

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**Monday, October 19, 2009 – 7:00 PM (Regular Session)**  
**Jefferson Township High School Media Center**

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- A. Mrs. Mastricola called the meeting to order at 7:15 PM, and read the Open Meeting Statement.
- B. Pledge of Allegiance.

C. **ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mr. Anzano	<u>X</u>	_____
Mrs. Castiglione	<u>X</u>	_____
Mr. Cerny	<u>X</u>	_____
Mr. Feldmann	<u>X</u>	_____
Mrs. Mastricola	<u>X</u>	_____
Mrs. Scott	<u>X</u>	_____
Mrs. Servedio	<u>X</u>	_____
Mr. Stewart	<u>X</u>	_____
Mr. Vander Ploeg	<u>X</u>	_____
Brandon Coveney, <i>Student Representative</i>	_____	<u>X</u>
Gabrielle Haak, <i>Student Representative</i>	<u>X</u>	_____

D. **CLOSED SESSION**

Motion by Mrs. Mastricola, seconded by Mrs. Castiglione, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 19<sup>th</sup> day of October, 2009 at 7:10 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:15 PM.

E. **SUPERINTENDENT'S REPORT**

Dr. Fuchs reported on the *Good News and Progress in Our Schools*. Dr. Fuchs also read a statement regarding the newly implemented middle school schedule and referenced some details which are being fine tuned.

F. **PRESENTATIONS**

- 2008-2009 Audit Presentation, John Mooney, Nisivoccia & Company
- Cycle II State Assessment Results, Dr. Thornton
- 2008-2009 Report of Progress for the School Performance Objectives, Dr. Thornton
- 2008-2009 Violence and Vandalism Report, Mr. Kraemer
- 2009-2010 Nursing Services Plan, Mr. Kraemer

**G. COMMENTS FROM THE AUDIENCE** *(on agenda action items only, if applicable)*

None

**H. COMMITTEE REPORTS**

- **Education Committee** – Mrs. Scott reported on the middle school and high school schedules.
- **Building Needs and Finance Committee** – Mrs. Servedio reviewed the sports equipment allocations, amendments to the Long Range Facilities Plan in relation to full day kindergarten, the effectiveness of security cameras, food service, replacement of the district courier vehicle and cable providers.
- **Negotiations Committee** – Mr. Cerny noted the last meeting had been canceled due to mediator availability. It is the hope of the Committee to meet before the holidays.
- **Policy and Personnel Committee** – Mrs. Castiglione commented on job descriptions reviewed by the Committee. A question arose regarding the at will tech support specialist job description. It was noted the Board needed to receive the current version.
- **Community Relations** – Mr. Vander Ploeg reported the Committee plans to meet with the technology staff. They also discussed the distribution of “gold cards” to senior citizens. These “gold cards” would allow seniors a discounted admission to various district events.

**I. STUDENT REPRESENTATIVES**

- Student Representative Gabrielle Haak commented on recent events including homecoming, the Mr. Jefferson contest and the Walk for Hunger.

**J. MINUTES OF MEETINGS**

Motion by **Mr. Anzano**, seconded by **Mr. Feldmann**, that the minutes of the following meetings be approved as submitted:

August 17, 2009 Regular Meeting Minutes

MOTION: Mr. Anzano		SECOND: Mr. Feldmann		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Feldmann	X			
Mrs. Masticola	X			
Mrs. Scott			X	
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

September 21, 2009 Regular Meeting Minutes

September 21, 2009 Executive Session Minutes (1)

MOTION: Mr. Anzano		SECOND: Mr. Feldmann		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione			X	
Mr. Cerny	X			
Mr. Feldmann	X			
Mrs. Masticola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

**K. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by **Mr. Feldmann**, seconded by **Mrs. Servedio**, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.24 as described below:

- K.1** Motion to approve the **purchase order** list dated September 2009 in the amount of **\$410,343.48.**
- K.2** Motion to approve the **check journal** as of September 2009 in the amount of **\$4,478,765.24.**
- K.3** Motion to approve the funds **transfers** in the 2009-2010 Fiscal Year, dated September 2009 in the amount of **\$90,031.18.**
- K.4** Motion to accept the **Treasurer and Secretary's Report** dated July 2009 as being in balance.
- K.5** Motion to accept the **Treasurer and Secretary's Report** dated August 2009 as being in balance.
- K.6** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of August 31, 2009 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- K.7** Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of July 31, 2009, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- K.8** Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of August 31, 2009, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- K.9** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of July 31, 2009 and August 31, 2009 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- K.10** Motion to approve the following resolution for Submission of **Comprehensive Maintenance Plan**:

**WHEREAS**, the Department of Education required New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

**WHEREAS**, the required maintenance activities as listed in the documents for the various school facilities of the Jefferson Township School District are consistent with these requirements, and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**NOW THEREFORE BE IT RESOLVED**, that the Jefferson Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Jefferson School District in compliance with Department of Education requirements.

**K.11** Motion to accept the June 30, 2009 **Comprehensive Annual Financial Report** *(copy available for review)*

**K.12** Motion to approve the June 30, 2009 **Audit Corrective Action Plan**. *(Copy attached)*

**K.13** Motion to authorize EI Associates to amend the district’s **Long Range Facilities Plan (LRFP)** to address a proposed educational project involving a change to the proposed room inventory, to accommodate full day kindergarten and pre-school programs for submission and approval by the New Jersey Department of Education.

**K.14** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property and to authorize the Business Administrator to seek sealed bids for the equipment.

<u>School/Department</u>	<u>Bar Code/Tag No.</u>	<u>Equipment Description</u>
M/S Storage Room	1619	Electrofreeze frozen yogurt machine
District	Tag # 02581	1997 Pontiac Grand Am
	(VIN# 1G2NE52T6VC709893)	

**K.15** Motion to **accept donation** in the amount of \$3,800 from the Stadium Turf for Athletes and Recreation Committee (STAR) to use towards the purchase of fencing to be installed at the High School Football Stadium in accordance with Policy # 7230, Gifts, Grants and Donations.

**K.16** Motion to authorize purchase of a used vehicle, not to exceed \$20,000 as a replacement vehicle to provide district mail/courier services.

**K.17** Motion to authorize **EI Associates** to provide professional architect/engineering services for the window replacement project at Milton School for Phase I – Schematic Design Phase at a cost of \$5,000.

