

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

Monday, November 15, 2010 – 7:00 PM (Closed Session) 8:00 PM (Regular Session)

Jefferson Township High School Media Center

A. Mrs. Scott, called the meeting to order at 8:03 PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Anzano	<u>X</u>	<u> </u>
Mrs. Castiglione	<u>X</u>	<u> </u>
Mr. Feldmann	<u>X</u>	<u> </u>
Mrs. Masticola	<u>X</u>	<u> </u>
Mr. Millar	<u>X</u>	<u> </u>
Mrs. Scott	<u>X</u>	<u> </u>
Mrs. Servedio	<u>X</u>	<u> </u>
Mr. Stewart	<u>X</u>	<u> </u>
Mr. Vander Ploeg	<u>X</u>	<u> </u>
Dylan Johnson, <i>Student Representative</i>	<u> </u>	<u>X</u>
Brandon Coveney, <i>Student Representative</i>	<u>X</u>	<u> </u>

D. CLOSED SESSION

Motion by Mr. Anzano, seconded by Mrs. Castiglione, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 15th day of November, 2010 at 7:08 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 8:00 PM.

E. SUPERINTENDENT'S REPORT

Dr. Fuchs reported on the Good News and Progress in Our Schools including the Budget Forum of November 9, contract negotiations for the Jefferson Township Supervisors Association, and Red Ribbon Week activities. Dr. Fuchs also addressed the difficult decisions/choices a board must often make and related it to the budget process. She likened it, as well, to Odysseus' Journey in Homer's Epic "The Odyssey", stating that the Board is guided by what is best for the students.

F. PRESENTATIONS

None

G. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

- An audience member questioned which administrative group had reached a tentative agreement in the negotiation process and was advised it was the Jefferson Township Supervisor’s Association.

H. STUDENT REPRESENTATIVES

- Student Representative Brandon Coveney commented that the first marking period at the high school went smoothly.

I. COMMITTEE REPORTS

- **Education Committee** – Mr. Vander Ploeg reported the committee reviewed the evaluation ranking system, the pyramid of intervention, a proposed rotating schedule at the high school and various field trips, noting however, that there would be no Stokes or Washington, D.C. trip for the middle school in the 2010-2011 school year. Student cell phone use and new curriculum for American sign language were also reviewed. Mrs. Servedio requested clarification on the field trips decision making process and whether they are curriculum related, noting that kids learn from actual experiences, i.e. travel.
- **Building Needs and Finance Committee** – Mr. Anzano reviewed the minutes highlighting topics such as pay-to-participate, courtesy busing and facilities projects. The Committee has reported to the board that it does not support the elimination of courtesy busing. The Committee was however, considering implementing a fee for pick up and drop off at a stop other than the official home address for child care purposes. The district had received a legal opinion that an activity fee for all students, whether participating or not, is not legal. The Committee also will review the report from the architect’s feasibility study at the Drummond School.
- **Community Relations** – Mr. Stewart commented on the public budget forum of November 9.
- **Policy and Personnel** – Mrs. Castiglione commented that the Committee has suggested the high school produce a newspaper for students instead of a magazine in an effort to save money. The Committee also reviewed the booster club policy as it relates to disbursement of student fundraising.

J. MINUTES OF MEETINGS

Motion by Mr. Feldmann, seconded by Mr. Stewart, that the minutes of the following meetings be approved as submitted:

October 25, 2010 Regular Meeting Minutes

October 25, 2010 Closed Session Minutes

MOTION: Mr. Feldmann	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Feldmann	X			
Mrs. Mastricola	X			
Mr. Millar	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

MOTION: Mr. Feldmann	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Feldmann	X			
Mrs. Mastricola	X			
Mr. Millar			X	
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Anzano, seconded by Mrs. Castiglione, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.9, as described below:

K.1 Motion to approve the **purchase order** list dated October 2010 in the amount of **\$776,152.87.**

K.2 Motion to approve the **check journal** as of October 2010 in the amount of **\$5,023,961.26.**

Fund	Amount
General (10)	\$ 4,798,835.62
Special Revenue (20)	\$ 124,988.18
Capital Projects (30)	\$ 0
Debt Service (40)	\$ 0
Food Service Enterprise (60)	\$ 100,137.46
Total	\$ 5,023,961.26

K.3 Motion to approve the funds **transfers** in the 2010-2011 Fiscal Year, dated September 2010 in the amount of **\$ 0.00** .

