

**JEFFERSON TOWNSHIP BOARD OF EDUCATION
 Regular Meeting and Public Hearing Agenda
 Monday, September 20, 2010 – 7:00 PM (Closed Session) 8:00 PM (Regular Session)
 Jefferson Township High School Media Center**

A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. **ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mr. Anzano	_____	_____
Mrs. Castiglione	_____	_____
Mr. Feldmann	_____	_____
Mrs. Mastricola	_____	_____
Mr. Millar	_____	_____
Mrs. Scott	_____	_____
Mrs. Servedio	_____	_____
Mr. Stewart	_____	_____
Mr. Vander Ploeg	_____	_____
Dylan Johnson, <i>Student Representative</i>	_____	_____
Brandon Coveney, <i>Student Representative</i>	_____	_____

D. **CLOSED SESSION**

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 20th day of September, 2010 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

E. **SUPERINTENDENT'S REPORT**

Good News and Progress in Our Schools.

F. **PRESENTATIONS**

- Introduction of New Staff - Principals
- Report of State Student Assessments – Dr. Mary Thornton, Director of Curriculum & Instruction
- Recognition of District PTA's
- Coaching Update – John DiColo, Director of Health, Physical Education and Athletics (K-12)

G. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

H. COMMITTEE REPORTS

I. MINUTES OF MEETINGS

Motion by _____, seconded by _____, that the minutes of the following meetings be approved as submitted:

August 16, 2010 Regular Meeting Minutes

September 13, 2010 Special Meeting Minutes

J. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.21, as described below:

J.1 Motion to approve the **purchase order** list dated August 2010 in the amount of **\$8,208,511.44.**

J.2 Motion to approve the **check journal** as of August 2010 in the amount of **\$ 1,424,511.70.**

Fund	Amount
General (10)	\$ 1,407,152.47
Special Revenue (20)	\$ 12,662.38
Capital Projects (30)	\$ 0
Debt Service (40)	\$ 0
Food Service Enterprise (60)	\$ 4,696.75
Total	\$ 1,424,511.70

J.3 Motion to approve the funds **transfers** in the 2010-2011 Fiscal Year, dated July 2010 in the amount of **\$ 0.00**.

J.4 Motion to accept the **Treasurer and Secretary’s Report** dated July 2010 as being in balance.

J.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of July 31, 2010 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

J.6 Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of July 31, 2010, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

J.7 Motion to approve the appointment of Fox Architectural Design to provide a Feasibility Study at a fee of \$6,400, based on proposal dated August 20, 2010.

J.8 Motion to designate the source of funding for the following individuals as funded from the **FY2011** respective grants:

Name	Location	Position	Salary	Grant Share	FICA/TPAF	Benefits
Marin Greene	Briggs	Elementary Teacher	\$51,461	\$51,461	\$7,894	\$8,732
Professional Development	\$ 4,811					
Title IIA Total	\$72,898					

- J.9** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property and to authorize the Business Administrator to seek sealed bids for the equipment.

<u>School/Department</u>	<u>Bar Code/Tag No.</u>	<u>Equipment Description</u>
District	VIN #1FCKF36GVEC33428	1997 Ford Rack Truck
Middle School	#0001	Master Clock
Middle School	#0461	Classroom printer

- J.10** Motion to approve **volunteer** band equipment truck drivers for acquiring, driving and returning rental truck from Jefferson Township High School to all marching band competitions and away football games for the 2010-2011 school year.

Richard Barriers	Ralph Marino
Louis Cerny	Jerald Ochs
Steven Faust	

- J.11** Motion to approve the following resolution for Submission of **Comprehensive Maintenance Plan**:

WHEREAS, the Department of Education required New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the documents for the various school facilities of the Jefferson Township School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Jefferson Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Jefferson School District in compliance with Department of Education requirements.

- J.12** Motion to approve resolution as described below:

The Jefferson Township Board of Education will not require **Lakeland Andover School** to apply for and receive funding from the New Jersey Child Nutrition Program, nor charge students for a reduced and/or paid meal for any classified students from Jefferson Township Public Schools in accordance with N.J.A.C. 6A:23-4(a)ii and iii during the 2010-2011 school year.

- J.13** Motion to approve resolution as described below:

The Jefferson Township Board of Education seeks to amend its agreement with the Bureau of Child Nutrition to opt out of the kindergarten special milk program for the 2010-2011 school year.

- J.14** Motion to approve Debt Service Refinancing, at an approximate lifetime savings of \$840,000 as described below:

Resolution Of The Board Of Education Of The Township Of Jefferson In The County Of Morris, New Jersey Making Application To The Local Finance Board Pursuant To N.J.S.A. 18A:24-61 ET SEQ.

