

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

Monday – October 15, 2007 -7:00 (Public Session) Board Self Evaluation, 8:00 Regular Session

Jefferson Township Middle School Media Center

A. _____ called the meeting to order at _____ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:

Present

Absent

Mr. Anzano	_____	_____
Mrs. Castiglione	_____	_____
Mr. Cerny	_____	_____
Mr. Chamberlain	_____	_____
Mr. Feldmann	_____	_____
Mrs. Hardy	_____	_____
Mrs. Masticola	_____	_____
Mrs. Scott	_____	_____
Mrs. Servedio	_____	_____
Carol Ann Sudia, <i>Student Representative</i>	_____	_____
Craig Coelho, <i>Student Representative</i>	_____	_____

D. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools.

- *Introduction of New Staff – Reception (will follow presentations)*
- *Introduction of Student Representatives*

E. PRESENTATIONS

- Board Self Evaluation - New Jersey School Boards Association, Joanne Borin (7PM)
- Quality Assurance Annual Report (QAAR) – Joseph Kraemer, Asst. Superintendent
 - 2007-08 Nursing Services Plan
- Annual Violence & Vandalism Report– Joseph Kraemer, Asst. Superintendent
- Highlights of Administrative Contracts – Assistant Superintendent and Business Administrator

F. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

G. MINUTES OF MEETINGS

G.1 Motion by _____, seconded by _____, that the minutes of the following meetings be approved as submitted:

September 17, 2007 Regular Meeting Minutes September 17, 2007 Executive Session

H. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions H.1 through H.12, as described below:

Motion by _____, seconded by _____, to accept recommendations of Superintendent to approve and adopt motion H.13, as described below:

- H.1** Motion to approve the list of **purchase orders** dated September 30, 2007 in the amount of **\$ 371,728.59** .
- H.2** Motion to approve the **check journal** as of September 30, 2007 in the amount of **\$ 4,907,793.24**.
- H.3** Motion to approve the **transfer** of funds in the 2006-2007 Fiscal Year, dated August 2007 in the amount of **\$ 38,988.50** .
- H.4** Motion to accept the **Treasurer and Secretary's Report** dated August 2007 as being in balance.
- H.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of August 31, 2007 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- H.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of August 31, 2007, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- H.7** Motion to approve **Food Service Check Journal** for September 2007 in the amount of **\$3,436.13**.
- H.8** Motion to authorize Sodexo Food Services to provide **Sunrise Child Care Center** with lunch services at a cost of \$2.75 per lunch, per agreement.
- H.9** Motion to approve final form of easement and authorize filing and recording of 20-year construction financing easement from the Jefferson Board of Education to the Township of Jefferson for the **White Rock parking lot improvement project**.
- H.10** Motion to approve **Refunding Bond Ordinance** of the Board of Education of the Township of Jefferson in the County of Morris, New Jersey, providing for the refunding of all or a portion of the Outstanding Callable School Bonds of the school district, dated September 15, 2002, issued in the original principal amount of \$29,245,000, appropriating not to exceed \$24,000,000 therefore and authorizing the issuance of not to exceed \$24,000,000 refunding bonds to provide for such refunding. *(See attached)*
- H.11** Motion to approve **Merrill Lynch** as an authorized Section 529 College Savings Plan tax shelter provider which offers NextGen College Investing Plan.

H.12 Motion to approve the following resolution for Submission of **Comprehensive Maintenance Plan:**

WHEREAS, the Department of Education required New Jersey School Districts to submit three year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the documents for the various school facilities of the Jefferson Township School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Jefferson Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Jefferson School District in compliance with Department of Education requirements.

H.13 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it

RESOLVED, That the expense is justified and therefore reimbursable. *(copy attached)*

I. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.3, as described below:

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion I.4, as described below:

