

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda
Monday – May 21, 2007 - 7:00 PM (Closed Session) 8:00 PM (Regular Session)
Jefferson Township Middle School Media Center

A. _____ called the meeting to order at _____ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:	<u>Present</u>	<u>Absent</u>	
Mr. Anzano	_____	_____	
Mrs. Castiglione	_____	_____	
Mr. Cerny	_____	_____	
Mr. Chamberlain	_____	_____	
Mr. Feldmann	_____	_____	
Mrs. Hardy	_____	_____	
Mrs. Masticola	_____	_____	
Mrs. Scott	_____	_____	
Mrs. Servedio	_____	_____	
Marieclaire DosSantos	_____	_____	<i>Student Representative</i>
Craig Fuess	_____	_____	<i>Student Representative</i>

D. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 21st day of May, 2007 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

E. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools.

F. PRESENTATIONS

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

H. MINUTES OF MEETINGS

H.1 Motion by _____, seconded by _____, that the minutes of the following meetings be approved as submitted:

- | | |
|---|--|
| April 9, 2007 Work Session Minutes | April 9, 2007 Executive Session Minutes |
| April 16, 2007 Regular Session Minutes | April 16, 2007 Executive Session Minutes |
| April 30, 2007 Organization Meeting Minutes | April 30, 2007 Executive Session Minutes |

I. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.11, as described below:

- I.1** Motion to approve the list of **purchase orders** dated April, 2007 in the amount of **\$ 184,047.69.**
- I.2** Motion to approve the **check journal** as of April, 2007 in the amount of **\$3,904,101.86.**
- I.3** Motion to approve the **transfer** of funds in the 2006-2007 Fiscal Year, dated March 2007 in the amount of **\$ 320,683.70.**
- I.4** Motion to accept the **Treasurer and Secretary’s Report** dated March 2007 as being in balance.
- I.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of March 31, 2007 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- I.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of March 31, 2007, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- I.7** Motion to declare the following checks stale and thus void them:

Student Activities Account 554000610

Check #	Date	Payable to:	Amount	Account	Reason
30229	6/13/05	Denise Budhu	\$55.00	Bk. Fines-Math	Refund for lost Geometry book returned
30291	10/13/05	Courtney Serner	\$4.66	Preschool	Reimbursement for snacks
30295	10/13/05	Karli Trautman	\$2.00	Preschool	Reimbursement for paper cups
30408	2/2/06	Karli Trautman	\$3.99	Preschool	Reimbursement for snow lesson supplies
30419	2/14/06	George Lewanda	\$17.85	DECA	Reimbursement for balloons
30592	6/14/06	Gina Mara	\$14.94	Preschool	Reimbursement for photos for albums

I.8 Motion to approve, in accordance with NJSA 18A:11-3, the following resolution to participate in **New Jersey State Interscholastic Athletic Association during 2007-2008** at a cost of \$1,500:

The Board of Education of School District No. 2380, County of Morris, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Jefferson Township High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA .

A photocopy of the minutes signifying the adoption of this membership resolution is attached.

Administrative Responsibility – The Association must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in Bylaws, Article V. Toward that end, the Principal in each member school has the affirmative obligation to report to the NJSIAA any violations of these standards. The fact that a school has disclosed that there has been an eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school.

- I.9** Motion to approve the following **change order** for the Window Replacement Project at Cozy Lake and Stanlick Schools pursuant to the recommendation of Faridy Veisz Fraytak, P.C., Architect of Record to:

<u>Contract #</u>	<u>Change Order #</u>	<u>Contractor</u>	<u>Amount</u>
Base Bid	1	RD Architectural	\$ -3,125.00 Deduct to Leave existing door in place at Room 203/Stanlick School.
Base Bid	1	RD Architectural	\$ -4,600.00 Deduct to Leave existing door in place/omit Alt. Bid S4/Stanlick School.
Base Bid	1	RD Architectural	\$ 6,500.00 Add replacement windows in boiler rooms at Cozy Lake and Stanlick Schools.

- I.10** Motion to accept the recommendation of the Superintendent to submit the **revised proposed 2007-08 defeated school district budget** to the County Superintendent:

General Fund	\$ 47,250,122	With a Tax Levy of \$32,331,258
Special Revenue Fund	\$ 822,471	
Debt Service Fund	\$ 2,260,261	With a Tax Levy of \$ 2,117,340
Total 2007-08 Budget	\$ 50,332,854	

- I.11** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it

RESOLVED, That the expense is justified and therefore reimbursable (*copy attached*).

J. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions J.1 and J.2, as described below:

J.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
B: Instructional								
Linda Iraggi	Retirement	Elementary Teacher			Cozy Lake	6/30/07	7/1/07	25 years in district
Marietta Cerciello	Retirement	Elementary Teacher			Cozy Lake	6/30/07	7/1/07	38 years in district
Arthur Constantino	Retirement	Science Teacher			Middle School	6/30/07	7/1/07	36 years in district
Frances Focacci	Retirement	BSIP Teacher			Stanlick	6/30/07	7/1/07	22 years in district
Betty Fostle	Retirement	Language Arts Teacher			Middle School	6/30/07	7/1/07	26 years in district
Sherry Rose Lenox	Retirement	Speech/Language Specialist			Middle School	6/30/07	7/1/07	7 years in district
Kathryn Davis	Resignation	Special Education Teacher			Briggs	6/30/07	7/1/07	
Cassie Goobic	Resignation	Elementary Teacher			White Rock	6/30/07	7/1/07	
Nanette Fandino-Diaz	Appoint	Homebound Teacher		\$31.00/hr	District	5/22/07	6/30/07	
Kirsten Smith	Appoint	Homebound Teacher		\$31.00/hr	District	5/22/07	6/30/07	
Michele Lee 11-140-100-101-00	Appoint	French Teacher	BA Step 1	\$40,980**	High School	9/1/07	6/30/08	Replacement
Christine Suver 11-130-100-101-00	Appoint	Language Arts Teacher	BA Step 1	\$40,980**	Middle School	9/1/07	6/30/08	Replacement
Jessica Constandelis 11-130-100-101-00	Appoint	Language Arts Teacher	MA Step 1	\$42,980**	Middle School	9/1/07	6/30/08	Replacement
Christine Czochanski 11-140-100-101-00	Appoint	Language Arts Teacher	MA Step 1	\$42,980**	High School	9/1/07	6/30/08	Replacement
Kim Moeller 11-214-100-101	Appoint	Special Ed Teacher-Autism	MA Step 6	\$45,980**	Milton	9/1/07	6/30/08	New
Elena Berenger 11-140-100-101-00	Appoint	French/ESL Teacher	MA+15 Step 12	\$55,020**	High School	9/1/07	6/30/08	Replacement

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kristen Iacobino 11-130-100-101-00	Appoint	Teacher of Mathematics	BS Step 1	\$40,980**	Middle School	9/1/07	6/30/08	Replacement
SM	Extended Unpaid Leave	Elementary Teacher			Stanlick	9/1/07	6/30/08	Second year unpaid leave
JD	Extended Unpaid Leave	Elementary Teacher			Stanlick	9/1/07	6/30/08	Second year unpaid leave
LM	Maternity Leave	Mathematics Teacher			High School	9/4/07	9/27/07	Utilizing 17 sick days.
LM	Unpaid Leave	Mathematics Teacher			High School	9/28/07	6/30/08	Unpaid Leave
CM	Maternity Leave	Social Studies Teacher			Middle School	9/4/07	10/2/07	Utilizing 20 sick days.
CM	Unpaid Leave	Social Studies Teacher			Middle School	10/3/07	6/30/08	Unpaid Leave
Dolores Bennett	Increase of Hours	Elementary Teacher		\$122.45/day	Drummond	4/17/07	4/17/07	Attended full day workshop. Increase pay to full day
Dolores Bennett	Increase of Hours	Elementary Teacher		\$122.45/day	Drummond	5/31/07	5/31/07	Attend full day field trip. Increase pay to full day
DC	Medical Leave	School Nurse			Stanlick	3/2/07	3/25/07	Utilizing 14.5 sick days and .5 unpaid day
C: Non-Instructional								
SM	Medical Leave	Bus Driver			District	4/24/07	5/28/07	Utilizing 4 sick days and 17.75 unpaid days
LS	Medical Leave	Director of Trans. & Ed. Facilities			District	4/23/07	6/1/07	Utilizing a total of 28 sick days
D. Curriculum Writing								
Barbara Hardcastle	Additional Hours	Social Studies Curriculum Writing – 3 rd grade		\$30/hr	Stanlick	7/1/06	6/30/07	9 additional hours total
Charlotte Bayley	Additional Hours	Social Studies Curriculum Writing – Grades 3-5		\$30/hr	White Rock	7/1/06	6/30/07	5 additional hours total
Mary Ellen McLeod	Additional Hours	Social Studies Curriculum Writing – Grades 3-5		\$30/hr	White Rock	7/1/06	6/30/07	5 additional hours total
E. Substitutes								
Sheryl Kristofferson	Appoint	Substitute Classroom Aide		\$10/hr	District	5/22/07	6/30/08	

** Salary based on 2005/2006 salary guide; will be adjusted when negotiations have been completed and new guides have been adopted.

G: Student Teachers						
Name	College	Grade	Loc.	Date Effective	Date Termin.	Discussion
Robin Morgan	William Paterson University	HS Guidance	HS	9/1/07	6/30/08	Intern for HS Guidance Office

J.2 Motion to **reappoint** Administrative Support Staff for the 2007/08 School Year as indicated below:

NAME	POSITION	SALARY
	Administrators/Supervisors	
James Schmitt	Assistant Supervisor Buildings and Grounds	\$51,000*

* Salary figures pending negotiations.

K. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions K.1 and K.2, as described below:

K.1 Motion to terminate student placement and professional services, as indicated below:

Student	School	Tuition	Date
M/17-5	Willow Glen Academy	NA	Eff. 5/31/07
M/17-0	Chancellor Academy	NA	Eff. 4/20/07

K.2 Motion to approve student placements and professional services, as indicated below:

Student	School	Tuition	Date
M/17-5	Regional Day Newark	\$ 4,781.20	6/1/07-6/30/07

K.3 Enrollment as of 4/30/07:

	April 06	April 07
R. F. Drummond	119	108
Milton	189	175
Cozy Lake	308	288
Stanlick	367	382
E.T. Briggs	252	260
White Rock	452	426
Total Elementary	1,687	1,639
JTMS	903	884
JTHS	1,062	1,112
GRAND TOTAL	3,652	3,635
Tuition students received	2	5
Out-of-district placement	56	55
Students -Home Instruction	13	8

L. COMMITTEE REPORTS

M. COMMUNICATIONS

N. OLD BUSINESS

O. NEW BUSINESS

P. BOARD MEMBER COMMENTS

Q. COMMENTS FROM THE AUDIENCE

R. STUDENT REPRESENTATIVES

S. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 21st day of May, 2007 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. This matter will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

T. ADJOURN