

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

Monday, November 16, 2009 – 7:00 PM (Closed Session) 8:00PM (Regular Session)

Jefferson Township High School Media Center

A. Mrs. Mastricola, called the meeting to order at 7:05 PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. **ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mr. Anzano	<u>X</u>	_____
Mrs. Castiglione	<u>X</u>	_____ * (departed @ 11:15pm)
Mr. Cerny	<u>X</u>	_____
Mr. Feldmann	<u>X</u>	_____
Mrs. Mastricola	<u>*X</u>	_____ * (departed @ 9:17pm)
Mrs. Scott	<u>X</u>	_____
Mrs. Servedio	<u>X</u>	_____
Mr. Stewart	<u>X</u>	_____
Mr. Vander Ploeg	<u>X</u>	_____
Brandon Coveney, <i>Student Representative</i>	<u>*X</u>	_____ * (departed @ 9:20pm)
Gabrielle Haak, <i>Student Representative</i>	_____	<u>X</u>

D. **CLOSED SESSION**

Motion by Mr. Stewart, seconded by Mrs. Castiglione, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 16th day of November, 2009 at 7:05 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons privacy.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 8:06 PM.

E. **SUPERINTENDENT'S REPORT**

Dr. Fuchs reported on the *Good News and Progress in Our Schools*.

F. **PRESENTATIONS**

- High School Schedule – Mr. Karl Mundi, Principal

G. **COMMENTS FROM THE AUDIENCE** *(on agenda action items only, if applicable)*

- An audience member commented on the proposed new high school schedule and commended the planning process.

H. COMMITTEE REPORTS

- **Community Relations Committee** – Mr. Vander Ploeg noted topics discussed by the Committee including Senior Gold Card distribution, budget voting strategy, the high school and middle school schedules and decreasing the amount of bulk mailings in an effort to “go green”.
- **Building Needs and Finance Committee** – Mrs. Servedio commented on the technology needs as reliance on the use of technology grows and the district needs to develop strategy to meet demand. She also discussed the food service program and unemployment liability.
- **Negotiations Committee** – Mr. Cerny noted the next meeting will be December 14. The Committee hopes to move forward and finding a “common ground”.

I. STUDENT REPRESENTATIVES

- **Student Representative Brandon Coveney** commented on Mr. Mundi’s presentation and felt that a something similar should be presented to the student body.

J. MINUTES OF MEETINGS

Motion by Mr. Stewart, seconded by Mrs. Scott, that the minutes of the following meetings be approved as submitted:

October 19, 2009 Regular Meeting Minutes October 19, 2009 Executive Session Minutes (1)
 October 19, 2009 Executive Session Minutes (2)

MOTION: Mr. Stewart	SECOND: Mrs. Scott			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Feldmann	X			
Mrs. Masticola				X
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

Motion by Mr. Anzano, seconded by Mr. Feldmann, that the minutes of the following meetings be approved as submitted:

November 9, 2009 Board Retreat/Special Meeting November 9, 2009 Executive Session (1)

MOTION: Mr. Stewart	SECOND: Mrs. Scott			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione			X	
Mr. Cerny			X	
Mr. Feldmann	X			
Mrs. Masticola				X
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mrs. Servedio, seconded by Mr. Feldmann, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.9 and K.11 through K.12, as described below:

K.1 Motion to approve the **purchase order** list dated October 2009 in the amount of **\$2,646,543.03**.

K.2 Motion to approve the **check journal** as of October 2009:

Fund	Amount
General (10)	\$ 1,544,958.14
Special Revenue (20)	\$ 121,298.68
Capital Projects (30)	\$ 33,871.89
Debt Service (40)	\$ 0
Food Service Enterprise (60)	\$ 153,952.97
Total	\$ 2,955,666.57

This motion will be revised on the December agenda.

K.3 Motion to approve the funds **transfers** in the 2009-2010 Fiscal Year, dated October 2009 in the amount of **\$ 0.00**.

K.4 Motion to accept the **Treasurer and Secretary's Report** dated September 2009 as being in balance.

K.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of September 30, 2009 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

K.6 Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of September 30, 2009, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

K.7 Motion to award bid **#2010-006**, for One Type B Diesel 21 Passenger Van with Wheelchair Lift, to Jersey Shore Bus Sales., for a bid amount of \$64,518. (*See attached bid breakdown sheet*)

K.8 Motion to approve **Change Order #1** to GMH Associates of America, Inc. for the High School/Middle School Sewage Treatment Plant Clarifier replacement project in the amount of \$14,333.40, thus the new total contract amount is \$175,141.40. Scope of Change Order #1 to repair aeration tanks, install scum box and inspect digester tank and replacement of aeration tank diffusers.