WHEREAS, The Board of Education of the Township of Jefferson in the County of Morris, New Jersey (the “Board of Education”) desires to make application to the Local Finance Board for its approval of a refunding bond ordinance authorizing the issuance of not exceeding \$24,000,000 Refunding School Bonds pursuant to N.J.S.A. 18A:24-61 et seq. in order to provide debt service savings for the school district; and

WHEREAS, the Board of Education believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) the purpose is for the health, the welfare, the convenience or the betterment of the inhabitants of the school district;
- (c) the amounts to be expended for the purpose or the improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the school district and will not create an undue financial burden to be placed upon the school district;

NOW, THEREFORE, BE IT RESOLVED By The Board Of Education Of The Township Of Jefferson In The County Of Morris as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Board of Education's Bond Counsel, along with other representatives of the Board of Education, are hereby authorized to prepare such application and to represent the Board of Education in matters pertaining thereto.

Section 2. The Business Administrator/Board Secretary of the Board of Education is hereby directed to prepare and to file a certified copy of the financing documents authorizing the Bonds with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings and approval as provided by the applicable New Jersey Statute.

J.15 Resolution Of The Board Of Education Of The Township Of Jefferson In The County Of Morris, New Jersey Authorizing Agreement For Financial Advisory Services.

WHEREAS, there exists a need for specialized financial advisory services in connection with the authorization and the issuance of Refunding School Bonds by The Board of Education of the Township of Jefferson in the County of Morris, New Jersey (the "Board of Education"), a body corporate of the State of New Jersey; including the review and compilation of financial and demographic information of the Board; obtaining the appropriate credit enhancements for the refunding bonds, if any; structuring the various terms and conditions associated with the refunding bonds in order to maximize the interest savings and general advice to the Board of Education about the various financial aspects of the bond issue, and

WHEREAS, such services are advisory in nature, are services for which it is not reasonably possible to draft specifications and therefore are deemed to be extraordinary and unspecifiable, and Phoenix Advisors, LLC has the expertise, extensive training and proven reputation and has demonstrated capability and valuable assistance in providing such advice and services; and

WHEREAS, funds are or will be available for this purpose;

Now, Therefore, Be It Resolved By The Board Of Education Of The Township Of Jefferson In The County Of Morris, New Jersey As Follows:

Section 1. The firm of Phoenix Advisors, LLC is hereby retained to provide financial advisory services necessary in connection with the authorization and the issuance of the refunding bonds by the Board of Education in accordance with an agreement dated as of September 20, 2010 and submitted to the Board of Education (the "Contract").

Section 2. The Contract is awarded without competitive bidding as an extraordinary unspecifiable service in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(2) because it is for services of an advisory nature.

Section 3. A notice in accordance with the Public School Contracts Law of New Jersey in the form attached hereto shall be published in The Daily Record.

Section 4. A copy of this resolution as well as the Contract shall be placed on file with the Business Administrator/Board Secretary of the Board of Education.

Section 5. This resolution shall take effect immediately.

J.16 Motion to approve the ARRA salaries as applied to the grant, listed below:

Name	Location	Position	09-10 Salary	10-11 Salary	09-10 Benefits	10-11 Benefits
*Banola, Megan	High School	Technical Support Specialist	\$21,899	\$21,899	N/A	N/A
*Cuayong, Jennifer	Milton	Occupational Therapy	\$45,600	N/A	\$9,120	N/A
*Dixon, Bethany	Milton	Speech	\$44,096	\$44,096	\$8,819	\$8,819
*Gray, Katherine	Milton	Occupational Therapy	N/A	\$45,600	N/A	
*Scherlacher, Niemah	White Rock	LDTIC	\$54,680	\$54,680	\$10,936	\$10,936

* Amounts shown are a portion of the full salary.

J.17 Motion to authorize an independent investment grade audit of HVAC/boiler/controls/univent systems to determine potential long term savings at no cost to the district.

J.18 Motion to request a state facilities energy audit of HVAC/boiler/controls/univent systems to determine potential long term savings, at no cost to the district.

J.19 Motion to approve the request for disposal of records per State of New Jersey School District Records Retention Schedule, as described below:

Record Series No.	Record Series Title	Retention Period	Inclusive Dates		Dispose After	Volume (Cubic Feet)
			FROM (MM/YYYY)	TO (MM/YYYY)		
0041-0000	Violence & Vandalism	1 Year	7/1/06	6/30/07	1 year	1
0041-0000	Violence & Vandalism	1 Year	7/1/07	6/30/08	1 year	1
0041-0000	Violence & Vandalism	1 Year	7/1/08	6/30/09	1 year	1
0027-0001	PO's 20000010-20036360	7 years	7/1/2001	6/30/2002	7 years	8
0027-0001	PO's 30000010-30031638	7 years	7/1/2002	6/30/2003	7 years	8
0004-0002	Contract File – Transportation	7 Years	9/1/1994	9/1/1997	7 years	4
0016-0000	Transportation File – Copy (Application for Priv. School Transportation, Private School Transportation Summary, Request for Payment Transportation Aid)	3 Years	9/1/2003	9/1/2007	3 years	8

