

JEFFERSON TOWNSHIP BOARD OF EDUCATION**Regular Meeting Minutes****Monday, December 21, 2009 – 7:00 PM (Closed Session) 8:00PM (Regular Session)****Jefferson Township High School Media Center**

A. Mrs. Mastricola, called the meeting to order at 8:15 PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. **ROLL CALL:**

| | <u>Present</u> | <u>Absent</u> |
|--|----------------|---------------|
| Mr. Anzano (<i>Arrived @ 7:20PM</i>) | <u>X</u> | _____ |
| Mrs. Castiglione (<i>Departed @ 8:01PM</i>) | _____ | <u>X</u> |
| Mr. Cerny (<i>Arrived @ 7:28PM</i>) | <u>X</u> | _____ |
| Mr. Feldmann (<i>Arrived @ 7:20PM</i>) | <u>X</u> | _____ |
| Mrs. Mastricola | <u>X</u> | _____ |
| Mrs. Scott | <u>X</u> | _____ |
| Mrs. Servedio | <u>X</u> | _____ |
| Mr. Stewart | <u>X</u> | _____ |
| Mr. Vander Ploeg | <u>X</u> | _____ |
| Brandon Coveney, <i>Student Representative</i> | _____ | <u>X</u> |
| Gabrielle Haak, <i>Student Representative</i> | _____ | <u>X</u> |

D. **CLOSED SESSION**

Motion by Mr. Stewart, seconded by Mrs. Scott, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 21st day of December, 2009 at 7:05 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 8:10 PM.

E. **SUPERINTENDENT'S REPORT**

Dr. Fuchs reported on the Good News and Progress in Our Schools including the Teacher of the Year, Jan Courtney.

F. **PRESENTATIONS**

None

G. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

- The audience was given the opportunity to speak regarding the salary adjustments of Ms. Dora Zeno, Business Administrator and Mr. Joseph Kramer, Assistant Superintendent.

H. COMMITTEE REPORTS

- **Education Committee** – Mrs. Scott reported on items reviewed by the Committee. Mrs. Servedio noted there is a cost factor involved with the proposed new courses. Discussion took place regarding the labs with elective courses.
- **Finance and Building Needs Committee** – Mrs. Servedio commented on the IDEA ARRA grant, the status of the playground inspections and the process for the Food Service RFP.
- **Negotiations Committee** – Mr. Cerny noted that negotiations are continuing.
- **Community Relations Committee** – Mr. Vander Ploeg commented on the web updates and budget strategies and voter demographics.

I. STUDENT REPRESENTATIVES

None

J. MINUTES OF MEETINGS

Motion by Mr. Stewart, seconded by Mr. Feldmann, that the minutes of the following meetings be approved as submitted:

November 16, 2009 Executive Session Minutes (1)

| MOTION: Mr. Stewart | SECOND: Mr. Feldmann | | | |
|---------------------|----------------------|------|---------|--------|
| Name | Ayes | Nays | Abstain | Absent |
| Mr. Anzano | X | | | |
| Mrs. Castiglione | | | | X |
| Mr. Cerny | | | X | |
| Mr. Feldmann | X | | | |
| Mrs. Masticola | X | | | |
| Mrs. Scott | X | | | |
| Mrs. Servedio | X | | | |
| Mr. Stewart | X | | | |
| Mr. Vander Ploeg | | | X | |

Motion by Mr. Stewart, seconded by Mrs. Scott, that the minutes of the following meetings be approved as submitted:

November 16, 2009 Regular Meeting Minutes

November 16, 2009 Executive Session Minutes (2)

| MOTION: Mr. Stewart | SECOND: Mrs. Scott | | | |
|---------------------|--------------------|------|---------|--------|
| Name | Ayes | Nays | Abstain | Absent |
| Mr. Anzano | X | | | |
| Mrs. Castiglione | | | | X |
| Mr. Cerny | X | | | |
| Mr. Feldmann | X | | | |
| Mrs. Masticola | | | X | |
| Mrs. Scott | X | | | |
| Mrs. Servedio | X | | | |
| Mr. Stewart | X | | | |
| Mr. Vander Ploeg | X | | | |

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mrs. Servedio, seconded by Mr. Cerny, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.11 as described below:

- K.1** Motion to approve the **purchase order** list dated November 2009 in the amount of **\$238,854.77**.
- K.2** Motion to approve the **check journal** as of October 2009 in the adjusted amount of **\$4,500,624.71**.
- K.3** Motion to approve the **check journal** as of November 2009 in the amount of **\$4,464,842.94**.

| Fund | Amount |
|------------------------------|------------------------|
| General (10) | \$ 4,187,156.42 |
| Special Revenue (20) | \$ 115,160.09 |
| Capital Projects (30) | \$ 26,933.16 |
| Debt Service (40) | \$ 0 |
| Food Service Enterprise (60) | \$ 135,593.27 |
| Total | \$ 4,464,842.94 |

- K.4** Motion to approve the funds **transfers** in the 2009-2010 Fiscal Year, dated November 2009 in the amount of **\$ 0.00**.
- K.5** Motion to accept the **Treasurer and Secretary's Report** dated October 2009 as being in balance.
- K.6** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of October 31, 2009 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- K.7** Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of October 31, 2009, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- K.8** Motion to accept Individuals with Disabilities Education Improvement Act (**IDEIA-B**) **Consolidated Grant** for **FY10** in the following amounts:

| | |
|-----------|------------|
| Basic | \$ 708,182 |
| Preschool | \$ 31,006 |

- K.9** Motion to approve the following **Resolution**, as described below:

WHEREAS, The Jefferson Township Board of Education believes that random canine searches promote a safe school environment and act as a means to educate and deter children from bringing illegal drugs to school; and

WHEREAS, The Jefferson Township Police Department, in cooperation with the Morris County Prosecutor's Office, will conduct suspicionless canine searches at the high school and middle school periodically throughout the school year; and

WHEREAS, These searches will be scheduled in advance and require the approval of the building principal and district superintendent; and

NOW THEREFORE BE IT RESOLVED, The Jefferson Township Board of Education, in an effort to promote a safe, drug-free environment, authorizes the Jefferson Township Police Department to conduct suspicionless canine searches.

K.10 Motion to authorize an additional bus route, Route M (HM31), to First Student on a per diem basis of \$248.50 per diem.

K.11 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable *(copy attached)*.

| MOTION: Mrs. Servedio | SECOND: Mr. Cerny | | | |
|-----------------------|-------------------|------|---------|--------|
| Name | Ayes | Nays | Abstain | Absent |
| Mr. Anzano | X | | | |
| Mrs. Castiglione | | | | X |
| Mr. Cerny | X | | | |
| Mr. Feldmann* | X | | | |
| Mrs. Mastricola* | | | X | |
| Mrs. Scott* | X | | | |
| Mrs. Servedio* | X | | | |
| Mr. Stewart | X | | | |
| Mr. Vander Ploeg | X | | | |

**Each individual Board Member abstained from voting on his/her own travel expenses*

L. PERSONNEL COMMITTEE

Motion by Mr. Feldmann, seconded by Mrs. Scott, to accept the recommendation of the Superintendent to approve and adopt motion L.1, as described below:

L.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

| PERSONNEL | | | | | | | | |
|--------------------------|------------------------|---|----------|--------|----------|----------------|--------------|---------------------------|
| Name | Nature of Action | Position | Deg/Step | Salary | Loc. | Date Effective | Date Termin. | Discussion |
| A. Administrative | | | | | | | | |
| MT | Medical Leave | Director of Curriculum & Instruction | | | District | 11/9/09 | 11/25/09 | Utilizing 13 sick days |
| LS | Adjusted Medical Leave | Director of Transportation & Educational Facilities | | | District | 9/30/09 | 4/26/10 | Utilizing 143.5 sick days |

| B. Instructional | | | | | | | | |
|-------------------------------------|---------------------------|---|--------------|----------------|---------------|----------|----------|---|
| Ellen Olivieri 11-120-100-101-29 | Adjustment | Long-Term Sub Elementary Teacher | BA Step 1 | \$226.50/day** | Briggs | 10/23/09 | 1/15/10 | Replacing SM |
| Kelli Bond 11-140-100-101-29 | Adjustment | Long-Term Sub English Teacher | BA Step 1 | \$226.50/day** | High Schools | 9/1/09 | 1/15/10 | Replacing PV |
| Tracey Sinatra 11-140-100-101-29 | Appoint | Long-Term Sub Social Studies Teacher | BA Step 1 | \$226.50/day** | Middle School | 1/4/10 | 6/30/10 | Replacing CM |
| Toni-Anne Cavallo 11-140-100-101 | Date Adjustment | Long-Term Sub Physical Ed. Teacher | BA Step 1 | \$226.50/day** | High School | 9/15/09 | 12/24/10 | Replacing KK |
| SM | Adjusted Medical Leave | Elementary Teacher | | | Briggs | 10/23/09 | 1/15/10 | Utilizing 50 sick days |
| PV | Adjusted Medical Leave | English Teacher | | | High School | 5/12/09 | 1/15/10 | Utilizing 96 sick days |
| KS | Medical Leave | English Teacher | | | High School | 11/17/09 | 12/15/09 | Utilizing 14 sick days and 5 unpaid days |