K.9 Motion to **Accept the Recommendation** of the Superintendent to approve settlement resolution as described below:

WHEREAS, the Superintendent recommends that the Board of Education approve the proposed Settlement Agreement on behalf of student SID # 8606986142,

NOW THEREFORE, BE IT RESOLVED THAT the Board of Education authorizes settlement in accordance with the terms presented to the Board, and that the Superintendent, Board Secretary/ Business Administrator, and Board Counsel are authorized to take action as necessary to effectuate that settlement in accordance with the terms set forth therein.

K.10 *The motion originally located here was acted upon following the second Executive Session.*

K.11 Motion to award the sale of the following obsolete equipment to R & S Auto Sales, Mr. Vito Magnotti, for a total of \$59.97.

School/Department	Bar Code/Tag No.	Description	Amount
Middle School Storage Room	1619	Electrofreeze frozen yogurt machine	\$ 6.97
District	02581 (VIN# 1G2NE52T6VC709893)	1997 Pontiac Grand Am	\$ 53.00

K.12 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.K.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable *(copy attached)*.

MOTION: Mrs. Servedio	SECOND: Mr. Feldmann			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Feldmann	X			
Mrs. Masticola				X
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

L. PERSONNEL COMMITTEE

Motion by Mrs. Castiglione, seconded by Mrs. Scott, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.4, as described below:

L.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
Christopher Iasiello	Salary Correction	Social Studies Supervisor		\$87,418	District	9/1/09	6/30/10	
B. Instructional								
Ines Prost*			BA					
11-130-100-101	Appoint	Spanish Teacher	Step 1	\$45,300**	Middle School	11/10/09	6/30/10	New Position
Kristin Ianaccone*		Elementary Maternity Leave Replacement	BA					
11-120-100-101-29	Appoint	Elementary Maternity Leave Replacement	Step 1	\$226.50/day	Stanlick	12/7/09	6/18/10	Replacing MC
Elizabeth Frister		Elementary Maternity Leave Replacement	BA					
11-120-100-101-29	Appoint	Elementary Maternity Leave Replacement	Step 1	\$226.50/day	Stanlick	11/30/09	6/18/10	Replacing MA

(*) Requires mentoring

(**) 2008-09 Salary Guide

C. Non-Instructional								
Donna Rosone	Resignation	Nurse's Clerk			Middle/High School	10/26/09	11/7/09	
Francine Halczli	Resignation	Special Education Aide			Milton School	10/27/09	11/27/09	
Gina Riso	Terminate	Bus Aide			District	10/16/09	10/16/09	Job abandonment
Megan Banola		Technical Support Specialist		\$69,950	District	11/17/09	6/30/10	New Position
11-000-252-100	Appoint	Specialist						Partially grant funded
Irma Jordan		Special Ed. Aide	Step 1	\$18.16/hr**	Middle School	11/12/09	6/17/10	2 additional hours per week for after- school club
11-212-100-106	Additional Hours	Special Ed. Aide	Step 1	\$18.16/hr**	Stanlick	10/20/09	6/18/10	.50 additional minutes per/week
Becky Jiroux	Increase Hours	Special Ed. Aide	Step 1	\$18.16/hr**	Stanlick	10/20/09	6/18/10	.50 additional minutes per/week
11-214-100-106	Appoint	Special Ed Aide	Step 2	\$18.46/hr**	Kittatinny HS Pool	11/16/09	2/28/10	Swim Team Aide not to exceed 19.75 hours per week
Christopher Murarik		Special Ed Aide	Step 2	\$18.46/hr**	Kittatinny HS Pool	11/16/09	2/28/10	Swim Team Aide not to exceed 19.75 hours per week
11-212-100-106	Appoint	Special Ed Aide	Step 2	\$18.46/hr**	Kittatinny HS Pool	11/16/09	2/28/10	Swim Team Aide not to exceed 19.75 hours per week
Michelle Cannarozzi		Special Ed. Aide	Step 1	\$18.16/hr**	White Rock	11/16/09	6/30/10	3 hrs/day w/o Benefits
11-213-100-106	Appoint	Special Ed. Aide	Step 1	\$18.16/hr**	White Rock	11/16/09	6/30/10	New Position Resource Aide Unbudgeted
Mary Jedlicka		Nursing Clerk	Group I	\$15,582**	Middle/High School	11/18/09	6/30/10	Replacing DR
11-000-213-105	Appoint	.49 Secretary	Step 1	\$15,582**	Middle/High School	11/18/09	6/30/10	Replacing DR
Pamela Agnes		Bus Aide	Step 1	\$17.84/hr**	District	12/3/09	6/30/10	Replacing GR
11-000-270-107	Appoint	Bus Aide	Step 1	\$17.84/hr**	District	12/3/09	6/30/10	3.23 hrs/day with no benefits Pending fingerprinting
EK	Adjusted Medical Leave	Custodian			District	8/10/09	11/23/09	Utilizing 74 sick days
SM	Medical Leave	Bus Driver			District	12/15/09	2/9/10	Utilizing 30 sick days
JN	Medical Leave	Bus Driver			District	11/3/09	11/26/09	Utilizing 30 sick days
SS	Medical Leave	Hall Monitor			Middle School	11/16/09	12/12/09	Utilizing 18 sick days
JT	Medical Leave	Bus Driver			District	1/4/10	1/15/10	Utilizing 10 sick days

