

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda
Monday – August 20, 2007 - 7:00 PM (Closed Session) 8:00 PM (Regular Session)
Jefferson Township Middle School Media Center

A. _____ called the meeting to order at _____ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:	<u>Present</u>	<u>Absent</u>
Mr. Anzano	_____	_____
Mrs. Castiglione	_____	_____
Mr. Cerny	_____	_____
Mr. Chamberlain	_____	_____
Mr. Feldmann	_____	_____
Mrs. Hardy	_____	_____
Mrs. Masticola	_____	_____
Mrs. Scott	_____	_____
Mrs. Servedio	_____	_____

D. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 20th day of August, 2007 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

E. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools.

F. PRESENTATIONS

- Recognition of PTA President (s)and JT SNAP Officers

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

H. MINUTES OF MEETINGS

H.1 Motion by _____, seconded by _____, that the minutes of the following meetings be approved as submitted:

- | | |
|---|---|
| June 11, 2007 Work Session Minutes | June 11, 2007 Executive Session Minutes (1) |
| June 11, 2007 Executive Session Minutes (2) | June 18, 2007 Regular Minutes |
| June 18, 2007 Executive Session Minutes (1) | June 18, 2007 Executive Session Minutes (2) |
| June 19, 2007 Board Retreat Minutes | June 26, 2007 Special Meeting Minutes |
| June 26, 2007 Executive Meeting Minutes (1) | July 16, 2007 Regular Meeting Minutes |
| July 16, 2007 Executive Session Minutes (1) | July 16, 2007 Executive Session Minutes (2) |

I. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.15, as described below:

- I.1** Motion to approve the list of **purchase orders** dated July 31, 2007 in the amount of **\$43,439,232.48**
- I.2** Motion to approve the **check journal** as of July 31, 2007 in the amount of **\$2,691,543.34.**
- I.3** Motion to approve the **transfer** of funds in the 2006-2007 Fiscal Year, dated June 2007 in the amount of **\$ 309,442.78.**
- I.4** Motion to accept the **Treasurer and Secretary’s Report** dated June 2007 as being in balance.
- I.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of June 30, 2007 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- I.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of June 30, 2007, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- I.7** Motion to approve **Food Service Check Journal** for 2006/2007 in the amount of \$942,144.71 .
- I.8** Motion to accept the **donation** from Milton Tri-School PTA to the Milton Elementary School the following item(s), in accordance with Policy # 1323, Gifts, Grants and Bequests.

<u>Equipment</u>	<u>Estimated Value</u>	<u>Cost to District</u>
Playground Equipment	\$13,943.45	\$0.00

I.9 Motion to rescind appointment of **SERAPH, Inc.** to provide professional services related to the design of a bid document for security equipment/systems and oversight of its installation.

I.10 Motion to submit **FY2008 IDEIA** Consolidated Grant Application in the following amounts:

Basic	\$696,916
Preschool	\$ 32,502

I.11 Motion to approve the following **change order** for the window replacement project at Stanlick and Cozy Lake Schools, pursuant to the recommendation of Faridy Veisz Fraytak, P.C., Architect of Record to:

<u>Contract #</u>	<u>Change Order #</u>	<u>Contractor</u>	<u>Amount</u>
Base Bid	2	R.D. Architectural Products, Inc.	\$-2,000.00 Price reduction per 8/2/07 agreement

I.12 Motion to approve the following **change order** for the New Parent Drop Off at the High School/Middle School, pursuant to the recommendation of Faridy Veisz Fraytak, P.C., Architect of Record to:

<u>Contract #</u>	<u>Change Order #</u>	<u>Contractor</u>	<u>Amount</u>
Base Bid	1	Apex Enterprises of Union	\$ -2,500.00 Credit for unused allowance

I.13 Motion to authorize the Board Secretary to open a **summer savings payroll account** to deposit funds for 10-month staff that elect to participate, in accordance with the JTEA negotiated agreement. Authorized signors: Treasurer of School Moneys (Board Secretary, Alternate).

I.14 Motion to award the transportation bid for athletic and after school activity trips to **First Student Inc**, Lafayette, NJ, in the amount of \$89,795. (This amount is based upon the tentative number of trips as they are currently known. This amount will fluctuate depending on the actual number of trips.)

I.15 Motion to award a **technical services** contract for the monitoring/operation of the district’s sewer treatment plants to Hatch, Mott MacDonald in the amount of \$146,995 effective August 13, 2007 through June 30, 2009.

J. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.3, as described below:

J.1 Motion to appoint Joseph Kulick as **Interim Principal** on an as needed basis at a per diem rate of \$500 as necessary through June 30, 2008.

J.2 Motion to **approve position** for Adaptive Physical Education and General Physical Education from 2/5 to full-time.

J.3 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
B: Instructional								
Anne Patterson* 11-140-100-101-00	Appoint	French Teacher	MA/ Step 1	\$45,541	High School	9/1/07	6/30/08	Replacing E. Berenger
Juan Conejero 11-140-100-101-00	Appoint	Spanish Teacher	MA+45/ Step 8	\$53,853	High School	9/1/07**	6/30/08	Replacing D. Fiore **On or before October 4 th upon release from current district
Lori Johansson* 11-120-100-101-00	Appoint	Elementary Teacher	BA/ Step 1	\$43,541	Cozy Lake	9/1/07	6/30/08	Replacing E. Olivieri
Katherine Curreri 11-130-100-101-00	Appoint	Science Teacher	BA/ Step 8	\$48,853	Middle School	9/1/07	6/30/08	Replacing A. Constantino
Laura Minneci 11-120-100-101-00	Appoint	Elementary Teacher	BA/ Step 1	\$43,541	White Rock	9/1/07	6/30/08	Replacing D. Faessler
Maria Melachrinis* 11-120-100-101-00	Appoint	Elementary Teacher	BA+15/ Step 1	\$44,541	Cozy Lake	9/1/07	6/30/08	New position
Jennifer Losey 11-000-216-101-00	Salary Change	Speech Therapist	MA/ Step 1	\$45,541	MS/HS	9/1/07	6/30/08	Appointed on 7/16/07 as BA+15/Step 1
Lauren Masters* 11-120-100-101-00	Appoint	Special Education Replacement	BA+15/ Step 1	\$44,541	Stanlick	9/1/07	6/30/08	Maternity Leave Replacement for SM
Priscilla Gelinis 11-214-100-101-00	Appoint	Special Ed Teacher Autism	MA/ Step 3	\$47,666	Milton	9/1/07**	6/30/08	Replacing K. Moeller **On or before October 19 th upon release from district
Anne Quintavella 11-140-100-101-00	Appoint	APE/PE Teacher	MS/ Step 2	\$46,603	MS/HS	9/1/07	6/30/08	FT- Replacing G. Bodtmann and new position
Deborah Dalton	Appoint	Mentor/ Substitute		\$80/diem	High School	9/5/07	10/3/07	Not to exceed 20 days Mentor for A. Patterson
Yolanda Sanchez 11-000-219-104-00	Additional Hours	Social Worker		\$274.74/diem	District	8/13/07	8/24/07	IEP Meetings Not to exceed 4 days
Teresa Roman 11-000-219-104-00	Additional Hours	LDT-C Teacher		\$251.74/diem	Middle School	8/13/07	8/24/07	IEP Meetings Not to exceed 4 days
Suzanne Rodgers 11-000-219-104-00	Additional Hours	LDT-C Teacher		\$329.68/diem	District	8/13/07	8/24/07	CST Meetings Not to exceed 1 day
TP	Maternity Leave	Math Teacher			Middle School	10/1/07	1/1/08	Utilizing 10 sick days and 46 unpaid days
LA	Maternity Leave	Elementary Teacher			Cozy Lake	11/16/07	6/31/08	Utilizing 20 sick days and 119 unpaid days
Sara Argote	Rescind Appointment	Spanish Teacher			HS/MS	7/20/07	7/20/07	Appointed on 7/16/07
Elena Berenger	Resignation	French/ESL Teacher			High School	7/21/07	7/21/07	Appointed on 5/21/07
Kim Moeller	Resignation	Special Ed Teacher Autism			Milton	8/4/07	10/3/07	Appointed on 5/21/07
*Requires Mentoring								
C: Non-Instructional								
Lise Meisner 11-204-100-106-00	Appoint	Special Education Aide	Step 1	\$17.37/hr	High School	9/1/07	6/30/08	In-class support/LLD New position 3.5 hrs/day w/o benefits
Sharon Jarosz 11-000-262-100-26	Appoint	Hall Monitor	Step 1	\$16.94/hr	High School	9/1/07	6/30/08	New Position 3.95 hrs/day w/o benefits
Linda Kline 11-000-262-100-26	Appoint	Hall Monitor	Step 1	\$16.94/hr	High School	9/1/07	6/30/08	Replacing L. Dorph 3.95 hrs/day w/o benefits
Joseph Yuhas 11-000-262-100-26-00	Appoint	Custodian	Step 1	\$19.33/hr	District	8/21/07	6/30/08	Replacement – Tim Noah
David Pellek 11-000-262-100-26-00	Appoint	Custodian	Step 1	\$19.33/hr	District	8/27/07	6/30/08	Replacement –Peter Milelli
Glenn Grey 11-000-262-100-26-00	Appoint	Custodian	Step 1	\$19.33/hr	District	9/4/07	6/30/08	Replacement – Scott Vansteyn

