

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, March 16, 2009 – 7:00 PM (Closed Session) 8:00 PM (Regular Session)

Jefferson Township High School Media Center

A. Mrs. Mastricola called the meeting to order at 8:20 PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. **ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mr. Anzano	<u>X</u>	_____
Mrs. Castiglione	<u>X</u>	_____
Mr. Cerny (<i>arrived at 7:14pm</i>)	<u>X</u>	_____
Mr. Chamberlain	_____	<u>X</u>
Mr. Feldmann	<u>X</u>	_____
Mrs. Mastricola	<u>X</u>	_____
Mrs. Scott	<u>X</u>	_____
Mrs. Servedio	<u>X</u>	_____
Mr. Vander Ploeg	<u>X</u>	_____
Gabrielle Haak, <i>Student Representative</i>	_____	<u>X</u>
Carol Ann Sudia, <i>Student Representative</i>	_____	<u>X</u>

D. **CLOSED SESSION**

Motion by Mrs. Mastricola, seconded by Mr. Anzano, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 16th day of March, 2009 at 7:06 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, litigation, student matters pending litigation, staffing and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 8:17 PM.

E. **SUPERINTENDENT'S REPORT**

Dr. Fuchs reported on the *Good News and Progress in Our Schools*.

F. **PRESENTATIONS**

Mrs. Barbara Hardcastle, the JT2015 Steering Committee Chairperson presented the “JT2015 – Master Plan Tasks Update”.

G. **COMMENTS FROM THE AUDIENCE** (*on agenda action items only, if applicable*)

- A question was raised regarding the proposed 2009-2010 budget. Ms. Zeno replied that the budget figures were reduced approximately \$400,000.

H. STUDENT REPRESENTATIVES

None

I. COMMITTEE REPORTS

- **Education Committee** – Mrs. Servedio commented on the JT2015 update and noted that they hope to measure the perceived successes. She also reported that the World Language program will need to provide three additional staff members to meet the program standards, and the Gifted and Talented program is currently under review.
- **Building Needs and Finance Committee** – Mr. Feldmann highlighted the March 4, 2009 minutes including the Food Service program and the proposed 2009-2010 budget
- **Community Relations** – Mrs. Masticola commented on the falcon logo contest and the proposed 2009-2010 budget information dissemination. She also listed some upcoming events.
- **Personnel and Policy Committee** – Mrs. Castiglione reported the Committee has been reviewing policy and regulations as well as discussing staff evaluation procedures and the new online job application process.
- **Negotiations Committee** – Mr. Cerny has noted that the Committee met on March 12, but due to confidentiality, he cannot elaborate at this time.

J. MINUTES OF MEETINGS

Motion by Mr. Vander Ploeg, seconded by Mrs. Castiglione, that the minutes of the following meetings be approved as submitted:

February 17, 2009 Executive Meeting Minutes (1)

MOTION: Mr. Vander Ploeg		SECOND: Mrs. Castiglione		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano			X	
Mrs. Castiglione	X			
Mr. Cerny			X	
Mr. Chamberlain				X
Mr. Feldmann			X	
Mrs. Masticola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Vander Ploeg	X			

Motion by Mr. Vander Ploeg, seconded by Mr. Anzano, that the minutes of the following meetings be approved as submitted:

February 17, 2009 Regular Meeting Minutes

MOTION: Mr. Vander Ploeg		SECOND: Mr. Anzano		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain				X
Mr. Feldmann	X			
Mrs. Masticola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Vander Ploeg	X			

Motion by Mr. Vander Ploeg, seconded by Mrs. Servedio, that the minutes of the following meetings be approved as submitted:

February 26, 2009 Special Meeting Minutes

MOTION: Mr. Vander Ploeg	SECOND: Mrs. Servedio			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny			X	
Mr. Chamberlain				X
Mr. Feldmann	X			
Mrs. Masticola			X	
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Vander Ploeg	X			

