

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**  
**Special Meeting Minutes**  
**Monday, May 18, 2009 – 7:00 PM (Closed Session) 8:00 PM (Open Session)**  
**Jefferson Township High School Media Center**

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A. Mrs. Mastricola called the meeting to order at 8:10 PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. **ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mr. Anzano	<u>  X  </u>	<u>      </u>
Mrs. Castiglione	<u>  X  </u>	<u>      </u>
Mr. Cerny	<u>  X  </u>	<u>      </u>
Mr. Feldmann	<u>  X  </u>	<u>      </u>
Mrs. Mastricola	<u>  X  </u>	<u>      </u>
Mrs. Scott	<u>  X  </u>	<u>      </u>
Mrs. Servedio	<u>  X  </u>	<u>      </u>
Mr. Stewart	<u>  X  </u>	<u>      </u>
Mr. Vander Ploeg	<u>      </u>	<u>  X  </u>

D. **CLOSED SESSION**

Motion by Mrs. Mastricola, seconded by Mrs. Servedio, that the Board of Education adopt the following Resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 18<sup>th</sup> day of May, 2009 at 7:05 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve the Superintendent’s evaluation, matters confidential by law, matters of funding impairment, matters of personal privacy and collective bargaining.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 8:10PM.

E. **FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by Mr. Feldmann, seconded by Mrs. Castiglione, to accept the recommendation of the Superintendent to approve and adopt motions E.1 through E.9 as described below:

- E.1** Motion to accept the recommendation of the Superintendent to submit the **revised 2009-2010 defeated school district budget, which originally contained a General Fund tax levy on the ballot for base budget of \$34, 969,488, with a revised amount of \$34,669,488** to the Acting Executive County Superintendent:

<b>General Fund</b>	\$53,141,738	With a Revised Tax Levy of \$34,669,488
<b>Special Revenue Fund</b>	\$ 815,182	
<b>Debt Service Fund</b>	\$ 2,303,180	With a Tax Levy of \$ 2,165,609
<b>Total 2009-2010</b>	\$56,260,100	

<b>Acct Description</b>	<b>Account #</b>	<b>Reduction</b>	<b>Rationalization</b>
Utilities - Energy - Oil	11-000-262-624	\$ 39,000	Reduced anticipated increase from 5% to 2.5%
Grade 1-5 Teachers	11-120-100-101	\$ 102,445	One (1) retirement breakage submitted after preliminary budget was adopted; one staffing realignment
Grade 6-8 Teachers	11-130-100-101	\$ 34,800	One (1) retirement breakage submitted after preliminary budget was adopted
Other Employee Benefits	11-000-291-290	\$ 28,394	Sick day retirement benefit adjustment
Health Benefits	11-000-291-270	\$ 17,841	Correlates to Gr. 1-5 position realignment
Surplus		\$ 77,520	Further reduces surplus below 2% threshold

**Total Adjustments** \$ 300,000

The Jefferson Township Board of Education certifies that the revised budget is sufficient to provide a thorough and efficient education for the 2009-2010 school year.

**E.2 Motion to approve the following schedule to accept Tax Payments from the Township of Jefferson Municipal Office for the 2009-2010 School Year:**

<b>MONTH</b>	<b>YEAR</b>	<b>CURRENT EXPENSE</b>	<b>DEBT SERVICE</b>
July	2009	\$ 2,889,124	
August	2008	\$ 2,889,124	
September	2009	\$ 2,889,124	\$1,622,406.50
October	2009	\$ 2,889,124	
November	2009	\$ 2,889,124	
December	2009	\$ 2,889,124	
January	2010	\$ 2,889,124	
February	2010	\$ 2,889,124	
March	2010	\$ 2,889,124	\$ 543,202.50
April	2010	\$ 2,889,124	
May	2010	\$ 2,889,124	
June	2010	\$ 2,889,124	
<b>TOTALS</b>		<b>\$34,669,488</b>	<b>\$2,165,609.00</b>

