2	\$46,300**	High School	9/1/10	6/30/11	Unbudgeted
Michelle Corallo 11-140-100-101	Appoint	Language Arts Teacher 10.80.80.AQV	BA Step 1	\$45,300**	High School	9/1/10	6/30/11	Unbudgeted
Linda Silbernagel 11-201-100-101	Appoint	Special Ed Teacher 10.80.80.BBE	BA Step 3	\$32.62/hr**	High School	9/1/10	6/30/11	10.5 hours per week
Barbara Gontarski 11-000-219-104	Appoint	Behaviorist 10.40.40.AZU	MA+15 Step 13	\$62,950**	District	9/1/10	6/30/11	Replacing KP

(*) Requires mentoring

(**) 2008-09 Salary Guide

C. Non-Instructional								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kimberly Fleming 11-000-240-105	Appoint	Secretary 12.70.72.AFC	Group IV Step 8	\$48,040**	Middle School	7/1/10	6/30/11	Replacing MM
Judith Gurlacz 11-000-218-105	Appoint	Secretary 12.70.72.AET	Group III Step 11	\$54,735**	Middle School	7/1/10	6/30/11	Replacing JV
Tricia Strasser	Resign	Cafeteria Security 09.70.70.BEP	Step 2	\$18.14/hr**	Middle School	9/1/10	6/30/11	3 hrs/day w/o benefits
Robyn Malejko	Rescind	Special Ed. Aide 09.70.70.BDF			Middle School	7/1/10	7/1/10	
Richard Arcuri 11-000-261-100 – 20% 11-000-270-160 – 80%	Appoint	Mechanic 12.90.92.ALP	Level II	\$26.52/hr**	District	7/12/10	6/30/10	Replacing RP
Susan Sincavage 11-000-266-110	Appoint	Cafeteria Security 09.70.70.BGD	Step 2	\$18.14/hr**	Middle School	9/1/10	6/30/11	3 hrs/day w/o benefits
Florence Watson 11-000-270-160	Appoint	Bus Driver 09.90.90.AYA	Step 2	\$17.97/hr**	District	9/1/10	6/30/11	New Position Budgeted
Susan Talmadge 11-000-270-160	Appoint	Transportation Assistant	N/A	\$20.01/hr**	Transportation	7/1/10	6/30/11	As needed basis
Eileen Daggett	Appoint	Special Ed. Trainer	N/A	\$509.34/diem	High School	7/1/10	8/31/10	Not to exceed 60 hours Unbudgeted
Danielle Davieau	Appoint	Special Ed. Trainee	N/A	\$18.76/hr**	High School	7/1/10	8/31/10	Not to exceed 60 hours Unbudgeted
Katherine Pierson	Appoint	Elementary Teacher	N/A	\$100	Briggs	4/19/10	4/26/10	Family Math
Stacey Bello	Appoint	Elementary Teacher	N/A	\$100	Briggs	4/19/10	4/26/10	Family Math
Jessica Tanis	Appoint	Elementary Teacher	N/A	\$100	Briggs	4/19/10	4/26/10	Family Math
Rebecca Reichel	Appoint	Elementary Teacher	N/A	\$100	Briggs	4/19/10	4/26/10	Family Math