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Feldmann, seconded by Mr. Cerny, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.13, as described below:

- K.1** Motion to approve the **purchase order** list dated February, 2009 in the amount of **\$197,743.93**.
- K.2.** Motion to approve the **check journal** as of February, 2009 in the amount of **\$4,609,954.26**.
- K.3** Motion to approve the funds **transfers** in the 2008-2009 Fiscal Year, dated January 2009 in the amount of **\$29,446.11**.
- K.4** Motion to accept the **Treasurer and Secretary’s Report** dated January 2009 as being in balance.
- K.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of January 31, 2009 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- K.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of January 31, 2009, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

K.7 Motion to **cancel** the following meeting date:

Date	Time	Board of Education Location	Purpose
April 27, 2009	8:00pm	JTHS Media Center	Public Meeting /Annual Reorganization Meeting

K.8 Motion to approve the following meeting dates:

Date	Time	Board of Education Location	Purpose
March 30, 2009	7:00pm	JTHS Media Center	Public Hearing on proposed 2009-2010 budget
April 20, 2009	7:00pm	JTHS Media Center	Closed Session Meeting to discuss Superintendent’s Evaluation
April 20, 2009	8:00pm	JTHS Media Center	Public Meeting to include Board Self Evaluation
May 4, 2009	7:00pm	JTHS Media Center	Public Meeting /Annual Reorganization Meeting

K.9 Motion to approve a Trip Transportation Agreement with the **Jefferson Child Care & Education Center**, from July 1, 2009 to June 30, 2010, to provide vehicles and drivers to be used for field trips, assessing a fee of \$56 per hour for the use of the Jefferson Township School District buses (*copy available for review*).

K.10 Motion to accept the **FY09 No Child Left Behind (NCLB) Funds**, in the total amount of \$76,244, allocated as follows:

TITLE II – PART A	\$	69,432
TITLE II – PART D	\$	594
TITLE IV	\$	6,218

K.11 Motion by Mr. Feldmann, seconded by Mr. Cerny, that the Board of Education accept the recommendation of the Superintendent to submit the proposed 2009-2010 school district budget to the Acting Executive County Superintendent, and therefore;

BE IT RESOLVED to approve a school district budget for FY2009 for submission to the Jefferson voters as follows:

General Fund	\$ 53,398,508	With a Tax Levy of	\$ 34,969,488
Special Revenue Fund	\$ 815,182		
Debt Service Fund	\$ 2,303,180	With a Tax Levy of	\$ 2,165,609
Total 2009-2010 Preliminary Budget	\$56,516,870		

The following wording will appear on the ballot as the general budget question:

“RESOLVED, that there should be raised for General Funds \$34,969,488 for the ensuing school year 2009-2010.

K.12 Motion to approve \$ 97,230.00 as the amount contained in the **2009-2010** maximum amount allocated to **travel** related activities, including items such as work related mileage reimbursement, professional development related expenses, and registration fees, all in compliance with A5 travel standards.

K.13 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venue, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it

RESOLVED, That the expense is justified and therefore reimbursable *(copy attached)*.

MOTION: Mr. Feldmann	SECOND: Mr. Cerny			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain				X
Mr. Feldmann	X			
Mrs. Masticola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Vander Ploeg	X			

L. PERSONNEL COMMITTEE

Motion by Mrs. Castiglione, seconded by Mr. Cerny, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.5, as described below:

L.1 Motion to appoint and submit to the Acting Executive County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
B: Instructional								
Edward Levens	Retirement	Social Studies Teacher			High School	6/30/09	7/1/09	Retiring after 43 years of service
Cheryl Spencer	Additional Days	Speech Specialist		\$323.75/day	Milton	7/22/08	8/8/08	Summer CST Evaluations/Meetings Not to exceed 3 days
Mimely Little	Resignation	Science Teacher			High School	6/30/09	7/1/09	
LH	Medical Leave	BSIP Teacher			Cozy Lake	2/9/09	3/10/09	Utilizing 14.5 sick days and 0.5 unpaid days
RC	Adjusted Medical Leave	Elementary Teacher			White Rock	9/2/08	6/20/09	2008-09 school year. Utilizing 80 sick days and 23 unpaid weeks
HR	Maternity Leave	Special Education Teacher			Stanlick	5/26/09	5/21/10	Utilizing 34 sick days and 35 unpaid weeks
AB	Maternity Leave	Kindergarten Teacher			Milton	9/1/09	11/20/09	Utilizing 27 sick days and 6 weeks unpaid
(*) Requires mentoring								
C: Non-Instructional								
Gina Riso 11-000-270-161-00	Appoint	Bus Aide	Step 1	\$17.84/hr	District	3/16/09	6/30/09	Replacement 3 hrs/day No benefits
Christine Vnencak 11-000-270-161-00	Appoint	Bus Aide	Step 1	\$17.84/hr	District	3/16/09	6/30/09	New Position 2.75 hrs/week
Charles Briggs	Retirement	Custodian			District	9/30/09	10/1/09	Retiring after 26 years of service
Carolyn McLoughlin	Resignation	Bus Aide			District	2/21/09	2/28/09	
RS	Adjusted Medical Leave	Maintenance Helper			District	2/13/09	4/2/09	Utilizing 33 sick days

D. Substitutes/Other								
Betty Zimmer	Appoint	Sub Teacher		\$80/diem	District	3/17/09	6/30/09	
Debbie Glucksman	Appoint	Sub Teacher		\$80/diem	District	3/18/09	6/30/09	
Jayne Pardee	Appoint	Sub Nurse		\$150/day	District	3/17/09	6/30/09	

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
E. Coaches								
James O'Connor	Salary Correction	Assistant Softball Coach	Step 3	5695.30	JTHS	2008/09	2008/09	26 years of service
Lauren Donohue	Appoint	B/G Track Paraprofessional Aide			JTHS	2008/09	2008/09	
Gino Rose	Appoint	Boy's Volleyball Paraprofessional Aide			JTHS	2008/09	2008/09	

L.2 Motion to approve Fall 2008/2009 Course Reimbursements as indicated below:

Name	College/University	Course Title	Approval #	# of Credits	Amount
Sherry Brzostowski	William Paterson University	Collaborative Theory and Practice	79	3	\$381.90
Beverly Mallatratt	Centenary College	Curriculum Evaluation & Assessment	117	3	\$381.90
Tanya Senney	Marygrove College	Models of Effective Teaching	122	3	\$381.90
Tanya Senney	Marygrove College	Getting Parents on Your Side	123	3	\$381.90
Matthew Moscatello	Walden University	Succeeding With Difficult Students	145	3	\$381.90

L.3 Motion to approve Middle School Gateways and Whale Watching Trips Chaperones as indicated below:

Gateways/Whale Watching 11-401-100-101-00							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jayne Pardee	Appoint	8 th Grade Gateways	\$100/night	JTMS	4/16/09	4/18/09	Trip Nurse 2 nights
Sharon Messerle	Appoint	7 th Grade Whale Watch	\$100/night	JTMS	5/14/09	5/16/09	Trip Nurse 2 nights

L.4 Motion to approve the following contracted services:

Name	Nature of Action	Position	Rate	Loc.	Date Effective	Date Terminated	Discussion
Dara Duryea, LCSW	Appoint	Therapist	\$160/45 min.	District	2/20/09	5/21/09	5 therapy sessions

L.5 Motion to approve the following job description effective July 1, 2009:

- Director of Special Services

MOTION: Mrs. Castiglione		SECOND: Mr. Cerny			
Name	Ayes	Nays	Abstain	Absent	
Mr. Anzano	X				
Mrs. Castiglione	X				
Mr. Cerny	X				
Mr. Chamberlain				X	
Mr. Feldmann	X				
Mrs. Masticola	X				
Mrs. Scott	X				
Mrs. Servedio	X				
Mr. Vander Ploeg	X				