**K.18** Motion to authorize administration to amend the district’s Long Range Facilities Plan to address a proposed educational project involving a change to the proposed room inventory, specifically to provide for the following:

- Provide full-day kindergarten
- Comply with Department of Education initiative to offer pre-school program to students identified as at risk
- Construct/renovate additional core facilities upgrades covering multi-purpose expansions, additional small group instructional spaces and meet health and operational needs, including building system upgrades at Drummond, Briggs, Milton and Cozy Lake Elementary Schools
- Install a new synthetic turf field, replace bleachers and upgrade/replace press box will be considered
- Renovate the Drummond School to relocate the administration offices, which are currently leased

The Board so authorizes the administration to submit the required projects to the Department of Education so that the DOE can assign project numbers.

**K.19** **WHEREAS**, pursuant to the Educational Facilities Construction and Financing Act, the New Jersey Department of Education (the “Department”) administers a grant program (hereinafter the “Grant Program”) which allows for the funding of facilities construction projects if they meet certain criteria;

**WHEREAS**, grant funding will be available for specific projects under the Grant Program if the Department determines that the proposed scope of work is 100% eligible for State support and is also included in one of the priority level categories developed by the Department;

**WHEREAS**, under the Department’s Level 1 category, the Department will provide grant funding for the most critical operational building needs, including emergent projects, essential building systems upgrades, issues relating to possible building code violations, upgrades to remain compliant with the Americans with Disabilities Act and hazardous materials abatement;

**WHEREAS**, the Milton School houses Kindergarten and Pre-School Handicapped classes, and whose windows are from original construction in 1950;

**WHEREAS**, their lack of energy efficiency have made them obsolete and subject to numerous repairs due to leaking and other problems;

**WHEREAS**, this proposed project meets the requirements for Level 1 funding under the Grant Program because it is an essential building systems upgrade;

**WHEREAS**, under the Grant Program’s requirements, this Board is eligible to file its application for funding with the Department commencing October 28, 2009 if it is to receive funding under the Grant Program in the near future;

**NOW THEREFORE BE IT RESOLVED** by the Jefferson Township Board of Education that its staff is hereby authorized to file an application with the New Jersey Department of Education seeking Level 1 funding under the Grant Program to be used for replacement of the windows at the Milton School.

**K.20** **WHEREAS**, pursuant to the Educational Facilities Construction and Financing Act, the New Jersey Department of Education (the “Department”) administers a grant program (hereinafter the “Grant Program”) which allows for the funding of facilities construction projects if they meet certain criteria;

**WHEREAS**, grant funding will be available for specific projects under the Grant Program if the Department determines that the proposed scope of work is 100% eligible for State support and is also included in one of the priority level categories developed by the Department;

**WHEREAS**, under the Department’s Level 1 category, the Department will provide grant funding for the most critical operational building needs, including emergent projects, essential building systems upgrades, issues relating to possible building code violations, upgrades to remain compliant with the Americans with Disabilities Act and hazardous materials abatement;

**WHEREAS**, the Jefferson Board of Education School District desires to offer full-day Kindergarten and full-day Pre-School Handicapped classes;

**WHEREAS**, in order to expand this program to align with State directive to expand and implement these programs statewide,

**WHEREAS**, under the Grant Program’s requirements, this Board is eligible to file its application for funding with the Department commencing October 28, 2009, if it is to receive funding under the Grant Program in the near future.

**NOW THEREFORE BE IT RESOLVED** by the Jefferson Township Board of Education that its staff is hereby authorized to file an application with the New Jersey Department of Education seeking Level 1 funding under the Grant Program for improvements to the Milton School and Ellen T. Briggs School.

**K.21** Motion to approve Non-Waiver Agreement with Selective Insurance covering policy period July 1, 2006 through July 1, 2007 to settle an insurance claim.

**K.22** Motion to approve the request for disposal of records per State of New Jersey School District Records Retention Schedule, as described below:

Record Series No.	Record Series Title	Retention Period	Inclusive Dates		Dispose After	Volume (Cubic Feet)
			FROM (MM/YYYY)	TO (MM/YYYY)		
0027-0001	PO's 9900001-9903018	7 years	7/1/1998	6/30/1999	7 years	8
0027-0001	PO's 0000001-0003243	7 years	7/1/1999	6/30/2000	7 years	8
0027-0001	PO's 1000001-1003489	7 years	7/1/2000	6/30/2001	7 years	8
0027-0001	PO's 10000010-10034930	7 years	7/1/2001	6/30/2002	7 years	8

**K.23** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

**RESOLVED**, That the expense is justified and therefore reimbursable *(copy attached)*.

MOTION: Mr. Feldmann	SECOND: Mrs. Servedio			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Feldmann	X			
Mrs. Mastricola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

**L. PERSONNEL COMMITTEE**

Motion by **Mr. Stewart**, seconded by **Mrs. Scott**, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.7, as described below:

**L.1** Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
<b>A. Administrative</b>								
Jacqueline Mole-Hsieh	Resignation	Supervisor of World Language/Music/ESL			District	9/23/09	11/24/09	
Joseph Matera	Appoint	Supervisor of World Language/Music/ESL		\$87,418	District			60 Days or upon release
LS	Medical Leave	Director of Transportation & Educational Facilities			District	9/30/09	12/12/09	Utilizing 53.5 sick days
<b>B. Instructional</b>								
Marybeth Neuschatz* 11-130-100-101	Appoint	French Teacher	MA Step 1	\$47,300**	Middle School	10/5/09	6/30/10	New Position
Darlene White 11-130-100-101	Appoint	Drama Teacher .49	MA Step 5	\$24,647**	Middle School	10/7/09	6/30/10	New Position No Benefits Unbudgeted
Kate Kesheneff* 11-130-100-101	Appointment Adjustment	Art Teacher	BA Step 1	\$45,300**	Middle School	10/7/09	6/30/10	New full-time position Unbudgeted Appointed 6/15/09 as part-time
Michelle Desmond* 11-140-100-101-29	Appoint	Long-Term Sub English Teacher	BA Step 1	\$226.50/day	High School	10/19/09	3/5/10	Replacing JC
JoAnn Maio* 11-130-100-101-29	Appoint	Long-Term Sub English Teacher	BA Step 1	\$226.50/day	Middle School	11/24/09	3/31/10	Replacing SC
<b>A. Administrative</b>	Appoint	Music Teacher .49	BA Step 1	\$22,197*	Middle School	10/8/09	6/30/10	New Position No Benefits Unbudgeted
Ellen Olivieri 11-120-100-101-29	Appoint	Long-Term Sub Elementary Teacher	BA Step 1	\$226.50/day	Briggs	10/23/09	12/4/09	Replacing SM
CM	Maternity Leave	Social Studies Teacher			Middle School	1/4/10	6/18/10	Utilizing 30 sick days and 82 unpaid days
JC	Adjusted Maternity Leave	English Teacher			High School	10/19/09	3/5/10	Utilizing 28 sick days and 60 unpaid days
JP	Medical Leave	English Teacher			Middle School	9/15/09	9/25/09	Utilizing 9 sick days