J.20 Motion to approve the following Resolution to Authorize Suspicionless Canine Searches, as described below:

WHEREAS, The Jefferson Township Board of Education believes that suspicionless canine searches promote a safe school environment and act as a means to educate and deter children from bringing illegal drugs to school; and

WHEREAS, The Jefferson Township Police Department, in cooperation with the Morris County Prosecutor’s Office, will conduct suspicionless canine searches at the high school and middle school periodically throughout the school year; and

WHEREAS, These searches will be scheduled in advance and require the approval of the building principal and district superintendent; and

NOW THEREFORE BE IT RESOLVED, The Jefferson Township Board of Education, in an effort to promote a safe, drug-free environment, authorizes the Jefferson Township Police Department to conduct suspicionless canine searches.

J.21 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable *(copy attached)*.

K. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.3, as described below:

K.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
PLACEHOLDER**	Appoint	Supervisor of Social Studies			District			
** Current 2009/10 contract								

B. Instructional								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kristen Mancuso* 11-120-100-101-29	Appoint	Special Ed. Teacher Long-term Sub	BA Step 1	\$231.93/day	Briggs	9/1/10	11/25/10	Replacing 10.30.30.AUA
Barbara Gontarski 11-000-219-104	Rescind	Behaviorist 10.40.40.AZU			District	8/6/10	8/6/10	
Lisa Carr .49 11-000-219-104	Appoint	Behaviorist (BCBA) 10.40.40.	MA+15 Step 17	\$38,072	District	9/1/10	6/30/11	Part-time, no benefits Replacing 10.40.40.AZU
Judith Kulich .49 11-000-219-104	Appoint	Behaviorist (BCaBA) 10.40.40.BIH	BA+15 Step 1	\$23,227	District	9/1/10	6/30/11	Part-time, no benefits Replacing 10.40.40.AZU
Anna Proxenos* 11-120-100-101-29	Appoint	Special Ed. Teacher Long-term Sub	BA Step 1	\$231.93/day	White Rock	9/8/10	10/14/10	Replacing 10.60.60.AZT
Kira Arnold	Additional Hours	Social Worker	MA Step 4	\$35.49/hr	Middle School	9/27/10	12/1/10	Not to exceed 30 hours
Suzanne Rodgers	Additional Hours	Social Worker	MA+30 Step 18	\$355.45/day	Middle School	9/27/10	12/1/10	Not to exceed 3 days
Niemah Scherlacher	Additional Hours	Social Worker	MA+45 Step 17	\$349.57/day	Middle School	9/27/10	12/1/10	Not to exceed 3 days
Michelle Corallo	Appoint	Bedside Instruction		\$40/hr	District	9/1/10	6/30/11	
Lindsay Corter	Appoint	Bedside Instruction		\$40/hr	District	9/1/10	6/30/11	
Nanette Fandino-Diaz	Appoint	Bedside Instruction		\$40/hr	District	9/1/10	6/30/11	
Karen Frelinghuysen	Appoint	Bedside Instruction		\$40/hr	District	9/1/10	6/30/11	
Deborah Newman	Appoint	Bedside Instruction		\$40/hr	District	9/1/10	6/30/11	
Joann Patalive	Appoint	Bedside Instruction		\$40/hr	District	9/1/10	6/30/11	
Virginia Randall	Appoint	Bedside Instruction		\$40/hr	District	9/1/10	6/30/11	
Gino Rose	Appoint	Bedside Instruction		\$40/hr	District	9/1/10	6/30/11	
Christine Stewart	Appoint	Bedside Instruction		\$40/hr	District	9/1/10	6/30/11	
Patricia Vandigriff	Appoint	Bedside Instruction		\$40/hr	District	9/1/10	6/30/11	
CH	Medical Leave	Elementary Teacher 10.30.30.AUA			Briggs School	9/1/10	11/28/10	Utilizing 57 sick days
RK	Adjusted Medical Leave	Science Teacher 10.80.80.ARU			High School	9/1/10	9/18/10	Utilizing 11 unpaid days
LB	Medical Leave	Special Ed. Teacher 10.60.60.azt			White Rock	9/2/10	10/14/10	Utilizing 29 sick days