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Debbie O'Brien	Resignation	Special Education Aide			High School	7/24/07	7/24/07	
Anmarie Karaitis	Resignation	Aide – Cafeteria			Middle School	8/16/07	8/16/07	
Pamela Kulick 11-204-100-101-00	Increase Hours	Special Ed Classroom Aide	Step 3	\$17.98 hr	Briggs	9/1/07	6/30/08	Increase from 3.25 to 3.50hrs/day w/o benefits
Helen Ricadela	Termination	Substitute Caller			District	7/19/07	7/19/07	Implementation of new service
D. Substitutes/Other								
Ellen Sharkey	Appoint	Substitute Nurse		\$150/diem	District	9/1/07	6/30/08	
Alisa Cheff	Appoint	Substitute Aide		\$10.00/hr	District	9/1/07	6/30/08	
MaryAnne Cuervo	Appoint	Substitute Aide		\$10.00/hr	District	9/1/07	6/30/08	
Alisa Cheff	Appoint	Substitute Teacher		\$80/diem	District	9/1/07	6/30/08	
Ellen Olivieri	Appoint	Substitute Teacher		\$80/diem	District	9/1/07	6/30/08	
Deirdre Collins	Re-Appoint	Substitute Teacher		\$80/diem	District	9/1/07	6/30/08	
Robert Jahm	Appoint	Substitute Custodian		\$12.50/hr	District	9/1/07	6/30/08	
Raven Valverde	Termination	Substitute Custodian			District	7/18/07	7/19/07	

E. Student Teacher					
Name	College	Subject	Location	Date Effective	Date Terminated
Denise Rodriguez	College of St. Elizabeth	Art	MS/HS	1/22/08	5/9/08
Corrine Ciurciu	College of St. Elizabeth	Math	High School	1/14/08	5/2/08
Janel Sabella	College of St. Elizabeth	Elementary	Cozy Lake	1/14/08	5/2/08

COURSE REIMBURSEMENTS:

Name	Course Title	College/University	Approval #	Amount
Sharon Clayton	High Performing Teacher	Marygrove College	3	\$1020.00
Sharon Clayton	Learning Styles/Multiple Intell.	Marygrove College	4	\$480.00
Nancy M. Boyle	Assessment Techniques	The College of New Jersey	5	\$975.00
Nancy M. Boyle	Increasing Student Resp.	The College of New Jersey	6	\$525.00
Heather Rowens	Helping Students Become Self Directed Learners	Marygrove College	9	\$335.00
Heather Rowens	Succeeding With Difficult Students	Marygrove College	10	\$335.00
Michele Koontz	Helping Students Become Self Directed Learners	Marygrove College	11	\$375.00
Michele Koontz	Including Students with Special Needs	Marygrove College	12	\$375.00
Denyse Edge	Learning Diff: Effective Teaching with Learning Styles & Multiple Intelligence	Marygrove College	13	\$425.00
Denyse Edge	Assertive Discipline & Beyond	Marygrove College	14	\$425.00
Kathleen Weir	Paris, Provence and the French Riviera	University of the Arts	17	\$1392.00
Suzanne Rodgers	Learning Differences - Teaching to Multiple Intelligences	Marygrove College	18	\$425.00
Suzanne Rodgers	Assertive Discipline & Beyond	Marygrove College	19	\$200.00
Denise Morando	Helping Students Become Self Directed Learners	Marygrove College	20	\$355.00
Denise Morando	Succeeding With Difficult Students	Marygrove College	21	\$355.00
Christine Cinnamon	Succeeding With Difficult Students	Marygrove College	22	\$355.00
Christine Cinnamon	Helping Students Become Self Directed Learners	Marygrove College	23	\$355.00
Cecilia Hansen	Succeeding With Difficult Students	Marygrove College	24	\$355.00
Cecilia Hansen	Helping Students Become Self Directed Learners	Marygrove College	25	\$355.00
Jodie Sparling	Helping Students Become Self Directed Learners	Marygrove College	29	\$355.00
Jodie Sparling	Succeeding With Difficult Students	Marygrove College	31	\$355.00
Amy Thomson	Teaching Students to get Along	Marygrove College	32	\$400.00
Amy Thomson	Including Students with Special Needs	Marygrove College	33	\$400.00
Amy Thomson	Assessment to Improve Student Learning	Marygrove College	34	\$400.00
Patricia Silverstein	How to get Parents on Your Side	Marygrove College	35	\$380.00
Patricia Silverstein	Motivating Today's Learner	Marygrove College	36	\$380.00
Hong Hu	Cooperative Discipline	The College of New Jersey	37	\$975.00
Hong Hu	Differentiated Instruction	The College of New Jersey	38	\$525.00
Karen Correia	Assessment to Improve Student Learning	Marygrove College	39	\$375.00
Karen Correia	Teaching Students to get Along	Marygrove College	40	\$375.00
Babette Stewart	Motivating Today's Learner	Marygrove College	42	\$380.00
Babette Stewart	How to get Parents on Your Side	Marygrove College	43	\$380.00