(\* Requires mentoring

(\*\*) 2008-09 Salary Guide

C. Non-Instructional								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Tricia DeBonte 11-190-100-106	Step/Salary Adjustment	General Aide	Step 2	\$18.14/hr**	Middle School	9/1/09	6/30/10	Appointed at Step 1 on 6/15/09 agenda
Michele Machere 11-000-266-110	Appoint	Hall Monitor	Step 1	\$17.71/hr**	High School	10/20/09	3/31/10	Medical Leave Replacement 3.55 hrs/day Assignment pending employee's return
Diane Wenneis	Increase Hours	Special Ed Aide			JTHS	10/20/09	6/30/10	Increase by .50 hrs/day
Robert Miller 11-000-262-100-26	Appoint	Custodian	Step 1	\$20.93/hr**	District	11/2/09	6/30/10	Replacing BK Pending fingerprinting
Edward Jarosz 11-000-262-100-26	Appoint	Custodian	Step 1	\$20.93/hr**	District	11/2/09	6/30/10	Replacing WT Pending fingerprinting
GR	Medical Leave	Bus Aide			District	9/21/09	10/15/09	Utilizing 13 sick days and 5.25 unpaid day
EK	Adjusted Medical Leave	Custodian			District	8/10/09	10/30/09	Utilizing 59 sick days
DP	Medical Leave	Bus Driver			District	10/15/09	3/1/10	Utilizing 84 sick days

(\*\*) 2008-09 Salary Guide

D. Substitutes/Other								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Laetitia Munro	Appoint	Substitute Teacher		\$80/diem	District	10/20/09	6/30/10	
Rachel Anne Scapa	Appoint	Substitute Teacher		\$80/diem	District	10/20/09	6/30/10	
Darlene White	Appoint	Substitute Teacher		\$80/diem	District	10/20/09	6/30/10	
Jesse Lyons	Appoint	Substitute Teacher		\$80/diem	District	10/20/09	6/30/10	
Stephanie Kaltnecker	Appoint	Substitute Teacher		\$80/diem	District	10/20/09	6/30/10	
William Bevich	Appoint	Substitute Teacher		\$80/diem	District	10/20/09	6/30/10	
Linda Malloy	Re-Appoint	Substitute Aide		\$10/hr	District	10/5/09	6/30/10	
Linda Malloy	Re-Appoint	Substitute Secretary		\$11.50/hr	District	10/5/09	6/30/10	
Janice Fisher	Appoint	Homebound Teacher		\$40/hr	District	10/7/09	6/30/10	
Mary Johnston	Appoint	Homebound Teacher		\$40/hr	District	10/7/09	6/30/10	
Jessica Carpenter	Appoint	Homebound Teacher		\$40/hr	District	10/9/09	6/30/10	
Sara Vybihal	Appoint	Homebound Teacher		\$40/hr	District	10/9/09	6/30/10	
Stacy Prado	Appoint	Homebound Teacher		\$40/hr	District	10/13/09	6/30/10	

**E. Extra Duty Pay - Salary/Step based on 2008/09 salary guide**

Kirsten Smith	Appoint	Academic Decathlon: Tutor – 3 of 4	Level 1	\$598.00	High School	9/1/09	6/30/10	
Jane Kirshenbaum	Adjustment	Class Advisor: Sophomores	Level 2	\$598.00	High School	9/1/09	6/30/10	

		2012 – 1 of 2						
Chelsea Lauer	Appoint	Class Advisor: Sophomores 2012 – 2 of 2	Level 2	\$598.00	High School	9/1/09	6/30/10	
Amanda Osburn	Appoint	Volunteer Paraprofessional Robotics Club Assistant	N/A	N/A	High School	9/1/09	6/30/10	Pending fingerprinting
<b>F. Winter Coaches - Salary/Step based on 2008/09 salary guide</b>								
Terry McCarney	Appoint	Head Cheerleading	3	\$4688.69	High School	9/1/09	6/30/10	22 years of service
Melissa Hagggett	Appoint	Assistant Cheerleading	2	\$2029.76	High School	9/1/09	6/30/10	2 years of service
Joseph DiGennaro	Appoint	Head Boys' Basketball	3	\$7265.79	High School	9/1/09	6/30/10	14 years of service
Frank Dwornikoski	Appoint	Assistant Boys' Basketball	3	\$5553.29	High School	9/1/09	6/30/10	29 years of service
Ryan McCarney	Appoint	Assistant Boys' Basketball	2	\$3296.17	High School	9/1/09	6/30/10	2 years of service
Christopher Burdett	Appoint	Assistant Boys' Basketball	2	\$3296.17	High School	9/1/09	6/30/10	2 years of service
James O'Connor	Appoint	Head Girls' Basketball	3	\$8865.79	High School	9/1/09	6/30/10	26 years of service
Gregg Eck	Appoint	Assistant Girls' Basketball	3	\$6353.29	High School	9/1/09	6/30/10	25 years of service
Nancy Harris	Appoint	Assistant Girls' Basketball	3	\$5703.29	High School	9/1/09	6/30/10	12 years of service
Michelle Lopez	Appoint	Volunteer Paraprofessional Aide Girls' Basketball	N/A	N/A	High School	9/1/09	6/30/10	
Lauren Boyle	Appoint	Volunteer Paraprofessional Aide Girls' Basketball	N/A	N/A	High School	9/1/09	6/30/10	
Matthew Moscatello	Appoint	Head Wrestling	3	\$7471.36	High School	9/1/09	6/30/10	5 years of service
Darren Bruseo	Appoint	Assistant Wrestling	3	\$4947.08	High School	9/1/09	6/30/10	1 year of service
Curt Pakutka	Appoint	Volunteer Paraprofessional Aide Wrestling	N/A	N/A	High School	9/1/09	6/30/10	
Philip Togno	Appoint	Head Ice Hockey	3	\$7421.36	High School	9/1/09	6/30/10	3 years of service
Dale Schmidt	Appoint	Assistant Ice Hockey	3	\$4947.08	High School	9/1/09	6/30/10	2 years of service
Jared Wohl	Appoint	Volunteer Paraprofessional Aide Ice Hockey	N/A	N/A	High School	9/1/09	6/30/10	
Christopher Eastman	Appoint	Head Indoor Track	3	\$6713.37	High School	9/1/09	6/30/10	1 year of service
Kathleen Cutrona	Appoint	Assistant Indoor Track	3	\$4845.30	High School	9/1/09	6/30/10	9 years of service
Susan Tordoff	Appoint	Head Ski	3	\$4895.30	High School	9/1/09	6/30/10	10 years of service
Karen Gaba	Appoint	Head Swim	3	\$6713.37	High School	9/1/09	6/30/10	2 years of service
Anne Quintavella	Appoint	Assistant Swim	1	\$3538.47	High School	9/1/09	6/30/10	1 year of service
Marianne DiRupo	Appoint	Head Bowling	3	\$4595.30	High School	9/1/09	6/30/10	3 years of service
Matthew Kester	Appoint	Athletic Trainer	N/A	\$1707.00	High School	9/1/09	6/30/10	
Joseph Mattesich	Appoint	Weight Room Winter	N/A	\$1798.82	High School	9/1/09	6/30/10	

