

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Agenda**

**Monday, December 15, 2008 – 7:00 PM (Closed Session) 8:00 PM (Regular Session)**

**Jefferson Township High School Media Center**

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A. \_\_\_\_\_, called the meeting to order at \_\_\_\_\_ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

<b>C. ROLL CALL:</b>	<u>Present</u>	<u>Absent</u>
Mr. Anzano	_____	_____
Mrs. Castiglione	_____	_____
Mr. Cerny	_____	_____
Mr. Chamberlain	_____	_____
Mr. Feldmann	_____	_____
Mrs. Mastricola	_____	_____
Mrs. Scott	_____	_____
Mrs. Servedio	_____	_____
Mr. Vander Ploeg	_____	_____
Gabrielle Haak, <i>Student Representative</i>	_____	_____
Carol Ann Sudia, <i>Student Representative</i>	_____	_____

**D. CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 15<sup>th</sup> day of December, 2008 at \_\_\_\_\_ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at \_\_\_\_\_ PM.

**E. SUPERINTENDENT'S REPORT**

*Good News and Progress in Our Schools*

**F. PRESENTATIONS**

- Proposed Middle School Schedule – Mrs. Jeanne Howe, Principal

**G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)**

**H. STUDENT REPRESENTATIVES**

**I. COMMITTEE REPORTS****J. MINUTES OF MEETINGS**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the following meetings be approved as submitted:

November 17, 2008 Regular Meeting Minutes

November 17, 2008 Executive Meeting Minutes (1)

**K. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.14 as described below:

**K.1** Motion to approve the **purchase order** list dated November, 2008 in the amount of **\$ 1,424,557.46.**

**K.2.** Motion to approve the **check journal** as of November, 2008 in the amount of \$ **4,806,818.96.**

**K.3** Motion to approve the funds **transfers** in the 2008-2009 Fiscal Year, dated October 2008 in the amount of **\$6,075.19.**

**K.4** Motion to accept the **Treasurer and Secretary’s Report** dated October 2008 as being in balance.

**K.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of October 31, 2008 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

**K.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of October 31, 2008, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**K.7** Motion to accept Individuals with Disabilities Education Improvement Act (**IDEIA-B**) **Consolidated Grant** for **FY09** in the following amounts:

Basic	\$707,946
Preschool	\$ 30,992

**K.8** Motion to appoint Dora E. Zeno, Board Secretary/Business Administrator as **Purchasing Agent** and **Public Agency Compliance Officer** and, as such, authorize her to prepare advertisements, advertise for and receive bids and award contracts pursuant to NJSA 18A:18A-3a, 7a and 37a for the calendar year January 1, 2009 through December 31, 2009.

**K.9** Motion to approve Verizon’s renewal to support the computer and voice network infrastructure’s ATM maintenance services, effective December 12, 2008, at a monthly cost of approximately \$7,840 for 36 months, as the lowest responsible provider.

**K.10** Motion to approve Prime Communications to provide annual maintenance services to the district's Avaya telephone system, effective January 1, 2009, at a cost of \$18,347.64.

**K.11** Motion to approve the following 403(b) document plan, as described below:

**WHEREAS**, the Finance Committee reviewed the following at a meeting held on December 9, 2008 and;

**WHEREAS**, the following annuity contracts and custodial accounts companies are recognized as official organizations to which contributions are made on behalf of eligible employees:

**Lincoln Investment Planning, The Legend Group (ADSERV), AXA Equitable Life Insurance Company, Vanguard, AIG Variable Annuity Life Insurance Company (VALIC), Great American; and**

**WHEREAS**, the IRS has issued revised regulations that govern the administration of 403(b) tax sheltered annuity contracts and custodial accounts by public educational institutions which become effective on January 1, 2009.

**BE IT THEREFORE RESOLVED**, that upon the recommendation of the School Business Administrator of the Jefferson Township Board of Education, in accordance with revised regulations regarding the administration of 403(b) tax sheltered annuity contracts and custodial accounts, approves a 403(b) Plan Document and accompanying Adoption Agreement as affixed to these meeting minutes and;

**BE IT FURTHER RESOLVED**, that the Board President and/or School Business Administrator are authorized to execute the plan documents and agreements on behalf of the Board of Education.

