

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda
Monday – January 15, 2007 - 7:00 PM (Goal Setting) 8:00 (Regular Session)
Jefferson Township Middle School Media Center

A. _____ called the meeting to order at ____ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>	
Mr. Andre	_____	_____	
Mrs. Castiglione	_____	_____	
Mr. Cerny	_____	_____	
Mr. Chamberlain	_____	_____	
Mr. Feldmann	_____	_____	
Mr. Hanisch	_____	_____	
Mrs. Hardy	_____	_____	
Mrs. Mastricola	_____	_____	
Mrs. Servedio	_____	_____	
Mariclaire DosSantos	_____	_____	<i>Student Representative</i>
Craig Fuess	_____	_____	<i>Student Representative</i>

D. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 15th day of January, 2007 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

E. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools.

F. PRESENTATIONS

- Jefferson Township School District Goal Setting – Ms. Joanne Borin, NJSBA

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

H. MINUTES OF MEETINGS

H.1 Motion by _____, seconded by _____, that the minutes of the following meeting be approved as submitted:

December 11, 2006 Work/Regular Session

I. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.10, as described below:

- I.1** Motion to approve the list of **purchase orders** dated December 31, 2006 in the amount of **\$393,804.10**.
- I.2** Motion to approve the **check journal** as of December 31, 2006 in the amount of **\$4,081,032.01**.
- I.3** Motion to approve the **transfer** of funds in the 2006-2007 Fiscal Year, dated November 2006 in the amount of **\$264,708.06**.
- I.4** Motion to accept the **Treasurer and Secretary's Report** dated November 2006 as being in balance.
- I.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of November 30, 2006 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- I.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of November 30, 2006, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- I.7** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it

RESOLVED, That the expense is justified and therefore reimbursable (*copy attached*).

I.8 Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property.

<u>School/Department</u>	<u>Bar Code/Tag No.</u>	<u>Equipment Description</u>
M/S Storage	n/a	9 Lennox A/C units, Model H52904210Y40PT, 208-230 Volts
High School Weight Room	#4678	Sports Art Treadmill, Serial # 3100122K005

I.9 Motion to accept the **donation** from C&R Audio Visual, LLC to the Jefferson Township High School the following items, in accordance with Policy # 1323, Gifts, Grants and Bequests.

<u>Equipment</u>	<u>Mfg/SKU</u>	<u>Est. Price</u>
Videoconferencing unit	Polycom VSX 7400	\$6,700.00
Video cart	VFI C2736	\$ 800.00
40" LCD Monitor	Samsung 400P	\$3,789.00
LCD mount	Chief PTS-2241	\$ 499.00

I.10 Motion to approve the appointment of SERAPH, Inc., to provide **professional services**, at a cost not to exceed \$7,525, for security consulting and training. Cost based upon \$1,075 per facility, 7 facilities.

J. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions J.1, as described below:

J.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
B: Instructional								
Yana Seminara	Resignation	French Teacher			JTHS/JTMS	1/2/07	3/3/07	
William Koch* 11-140-100-101-0000	Appoint	Health & Physical Education Teacher	BS Step 1	\$40,980**	JTMS	1/23/07	6/30/07	Replacement-Health appointment pending certification
KW	Medical Leave	Elementary Teacher			White Rock	1/2/07	1/19/07	Utilizing 14 sick days
C: Non-Instructional								
D: Substitutes/Other								
Donna Nimmo	Appoint	Sub Teacher		\$80.00/day		9/1/06	6/30/07	
Badhika Ganta	Appoint	Sub Teacher		\$80.00/day		1/16/07	6/30/07	
June McNamara	Appoint	Sub Teacher		\$80.00/day		9/1/06	12/29/06	
Dina Letizia	Appoint	Sub Classroom Aide		\$10.00/hr		1/16/07	6/30/07	
Donna Nimmo	Appoint	Sub Classroom Aide		\$10.00/hr		9/1/06	6/30/07	

June McNamara	Appoint	Sub Classroom Aide		\$10.00/hr		9/1/06	6/30/07	
Donna Nimmo	Appoint	Sub Clerical		\$11.50/hr		9/1/06	6/30/07	
June McNamara	Appoint	Sub Clerical		\$11.50/hr		9/1/06	6/30/07	
E. Extra Duty Pay								
Kathleen Cutrona	Rescind	Debate Club Advisor	Level 1		JTMS	2006/07	2006/07	
Lorraine Gastrock	Appoint	Debate Club Advisor	Level 1	\$400.00**	JTMS	12/15/06	6/30/07	

F: Student Teachers						
Name	College	Grade	Loc.	Date Effective	Date Termin.	Discussion
Michele-Elise Goodhue	College of St. Elizabeth	2	CL	1/16/07	4/27/07	

** Salary based on 2005/2006 salary guide; will be adjusted when negotiations have been completed and new guides have been adopted.

K. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion K.1 through K.5, as described below:

K.1 Motion to terminate student placement and professional services, as indicated below:

Student	School	Tuition	Date
M/16-8	Bonnie Brae	N/A	12/1/06
M/18-1	Lakeview Learning Center	N/A	Eff. 2/2/07
M/9-9	George Washington School	N/A	Eff. 1/1/07
F/10-7	Windsor School	N/A	1/15/07

K.2 Motion to approve student placements and professional services, as indicated below:

Student	School	Tuition	Date
M/16-8	Chancellor Academy	\$252.41/day	12/18/06-6/21/07
F/17-8	Kids Peace	\$186 per diem	118 days eff. 12/8/06
F/10-7	Windsor Learning Center	\$234.48	1/16/07

K.3 Motion to approve The Commission for the Blind and Visually Impaired Request to Increase Services for the 2006-07 Academic School Year (December 1, 2006 – June 30, 2007) from Level 2 services (\$3,700) to Level 3 services (\$10,450):

Student	Level Of Service	Cost
M/6-2	Level 3	\$ 10,450

K.4 Motion to approve The Commission for the Blind and Visually Impaired Request for Services for the 2006-07 Academic School Year (December 1, 2006 – June 30, 2007).

Student	Level Of Service	Cost
M/5-8	Level 1	\$ 1,300

K.5 Motion to approve the amended Annual Field Trip List to include: (copy attached)

Great Swamp National Wildlife Refuge - Harding, New Jersey (as a substitute for Waterloo Village, which is currently closed)

Enrollment as of 12/31/06:

	December 05	December 06
R. F. Drummond	116	106
Milton	178	165
Cozy Lake	308	294
Stanlick	368	383
E.T. Briggs	254	262
White Rock	452	431
Total Elementary	1,676	1,641
JTMS	907	881
JTHS	1,057	1,118
GRAND TOTAL	3,640	3,640
Tuition students received	2	3
Out-of-district placement	50	57
Students -Home Instruction	8	4

L. COMMITTEE REPORTS

M. COMMUNICATIONS

N. OLD BUSINESS

O. NEW BUSINESS

P. BOARD MEMBER COMMENTS

Q. COMMENTS FROM THE AUDIENCE

R. STUDENT REPRESENTATIVES

S. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 15th day of January, 2007 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. This matter will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

T. ADJOURN