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Servedio, seconded by Mr. Feldmann, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.3, as described below:

M.1 Motion to approve student placement and professional services, as indicated below:

Student	School	Tuition	Effective Date
M/14-5	Daytop Preparatory School	\$13,361.28	3/1/09 - 6/30/09

M.2 Motion to approve the JTHS Swim Team Competition at the NJSIAA Swim Championships at Gloucester County Institute of Technology in Sewell, New Jersey on March 7 to March 8, 2009.

M.3 Motion to adopt a resolution proclaiming the month of April 2009 as **Autism Awareness Month**:

WHEREAS, autism affects 1 in every 150 children born today. Over 1.5 million Americans today have some form of autism including some families in the Jefferson Community; and

WHEREAS, it is known that with proper education, training and community living options, individuals with autism can lead distinguished, productive lives in their communities and strive to reach their fullest potential; and

WHEREAS, the annual observance of Autism Awareness Month advocates for the rights, humane treatment, and appropriate education of all persons with autism, while educating families, professionals and the general public better to understand this lifelong disability.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson Township Board of Education Recognizes the month of April 2009 as Autism Awareness Month.

MOTION: Mrs. Servedio	SECOND: Mr. Feldmann			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain				X
Mr. Feldmann	X			
Mrs. Masticola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Vander Ploeg	X			

M.4 Enrollment as of 2/28/09:

	February 08	February 09
R. F. Drummond	123	132
Milton	190	189
Cozy Lake	283	280
Stanlick	367	386
E.T. Briggs	263	253
White Rock	414	435
Total Elementary	1,640	1,675
JTMS	870	821
JTHS	1,122	1,109
GRAND TOTAL	3,632	3,605
Tuition students received	3	2
Out-of-district placement	47	46
Students -Home Instruction	3	11

N. POLICY COMMITTEE

Motion by Mrs. Castiglione, seconded by Mr. Anzano, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.3, as described below:

N.1 Motion to approve the First Reading of the following: *(copy available for review)*

File Code	Document	Title	Description of Action
0000.02b	Bylaw	Introduction	Replaces 000.02b Introduction
0144b	Bylaw	Board Member Orientation	Replaces 0144b Board Member Orientation
0152b	Bylaw	Board Officers	Replaces 0152b Board Officers
2415.00r	Regulation	Title I Services	New Regulation
2415.04p	Policy	Title I – Parent Involvement	Replaces 2415.04p Title I – Parent Involvement
2460r	Regulation	Special Education	Replaces 2460r Special Education/Sending District
2460.1r	Regulation	Special Education: Location, Identification, and Referral	Replaces 2460.1r Special Education: Location, Identification, and Referral
2460.5r	Regulation	Special Education: Participation in State-wide Testing	Abolish Regulation
2460.8r	Regulation	Special Education: Free & Appropriate Public Education (original code was 2460.7)	Replaces 2460.7r Special Education: Free & Appropriate Public Education (code change: 2460.7r to 2460.8r)
2460.9r	Regulation	Special Education: Transition From Early Intervention Programs to Pre-School Programs (original code was 2460.8)	Replaces 2460.8r Special Education: Transition From Early Intervention Programs to Pre-School Programs (code change: 2460.8 to 2460.9)
2460.10r	Regulation	Special Education: Maintenance, Access to and Confidentiality of Pupil Records	Abolish Regulation
2460.14r	Regulation	Special Education: In-service Training	Abolish Regulation
2460.16r	Regulation	Special Education: Instructional Material to Blind or Print-Disabled Pupils	New Regulation
2467p	Policy	Surrogate Parents and Foster Parents	Replaces 2467p Surrogate Parents and Foster Parents
3240r	Regulation	Professional Development	New Regulation
3340p	Policy	Grievance	New Policy
4340p	Policy	Grievance	New Policy
5610r	Regulation	Suspension Procedures	Replaces 5610r Suspension Procedures
5612p	Policy	Assault by Pupils on Board Members or Employees	New Policy
5860p	Policy	Safety Patrols	New Policy
5860r	Regulation	Rules for Safety Patrol Members	New Regulation
6620r	Regulation	Petty Cash	New Regulation
6810r	Regulation	Financial Objectives	New Regulation
8320r	Regulation	Personnel Records	New Regulation
8600r	Regulation	Pupil Transportation	New Regulation
8630r	Regulation	Emergency School Bus Procedures	New Regulation