K.4 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAS 18A:17-9, that as of September 30, 2010 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

K.5 Motion to accept the **donation** of \$2,000 from the Mundrick Family to offset Spring Band trip expenses for the Jefferson Township High School Band, in accordance with Policy # 7230, Gifts, Grants and Donations.

K.6 Motion to accept the **donation** of \$4,947.08 from the Wrestling Parent's Association to use towards the salary of an Assistant Wrestling Coach, in accordance with Policy # 7230, Gifts, Grants and Donations.

K.7 Motion to authorize the Business Administrator to **file amendments #2 and #3** to reallocate resources from support services to instructional accounts on the district's application for the Federal Government's IDEA American Recovery Reinvestment Act of 2009 (**ARRA Grant**).

K.8 Motion to accept the recommendation of the Superintendent to request the Division of Pensions adopt a policy of providing guidance to New Jersey school districts on a yearly basis so as to assist with the budget development process.

K.9 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*copy attached*).

MOTION: Mr. Anzano	SECOND: Mrs. Castiglione			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Feldmann	X			
Mrs. Mastricola	X			
Mr. Millar	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

L. PERSONNEL COMMITTEE

Motion by Mrs. Castiglione, seconded by Mrs. Mastricola, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.5, as described below:

- L.1** Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
None								
B. Instructional								
Amy Van Kalsbeck* 11-140-100-101	Appoint	Math Teacher	BA Step 1	\$46,386	High School	11/3/10	6/30/11	Replacing 10.80.80.ARJ
Michael DeLoreto 11-140-100-101-29	Appoint	Social Studies Teacher Long Term Sub	BA Step 1	\$231.93/day	High School	11/8/10	12/18/10	Replacing 10.80.80.ASM
Anthony Szwartz	Appoint	Bedside Instruction		\$40/hr	District	11/8/10	6/30/11	
CH	Adjusted Medical Leave	Elementary Teacher 10.30.30.AUA			Briggs School	9/1/10	11/20/10	Utilizing 54 sick days
TR	Adjusted Maternity Leave	LDT/C			Middle School	9/27/10	11/24/10	Using 20 sick days and 20 unpaid days

(*) Requires mentoring

C. Non-Instructional								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Julie Tantillo 11-215-100-106	Appoint	Special Ed. Aide 09.30.30.BHG	Step 4	\$19.20/hr	Briggs	9/1/10	6/30/11	3.5 hrs/day w/o benefits
Maria Melynczyk 11-214-100-106	Appoint	Special Ed. Aide 09.70.70.BHU	Step 5	\$19.51/hr	Middle School	9/1/10	6/30/11	3.5 hrs/day w/o benefits
Anna Proxenos 11-213-100-106	Appoint	Special Ed. Aide 09.60.60.TBD	Step 1	\$18.30/hr	White Rock	11/8/10	6/30/11	Replacing 09.60.60.BBH 3.25 hrs/day, w/o benefits
Noel Lethbridge	Resignation	Special Ed. Aide 09.10.10.BDN			Stanlick	11/1/10	12/1/10	
RS	Adjusted Medical Leave	Custodian 12.20.22.AKD			District	8/26/10	11/23/10	Utilizing 16 sick days and 30 unpaid days
SV	Medical Leave	Secretary 12.80.82.AFI			High School	10/10/10	12/22/10	Utilizing 29 sick days
SV	Medical Leave	Secretary 12.80.82.AFI			High School	11/10/10	12/22/10	Utilizing 29 sick days
BG	Worker's Comp	Custodian 12.60.62.AKX			White Rock	9/29/10	10/18/10	Utilizing 36 worker's comp days
SM	Worker's Comp	Bus Driver 10.90.90.BFD			District	10/26/10	11/25/10	Utilizing 20 worker's comp days
JP	Maternity Leave	Special Ed. Aide 09.70.70.BCO			Middle School	1/28/11	5/31/11	Utilizing 34 sick days and 45 unpaid days

D. Substitutes/Other								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Nicholas Bresnak	Appoint	Substitute Teacher		\$80/diem	District	11/16/10	6/30/11	
Michelle Lopez	Appoint	Substitute Teacher		\$80/diem	District	11/2/10	6/30/11	
Frances McBride	Re-Appoint	Substitute Aide		\$10/hr	District	11/12/10	6/30/11	
Susan McCarthy	Appoint	Substitute Aide		\$10/hr	District	11/10/10	6/30/11	
Susan McCarthy	Appoint	Substitute Secretary		\$11.50/hr	District	11/10/10	6/30/11	
Janice Learn	Appoint	Substitute Aide		\$10/hr	District	11/11/10	6/30/11	
Christopher Soda	Appoint	Substitute Teacher		\$80/diem	District	11/12/10	6/30/11	