(**) 2008-09 Salary Guide

D. District Aide Appointments - Salary/Step based on 2008/09 salary guide; will be adjusted when negotiations have been completed and new guides have been adopted.								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Tracy Orlandoni 11-213-100-106	Appoint	Special Ed. Aide 09.70.70.BCP	Step 1	\$18.16/hr**	Middle School	9/1/10	6/30/11	3.5 hrs/day w/o benefits Replacing MH
Sanlee Halma 11-213-100-106	Appoint	Special Ed. Aide 09.70.70.BCP	Step 2	\$18.46/hr**	Middle School	9/1/10	6/30/11	3.5 hrs/day w/o benefits Replacing MH
Michele Craig 11-212-100-106	Appoint	Special Ed. Aide 09.70.70.BDG	Step 1	\$18.16/hr**	Middle School	9/1/10	6/30/11	3.5 hrs/day w/o benefits Replacing EM
Rita Melnyczuk 11-214-100-106	Appoint	Special Ed. Aide 09.70.70.BEH	Step 3	\$18.76/hr**	Middle School	9/1/10	6/30/11	3.5 hrs/day w/o benefits
Tricia Strasser 11-214-100-106	Appoint	Special Ed. Aide 09.70.70.BEP	Step 2	\$18.46/hr**	Middle School	9/1/10	6/30/11	3.5 hrs/day w/o benefits
Maureen Doyle 11-212-100-106	Appoint	Special Ed. Aide 09.50.50.ANH	Step 3	\$18.76/hr**	Cozy Lake	9/1/10	6/30/11	3.5 hrs/day w/o benefits
Mary Anzano 11-212-100-106	Appoint	Special Ed. Aide 09.50.50.AYR	Step 3	\$18.76/hr**	Cozy Lake	9/1/10	6/30/11	3.5 hrs/day w/o benefits
Noreen Teklits 11-214-100-106	Transfer	Special Ed. Aide 09.10.10.BDN	Step 1	\$18.16/hr**	Stanlick	9/1/10	6/30/11	3.5 hrs/day w/o benefits
Linda Whitehead 11-213-100-106	Assignment Change	Special Ed. Aide 09.60.60.BBH	Step 3	\$18.76/hr**	White Rock	9/1/10	6/30/11	3.25 hrs/day w/o benefits
Pamela Kallas 11-204-100-106	Assignment Change	Special Ed. Aide 09.60.60.BCR	Step 3	\$18.76/hr**	White Rock	9/1/10	6/30/11	3.25 hrs/day w/o benefits
Dina Azar 11-212-100-106	Appoint	Special Ed. Aide 09.10.10.AED	Step 2	\$18.46/hr**	Stanlick	9/1/10	6/30/11	3.5 hrs/day w/o benefits Replacing BL
Noel Lethbridge 11-212-100-106	Appoint	Special Ed. Aide 09.10.10.BDM	Step 1	\$18.16/hr**	Stanlick	9/1/10	6/30/11	3.5 hrs/day w/o benefits Replacing BL
Janice Learn 11-204-100-106	Appoint	Special Ed. Aide 09.30.30.	Step 1	\$18.16/hr**	Stanlick	9/1/10	6/30/11	3.5 hrs/day w/o benefits New Position Unbudgeted

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kristen Norris 11-204-100-106	Appoint	Special Ed. Aide 09.30.30.	Step 1	\$18.16/hr**	Stanlick	9/1/10	6/30/11	3.5 hrs/day w/o benefits New Position Unbudgeted
Julie Jahnke 11-213-100-106	Appoint	Special Ed. Aide 09.30.30.	Step 1	\$18.16/hr**	Stanlick	9/1/10	6/30/11	1.5 hrs/day w/o benefits New Position Unbudgeted
Danielle Davieau 11-213-100-106	Transfer	Special Ed. Aide 09.70.70.BDF	Step 3	\$18.76/hr**	Middle School	9/1/10	6/30/11	3.5 hrs/day w/o benefits Replacing RM
Kelly Miller 11-212-100-106	Appoint	Special Ed. Aide 09.70.70.BDN	Step 1	\$18.16/hr**	Middle School	9/1/10	6/30/11	3.5 hrs/day w/o benefits
Julie Tantillo 11-213-100-106	Appoint	Special Ed. Aide 09.30.30.AEU	Step 1	\$18.16/hr**	Briggs	9/1/10	6/30/10	3.5 hrs/day w/o benefits
Marilyn Beyel 11-213-100-106	Appoint	Special Ed. Aide 09.30.30.BEG	Step 3	\$18.76/hr**	Briggs	9/1/10	6/30/10	3.5 hrs/day w/o benefits

(**) 2008-09 Salary Guide

E. Summer Appointments - Salary/Step based on 2008/09 salary guide; will be adjusted when negotiations have been completed and new guides have been adopted.