N.2 Motion to approve the Second Reading of the following: *(copy available for review)*

File Code	Document	Title	Description of Action
2428.1p	Policy	Standards-Based Instructional Priorities	New Policy
2460p	Policy	Special Education	Replaces 2460p Special Education / Sending District
2464r	Regulation	Gifted & Talented Pupils	New Regulation
5320p	Policy	Immunization	Replaces 5320p Immunization
5320r	Regulation	Immunization	Replaces 5320r Immunization
5331p	Policy	Management of Life Threatening Allergies in Schools	Replaces 5331p Anaphylaxis to Food
5331r	Regulation	Management of Life Threatening Allergies in Schools	New Regulation
5512.0r	Regulation	Report Procedure: Hazing and/or Harassment, Intimidation, or	Replaces 5512.0r Hazing
5512.01p	Policy	Harassment, Intimidation and Bullying	Replaces 5512.1p Harassment, Intimidation and Bullying
6440p	Policy	Cooperative Purchasing	Replaces 6440p Cooperative Purchasing
7433p	Policy	Hazardous Substances	Replaces 7433p Hazardous Substances
8210p	Policy	School Year	Replaces 8210p School Year
8310p	Policy	Public Records	Replaces 8310p Public Records
8311p	Policy	Managing Electronic Mail	New Policy
8420.7r	Regulation	Lockdown Procedures	New Regulation
8441p	Policy	Care of Injured and Ill Persons	Replaces 8441p Care of Injured and Ill Persons
8453p	Policy	HIV/AIDS	Replaces 8453p HIV/AIDS

N.3 Motion to approve the following: *(copy available for review)*

File Code	Document	Title	Description of Action
2460r	Regulation	Special Education	Replaces 2460r Special Education/Sending District
2460.1r	Regulation	Special Education: Location, Identification, and Referral	Replaces 2460.1r Special Education: Location, Identification, and Referral
2460.5r	Regulation	Special Education: Participation in State-wide Testing	Abolish Regulation
2460.8r	Regulation	Special Education: Free & Appropriate Public Education (original code was 2460.7)	Replaces 2460.7r Special Education: Free & Appropriate Public Education (code change: 2460.7r to 2460.8r)
2460.9r	Regulation	Special Education: Transition From Early Intervention Programs to Pre-School Programs (original code was 2460.8)	Replaces 2460.8r Special Education: Transition From Early Intervention Programs to Pre-School Programs (code change: 2460.8 to 2460.9)
2460.10r	Regulation	Special Education: Maintenance, Access to and Confidentiality of Pupil Records	Abolish Regulation
2460.14r	Regulation	Special Education: In-service Training	Abolish Regulation
2460.16r	Regulation	Special Education: Instructional Material to Blind or Print-Disabled Pupils	New Regulation
2467p	Policy	Surrogate Parents and Foster Parents	Replaces 2467p Surrogate Parents and Foster Parents

MOTION: Mrs. Castiglione		SECOND: Mr. Anzano		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain				X
Mr. Feldmann	X			
Mrs. Masticola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Vander Ploeg	X			

O. COMMUNICATIONS

- An invitation was received to the Eagle Scout Dinner.