**K.12** Motion to approve the following resolution to appoint a 403b plan administrator on behalf of the Jefferson Board of Education:

**WHEREAS**, there is a need for close administrative control and monitoring of the Board's deferred compensation plans due to the promulgation of new Internal Revenue code 403(b) regulations;

**WHEREAS**, use of a Third Party Administrator to provide common remitter services and compliance assistance will reduce administrative complexities by sending all contributions to one vendor instead of multiple vendors that provide investment services under the 403(b) plan and will help to ensure compliance with all regulatory requirements;

**WHEREAS**, Great American Plan Administrators, Inc. will act as the Board's agent pursuant to an Appointment as Agent Agreement/Information-Sharing Agreement;

**WHEREAS**, Great American Plan Administrators, Inc. with an affiliate, Great American Advisor's Inc., a registered broker-dealer and member Financial Institution Regulatory Authority, will serve as Common Remitter for employee funds provided under the District's 403(b) plan, by receiving said funds directly from the Jefferson Township Board of Education and allocating said funds listed in motion K.11 above, with allocations chosen by the Board's participating employees;

**WHEREAS**, pursuant to the Plan Services Agreement with the Board, Great American Plan Administrators, Inc. will also provide General Plan Administration Services, including but not limited to, the monitoring of contributions, rollovers, loans, transfers, hardship distributions, as well as the provision of tax information services;

**WHEREAS**, there will be no cost for the services provided by Great American Plan Administrators, Inc. unless Great American Plan Administrators, Inc. gives the Board ninety (90) days written notice of a fee increase; and

**WHEREAS**, the contract with Great American Plan Administrators, Inc. will have a duration of two (2) years beginning January 1, 2009, unless terminated by either party with thirty (30) days written notice.

**BE IT RESOLVED**, that upon the recommendation of the School Business Administrator of the Jefferson Township Board of Education, the Board hereby appoints Great American Plan Administrators, Inc. as the Board's agent to perform the above-referenced services and related services outlined in the Plan Services Agreement; and

**BE IT FURHER RESOLVED**, that the Board President and/or School Business Administrator are authorized to execute the Plan Services Agreement with Great American Plan Administrators, Inc. on behalf of the Board of Education.

**K.13** Motion to approve the following **Resolution**, as described below:

**WHEREAS**, The Jefferson Township Board of Education believes that random canine searches promote a safe school environment and act as a means to educate and deter children from bringing illegal drugs to school; and

**WHEREAS**, The Jefferson Township Police Department, in cooperation with the Morris County Prosecutor's Office, will conduct suspicionless canine searches at the high school and middle school periodically throughout the school year; and

**WHEREAS**, These searches will be scheduled in advance and require the approval of the building principal and district superintendent; and

**NOW THEREFORE BE IT RESOLVED**, The Jefferson Township Board of Education, in an effort to promote a safe, drug-free environment, authorizes the Jefferson Township Police Department to conduct suspicionless canine searches.