(**) 2008-09 Salary Guide

D. Substitutes/Other								
Jason Kalish	Appoint	Substitute Teacher		\$80/diem	District	11/17/09	6/30/10	
Lauren Edge	Appoint	Substitute Teacher		\$80/diem	District	11/17/09	6/30/10	
Tiffany Latino	Appoint	Substitute Teacher		\$80/diem	District	11/17/09	6/30/10	
Rachel Toye	Appoint	Substitute Teacher		\$80/diem	District	11/17/09	6/30/10	
Christopher Wheeler	Appoint	Substitute Teacher		\$80/diem	District	11/17/09	6/30/10	
Serdar Koyas	Appoint	Substitute Teacher		\$80/diem	District	11/17/09	6/30/10	
Jessica Lancellotti	Appoint	Substitute Teacher		\$80/diem	District	11/17/09	6/30/10	
Camela Wacker	Appoint	Substitute Aide		\$10/hr	District	11/17/09	6/30/10	
Lauren Edge	Appoint	Substitute Aide		\$10/hr	District	11/17/09	6/30/10	
Mindy Zappile	Appoint	Substitute Aide		\$10/hr	District	11/4/09	6/30/10	
Michael Puco	Appoint	Substitute Custodian		\$12.50/hr	District	11/3/09	6/30/10	
David DiBernard	Appoint	Substitute Custodian		\$12.50/hr	District	11/7/09	6/30/10	
Michael Modero	Appoint	Substitute Custodian		\$12.50/hr	District	11/5/09	6/30/10	
Jennifer DeVries	Appoint	Substitute Nurse		\$150/diem	District	10/30/09	6/30/09	
Lauren Edge	Appoint	Homebound Teacher		\$40/hr	District	11/17/09	6/30/10	
Mauricio Penilla	Appoint	Homebound Teacher		\$40/hr	District	10/20/09	6/30/10	
Jennifer Vicente-Mora	Appoint	Homebound Teacher		\$40/hr	District	10/22/09	6/30/10	
Michelle Desmond	Appoint	Homebound Teacher		\$40/hr	District	10/20/09	6/30/10	
Stephen Barbato	Appoint	Homebound Teacher		\$40/hr	District	11/3/09	6/30/10	
Michele Carline	Appoint	Homebound Teacher		\$40/hr	District	11/11/09	6/30/10	

F. Student Teachers							
Name	College	Subject	Location	Date Effective	Date Terminated	Discussion	
Jennifer Reboli	Fairleigh Dickinson	Grade 4	White Rock	1/25/10	5/7/10		
Kirsten Curtis	William Paterson University	Grade 2	Cozy Lake	1/20/10	5/6/10		
Noel Lethbridge	Ramapo College of New Jersey	Grade 3	White Rock	1/25/10	5/7/10		

L.2 Motion to approve Middle School Stokes Trip Chaperones as indicated below:

Stokes Trip 11-401-100-101-00							
Name	Nature of Action	Position	Salary/Night	Loc.	Date Effective	Date Termin.	Discussion
Jeanne Howe	Rescind	Stokes Chaperone	\$300.00	JTMS	10/19/09	10/20/09	1 night
Jeanne Howe	Rescind	Stokes Chaperone	\$300.00	JTMS	10/22/09	10/23/09	1 night
Kevin Lipton	Appoint	Stokes Chaperone	\$300.00	JTMS	10/19/09	10/20/09	1 night
Margaret Widgren	Appoint	Stokes Chaperone	\$300.00	JTMS	10/22/09	10/23/09	1 night

L.3 Motion to approve the Spring 2008/09 Course Reimbursements as indicated below:

Name	College/University	Course Title	Approval #	# of Credits	Amount
Sharon Clayton	Marygrove College	Designing Curriculum & Instruction with the Learner in Mind	143	3	\$330
Sharon Cilento	Marygrove College	Designing Curriculum & Instruction with the Learner in Mind	147	3	\$330
Maryellen McLeod	Chapman University	Designing & Creating a Virtual Field trip	150	3	\$330
Lisa Heckenberger	Chapman University	Designing & Creating a Virtual Field trip	151	3	\$330
Shannon Castimore	Chapman University	Designing & Creating a Virtual Field trip	152	3	\$330
Matthew Kester	University of Texas	Applied Biomechanics	153	3	\$330
Claude Larson	Adams State College	Reading, Writing in the Science Classroom	155	3	\$330
Dominick Pisciotto	College of St. Elizabeth	Supervision of Instruction	156	3	\$330
Dominick Pisciotto	College of St. Elizabeth	Ethical Issues	157	3	\$330
Catherine Hugo	Montclair State University	Evaluation & Planning for Students with Learning Problems I	158	3	\$330
Matthew Moscatello	Walden University	The High Performing Teacher	159	3	\$330
Matthew Moscatello	Walden University	Classroom Management	160	3	\$330
Beverly Mallatratt	Centenary College	Critical Thinking, Moral Education and Ethics	161	3	\$330
Kathleen Cutrona	Thomas Edison State	Assessing Educational Programs	162	3	\$330
Kathleen Cutrona	Thomas Edison State	The Cycle of Instructional Leadership	163	3	\$330
Christine Cinnamon	Marygrove College	Teacher Leadership Mentoring, Coaching & Collaboration	166	3	\$330
Amy Davidowich	Centenary College	Critical Thinking, Moral Education and Ethics	167	3	\$330
Wendy Towers	New Jersey City University	Using Integrated Software Across the Curriculum	168	3	\$330
Dana Millar	Rutgers University	Material & Methods II	171	3	\$330
Serina Signorello	Walden University	Data Analysis & Probability Gr. 6-8	173	3	\$330
Janice Fisher	Caldwell College	Educational Research II	174	3	\$330
Jennifer Cimaglia	The College of NJ	Styles of Teaching: Personality in the Classroom	175	3	\$330
Laura Minnici	Centenary College	Public School Finance	176	3	\$330
Rebecca Reichel	William Paterson Univ.	Social/Psycholinguistics and Reading	177	3	\$330
Rebecca Reichel	William Paterson Univ.	Adolescent and Adult Literacy	178	3	\$330
Renee Simler	Kean University	Graduate Ceramics IV	179	3	\$330
Kelly Daly	Montclair State University	Case Study-Reading Difficulties	180	3	\$330
Kelly Daly	Montclair State University	Techniques to Improve Reading	181	3	\$330
William Koch	Centenary College	Teachers as Change Agents/Ed. Research	182	3	\$330
Barbara Francavilla	Montclair State University	Child & Adolescent Psychopathology	183	3	\$330
Sherry Brzostowski	William Paterson Univ.	Secondary Programs	184	3	\$330
Sherry Brzostowski	William Paterson Univ.	Curriculum an Instruction	185	3	\$330
Lori Johansson	Centenary College	Critical Thinking, Moral Education and Ethics	186	3	\$330
Susan Mathiasen	The College of NJ	Teaching & Learning Through Multiple Intelligences	187	3	\$330
Christy Decker	Centenary College	Group Dynamics I	188	3	\$330
Christy Decker	Centenary College	Counseling Theory and Practice II	189	3	\$330
Dorothy Sabarese	Centenary College	Principles & Practices of Supervision	190	3	\$330
Claude Larson	Adams State College	Humans in Space: Preparing for the Moon, Mars & Beyond	191	3	\$330
Jennifer Cimaglia	The College of NJ	Assessment Techniques	192	3	\$330
Jan Courtney	Chapman University	Designing and Creating a Web Quest	193	3	\$330
Jan Courtney	Chapman University	How to Manage Your Classroom for Student Success	194	3	\$330
Niemah Scherlacher	Chapman University	Differentiated Instruction One Size Does Not Fit All (K-6)	195	3	\$330
Sharon Clayton	Marygrove College	Helping Struggling Readers w/ Content Area Learning 6-12	196	3	\$330
Sharon Clayton	Marygrove College	Including Students with Special Needs: Curriculum, Instruction & Assessment	198	3	\$330
Sharon Cilento	Marygrove College	Including Students with Special Needs: Curriculum, Instruction & Assessment	199	3	\$330
Colleen Maxwell	Marygrove College	Intro to Teacher Leadership	200	3	\$330
Lisa Heckenberger	Chapman University	Writer's Workshop in the Elementary Classroom	204	3	\$330
Maryellen McLeod	Chapman University	Writer's Workshop in the Elementary Classroom	205	3	\$330
Shannon Castimore	Chapman University	Writer's Workshop in the Elementary Classroom	206	3	\$330
Jennifer Cimaglia	The College of NJ	Exploration of Classroom Inquiry	207	3	\$330
Joy Toriello	Chapman University	Differentiated Instruction	210	3	\$330