P. OLD BUSINESS

None

Q. NEW BUSINESS

None

R. BOARD MEMBER COMMENTS

- A question was raised by Mrs. Servedio regarding substance abuse policy and relation to steroids.
- A question was raised as to when a school resource officer will be appointed.
- Mr. Feldmann questioned the number of attendees registered for a workshop. This led to a discussion that perhaps attendees could turnkey the lessons learned. He also offered his congratulations to the boy's basketball team.
- Mrs. Castiglione commented on the article in the Daily Record regarding the TADA (Teens Against Dating Abuse) Program. She also noted the Community Forum on JT2015 and suggested that perhaps a presentation for the students by the students would make more of an impact.
- Mr. Cerny noted he was a chaperone on the band and jazz trip to Baltimore recently. He also commented on the Instrumental Music Concert.
- Mr. Vander Ploeg commented positively about the online job application implementation.

- Mrs. Servedio noted how the budget process evolved. She also commented on the website and suggested it be more marketing friendly thus, making things easier to find.
- Mrs. Scott suggested the budget presentation contain a list of terms regarding the cap, state mandates, fixed costs, etc. in layman’s terms to encourage more interaction from the public regarding the budget.
- Mrs. Masticola requested that the Board only receive changes and/or new additions to the budget.

S. COMMENTS FROM THE AUDIENCE

- An audience member commented that they prefer the flier being mailed to the homes.
- It was noted that the agenda had not yet been posted on the district website.
- A question was raised regarding foreign language.
- An inquiry was made regarding the cap waiver. It was noted that this is no longer being requested.
- It was noted that the falcon logo contest may encourage voting at lower grade levels.
- A budget press release was also requested to appear in the Aim newspaper.

T. CLOSED SESSION

Motion by Mr. Feldmann, seconded by Mrs. Scott, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 16th day of March, 2009 at 10:20 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or contract negotiation and personnel matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 10:35 PM.

U. ADJOURN

Motion by Mrs. Scott, seconded by Mrs. Castiglione that the meeting adjourn at 10:35 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