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Babette Stewart	Appoint	Special Ed Teacher	MA+45 Step 18	\$62.11/hr	JTHS	6/21/10	7/31/10	Not to exceed 40 hours Unbudgeted
Travis Gage	Appoint	Special Ed Teacher	BA Step 2	\$31.93/hr	Milton	7/1/10	7/31/10	Not to exceed 60 hours Unbudgeted
William Koch	Rescind	Substitute Custodian		\$12.50/hr	District	6/21/10	8/31/10	Summer
Edward Jarosz	Appoint	Substitute Custodian		\$12.50/hr	District	6/21/10	8/31/10	Summer
Suzanne Rodger	Additional Days	Educational Evaluations & CST Summer Meetings		\$359.48/diem	District	7/1/10	8/30/10	Not to exceed 5 days Unbudgeted
Niemah Scherlacher	Additional Days	Educational Evaluations & CST Summer Meetings		\$313.60/diem	District	7/1/10	8/30/10	Not to exceed 2 days Unbudgeted
Kay Richards	Additional Days	Psychological Evaluations & CST Summer Meetings		\$495.32/diem	District	7/1/10	8/30/10	Not to exceed 5 days Unbudgeted
Sherry Arnowitz	Additional Days	Psychological Evaluations & CST Summer Meetings		\$360.25/diem	District	7/1/10	8/30/10	Not to exceed 2 days Unbudgeted
Catherine Hugo	Additional Days	Social History Evaluations & CST Summer Meetings		\$480.32/diem	District	7/1/10	8/30/10	Not to exceed 5 days Unbudgeted
Barbara Riedel	Additional Days	Speech Evaluations & CST Summer Meetings		\$514.27/diem	District	7/1/10	8/30/10	Not to exceed 3 days Unbudgeted
Bethany Dixon	Additional Days	Speech Evaluations & CST Summer Meetings		\$236.50/diem	District	7/1/10	8/30/10	Not to exceed 3 days Unbudgeted
Danielle Castiglia	Appoint	CST Summer Meetings		\$409.00/diem	District	7/1/10	8/30/10	Not to exceed 1 add'l day Unbudgeted
Antoinette Downes	Appoint	CST Summer Meetings		\$342.75/diem	District	7/1/10	8/30/10	Not to exceed 1 day Unbudgeted
Eileen Daggett	Appoint	Summer Supervisor		\$509.34/diem	District	7/1/10	8/31/10	To assist during Director vacancy Unbudgeted

F. Fall Coaches - Salary/Step based on 2008/09 salary guide

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Peter Gill	Appoint	Head Boys' Soccer Coach	1	\$5303.29	JTHS	9/1/10	6/30/11	Pending Substitute Certification and Fingerprinting

G. Mentoring 2009-2010 Prorated to align with eligibility

Novice Teacher	Mentoring Teacher	School Assignment	Mentoring Fee
Ines Prost	Pamela Graham	JTMS	\$302.50 – 10 weeks alternate route mentoring

H. Student Teachers

Name	College	Grade	Location	Date Effective	Date Terminated	Discussion
Hope Van Dyke	Felician College	Grade 1	Cozy Lake	9/2/10	12/17/10	
Dominique Cieri	Goddard	Grades 3-5	Stanlick	6/25/10	11/23/10	

I. Extended School Year – Salary based on 2008/09 salary guide; will be adjusted when negotiations have been completed and new guides have been adopted.

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jennifer Walsh	Correction	School Nurse Weeks 1, 2, 3 & 4		\$33.31/hr	Milton	7/1/10	7/30/10	4 hrs/day for 20 days
Mary Decker	Amend	Nurse Substitute		\$33.31/hr	Milton	7/1/10	7/30/10	As needed