Name	College/University	Course Title	Approval #	# of Credits	Amount
Rosemary McHugh	University of Phoenix	Administration of School Library Media Centers	211	3	\$330
Rosemary McHugh	University of Phoenix	Information Literacy for Lifelong Learning	212	3	\$330
Michelle Klinger	Chapman University	Differentiated Instruction	214	3	\$330
Denise Tomaiko	Chapman University	Differentiated Instruction	215	3	\$330
Denise Morando	Chapman University	Teaching Themes through The Year	216	3	\$330
Heather Rowens	Chapman University	Effective Strategies for Emergent Writers	217	3	\$330
Susan Mathiasen	The College of NJ	Assessment Techniques	218	3	\$330
Dominick Pisciotto	College of St. Elizabeth	Group Dynamics & Interpersonal Communications	219	3	\$330
Dominick Pisciotto	College of St. Elizabeth	Field Internship I	220	3	\$330
Shannon Castimore	Chapman University	Using Children's Literature	221	3	\$330
Shannon Castimore	Chapman University	Vocabulary Instruction to Improve Reading Skills	222	3	\$330
Shannon Castimore	Chapman University	Positive Discipline & Classroom Management	223	3	\$330
Lisa Heckenberger	Chapman University	Using Children's Literature	224	3	\$330
Lisa Heckenberger	Chapman University	Vocabulary Instruction to Improve Reading Skills	225	3	\$330
Lisa Heckenberger	Chapman University	Positive Discipline & Classroom Management	226	3	\$330
Maryellen McLeod	Chapman University	Using Children's Literature	227	3	\$330
Maryellen McLeod	Chapman University	Vocabulary Instruction to Improve Reading Skills	228	3	\$330
Maryellen McLeod	Chapman University	Positive Discipline & Classroom Management	229	3	\$330
Christopher Eastman	Walden University	Teacher as a Professional	230	3	\$330
Beverly Mallatratt	Centenary College	Managing Educational Change	231	3	\$330
Lori Johansson	Centenary College	Managing Educational Change	232	3	\$330
William Koch	Centenary College	Applications/Contemporary Ed. Practices	233	3	\$330
Matthew Moscatello	Centenary College	Principles & Practices of Supervision	236	3	\$330
Laura Minnici	Centenary College	Managing Educational Change and Innovation	237	3	\$330
Total					\$24,750

L.4 Motion to approve Advanced Salary** Placements as indicated below:

NAME	FROM	PRESENT SALARY	TO
Sherry Brzostowski	BA+15	\$49,300	MA+15
Shannon Castimore	MA+15	\$54,500	MA+30
Melissa Cattafi	BA+15	\$49,300	MA
Sharon Ciliento	MA+30	\$54,400	MA+45
Christine Cinnamon	MA+30	\$56,900	MA+45
Sharon Clayton	MA+15	\$54,500	MA+30
Deborah Cohen	MA+30	\$86,120	MA+45
Jan Courtney	MA+30	\$62,400	MA+45
Janice Fisher	BA+15	\$49,300	MA
Lisa Heckenberger	MA+30	\$53,300	MA+45
Christopher Hiben	BA	\$50,400	BA+15
Joyce Hulbert	BA	\$45,300	BA+15
Aladdin Kazanfer	BA+15	\$66,350	MA
Claude Larson	MA+30	\$71,650	MA+45
Joan Lucas	MA+30	\$86,120	MA+45
Rosemary McHugh	MA+15	\$80,100	MA+30
Maryellen McLeod	MA+15	\$69,150	MA+30
Danette McNelis	MA+30	\$86,120	MA+45
Susan Mathiasen	BA	\$53,700	BA+15
Colleen Maxwell	MA+30	\$54,400	MA+45
Denise Morando	MA+15	\$60,100	MA+30
Matthew Moscatello	MA	\$50,300	MA+30
Dominick Pisciotto	MA+15	\$76,150	MA+30
Rebecca Reichel	BA	\$46,300	BA+15
Niemah Scherlacher	MA+30	\$62,720	MA+45
Tanya Senney	BA+15	\$49,300	MA
John Toth	MA	\$78,000	MA+15

** Salary based on 2008/2009 salary guide; will be adjusted when negotiations have been completed and new guides have been adopted.