**L.2 Motion to approve Middle School Stokes Trip Chaperones as indicated below:**

Stokes Trip 11-401-100-101-00							
Name	Nature of Action	Position	Salary/Night	Loc.	Date Effective	Date Termin.	Discussion
Pamela Graham	Rescind	Stokes Chaperone	\$125.00	JTMS	10/19/09	10/21/09	2 nights
Sara Vybihal	Rescind	Stokes Chaperone	\$125.00	JTMS	10/19/09	10/21/09	2 nights
Katherine Castiglione	Appoint	Stokes Chaperone	\$125.00	JTMS	10/19/09	10/21/09	2 nights
Jennifer Vicente	Appoint	Stokes Chaperone	\$125.00	JTMS	10/05/09	10/07/09	2 nights
Jessica Carpenter	Appoint	Stokes Chaperone	\$125.00	JTMS	10/19/09	10/21/09	2 nights
Gail Elsey	Appoint	Stokes Chaperone	\$125.00	JTMS	10/19/09	10/21/09	2 nights
Pamela Graham	Appoint	Stokes Chaperone	\$125.00	JTMS	10/19/09	10/21/09	2 nights
Pamela Graham	Appoint	Stokes Chaperone	\$125.00	JTMS	10/21/09	10/23/09	2 nights
Sharon Ciliento	Appoint	Stokes Chaperone	\$125.00	JTMS	10/21/09	10/23/09	2 nights
Karen Staples	Appoint	Stokes Chaperone	\$125.00	JTMS	10/21/09	10/23/09	2 nights
Kevin Lipton	Appoint	Stokes Chaperone	\$300.00	JTMS	10/05/09	10/06/09	1 night
Kevin Lipton	Appoint	Stokes Chaperone	\$300.00	JTMS	10/20/09	10/21/09	1 night
Margaret Widgren	Appoint	Stokes Chaperone	\$300.00	JTMS	10/06/09	10/07/09	1 night
Margaret Widgren	Appoint	Stokes Chaperone	\$300.00	JTMS	10/21/09	10/22/09	1 night
Jeanne Howe	Appoint	Stokes Chaperone	\$300.00	JTMS	10/19/09	10/20/09	1 night
Jeanne Howe	Appoint	Stokes Chaperone	\$300.00	JTMS	10/22/09	10/23/09	1 night

**L.3 Motion to approve the following contracted services:**

Name	Nature of Action	Position	Rate	Loc.	Date Effective	Date Terminated	
Marlana Loden	Appoint	Speech Therapist	\$80/hr	Drummond	10/5/09	6/30/10	Not to exceed 2 days per week

**L.4 Motion to approve the following Extra Duty Pay (EDP) job descriptions in accordance with negotiated agreement between the Jefferson Township Board of Education and the Jefferson Township Education Association and Jefferson Township Administrators Education Association:**

<b>Culinary Club</b>	<b>High School</b>	<b>Level 1</b>
<b>Fall Drama: Set &amp; Lighting</b>	<b>High School</b>	<b>Level 2</b>



**L.5** Motion to approve the following position:

**Technical Support Specialist**

**L.6** Motion to approve the following job descriptions:

**Assistant School Business Administrator  
Technical Support Specialist**

**L.7** Motion to approve Supervisor Fall 2009/2010 Course Reimbursements as indicated below:

Name	College/University	Course Title	Approval #	# of Credits	Amount
Christopher Iasiello	University of Phoenix	Curriculum & Instruction	1	3	\$498

MOTION: Mr. Stewart		SECOND: Mrs. Scott			
Name	Ayes	Nays	Abstain	Absent	
Mr. Anzano	X				
Mrs. Castiglione	X				
Mr. Cerny	X				
Mr. Feldmann	X				
Mrs. Masticola	X				
Mrs. Scott	X				
Mrs. Servedio	X				
Mr. Stewart	X				
Mr. Vander Ploeg	X				

**M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE**

Motion by **Mrs. Scott**, seconded by **Mr. Feldmann**, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.12, as described below:

**M.1** Motion to approve student placement and professional services, as indicated below:

Student	School	Tuition	Effective Date
M/18-1	Lakeland Andover School	\$ 48,600	9/28/09 – 6/30/10
M/15-0	Daytop Prep	\$ 41,220	9/28/09 – 6/30/10

**M.2** Motion to approve the District Performance Reviews for the New Jersey Quality Single Accountability Continuum evaluation in the following areas:

1. Instruction and Program
2. Personnel
3. Fiscal Management
4. Operations
5. Governance

**M.3** Motion to approve the **Uniform State Memorandum of Agreement** between Educational and Law Enforcement Officials.

**M.4** Motion to accept the 2008-2009 **Violence and Vandalism report** and proclaim **School Violence Awareness Week**, October 19-23, 2009 by the Jefferson Township Board of Education.

**M.5** Motion to approve submission of the 2009-2010 **Nursing Services Plan** to the Acting Morris County Executive Superintendent.

**M.6** Motion to accept the 2009-2010 **Emergency Management Plan** for the Jefferson Township School District. (*Viper Manuals for the Jefferson Township Police Department*)

- M.7** Motion to accept the **Report of Progress** and the 2008-2009 **School Performance Objectives**.
- M.8** Motion to approve the 2009-2010 **day field trips** as listed. *(See attached)*
- M.9** Motion to approve the JTMS Eighth Grade Gateways Program New England Walkabout trip to Plymouth, MA, Salem, MA and Boston, MA from April 14, 2010 to April 16, 2010
- M.10** Motion to approve the JTMS Seventh Grade Gateways Program Whale Watch trip to Mystic, CT and Cape Code, MA from May 12, 2010 to May 14, 2010
- M.11** Motion to adopt resolution proclaiming October 22, 2009 as Lights on Afterschool Day.  
*(Proclamation attached)*
- M.12** Motion to adopt a resolution recognizing the week of October 23 through October 31, 2009 as **“National Red Ribbon Week”**.