J. Curriculum Writing 11-000-221-104-20							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Maximum Hours
Dolores Bennett	Appoint	Social Studies, Grade Kindergarten	\$35/hr	Briggs	7/1/10	8/31/11	20 hours
Maria Melachrinou	Appoint	Social Studies, Grade 1	\$35/hr	Cozy Lake	7/1/10	8/31/11	20 hours
Rebecca Reichel	Appoint	Social Studies, Grade 2	\$35/hr	Briggs	7/1/10	8/31/11	20 hours
Christine Modula	Appoint	Social Studies, Grade 3	\$35/hr	White Rock	7/1/10	8/31/11	20 hours
Laura Minneci	Appoint	Social Studies, Grade 4	\$35/hr	White Rock	7/1/10	8/31/11	20 hours
Kelly Daly	Appoint	Social Studies, Grade 5	\$35/hr	White Rock	7/1/10	8/31/11	20 hours
Kathy Cutrona	Appoint	Social Studies, Grades 6, 7, 8	\$35/hr	JTMS	7/1/10	8/31/11	20 hours
Kathy Dambrosia	Appoint	Social Studies, Grades 6, 7, 8	\$35/hr	JTMS	7/1/10	8/31/11	20 hours
Mark Schwarz	Appoint	World History (R, CP, H)	\$35/hr	JTHS	7/1/10	8/31/11	40 hours
Mark Schwarz	Appoint	Mass Media	\$35/hr	JTHS	7/1/10	8/31/11	15 hours
Kasey Farris	Appoint	US History I (R, CP, H)	\$35/hr	JTHS	7/1/10	8/31/11	40 hours
Kasey Farris	Appoint	AP US History	\$35/hr	JTHS	7/1/10	8/31/11	10 hours
Shannon Ferguson	Appoint	AP US Government	\$35/hr	JTHS	7/1/10	8/31/11	10 hours
Christopher Eastman	Appoint	US History II (R, CP, H)	\$35/hr	JTHS	7/1/10	8/31/11	40 hours
Brian Baylor	Appoint	6-12, Adapted Learning Strategies	\$35/hr	JTHS	7/1/10	8/31/11	20 hours
Jane Kirshenbaum	Appoint	Meteorology	\$35/hr	JTHS	7/1/10	8/31/11	15 hours
RoseAnn Krygier	Appoint	Astronomy	\$35/hr	JTHS	7/1/10	8/31/11	15 hours
Aladdin Kazanfer	Appoint	Studio/Video I & II	\$35/hr	JTHS	7/1/10	8/31/11	15 hours
Aladdin Kazanfer	Appoint	Advanced Studio/Video	\$35/hr	JTHS	7/1/10	8/31/11	15 hours

K.2 Motion to approve Supervisor’s Spring 2009/2010 Course Reimbursements as indicated below:

Name	College/University	Course Title	Approval #	# of Credits	Amount
Marius Petric	Montclair State University	Dissertation Advisement	2	12	\$5,609.40

L. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.4 , as described below:

L.1 Motion to rescind student placement and professional services, as indicated below:

Student	School	Tuition	Effective Date
F/14-1	Kentwood Academy	\$79,800	7/1/10

L.2 Motion to approve the following contracted services:

Name	Nature of Action	Position	Rate	Loc.	Date Effective	Date Terminated
Dawn O’Dell	Contracted Services	Occupational Therapist	\$80 per 30 min. session per week for 40 Wks	Out of District	9/8/10	6/30/11
New Jersey Coalition for Inclusive Education (Michelle Lockwood)	Contracted Services	Positive Behavioral Support Specialist	\$2,250 per month (9/2/10-2/28/11) \$600 per month (3/1/11 – 3/9/11)	In District	9/2/10	3/9/11
New Jersey Coalition for Inclusive Education (Michelle Lockwood)	Contracted Services	Positive Behavioral Support Specialist	@\$150/hr not to exceed \$1,350 (7-1-2010 thru 8-31-2010)	In District	7/1/10	8/31/10

L.3 Motion to approve student placements and professional services for the 2010-2011 school year, as indicated below:

Student	School	Tuition	Detail
F/14-1	Montgomery Academy	\$48,255	9/8/10 – 6/30/11
M/16-1	Lakeland Andover	\$51,588	9/1/10 – 6/30/11
F/17-6	Daytop Prep	\$7,557	5/6/10 – 6/30/10

L.4 Motion to approve The Commission for the Blind and Visually Impaired Request for Services for the 2010-2011 Academic School Year (September 1, 2010 – June 30, 2011).