(*) Requires mentoring

(**) 2008-09 Salary Guide

| C. Non-Instructional | | | | | | | | |
|-------------------------------------|---------------------------|------------------|--------|--------------|---------------|----------|----------|--|
| Robert Mahler | Termination | Custodian | | | High School | 11/18/09 | 11/19/09 | |
| Kristeen McConnon 11-213-100-106 | Appoint | Special Ed. Aide | Step 1 | \$18.16/hr** | White Rock | 12/7/09 | 6/30/10 | 3 hrs/day w/o Benefits New Position Resource Aide Unbudgeted |
| SS | Adjusted Medical Leave | Hall Monitor | | | Middle School | 11/16/09 | 11/25/09 | Utilizing 8 sick days |
| JT | Adjusted Medical Leave | Bus Driver | | | District | 1/4/10 | 2/8/10 | Utilizing 26 sick days |
| JN | Adjusted Medical Leave | Bus Driver | | | District | 11/3/09 | 12/23/09 | Utilizing 30 sick days |

(**) 2008-09 Salary Guide

| D. Substitutes/Other | | | | | | | | |
|-----------------------------|------------|----------------------|--|------------|----------|----------|---------|--|
| Jayne Pardee | Re-Appoint | Substitute Nurse | | \$150/diem | District | 12/10/09 | 6/30/10 | |
| Robert Markowick | Re-Appoint | Substitute Teacher | | \$80/diem | District | 12/10/09 | 6/30/10 | |
| Stefanie Monroe | Re-Appoint | Substitute Teacher | | \$80/diem | District | 12/10/09 | 6/30/10 | |
| Kelly Curran | Appoint | Substitute Teacher | | \$80/diem | District | 12/16/09 | 6/30/10 | |
| Kenneth Fecko | Appoint | Substitute Teacher | | \$80/diem | District | 12/22/09 | 6/30/10 | |
| Kristen Mancuso | Appoint | Substitute Teacher | | \$80/diem | District | 12/21/09 | 6/30/10 | |
| Jeanette Geary | Appoint | Substitute Teacher | | \$80/diem | District | 12/22/09 | 6/30/10 | |
| William Anderson | Appoint | Substitute Teacher | | \$80/diem | District | 12/22/09 | 6/30/10 | |
| Steve Landfield | Appoint | Substitute Teacher | | \$80/diem | District | 12/22/09 | 6/30/10 | |
| Sherah Hric | Appoint | Substitute Teacher | | \$80/diem | District | 12/22/09 | 6/30/10 | |
| Gloria Silva | Appoint | Substitute Teacher | | \$80/diem | District | 12/22/09 | 6/30/10 | |
| Dorothea Stauffer | Appoint | Substitute Teacher | | \$80/diem | District | 12/22/09 | 6/30/10 | |
| Anne Zhong | Appoint | Substitute Teacher | | \$80/diem | District | 12/22/09 | 6/30/10 | |
| Joanna Watkins | Appoint | Substitute Teacher | | \$80/diem | District | 12/22/09 | 6/30/10 | |
| Lisa Barnish | Appoint | Substitute Teacher | | \$80/diem | District | 12/22/09 | 6/30/10 | |
| Janice Wagner | Appoint | Substitute Teacher | | \$80/diem | District | 12/22/09 | 6/30/10 | |
| Kristeen McConnon | Appoint | Substitute Aide | | \$10/hr | District | 12/8/09 | 6/30/10 | |
| Donna Marie Spaan | Appoint | Substitute Secretary | | \$11.50/hr | District | 12/4/09 | 6/30/10 | |
| Travis Gage | Appoint | Homebound Teacher | | \$40/hr | District | 11/18/09 | 6/30/10 | |
| Mary Ann Tunstead | Appoint | Homebound Teacher | | \$40/hr | District | 12/22/09 | 6/30/10 | |