I.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
Inez Kraus	Retirement	Direct of Student Personnel Services			District	1/1/08	1/2/08	Retiring after 4 years of service in Jefferson
Joseph Kraemer 11-000-230-100	Stipend	Acting Superintendent		\$5,000	District			Services rendered June 1, 2006-December 31, 2006
B: Instructional								
Catherine Curd	Retirement	Elementary Teacher			Briggs	6/30/08	7/1/08	Retiring after 18 years of service
Kenneth Kuzmiak	Retirement	Math Teacher			Middle School	6/30/08	7/1/08	Retiring after 34 years of service
Frank Garza	Retirement	Spanish Teacher			High School	6/30/08	7/1/08	Retiring after 21 years of service
Jennifer Claire Johnson-Giblin 11-000-218-104-00	Appoint	Guidance Counselor	MA+15 / Step 1	\$46,541	Middle School	10/26/07	6/30/08	Replacing M. Defazio
*Michele Goodhue 11-120-100-101-28	Appoint	Long-Term Sub	BA Step 1	\$217.71/diem	Cozy Lake	11/14/07	6/30/08	Maternity leave replacement for LA
TP	Maternity Leave-Change	Math Teacher			Middle School	9/24/07	1/1/08	Utilizing 10 sick days and 51 unpaid days--updated from 8/20/07 agenda
AP	Maternity Leave	French Teacher			High School	1/14/08	3/7/08	Utilizing 10 sick days and 29 unpaid days
*Requires Mentoring								
C: Non-Instructional								
GB	Medical Leave-Change	Bus Driver			District	9/4/07	10/12/07	Utilizing 28 sick days Updated from 9/17/07 agenda
BS	Medical Leave-Change	Bus Aide			District	9/10/07	11/7/07	Utilizing 37 sick days Updated from 9/17/07 agenda
ND	Medical Leave	Hall Monitor			High School	9/25/07	10/19/07	Utilizing 10 sick days And 8 unpaid days
Renee Moran 11-000-262-100-26	Appoint	Cafeteria Aide	Step 1	\$17.06/hr	Middle School	10/16/07	6/30/08	As soon as fingerprinting is complete
D. Substitutes/Other								
Tracy Gorny	Appoint	Sub Nurse		\$150/diem	District	10/16/07	6/30/08	
Janet Bolka	Appoint	Sub Teacher		\$80/diem	District	10/16/07	6/30/08	
Michele Millelot	Appoint	Sub Teacher		\$80/diem	District	10/16/07	6/30/08	
Helene Emery	Appoint	Sub Teacher		\$80/diem	District	10/16/07	6/30/08	
Donald Eckstein	Appoint	Sub Teacher		\$80/diem	District	10/16/07	6/30/08	
Holly Kearns	Appoint	Sub Teacher		\$80/diem	District	10/16/07	6/30/08	
Kimberly Torsielli	Appoint	Sub Classroom Aide		\$10/hr	District	9/21/07	6/30/08	
Susan Peterson	Appoint	Sub Classroom Aide		\$10/hr	District	9/18/07	6/30/08	
Tricia DeBonte	Appoint	Sub Classroom Aide		\$10/hr	District	10/1/07	6/30/08	
Susan Gambuti	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Alyce Maynard	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Katharina Sokiran	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Joanne Bley	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Regina Miller	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Elizabeth Ackerman	Appoint	Sub Classroom Aide		\$10/hr	District	10/9/07	6/30/08	
Gina Grippa	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Gina Rizzo	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Renee Moran	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Kimberly Figaro	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Darlene McBride	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Suzanne King	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Frances Ferucci	Appoint	Sub Classroom Aide		\$10/hr	District	10/10/07	6/30/08	
Janet Bolka	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Donna Struck	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Manuella Barbosa	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Elizabeth Elmezaen	Appoint	Sub Bus Aide		\$10/hr	District	10/12/07	6/30/08	
Linda Rogalsky	Appoint	Sub Clerical		\$11.50/hr	District	10/10/07	6/30/08	