**WHEREAS**, The Red Ribbon Campaign was started when drug traffickers in Mexico City murdered DEA agent Kiki Camarena in 1985. This began the continuing tradition of displaying Red Ribbons as a symbol of intolerance towards the use of drugs. The mission of the Red Ribbon Campaign is to present a unified and visible commitment towards the creation of a DRUG-FREE AMERICA.

**WHEREAS**, The Department of Human Services estimates approximately 14 million Americans use illegal drugs and 17 million are alcoholics or abusers.

**WHEREAS**, More than half of America’s school age children have tried illegal drugs.

**NOW THEREFORE BE IT RESOLVED**, that the Jefferson Township Board of Education  
(1) Celebrates the week of October 17-25, 2009 as “National Red Ribbon Week”; and  
(2) Calls upon the law enforcement, State and local officers and interested groups, to observe National Red Ribbon Week with appropriate programs and activities to keep children, families and communities safe, healthy and drug-free, through parent training, networking and sponsoring the National Red Ribbon Campaign.

- M.13** Motion to adopt a resolution recognizing the week of October 18 through October 24, 2009 as **“National Character Counts Week”**.

**WHEREAS**, A person’s “character ” is the summation of his or her habits, attitudes and attributes.

**WHEREAS**, Those qualities are learned, they can and should be purposefully taught.

**WHEREAS**, Good character doesn’t happen automatically and it’s too important to be left to chance. The effectiveness and well-being of individuals, their organizations and their society depend on it.

**NOW THEREFORE BE IT RESOLVED**, that the Jefferson Township Board of Education  
(1) Recognize the week of October 18-24, 2009, as “National Character Counts Week”; and  
(2) Calls upon the people of the United States, high schools, law enforcement, State and local officials, and interested groups, to observe National Character Counts Week with appropriate programs and activities that promote and teach the six pillars of character and promote good character.

MOTION: Mrs. Scott		SECOND: Mr. Feldmann		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Feldmann	X			
Mrs. Masticola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

**M.14 Enrollment** as of 9/30/09:

	Sept 08	Sept 09
R. F. Drummond	131	113
Milton	178	162
Cozy Lake	281	277
Arthur Stanlick	385	396
E.T. Briggs	259	265
White Rock	441	433
<b>Total Elementary</b>	<b>1,675</b>	<b>1,646</b>
JTMS	822	815
JTHS	1,114	1,099
<b>GRAND TOTAL</b>	<b>3,611</b>	<b>3,560</b>
Tuition students received	2	2
Out-of-district placement	43	44
Students -Home Instruction	4	5

**N. POLICY COMMITTEE**

Motion by **Mrs. Castiglione**, seconded by **Mrs. Servedio**, to accept the recommendation of the Superintendent to approve and adopt motions N.1 and N.2, as described below:

**N.1** Motion to approve the **First Reading** of the following *(copy available for review)*

File Code	Document	Title	Description of Action
1220p	Policy	Employment of Chief School Administrator	Replaces 1220p Employment of Chief School Administrator (05/04/2009)
3159p	Policy	Teaching Staff Member-School District Reporting Responsibilities	New Policy
5460p	Policy	High School Graduation	Replaces 5460p High School Graduation (10/20/2003)
5465p	Policy	Early Graduation	Replaces 5465p Early Graduation (10/20/2003)
8760p	Policy	Pupil Accident Insurance	Replaces 8760p Pupil Accident Insurance (12/16/2002)

**N.2** Motion to approve the **Second Reading** of the following *(copy available for review)*

File Code	Document	Title	Description of Action
1110p	Policy	Organizational Chart	Replaces 1110p Organizational Chart
3211p	Policy	Code of Ethics (Teaching Staff Members)	New Policy
4215p	Policy	Code of Ethics (Support Staff Members)	New Policy

MOTION: Mrs. Castiglione		SECOND: Mrs. Servedio		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Feldmann	X			
Mrs. Masticola	X			
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

**O. COMMUNICATIONS**

None

**P. OLD BUSINESS**

- Mr. Stewart questioned an accident that occurred where damage had been done to a fence. It was noted this was a Recreation Department insurance claim.

**Q. NEW BUSINESS**

None

**R. BOARD MEMBER COMMENTS**

- Several Board Members commented on the dress code policy.
- Mr. Vander Ploeg inquired into the status of Q3.
- Mrs. Scott commented on students receiving concussions while involved in activities and a possible professional development program to help identify and raise awareness for these injuries.
- Mr. Stewart also recommended that student athletes suffering from possible concussions be removed from play until properly treated.
- Mrs. Castiglione referred to the Education Committee and the ASK scores at the White Rock and Stanlick schools. She also noted the recent AIM newspaper article in which the new middle school schedule was portrayed unfavorably. It was noted students are adjusting well to the new schedule. Mrs. Castiglione also commented that there seems to be an increase in student violence and substance abuse.
- Mr. Anzano commented that his daughter attends the middle school and has easily adapted to the new schedule.
- Mr. Feldmann noted his concern for over crowding at the middle school.
- Mr. Cerny commented on back to school night at the high school and middle school.
- Mrs. Masticola read a press release regarding perceptions on the new middle school schedule.

**S. COMMENTS FROM THE AUDIENCE**

- A question was raised regarding toilets in the kindergarten classrooms and whether or not they are mandatory.
- A comment was noted regarding potential litigation used as an example during professional development.

**T. CLOSED SESSION**

Motion by Mr. Stewart, seconded by Mrs. Castiglione, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 19<sup>th</sup> day of October, 2009 at 9:23 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 9:40 PM.

U. **ADJOURN**

Motion by Mrs. Castiglione, seconded by Mr. Anzano that the meeting adjourn at 9:40 PM.