MOTION: Mrs. Castiglione	SECOND: Mrs. Scott			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Feldmann	X			
Mrs. Mastricola				X
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Scott, seconded by Mrs. Castiglione, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.4, as described below:

M.1 Motion to rescind student placement and professional services, as indicated below:

Student	School	Tuition	Effective Date
M/15-1	Daytop Prep	\$39,159	10/8/09

M.2 Motion to adopt a resolution recognizing the week of December 7-11, 2009 as **National Inclusion Week**:

WHEREAS, inclusion is a process by which schools, local education authorities, and other interested groups develop their cultures, policies, and practices to include pupils; and

WHEREAS, schools, local education authorities, and other interested groups should actively seek to remove barriers of learning and participation for pupils;

NOW, THEREFORE, BE IT RESOLVED that the Jefferson Township Board of Education

- (1) Recognizes the week of December 7-11, 2009 as **National Inclusion Week**; and
- (2) Calls upon state and local officials, schools, local education authorities, and other interested groups to develop and implement strategies, activities, and programs that promote inclusion.

M.3 Motion to adopt a resolution recognizing the week of November 15-21, 2009 as **American Education Week**:

WHEREAS, 50 million K-12 students attend public schools; and

WHEREAS, **American Education Week** presents all Americans with an opportunity to celebrate public education and honor individuals who are making a difference in ensuring every child receives a quality education.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson Township Board of Education

- (1) Recognizes the week of November 15-21, 2009 as **American Education Week**; and
- (2) Calls upon all Americans to do their part in making public schools great for every child so that they can grow and achieve in the 21st century.

M.4 Motion to approve a one-year contract with **Professional Education Services, Inc. (P.E.S.I)** to provide Home Instruction Services for the 2009-2010 school year at the District’s current homebound hourly rate

MOTION: Mrs. Scott		SECOND: Mrs. Castiglione		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Feldmann	X			
Mrs. Mastricola				X
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

M.5 Enrollment as of 10/31/09:

	Oct. 08	Oct. 09
R. F. Drummond	131	115
Milton	179	162
Cozy Lake	280	277
Arthur Stanlick	388	397
E.T. Briggs	258	263
White Rock	439	433
Total Elementary	1,675	1,647
JTMS	825	817
JTHS	1,108	1,114
GRAND TOTAL	3,608	3,578
Tuition students received	2	2
Out-of-district placement	46	44
Students - Home Instruction	3	11

N. POLICY COMMITTEE

Motion by Mrs. Castiglione, seconded by Mr. Anzano, to accept the recommendation of the Superintendent to approve and adopt motion N.1, as described below:

N.1 Motion to approve the **Second Reading** of the following *(copy available for review)*

File Code	Document	Title	Description of Action
1220p	Policy	Employment of Chief School Administrator	Replaces 1220p Employment of Chief School Administrator (05/04/2009)
3159p	Policy	Teaching Staff Member-School District Reporting Responsibilities	New Policy
5460p	Policy	High School Graduation	Replaces 5460p High School Graduation (10/20/2003)
5465p	Policy	Early Graduation	Replaces 5465p Early Graduation (10/20/2003)
8760p	Policy	Pupil Accident Insurance	Replaces 8760p Pupil Accident Insurance (12/16/2002)

MOTION: Mrs. Castiglione		SECOND: Mr. Anzano		
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Feldmann	X			
Mrs. Mastricola				X
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

O. COMMUNICATIONS

None

P. OLD BUSINESS

None

Q. NEW BUSINESS

- Food Services: Ad Hoc Committee/Consultant – The Board discussed the concept of an Ad Hoc Committee for Food Services. Many ideas for such a Committee were discussed such as including staff, students, PTA members and Senior Citizens as Committee members. The Board discussed preparations of a Request For Proposal (RFP) without outside assistance.
- An “action plan” relating to the Board of Education’s Goals was discussed. Any recommendations and revisions were reviewed. The Board discussed the best way to evaluate community support and how to further expand that level of support.

R. BOARD MEMBER COMMENTS

- Mrs. Servedio commented on the High School’s performance of “Murder to Death”. She also noted the ticket costs seemed high and questioned where the proceeds go. Dr. Fuchs stated that all EDP’s must prepare a financial report.
- Mr. Stewart also noted the play was well done.