(*) Requires mentoring

C. Non-Instructional								
Debra Crusco 11-215-100-106	Appoint	Special Ed. Aide Long-term replacement 09.40.40.BEM	Step 1	\$18.30/hr	Milton	9/13/10	1/15/11	Replacing 09.40.40.BCA
Maureen Doyle	Resignation	Special Ed. Aide 09.50.50.ANH			Cozy Lake	9/8/10	9/8/10	3.5 hrs/day w/o benefits
Diane Wenneis	Resignation	Special Ed. Aide			High School	8/19/10	8/19/10	3.5 hrs/day w/o benefits
Maureen Doyle 11-000-213-105-00	Appoint	Secretary .49 10.70.70.ADT	Group I Step 11	\$17,988	High School/ Middle School	9/8/10	6/30/11	Replacing 10.70.70.AEZ Part-time, 10 months, no benefits Start date pending physical and fingerprinting Replacing 12.80.82.AXZ
John Carrano 11-000-263-110	Appoint	Groundskeeper 12.80.82	Step 1	\$22.72/hr	District	9/29/10	6/30/11	Replacing 12.80.82.AXZ
Elizabeth Ackerman 11-213-100-106	Hours Increase	Special Ed. Aide	Step 5	\$19.51/hr	White Rock	9/14/10	6/30/11	3.75 hrs/day w/o benefits
Kimberly Torsiello 11-212-100-106	Hours Increase	Special Ed. Aide	Step 4	\$19.20/hr	High School	9/13/10	6/30/11	3.75 hrs/day w/o benefits
Shannon Jacobs 11-212-100-106	Hours Increase	Special Ed. Aide	Step 1	\$18.30/hr	High School	9/13/10	6/30/11	3.75 hrs/day w/o benefits
SF	Medical Leave	Special Ed. Aide 09.40.40.BCA			Milton	9/14/10	1/14/11	Utilizing 52 sick days and 26 unpaid days
RS	Medical Leave	Maintenance 12.80.80.AKA			District	8/13/10	8/28/10	Utilizing 11 sick days
MJ	Medical Leave	Special Ed. Aide 09.10.10.BCY			Stanlick	9/1/10	9/25/10	Utilizing 16 sick days
RS	Medical Leave	Custodian 12.20.22.AKD			District	8/26/10	9/29/10	Utilizing 16 sick days

D. Substitutes/Other								
Ingrid Aldridge	Re-Appoint	Substitute Teacher		\$80/diem	District	9/1/10	6/30/11	
Catherine Artress	Appoint	Substitute Teacher		\$80/diem	District	9/3/10	6/30/11	
Christopher Burdett	Appoint	Substitute Teacher		\$80/diem	District	9/1/10	6/30/11	
Kristin Ellerthorpe	Appoint	Substitute Teacher		\$80/diem	District	9/21/10	6/30/11	
Bethany Farace	Appoint	Substitute Teacher		\$80/diem	District	9/21/10	6/30/11	
Erin Grieder	Appoint	Substitute Teacher		\$80/diem	District	9/3/10	6/30/11	
June McNamara	Re-Appoint	Substitute Teacher		\$80/diem	District	9/1/10	6/30/11	
Ashleigh Murray	Appoint	Substitute Teacher		\$80/diem	District	9/21/10	6/30/11	
Jason Pantone	Appoint	Substitute Teacher		\$80/diem	District	9/21/10	6/30/11	
Anna Proxenos	Appoint	Substitute Teacher		\$80/diem	District	10/2/10	6/30/11	

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Vickie Romel-Nichols	Appoint	Substitute Teacher		\$80/diem	District	9/7/10	6/30/10	
Tracey Sinatra	Appoint	Substitute Teacher		\$80/diem	District	9/10/10	6/30/11	
Philip Togno	Re-Appoint	Substitute Teacher		\$80/diem	District	9/1/10	6/30/11	
Allison Pollison	Appoint	Substitute Teacher		\$80/diem	District	9/1/10	6/30/11	
Mary Decker	Re-Appoint	Substitute Nurse		\$150/diem	District	9/1/10	6/30/11	
Vickie Romel-Nichols	Appoint	Substitute Nurse		\$150/diem	District	9/7/10	6/30/10	
Marilyn Beyel	Appoint	Substitute Secretary		\$11.50/hr	District	9/1/10	6/30/11	
Michelle Cannarozzi	Appoint	Substitute Secretary		\$11.50/hr	District	9/2/10	6/30/11	
June McNamara	Re-Appoint	Substitute Secretary		\$11.50/hr	District	9/1/10	6/30/11	
Katrina Thompson	Appoint	Substitute Secretary		\$11.50/hr	District	9/1/10	6/30/11	
Marilyn Beyel	Appoint	Substitute Aide		\$10/hr	District	9/1/10	6/30/11	
Monica Johnson	Re-Appoint	Substitute Aide		\$10/hr	District	9/1/10	6/30/11	
June McNamara	Re-Appoint	Substitute Aide		\$10/hr	District	9/1/10	6/30/11	
Tricia Strasser	Re-Appoint	Substitute Aide		\$10/hr	District	9/1/10	6/30/11	
Katrina Thompson	Re-Appoint	Substitute Aide		\$10/hr	District	9/1/10	6/30/11	
Michael Puco	Re-Appoint	Substitute Custodian		\$12.50/hr	District	9/1/10	6/30/11	
Michael Modero	Re-Appoint	Substitute Custodian		\$12.50/hr	District	9/1/10	6/30/11	
Gary Besaw	Re-Appoint	Substitute Custodian		\$12.50/hr	District	9/1/10	6/30/11	
Louise Gerosa	Re-Appoint	Substitute Custodian		\$12.50/hr	District	9/1/10	6/30/11	
Frank Ciaburri	Re-Appoint	Substitute Custodian		\$12.50/hr	District	9/1/10	6/30/11	
Michelle Gurlacz	Re-Appoint	Substitute Custodian		\$12.50/hr	District	9/1/10	6/30/11	
Mohammed Fouad	Re-Appoint	Substitute Custodian		\$12.50/hr	District	9/1/10	6/30/11	