F. Student Teachers						
Name	College	Assignment	Location	Date Effective	Date Terminated	Discussion
Sarah Olsen	Centenary College	School Psychologist	Stanlick	12/1/10	3/31/10	
Jennifer Keenan	William Paterson University	Elementary	Briggs	1/19/11	5/5/11	

H. Winter Coaches								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Curt Pakutka	Appoint	Assistant Wrestling	3	\$4947.08	High School	9/1/10	6/30/11	Salary donated by Wrestling Parents' Association

L.2 Motion to approve additional Summer 2009/10 Course Reimbursements as indicated below:

Name	College/University	Course Title	Approval #	# of Credits	Amount
Kevin Moore	College of the Atlantic	Intro to Whales, Porpoises & Seals	45	1	\$183.50

L.3 Motion to approve the Spring 2009/10 Course Reimbursements as indicated below:

Name	College/University	Course Title	Approval #	# of Credits	Amount
John Toth	Walden University	How to get Parents on Your Side	56	3	\$418.25
John Toth	Walden University	Assessment to Improve Student Learning	57	3	\$418.25
Dominick Pisciotto	College of St. Elizabeth	Field Internship III	93	3	\$418.25
Dominick Pisciotto	College of St. Elizabeth	Action Research: Final Project	94	3	\$418.25
Matthew Kester	University of Texas	Applied Sport Psychology	103	3	\$418.25
Melissa Cattafi	University of San Diego	Solving Math Word Problems	104	3	\$324.00
Beverly Mallatratt	Centenary College	Seminar in Instructional Leadership	106	3	\$418.25
Kathleen Cutrona	Thomas Edison State College	Professional Portfolios Development	108	3	\$418.25
Kathleen Cutrona	Thomas Edison State College	Developing School and Community Partnerships	109	3	\$418.25
Renee Simler	Kean University	Studies in Creative Process	111	3	\$418.25
Christopher Eastman	Walden University	Intro to Educational Research	112	3	\$418.25
Christopher Eastman	Walden University	Designing Curriculum & Instruction Assessment II	113	3	\$418.25
Elizabeth Doyle	William Paterson University	Assessment Educational Achievement with Technology	117	3	\$418.25
Christopher Hiben	The College of New Jersey	Modes of Inquiry and Research	118	3	\$418.25
Meredith Panka	Kean University	Assessment in Special Education	119	3	\$418.25
Wendy Towers	New Jersey City University	Pedagogy & Application of Children's Literature	120	3	\$418.25
Michael Harris	Centenary College	Seminar in Instructional Leadership	121	3	\$418.25
Lori Johansson	Centenary College	Seminar in Instructional Leadership	122	3	\$418.25
Janice Fisher	University of San Diego	Effective Internet Search Strategies	123	3	\$324.00
Janice Fisher	University of San Diego	How to Manage Your Classroom for Student Success	124	3	\$324.00
Laura Minneci	Centenary College	Seminar in Instructional Leadership	125	3	\$418.25
Laura Minneci	Centenary College	Educational Research	126	3	\$418.25
Michelle Carline	Centenary College	Seminar in Instructional Leadership	127	3	\$418.25
William Koch	Centenary College	Brain Computer Practices/Elementary Classroom	128	3	\$418.25
Susan Tordoff	University of San Diego	Classroom Management Survival Course	130	3	\$324.00
Denyse Edge	University of San Diego	Using Children's Literature in the Classroom	131	3	\$324.00
Denyse Edge	University of San Diego	Classroom Management Survival Course	132	3	\$324.00
Suzanne Rodgers	University of San Diego	Using Children's Literature in the Classroom	133	3	\$324.00
Suzanne Rodgers	University of San Diego	Classroom Management Survival Course	134	3	\$324.00
Krista Going	College of New Jersey	Brain Based Teaching & Learning	135	3	\$418.25
Rebecca Reichel	William Paterson University	Remediation of Reading Problems	137	3	\$418.25
Jennifer Cimaglia	The College of New Jersey	Cooperative Discipline	138	3	\$418.25
Carol Gargone	Marygrove College	Meeting the Needs of All Students	139	3	\$418.25
Michelle Klinger	University of San Diego	Reaching Students Through Character Education	141	3	\$324.00
Michelle Klinger	University of San Diego	Integrating the Internet and Multimedia	142	3	\$324.00
Michelle Klinger	University of San Diego	Active and Hands-On Science Instruction	143	3	\$324.00