**K.14** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it

**RESOLVED**, That the expense is justified and therefore reimbursable *(copy attached)*.

**L. PERSONNEL COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.4, as described below:

**L.1** Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
<b>A. Administrative</b>								
LS	Adjusted Medical Leave	Director of Transportation & Educational Facilities			District	10/30/08	11/26/08	Utilizing 20 sick days
<b>B: Instructional</b>								
Meredith Panka 11-230-100-101	Appoint	BSIP Teacher .49	BA Step 3	\$23,177	Stanlick	10/24/08	6/30/09	Replacing S. Christiano Part-time no benefits
Tammy Gundersen 11-130-100-101	Appoint	Language Arts Teacher	BA Step 1	\$45,300	Middle School	1/5/09	6/30/09	Pro-rated Replacing T. Haight
Maria Doyle	Resignation	Spanish Teacher			High School	12/10/08	2/7/09	
(*) Requires mentoring								
<b>C: Non-Instructional</b>								
Toni Puzio 11-215-100-106	Appoint	Special Ed. Aide	Step 1	\$18.16/hr	Milton	12/15/08	6/30/09	New position Not budgeted
Dorothy Gaboda	Resignation	General Aide			White Rock	12/1/08	1/1/09	
Lori Kuzma	Resignation	ABA Aide			Homebased	12/1/08	12/19/08	Resigning 4 hour/week ABA position
Debbie Crusco	Appoint	General Aide	Step 1	\$17.84/hr	White Rock	1/5/09	6/30/09	Replacement Pending fingerprinting
VS	Maternity Leave	Bus Driver			District	1/16/09	5/22/09	Utilizing 17 sick days and 68 unpaid days
BG	Adjusted Medical Leave	Custodian			White Rock	10/16/08	1/12/09	Utilizing 53 sick days
<b>D. Substitutes/Other</b>								
Louise Powers	Appoint	Sub Teacher		\$80/diem	District	12/16/08	6/30/09	
Lorenz Fischer	Appoint	Sub Teacher		\$80/diem	District	12/16/08	6/30/09	
Jennifer Smith	Appoint	Sub Teacher		\$80/diem	District	12/16/08	6/30/09	
Noel Lethbridge	Appoint	Sub Teacher		\$80/diem	District	12/16/08	6/30/09	
Kathleen Weir	Appoint	Homebound Teacher		\$40.00/hr	District	12/16/08	6/30/09	
Kirsten Smith	Appoint	Homebound Teacher		\$40.00/hr	District	11/21/08	6/30/09	
Cheryl Kanazik	Appoint	Homebound Teacher		\$40.00/hr	District	12/1/08	6/30/09	
Jessica Hoertel	Appoint	Homebound Teacher		\$40.00/hr	District	12/1/08	6/30/09	
Daniel Papa	Appoint	Homebound Teacher		\$40.00/hr	District	12/1/08	6/30/09	
Pamela Graham	Appoint	Homebound Teacher		\$40.00/hr	District	12/1/08	6/30/09	
Sheryl Kristoffersen	Appoint	Sub Aide		\$10/hr	District	11/24/08	6/30/09	
<b>E. Extra Duty Pay</b>								
Lorraine Gastrock	Resignation	Academic Team Coordinator-6 White	Level 4	\$2,751	Middle School	1/15/09	1/15/09	Appointed on 7/21/08
Teri Haight	Resignation	Academic Team Coordinator-8 Blue	Level 4	\$2,751	Middle School	12/15/08	12/15/08	Appointed on 7/21/08
Joan Pagano	Appoint	Academic Team Coordinator-6 White	Level 4	\$1,375.50	Middle School	1/5/9	6/30/09	Replacement Pro-rated – ½ year
Christina Hardin	Appoint	Academic Team Coordinator-8 Blue	Level 4	\$1,375.50	Middle School	1/5/9	6/30/09	Replacement Pro-rated – ½ year
Jennifer O'Malley-Dorr	Appoint	CPR/AED Trainer		\$300.00	Drummond	1/20/09	1/21/09	CPR/AED Training & Certification. Not to exceed 4 hours at \$75/hr
Jennifer O'Malley-Dorr	Appoint	CPR/AED Trainer		\$300.00	Middle School	2/3/09	2/4/09	CPR/AED Training & Certification. Not to exceed 4 hours at \$75/hr
Jennifer O'Malley-Dorr	Appoint	CPR/AED Trainer		\$300.00	White Rock	3/3/09	3/4/09	CPR/AED Training & Certification. Not to exceed 4 hours at \$75/hr

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Linda Schmidt	Appoint	Epi-Pen Trainer		\$75.00	White Rock	1/13/09	1/14/09	Training for Epi-Pen use Not to exceed 1 hour
Linda Schmidt	Appoint	Epi-Pen Trainer		\$75.00	Drummond	2/10/09	2/11/09	Training for Epi-Pen use Not to exceed 1 hour
Linda Schmidt	Appoint	Epi-Pen Trainer		\$75.00	Middle School	2/24/09	2/25/09	Training for Epi-Pen use Not to exceed 1 hour
Pamela Graham	Appoint	Environmental Club Advisor	Level 1	\$478	Middle School	9/1/08	6/30/09	
Travis Gage	Appoint	Spring Intramurals	Level 1	\$478	Middle School	9/1/08	6/30/09	
Kimberly Simon	Appoint	Spring Musical Choreographer	Level 1	\$478	Middle School	9/1/08	6/30/09	

**F. Coaches**

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
James Reid	Appoint	Head Boys' Lacrosse Coach	Step 1	\$6,713.37	JTHS	9/1/08	6/30/09	
Travis Gage	Appoint	Assistant Basketball Boys	Paraprofessional Coaching Aide	N/A	JTHS	9/1/08	6/30/09	Volunteer
Christine Czochanski	Appoint	Assistant Basketball Girls	Paraprofessional Coaching Aide	N/A	JTHS	9/1/08	6/30/09	Volunteer