| E. Extra Duty Pay – Salary/Step based on 2009/09 salary guide | | | | | | | | |
|--|---------|------------------|---------|--------|-------------|----------|---------|---|
| Annaliese McGuire | Appoint | Volunteer | | N/A | High School | 12/22/09 | 6/30/10 | Spring Musical volunteer assistant. Pending fingerprinting |
| Kathryn Kaminski | Appoint | Set and Lighting | Level 2 | \$1196 | High School | 9/1/09 | 6/30/10 | |
| Jennifer Borealo | Appoint | Culinary Club | Level 1 | \$598 | High School | 9/1/09 | 6/30/10 | |

| F. Spring Coaches - Salary/Step based on 2008/09 salary guide | | | | | | | | |
|--|------------------|--|----------|---------|-------------|----------------|--------------|---------------------|
| Name | Nature of Action | Position | Deg/Step | Salary | Loc. | Date Effective | Date Termin. | Discussion |
| Curt Pakutka | Appoint | Assistant Wrestling Coach | Step 3 | 3538.47 | High School | 9/1/09 | 6/30/10 | 1 year of service |
| Christine Czochanski | Appoint | Volunteer Paraprofessional Aide Girls' Basketball | N/A | N/A | High School | 9/1/09 | 6/30/10 | |
| Kathleen Cutrona | Appoint | Head Track Coach– Boys | Step 3 | 6813.37 | High School | 9/1/09 | 6/30/10 | 6 years of service |
| Christopher Eastman | Appoint | Assistant B/G Track Coach | Step 3 | 4995.30 | High School | 9/1/09 | 6/30/10 | 12 years of service |
| Brian Silipena | Appoint | Assistant B/G Track Coach | Step 1 | 3538.47 | High School | 9/1/09 | 6/30/10 | 1 year of service |
| Darren Bruseo | Appoint | Assistant B/G Track Coach | Step 1 | 3538.47 | High School | 9/1/09 | 6/30/10 | 1 year of service |
| Chelsea Lauer | Appoint | Assistant B/G Track Coach | Step 1 | 3538.47 | High School | 9/1/09 | 6/30/10 | 1 year of service |
| John Cinotti | Appoint | Head Golf Coach | Step 3 | 5895.30 | High School | 9/1/09 | 6/30/10 | 30 years of service |

| F. Spring Coaches - Salary/Step based on 2008/09 salary guide (Continued) | | | | | | | | |
|--|------------------|---------------------------------|----------|---------|---------------|----------------|--------------|---------------------|
| Name | Nature of Action | Position | Deg/Step | Salary | Loc. | Date Effective | Date Termin. | Discussion |
| Jason Klebez | Appoint | Head Baseball Coach | Step 1 | 6403.29 | High School | 9/1/09 | 6/30/10 | 6 years of service |
| Shawn Kiely | Appoint | Assistant Baseball Coach | Step 3 | 5345.30 | High School | 9/1/09 | 6/30/10 | 19 years of service |
| Daniel Papa | Appoint | Assistant Baseball Coach | Step 2 | 4695.30 | High School | 9/1/09 | 6/30/10 | 1 year of service |
| Marianne DiRupo | Appoint | Head Softball Coach | Step 1 | 5303.29 | High School | 9/1/09 | 6/30/10 | 1 year of service |
| Ryan McCarney | Appoint | Assistant Softball Coach | Step 2 | 4066.88 | High School | 9/1/09 | 6/30/10 | 2 years of service |
| James O'Connor | Appoint | Assistant Softball Coach | Step 3 | 5695.30 | High School | 9/1/09 | 6/30/10 | 26 years of service |
| Alex Montanez | Appoint | Head Girls Lacrosse Coach | Step 3 | 6763.37 | High School | 9/1/09 | 6/30/10 | 5 years of service |
| Susan Tordoff | Appoint | Assistant Girls Lacrosse Coach | Step 3 | 4745.30 | High School | 9/1/09 | 6/30/10 | 7 years of service |
| Scott Reid | Appoint | Head Boys Lacrosse Coach | Step 3 | 6713.37 | High School | 9/1/09 | 6/30/10 | 1 year of service |
| Mark Schwarz | Appoint | Head Volleyball Boys Coach | Step 2 | 6002.44 | High School | 9/1/09 | 6/30/10 | 2 years of service |
| Gino Rose | Appoint | Assistant Volleyball Boys Coach | Step 1 | 3538.47 | High School | 9/1/09 | 6/30/10 | 1 year of service |
| Matthew Kester | Appoint | Athletic Trainer - Spring | | 1707.00 | High School | 9/1/09 | 6/30/10 | |
| Patricia Barile | Appoint | Track Coach | Step 3 | 2306.21 | Middle School | 9/1/09 | 6/30/10 | 10 years of service |
| Theresa Koontz | Appoint | Track Coach | Step 3 | 2106.21 | Middle School | 9/1/09 | 6/30/10 | 6 years of service |
| Kenneth Westberg | Appoint | Track Coach | Step 3 | 2156.21 | Middle School | 9/1/09 | 6/30/10 | 7 years of service |
| Cheryl Kanazik | Appoint | Track Coach | Step 3 | 2156.21 | Middle School | 9/1/09 | 6/30/10 | 7 years of service |
| Joseph Mattessich | Appoint | Spring Weight Room | | 2289.41 | High School | 9/1/09 | 6/30/10 | |