**Board Approved Travel
March 16, 2009**

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/Miles	Lodging Cost/day/person (not to exceed)	# Nights	*Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Argondizzo, Ralph	5/20/09	Edison, NJ	REALLY Teaching Kids How To Write Persuasively	own	\$ 100.00	65	\$ -	0	\$ -	0	\$ 100.00
Ash, Melissa	5/20/09	Edison, NJ	REALLY Teaching Kids How To Write Persuasively	own	\$ 100.00	50	\$ -	0	\$ -	0	\$ 100.00
Basket, Eileen	6/1/09	Montvale, NJ	NJPAA: Biology Performance Assessment Scoring	own	\$ -	84	\$ -	0	\$ -	0	\$ -
Boardman, Aimee	3/25/09	Denville, NJ	SMART Board Training	own	\$ 195.00	30	\$ -	0	\$ -	0	\$ 195.00
Bruseo, Darren	4/15/09	Newark, NJ	Environmental Engineering and Protection	own	\$ 50.00	80	\$ -	0	\$ -	0	\$ 50.00
Caraturo, Nicole	3/25/09	Denville, NJ	SMART Board Training	own	\$ 195.00	92	\$ -	0	\$ -	0	\$ 195.00
Cattafi, Melissa	4/23/09	Newark, NJ	Using 6 Traits in Your Writing Instruction	own	\$ 199.00	60	\$ -	0	\$ -	0	\$ 199.00
Clayton, Sharon	5/20/09	Edison, NJ	REALLY Teaching Kids How To Write Persuasively	own	\$ 100.00	100	\$ -	0	\$ -	0	\$ 100.00
Daggett, Eileen	4/27-5/4&5/11/09	Monroe Twp., NJ	Supervisors as Agents of Change in Secondary Schools Workshop	own	\$ 175.00	432	\$ -	0	\$ -	0	\$ 175.00
Daly, Kelly	5/20/09	Edison, NJ	REALLY Teaching Kids How To Write Persuasively	own	\$ 100.00	100	\$ -	0	\$ -	0	\$ 100.00
DiColo, John	3/16-3/19/09	Atlantic City, NJ	DAANJ State Convention	own	\$ 325.00	300	\$ -	0	\$ -	0	\$ 325.00
Dimiceli, Charles	4/24/09	Princeton, NJ	Reforming High Schools: Tools to Promote Change	own	\$ -	128	\$ -	0	\$ -	0	\$ -
Fernandez, George	4/6-4/9/09	Atlantic City, NJ	NSPMA Conference and Expo	own	\$ 250.00	291	\$ -	0	\$ -	0	\$ 250.00
Fuchs, Kathaleen	5/20/09	Randolph, NJ	NJ High School Graduation Campaign – 2009 Regional Forum	own	\$ -	18	\$ -	0	\$ -	0	\$ -
Fuchs, Kathaleen	3/19/09	Denville, NJ	Morris County School Boards Association	own	\$ -	0	\$ -	0	\$ -	0	\$ -
Gaba, Karen	3/7-3/8/09	Sewell, NJ	NJSIAA Swim Championships	own	\$ -	255	\$ -	0	\$ -	0	\$ -
Gonzalez, Sally	4/23/09	Somerset, NJ	Understanding by Design	own	\$ 170.00	0	\$ -	0	\$ -	0	\$ 170.00
Grieves, Michelle	4/23/2009	Mercerville, NJ	Current with the Latest Technology and Enhancing your Job Performance	own	\$ 70.00	199	\$ -	0	\$ -	0	\$ 70.00
Hopper, Lisa	5/29/09	Washington, NJ	NJPAA: Biology Performance Assessment Scoring	own	\$ -	74	\$ -	0	\$ -	0	\$ -
Kirschenbaum, Jane	3/28/09	Toms River, NJ	NJ Earth Science Teachers Association – 26 th Annual Conference	own	\$ 40.00	100	\$ -	0	\$ -	0	\$ 40.00
Kirschenbaum, Jane	4/15/09	Newark, NJ	Environmental Engineering and Protection	own	\$ 50.00	80	\$ -	0	\$ -	0	\$ 50.00
Knutelsky, Robin	4/27-5/4&5/11/09	Monroe Twp., NJ	Supervisors as Agents of Change in Secondary Schools Workshop	own	\$ 175.00	432	\$ -	0	\$ -	0	\$ 175.00
Knutelsky, Robin	5/20/09	Edison, NJ	REALLY Teaching Kids How To Write Persuasively	own	\$ 100.00	90	\$ -	0	\$ -	0	\$ 100.00
Koontz, Terry	3/18-3/20/09	Atlantic City, NJ	American Camp Association Tri-Date Conference	own	\$ -	0	\$ -	0	\$ -	0	\$ -