E Extra Duty Pay								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kelly Daly	Appoint	Yearbook Co-Advisor	Level 3	\$960.00	Middle School	10/1/07	6/30/08	
Serina Alfano	Rescind Appointment	Lighting (Spring Musical)	Level 1		Middle School	10/1/07	6/30/08	Appointed 7/16/07
Serina Alfano	Appoint	Spring Musical: Drama Director	Level 3	\$2,085	Middle School	10/1/07	6/30/08	
Craig Moore	Appoint	Lighting (Spring Musical)	Level 1	\$449	Middle School	10/1/07	6/30/08	Replacing Serina Alfano
Teri Haight	Rescind Appointment	Academic Team Co-Advisor 8 Blue	Level 4		Middle School	10/1/07	6/30/08	Appointed 7/16/07
Jessica Hoertel	Appoint	Academic Team Co-Advisor: 8 Blue	Level 4	\$640	Middle School	10/1/07	6/30/08	Replacing Teri Haight
Phillip Guarraia, Ph.D.	Extra Hours	School Psychologist		\$50.47/hr	JTHS	8/13/07	8/27/07	Not to exceed 15.5. hours
Jennifer O'Malley-Dorr	Appoint	Summer Physicals Nurse		\$30.50/hr	High School	7/11/07	7/11/07	Not to exceed 4 hours
Christine Lydikson-Poff	Appoint	Summer Physicals Nurse		\$34.03/hr	High School	8/8/07	8/8/07	Not to exceed 4 hours
Serina Alfano	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Serina Alfano	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Sharon Ciliento	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Sharon Ciliento	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Sharon Clayton	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Kathy D'Ambrosio	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Kathy D'Ambrosio	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Gail Elsey	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Jennifer Escolano	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Jennifer Escolano	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Pamela Graham	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Nancy Harris	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Nancy Harris	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Nancy Harris	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Deborah Helfand	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Deborah Helfand	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Monica Heller	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Jessica Hoertel	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Jessica Hoertel	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Janet King	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Theresa Koontz	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Kenneth Kuzmiak	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Kenneth Kuzmiak	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Claude Larson	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Marlene Lubin	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Joan Lucas	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Brian McHale	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Louis Migliacci	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Kevin Moore	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Kevin Moore	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Jean Anderson	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Vincent Stasio	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Wendy Towers	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Esther Tsai	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Katherine Vera-Mena	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Kenneth Westberg	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Kenneth Westberg	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Kevin Lipton	Approval	Stokes Chaperone		\$300/night	NJSOC	10/22/07 10/25/07	10/25/07	2 nights
Margaret Widgren	Approval	Stokes Chaperone		\$300/night	NJSOC	10/23/07 10/30/07	10/30/07	2 nights
Jeanne Howe	Approval	Stokes Chaperone		\$300/night	NJSOC	10/24/07 10/29/07	10/24/07 10/29/07	2 nights

F. CURRICULUM WRITING:							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Hours Completed:
Stephen Barbato	Appoint	English 9CP, English 9, English 11	\$30/hr	JTHS	7/1/07	9/30/07	30 hours
Charlotte Bayley	Appoint	LA Grade 5	\$30/hr	White Rock	7/1/07	9/30/07	30 hours
Dolores Bennett	Appoint	LA Kindergarten	\$30/hr	Drummond	7/1/07	9/30/07	30 hours
Elizabeth Cieri	Appoint	English 10, SAT Prep	\$30/hr	JTHS	7/1/07	9/30/07	25 hours
Jennifer Cimaglia	Appoint	Creative Writing I, Creative Writing II	\$30/hr	JTHS	7/1/07	9/30/07	25 hours
Sharon Clayton	Appoint	LA Grade 8	\$30/hr	JTMS	7/1/07	9/30/07	40 hours
Eileen Daggett	Appoint	K-8 Adapted Learning Strategies	\$30/hr	JTHS	7/1/07	9/30/07	15 hours
Alice Daken-Stefanski	Appoint	Print Media I, Print Media II,	\$30/hr	JTHS	7/1/07	9/30/07	25 hours
Alice Daken-Stefanski	Appoint	English 11CP, English 11AP	\$30/hr	JTHS	7/1/07	9/30/07	25 hours
Kelly Daly	Appoint	LA Grade 6	\$30/hr	JTMS	7/1/07	9/30/07	40 hours
Christy Decker	Appoint	LA Grade 3	\$30/hr	White Rock	7/1/07	9/30/07	30 hours
Elizabeth Doyle	Appoint	Media Center, K-5	\$30/hr	White Rock	7/1/07	9/30/07	15 hours
Sally Gonzalez	Appoint	LA Strategies 9-12	\$30/hr	JTHS	7/1/07	9/30/07	25 hours
Linda Hack	Appoint	LA Grades 3-5	\$30/hr	Stanlick	7/1/07	9/30/07	30 hours
Barbara Hardcastle	Appoint	Media Center K-5	\$30/hr	Stanlick	7/1/07	9/30/07	15 hours
Jessica Hoertel	Appoint	LA Grade 7	\$30/hr	JTMS	7/1/07	9/30/07	40 hours
Beth Hoffman	Appoint	LA Grades K-2	\$30/hr	Cozy Lake	7/1/07	9/30/07	30 hours
Robin Knutelsky	Appoint	English 12AP	\$30/hr	JTHS	7/1/07	9/30/07	15 hours
Maria Kucinski	Appoint	MS Adapted Learning Strategies	\$30/hr	JTMS	7/1/07	9/30/07	25 hours
Suzan Maragliano	Appoint	LA Grades K-2	\$30/hr	Briggs	7/1/07	9/30/07	30 hours
Colleen Maxwell	Appoint	English 12, English 12 CP, English 12 H	\$30/hr	JTHS	7/1/07	9/30/07	40 hours
Rosemary McHugh	Appoint	Media Center, 6-8	\$30/hr	JTMS	7/1/07	9/30/07	15 hours
Maryellen McLeod	Appoint	LA Grade 4	\$30/hr	White Rock	7/1/07	9/30/07	30 hours
Karen Olsen	Appoint	LA Grade 1	\$30/hr	Briggs	7/1/07	9/30/07	30 hours
Katharine Pierson	Appoint	LA Grade 1	\$30/hr	Briggs	7/1/07	9/30/07	30 hours
Heather Rowens	Appoint	Elementary Integrated Classified	\$30/hr	Stanlick	7/1/07	9/30/07	30 hours
Dorothy Sabarese	Appoint	LA Grades 3-5	\$30/hr	White Rock	7/1/07	9/30/07	30 hours
Kristen Scholz	Appoint	LA Grade 5	\$30/hr	White Rock	7/1/07	9/30/07	30 hours
Stephanie Shamy	Appoint	English 10CP, English 10 H	\$30/hr	JTHS	7/1/07	9/30/07	30 hours
Kirsten Smith	Appoint	English 11H, Shakespeare	\$30/hr	JTHS	7/1/07	9/30/07	30 hours
Cynthia Stumpf	Appoint	LA Grade 2	\$30/hr	Briggs	7/1/07	9/30/07	30 hours
Patricia Vandigriff	Appoint	English 9 H, Mythology	\$30/hr	JTHS	7/1/07	9/30/07	35 hours