L.2 Motion to approve the following 2009/2010 contracts and retro adjustments:

| NAME | Nature of Action | POSITION | 09/10 SALARY |
|----------------|-------------------|--|--------------|
| | | Administrators/Supervisors | |
| Joseph Kraemer | Contract Approval | Assistant Superintendent | \$157,836 |
| Dora Zeno | Contract Approval | Business Administrator/Board Secretary | \$158,187 |

| MOTION: Mr. Feldmann | SECOND: Mrs. Scott | | | |
|----------------------|--------------------|------|---------|--------|
| Name | Ayes | Nays | Abstain | Absent |
| Mr. Anzano | X | | | |
| Mrs. Castiglione | | | | X |
| Mr. Cerny | X | | | |
| Mr. Feldmann | X | | | |
| Mrs. Masticola | X | | | |
| Mrs. Scott | X | | | |
| Mrs. Servedio | X | | | |
| Mr. Stewart | X | | | |
| Mr. Vander Ploeg | X | | | |

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Scott, seconded by Mrs. Servedio, to accept the recommendation of the Superintendent to approve and adopt motion M.1, as described below:

M.1 Motion to approve student placement and professional services, as indicated below:

| Student | School | Tuition | Effective Date |
|---------|-------------------------------|-------------|------------------|
| F/17-4 | Red Bank Regional High School | \$16,000 | 9/2/09-6/30/10 |
| M/10-9 | Windsor Learning Center | \$33,387.48 | 11/30/09-6/30/10 |
| F/13-6 | Kentwood Academy | \$15,750 | 11/30/09-6/30/10 |

| MOTION: Mrs. Scott | SECOND: Mrs. Servedio | | | |
|--------------------|-----------------------|------|---------|--------|
| Name | Ayes | Nays | Abstain | Absent |
| Mr. Anzano | X | | | |
| Mrs. Castiglione | | | | X |
| Mr. Cerny | X | | | |
| Mr. Feldmann | X | | | |
| Mrs. Masticola | X | | | |
| Mrs. Scott | | | X | |
| Mrs. Servedio | X | | | |
| Mr. Stewart | X | | | |
| Mr. Vander Ploeg | X | | | |

Motion by Mrs. Scott, seconded by Mr. Vander Ploeg, to accept the recommendation of the Superintendent to approve and adopt motions M.2 through M.5 , as described below:

M.2 Motion to rescind student placement and professional services, as indicated below:

| Student | School | Tuition | Effective Date |
|---------|--------------------------|----------|----------------|
| M/15-1 | Daytop Prep | \$39,159 | 10/8/09 |
| M/16-3 | Lakeview Learning Center | | 11/30/09 |

M.3 Motion to approve the following new high school courses:

- Advanced Placement United States Government and Politics
- Mathematics of Finance
- Algebra I Honors
- Astronomy CP
- Comparative Zoology
- Meteorology CP
- Advanced Video Production

Mr. Vander Ploeg made a motion to Table agenda item **M.4**, however, it did not receive a second, thus was not voted upon.