**G. Student Teachers**

Name	College	Grade	Location	Date Effective	Date Terminated	Discussion
Allison Schlett	College of St. Elizabeth	Elementary	Briggs	1/20/09	5/8/09	
Tiffany Latino	College of St. Elizabeth	Elementary	Drummond	1/20/09	5/8/09	
Jaclyn DeMarzo	College of St. Elizabeth	Elementary	Stanlick	1/20/09	5/8/09	
Dana Frey	College of St. Elizabeth	Elementary	Stanlick	1/20/09	5/8/09	

**L.2** Motion to approve the following **Extra Duty Pay (EDP)** job descriptions in accordance with negotiated agreement between the Jefferson Township Board of Education and the Jefferson Township Education Association:

EDP's – Middle School	Level	Salary	Budgeted
Environmental Club	1	\$478	Yes

**L.3** Motion to approve Summer 08/09 Course Reimbursements as indicated below:

Name	College/University	Course Title	Approval #	# of Credits	Amount
Tanya Senney	Marygrove College	Collaborative Action Research	15	3	\$249.00

**L.4** Motion to approve Fall 08/09 Course Reimbursements as indicated below:

Name	College/University	Course Title	Approval #	# of Credits	Amount
Cecilia Hansen	Chapman University	Designing & Creating a Web Quest	68	3	\$327.80
Denise Morando	Chapman University	Designing & Creating a Web Quest	74	3	\$210.00
Patricia Klebez	Walden University	Internship II	82	3	\$381.90
Jason Klebez	Walden University	Internship II	83	3	\$381.90
Denise Morando	Chapman University	Classroom Management	149	3	\$334.00

**M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.5, as described below:

**M.1** Motion to approve the JTHS Ski Team trip to NASTAR Gate Training/Giant Slalom and Slalom Ski Training and Racing Competition in Wilmington, NY from January 23, 2009 to January 25, 2009.

**M.2** Motion to approve JTHS Cheerleading trip to the American Masters National Cheerleading Competition in Baltimore, MD from January 30, 2009 to February 1, 2009.

**M.3** Motion to approve JTHS Wrestling trip to NJSIAA Wrestling State Championships in Atlantic City, NJ from March 5, 2009 to March 8, 2009.

**M.4** Motion to approve the submission of Five Year Pre-School Program Plan to the Acting Executive County Superintendent.

**M.5** Motion to approve Senior Project Course Proposal.

**M.6 Enrollment** as of 11/30/08:

	<b>Nov. 07</b>	<b>Nov. 08</b>
R. F. Drummond	125	132
Milton	184	182
Cozy Lake	284	280
Stanlick	368	388
E.T. Briggs	263	256
White Rock	413	439
<b>Total Elementary</b>	<b>1,637</b>	<b>1,677</b>
JTMS	867	825
JTHS	1128	1,106
<b>GRAND TOTAL</b>	<b>3,632</b>	<b>3,608</b>
Tuition students received	4	3
Out-of-district placement	49	46
Students -Home Instruction	5	7

**N. POLICY COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion N.1 and N.2, as described below:

**N.1** Motion to approve the **First Reading** of the following *(copy available for review)*

File Code	Document	Title	Description of Action
2422p	Policy	Health Education	12/17/01
2431.1r	Regulation	Emergency Procedures for Athletic Practices & Competition	New
2431.2r	Regulation	Medical Examination to Determine Fitness for Participation in Athletics	New
2467p	Policy	Surrogate Parents & Foster Parents	New
3111p	Policy	Creating Positions	9/17/01
3146p	Policy	Conduct in Reduction in Force	9/17/01
3161p	Policy	Examination for Cause	9/17/01
3431.1p	Policy	Family Leave	New
4161	Policy	Examination for Cause	8/11/03
4431.1p	Policy	Family Leave	New
4438p	Policy	Jury Duty	9/17/01
5112p	Policy	Entrance Age	8/19/02
5130p	Policy	Withdrawal from School	8/19/02
5331p	Policy	Anaphylaxis to Food	8/9/04
7540p	Policy	Joint Use of Facilities	New
8420p	Policy	Emergency Evacuations	7/16/07
8420r	Regulation	Emergency Evacuations	New
8420.1r	Regulation	Fire & Fire Drills	New
8420.2r	Regulation	Bomb Threats	New
8420.3r	Regulation	Natural Disasters and Man-made Catastrophes	New
8420.4r	Regulation	Kidnapping	New
8420.5r	Regulation	Asbestos Release	New
8420.6r	Regulation	Accidents To and From School	New
9340p	Policy	Cooperation with Public Library	3/17/03
9550p	Policy	Educational Research Projects	3/17/03