Respectfully submitted,

Dora E. Zeno  
Board Secretary

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/day/person (not to exceed)	# Nights	*Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Barile, Patricia	Oct. 29 - 30	Lawrenceville, NJ	Adapt It All	own	\$ 50.00	60	\$ -	0	\$ -	0	\$ 50.00
Belden, Vicky	Oct. 22	Jersey City, NJ	PLC Lab Schools	own	\$ -	96	\$ -	0	\$ -	0	\$ -
Brennan, Claire	Oct. 27	Sparta, NJ	Assisting Children and Adolescents in Disasters	own	\$ -	24	\$ -	0	\$ -	0	\$ -
Carroll, Sioban	Nov. 10-13	Hummelstown, PA	Pennsylvania Liberal Arts College Tour	own	\$ 50.00	153	\$ -	0	\$ -	0	\$ 50.00
Cinnamon, Christine	Oct. 1	Newark, NJ	Leveled Literacy Intervention Awareness	own	\$ -	66	\$ -	0	\$ -	0	\$ -
Daggett, Eileen	Oct. 21-22	Monroe Twp., NJ	NJSPA/FEA/NJASCD 2009 Fall Conference	own	\$ 250.00	160	\$ -	0	\$ -	0	\$ 250.00
DeBrito, Randi	Oct. 8	Mountain Lakes, NJ	MCAEMSA Fall Professional Development Conference	own	\$ -	17	\$ -	0	\$ -	0	\$ -
DeBrito, Randi	Nov. 12	Wayne, NJ	Kindergarten Supervisor Workshop – Session 1	own	\$ -	64	\$ -	0	\$ -	0	\$ -
DeBrito, Randi	Nov. 11	Jamesburg, NJ	Walk Throughs	own	\$ 150.00	101	\$ -	0	\$ -	0	\$ 150.00
DeFeo, Gail	Oct. 29 - 30	Edison, NJ	Managing Challenging Behaviors and Social Skills. Training for Children, Adolescents and Young Adults on the Autism Spectrum	own	\$ 245.00	40	\$ -	0	\$ -	0	\$ 245.00
DiColo, John	Dec. 11-16	Grapevine, TX	NIAAA/NFHS National Athletic Directors Conference	\$ 350.00	\$ 330.00	50	\$ 151.00	5	\$ 56.00	6	\$ 1,771.00
DiColo, John	March 15 - 18	Atlantic City, NJ	DAANJ State Athletic Directors Conference	own	\$ 325.00	1200	\$ -	0	\$ -	0	\$ 325.00
Dimiceli, Charles	Oct. 16	Denville, NJ	Educate the Educators	own	\$ -	0	\$ -	0	\$ -	0	\$ -
Dimiceli, Charles	Dec. 9	Westfield, NJ	Planning, Implementing a Successful IRS Program	own	\$ -	0	\$ -	0	\$ -	0	\$ -
Eastman, Christopher	Oct. 16	Holmdel, NJ	The Vietnam Era Close Up: Three Faces, Three Views	own	\$ 60.00	142	\$ -	0	\$ -	0	\$ 60.00
Edge, Denyse	Oct. 16	Wayne, NJ	Why our Kids with Behavioral Challenges are Falling Through the Cracks and How We can Help Them	own	\$ -	0	\$ -	0	\$ -	0	\$ -
Edge, Denyse	Dec. 10	West Orange, NJ	General Principles & Its Application to Adolescents	Own	\$ 50.00	20	\$ -	0	\$ -	0	\$ 50.00
Engelsman, Taisa	Dec. 2	Wayne, NJ	What's New in Children's Literature and How to Use it in a K-5 Setting	own	\$ 45.00	25	\$ -	0	\$ -	0	\$ 45.00
Engelsman, Taisa	Nov. 12	Wayne, NJ	Teaching the Creation of Writing to Speculative Prompts Using Picture Books	own	\$ 45.00	25	\$ -	0	\$ -	0	\$ 45.00
Engelsman, Taisa	Oct. 1	Newark, NJ	Leveled Literacy Intervention Awareness	own	\$ -	50	\$ -	0	\$ -	0	\$ -
Engelsman, Taisa	Oct. 28	Wayne, NJ	Dr. Seuss Science	own	\$ 45.00	25	\$ -	0	\$ -	0	\$ 45.00
Fernandez, George	Oct. 6	Morristown, NJ	Air Permit Requirements	own	\$ -	0	\$ -	0	\$ -	0	\$ -
Francavilla, Barbara	Oct. 16	Madison, NJ	Children and Sexual Misconduct	own	\$ 25.00	0	\$ -	0	\$ -	0	\$ 25.00
Fuchs, Kathaleen	Oct. 26	Mountain Lakes, NJ	MACN - School as a Collaborative Learning Organization: Getting Results	own	\$ -	30	\$ -	0	\$ -	0	\$ -

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/day/person (not to exceed)	# Nights	*Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Gaba, Karen	Oct. 29	Mercerville, NJ	NMJSIAA/NJSCA Swimming Coaches Clinic	own	\$ 50.00	192	\$ -	0	\$ -	0	\$ 50.00
Gottlieb, Steven	Jan. 5	New Providence, NJ	Differentiating Middle School Science Information	own	\$ 110.00	70	\$ -	0	\$ -	0	\$ 110.00
Grlica, Linda	Oct. 29 - 30	Edison, NJ	Managing Challenging Behaviors and Social Skills. Training for Children, Adolescents and Young Adults on the Autism Spectrum	own	\$ 245.00	46	\$ -	0	\$ -	0	\$ 245.00
Guarraia, Philip	Oct. 27	Sparta, NJ	Assisting Children and Adolescents in Disasters	own	\$ -	8	\$ -	0	\$ -	0	\$ -
Hannaway, Stephen	Nov. 17	Morristown, NJ	Financial Aid Workshop	own	\$ -	20	\$ -	0	\$ -	0	\$ -
Hoffman, Beth	Oct. 1	Newark, NJ	Leveled Literacy Intervention Awareness	own	\$ -	0	\$ -	0	\$ -	0	\$ -
Howe, Jeanne	Oct. 22	Jersey City, NJ	PLC Lab Schools	own	\$ -	103	\$ -	0	\$ -	0	\$ -
Howe, Jeanne	Oct. 28	Atlantic City, NJ	2009 Annual NJSBA Conference	own	\$ -	310	\$ -	0	\$ -	0	\$ -
Howe, Jeanne	Dec. 9	Monroe, NJ	NJSPA Middle Level Committee Meeting	own	\$ -	132	\$ -	0	\$ -	0	\$ -
Kalavik, Michael	Nov. 9	Madison, NJ	Witness to the Holocaust	own	\$ 18.00	60	\$ -	0	\$ -	0	\$ 18.00
Knutelsky, Robin	Oct. 21	Monroe Twp., NJ	NJSPA/FEA/NJASCD 2009 Fall Conference	own	\$ 250.00	160	\$ -	0	\$ -	0	\$ 250.00
Latham, Virginia	Oct. 22	Edison, NJ	Transition Coordinators Network	own	\$ -	76	\$ -	0	\$ -	0	\$ -
Levine, Matthew	Nov. 9	Madison, NJ	Witness to the Holocaust	own	\$ 18.00	60	\$ -	0	\$ -	0	\$ 18.00
Olsen, Karen	Nov. 15-17	Providence, RI	Literacy for All	own	\$ 265.00	441	\$ 139.00	2	\$ 71.00	3	\$ 756.00
Papa, Daniel	Nov. 9	Madison, NJ	Witness to the Holocaust	own	\$ 18.00	60	\$ -	0	\$ -	0	\$ 18.00
Pepe, Jennifer	Oct. 23	Morristown, NJ	Using Social Stories to help MS and HS Students with Behavioral Disabilities	own	\$ -	0	\$ -	0	\$ -	0	\$ -
Peterson, Vanessa	Oct. 16	Wayne, NJ	Why our Kids with Behavioral Challenges are Falling Through the Cracks and How We can Help Them	own	\$ -	0	\$ -	0	\$ -	0	\$ -
Peterson, Vanessa	Oct. 23	Morristown, NJ	Using Social Stories to help MS and HS Students with Behavioral Disabilities	own	\$ -	0	\$ -	0	\$ -	0	\$ -
Petric, Marius	Oct. 22	Monroe Twp., NJ	NJSPA/FEA/NJASCD 2009 Fall Conference	own	\$ -	160	\$ -	0	\$ -	0	\$ 250.00
Plotts, Timothy	Nov. 11	Jamesburg, NJ	Walk Throughs	own	\$ 150.00	143	\$ -	0	\$ -	0	\$ 150.00
Richards, Kay	Dec. 1	West Orange, NJ	Social Skills Training & Managing Challenging Behavior	own	\$ 150.00	60	\$ -	0	\$ -	0	\$ 150.00
Roman, Teresa	Feb. 8	Ewing, NJ	Making the Most of Kurzweil 3000	own	\$ 99.00	160	\$ -	0	\$ -	0	\$ 99.00