M.4 Motion to approved the following overnight field trips:

- JTHS Ski Team - January 29, 2010 through January 31, 2009 - Whiteface Mountain, Wilmington, NY
- JTHS Marching Band - Walt Disney World, Orlando, FL - April 5, 2010 through April 12, 2010
- JTHS Chamber Choir - San Francisco/Los Angeles, CA - April 4, 2010 through April 13, 2010

~ In response to the request to table agenda item M.4, Mr. Feldmann commented that should the BOE bear no cost, then there is insufficient support to table this motion.

M.5 Motion to approve the adoption of the supplemental reader Three Cups of Tea by Greg Mortenson for use in the Social Studies curriculum.

| MOTION: Mrs. Scott | SECOND: Mr. Vander Ploeg | | | |
|--------------------|--------------------------|------|---------|--------|
| Name | Ayes | Nays | Abstain | Absent |
| Mr. Anzano | X | | | |
| Mrs. Castiglione | | | | X |
| Mr. Cerny | X | | | |
| Mr. Feldmann | X | | | |
| Mrs. Masticola | X | | | |
| Mrs. Scott | X | | | |
| Mrs. Servedio | X | | | |
| Mr. Stewart | X | | | |
| Mr. Vander Ploeg | X | | | |

M.6 Enrollment as of 11/30/09:

| | Nov. 08 | Nov. 09 |
|-----------------------------|----------------|----------------|
| R. F. Drummond | 132 | 117 |
| Milton | 182 | 162 |
| Cozy Lake | 280 | 277 |
| Arthur Stanlick | 388 | 400 |
| E.T. Briggs | 256 | 261 |
| White Rock | 439 | 434 |
| Total Elementary | 1,677 | 1,651 |
| JTMS | 825 | 819 |
| JTHS | 1,106 | 1,115 |
| GRAND TOTAL | 3,608 | 3,585 |
| Tuition students received | 2 | 2 |
| Out-of-district placement | 46 | 46 |
| Students - Home Instruction | 7 | 13 |

N. POLICY COMMITTEE

Motion by Mr. Anzano, seconded by Mr. Feldmann, to accept the recommendation of the Superintendent to approve and adopt motion N.1, as described below:

N.1 Motion to approve the First Reading of the following *(copy available for review)*

| File Code | Document | Title | Description of Action |
|------------------|-----------------|---|--|
| 2415.01p | Policy | Highly Qualified Teachers | Replaces 2415.01p Highly Qualified Teachers (08/09/04) |
| 2423p | Policy | Bilingual and ESL Education | Replaces 2423p Bilingual and ESL Education (12/17/01) |
| 2423r | Regulation | Bilingual and ESL Education | Replaces 2423r Bilingual and ESL Education (12/15/08) |
| 2560p | Policy | Live Animals in School | Replaces 2560p Live Animals in School (12/17/01) |
| 2560r | Regulation | Live Animals in School | New Regulation |
| 3126p | Policy | Induction Program for Provisional Teachers | Replaces 3126p Induction Program for Provisional Teachers (09/17/07) |
| 3126r | Regulation | Induction Program for Provisional Teachers | Replaces 3126r Induction Program for Provisional Teachers (09/17/07) |
| 3240p | Policy | Professional Development | Replaces 3240p Professional Development (09/17/07) |
| 3240r | Regulation | Professional Development | Replaces 3240r Professional Development (04/20/09) |
| 3281p | Policy | Inappropriate Staff Conduct | Replaces 3281p Inappropriate Staff Conduct (08/09/04) |
| 3281r | Regulation | Inappropriate Staff Conduct | Replaces 3281p Inappropriate Staff Conduct (08/09/04) |
| 3431.3p | Policy | New Jersey's Family Leave Insurance Program | New Policy |
| 4281p | Policy | Inappropriate Staff Conduct | Replaces 4281r Inappropriate Staff Conduct (08/09/04) |
| 4281r | Regulation | Inappropriate Staff Conduct | New Regulation |
| 4431.3p | Policy | New Jersey's Family Leave Insurance Program | New Policy |
| 9110p | Policy | Quality Assurance Annual Report | Abolish |

| MOTION: Mr. Anzano | SECOND: Mr. Feldmann | | | |
|--------------------|----------------------|-------------|----------------|---------------|
| Name | Ayes | Nays | Abstain | Absent |
| Mr. Anzano | X | | | |
| Mrs. Castiglione | | | | X |
| Mr. Cerny | X | | | |
| Mr. Feldmann | X | | | |
| Mrs. Masticola | X | | | |
| Mrs. Scott | X | | | |
| Mrs. Servedio | X | | | |
| Mr. Stewart | X | | | |
| Mr. Vander Ploeg | X | | | |

O. COMMUNICATIONS

- A letter was received making allegations which could not be substantiated due to anonymity and inability to obtain factual information.