Name	College/University	Course Title	Approval #	# of Credits	Amount
Denise Tomaiko	University of San Diego	Reaching Students Through Character Education	144	3	\$324.00
Denise Tomaiko	University of San Diego	Integrating the Internet and Multimedia	145	3	\$324.00
Denise Tomaiko	University of San Diego	Active and Hands-On Science Instruction	146	3	\$324.00
Joy Toriello	University of San Diego	Reaching Students Through Character Education	147	3	\$324.00
Joy Toriello	University of San Diego	Integrating the Internet and Multimedia	148	3	\$324.00
Joy Toriello	University of San Diego	Active and Hands-On Science Instruction	149	3	\$324.00
Denise Morando	University of San Diego	Reaching Students Through Character Education	150	3	\$324.00
Denise Morando	University of San Diego	Integrating the Internet and Multimedia	151	3	\$307.80
Paula Langner	University of San Diego	Solving Math Word Problems	152	3	\$324.00
Christopher Hiben	The College of New Jersey	Dealing with ADHD Type Behavior in the Classroom	153	3	\$418.25
Renee Simler	Kean University	Graduate Ceramics V	154	3	\$418.25
Susan Mathiasen	Gratz College	Teaching Readers to Think	155	3	\$418.25
Janice Fisher	University of San Diego	Teaching Themes	156	3	\$304.00
Carol Gargone	Marygrove College	Problem Solving Numbers & Operations	157	3	\$418.25
Melissa Cattafi	University of San Diego	A Powerful Approach to Classroom Management	158	3	\$291.60
Melissa Cattafi	University of San Diego	A New Approach to Spelling Instruction	159	3	\$291.60
Christopher Eastman	Walden University	Teacher Leadership in Class	160	3	\$418.25
Christopher Eastman	Walden University	Literacy & Learning in the Info Age	161	3	\$418.25
William Koch	Centenary College	Action Research Proposal	162	3	\$418.25
Lori Johansson	Centenary College	Literacy as a Process in Integrated Learning	164	3	\$418.25
Suzanne Rodgers	University of San Diego	Study Smarter-Study Skills for Students	165	3	\$317.00
Jennifer Cimaglia	The College of New Jersey	Differentiated Instruction	166(a)	3	\$418.25
Denyse Edge	University of San Diego	Study Smarter Not Harder: Study Skills for Students K-8	166(b)	3	\$317.00
Meredith Panka	Kean University	Foundations in Special Education	167(a)	3	\$418.25
Michelle Carline	Centenary College	Literacy as a Process in Integrated Learning	167(b)	3	\$418.25
Susan Tordoff	University of San Diego	Study Smarter Not Harder: Study Skills for Students K-8	168	3	\$324.00
Beverly Mallatratt	Centenary College	Principles & Practices	169	3	\$418.25

L. 4 Motion to approve Advanced Salary Placements retroactive to 9/1/10 as indicated below:

Name	From	Present Salary	To	New Salary
Cimaglia, Jennifer	BA/07	\$51,461	BA+15/07	\$52,476
Clayton, Sharon	MA+30/10	\$60,799	MA+45/10	\$62,423
Correia, Karen	MA+15/18	\$82,753	MA+30/18	\$88,863
Cutrona, Kathleen	BA/11	\$54,810	MA/11	\$57,348
Daly, Kelly	BA+15/04	\$50,446	MA+15/04	\$52,476
Eastman, Christopher	BA/04	\$49,431	MA/04	\$51,461
Edge, Denyse	MA+30/18	\$88,863	MA+45/18	\$92,886
Fisher, Janice	MA/05	\$52,476	MA+15/05	\$53,491
Gargone, Carol	BA/02	\$47,401	BA+15/02	\$48,416
Hiben, Christopher	BA+15/08	\$52,476	MA/08	\$53,491
Johansson, Lori	BA/03	\$48,416	BA+15/03	\$49,431
Kester, Matthew	BA+15/11	\$55,825	MA/11	\$57,348
Klinger, Michelle	MA/06	\$52,476	MA+30/06	\$54,506
Koch, William	BA/04	\$49,431	BA+15/04	\$50,446
Mallatratt, Beverly	BA/12	\$55,927	BA+15/12	\$57,145
Minnecci, Laura	BA/03	\$48,416	BA+15/03	\$49,431
Moore, Kevin	MA+30/18	\$88,863	MA+45/18	\$92,886
Pisciotta, Dominick	MA+30/18	\$88,863	MA+45/18	\$92,886
Rodgers, Suzanne .80	MA+30/18	\$71,090	MA+45/18	\$74,309
Rowens, Heather	MA+15/07	\$54,506	MA+30/07	\$55,521
Signorello, Serina	BA+15/06	\$51,461	MA/06	\$52,476
Tomaiko, Denise	MA/06	\$52,476	MA+30/06	\$54,506
Toriello, Joy	MA/06	\$52,476	MA+30/06	\$54,506
Toth, John	MA+15/18	\$82,753	MA+30/18	\$88,863
TOTAL ADVANCEMENT COST:				\$53,696