E. Workshop Presentation							
Presenter	Nature of Action	Workshop			Salary	Date	# of Hours
Rebecca Wetzel	Appoint	Balanced Literacy – How Is It Working			\$55/hr	9/1/10	2 hours

F. Student Teachers						
Name	College	Grade	Location	Date Effective	Date Terminated	Discussion
Joseph Franco	Rutgers University	English	JTHS	9/1/10	12/22/10	

G. Extra Duty Pay								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Gail DeGraw	Correction	Newspaper Advisor	Level 2	\$2,150	High School	9/1/10	6/30/11	Appointed on 8/16/10 agenda at incorrect amount
Mark Dotta	Rescind	Spring Musical: Art/Set Design	Level 1	\$598.00	High School	9/1/10	6/30/11	
Mark Dotta	Rescind	Fall Drama – Scenery/Stage	Level 1	\$598.00	High School	9/1/10	6/30/11	
Mary Johnston	Rescind	Class Advisor: Sophomores-2013, co-advisor (.5)	Level 2	\$598.00	High School	9/1/10	6/30/11	
Amy Stettler	Appoint	Class Advisor: Sophomores-2013, co-advisor (.5)	Level 2	\$598.00	High School	9/1/10	6/30/11	
Michael Warholak	Appoint	Spring Musical: Art/Set Design	Level 1	\$598.00	High School	9/1/10	6/30/11	
Michael Warholak	Appoint	Fall Drama – Scenery/Stage	Level 1	\$598.00	High School	9/1/10	6/30/11	
Amanda Osbun	Appoint	Robotics Team Volunteer Assistant	N/A	N/A	High School	9/21/10	6/30/10	Volunteer
Pamela Graham	Appoint	American Red Cross	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Karen Correia	Appoint	Art Club	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Claude Larson	Appoint	Craftsman's Club	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Daniel Papa	Appoint	Debate Club	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Lauren Kulick	Appoint	Ensemble Night	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Pamela Graham	Appoint	Environmental Club	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
James MacDermid	Appoint	Intramurals: Fall, 1 of 2	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Vincent Stasio	Appoint	Intramurals: Fall, 2 of 2	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Sharon Ciliento	Appoint	Intramurals: Spring, 1 of 2	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Travis Gage	Appoint	Intramurals: Spring, 2 of 2	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Sharon Ciliento	Appoint	Intramurals: Winter	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Lauren Kulick	Appoint	Jazz Band	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Christina Hardin	Appoint	Math Counts	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Barbara Francavilla	Appoint	Peer Leaders	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Joan Lucas	Appoint	Showcase	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Serina Signorello	Appoint	Showcase: Lighting	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Jessica Hoertel	Appoint	Spring Musical: Art/Set Design	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Jessica Hoertel	Appoint	Spring Musical: Costumes	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Jessica Hoertel	Appoint	Spring Musical: Props	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Jennifer Escolano	Appoint	Spring Musical: Publications/Tickets	Level 1	\$478.00	Middle School	9/1/10	6/30/11	

Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kathleen D'Ambrosio	Appoint	Law Adventure (Mock Trial)	Level 2	\$1196.00	Middle School	9/1/10	6/30/11	
Joan Lucas	Appoint	Tri-M Music Honor Society	Level 1	\$478.00	Middle School	9/1/10	6/30/11	
Theresa Koontz	Appoint	Student Council	Level 2	\$1261.00	Middle School	9/1/10	6/30/11	
Serina Signorello	Appoint	Drama (per production)	Level 3	\$2033.00	Middle School	9/1/10	6/30/11	
Jessica Hoertel	Appoint	Grade 8 Advisor, Co-Advisor 1 of 2	Level 3	\$1016.50	Middle School	9/1/10	6/30/11	
Sharon Clayton	Appoint	Grade 8 Advisor, Co-Advisor 2 of 2	Level 3	\$1016.50	Middle School	9/1/10	6/30/11	
Lauren Kulick	Appoint	Select Band	Level 3	\$2033.00	Middle School	9/1/10	6/30/11	
Joan Lucas	Appoint	Select Chorus	Level 3	\$2033.00	Middle School	9/1/10	6/30/11	
Serina Signorello	Appoint	Spring Musical: Drama Director	Level 3	\$2085.00	Middle School	9/1/10	6/30/11	
Joan Lucas	Appoint	Spring Musical: Vocal/Instrumental Director	Level 3	\$2033.00	Middle School	9/1/10	6/30/11	
Jessica Hoertel	Appoint	Yearbook, Co-Advisors 1/2	Level 3	\$1016.50	Middle School	9/1/10	6/30/11	
Siobhan Carroll	Appoint	Yearbook, Co-Advisors 1/2	Level 3	\$1016.50	Middle School	9/1/10	6/30/11	
Kathleen Cutrona	Appoint	Academic Team Coordinator: 6 Blue	Level 4	\$2751.00	Middle School	9/1/10	6/30/11	
Pamela Graham	Appoint	Academic Team Coordinator: 6 Gold	Level 4	\$2751.00	Middle School	9/1/10	6/30/11	
Donna Tomsey	Appoint	Academic Team Coordinator: 6 White	Level 4	\$2751.00	Middle School	9/1/10	6/30/11	
Jennifer Escolano	Appoint	Academic Team Coordinator: 7 Gold	Level 4	\$2751.00	Middle School	9/1/10	6/30/11	
Jessica Hoertel	Appoint	Academic Team Coordinator: 7 Blue	Level 4	\$2751.00	Middle School	9/1/10	6/30/11	
Sharon Clayton	Appoint	Academic Team Coordinator: 8 Blue	Level 4	\$2751.00	Middle School	9/1/10	6/30/11	
Sharon Ciliento	Appoint	Academic Team Coordinator: 8 Gold	Level 4	\$2751.00	Middle School	9/1/10	6/30/11	
Christine Stewart	Appoint	Detention Monitor Co-Advisor 1 of 3	Level 4	\$1116.33	Middle School	9/1/10	6/30/11	
Sarah Miceli	Appoint	Detention Monitor Co-Advisor 2 of 3	Level 4	\$1116.33	Middle School	9/1/10	6/30/11	
Kathleen D'Ambrosio	Appoint	Detention Monitor Co-Advisor 3 of 3	Level 4	\$1116.33	Middle School	9/1/10	6/30/11	
Nancy Harris	Appoint	Elective Team Coordinator	Level 4	\$3349.00	Middle School	9/1/10	6/30/11	
Gregory Currie	Appoint	Saturday Detention Administrator		\$50/hr	High School	9/25/10	6/11/11	Total of 18 sessions One Administrator per session
Karl Mundi	Appoint	Saturday Detention Administrator		\$50/hr	High School	9/25/10	6/11/11	
John Cinotti	Appoint	Saturday Detention Administrator		\$50/hr	High School	9/25/10	6/11/11	
Jeanne Howe	Appoint	Saturday Detention Administrator		\$50/hr	High School	9/25/10	6/11/11	
Joseph Materia	Appoint	Saturday Detention Administrator		\$50/hr	High School	9/25/10	6/11/11	
Jason Klebez	Appoint	Saturday Detention Administrator		\$50/hr	High School	9/25/10	6/11/11	
Mark Schwarz	Appoint	Saturday Detention Administrator		\$50/hr	High School	9/25/10	6/11/11	
Mauricio Penilla	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/25/10	6/11/11	Total of 18 sessions Two teachers per session
Marianne DiRupo	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/25/10	6/11/11	
Alex Montanez	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/25/10	6/11/11	
Melissa Hall	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/25/10	6/11/11	
Christine Stewart	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/25/10	6/11/11	
Sarah Miceli	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/25/10	6/11/11	
Kathleen D'Ambrosio	Appoint	Saturday Detention Monitor		\$30/hr	High School	9/25/10	6/11/11	

K.2 Motion to approve Supervisor's Summer 2010/2011 Course Reimbursements as indicated below:

Name	College/University	Course Title	Approval #	# of Credits	Amount
Eileen Daggett	Thomas Edison State College	Organizational Leadership for Education Change & Improvement	3	3	\$1,251
Eileen Daggett	Thomas Edison State College	Leading Educational Change & Improvement	4	3	\$1,251

K.3 Motion to approve the following job descriptions:

Behaviorist
Occupational Therapist
Physical Therapist

L. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.5, as described below:

L.1 Motion to rescind student placement and professional services, as indicated below:

Student	School	Tuition	Effective Date
F/15-1	Ridgewood School District	\$49,823	8/26/10
F/17-9	Daytop Prep	\$43,281	8/29/10

L.2 Motion to approve student placements and professional services for the 2010-2011 school year, as indicated below:

Student	School	Tuition	Detail
M/13-8	Park Lake School	\$56,200	9/2/10
M/17-0	Daytop Prep	\$43,176	9/13/10

L.3 Motion to approve tuition students received for the 2010-2011 school year, as shown below, plus related services as needed at \$34.79 per hour for speech:

Student	School	Tuition	Date
F/21-1	Mine Hill Public Schools	\$28,977.00	9/2/10-6/30/11
F/20-2	Wallkill Valley Regional High School	\$28,977.00	9/2/10-6/30/11
F/21-1	Mine Hill Public Schools-ESY	\$1,609.80	7/5/10-7/29/10

L.4 Motion proclaiming School Violence Awareness Week, October 18-22, 2010 by the Jefferson Township Board of Education.