P. OLD BUSINESS

Dr. Fuchs stated the administration would make a staffing recommendation to fill the long term vacancy in the transportation department.

Q. NEW BUSINESS

- A question regarding a homeless student was raised. It was noted that the district of the student's last legitimate residence is responsible for transportation and education.
- Administrators' Education Association – Members for the Negotiations Committee were appointed.
- Several Board Members reported on the NJSBA Conference and highlighted various areas of training.

R. BOARD MEMBER COMMENTS

- Mrs. Servedio requested details regarding all expenses related to student activities, such as plays, in relation to funds collected.
- Mr. Feldmann remarked on the 4th and 5th grade concerts at White Rock School. He also congratulated Mrs. Jan Courtney on her Teacher of the Year commendation.
- Mr. Cerny commented on the Christmas in the Village show and various concerts. He also offered support for the instructional music programs.
- Mr. Stewart noted the Middle School choral program was well performed.
- Mrs. Masticola also commented on the high school and middle school madrigal music programs and noted the students did a phenomenal job.

S. COMMENTS FROM THE AUDIENCE

- An audience member noted his support of the district adopting the practice of baseline testing in relation to student athletes and head injuries.
- An audience member supported volunteers getting paid by booster clubs. It was noted that district policy prohibits this practice.
- It was mentioned that a majority of people do not vote on the school budget. Athletics was suggested as a method of motivation.

T. ADJOURN

Motion by Mrs. Servedio, seconded by Mr. Anzano that the meeting adjourn at 9:30 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

| Name | Event Date | Location | Function Description (i.e. Seminar Subject) | Transportation | Registration Fee \$ | Travel/Miles | Lodging Cost/ day/person (not to exceed) | # Nights | Meal Cost per day (not to exceed) | # Meal Days | Total Expenses/person daily costs (does not include mileage, parking and tolls) |
|------------------------|-----------------------------|-------------------------|--|----------------|---------------------|--------------|--|----------|--|----------------|--|
| Anderson, Jean | Jan. 5 | New Providence, NJ | Differentiating in Middle School Science | own | \$ 10.00 | 70 | \$ - | 0 | \$ - | 0 | \$ 10.00 |
| Bavosa, Sherry | Feb. 10 | Newark, NJ | Working Successfully with Difficult and Disruptive Students on Grades K-6 | own | \$ 199.00 | 84 | \$ - | 0 | \$ - | 0 | \$ 199.00 |
| Belden, Vicky | Jan. 7 | Jersey City, NJ | PLC Lab Schools | own | \$ - | 103 | \$ - | 0 | \$ - | 0 | \$ - |
| Carlsen, Susan | Jan. 28 & Mar. 4 | East Orange, NJ | Differentiated Instruction – Literacy K-3 | own | \$ 22.00 | 88 | \$ - | 0 | \$ - | 0 | \$ 22.00 |
| Christiano, Stacey | Feb. 4 | East Orange, NJ | Differentiated Instruction – Math (4-5) | own | \$ 11.00 | 25 | \$ - | 0 | \$ - | 0 | \$ 11.00 |
| Donnelly, Barbara | Feb. 4 | East Orange, NJ | Facilitating Inclusion through Differentiated Instruction in General Education Classrooms – Focus on Math | own | \$ 11.00 | 0 | \$ - | 0 | \$ - | 0 | \$ 11.00 |
| Fleming, Robert | Jan. 28 & 29 | Atlantic City, NJ | Techspo NJASA Conference | own | \$ 349.00 | 720 | \$ - | 0 | \$ - | 0 | \$ 349.00 |
| Harris, Nancy | Jan. 29 | Morristown, NJ | NJ Consortium for Gifted & Talented Education – Teacher Sharing Meeting | own | \$ - | 0 | \$ - | 0 | \$ - | 0 | \$ - |
| Howe, Jeanne | Jan. 7 | Jersey City, NJ | PLC Lab Schools | own | \$ - | 103 | \$ - | 0 | \$ - | 0 | \$ - |
| Hugo, Catherine | Mar. 18 | Morris Plains, NJ | Decision Making in the IEP Process Focus on the Least Restricted Environment | own | \$ 11.00 | 64 | \$ - | 0 | \$ - | 0 | \$ 11.00 |
| Knutelsky, Robin | Jan. 8, Feb. 12 & May 13 | Union, NJ | New Jersey Literacy Consortium II | own | \$ 975.00 | 60 | \$ - | 0 | \$ - | 0 | \$ 975.00 |
| Koontz, Theresa | Jan. 12 | Newburgh, NY | Co-Teaching That Works | own | \$ 215.00 | 0 | \$ - | 0 | \$ - | 0 | \$ 215.00 |
| Lipton, Kevin | Jan. 7 | Jersey City, NJ | PLC lab Schools | own | \$ - | 178 | \$ - | 0 | \$ - | 0 | \$ - |
| Mallatratt, Beverly | Jan. 8 | Union, NJ | NJ Literacy Consortium – What Really Matters in Response to Intervention | own | \$ 109.00 | 75 | \$ - | 0 | \$ - | 0 | \$ 109.00 |
| Masters, Lauren | Feb. 4 | East Orange, NJ | Facilitating Inclusion through Differentiated Instruction in Mathematics | own | \$ 11.00 | 0 | \$ - | 0 | \$ - | 0 | \$ 11.00 |
| Materia, Joseph | Dec. 18 | Trenton, NJ | Access for ELLS Test Ordering | own | \$ - | 156 | \$ - | 0 | \$ - | 0 | \$ - |
| Moore, Kevin | Jan. 7 & 8 | West Long Branch, NJ | DNA Forensics Workshop for Science Teachers | own | \$ - | 160 | \$ - | 0 | \$ - | 0 | \$ - |