L.5 Motion to approve and ratify the tentative Agreement between the Jefferson Township Board of Education and the Jefferson Township Supervisors Association (JTSA), having been advised of ratification by the JTSA, for school years 2010-2011, 2011-2012, 2012-2013; effective July 1, 2010 through June 30, 2013.

MOTION: Mrs. Castiglione		SECOND: Mrs. Mastricola		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Feldmann	X			
Mrs. Mastricola	X			
Mr. Millar	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mr. Vander Ploeg, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.5, as described below:

M.1 Motion to approve the following day field trips:

School/Group	Dates	Location
JTHS French Club Holiday Visit	Dec. 21	ET Briggs School
JTHS French Club Holiday Visit	Dec. 22	Cozy Lake and Milton Schools
JTHS DECA Regional Competition	Jan. 4	County College of Morris
Milton Pre-School Holiday Party	Dec. 3	Sparta Lanes, Sparta, NJ
JTMS Chorus	Dec. 8	Rotary Club at Star of the Sea Church, Lake Hopatcong, NJ

M.2 Motion to approve the following overnight field trips:

School/Group	Dates	Location
JTHS Ski Team	Jan. 28-30	Whiteface Mountain, Wilmington, NY
JTHS Cheerleading Team - Contest of Champions	Feb. 23-27	Orlando, FL
JTHS Wrestling - NJSIAA Wrestling State Championships	Mar. 3-6	Atlantic City, NJ

M.3 Motion to approve American Sign Language as a new high school world language course.

M.4 Motion to adopt a resolution recognizing the week of December 6-10, 2010 as **National Inclusive Schools Week**:

WHEREAS, inclusion is a process by which schools, local education authorities, and other interested groups develop their cultures, policies, and practices to include pupils; and

WHEREAS, schools, local education authorities, and other interested groups should actively seek to remove barriers of learning and participation for pupils;

NOW, THEREFORE, BE IT RESOLVED that the Jefferson Township Board of Education

- (1) Recognizes the week of December 6-10, 2010 as **National Inclusive Schools Week**; and
- (2) Calls upon state and local officials, schools, local education authorities, and other interested groups to develop and implement strategies, activities, and programs that promote inclusion.

M.5 Motion to adopt a resolution recognizing the week of November 14-20, 2010 as **American Education Week**:

WHEREAS, 50 million K-12 students attend public schools; and

WHEREAS, **American Education Week** presents all Americans with an opportunity to celebrate public education and honor individuals who are making a difference in ensuring every child receives a quality education.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson Township Board of Education

- (1) Recognizes the week of November 14-20, 2010 as **American Education Week**; and
- (2) Calls upon all Americans to do their part in making public schools great for every child so that they can grow and achieve in the 21st century.

MOTION: Mr. Vander Ploeg	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Feldmann	X			
Mrs. Masticola	X			
Mr. Millar	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

M.6 Enrollment as of 10/29/10:

	Oct. 09	Oct. 10
R. F. Drummond**	113	
Milton	162	180
Cozy Lake	277	247
Arthur Stanlick	396	381
E.T. Briggs	265	392
White Rock	433	425
Total Elementary	1,646	1,625
JTMS	815	809
JTHS	1,099	1,114
GRAND TOTAL	3,560	3,548
Tuition students received	2	2
Out-of-district placement	44	41
Students -Home Instruction	5	8