S. COMMENTS FROM THE AUDIENCE

- An audience member questioned the status of the high school civics courses.
- An audience member noted the bear proof garbage can lids are missing at several schools. This was due to a transition with the township’s garbage contractor. All lids will be restored.

T. CLOSED SESSION

Motion by Mr. Cerny, seconded by Mrs. Servedio, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 16th day of November, 2009 at 10:39 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 11:28 PM.

K. FINANCE AND BUILDING NEEDS COMMITTEE (Continued)

Motion by Mrs. Servedio, seconded by Mr. Feldmann, to accept the recommendation of the Superintendent to approve and adopt motion K.10, as described below:

K.10 Motion to **Accept the Recommendation** of the Superintendent to approve settlement resolution as described below:

WHEREAS, the Superintendent recommends that the Board of Education approve the proposed Settlement Agreement on behalf of student LID # 20115148,

NOW THEREFORE, BE IT RESOLVED THAT the Board of Education authorizes settlement in accordance with the terms presented to the Board, and that the Superintendent, Board Secretary/ Business Administrator, and Board Counsel are authorized to take action as necessary to effectuate that settlement in accordance with the terms set forth therein.

MOTION: Mrs. Servedio	SECOND: Mr. Feldmann			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Cerny	X			
Mr. Feldmann	X			
Mrs. Mastricola				X
Mrs. Scott	X			
Mrs. Servedio	X			
Mr. Stewart	X			
Mr. Vander Ploeg	X			

U. ADJOURN

Motion by Mr. Cerny, seconded by Mr. Feldmann that the meeting adjourn at 11:30 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Trans- portation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Nights	*Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Arnowitz, Sherry	Dec.1	West Orange, NJ	Social Skills Training & Managing Challenging Behavior	own	\$ 50.00	32	\$ -	0	\$ -	0	\$ 150.00
Bennett, Dolores	Dec. 11	Parsippany, NJ	Differentiating Instruction in Mixed Ability Classrooms	own	\$ 165.00	40	\$ -	0	\$ -	0	\$ 165.00
Borealo, Jennifer	Dec. 11	Monmouth Cty., NJ	NJ Association of Family & Consumer Science Fall Meeting	own	\$ 80.00	0	\$ -	0	\$ -	0	\$ 80.00
Boucher, Laurie	Oct. 12	NA	Understanding the Assistive Technology Process to Promote School-Based Occupation Outcomes	NA	\$ 225.00	0	\$ -	0	\$ -		\$ 225.00
Brennan, Claire	Dec. 9	Westfield, NJ	Planning & Implementing a Successful ITRS Program	own	\$ -	72	\$ -	0	\$ -	0	\$ -
Carney, Kelly	Dec. 2	Randolph, NJ	Morris Area Math Alliance	own	\$ 10.00	50	\$ -	0	\$ -	0	\$ -
Cattafi, Melissa	Nov. 20	Newark, NJ	Guided Math	own	\$ 199.00	0	\$ -	0	\$ -	0	\$ 199.00
Cinnamon, Christine	Jan. 13	Newark, NJ	Co-Teaching That Works	own	\$ 215.00	51	\$ -	0	\$ -	0	\$ 215.00
DeGraaf, Andrea	Dec. 2	Randolph, NJ	Morris Area Math Alliance	own	\$ 10.00	50	\$ -	0	\$ -	0	\$ -
Fastnacht, Nicole	Jan. 13	Newark, NJ	Co-Teaching That Works	own	\$ 215.00	51	\$ -	0	\$ -	0	\$ 215.00
Francavilla, Barbara	Dec. 1	Clark, NJ	Managing Mental Health Disorders in the Classroom	own	\$ -	0	\$ -	0	\$ -	0	\$ -
Golas, Elizabeth	Dec. 9	Paramus, NJ	Early Developmental Disorders Resulting From Abuse	own	\$ 179.00	28	\$ -	0	\$ -	0	\$ 179.00
Hack, Linda	Dec. 3	Mountain Lakes, NJ	Teachers as Leaders	own	\$ 50.00	32	\$ -	0	\$ -	0	\$ 50.00
Hardcastle, Barbara	Nov. 18	Jersey City, NJ	Exploring the Real Thing - Ellis Island Sports-Related Injuries in the Young Athlete	own	\$ 20.00	90	\$ -	0	\$ -	0	\$ 20.00
Kester, Matthew	Dec. 16	New Brunswick, NJ	Assisting Children & Adolescents in Disaster	own	\$ -	0	\$ -	0	\$ -	0	\$ -
Langer, Paula	Dec. 2	Randolph, NJ	Morris Area Math Alliance	own	\$ 10.00	50	\$ -	0	\$ -	0	\$ -
Martino, Joanne	Oct.27	Sussex, NJ	Assisting Children & Adolescents in Disaster	own	\$ -	0	\$ -	0	\$ -	0	\$ -
McHugh, Rosemary	Dec. 3	Mountain Lakes, NJ	Teachers as Leaders	own	\$ 50.00	35	\$ -	0	\$ -	0	\$ 50.00
Malachrinos, Maria	Dec. 2	Randolph, NJ	Morris Area Math Alliance	own	\$ 10.00	56	\$ -	0	\$ -	0	\$ -
Melachrinos, Maria	Dec. 3	Mountain Lakes, NJ	Teachers as Leaders	own	\$ 50.00	59	\$ -	0	\$ -	0	\$ 50.00
Minneci, Laura	Dec. 3	Mountain Lakes, NJ	Teachers as Leaders	own	\$ 50.00	50	\$ -	0	\$ -	0	\$ 50.00
Monzo-Tanis, Jessica	Dec. 11	Parsippany, NJ	Differentiating Instruction in Mixed Ability Classrooms	own	\$ 165.00	48	\$ -	0	\$ -	0	\$ 165.00
Ortense, Stacey	Nov. 18	Jersey City, NJ	Exploring the Real Thing - Ellis Island	own	\$ 20.00	0	\$ -	0	\$ -	0	\$ 20.00
Platz, Barbara	Nov. 18	Jersey City, NJ	Exploring the Real Thing - Ellis Island	own	\$ 20.00	90	\$ -	0	\$ -	0	\$ 20.00
Plotts, Timothy	Dec. 3	Convent Station, NJ	Winter Professional Development Conference	Own	\$ -	57	\$ -	0	\$ -	0	\$ -
Reilly, Stacey	Dec. 11	Parsippany, NJ	Differentiating Instruction in Mixed Ability Classrooms	own	\$ 165.00	72	\$ -	0	\$ -	0	\$ 165.00
Siersma, Corrin	Nov. 20	Newark, NJ	Guided Math	own	\$ 199.00	0	\$ -	0	\$ -	0	\$ 199.00
Silverstein, Patricia	Dec. 11	Freehold, NJ	Transitioning into the 21 st Century	own	\$ 80.00	145	\$ -	0	\$ -	0	\$ 80.00
Stumpf, Cynthia	Dec. 3	Mountain Lakes, NJ	Teachers as Leaders	own	\$ 50.00	50	\$ -	0	\$ -	0	\$ 50.00