| Name | Event Date | Location | Function Description (i.e. Seminar Subject) | Transportation | Registration Fee \$ | Travel/Miles | Lodging Cost/ day/person (not to exceed) | # Nights | Meal Cost per day (not to exceed) | # Meal Days | Total Expenses/person daily costs (does not include mileage, parking and tolls) |
|----------------------|---------------------|-------------------|---|----------------|---------------------|--------------|--|----------|---|----------------|--|
| Nadler, Vickki | Jan. 15 | Fair Lawn, NJ | Northern NJ Science Educational Leadership Roundtable | own | \$ - | 64 | \$ - | 0 | \$ - | 0 | \$ - |
| Penilla, Mauricio | Jan. 27 | Newark, NJ | Strengthening Foreign Language Instruction | own | \$ 199.00 | 88 | \$ - | 0 | \$ - | 0 | \$ 199.00 |
| Pierson, Linda | Jan. 28 | East Orange, NJ | Differentiated Instruction – Literacy K-3 | own | \$ 22.00 | 28 | \$ - | 0 | \$ - | 0 | \$ 22.00 |
| Schmidt, Linda | Jan. 20 | Morristown, NJ | Pediatric Advanced Life Support Renewal Class | own | \$ - | 31 | \$ - | 0 | \$ - | 0 | \$ - |
| Siersma, Corrin | Jan. 8 | Union, NJ | NJ Literacy Consortium – What Really Matters in Response to Intervention | own | \$ 109.00 | 50 | \$ - | 0 | \$ - | 0 | \$ 109.00 |
| Stumpf, Cynthia | Feb. 22 | Newark, NJ | Reading Clubs in Action: How to Develop Real Readers | own | \$ 199.00 | 0 | \$ - | 0 | \$ - | 0 | \$ 199.00 |
| Stupek, Megan | Jan. 28 & Mar. 4 | East Orange, NJ | Facilitating Inclusion through Differentiated Instruction in General Education Classrooms | own | \$ 22.00 | 100 | \$ - | 0 | \$ - | 0 | \$ 22.00 |
| Tanis, Jessica | Jan. 28 & Mar. 4 | East Orange, NJ | Differentiated Instruction – Literacy K-3 | own | \$ 22.00 | 56 | \$ - | 0 | \$ - | 0 | \$ 22.00 |
| Walker, Douglas | Jan. 28 & 29 | Atlantic City, NJ | Techspo NJASA Conference | own | \$ 349.00 | 720 | \$ - | 0 | \$ - | 0 | \$ 349.00 |