G WORKSHOP PRESENTATION 11-000-223-101					
Name	Nature of Action	Position	Salary	Date Effective	# of Hours
Charlotte Bayley	Appoint	Classroom Management Presenter	\$75/hr	8/30/07	1 hour
Rosemary McHugh	Appoint	Classroom Management Presenter	\$75/hr	8/30/07	1 hour
Eileen Grady	Appoint	Classroom Management Presenter	\$75/hr	8/30/07	1 hour
Cynthia Stumpf	Appoint	Training the Mentoring Teacher Presenter	\$75/hr	8/30/07	2 hours
Barbara Hardcastle	Appoint	Guided Reading/Four Square Writing Presenter	\$75/hr	8/28/07	2 hours
Barbara Hardcastle	Appoint	Training the Mentoring Teacher Presenter	\$75/hr	8/30/07	2 hours
Karen Olsen	Appoint	Guided Reading/Four Square Writing Presenter	\$75/hr	8/28/07	2 hours
Linda Hack	Appoint	Guided Reading/Four Square Writing Presenter	\$75/hr	8/28/07	2 hours
Suzan Maragliano	Appoint	Guided Reading/Four Square Writing Presenter	\$75/hr	8/28/07	2 hours
Patricia Vandigriff	Appoint	Classroom Management Presenter	\$75/hr	8/28/07	1 hour
Pamela Graham	Appoint	Training the Mentoring Teacher Presenter	\$75/hr	8/30/07	2 hours
Nancy Harris	Appoint	Training the Mentoring Teacher Presenter	\$75/hr	8/30/07	2 hours

I.2 Motion to approve an additional staff position of groundsperson.

I.3 Motion to approve the following job descriptions (*copies available*):

- Assistant Principal – Middle School
- Director of Student Personnel Services /Guidance (K-12)
- Book Club High School Level 3
- Debate Club Middle School Level 1
- Law Adventure Middle School Level

I.4 Motion to approve the following 2006/2009 contracts and retro adjustments:

NAME	Nature of Action	POSITION	06/07 SALARY	07/08 SALARY	08/09 SALARY
		Administrators/Supervisors			
Joseph Kraemer	Contract Approval	Assistant Superintendent	\$137,412	\$143,046	\$148,911
Dora Mylchreest	Contract Approval	Business Administrator/Board Secretary	\$137,724	\$143,371	\$149,249

J. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.15, as described below:

J.1 Motion to approve the **education and clinical contract** in connection with unilateral placement, as indicated below:

Student	School	Tuition	Date
F/17-1	Grove School	\$60,544	7/1/07 through 6/30/08

J.2 Motion to **rescind student placement** and professional services, as indicated below:

Student	School	Tuition	Date
F/17-1	Homestead School	\$38,792	Effective 7/1/07

J.3 Motion to approve **student placement** and professional services, as indicated below:

Student	School	Tuition	Date
F/15-11	Shephard HS	\$37,677.45/year	10/1/07 through 6/30/08
M/6-7	Allegro	\$76,916/year	10/9/07 through 6/30/08

J.4 Motion to approve addendum to the **Nursing Services** contract to allow for one additional hour per day @ \$60 per hour (including transportation), as indicated below:

Student	School	Tuition	Date
F/11-2	*The Loving Care Agency	\$10,800	9/1/07 through 6/30/08

**Original contract approved on June 18, 2007.*

J.5 Motion to designate the source of funding for the following individuals as funded from the **FY2008** respective Grants:

Name	Location	Position	Salary	Grant Share	FICA/TPAF	Benefits
Marin Greene	Briggs	Elementary Teacher	\$46,603	\$46,603	\$11,651	\$9,385
Title IIA Total			\$67,639			

Name	Location	Position	Salary	Grant Share	FICA/TPAF	Benefits
Maria Melachrinis	Cozy Lake	Elementary Teacher	\$44,541	NA	NA	\$4,199
Title V Total			\$4,199			

J.6 Motion to approve submission of the 2007/2008 **QAAR** report and the Nursing Services Plan to the Morris County Superintendent.

J.7 Motion to approve the 2007-2008 **Mentoring** Plan.

- J.8** Motion to approve the 2007/2008 **Student Performance Objectives**.
- J.9** Motion to accept the 2006-2007 Violence and Vandalism report and proclaim **School Violence Awareness Week**, October 15-19, 2007 by the Jefferson Township Board of Education.
- J.10** Motion to accept the 2007-2008 **Emergency Management Plan** for the Jefferson Township School District (*Viper Manuals for the Jefferson Township Police Department*)
- J.11** Motion to amend the 2007-2008 **School Calendar** to include an early dismissal for students on November 21 and December 21, 2007.
- J.12** Motion to approve all supplementary textbook titles. (*Copy available*)
- J.13** Motion to approve the overnight field trips for grade 7 students to **Stokes School of Conservation**, Branchville, NJ on October 22-24; October 24-26 and October 29-31, 2007.
- J.14** Motion to accept a \$3,000 grant from the Willow Tree Center to establish a **REBEL** Chapter at the Jefferson Township High School for the period of September 1, 2007 through June 15, 2008. (*Copy available*)
- J.16 Enrollment** as of 9/30/07:

	June 07	Sept. 07
R. F. Drummond	109	124
Milton	176	183
Cozy Lake	288	283
Stanlick	380	365
E.T. Briggs	258	259
White Rock	424	413
Total Elementary	1,635	1,627
JTMS	877	868
JTHS	1,110	1,129
GRAND TOTAL	3,622	3,624
Tuition students received	4	4
Out-of-district placement	56	48
Students -Home Instruction	9	3

K. POLICY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions K.1 and K.2, as described below:

K.1 Motion to approve the **First Reading** of the following *(copy available for review)*

File Code	Document	Title	Description of Action
2260	Regulation	Affirmative Action Program for School and Classroom Practices Complaint Procedure	New Regulation
4211	Regulation	Attendance	New Regulation
7420	Regulation	Handling and Disposal of Body Wastes and Fluids	New Regulation
7420.1	Regulation	Bloodborne Pathogens Exposure Control Plan	New Regulation
8335	Policy	Family Education Rights and Privacy Act	New Policy
8461	Policy	Reporting Violence, Vandalism, and Alcohol, and Other Drugs	Replaces 8461 Reporting Violence and Vandalism
8461	Regulation	Reporting Violence, Vandalism, and Alcohol, and Other Drugs	New Regulation
9560	Policy	Administration of Surveys	New Policy

K.2 Motion to approve the **Second Reading** of the following *(copy available for review)*

File Code	Document	Title	Description of Action
5330	Policy	Administration of Medication	Replace 5330 Administration of Medication
5330	Regulation	Administration of Medication	New Regulation
5512.01	Policy	Harassment, Intimidation, and Bullying	Replace 5512.01 Harassment, Intimidation, and Bullying
5530	Policy	Substance Abuse	Replace 5530 Substance Abuse
5530	Regulation	Substance Abuse	Replace 5530 Substance Abuse
8601	Policy	Pupil Supervision After School Dismissal	New Policy

L. COMMITTEE REPORTS

M. COMMUNICATIONS

N. OLD BUSINESS

O. NEW BUSINESS

P. BOARD MEMBER COMMENTS

Q. COMMENTS FROM THE AUDIENCE

R. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 15th day of October, 2007 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. This matter will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

S. ADJOURN