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Nights	*Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Sanchez, Yolanda	Dec. 3	Rockaway, NJ	Ethics: Challenges Working with Children and Families	own	\$ 95.00	24	\$ -	0	\$ -	0	\$ 95.00
Senney, Tayna	Dec. 2	Wayne, NJ	What's New in Children's Literature and How to Use it in a K-5 Setting	own	\$ 45.00	0	\$ -	0	\$ -	0	\$ 45.00
Senney, Tayna	Nov. 12	Wayne, NJ	Teaching the Creation of Writing to Speculative Prompts Using Picture Books	own	\$ 45.00	0	\$ -	0	\$ -	0	\$ 45.00
Senney, Tayna	Oct. 28	Wayne, NJ	Dr. Seuss Science	own	\$ 45.00	0	\$ -	0	\$ -	0	\$ 45.00
Sparling, Jodie	Oct. 1	Newark, NJ	Leveled Literacy Intervention Awareness	own	\$ -	80	\$ -	0	\$ -	0	\$ -
Spencer, Cheryl	Oct. 29- 30	Edison, NJ	Managing Challenging Behaviors & Social Skills Training for Children, Adolescents and Young Adults on the Autism Spectrum	own	\$ 225.00	108	\$ -	0	\$ -	0	\$ 225.00
Thornton, Mary	Oct. 26	Mountain Lakes, NJ	MACN - School as a Collaborative Learning Organization: Getting Results	own	\$ -	30	\$ -	0	\$ -	0	\$ -
Tordoff, Susan	Dec. 8	Suffern, NY	Asperger's Disorder & Autism - Advances in Understanding and Intervention	own	\$ 149.00	0	\$ -	0	\$ -	0	\$ 149.00
Vanderbok, Karen	Oct. 23	Morristown, NJ	Using Social Stories to Help MS & HS Students with Behavioral Disabilities	own	\$ -	0	\$ -	0	\$ -	0	\$ -
Weber, Kathleen	Nov. 20	Newark, NJ	Guided Math	own	\$ 199.00	80	\$ -	0	\$ -	0	\$ 199.00
Wetzel, Rebecca	Oct. 1	Newark, NJ	Leveled Literacy Intervention Awareness	own	\$ -	46	\$ -	0	\$ -	0	\$ -
Yuhas, Joseph	Oct. 6	Morristown, NJ	Air Permit Requirements	own	\$ -	0	\$ -	0	\$ -	0	\$ -



**BOARD APPROVAL FIELD TRIPS**

<b>DATE</b>	<b>SCHOOL</b>	<b>GRADE/ CLASS</b>	<b>DESTINATION</b>	<b>LOCATION</b>
September 8, 2009	JTHS	Survey of Music	New York City	New York, NY
September 11, 2009	JTHS	Marching Band	Roxbury High School	Roxbury, NJ
September 18, 2009	JTHS	Marching Band	West Morris HS	Chester, NJ
September 22, 2009	JTHS	Survey of Music	New York City	New York, NY
September 23, 2009	JTHS	MD Class	Pathmark	Lake Hopatcong, NJ
September 26, 2009	JTHS	Marching Band	Morris Hills HS	Rockaway, NJ
September 30, 2009	JTHS	Earth Science	Edison Rd/Franklin Museum	Franklin, NJ
October 1, 2009	JTHS	Earth Science	Edison Rd/Franklin Museum	Franklin, NJ
October 2, 2009	JTHS	Earth Science	Edison Rd/Franklin Museum	Franklin, NJ
October 2, 2009	JTHS	Marching Band	Vernon HS	Vernon, NJ
October 5, 2009	JTHS	PDP	Sacred Heart	Newton, NJ
October 5, 2009	Milton	Kindergarten	Space Farms	Sussex, NJ
October 6, 2009	JTHS	PDP	Sacred Heart	Newton, NJ
October 10, 2009	JTHS	Marching Band	Pope John HS	Sparta, NJ
October 10, 2009	JTHS	Marching Band	Roselle Park HS	Roselle Park, NJ
October 11, 2009	JTHS	Marching Band	Matawan HS	Matawan, NJ
October 15, 2009	JTMS	MD Class	Pathmark	Lake Hopatcong, NJ
October 15, 2009	Milton	PSD	Ideal Farms	Augusta, NJ
October 18, 2009	JTHS	Marching Band	Governor Livingston HS	Berkeley Heights, NJ
October 20, 2009	JTHS	DECA	Picatinny Arsenal	Rockaway, NJ
October 21, 2009	JTHS	French Honor Society	Madame Tussaud's	New York, NY
October 25, 2009	JTHS	Marching Band	West Essex HS	North Caldwell, NJ
October 26, 2009	JTHS	Environmental Science	Sandy Hook	Sandy Hook, NJ
October 30, 2009	JTHS	Marching Band	Montville HS	Montville, NJ
November 8, 2009	JTHS	Marching Band	Hershey Park	Hershey, PA
November 17, 2009	JTMS	MD Class	Pathmark	Lake Hopatcong, NJ
December 9, 2009	JTMS	Select Chorus	Star of the Sea Church	Lake Hopatcong, NJ
December 10, 2009	JTMS	MD Class	Dollar Store	Rockaway, NJ
January 14, 2010	JTHS	Science League	High Point Regional HS	High Point, NJ
January 21, 2010	JTMS	MD Class	Rockaway Mall	Rockaway, NJ
February 11, 2010	JTHS	Science League	Sparta HS	Sparta, NJ
February 16, 2010	JTMS	MD Class	Pathmark	Lake Hopatcong, NJ
March 11, 2010	Briggs	Grade 2	American Museum of Natural History	New York, NY
March 11, 2010	JTHS	Science League	Walkill Valley HS	Hamburg, NJ
March 23, 2010	JTMS	MD Class	Pathmark	Lake Hopatcong, NJ
April 15, 2010	JTHS	Science League	Newton HS	Newton, NJ
April 15, 2010	JTMS	MD Class	Walmart	Rockaway, NJ
April 16, 2010	Cozy Lake	Grade 2	American Museum of Natural History	New York, NY
April 21, 2010	White Rock	G&T	Learning Carnival	Morristown, NJ