L.5 Motion to approve the following new middle school curriculum:

- Science, Technology, Engineering and Math (STEM) - Grade 6
- Science, Technology, Engineering and Math (STEM) - Grade 7 and 8

L.6 Enrollment as of 9/13/10:

	June 10	Sept. 10
R. F. Drummond**	119	--
Milton	169	179
Cozy Lake	279	248
Arthur Stanlick	399	379
E.T. Briggs	261	391
White Rock	434	424
Total Elementary	1,661	1,621
JTMS	807	808
JTHS	1,109	1,122
GRAND TOTAL	3,577	3,551
Tuition students received	2	2
Out-of-district placement	51	43
Students -Home Instruction	10	1

** Drummond enrollment is incorporated into the E.T. Briggs school enrollment, effective September 1, 2010.

M. POLICY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve the second reading of M.1 and M.2, as described below:

M.1 Motion to approve the **First Reading of the following** *(copy available for review)*

File Code	Document	Title	Description of Action
5530r	Regulation	Substance Abuse	Replaces 5530r Substance Abuse (08/07/2009)

M.2 Motion to approve the **Second Reading of the following** *(copy available for review)*

File Code	Document	Title	Description of Action
6422p	Policy	Budget Transfers/Emergency Purchases and Over Expenditure of Funds	Replaces 6422p Budget Transfer/Emergency Purchases and Over Expenditure of Funds (07/21/08)
6422r	Regulation	Budget Transfers/Emergency Purchases and Over Expenditure of Funds	Replaces 6422r Budget Transfer/Emergency Purchases and Over Expenditure of Funds (07/21/08)

N. COMMUNICATIONS**O. OLD BUSINESS**

- JTEA Contract

P. NEW BUSINESS**Q. BOARD MEMBER COMMENTS****R. COMMENTS FROM THE AUDIENCE****S. CLOSED SESSION**

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 20th day of September, 2010 at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at ____ PM.

T. ADJOURN

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Nights	*Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Anzano, Nicholas	Oct. 19-20	Somerset, NJ	New Jersey School Boards Association Annual Workshop and Exhibition	Own	\$ -		\$ -	0	\$ -	0	\$ -
Bellew, Cheryl	Oct. 13	Somerset, NJ	New Jersey Science Convention	Own	\$ 100.00	10					\$ 100.00
Bonora, Linda	Oct. 8	Bridgewater, NJ	Strategic Reading Intervention-Addressing RTI for the Struggling Reader	Own	\$ -	86	\$ -	0	\$ -	0	\$ -
Castiglione, Judy	Oct. 19-20	Somerset, NJ	New Jersey School Boards Association Annual Workshop and Exhibition	Own	\$ -		\$ -	0	\$ -	0	\$ -
Daggett, Eileen	Sept. 15	Saddle Brook, NJ	APA Administrator's Meeting	Own	\$ -		\$ -	0	\$ -	0	\$ -
DeFeo, Gail	Oct. 22	Parsippany, NJ	Practical Intervention Strategies for Speech-Language Students in Inclusive Settings	Own	\$ 199.00	22					\$ 199.00
DiColo, John	Dec. 15-19	Orlando, FL	NIAAA/NFHS National Athletic Directors Convention		\$ 200.00	50	\$ 186.00	4	\$ 196.00	1	\$ 1,470.00
Dixon, Bethany	Oct. 1-2	New Brunswick, NJ	Practical Strategies for Treating Complex Pediatric Feeding Disorders – Treating the Whole Child	Own	\$ 425.00	56					\$ 425.00
Evans, Eileen	Oct. 15	West Windsor, NJ	Strategies for Teaching Students with Visual Impairments	Own	\$ -	121	\$ -	0	\$ -	0	\$ -
Ferraro, Gale	Oct. 28	Bridgewater, NJ	NJALC Fall Symposium	Own	\$ 145.00	30					\$ 145.00
Fuchs, Kathaleen	Oct. 8	Bridgewater, NJ	New Jersey Council of Education	Own	\$ -		\$ -	0	\$ -	0	\$ -
Fuchs, Kathaleen	Sept. – June	Trenton, NJ	Professional Teaching Standards Board Meeting (1 Meeting / Month)	Own	\$ -		\$ -	0	\$ -	0	\$ -
Fuchs, Kathaleen	Oct. 22- June 30	Mendham, NJ	MCASA Roundtable (1 Meeting / Month – Location varies)	Own	\$ -		\$ -	0	\$ -	0	\$ -
Fuchs, Kathaleen	Oct. 19-20	Somerset, NJ	New Jersey School Boards Association Annual Workshop and Exhibition	Own	\$ -		\$ -	0	\$ -	0	\$ -
Golas, Elizabeth	Oct. 26	Paramus, NJ	Financial Aid Process	Own	\$ -	34	\$ -	0	\$ -	0	\$ -
Grlica, Linda	Oct. 22	Parsippany, NJ	Practical Intervention Strategies for Speech-Language Students in Inclusive Settings	Own	\$ 199.00	23					\$ 199.00
Guglielmello, Jane	Aug. 24	Livingston, NJ	Technology Education Teacher Boot Camp Academy	Own	\$ -	70	\$ -	0	\$ -	0	\$ -
Guarraia, Phillip	Oct. 15	Mountainside, NJ	Managing School Avoidance and Eating Disorders	Own	\$ -	78	\$ -	0	\$ -	0	\$ -
Hack, Linda	Sept. 23	New Brunswick, NJ	Using Student Data to Support Instructional Decision Making	Own	\$ -	60	\$ -	0	\$ -	0	\$ -
Harris, Nancy	Nov. 19-21	Cambridge, MA	Learning & The Brain: Improving Teaching, Testing and Treatment	Own	\$ 210.00						\$ 210.00
Johnston, Mary	Oct. 12	Somerset, NJ	New Jersey Science Convention	Own	\$ 100.00	106					\$ 100.00
Kraemer, Joseph	Oct. 19 or 20	Somerset, NJ	New Jersey School Boards Association Annual Workshop and Exhibition	Own	\$ -		\$ -	0	\$ -	0	\$ -
Larson, Claude	Oct. 13	Somerset, NJ	New Jersey Science Convention	Own	\$ 100.00	133					\$ 100.00
Levine, Matthew	Oct. 22	Morristown, NJ	George Washington and the War for Independence in NJ	Own	\$ -	60	\$ -	0	\$ -	0	\$ -
Mastricola, Julianne	Oct. 19-20	Somerset, NJ	New Jersey School Boards Association Annual Workshop and Exhibition	Own	\$ -		\$ -	0	\$ -	0	\$ -