** Drummond enrollment is incorporated into the E.T. Briggs school enrollment, effective September 1, 2010.

M.7 Emergency school bus evacuation drills of November 3 & 9, 2010

High School/Middle School November 3, 2010			Milton/Cozy Lake/White Rock Schools November 9, 2010			E.T. Briggs/Stanlick Schools November 9, 2010		
Route #	Time	Observed By	Route #	Time	Observed By	Route #	Time	Observed By
#HM01	7:30 am	Howe	#M1	8:17 am	Carney	#H1	8:20 am	Morano
#HM02	7:23 am	Koch	#M2	8:18 am	Carney	#H2	8:31 am	DeBrito
#HM03	7:25 am	Howe	#M3	8:14 am	Reid	#H3	8:20 am	Morano
#HM04	7:27 am	Howe	#M4	8:18 am	Barile	#H4	8:30 am	Barden
#HM05	7:28 am	Eck	#M5	8:20 am	Carney	#H5	8:28 am	Fisher
#HM06	7:18 am	Howe	#M6	8:10 am	Plotts	#H6	8:34 am	DeBrito
#HM07	7:23 am	Howe	#M7	8:30 am	Carney	#H7	8:26 am	Barden
#HM08	7:20 am	Howe	#M8	8:19 am	Jahn	#H8	8:25 am	Fisher
#HM09	7:20 am	Howe	#M9	8:15 am	Carney	#H9	8:28 am	Fisher
#HM10	7:25 am	Howe	#M10	8:20 am	Lundsten	#H10	8:30 am	Fisher
#HM11	7:31 am	Howe	#M11	8:14 am	Barile	#H11	8:25 am	Fisher
#HM12	7:24 am	Howe	#M12	8:15 am	Barile	#H12	8:27 am	Fisher
#HM13	7:17 am	Howe	#M13	8:18 am	Barile	#H13	8:28 am	DeBrito
#HM14	7:21 am	Howe	#M14	8:14 am	Plotts	#H14	8:30 am	Fisher
#HM15	7:22 am	Howe	#M15	8:12 am	Barile	#H15	8:25 am	Fisher
#HM16	7:20 am	Corter	#M16	8:16 am	Barile	#BKP1	12:25pm	DeBrito
#HM17	7:24 am	Currie	#V1AM	8:28 am	Hunter	#BKP2	12:07pm	DeBrito
			#V1MD	12:18 pm	Hunter			
#HM18	7:30 am	Koch	#V2AM	8:25 am	Reid			
			#V2MD	12:20 pm	Hunter			

High School/Middle School November 3, 2010			Milton/Cozy Lake/White Rock Schools November 9, 2010			E.T. Briggs/Stanlick Schools November 9, 2010		
Route #	Time	Observed By	Route #	Time	Observed By	Route #	Time	Observed By
#HM19	7:25 am	Currie	#V3AM #V3MD	8:21 am 12:10 pm	Carney Carney			
#HM20	7:20 am	Currie	#MKA1	12:10 pm	Plotts			
#HM21	7:26 am	Howe	#MKP1	12:15pm	Plotts			
#HM22	7:33 am	Koch	#MKP2	12:10pm	Plotts			
#HM23	7:24 am	Currie						
#HM24	7:20 am	Currie						
#HM25	7:40 am	Howe						
#HM26	7:30 am	Howe						
#HM27	7:23 am	Hannaway						
#HM28	7:35 am	Howe						
#HM29	7:26 am	Currie						
#HM30	7:27 am	Currie						
#HM31	7:24 am	Currie						
#HM32	7:20 am	Currie						
#HM33	7:20 am	Currie						
#HMOV2	7:22 am	Kulick						
#HMOV3	7:23 am	Howe						

N. POLICY COMMITTEE

The Board agreed to move motion “N.1 First Reading” to the December meeting.

N.1 Motion to approve the First Reading of the following *(copy available for review)*

File Code	Document	Title	Description of Action
3130p	Bylaw/Regulation	Assignment and Transfer	Replaces 3130p Assignment and Transfer (09/17/2001)

Motion by Mrs. Castiglione, seconded by Mr. Feldmann, to accept the recommendation of the Superintendent to approve motion N.2, as described below:

N.2 Motion to approve the Second Reading of the following *(copy available for review)*