<b>DATE</b>	<b>SCHOOL</b>	<b>GRADE/ CLASS</b>	<b>DESTINATION</b>	<b>LOCATION</b>
May 3, 2010	JTHS	Earth Science	Stroudsburg Area	Stroudsburg, NJ
May 5, 2010	Drummond	Kindergarten	Space Farms	Sussex, NJ
May 7, 2010	JTHS	Physics Class	Great Adventure	Jackson, NJ
May 8, 2010	JTHS	US History II	NJ Vietnam Memorial	Holmdel, NJ
May 14, 2010	JTHS	Science	Briggs School	Lake Hopatcong, NJ
May 18, 2010	JTMS	MD Class	Pathmark	Lake Hopatcong, NJ
May 19, 2010	JTMS	Solar Sprints Team	Newton	Newton, NJ
May 19, 2010	White Rock	Grade 4	Sandy Hook	Sandy Hook, NJ
May 21, 2010	Cozy Lake	Grade 1	Turtleback Zoo	West Orange, NJ
May 21, 2010	JTMS	Select Chorus/Band	High Note Music Festival	Allentown, PA
May 21, 2010	Stanlick	Grade 5/Debate	College of St. Elizabeth's	Morristown, NJ
May 21, 2010	Stanlick	Grade 3	Bronx Zoo	Bronx, NY
May 21, 2010	White Rock	Grade 3	Bronx Zoo	Bronx, NY
May 21, 2010	White Rock	Debate	College of St. Elizabeth's	Morristown, NJ
May 26, 2010	White Rock	Grade 5	American Museum of Natural History	New York, NY
June 2, 2010	Briggs	Grade 1	Fosterfields	Morristown, NJ
June 2, 2010	JTMS	Solar Sprints Team	JCP&L	Morristown, NJ
June 2, 2010	Stanlick	Grade 4	Sandy Hook	Sandy Hook, NJ
June 3, 2010	Briggs	Grade 1	Fosterfields	Morristown, NJ
June 3, 2010	Stanlick	Grade 5	American Museum of Natural History	New York, NY
June 8, 2010	JTMS	MD Class	Pathmark	Lake Hopatcong, NJ
April	JTMS	Grade 6/White	Sussex County MUA	Lafayette, NJ
December	JTHS	MD Class	Walmart/Rockaway Mall	Rockaway, NJ
December	JTMS	Drama	Papermill Playhouse	Millburn, NJ
June	White Rock	Grade 5	JTMS	Oak Ridge, NJ
May	Stanlick	G&T	Learning Carnival	Morristown, NJ
May	Stanlick	Grade 5	JTMS	Oak Ridge, NJ
May	Stanlick	Grade 5/Debate	White Rock School	Oak Ridge, NJ
May	Stanlick	MD/LLD	Pax Amicus Theater	Budd Lake, NJ
November	JTHS	MD Class	Pathmark	Lake Hopatcong, NJ
October	JTHS	MD Class	Gruenet Center	Lake Hopatcong, NJ
TBD	JTMS	Studio Art	Newark Museum	Newark, NJ
TBD	JTMS	Grade 6/Gold	Liberty Science Center	Jersey City, NJ
TBD	JTMS	Grade 6/Blue	Liberty Science Center	Jersey City, NJ

### CORRECTIVE ACTION PLAN

NAME OF SCHOOL Jefferson Township Board of Education COUNTY Morris  
TYPE OF AUDIT Annual  
DATE OF BOARD MEETING October 19, 2009  
CONTACT PERSON Dora E. Zeno  
TELEPHONE NUMBER 973-663-5782

RECOMMENDATION NUMBER	CORRECTION ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
1	The District will ensure that all funds are being deposited within 48 hours.	Bank deposit	Katie Filosa, Food Service Director	9/30/09

\_\_\_\_\_  
CHIEF SCHOOL ADMINISTRATOR                                  DATE                                  *Dora E Zeno*  
BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR                                  DATE                                  10-8-09

c: County Superintendent



STATE OF NEW JERSEY  
EXECUTIVE DEPARTMENT

*Proclamation*

WHEREAS, the citizens of the State of New Jersey stand firmly committed to quality afterschool programs and opportunities because they: provide safe, challenging, and engaging learning experiences that help children develop social, emotional, physical and academic skills; support working families by ensuring their children are safe and productive after the regular school day ends; build stronger communities by involving students, parents, business leaders and adult volunteers in the lives of young people, thereby promoting positive relationships among youth, families and adults; and engage families, schools and community partners in advancing the welfare of our children; and

WHEREAS, the State of New Jersey has been a leader in enhancing community involvement in the education and well-being of our youth, grounded in the principle that quality afterschool programs are key to helping our children become successful adults; and

WHEREAS, Lights On Afterschool, the national celebration of afterschool programs held this year on October 22, 2009, promotes the importance of quality afterschool programs in the lives of children, families and communities; and

WHEREAS, more than 28 million children in the U.S. have parents who work outside the home, and 14.3 million children have no place to go after school, and many afterschool programs across the country are facing funding shortfalls so severe that they are being forced to close their doors and turn off their lights; and

WHEREAS, the State of New Jersey is dedicated to investing in the health and safety of all young people by providing expanded learning opportunities that will help close the achievement gap and prepare young people to compete in the global economy;

NOW, THEREFORE, I, JON S. CORZINE, Governor of the State of New Jersey, do hereby proclaim

OCTOBER 22, 2009

AS

LIGHTS ON AFTERSCHOOL DAY

in New Jersey, in recognition of our state's commitment to innovative afterschool programs and activities that ensure the lights stay on and the doors stay open for all children after school.

GIVEN, under my hand and the Great Seal of the State of New Jersey, this twenty-second day of October in the year two thousand nine, the two hundred thirty-fourth year of the Independence of the United States.



BY THE GOVERNOR:

*Nina Mitchell Wells*

NINA MITCHELL WELLS  
SECRETARY OF STATE

GOVERNOR