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Trans- portation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Nights	*Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Milan, Stacy	Oct. 12	Lakewood, NJ	NJAET Conference	Own	\$ -	166	\$ -	0	\$ -	0	\$ -
Morando, Denise	Oct. 4-5	Somerset, NJ	AENJ: Art Sparks Genius	Own	\$ 175.00	138					\$ 175.00
Nadler, Vickki	Oct. 29 & Jan. 14	Lyndhurst, NJ Montclair, NJ	Northern NJ Science Educational Leadership Roundtable	Own	\$ -	85 57	\$ -	0	\$ -	0	\$ -
Nadler, Vickki	Oct. 12	Somerset, NJ	NJ Science Convention	Own	\$ 100.00	106	\$ -	0	\$ -	0	\$ 100.00
Petric, Marius	Oct. 14-15	Baltimore, MD	National Council of Teachers of Mathematics Regional Conference	Own	\$ 200.00	440	\$ 161.00	2	\$ 61.00	2	\$ 644.00
Platz, Barbara	Sept. 23	Morristown, NJ	General Consortium Meeting for Gifted & Talented	Own	\$ -	30	\$ -	0	\$ -	0	\$ -
Scott, Cynthia	Sept. 27	Sparta, NJ	Governance IV: Legal Update	Own	\$ -		\$ -	0	\$ -	0	\$ -
Silverstein, Patricia	Dec. 3	New Brunswick, NJ	11 th Annual Children's Health Summit	Own	\$ 85.00						\$ 85.00
Sparling, Jodie	Oct. 8	Bridgewater, NJ	Strategic Reading Intervention	Own	\$ -	86	\$ -	0	\$ -	0	\$ -
Stewart, Michael	Sept. 27	Sparta, NJ	Governance IV: Legal Update	Own	\$ -		\$ -	0	\$ -	0	\$ -
Stewart, Michael	Oct. 20	Somerset, NJ	New Jersey School Boards Association Annual Workshop and Exhibition	Own	\$ -		\$ -	0	\$ -	0	\$ -
Vander Ploeg, Robert	Sept. 27	Sparta, NJ	Governance IV: Legal Update	Own	\$ -		\$ -	0	\$ -	0	\$ -
Winson Reidel, Barbara	Oct. 12	Lakewood, NJ	NJAET Conference	Own	\$ -	137	\$ -	0	\$ -	0	\$ -
Zeno, Dora	Oct. 19 or 20	Somerset, NJ	New Jersey School Boards Association Annual Workshop and Exhibition	Own	\$ -		\$ -	0	\$ -	0	\$ -