File Code	Document	Title	Description of Action
0146b	Bylaw	Board Member Authority	Replaces 0146b Board Member Authority (10/15/01)
0171b	Bylaw	Duties of Board President and Vice President	Replaces 0171b Duties of Board President and Vice President (10/15/01)
0173b	Bylaw	Duties of Public School Accountant	Replaces 0173b Duties of Public School Accountant (10/20/08)
2431.3p	Policy	Practice and Pre-Season Heat-Acclimation for Interscholastic Athletes	New
3144p	Policy	Certification of Tenure Charges	Replaces 3144p Certification of Tenure Charges (9/17/01)
3144r	Regulation	Certification of Tenure Charges	New
4159p	Policy	Support Staff Member/School District Reporting Responsibilities	New
5516p	Policy	Use of Electronic Communication and Recording Devices (ECDR's)	Replaces 5516p Remotely Activated Communication Devices - Pagers, and Cellular Phones (9/18/06)
6112p	Policy	Reimbursement of Federal and Other Grant Expenditures	New
6112r	Regulation	Reimbursement of Federal and Other Grant Expenditures	New
6830p	Policy	Audit and Comprehensive Annual Financial Report	Replaces 6830p Audit and Comprehensive Annual Financial Report (5/4/09)
8310p	Policy	Public Records	Replaces 8310p Public Records (3/16/09)
8310r	Regulation	Public Records	Replaces 8310r Public Records (5/4/09)

MOTION: Mrs. Castiglione	SECOND: Mr. Feldmann			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Feldmann	X			
Mrs. Masticola	X			
Mr. Millar	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

O. COMMUNICATIONS

- A JTEA Liaison meeting date was scheduled for December 1, 2010.
- A letter was read regarding the new conference division in which the district has been placed in. The district conference has been realigned by size.

P. OLD BUSINESS

None

Q. NEW BUSINESS

None

R. BOARD MEMBER COMMENTS

- Mrs. Castiglione commented that a parent contacted her because they were upset that their child had been challenged publicly by a Board member.
- Mr. Anzano and Mrs. Servedio commented that they was disappointed in the public budget forum turnout.
- Mr. Feldmann congratulated the winter sports teams and thanked those responsible for all the generous donations.
- Mr. Vander Ploeg thanked his fellow board members for their work on the negotiations of the supervisors contract.
- Mrs. Servedio requested assurance that the Building Needs and Finance Committee minutes would be amended.
- Mrs. Scott noted more public participation and public opinion is essential and encourages all to participate in a cordial atmosphere.

S. COMMENTS FROM THE AUDIENCE

- An audience member commented that adding American sign language in the elementary grades would be beneficial.
- An audience member remarked that she had heard a rumor of “de-teaming” at the middle school and requested confirmation/clarification on this subject. The same member of the audience questioned why staff was being added at the high school and not the middle school. Mrs. Servedio replied that “de-teaming” is being considered for the 8th grade only.
- Clarification was sought on the donation for a coach’s salary.
- Mrs. Smith read a statement in regard to her suspension. In her statement, she commented that she had not been given an opportunity to defend herself. Dr. Fuch’s responded that she had been given that opportunity, but that Mrs. Smith was non-responsive. Mrs. Smith disputes this opportunity was given to her.
- Several audience members spoke on behalf of Mrs. Smith.
- One audience member spoke of the superintendent’s contract, personnel matters and encouraged attendance at the soccer banquet.
- A parent questioned how long Mrs. Smith would be suspended, commenting that she felt her son was not being challenged by the substitute.
- A remark was made regarding a “shift” in policy regarding volunteer coaching. This was tied to compliance with IRS regulations.
- A safety issue was brought to the attention of the Board regarding an after school announcement at the high school. It was noted that this announcement was a hoax. This situation is being investigated.
- There was sentiment regarding trust in the Board of Education Administration and members.

T. CLOSED SESSION

Motion by Mrs. Mastricola, seconded by Mrs. Castiglione, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 15th day of November, 2010 at 9:35 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve personnel matters confidential by law.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 11:00 PM.

U. ADJOURN

Motion by Mrs. Mastricola, seconded by Mrs. Castiglione, that the meeting was adjourned at 11:00 pm.