Student	Level of Service	Cost
M/3-0	Level 1	\$ 1,700
M/8-5	Level 1	\$ 1,700
M/8-5	Level 1	\$ 1,700
M/9-1	Level 1	\$ 1,700
M/16-10	Level 1	\$ 1,700
M/16-8	Level 1	\$ 1,700
F/14-6	Level 1	\$ 1,700
M/5-11	Level 1	\$ 1,700
M/5-4	Level 1	\$ 1,700
F/4-3	Level 1	\$ 1,700
M/9-9	Level 3	\$ 11,500
M/11-6	Level 3	\$ 11,500

L.5 Enrollment as of 6/18/2010:

	June 09	June 10
R. F. Drummond	134	119
Milton	201	169
Cozy Lake	282	279
Arthur Stanlick	384	399
E.T. Briggs	253	261
White Rock	436	434
Total Elementary	1,690	1,661
JTMS	824	807
JTHS	1,099	1,109
GRAND TOTAL	3,613	3,577
Tuition students received	2	2
Out-of-district placement	50	51
Students - Home Instruction	11	10

M. POLICY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve the first reading of M.1, as described below:

M.1 Motion to approve the First Reading of the following (copy available for review)

File Code	Document	Title	Description of Action
0148b	Bylaw	Board Member Indemnification	Replaces 0148b Board Member Indemnification (10/15/01)
2430p	Policy	Co-Curricular Activities	Replaces 2430p Co-Curricular Activities (02/17/09)
2431p	Policy	Athletic Competition	Replaces 2431p Athletic Competition (02/17/04)
2436p	Policy	Activity Participation Fee Program	New Policy
3216r	Regulation	Dress and Grooming	Replaces 3216r Dress and Grooming (03/19/07)
4145p	Policy	Layoffs	Replaces 4145r Layoffs (08/11/03)
5111p	Policy	Eligibility of Resident/Nonresident Pupils	Replaces 5111p Eligibility of Resident/Nonresident Pupils (09/22/08)
5111r	Regulation	Eligibility of Resident/Nonresident Pupils	Replaces 5111r Eligibility of Resident/Nonresident Pupils 12/17/07)
5240p	Policy	Tardiness	Replaces 5240p Tardiness (10/20/03)
5440p	Policy	Honoring Pupil Achievement	Replaces 5440p Honoring Pupil Achievement (08/19/02)
5600r		Pupil Discipline/Code of Conduct	Replaces 5600r Pupil Discipline/Code of Conduct (08/17/09)
6360p	Policy	Political Contributions	Replaces 6360p Political Contributions (5/10/10)
6422p	Policy	Budget Transfers/Emergency Purchases and Over Expenditure of Funds	Replaces 6422p Budget Transfer/Emergency Purchases and Over Expenditure of Funds (07/21/08)
6422r	Regulation	Budget Transfer/Emergency Purchases and Over Expenditure of Funds	Replaces 6422r Budget Transfer/Emergency Purchases and Over Expenditure of Funds (07/21/08)
6740p	Policy	Reserve Account	Replaces 6740p Capital Reserve Accounts (09/16/02)
6740r	Regulation	Reserve Account	New Policy
8420.0p	Policy	Emergency Evacuation	Replaces 8420p Emergency Evacuation (01/19/09)
8420.1r	Regulation	Fire and Fire Drills	Replaces 8420.1r Fire and Fire Drills (01/19/09)

N. COMMUNICATIONS

O. OLD BUSINESS

P. NEW BUSINESS

- Board Self Evaluation
- Activity Participation Fee Program Policy

Q. BOARD MEMBER COMMENTS

R. COMMENTS FROM THE AUDIENCE

S. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 19th day of July, 2010 at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at ____ PM.