**N.2** Motion to approve the **Second Reading** of the following *(copy available for review)*

File Code	Document	Title	Description of Action
2423r	Regulation	Bilingual and ESL Education	New Regulation
2510r	Regulation	Adoption of Textbooks	New Regulation
2520r	Regulation	Instructional Supplies	New Regulation
2531r	Regulation	Use of Copyrighted Materials	New Regulation
2622p	Policy	Pupil Assessment	Replaces 2622p Pupil Assessment
2624p	Policy	Grading System	New Policy
3244r	Regulation	In-Service Training	New Regulation
3439p	Policy	Jury Duty	Replaces 3439p Jury Duty
4240r	Regulation	Employee Training	New Regulation

**O. COMMUNICATIONS****P. OLD BUSINESS**

- Report of Conference Attendance
- Cost of Behaviorist

**Q. NEW BUSINESS****R. BOARD MEMBER COMMENTS****S. COMMENTS FROM THE AUDIENCE**



**T. CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 15<sup>th</sup> day of December, 2008 at \_\_\_\_\_ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at \_\_\_\_\_ PM.

**U. ADJOURN**

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Night	*Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/ person daily costs (does not include mileage, parking and tolls)
Arnold, Kira	3/17/09	Wayne, NJ	The Chronological Assessment of Suicide Events - The CASE Approach	own	\$ 20.00	60	\$ -	0	\$ -	0	\$ 20.00
Arnowitz, Sherry	2/4/09	Morris Plains, NJ	In-Class Resource Program Instruction: A Training for Trainers	own	\$ 18.00	47	\$ -	0	\$ -	0	\$ 18.00
Bamond, Donna Lee*	1/19/09	Morristown, NJ	Morris County Art and Music Teacher In-Service Day	own	\$ 48.00	53	\$ -	0	\$ -	0	\$ 48.00
Barrieres, Richard	1/19/09	Boonton, NJ	Conn-Selmer Workshop	own	\$ -	30	\$ -	0	\$ -	0	\$ -
Cooke, Kelly	12/9/08	Convent Station, NJ	Winter Professional Development Conference (MCA EMSA)	own	\$ -	35	\$ -	0	\$ -	0	\$ -
Correia, Karen*	1/19/09	Morristown, NJ	Morris County Art and Music Teacher In-Service Day	own	\$ 48.00	0	\$ -	0	\$ -	0	\$ 48.00
Courtney, Jan*	1/19/09	Morristown, NJ	Morris County Art and Music Teacher In-Service Day	own	\$ 48.00	0	\$ -	0	\$ -	0	\$ 48.00
Currie, Gregory	12/12/08	Morristown, NJ	Cyber Bullying Follow-up Workshop	own	\$ -	20	\$ -	0	\$ -	0	\$ -
Daggett, Eileen	2/4/09	Morris Plains, NJ	In-Class Resource Program Instruction: A Training for Trainers	own	\$ 18.00	0	\$ -	0	\$ -	0	\$ 18.00
Dillenkofer, Pat	1/14/09	Rockaway, NJ	52 Strategies for Asperger's Syndrome & Autism	own	\$ 179.00	0	\$ -	0	\$ -	0	\$ 179.00
Dimiceli, Charles	1/13-1/16/09	Point Clear, FL	STI User Training	\$ 515.49	\$ 425.00	96	\$ 108.00	3	\$ 49.00	4	\$ 1,460.49
Fisher, Janice*	1/19/09	Morristown, NJ	Morris County Art and Music Teacher In-Service Day	own	\$ 48.00	50	\$ -	0	\$ -	0	\$ 48.00
Frelinghuesen, Karen*	1/19/09	Morristown, NJ	Morris County Art and Music Teacher In-Service Day	own	\$ 48.00	85	\$ -	0	\$ -	0	\$ 48.00
Golas, Elaine	2/5/09	Parsippany, NJ	Suicide & Self Mutilation	own	\$ 184.00	34	\$ -	0	\$ -	0	\$ 184.00