Respectfully submitted,

Dora E. Zeno
Board Secretary

ATTACHMENT A – BOARD APPROVED TRAVEL

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Arnowitz, Sherry	Dec. & Jan. 10	Morris Plains, NJ	Functional Behavioral Assessment K-12	Own	\$ 22.00	38	\$ -	0	\$ -	0	\$ 22.00
Boyle, Nancy	Dec. 21	Totowa, NJ	Improving High School Proficiency Assessment Scores	Own	\$ 179.00	35	\$ -	0	\$ -	0	\$ 179.00
Cohen, Deborah	Nov. 10	Morristown, NJ	Primary Source Seminar	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Cutrona, Kathy	Dec. 3	Princeton, NJ	New Jersey Council for History Education Annual History Conference	Own	\$ 75.00	113	\$ -	0	\$ -	0	\$ 75.00
Daggett, Eileen	Dec. 2	Jamesburg, NJ	Third Annual Special Education/Mathematics Conference	Own	\$ 150.00	141	\$ -	0	\$ -	0	\$ 150.00
DeBrito, Randi	Dec. 8	Morristown, NJ	MCAEMSA Conference	Own	\$ 18.60	30	\$ -	0			\$ 18.60
Downes, Antoinette	Dec. & Jan. 10	Morris Plains, NJ	Functional Behavioral Assessment K-12	Own	\$ 22.00	38	\$ -	0	\$ -	0	\$ 22.00
Easman, Christopher	Nov. 10	Morristown, NJ	Primary Source Seminar	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Farris, Kasey	Dec. 3	Princeton, NJ	New Jersey Council for History Education Annual History Conference	Own	\$ 75.00	113	\$ -	0	\$ -	0	\$ 75.00
Farris, Kasey	Nov. 10	Morristown, NJ	Primary Source Seminar	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Fernandez, George	Feb. 4	Ocean, NJ	EPA/AHERA/NJ & NY State 1 Day Asbestos Supervisor Refresher	Own	\$ 160.00	152	\$ -	0	\$ -	0	\$ 160.00
Ferraro, Gale	Dec. 8	Monroe, NJ	New Jersey Supervisors and Principals Association Special Education Committee	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Hardin, Christina	Nov. 17	Haledon, NJ	Connected Math – Book 3	Own	\$ -	27	\$ -	0	\$ -	0	\$ -
Francavilla, Barbara	Dec. 8	Trenton, NJ	Kids Bridge	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Januszeski, Thomas	Nov. 19	Honesdale, PA	First Robotics Competition Demonstration	Own	\$ -	68	\$ -	0	\$ -	0	\$ -
Kazanfer, Alladin	Dec. 7 & 8	New York, NY	Final Cut Editing, Camera Basics and On-Air Performing	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Knutelsky, Robin	Dec. 7	East Windsor, NJ	A Day with Ralph Fletcher: Early Childhood Literacy	Own	\$ -	65	\$ -	0	\$ -	0	\$ -
Latham, Ginger	Dec. 14	East Orange, NJ	CBI for Students with Severe Disabilities	Own	\$ 22.00	76	\$ -	0	\$ -	0	\$ 22.00
Loftus, Ann	Dec. 21	Totowa, NJ	Improving High School Proficiency Assessment Scores	Own	\$ 179.00	30	\$ -	0	\$ -	0	\$ 179.00
Materia, Joseph	Dec. 14	Hamilton, NJ	Access for ELL Test Ordering and Pre ID Labels	Own	\$ -	172	\$ -	0	\$ -	0	\$ -
Miceli, Sarah	Nov. 17	Haledon, NJ	Connected Math – Book 3	Own	\$ -	25	\$ -	0	\$ -	0	\$ -
Papa, Daniel	Dec. 3	Princeton, NJ	New Jersey Council for History Education Annual History Conference	Own	\$ 75.00	113	\$ -	0	\$ -	0	\$ 75.00
Petersen, Vanessa	Dec. 8	Morris Plains, NJ	Collaborative Problem Solving	Own	\$ -	24	\$ -	0	\$ -	0	\$ -
Plotts, Timothy	Dec. 8	Morristown, NJ	MCAEMSA Conference	Own	\$ 18.60	30	\$ -	0			\$ 18.60
Schwarz, Mark	Dec. 3	Princeton, NJ	New Jersey Council for History Education Annual History Conference	Own	\$ 75.00	113	\$ -	0	\$ -	0	\$ 75.00
Syme, Linda	Dec. 9 & Feb. 2	East Orange, NJ	Facilitating Inclusion through Differentiated Instruction in General Education Classrooms	Own	\$ 22.00	60	\$ -	0	\$ -	0	\$ 22.00
Thornton, Mary	Dec. 2	Parsippany, NJ	Morris Area Curriculum Network “A Curriculum Writing Workshop”	Own	\$ -	30	\$ -	0	\$ -	0	\$ -
Tordoff, Susan	Dec. 8	Morris Plains, NJ	Collaborative Problem Solving	Own	\$ -	24	\$ -	0	\$ -	0	\$ -