Thornton, Mary	Dec. 3	Mountain Lakes, NJ	Teacher as Leader	Own	\$ -	30	\$ -	0	\$ -	0	\$ -
Walker, Douglas	Dec. 3	Denville, NJ	Web Literacy: A Sequel to November & Jukes	own	\$ 50.00	43	\$ -	0	\$ -	0	\$ 50.00
Walker, Douglas	Dec. 8	New Providence, NJ	MUJC Technology Subcommittee Meeting	own	\$ -	80	\$ -	0	\$ -	0	\$ -

**BID TABULATION SHEET
ON TOWNSHIP BOARD OF EDUCATION**

Bid Title: One (1) Type B Diesel 21 Passenger Van w/ Wheelchair Lift

Bid No: 2010-006

Bid Date: October 14, 2009

VENDOR & ADDRESS	PRESENT	BID BOND GUARANTEE	AFFIRM. ACTION	BRC FORM	PCD FORM	NON- COLLUSION	STOCK.	PERFORM. BOND.	VENDOR QUESTION..	BID AMOUNT
							OWNER DEC.			
Arcola Bus Sales 51 Kero Road Carlstadt, NJ 07072	No Bid	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
American Bus & Coach 2595 East State Street Trenton, NJ 08619	No Bid	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Factory Direct Bus Sales 6551 Fresh Meadow Lane Fresh Meadow, NY 11365	No Bid	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
H A Dehart & Son 311 Crown Point Road Thorofare, NJ 08086	No Bid	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Jersey Shore Bus Sales 2345 Route 9 Toms River, NJ 08755	No	Yes	Yes	Yes	Yes	Yes	Yes		Yes	\$ 58,730.00 w/out diesel \$ 64,518.00 diesel
Truck King (AM TRAN) 347 Main Street Keansburg, NJ 07734	No Bid	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Wolflington Body Company Inc. 1315 Route 38 Mount Holly, NJ 08060	Yes	Yes	Yes	Yes	Yes	Yes	Yes		Yes	\$61,100.00 w/out diesel \$ 82,965.00