Gugger, Daniel	1/19/09	Boonton, NJ	Conn-Selmer Workshop	own	\$ -	0	\$ -	0	\$ -	0	\$ -
Hemberger, Susan*	1/19/09	Morristown, NJ	Morris County Art and Music Teacher In-Service Day	own	\$ 48.00	20	\$ -	0	\$ -	0	\$ 48.00
Kowalski, Danielle	2/4/09	Morris Plains, NJ	In-Class Resource Program Instruction: A Training for Trainers	own	\$ 18.00	36	\$ -	0	\$ -	0	\$ 18.00
Kulick, Lauren	1/19/09	Boonton, NJ	The Music Shop	own	\$ -	0	\$ -	0	\$ -	0	\$ -
Linskey, Theresa	12/16/08	Mt. Olive, NJ	Budget Preparation	own	\$ 100.00	0	\$ -	0	\$ -	0	\$ 100.00
Lucas, Joan	2/19/09 - 2/21/09	East Brunswick, NJ	NJMEA Annual Conference: "Music! Just Imagine 2009"	own	\$ 130.00	0	\$ -	0	\$ -	0	\$ 130.00
Lucas, Joan*	1/19/09	Morristown, NJ	Morris County Art and Music Teacher In-Service Day	own	\$ 48.00	0	\$ -	0	\$ -	0	\$ 48.00
Mole-Hsieh, Jacqueline	2/19-2/21/09	Brunswick, NJ	NJ Music Educators Annual Conference	own	\$ 235.00	239	\$ -	0	\$ -	0	\$ 235.00
Morando, Denise*	1/19/09	Morristown, NJ	Morris County Art and Music Teacher In-Service Day	own	\$ 48.00	80	\$ -	0	\$ -	0	\$ 48.00
Petersen, Vanessa	3/17/09	Wayne, NJ	The Chronological Assessment of Suicide Events - The CASE Approach	own	\$ 20.00	0	\$ -	0	\$ -	0	\$ 20.00
Plotts, Timothy	12/9/08	Madison, NJ	Morris County Association of Elementary and Middle School Administration Winter Conference & Meeting	own	\$ -	56	\$ -	0	\$ -	0	\$ -
Schmidt, Linda	2/6/09	Morristown, NJ	Advanced Cardiac Life Support Renewal Course	own	\$ -	0	\$ -	0	\$ -	0	\$ -
Simler, Renee*	1/19/09	Morristown, NJ	Morris County Art and Music Teacher In-Service Day	own	\$ 48.00	16	\$ -	0	\$ -	0	\$ 48.00
Snyder, Sandra	1/26/09	East Brunswick, NJ	How to Design Eye-Catching Brochures, Newsletters, Ads and Reports	own	\$ 149.00	96	\$ -	0	\$ -	0	\$ 149.00

Name	Event Date	Location	Function Description ( i.e. Seminar Subject)	Transportation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Night	*Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/ person daily costs (does not include mileage, parking and tolls)
Tordoff, Susan	12/12/08	Wayne, NJ	Collaborative Problem Solving: Teaching & Treating Challenging Kids	own	\$ -	50	\$ -	0	\$ -	0	\$ -
Turkington, Sarah	1/27/09	Parsippany, NJ	Asperger's Syndrome & High Functioning Autism in Children and Adolescents	own	\$ 169.00	15	\$ -	0	\$ -	0	\$ 169.00
Valenti, Michael	12/9/08	Convent Station, NJ	Winter Professional Development Conference (MCA EMSA)	own	\$ -	0	\$ -	0	\$ -	0	\$ -
Vitkosky, Sharon*	1/19/09	Morristown, NJ	Morris County Art and Music Teacher In-Service Day	own	\$ 48.00	50	\$ -	0	\$ -	0	\$ 48.00
Weir, Kathleen*	1/19/09	Morristown, NJ	Morris County Art and Music Teacher In-Service Day	own	\$ 48.00	56	\$ -	0	\$ -	0	\$ 48.00
Wynne, James	2/19-2/21/09	Brunswick, NJ	NJ Music Educators Annual Conference	own	\$ 130.00	0	\$ -	0	\$ -	0	\$ 139.00

\* Travel waiver received from Acting Executive County Superintendent's office.