Name	Course Title	College/University	Approval #	Amount
Marlene Lubin	Motivating Today's Learner	Marygrove College	46	\$380.00
Marlene Lubin	How to get Parents on Your Side	Marygrove College	47	\$380.00
Susan Tordoff	Abuse of the Young	Fairfield University	48	\$900.00
Kelly Kaufmann	Correction of Reading Problems	Fairleigh Dickinson University	50	\$1425.00
Danielle Kowalski	Assessment for Instruction in Special Education	Centenary College	52	\$1500.00
Jane Kirshenbaum	Ocean Sciences	Mississippi State University	53	\$719.25
Colleen Maxwell	School Law	Seton Hall University	54	\$1500.00
Joseph Guzewicz	Distance Learning for Educators	New Jersey City University	55	\$1173.00
Deborah Helfand	Differentiated Instruction	The College of New Jersey	57	\$975.00
Deborah Helfand	Cooperative Discipline	The College of New Jersey	58	\$525.00
Joseph Guzewicz	Research Application in Educational Technology	New Jersey City University	61	\$327.35
Patricia Silverstein	Teaching Students to get Along	Marygrove College	62	\$375.00
Patricia Davey	Motivating Today's Learner	Marygrove College	63	\$425.00
Patricia Davey	How to get Parents on Your Side	Marygrove College	64	\$425.00
Susan Tordoff	Cooperative Discipline	The College of New Jersey	65	\$600.00
Gail Elsey	Integrating Technology Into K-12 Curriculum	Marygrove College	67	\$1020.00
Gail Elsey	Motivating Today's Learner	Marygrove College	68	\$480.00
Matthew Levine	The Multicultural Classroom	FDU-Madison	73	\$1437.00
Kasey Savage	Info. Tech. & History	William Paterson University	74	\$1428.00
Michelle Klinger	Meeting Curriculum Standards for all Learners	Marygrove College	75	\$1020.00
Michelle Klinger	Designing Assessment for all Learners	Marygrove College	76	\$480.00
Patricia Klebez	Curriculum: Design & Engineering	Seton Hall University	81	\$1,500.00
Jason Klebez	Curriculum: Design & Engineering	Seton Hall University	82	\$1,500.00
Cheryl Kanazik	Teacher as Professional	Walden University	83	\$1080.00
Babette Stewart	Teaching Students to get Along	Marygrove College	85	\$375.00
Elizabeth Conrad	Counseling Children & Families	William Paterson University	86	\$1207.02
Bertha Todd	Algebra I for Teachers	Converse College	87	\$399.00
Laura Ajaj	Algebra I for Teachers	Converse College	88	\$399.00
Pamela Graham	Try Science	Walden University	89	\$945.00
Jodie Sparling	Assessment to Improve Student Learning	Marygrove College	93	\$400.00
Marlene Lubin	Teaching Students to get Along	Marygrove College	94	\$375.00
Linda Segal	Including Students with Special Needs	Marygrove College	97	\$425.00
Nancy Harris	ProSeminar: Leadership in Teaching and Learning	Walden University	99	\$1500.00
Jane Kirshenbaum	Environmental Science	Mississippi State University	109	\$759.00
Denise Vandenberghe	Strategies for Literacy Part II	Walden University	113	\$1080.00
Denise Vandenberghe	Strategies for Literacy Part I	Walden University	114	\$420.00
Heather Viscito	Content Area Bilingual	William Paterson University	119	\$1266.00
Heather Viscito	Language Culture	William Paterson University	120	\$234.00
James Rowe	Teaching Students to get Along	Marygrove College	128	\$400.00
James Rowe	Succeeding With Difficult Students	Marygrove College	129	\$400.00
Joy Toriello	Effective Classroom Management	Marygrove College	130	\$1020.00
Brian Spatola	School Law	New Jersey City University	134	\$967.70
Brian Spatola	Education Administration Leadership I	New Jersey City University	135	\$532.00
Sharon Ciliento	Designing Assessment for all Learners	Marygrove College	137	\$224.68

K. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.3, as described below:

K.1 Motion to approve the 2007/2008 **Field Trip** and Travel List (*list attached*):

K.2 Motion to approve **adoption of textbooks** for revised Health Education curriculum (*list attached*):

K.3 Motion to approve tuition **students received**, as shown below, plus related services as needed at \$35.00 per hour for speech and \$40.00 per hour for occupational therapy:

Student	School	Tuition	Date
F/15.11	Sparta Public Schools	\$11,461.00	9/1/07-6/30/08
F/18.1	Mine Hill Public Schools	\$29,299.00	9/1/07-6/30/08
F/15.11	Kittatinny Regional School	\$11,461.00	9/1/07-6/30/08
F/17.0	Wallkill Valley Regional High School	\$29,299.00	9/1/07-6/30/08

L. POLICY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions L.1 and L.2, as described below:

L.1 Motion to approve the **First Reading** of the following *(copy available for review)*

File Code	Document	Title	Description of Action
2110	Policy	Philosophy of Education	Replace 2110 Philosophy of Education
2131	Policy	Educational Goals	Abolish
2132	Policy	School District Goals and Objectives	New to replace 2131 Educational Goals
2200	Regulation	Curriculum Content	New Regulation
2230	Regulation	Curriculum Guides	New Regulation
3126	Policy	Induction Program for Provisional Teachers	New Policy
3126	Regulation	Induction Program for Provisional Teachers	New Regulation
3212	Regulation	Attendance	New Regulation
3218	Regulation	Substance Abuse	New Regulation
3221	Regulation	Evaluation of Nontenured Teaching Staff Members	New Regulation
3222	Policy	Evaluation of Tenured Teaching Staff Members	Replace 3222 Evaluation of Tenured Teaching Staff Members
3222	Regulation	Evaluation of Tenured Teaching Staff Members	New Regulation
3223	Policy	Evaluation of Administrators	Replace 3223 Evaluation of Administrators
3223.1	Regulation	Evaluation of Nontenured Administrators	New Regulation
3223.2	Regulation	Evaluation of Tenured Administrators	New Regulation
3231	Policy	Outside Employment of Athletic Coach	New Policy
3233	Policy	Political Activities	Replace 3233 Political Activities
3233	Regulation	Political Activities	New Regulation
3240	Policy	Professional Development	Replace 3240 Professional Growth
3270	Regulation	Lesson Plans and Plan Books	New Regulation
5850	Regulation	Social Events and Class Trips	New Regulation
6220	Policy	Budget Preparation	Replace 6220 Budget Preparation
6220	Regulation	Budget Preparation	New Regulation
7441	Policy	Electronic Surveillance in School Buildings and School Grounds	New Policy
7441	Regulation	Electronic Surveillance in School Buildings and School Grounds	New Regulation

L.2 Motion to approve the **Second Reading** and adoption of the following *(copy available for review)*

File Code	Document	Title	Description of Action
1240	Regulation	Evaluation of Superintendent	New Regulation
1330	Regulation	Evaluation of School Business Administrator	New Regulation

M. COMMITTEE REPORTS

N. COMMUNICATIONS

O. OLD BUSINESS

P. NEW BUSINESS

Q. BOARD MEMBER COMMENTS

R. COMMENTS FROM THE AUDIENCE

S. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 20th day of August, 2007 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. This matter will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

T. ADJOURN