**Board Approved Travel
March 16, 2009**

Mallatratt, Beverly	5/20/09	Edison, NJ	REALLY Teaching Kids How To Write Persuasively	own	\$ 100.00	116	\$ -	0	\$ -	0	\$ 100.00
Mason, Karen	5/29/09	Washington, NJ	NJPAA: Biology Performance Assessment Scoring	own	\$ -	74	\$ -	0	\$ -	0	\$ -
Mattessich, Joseph	3/5-3/7/09	Allentown, PA	Nike Coach of the Year Clinic	own	\$ 80.00	190	\$ -	0	\$ -	0	\$ 80.00
McHale, Brian	5/20/09	Edison, NJ	REALLY Teaching Kids How To Write Persuasively	own	\$ 100.00	60	\$ -	0	\$ -	0	\$ 100.00
Migliacci, Louis	4/3/09	New Brunswick, NJ	NJ Law Center	own	\$ -	60	\$ -	0	\$ -	0	\$ -
Minneci, Laura	4/23/09	Newark, NJ	Using 6 Traits in Your Writing Instruction	own	\$ 199.00	55	\$ -	0	\$ -	0	\$ 199.00
Mole-Hsieh, Jacqueline	4/27-5/4&5/11/09	Monroe Twp., NJ	Supervisors as Agents of Change in Secondary Schools Workshop	own	\$ 175.00	432	\$ -	0	\$ -	0	\$ 175.00
Mundi, Karl	4/24/09	Princeton, NJ	Reforming High Schools: Tools to Promote Change	own	\$ -	128	\$ -	0	\$ -	0	\$ -
Mundi, Karl	5/20/09	Randolph, NJ	NJ High School Graduation Campaign – 2009 Regional Forum	own	\$ -	30	\$ -	0	\$ -	0	\$ -
Nadler, Vickki	5/29/09	Washington, NJ	NJPAA: Biology Performance Assessment Scoring	own	\$ -	74	\$ -	0	\$ -	0	\$ -
Nadler, Vickki	4/27-5/4&5/11/09	Monroe Twp., NJ	Supervisors as Agents of Change in Secondary Schools Workshop	own	\$ 175.00	432	\$ -	0	\$ -	0	\$ 175.00
Oppedisano, Daniel	3/20/09	Montclair, NJ	Celebrations and Challenges: Developing a Literate Society	own	\$ 58.00	60	\$ -	0	\$ -	0	\$ 58.00
Palmer, Robert	3/16-3/17/09	Pinebrook, NJ	Allison Transmission Maintenance Classes	own	\$ 200.00	50	\$ -	0	\$ -	0	\$ 200.00
Patalive, Joanne	5/20/09	Edison, NJ	REALLY Teaching Kids How To Write Persuasively	own	\$ 100.00	100	\$ -	0	\$ -	0	\$ 100.00
Petric, Marius	4/27-5/4&5/11/09	Monroe Twp., NJ	Supervisors as Agents of Change in Secondary Schools Workshop	own	\$ 175.00	432	\$ -	0	\$ -	0	\$ 175.00
Quintavella, Anne	3/7-3/8/09	Sewell, NJ	NJSIAA Swim Championships	own	\$ -	255	\$ -	0	\$ -	0	\$ -
Rose, Gino	5/29/09	Washington, NJ	NJPAA: Biology Performance Assessment Scoring	own	\$ -	74	\$ -	0	\$ -	0	\$ -
Schmidt, Linda	3/25/09	King of Prussia, PA	Trends in Trauma & Cardiovascular Nursing – Spring Conference	own	\$ 139.00	164	\$ -	0	\$ -	0	\$ 139.00
Scognamiglio, Lynne	4/3/09	Somerset, NJ	41st Annual Conference on Reading and Writing	own	\$ 195.00	110	\$ -	0	\$ -	0	\$ 195.00
Segal, Linda	3/25/09	Denville, NJ	SMART Board Training	own	\$ 195.00	0	\$ -	0	\$ -	0	\$ 195.00
Silipena, Brian	3/5-3/7/09	Allentown, PA	Nike Coach of the Year Clinic	own	\$ 80.00	190	\$ -	0	\$ -	0	\$ 80.00
Smith, Phyllis	5/29/09	Washington, NJ	NJPAA: Biology Performance Assessment Scoring	own	\$ -	74	\$ -	0	\$ -	0	\$ -
Thornton, Mary	4/20/09	West Orange, NJ	Why Teaching for Understanding Can Improve NJ Test Scores	own	\$ -	60	\$ -	0	\$ -	0	\$ -
Toth, John	3/11/09	Newark, NJ	Alternative Energy Workshop	own	\$ -	76	\$ -	0	\$ -	0	\$ -
Vybihal, Sara	5/20/09	Edison, NJ	REALLY Teaching Kids How To Write Persuasively	own	\$ 100.00	30	\$ -	0	\$ -	0	\$ 100.00