T. ADJOURN

**Board Approved Travel
July 19, 2010 Agenda**

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Nights	*Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Cinotti, John	July 28	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	40	\$ -	0	\$ -	0	\$ -
Cooke, Kelly	July 28	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	16	\$ -	0	\$ -	0	\$ -
Daggett, Eileen	August 4	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	40	\$ -	0	\$ -	0	\$ -
DeBrito, Randi	July 28	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	21	\$ -	0	\$ -	0	\$ -
DiColo, John	July 28	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	35	\$ -	0	\$ -	0	\$ -
Fuchs, Kathaleen	July 28	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	52	\$ -	0	\$ -	0	\$ -
Howe, Jeanne	July 28	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	57	\$ -	0	\$ -	0	\$ -
Iasiello, Christopher	July 28	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	46	\$ -	0	\$ -	0	\$ -
Knutelsky, Robin	July 28	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	60	\$ -	0	\$ -	0	\$ -
Kraemer, Joseph	July 28	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	52	\$ -	0	\$ -	0	\$ -
Materia, Joseph	July 28	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	50	\$ -	0	\$ -	0	\$ -
Molinet, Estrella	July 13	Mount Arlington, NJ	Preparation for Upcoming Audit	Own	\$ -	15	\$ -	0	\$ -	0	\$ -
Mundi, Karl	July 28	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	40	\$ -	0	\$ -	0	\$ -
Nadler, Vickki	August 4	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	40	\$ -	0	\$ -	0	\$ -
Petric, Marius	July 28	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	40	\$ -	0	\$ -	0	\$ -
Plotts, Timothy	July 28	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	30	\$ -	0	\$ -	0	\$ -
Thornton, Mary	July 28	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	38	\$ -	0	\$ -	0	\$ -
Valenti, Michael	July 28	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Walker, Douglas	July 28	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	30	\$ -	0	\$ -	0	\$ -
Widgren, Margaret	July 28	Parsippany, NJ	MCASA Legal Training (State Mandated Training)	Own	\$ -	57	\$ -	0	\$ -	0	\$ -
Zeno, Dora	July 13	Mount Arlington, NJ	Preparation for Upcoming Audit	Own	\$ -	15	\$ -	0	\$ -	0	\$ -

RESOLUTION #10-61

AUTHORIZING THE TOWNSHIP DEPARTMENT OF UTILITIES TO OPERATE AND MAINTAIN WASTEWATER TREATMENT PLANTS FOR THE JEFFERSON TOWNSHIP BOARD OF EDUCATION

WHEREAS, the Jefferson Township Board of Education operates a wastewater treatment plant for the Stanlick School and the Jefferson Township High School, both of which are located in Jefferson Township; and

WHEREAS, the water treatment plant must be operated and maintained under the supervision of a licensed wastewater treatment operator; and

WHEREAS, the Township of Jefferson Utility Department operates and maintains wastewater treatment plants for the Township, and has on staff a licensed operator; and

WHEREAS, the Jefferson Township Board of Education has requested that the Township provide services for the month of July 2010, as it is without services of a licensed operator; and

WHEREAS, the parties have negotiated an agreement whereby the Board of Education shall pay to the Township Department of Utilities the sum of \$4,167 to operate and maintain said treatment plants for the Board of Education for the month of July 2010; and

WHEREAS, the Board of Education will be responsible for all other additional costs, including materials, supplies, chemicals, testing and sledge removal; and

WHEREAS, the Township is desirous of entering into the temporary agreement with the Board of Education.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, Morris County, New Jersey, that the Township Utility Department is authorized to provide operational and maintenance services to the Jefferson Township Board of Education for the Board of Education's wastewater treatment plants servicing the Stanlick School and Jefferson

Township High School, for which the Board of Education shall pay to the Township Utility Department the sum of \$4,167 for the month of July 2010 and shall be further responsible for the costs incurred in operating and maintaining said systems, including materials, supplies, chemicals, testing and sledge removal.

ATTEST:

**COUNCIL OF THE TOWNSHIP
OF JEFFERSON**


LYDIA MAGNOTTI, CLERK


MICHAEL J. SANCHELLI, VICE PRESIDENT

DATED: June 23, 2010

I, Lydia Magnotti, Clerk of the Township of Jefferson, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a Resolution adopted by the Jefferson Township Council at a meeting held on June 23, 2010.


LYDIA MAGNOTTI, Clerk