- E.3** Motion authorizing execution and delivery of the Grant Agreement G5-3036 for Renovation of the Family and Consumer Life Science classroom for Jefferson Township High School in the amount of \$143,543.00.
- E.4** Motion giving Delegation of Authority to School Business Administrator for supervision of the School Facilities Project for G5-3036, the Renovation of the Family and Consumer Life Science classroom at the Jefferson Township High School.
- E.5** Motion authorizing execution and delivery of the Grant Agreement G5-3037 for Replacement of existing boiler at Ellen T. Briggs Elementary School in the amount of \$206,984.00.
- E.6** Motion giving Delegation of Authority to School Business Administrator for supervision of the School Facilities Project for G5-3037 to replace the existing boiler at the Ellen T. Briggs Elementary School.
- E.7** Motion authorizing execution and delivery of the Grant Agreement G5-3038 for Renovation of the Family and Consumer Life Science classroom for Jefferson Township Middle School in the amount of \$131,723.00.
- E.8** Motion giving Delegation of Authority to School Business Administrator for supervision of the School Facilities Project for G5-3038, the Renovation of the Family and Consumer Life Science classroom at the Jefferson Township Middle School.
- E.9** Motion to authorize the Board President and Board Secretary to make a loan application for “State School Aid Anticipation Note, as follows:

**WHEREAS**, for the past several years, the State of New Jersey has deferred the 20<sup>th</sup> state aid payment, due June 22, 2009 and made payment in the State’s next fiscal year, and

**WHEREAS**, on May 14, 2009 the State of New Jersey announced the state aid payment due June 8, 2009 will also be deferred until sometime in July, and

**WHEREAS**, with the reduction of surplus balance to two percent (2%), further exacerbates cash flow, and

**WHEREAS**, the district has examined its cash flow needs and determined there are insufficient funds to meet its financial obligations,

**WHEREAS**, the State of New Jersey is obligated to pay any interest accrued and owing on this Note,

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Education of Jefferson Township in the County of Morris, does authorize the Board President and Board Secretary to make a loan application for a State School Aid Anticipation Note, not to exceed \$834,963 x 2 payments, totaling \$1,669,924.

MOTION: Mr. Feldmann		SECOND: Mrs. Castiglione		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Feldmann	X			
Mrs. Masticola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg				X

Motion by Mr. Cerny, seconded by Mr. Feldmann, to accept the recommendation of the Superintendent to approve and adopt motions E.10 as described below:

**E.10 WHEREAS**, the Board has received and reviewed the renewal costs for continued health benefits coverage for its employees through the current health care provider, Horizon; and

**WHEREAS**, the Board, through its brokers, has conducted a cost comparison between Horizon and other health benefit carriers, and as a result of this cost comparison, the Board determined that a change of health benefit carrier is fiscally responsible,

**NOW, THEREFORE, BE IT RESOLVED**, that the Board authorizes the Business Administrator to notify Horizon that it will terminate their current contract for the provision of health benefits effective June 30, 2009, and be it further

**RESOLVED**, that the Board authorizes the Business Administrator to enter into a contract with CIGNA to provide medical benefits for its employees, at the rates previously provided to the Board by CIGNA and based upon the receipt of a letter establishing that the new plans will provide benefits “equal to or better than” those enjoyed under the Horizon policy.

MOTION: Mr. Cerny		SECOND: Mr. Feldman		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Feldmann	X			
Mrs. Masticola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg				X

**F. COMMENTS FROM THE AUDIENCE** *(on agenda action items only)*

- The administration was commended for including the details of the 2009-2010 budget reductions mutually agreed upon by the Board and Township Council.
- A question was raised regarding an athletic equipment bid agenda item which was removed from the draft agenda. This matter was being referred to Committee for additional discussion.
- A question was raised regarding the timing of the annual instructional aide appointments, which would be included on the June agenda to the extent possible.

**G. NEW BUSINESS**

- District Logo- A statement was read announcing the winner of the district logo contest.
- Committee Meeting Dates – The Board agreed to set up committee meeting cycles which are more spread out over the month.

**H. BOARD MEMBER COMMENTS**

- Reference was made to regularly scheduling joint Board of Education and Township Council liaison committee meetings.
- Administration was reminded to include the results of the Feasibility Study on the next Building Needs/Finance Committee agenda.
- There was sentiment that the joint Board of Education and Township Council budget deliberations meetings were productive.
- Concern was expressed regarding bullying and controlled substance abuses. It was recommended these be made stronger and education offered earlier. The Superintendent noted this initiative was part of the JT2015 Goals, with an emphasis on character education. Students who represent the “silent majority” should be empowered to become more proactive in sharing thoughts. Conversely, parents should be discouraged from hosting parties at which inappropriate events occur. This subject should also become part of the joint BOE and Township Council Liaison Committee agenda.
- A question was raised regarding security camera installation. It was noted an allocation had been set aside in the current year’s budget.

**I. ADJOURN**

Motion by Mrs. Castiglione, seconded by Mr. Cerny that the meeting adjourn at 8:52 PM.

Respectfully submitted,

Dora E. Zeno  
Board Secretary